

***AGENDA APPOINTMENT FORM***  
*October 3, 2011*

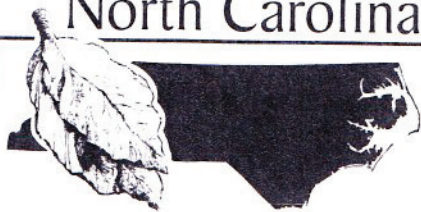
***Name:*** Pete Burgess

***Name of Organization:*** Farmers Market

***Purpose of appearance:*** Farmers Market Project Update

***Requests of Board:*** Action as Necessary

# North Carolina



## Tobacco Trust Fund Commission

September 26, 2011

Mr. Paul McKenzie  
Vance County  
305 Young Street  
Henderson, NC 27536

Dear Mr. McKenzie:

I am pleased to inform you that the North Carolina Tobacco Trust Fund Commission has awarded \$300,000 to the Vance County for the project titled, "Vance County Regional Farmers Market."

Funding Stipulation: Grantee will provide a detailed line item budget. Grant funds will be released once other funding is secured to complete the total project. Grant funds may not be used for land purchase. Expenses will be reimbursed as cost documents are provided.

You will soon receive a Draft Contract and Scope of Services for your review and we ask that you look over this information very carefully. Staff will include instructions on how to request changes, if needed.

Also, you and any other project leaders will be required to meet with our staff members to review all Commission rules, reporting, deadlines and other matters pertaining to the successful completion of your project. They will contact you soon regarding possible dates and times. There will be meetings held in Raleigh at the NCTTFC offices and at a location in western NC. These meetings are mandatory and should also include personnel who will handle reporting and financial forms/reimbursement.

Please do not begin any grant activity until your contract has been signed by the NCTTFC and you have attended one of the meetings.

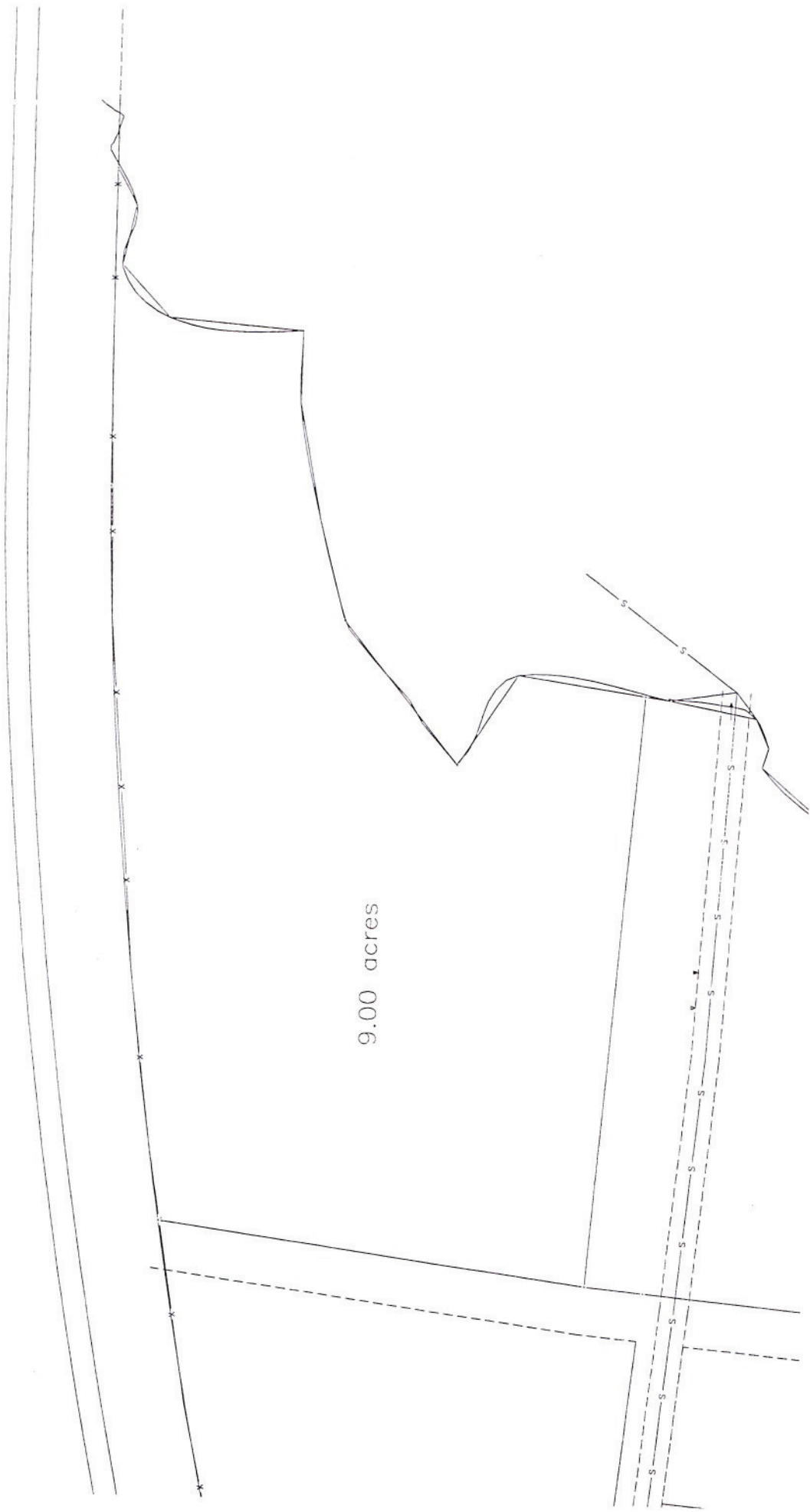
Congratulations on your award and we are looking forward to working with you.

Sincerely,

William H. "Bill" Teague  
Chairman

Cc: William Upchurch  
Jeff Jennings  
Susan Hernandez









--- APPROX.  
PROPERTY  
LINE

This product is for informational purposes and may not have been prepared for, or be suitable for, local engineering, or surveying purposes. Users of this information should review or consult the map data and information sources to ascertain the usability of information. Map created by Vance County Planning and