



AGENDA

Henderson City Council Regular Meeting

Monday, 14 November 2011 7:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor James D. O'Geary, Presiding
Councilmember James C. Kearney, Sr.
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoc
Councilmember D. Michael Rainey

Councilmember Brenda G. Peace—Jenkins
Councilmember Garry D. Daeke
Councilmember Lonnie Davis, Jr.
Councilmember George M. Daye

City Officials

A. Ray Griffin, Jr., City Manager
John H. Zollicoffer, Jr., City Attorney
Esther J. McCrackin, City Clerk

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION AND PLEDGE OF ALLEGIANCE
- IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 10 October 2011 Regular Meeting Minutes [*See Notebook Tab #1*]
- b) 18 October 2011 Special Called Meeting Minutes
- c) 26 October 2011 Special Called Meeting Minutes
- d) 7 November 2011 Special Called Meeting Minutes

VII. PRESENTATIONS AND RECOGNITIONS

- a) Recognition – Finance Director Sandra Wilkerson by City of Henderson
- b) Recognition – Finance Director Sandra Wilkerson by Representative Michael Wray
- c) United Way –James Edwards, President and Donna Stearns

VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident, and identify the Agenda Item about which you wish to speak on the sign up sheet. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.³

IX. NEW BUSINESS

- a) Consideration of Approval of Resolution 11—106, Authorizing an Investigation into the Efficacy of Developing a Dabney Drive—Corbitt Road One-Way Pair from South Garnett Street to Interstate 85. (*CAF 11—136*) [*See Notebook Tab #2*]
 - Resolution 11—106
- b) Consideration of Approval of Ordinance 11—51, FY12 Budget Amendment #18 Relating to Professional Services Costs for Refinancing of Revenue Bonds. (*CAF 11—138*) [*See Notebook Tab #3*]
 - Ordinance 11—51
- c) Consideration of Approval of Ordinance 11—62, Awarding Contract with McGill Associates Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility; and Ordinance 11—62, FY12 Budget Amendment #25, An Amendment to the CIP Sewer Fund Henderson Water Reclamation Facility Improvements Project. (*CAF 11—B—134*) [*See Notebook Tab #4*]
 - Ordinance 11—62

d) Consideration of Approval of Resolution 11—110, Appointments to the Board of Adjustment. *(CAF 11—146) [See Notebook Tab #5]*

- Resolution 11—110

X. CONSENT AGENDA

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

a) Consideration of Approval of Ordinance 11—59, Amending Portions of Chapter 29 Relating to Parks and Receptions and the FY 11-12 Annual Fee Schedule Regarding Rentals and Clean Up at Fox Pond Park Covered Picnic Shelters, FY 11-12 Budget Amendment #17. *(CAF 11—128) [See Notebook Tab #6]*

- Ordinance 11—59

b) Consideration of Approval of Ordinance 11—64, FY12 Budget Amendment #24, Establishing Budget for Revenue from Sale of Former Pump Station Lot off of US 1 Bypass. *(CAF 11—B—114) [See Notebook Tab #7]*

- Ordinance 11—64

c) Consideration of Approval of Ordinance 11—68, FY12 Budget Amendment #22, Closing Out the 2009 BJA Recovery Grant. *(CAF 11—141) [See Notebook Tab #8]*

- Ordinance 11—68

d) Consideration of Approval of Resolution 11—109, Authorizing Corporate Resolution Update for First Citizens Bank Amending Signatories on Account. *(CAF 11—145) [See Notebook Tab #9]*

- Resolution 11—109

PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

Citizens may only speak on non-Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.ⁱ

XI. REPORTS

- a) Mayor/Mayor Pro-Tem
- b) City Manager
- c) City Attorney
- d) City Clerk
 - i. Calendar Notes and Schedule Update *[See Notebook Tab #10]*
 - ii. Various Departmental Reports *[See Notebook Tab #11]*
 - a) Henderson Fire Department
 - b) 911
 - c) Code Compliance

XII. ADJOURNMENT

ⁱ Citizen Comment Guidelines

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

City Council Minutes
Regular Meeting - DRAFT
10 October 2011

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members, James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Brenda G. Peace—Jenkins, Garry Daeke and George M. Daye.

ABSENT

Council Member Lonnie Davis, Jr.

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther McCrackin, Assistant City Manager Frank Frazier, Finance Director Sandra Wilkerson, Henderson Water Reclamation Director Tom Spain, and Planning Director Erris Dunston.

CALL TO ORDER

The 10 October 2011 Regular Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 7:00 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary that a quorum was present.

Mayor O'Geary welcomed everyone stating it is always a pleasure to see citizens in attendance.

ADJUSTMENTS TO/APPROVAL OF AGENDA

Mayor O'Geary asked if there were any adjustments to the Agenda. Council Member Daeke moved to accept the agenda as presented. Motion seconded by Council Member Rainey and unanimously approved.

APPROVAL OF MINUTES

Mayor O'Geary asked for any corrections to and/or approval of the minutes. Council Member Peace-Jenkins moved the approval of the following minutes as presented: 26 September Short Regular Meeting and 26 September Work Session. Motion seconded by Council Member Coffey and unanimously approved.

PROCLAMATIONS AND RECOGNITIONS

Mr. Charles E. Powell - Corbitt Truck Show and Reunion. Mr. Powell stated the show this year will be in memory of Mr. Mac Renn who was one of their charter members. Mr. Powell shared a new project involving publication of a book about the Corbitt family and its production of trucks. Included in the packet he distributed was a donation form for Council Members to share with anyone who might want to make donations in memory of a loved one. Last year, Mr. Powell stated they had parking problems during the show and he asked if a request could be made for City workers to strategically place 6 barrels to block off the parking lot at the corner of Williams and Montgomery. Mr. Powell ended by saying the Corbitt Preservation Association will be taking a truck and tractor to the North Carolina Museum of History's *Celebrate North Carolina History Festival* on Saturday, 5 November 2011.

Mayor O'Geary thanked Mr. Powell, asked the City Manager to look into the parking problem and said this yearly event is one that everyone looks forward to attending.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS

No citizen wished to address Council on agenda items.

NEW BUSINESS

Authorizing the Donation of 24 Obsolete Portable Radios and 8 Obsolete Mobile Radios to the Vance-Granville Basic Law Training Program. (Reference: CAF 11—135, Resolution 11—104)

City Manager Griffin stated these radios became obsolete when the Police Department converted to the VIPER system. Police Chief Sidwell suggested donating the obsolete radios to Vance-Granville Community College Basic Law Enforcement Training Program as the College provides basic training for officers, and approval by Council is now requested.

Council Members Daeke and Coffey inquired about the cost of the units and who would be responsible for deleting the memory. Mr. Griffin stated Vance-Granville Community College would be responsible for reprogramming and that the cost is approximately \$35 each.

There was no other discussion. Mayor O'Geary then asked for Council's pleasure.

Council Member Inscoe moved approval of Resolution 11—104 *Authorizing the Donation of 24 Obsolete Portable Radios and 8 Obsolete Mobile Radios to the Vance-Granville Basic Law Training Program.* Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, and Daye. NO: None. ABSENT: Davis. (See Resolution Book 2, p 209)

Accepting an Offer of \$5,000 for a Former Pump Station Lot Off of US 1 Bypass, Plat Box “X”, Page 910, Vance County Registry. (Reference: CAF 11-A—114); Resolution 11—105)

City Manager Griffin asked Assistant City Manager Frank Frazier to explain this recommendation. Mr. Frazier stated the Land Planning Committee met in July and approved this sale. Council met 22 August 2011 and approved intent to accept the offer from Fellowship Farms, LLC, via Resolution 11--85. Since that time, City Attorney John Zollicoffer, Jr. properly noticed the sale and no upset bids were submitted.

City Attorney Zollicoffer stated the sale allows for the City to retain easements for sewer lines and also stated there is a power line easement.

Council Member Coffey asked if the sale funds would be placed in the General Fund. Mr. Griffin responded yes.

There was no other discussion and Mayor O’Geary asked for Council’s pleasure.

Council Member Coffey moved the approval of Resolution 11—105, *Accepting an Offer of \$5,000 for a Former Pump Station Lot Off of US 1 Bypass, Plat Box “X”, Page 910, Vance County Registry*. Motion seconded by Council Member Peace-Jenkins and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Daye and Kearney. NO: None. ABSENT: Davis. (See Resolution Book 2, p.211)

Approving Change Order No. 1 to the Contract for the Ultraviolet Disinfection Equipment Installation with H. G. Reynolds Company of Henderson, North Carolina in the Amount of \$71,124. (Reference: CAF 11—96; Resolution 11—107)

City Manager Griffin asked Henderson Water Reclamation Facility Director Tom Spain to enlighten Council.

Mr. Spain stated three items have been identified which were not in the original contract that are very important to completing this project and ensuring safe operation and maintenance of the Henderson Water Reclamation Facility. The three items are: 1) 24” interconnection piping from the post air; 2) concrete pad at new UV; and 3) electrical modifications. The existing project budget has sufficient funds to cover these changes and the Clean Water Management Trust Fund has approved the changes.

Council Member Inscoe asked if this will complete the project. Mr. Spain replied yes.

City Manager Griffin asked when the UV system became operational. Mr. Spain replied approximately 3 ½ weeks ago.

There was no further discussion. Mayor O’Geary asked for the pleasure of Council.

Council Member Daeke moved the approval of Resolution 11—103, *Approving Change Order No. 1 to the Contract for the Ultraviolet Disinfection Equipment Installation with H. G. Reynolds Company of Henderson, North Carolina in the Amount of \$71,124*. Motion seconded by Council Member Daye and APPROVED by the following vote: YES: Inscoe, Rainey, Peace-Jenkins, Daeke, Daye, Kearney and Coffey. NO: None. ABSENT: Davis. (See *Resolution Book 2, p 215*)

Mr. Griffin then commended Mr. Spain for his efforts at securing funding and managing the UV project. This project began in 2004, and \$1M in grant fund was rescinded by government during the early years of the Great Recession. Funding was restored about 2010 and with Mr. Spain's persistence and help from Representative Crawford, the Rural Center and Clean Water Management the project has finally come to fruition. Mr. Spain said he is glad to see it completed and stated it is a necessary component for the future.

Council Member Inscoe asked the Mayor to send a note of thanks to Representative Crawford.

CONSENT AGENDA

City Clerk McCrackin read the Consent Agenda, summarized as follows:

- a. **FY12 Budget Amendment #15, Adjustment and Close Out of 2009 BJA JAG Grant.**
This ordinance allows for the use of Federal Asset forfeiture money to balance the project at \$37,759.77 and to close out the project. (Reference: CAF 11—A—100; Ordinance 11—45) (See *Ordinance Book 8, p 293*)
- b. **Preventing a House Which has been Cited to be in Violation of the Minimum Housing Code to be Re-Occupied Until Passing an Inspection and After the Water has been Turned On to Service the Premises.** This resolution prevents a house in violation of code to be re-occupied until it has been re-inspected and the water is turned on. (Reference: CAF 11—A—122; Ordinance 11—56) (See *Ordinance Book 8, p 315*)
- c. **FY12 Budget Amendment #16, Adjustment and Close Out of 2007 Governor's Crime Commission Gang Violence Prevention Grant.** This ordinance balances and closes out the grant with use of Asset Forfeiture money in the amount of \$7,261.98. (Reference: CAF 11—132; Ordinance 11—61) (See *Ordinance Book 8, p 325*)
- d. **A Resolution of the Henderson City Council Ratifying the Mayor's Signature on North Carolina Rural Economic Development Center Contract 2010-227-40101-112, Amendment No. 2.** This resolution ratifies Mayor O'Geary's signature expediting the grant revision process. (Reference: CAF 11—133; Resolution 11—102) (See *Resolution Book 2, p 205*)
- e. **Accepting Two North Carolina League of Municipalities Safety Grants for Purchase of ANSI II Safety Clothing and Equipment; and Approval of Ordinance 11-60, FY 12 Budget Amendment #14, Establishing the NC League of Municipalities Grant Budget for the Above Mentioned Grants.** This resolution and ordinance allows for the purchase

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of safety clothing and work zone equipment and signage for employees within various city departments. (Reference: CAF 11—130; Resolution 11—100, Ordinance 11—60)(See Resolution Book 2, p 201; Ordinance Book 8, p 323)

- f. **Transferring Municipal Court Dockets from 7 June 1927 through 30 June 1949 to the North Carolina Department of Cultural Resources.** This resolution allows for the eight (8) court docket books to be sent to the State for safe keeping. (Reference: CAF 11—119; Resolution 11—89) (See Resolution Book 2, p 179)

Mayor O'Geary asked if anyone wished to remove an item from the Consent Agenda. There was no such request. Mayor O'Geary then asked for a motion to approve the Consent Agenda as presented.

Council Member Inscoe moved for the approval of the Consent Agenda as presented. Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Rainey, Peace-Jenkins, Daeke, Daye, Kearney, Coffey and Inscoe. NO: None. ABSENT: Davis.

WORK SESSION ITEMS

Authorizing an Investigation into the Efficacy of Developing a Dabney Drive-Corbitt Road One-Way Pair from South Garnett Street to Interstate 85. (Reference: CAF 11—136; Resolution 11—136)

City Manager Griffin said Mr. Mike Ciriello, Regional Planner for Kerr-Tar Council of Government asked for this opportunity to discuss the potential for improving traffic flow on Dabney Drive and asked Mr. Ciriello to introduce the State Highway planners in attendance. Lauren Nicholls, from the Transportation Planning Branch of the North Carolina Department of Transportation then presented a corridor concept plan on a survey conducted earlier this year by the State. Ms. Nicholls first shared the results of the survey which showed traffic on Dabney Drive to be a major concern. When the State reviewed the survey results they found Dabney Drive currently exceeds capacity and so they brought this one-way pair concept to Council to see if there was enough interest to continue with planning and obtaining public input.

Ms. Nicholls showed a brief PowerPoint presentation showing the proposed changes which incorporated pedestrian sidewalks, bike lanes and traffic calming measures. She stated if Council found this project worthy of further development, the next step would be for the NCDOT to design a more detailed, functional plan and during the process obtain and incorporate public comment to the extent feasible.

City Attorney Zollicoffer stated he felt this was definitely something to look into further and asked whether the suggested changes would decrease fire response in certain locations.

With consent from the Mayor, Henderson Reclamation Facility Director Tom Spain spoke to the suggested plan from a personal standpoint stating it would put traffic flow in both the front and back yards of many residents in the area.

Council Member Kearney asked about the anticipated timeframe. After some discussion, it was

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felt that a reasonable timeframe for completion would be 10-15 years.

Council Member Inscoe felt this is something to pursue along with other options to lessen congestion.

Council Member Rainey asked how this plan would affect the Outer Loop and/or the High Speed Rail. He also asked if this ultimately was a Council decision or a DOT decision. Mr. Ciriello stated all projects are ranked by the DOT on issues such as traffic volume, accidents, etc. and that the Outer Loop is currently low in the rankings. He stated the ultimate decision on this plan would be the DOT; however, Council's input would be considered for issues such as segmentation, if necessary. Ms. Nicholls spoke to the High Speed Rail issue saying there is not a lot of input expected from the general public by the State.

Council Member Daeke said there is a definite need to look at alleviating traffic and wondered if sound walls might be useful in residential areas. Mr. Ciriello stated vegetation would probably be a better choice.

Mr. Spain shared that the Rails for Trails project was rejected by the public several years ago and he felt this project would not be well received either.

City Manager Griffin clarified the High Speed Rail, as currently developed, has no impact on Dabney. He went on to say this presentation is only an initial concept and that as it develops there will be input from both the Council and the community.

Ms. Nicholls and Mr. Ciriello thanked Council for their time and will continue to develop the plan and report back to Council at a later date.

Approving an Exemption to the Mini Brooks Act Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility.
(Reference: CAF 11—134; Resolution 11—103)

City Manager Griffin asked Assistant City Manager Frazier to address Council on this issue.

Mr. Frazier stated both Denny Martin and Doug Chapman from McGill Associates were present this evening. During the 14 February 2011 Council meeting, approval was given to submit an application to the State Revolving Fund Grant/Loan Funding program for improvements to the Henderson Water Reclamation Facility. On 1 April 2011 the City received notification of eligibility for a low interest loan in the amount of \$16,615,000 with \$1,000,000 of that total in the form of principal forgiveness. To meet the next milestone, which is June 2012, it is necessary to secure engineering services which may well take 8-9 months to complete. The staff feels it would be best to exempt this project from the Mini Brooks Act and approve McGill Associates as the project engineer.

Council Member Kearney asked what *yardstick* is used to determine fairness. Mr. Frazier stated past projects, design fees and other criteria are used and if no reasonable fee is submitted the City would look elsewhere.

Council Member Daeke asked about the exemption and how it is approved.

Council Member Inscoe noted the special meeting date of October 26 and asked if Council would be provided a comprehensive list of costs, permits and other details involved prior to that meeting.

Mr. Griffin stated normally that information comes after the Resolution to approve the exemption of the Mini Brooks Act. Following a brief discussion, stated he would do his best to provide as much information as could be gathered between now and the 26 October Special meeting. Mr. Griffin also reiterated that the proposed contract and other funding considerations would be brought to Council at the 14 November meeting. Mr. Griffin reminded Council that McGill Associates came to the City, wrote the grant and has already performed the preliminary engineering on this project. They know the plant inside and out which makes it sensible to continue using them. Projects such as this is why the Mini Brooks Act was written the way it was.

Council Member Daeke felt savings and fairness should be considered and requested as much information as possible be provided before the 26 October meeting.

Following a brief discussion motion was made by Council Member Peace-Jenkins to set a special meeting at noon on 26 October to further discuss this matter. Motion was seconded by Council Member Inscoe and unanimously approved.

Amending Portions of Chapter 29 Relating to Parks and Receptions and the FY 11-12 Annual Fee Schedule Regarding Rentals and Clean UP at Fox Pond Park Covered Picnic Shelters, FY 11-12 Budget Amendment #17. *(Reference: CAF 11—128; Ordinance 11—59)*

City Manager Griffin asked Recreation and Parks Director Alan Gill to explain these amendments.

Mr. Gill stated from time to time he and his staff review codes pertaining to the Parks and Recreation Department and found several sections that needed to be updated regarding the operating schedule. He went on to state the fee schedule also needed updating.

Mr. Griffin said the current code includes a fee amounts which are often duplicative and/or inconsistent with the annual fee schedule and should not be included as part of the Code --- the Code should only reference the fee schedule. Mr. Griffin said Council should expect more house cleaning issues in the future as the Code of Henderson continues to be reviewed.

There was no discussion and this item will be carried forward to the next Council meeting.

Discussion Regarding Implementation Date of New Utility Disconnect and Security Deposits Policies. *(Reference: CM 11—18)*

City Manager Griffin said Council Member Kearney asked that this matter be placed on the agenda and he asked Mr. Kearney to summarize his request.

Council Member Kearney said he and Council Member Peace-Jenkins had discussed this policy and would like to delay implementation of the *pay one bill – leave one bill* from taking effect on 1 November 2011 to 1 February 2012. November, December and January are traditionally the highest cutoff months and with the holidays it was felt delaying this change would be the right thing to do for the citizens of Henderson. Mr. Kearney emphasized that the new policy is good business and they do not want any changes made to the security deposit section of the policy.

Council Member Rainey expressed his thoughts about the expense of heating costs and stated this would only be a onetime forgiveness. Council Member Daeke felt this was acceptable.

City Manager Griffin confirmed that Council was agreeable to delaying implementation of the pay one - leave one from 1 November 2011 to 1 February 2012 and that the security deposit segment remains unchanged and there would be no changes to the reconnect fee.

Mr. Kearney suggested that citizens take this extra time to catch up on back payments and Council Member Rainey reinforced this is not a free pass – citizens owing back fees still have to pay.

Council Member Peace-Jenkins stated she appreciated the note in the water bill and said it seemed the City was doing everything they could to help citizens catch up. Mr. Griffin stated the Customer Service Representatives have gone to great lengths to explain the new policy and to work with citizens and thanked Ms. Peace-Jenkins for her comment.

Mr. Griffin asked for Council's approval to bring this change to the 26 October meeting. It was the consensus of Council to do so.

PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

City Clerk McCrackin advised no citizen had signed-up to address City Council.

REPORTS

Mayor/Mayor Pro Tem/Chairman Pro Tem - No Report

City Manager-

Mr. Griffin informed Council that the Powell Bill is being paid to the City in two payments and that a budget amendment will be brought before Council at the next regular meeting.

Mr. Griffin shared this is the last officially scheduled Council Meeting before Finance Director Wilkerson retires and he stated she will be greatly missed.

Council Member Coffey asked how soon a replacement could be expected and who will handle her responsibilities. Mr. Griffin said he is looking for a temporary accountant and hopes to fill a customer service position to give Shay Bennett, Billing and Collections Supervisor more time to help fill the gap, along with Judi Woods, Accounting Supervisor, and is hopeful to have an

interim finance director in place shortly. He does not expect to have the Chief Financial Officer position filled for 4-6 months.

Ms. Coffey also mentioned there would be a Public Safety Committee meeting Tuesday, 11 October.

City Attorney – No Report
City Clerk - No Report

Mayor O’Geary then asked Council to move into Closed Session.

CLOSED SESSION

Council Member Inscoe moved for Council to convene in closed session pursuant to G.S. §143-318.11(a)(3) Attorney-Client Privilege Matter. Motion seconded by Council Member Kearney and unanimously approved. (*Council convened in closed session at 8:25 p.m.*)

Council Member Rainey moved for Council to convene in open session. Motion seconded by Council Member Inscoe and unanimously approved. (*Council convened in open session at 8:41 p.m.*)

Mayor O’Geary advised there was no report from the Executive (Closed) Session.

ADJOURNMENT

Council Member Inscoe moved for adjournment. Motion seconded by Council Member Daeke and unanimously approved. The meeting adjourned at 8:42 p.m.

James D. O’Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

City Council Minutes
Special Called Meeting - DRAFT
18 October 2011

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members, James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, and George M. Daye.

ABSENT

Council Members Lonnie Davis, Jr.

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther McCrackin, Assistant City Manager Frank Frazier.

CALL TO ORDER

The 18 October 2011 Special Called Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 6:00 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary that a quorum was present.

Mayor O'Geary asked if there was any business before moving into Closed Session.

No items were mentioned so Mayor O'Geary then asked Council to move into Closed Session for two issues relating to G.S. §143-318.11(a)(3), Attorney-Client Privilege, and one issue regarding G.S. §143-318.11(a)(4), Location of Industries or Other Businesses. Mayor O'Geary stated there would be no report following the Executive (Closed) Session.

(Clerk's Note: Council Member Daeke arrived at 6:03 p.m.)

CLOSED SESSION

(Clerk's Note: Council Member Peace-Jenkins arrived at 6:10 p.m.)

Council Member Kearney moved for Council to convene in closed session pursuant to G.S. §143-318.11(a)(3) Attorney-Client Privilege Matter. Motion seconded by Council Member Daye and unanimously approved. (*Council convened in closed session at 6:01 p.m.*)

Council Member Coffey moved for Council to convene in open session. Motion seconded by Council Member Inscoe and unanimously approved. (*Council convened in open session at 7:29 p.m.*)

ADJOURNMENT

Council Member Daye moved for adjournment. Motion seconded by Council Member Kearney and unanimously approved. The meeting adjourned at 7:30 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

City Council Minutes
Special Called Meeting - DRAFT
26 October 2011

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members, James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Garry Daeke and George M. Daye.

ABSENT

Council Members Lonnie Davis, Jr., and Brenda G. Peace-Jenkins.

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther McCrackin, Assistant City Manager Frank Frazier, Finance Director Sandra Wilkerson, Interim Finance Director C. B. "Butch" Watson and City Engineer Peter Sokalski.

CALL TO ORDER

The 26 October 2011 Special Called Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 12:08 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary that a quorum was present.

Mayor O'Geary then asked the City Clerk to begin the meeting with the first item of New Business

NEW BUSINESS

A Resolution Amending the Implementation Timetable for Amending the Current Practice of Turning Off Water Service for Delinquent Utility Accounts as Articulated in Resolution 11—70. (*Reference: CAF 11—B—16; Resolution 11—A—70*)

City Manager Griffin stated that during discussion at the last meeting, it was agreed to extend the implementation of the Pay One-Leave One policy from 1 November 2011 to 1 February 2012 and to leave the implementation of the Security Deposit portion of the Resolution 11—70 as originally agreed which was 1 November 2011.

There was no discussion and Mayor O'Geary asked for the pleasure of Council.

Council Member Rainey moved approval of Resolution 11—A—70, *A Resolution Amending the Implementation Timetable for Amending the Current Practice of Turning Off Water Service for Delinquent Utility Accounts as Articulated in Resolution 11—70*. Motion seconded by Council Member Kearney and APPROVED by the following vote: YES: Kearney, Coffey, Inscoe, Rainey, Daeke and Daye. NO: None. ABSENT: Davis and Peace-Jenkins. (*See Resolution Book 2, p 142-A*)

FY Budget Amendment #19, Authorizing an Adjustment to the Weed & Seed 2010 Budget. (*Reference: CAF 11—139; Ordinance 11—65*)

City Manager Griffin asked Finance Director Wilkerson to brief Council on this item as well as the following two budget amendments. (Amendment #21).

Ms. Wilkerson stated this amendment to the 2010 budget was previously approved by Council and approval has also been received from the Department of Justice on 15 September 2011 and the Weed and Seed Steering Committee on 18 August 2011 meeting. This amendment allows for the moving of \$2,055 from the Departmental Supplies account to the Salaries and Benefits Part-time to cover costs incurred by the part-time assistant through 30 September 2011.

There was no discussion. Mayor O'Geary then asked for the pleasure of Council.

Council Member Coffey moved approval of Ordinance 11—65, *FY Budget Amendment #19, Authorizing an Adjustment to the Weed & Seed 2010 Budget*. Motion seconded by Council Member Daye and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Daeke and Daye. NO: None. ABSENT: Davis and Peace-Jenkins. (*See Ordinance Book 8, p 333*)

FY12 Budget Amendment #21, Closing out the 2009 Weed & Seed Grant. (*Reference: CAF 11—69; Ordinance 11—69*)

Ms. Wilkerson briefly stated that this Ordinance closes out the 2009 Weed & Seed Grant at a total cost of \$133,343.42 leaving \$8,658 in unexpended funds. Since the Grant only pays out what is expended, no funds needed to be refunded.

Council Member Kearney asked for more information on why this is being closed-out now. Ms. Wilkerson explained the grants are for twelve (12) months beginning on October 1 and ending on September 30. The 2009 grant covered the time period from October 1, 2009 to September 30, 2010. She also explained although the grant was closed out earlier, it has been policy to hold off bringing the close out to Council until after the official audit is completed.

With no further discussion, Mayor O'Geary asked for Council's pleasure.

Council Member Inscoe moved approval of Ordinance 11—69, *FY12 Budget Amendment #21, Closing out the 2009 Weed & Seed Grant*. Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Inscoe, Rainey, Daeke, Daye, Kearney, and Coffey. NO: None. ABSENT: Davis and Peace-Jenkins. (*See Ordinance Book 3, p. 341*)

Minutes Book 42

26 October 2011 Special Called Meeting Minutes

Page 2 of 5

FY12 Budget Amendment #20 to Close Out the 2008 Weed & Seed Grant. (Reference: CAF 11—140; Ordinance 11—67)

Ms. Wilkerson stated the 2008 Weed & Seed Grant closed out at a total cost of \$121,515.99 leaving \$28,429.01 in unexpended funds. The unexpended funds were never received as this grant only paid out expenses incurred.

Council Member Coffey asked for clarification that the unspent dollars were never received. Ms. Wilkerson confirmed the funds are not received until they are expended.

Mayor O'Geary then asked for the pleasure of council.

Council Member Coffey moved approval of Ordinance 11—67, *FY12 Budget Amendment #20, to Close Out the 2008 Weed & Seed Grant*. Motion seconded by Council Member Kearney and APPROVED by the following vote: YES: Rainey, Daeke, Daye, Kearney, Coffey and Inscoe. NO: None. ABSENT: Davis and Peace-Jenkins. (See *Ordinance Book 3, p 337*)

Approving an Exemption to the Mini Brooks Act Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility. (Reference: CAF 11—A—134; Resolution 11—103)

City Manager Griffin asked Assistant City Manager Frank Frazier to brief Council.

Mr. Frazier introduced Doug Chapman and Joel Whitford from McGill Associates and then reminded Council that this exemption is being requested mainly due to the time factor placed by the State in completing the next step in obtaining funding for the capital improvements at the Henderson Water Reclamation Facility. Mr. Frazier stated the Mayor received a letter earlier this week stating the Preliminary Engineering Report had been approved. The next step in the loan process is to deliver the project specifications to the State by 1 June 2012. In the interest of saving time and expense, Staff asks that this exemption be approved as they feel going with a firm other than McGill would involve sending out request for proposals, review of the proposals, and then interviewing 2-3 firms to select a firm and then asking for a final proposal. Bids cannot be asked for prior to the selection process.

Council Member Inscoe asked if all proposed contracts would be reviewed by Council. Mr. Frazier responded yes.

City Attorney John Zollicoffer stated the Mini Brooks Act allows for exceptions in the event of special emergencies for safety measures.

Council Member Daeke stated he remembered a request for ballpark figures and that a comparison of other projects might be available. Mr. Frazier responded when the proposed contract(s) is drafted, the information would be available with the proposed contract.

Council Member Coffey asked if the deadline is in June what would be the problem if it goes to bid and how would Council know if the City received a fair bid. Mr. Frazier responded a

Minutes Book 42

detailed scope of the project is necessary before a price for the work can be submitted. Action today only allows the staff to start the negotiation process with McGill to bring back a proposed contract for the engineering services. In the event a reasonable figure cannot be reached, the City may select to negotiate with another firm

City Manager Mr. Griffin stated it normally takes 30 days to review the project and for qualification requests to be submitted.

Council Member Kearney stated he understood staff to find this an unusual situation that met the Mini Brooks Act and asked that management provide a complete discussion on how they arrive at their decision.

City Manager Griffin summarized the discussion by: 1) this Resolution allows project to move forward to the next step; 2) allows for meeting deadline of State for project specifications; 3) staff will present a fair and reasonable scope 4) McGill did the preliminary engineering report and wrote the grant proposal for the project which received a very timely response from the State; and 5) the timely response speaks to the need for the plant upgrade. Mr. Griffin emphasized the staff will honor Council's request to be fair in their decision making.

Council Member Daeke asked if there is any room for negotiation on the loan and Council Member Inscoe asked if a grant extension might be considered. Mr. Frazier referred these questions to Mr. Doug Chapman from McGill who stated he has never known the State to negotiate or allow an extension. Mr. Frazier read a portion of a State letter enclosed with the agenda package, which stated if the deadline was not met the grant would be forfeited. This spoke to the submittal of the Preliminary Engineering Report.

City Manager Griffin asked Mr. Frazier to speak with the State official for an official answer to Council's questions. He then reminded Council that this is a \$16.5M project with \$1M in the form of principal forgiveness and indicated he felt this was the best opportunity the City would receive for the project without getting involved in a bond issue.

There was no other discussion so Mayor O'Geary asked for Council's pleasure.

Council Member Kearney moved approval of Resolution 11—103, *Approving an Exemption to the Mini Brooks Act Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility*. Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Rainey, Daeke, Daye, Kearney, and Inscoe. NO: Coffey. ABSENT: Davis and Peace-Jenkins. (*See Resolution Book 8, p 207*)

OTHER BUSINESS

Mayor O'Geary asked if there were any other items of business.

City Manager Griffin then introduced C. B. Butch Watson as the Interim Finance Director who will fill Finance Director Sandra Wilkerson's position after she retires October 31st. Council Members welcomed Mr. Watson.

ADJOURNMENT

Council Member Inscoe moved for adjournment. Motion seconded by Council Member Kearney and unanimously approved. The meeting adjourned at 12:30 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

DRAFT - SUBJECT TO CHANGE

City Council Minutes
Special Called Meeting - DRAFT
7 November 2011

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members, Sara M. Coffey, Michael C. Inscoc, Garry Daeke, Brenda G. Peace-Jenkins D. Michael Rainey, and George M. Daye.

ABSENT

Council Members Lonnie Davis, Jr., and James C. Kearney

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther McCrackin, Assistant City Manager Frank Frazier.

CALL TO ORDER

The 7 November 2011 Special Called Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 12:03 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary that a quorum was present.

Mayor O'Geary asked if there was any business before moving into Closed Session.

City Attorney John Zollicoffer, Jr. asked that an item be added to the Closed Session regarding G.S. §143-318.11(a)(3), a Client-Attorney Matter. There was no discussion so Mayor O'Geary asked if Council was ready to move into Closed Session regarding the Client-Attorney matter and G.S. §143-318.11(a)(4), an Economic Development Opportunity. Mayor O'Geary stated there would be no report following the Executive (Closed) Session.

CLOSED SESSION

Council Member Daeke moved for Council to convene in closed session pursuant to regarding G.S. §143-318.11(a)(4) an Economic Development Opportunity and G.S. §143-318.11(a)(3), a Client-Attorney matter. Motion seconded by Council Member Rainey and unanimously approved. (*Council convened in closed session at 12:05 p.m.*)

Council Member Inscoe moved for Council to convene in open session. Motion seconded by Council Member Rainey and unanimously approved. (*Council convened in open session at 12:55 p.m.*)

ADJOURNMENT

Council Member Inscoe moved for adjournment. Motion seconded by Council Member Daye and unanimously approved. The meeting adjourned at 12:56 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk



RESOLUTION OF APPRECIATION SANDRA C. WILKERSON



WHEREAS, after thirty-two years of service to the City of Henderson, Ms. Sandra C. Wilkerson retired on 31 October 2011; *and*

WHEREAS, she began with the City of Henderson in 1979 as a Collections Clerk, and in 1986 moved to the position of Secretary to the Finance Director; *and*

WHEREAS, she held several other positions within the City of Henderson before becoming Assistant to the Mayor in 2003; *and*

WHEREAS, Ms. Wilkerson became Assistant Finance Director in 2006 and in 2009 was named Finance Director; *and*

WHEREAS, during her years as Finance Director, Ms. Wilkerson oversaw the development of the City's annual budgets; revised finance policies, and initiated bond refinancing saving the City hundreds of thousands of dollars; *and*

WHEREAS, during her tenure, Ms. Wilkerson served under three mayors; *and*

WHEREAS, the City of Henderson wishes to recognize Sandra C. Wilkerson for the excellent record she has compiled during her years with the City of Henderson; *and*

NOW THEREFORE, I, the Mayor, on behalf of the Henderson City Council Members, and the City Manager make public and official our sincere appreciation and thanks to Sandra C. Wilkerson for her many contributions to the City and wish her well in her retirement years.

Adopted this 14th day of November 2011.
Henderson City Council

*Council Member James C. Kearney, Jr.
Council Member Sara M. Coffey
Council Member Michael C. Inscoe
Council Member D. Michael Rainey
Council Member Brenda Peace-
Jenkins*

*Council Member Garry D. Daeke
Council Member Lonnie Davis,
Jr.
Council Member George M. Daye*

*City Manager A. Ray Griffin, Jr.
City Attorney John H. Zollicoffer, Jr.*

James D. O'Geary, Mayor

I have hereunto set my hand and caused to be affixed the Great Seal of the City of Henderson in the State of North Carolina this the 14th day of November 2011.

Esther J. McCrackin, City Clerk

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 Nov 11 Regular Meeting

13 October 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 11—136

Consideration of Approval of Resolution 11—106, Authorizing an Investigation into the Efficacy of Developing a Dabney Drive—Corbitt Road One-Way Pair from South Garnett Street to Interstate 85.

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- KSO 5: Provide Reliable, Dependable Infrastructure – ...to recognize that a focus on maintaining as well as expanding the infrastructure is essential to a progressive and economically competitive city.

Recommendation:

- Approval of Resolution 11—106, Authorizing an Investigation into the Efficacy of Developing a Dabney Drive—Corbitt Road One-Way Pair from South Garnett Street to Interstate 85.

Executive Summary

Mr. Mike Ciriello, Kerr-Tar COG Transportation Planner, requested a meeting with me two weeks ago to discuss the potential of improving the traffic flow on Dabney Drive. He brought with him various State Highway planners and experts to meet with us.

A Public Survey conducted earlier this year by the State reveals the following information from respondents about Dabney Drive:

1. When normally traveling in this county [Vance], do you find that you have to go out of your way because the most direct route is too congested?
 - a. ANSWER: 23% of respondents said YES
2. Please provide examples of areas in need of improvement:
 - a. ANSWER: 29% of respondents said Dabney Drive needed improvement
3. Where, if any, do safety problems exist in Vance County?
 - a. ANSWER: 36% said Dabney Drive

Traffic counts reveal sections of Dabney Drive are already beyond roadway capacity based on 2007 traffic counts as follows:

1. In front of Fire Station:
 - a. 2007 AADT = 15,000 with existing capacity of 14,400
2. Just north of Roanoke Ave. intersection:
 - a. 2007 AADT = 21,000 with existing capacity of 14,400
3. Graham Ave. at Dabney Dr.
 - a. 2007 AADT = 5,500 with existing capacity of 10,500
4. At Cooper Dr. Intersection:
 - a. 2007 AADT = 29,000 with existing capacity of 28,900

In some areas, current traffic counts exceed the 2035 AADT estimates. Additionally, State officials advised me of significant citizen concerns about left turning movements on Dabney Drive between the I-85 Northbound Ramp and Graham Ave./Beckford Dr. intersections.

The proximity of Corbitt Road to Dabney Drive and the fact that the old railroad right-of-way north of Parham St. is relatively undeveloped offers an opportunity for further review of the opportunity to consider this roadway design improvement. It appears the other two alternatives to considering this approach is to further widen Dabney Drive at some point in the future. This alternative would require significant right-of-way acquisition and demolition of structures. The second alternative is to do nothing.

State Officials will be at the October business meeting to further discuss this opportunity with Council. Since there is no October Work Session, I have added it to a “work session” section on the regular business agenda.

Approval of this Resolution does not commit the Council to actually constructing the project. It does; however, establish a public policy position to authorize the project to move forward to conceptual design, obtaining citizen input, etc. Ultimately, if the concept is approved, the project would find its way into the Transportation Improvement Plan and hopefully, one day, funding would be provided for its implementation.

As with large projects, information will be provided to Council as it is available. Ultimately, a formal Resolution either affirming or not approving the concept would be brought to Council at the appropriate time in the future.

Enclosures:

1. Resolution 11—106
2. Dabney Drive Information Sheet

RESOLUTION 11—106

A RESOLUTION AUTHORIZING AN INVESTIGATION INTO THE EFFICACY OF DEVELOPING A DABNEY DRIVE—CORBITT ROAD ONE-WAY- PAIR FROM SOUTH GARNETT STREET TO INTERSTATE 85

WHEREAS, the City Council conducted its Annual Planning Retreat in January 2011, and during said Retreat identified Strategic Objectives and Goals; *and*

WHEREAS, this Resolution addresses KSO 5: *Provide Reliable, Dependable Infrastructure—* To provide reliable, dependable and environmentally compliant infrastructure systems; *and*

WHEREAS, the Kerr-Tar Council of Government, as part of its regional transportation planning efforts and in conjunction with the NC Department of Transportation, has approached the City of Henderson (City) about the potential of creating a transportation planning project that would create a one-way traffic pair along Dabney Drive and Corbitt Road and the abandoned railroad right-of-way north of Parham Street from South Garnett Street to Interstate 85; *and*

WHEREAS, traffic studies indicate some areas of Dabney Drive are now operating above roadway design capacity and citizen input from earlier this year reveals serious concerns about traffic safety and congestion along this major corridor; *and*

WHEREAS, the City has been presented with an opportunity to identify Dabney Drive as a potential transportation planning project, said potential project concept being more fully articulated in *Attachment A* to this Resolution, and to perform further study to determine its viability for inclusion in the Transportation Plan.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY authorize the Kerr-Tar Council of Governments (COG) and the NC Department of Transportation (NCDOT) to further study the efficacy of developing a Dabney Drive—Corbitt Road one-way pair from South Garnett Street to Interstate 85, and in so doing, present concepts to the public and obtain feedback from it while studying and further developing the concept; *and*

BE IT FURTHER RESOLVED this matter be brought back to City Council at the appropriate time with final recommendations from the COG and NCDOT for this project.

The foregoing Resolution 11—106, upon motion of Council Member *** and second by Council Member **** and having been submitted to a roll call vote received the following votes and was **** on this the 14th day of November 2011: YES:. NO:. ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

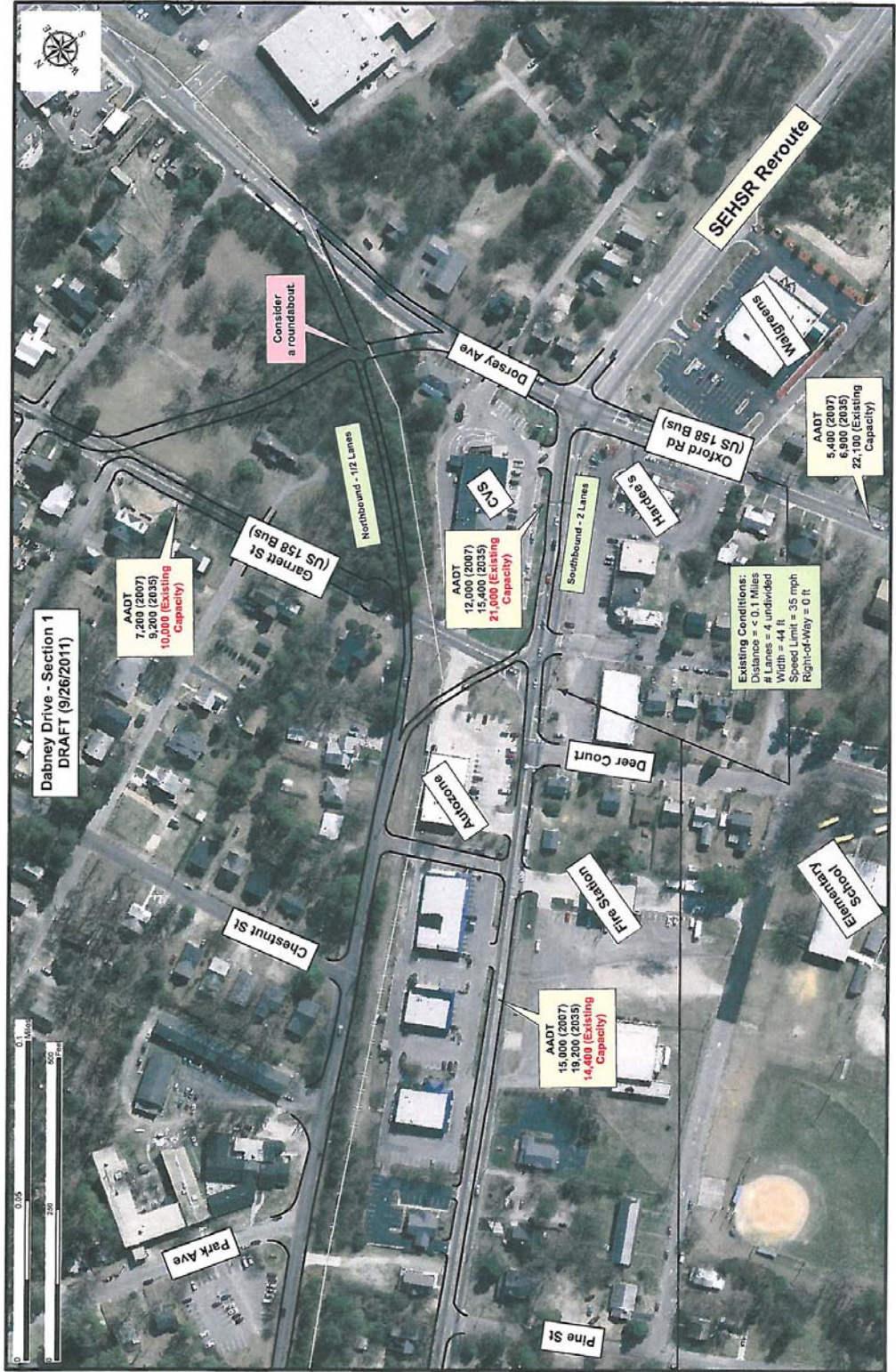
Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, pp. ***.*

1

"A"



2

3



4

4



5

5



6

6



7

DABNEY DRIVE

Contact Info

Lauren Nicholls
 NCDOT TPB
 (919) 707-0947
 lnicholls@ncdot.gov
 Mike Oriello
 Kerr-Tar Regional COG
 (252) 436-2048
 mcoriello@kerrtarco.org
 Jordan McMillen
 Vance County Planning
 (252) 738-2091
 jmmillen@vancecounty.org

Acronyms

NCDOT
 TPB
 RPO
 COG
 CTP
 AADT
 ROW
 TIP
 LOS
 SI

North Carolina Department of Transportation
 Transportation Planning Branch
 Rural Planning Organization
 Council of Government
 Comprehensive Transportation Plan
 Annual Average Daily Traffic
 Right-of-Way
 Transportation Improvement Program
 Level of Service
 Severity Index



Kerr-Tar



Websites

NCDOT TPB Vance County Site
www.ncdot.gov/ohlp/preconstruct/tb/p/anning/vancecounty.html
 Kerr-Tar Regional Council of Governments
www.kerrtarco.org/

TIP Projects

<http://www.ncdot.org/projects/>



Dabney Dr. and I 85

DABNEY DRIVE

2007-2009 Accident History

Intersection	Severity Index	# Crashes
Dabney - Graham Ave	5.23	7
Dabney - Coble Blvd	4.08	12
Dabney - Beckford Dr	3.35	22
Dabney - Cooper Dr	2.97	45
Dabney - US 158 Bypass	2.74	17
Dabney - I 85	2.59	14

* Represents intersections with a SI higher than the state average of 4.56 and/or an intersection with more than 10 crashes.



Dabney Dr. and US 158 Bypass

Roadway Characteristics

Section	Distance (mi)	Lanes	Width	Speed Limit	ROW
US 158 Business (Oxford Rd) - US 158 Business (Garnett St)	<0.1	4	44	35	N/A
US 158 Business (Garnett St) - Roanoke Ave	0.9	3	36	35	60
Roanoke Ave - Coble Blvd	0.2	3	36	35	60
Coble Blvd - I 85	0.4	5	52	35	60
I 85 - US 158 Bypass	0.3	5	52	35	60

Traffic Projections

Section	AAOT	Existing Capacity
US 158 Business (Oxford Rd) - US 158 Business (Garnett St)	12,000	15,400
US 158 Business (Garnett St) - Roanoke Ave	15,000	19,200
Roanoke Ave - Coble Blvd	21,000	26,700
Coble Blvd - I 85	29,000	61,500
I 85 - US 158 Bypass	21,000	43,700

2011 Public Survey Results

Dabney Drive Responses
 Question - When normally traveling in this county, do you find that you have to go out of your way because the most direct route is too congested?
117 (23%) out of 511 Responses

Question - Please provide examples of areas in need of improvement.
116 (29%) out of 434 Responses

Question - Where, if any, do safety problems exist in Vance County?
113 (36%) out of 314 Responses

Other Notes:

- This project is not funded.
- This recommendation is a concept and still requires an environmental analysis, design and safety standards.

#2



One-Way Streets...

- Simplify crossings for pedestrians
- Reduce conflicts
- Can increase travel distances for drivers
- Work best in downtown streets or very congested areas
- Can offer improved signal timing and accommodate odd-spaced signals
- Make signal timing for streets that cross a one-way pair difficult



One-Way vs. Two-way Streets

Recommendations

- One-way pair using existing Dabney Drive (southbound), Corbett Rd and the abandoned rail road corridor (northbound)
- Multi-use path along one existing travel lane of Dabney Drive
- Sidewalk along northbound lanes
- Signal Coordination
- Traffic Calming



Lighting



Bulbouts

Traffic Calming

Changes in street alignment, installation of barriers, and other physical measures to reduce traffic speeds and/or cut-through volumes, in the interest of street safety, livability, and other public purposes.



Textured Pavement



Landscaping



City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 Nov 11 Regular Meeting

11 October 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 11—138

**Consideration of Approval of Ordinance 11—51, FY 12 Budget Amendment #18,
Relating to Professional Services Costs for Refinancing of Revenue Bonds.**

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 8 – To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.

Recommendation:

- Approval of Ordinance 11—51, FY 12 Budget Amendment #18, Relating to Professional Services Costs for Re-financing of Revenue Bonds.

Executive Summary

FY 12 Budget Amendment #18 increases the Professional Services line item in the Debt Fund by \$329,230 in order to pay for the arbitrage compliance to the IRS, and all professional services costs involved by refinancing the 2001 revenue bonds. The revenue was used from the interest accumulated by the bond escrow. All other interest and the balance of the escrow was used to reduce the amount borrowed.

Enclosures:

1. Ordinance 11—51

ORDINANCE 11—51

Council Member ** introduced the following Ordinance that was seconded by Council Member ** and read:

FY 2011-2012 AN AMENDMENT TO THE DEBT FUND OPERATING BUDGET BUDGET AMENDMENT #18

WHEREAS, the City Council of the City of Henderson on June 13, 2011 adopted the FY 2011-2012 Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the General Fund as different projects open and close.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved and said Ordinance shall be effective immediately upon approval of the City Council:

DEBT FUND

REVENUES:

Account Number	Revenue Line Item	Current Budget	Amended Amount	Total Revised Budget
12-200-4440-31	Bond Close Out Proceeds	\$0	\$329,230	\$329,230
Total		\$0	\$329,230	\$329,230

DEBT FUND

EXPENDITURES: ADMIN/PUBLIC WORKS

Account Number	Expenditure Line Item	Current Budget	Amended Amount	Total Revised Budget
12-110-5004-00	Professional Services	\$0	\$329,230	\$329,230
Total		\$0	\$329,230	\$329,230

The foregoing Ordinance 11—51 upon motion of Council Member ** and second by Council Member **, and having been submitted to a roll call vote and received the following votes and was **** on this the ** day of *****: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*Reference: Minute Book **1, p. ***.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 11—51 adopted by the Henderson, City Council in Regular Session on ****, (*Minute Book ***, p.***). This Ordinance is recorded in *Ordinance Book 8, p. ***.*

Witness my hand and corporate seal of the City, this *****.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 Nov 11 Regular Meeting

3 November 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 11-B-134

Consideration of Approval of Resolution 11—111, Awarding Contract with McGill Associates Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility; and Ordinance 11—62, FY 12 Budget Amendment #25, An Amendment to the CIP Sewer Fund Henderson Water Reclamation Facility Improvements Project.

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- KSO 5: Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems.
- KSO 8: Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.

Recommendation:

- Approval of Resolution 11—111, Awarding Contract with McGill Associates Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility.
- Ordinance 11—62, FY 12 Budget Amendment #25, An Amendment to the CIP Sewer Fund Henderson Water Reclamation Facility Improvements Project.

Executive Summary

The City Council approved Resolution 11—12 on 14 February 2011 authorizing submission of an application for State Revolving Fund (SRF) Grant/Loan Funding for improvements of the Henderson Water Reclamation Facility (HWRF). On 1 April 2011, the City received notice from the North Carolina Department of Environment and Natural Resources (DENR) that the City was eligible to receive a low interest loan of \$16,615,000 with \$1,000,000 of the total amount in the form of principal forgiveness. The Engineering report was submitted and approved on 24 October 2011. In order to continue to move along the schedule as determined by the Construction Grants & Loan Section, plans and specifications must be submitted by 1 June 2012 (See Attachment #4).

In the event the deadlines are not met, the City would lose funding and would have to reapply in future funding cycles. The only exception would be if the State asked for additional environmental items or other similar documents, and every attempt had been made to submit the information, but was not possible to complete on time. This would be the only type of situation in which the State would consider a request for an extension.

Resolution 11—103 was approved by the City Council on 26 October 2011, approving an exemption to the Mini Brooks Act. This allowed the City to begin negotiating a fee with McGill Associates to perform the design for the HWRF improvements. The Mini Brooks Act requires the State and all public subdivisions and local government units, except in cases of special emergency, to announce all requirements for architectural, engineering, surveying and construction management at risk services, to provide such services on the basis of demonstrated competence and qualification for the type of professional services required without regard to fee other than unit price information at this stage, and therefore to negotiate a contract for these services at a fair and reasonable fee with the best qualified firm. The next best qualified firm would be used if a reasonable contract could not be agreed upon. Further correspondence is included as Attachment #3 relative to guidelines established by the USDA.

The City Council requested information to be submitted with the proposed contract in order to compare fees of other Cities and/or agencies with similar projects. Please see below:

<u>City/Town</u>	<u>Engineering Compensation</u>	<u>Cost of Construction</u>	<u>% Construction</u>
Hillsborough	\$1,560,800	\$17,000,000	9.18%
Columbus	\$ 249,250	\$ 2,750,000	9.06%
South Granville			
Water & Sewer Auth.	\$ 838,427	\$17,910,000	4.68%
Morganton	\$ 815,766	\$ 9,000,000	9.06%
<hr/>			
Proposed City of Henderson Contract *	\$ 966,010	\$13,450,000	7.18%
* Figure includes Planning, Design, Permitting and Bid Award			

Construction Grants and Loans utilize the EPA grant program planning and design fee curve. Design includes plans, specifications and the bidding phase. The bidding phase is separate from the curve but is typically \$5,000 - \$30,000 depending on the scope of the project and the construction phase in which there is a ceiling limit, but is normally based on an hourly schedule. The EPA allowance calculation is enclosed as attachment #4.

Enclosures:

1. Resolution 11—111
2. Ordinance 11—62
3. EPA Allowance Calculation
4. USDA Guidelines
5. Preliminary Engineering Report Approval

RESOLUTION 11—111

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MCGILL ASSOCIATES TO PERFORM ENGINEERING SERVICES RELATIVE TO PLANNING AND DESIGN FOR IMPROVEMENTS AT THE HENDERSON WATER RECLAMATION FACILITY

WHEREAS, the Henderson City Council (Council) identified eight Key Strategic Objectives (KSO) at its 2011 Strategic Planning Retreat; *and*

WHEREAS, two of the Key Strategic Objectives are addressed by this Resolution as follows:
KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities; and KSO 5: To Provide Reliable, Dependable and Environmental Compliant Infrastructure Systems; and

WHEREAS, the Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction or replacement of wastewater collection systems; *and*

WHEREAS, the Council authorized submission of an application on 14 February 2011 via Resolution 11-12, requesting State loan and/or grant assistance from the State Revolving Fund Grant/Loan; *and*

WHEREAS, the City received notice on 1 April 2011 that the project was found to be eligible to receive a low interest SRF Loan; *and*

WHEREAS, the Preliminary Engineering Report was submitted on time and approved by the State on 24 October 2011; *and*

WHEREAS, McGill Associates performed a CIP/Rate Analysis and is very familiar with the Clean Water State Revolving Loan fund and is familiar with the plant needs and process improvements so therefore was deemed in the best interest of the City to contract with McGill Associates and by Resolution 11—103, the project was approved for exemption from the Mini Brooks Act for selection of architects and engineers.

WHEREAS, City staff met with McGill Associates and drafted a contract which is consistent with EPA's and Construction Grants & Loans allowable rates for consideration by the City Council.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Henderson, North Carolina, that it does hereby authorize the execution of an agreement for Engineering Services with McGill Associates and being more fully articulated in **Attachment "A"** to this Resolution.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign the Agreement and other applicable documents as necessary to proceed with this work.

The foregoing Resolution 11—111, upon motion of Council Member _____ and second by Council Member _____, and having been submitted to a roll call vote received the following votes and was _____ on this the ___ day of _____ 2011:
YES: . NO: . ABSTAIN: . ABSENT: .

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, pp. **.*

ORDINANCE 11—62

Council Member ** introduced the following Ordinance that was seconded by Council Member *** and read:

FY 2011—2012 Budget Amendment #25 AN AMENDMENT TO THE CIP SEWER FUND Henderson Water Reclamation Facility Improvements Project

WHEREAS, the City Council of the City of Henderson on July 10, 1995 adopted the Capital Improvements Projects-Sewer Budget; *and*

WHEREAS, the City Council established the Henderson Water Reclamation Facility Improvements Project via *Resolution 11-44* and *Ordinance 11-29* on 11 April 2011.

WHEREAS, it is necessary to amend this capital/grant project in order for it to proceed to the next level, the foregoing amendment being Amendment No. 1 to this Capital Project via Resolution 11-111 and Ordinance 11-62, and more fully articulated in *Attachment A* to this Ordinance.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved, and said Ordinance shall be effective immediately upon approval of the City Council:

FUND: CIP SEWER PROJECT: Water Reclamation Facility Renovation		Ordinance 11-62 FY 11-12 Budget Amendment #25 Budget Amendment #1 to this Capital/Grant Project			
		Approved 11-Apr-11	Current Budget	Amendment	Revised
REVENUES					
Transfer from Cap Reserve Utilities	044-444-4610-71	\$ 70,000.00	\$ 70,000.00		\$ 70,000.00
Grant/Revolving Loan DNER: CG&L Reimbursement	044-444-4582-21	\$ -	\$ -	\$ 1,033,900.00	\$ 1,033,900.00
		\$ -	\$ -		\$ -
	Total	\$ 70,000.00	\$ 70,000.00	\$ 1,033,900.00	\$ 1,103,900.00
					\$ 1,103,900.00
EXPENDITURES					
		Approved 11-Apr-11	Current Budget	Amendment	Revised
Contract Permits & Fees	044-847-4571-01	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
Legal/Administrative	044-847-5102-00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
Engineering Preliminary Engineering Report	044-847-5103-01	\$ 68,000.00	\$ 68,000.00	\$ -	\$ 68,000.00
Engineering/Design/Survey	044-847-5103-02	\$ -	\$ -	\$ 881,500.00	\$ 881,500.00
Engineering Permitting Phase	044-847-5103-03	\$ -	\$ -	\$ 48,500.00	\$ 48,500.00
Engineering Bidding & Award Phase	044-847-5103-04	\$ -	\$ -	\$ 43,900.00	\$ 43,900.00
Engineering Geotechnical Work	044-847-5103-05	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00
					\$ -
	Total	\$ 70,000.00	\$ 70,000.00	\$ 1,033,900.00	\$ 1,103,900.00
					\$ 1,103,900.00
	Variance	\$ -	\$ -	\$ -	\$ -
Reference:		Notes:			
14 Feb 11: CAF 11-38; Res 11-12; MB 42, p.		Authorized application for grant/loan			
11 Apr 11: CAF 11-70; Res 11-44, Ord 11-29; MB42, p.		Approved PER work and established project ordinance: \$70,000			
10 Oct 11: CAF 11-134; MB42, p.		Mini-Brooks discussion			
26 Oct 11: CAF 11-A-134; Res 11-103; MB42, p.		Approved Mini-Brooks exemption			
14 Nov 11: CAF 11-B-134; Res 11-111; Ord 11-62; MB42, p.		First budget amendment to Project Ordinance: \$1,033,900			
CG&L = Construction Grants & Loans from State of NC, DNER					

The foregoing Ordinance 11-62, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 14th day of November 2011: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

*Reference: Minute Book 42, p.***

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 11—62 adopted by the Henderson, City Council in Regular Session on 14 November 2011. This Ordinance is recorded in *Ordinance Book 8*, p.***.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

**Attachment A
Ordinance 11-62
FY 11-12 Budget Ordinance Amendment #25**

**CIP Sewer – Henderson Water Reclamation Facility Improvements:
Project Budget Amendment 1**

This amendment is the first amendment to this capital project and provides for engineering design services for the next phase of the project at HWRF. The City received notice from the Construction Grants and Loans Section, DNER, that the improvements project for which it applied via Resolution 11-12 is eligible to receive a low interest SRF loan. An Engineering Report was required to be submitted by 1 July 2011. It was approved for funding by the State on 24 October 2011. In order to meet the next deadline of 1 June 2012, Planning, Design, Surveying and other Geotechnical work must now be approved. Funding for this scope of work is reimbursable from loan proceeds; however, they are not reimbursable until such time as bids are received and the construction loan is closed. This would be sometime between 1 October 2012 and 31 December 2012. At this point in time, former Finance Director Wilkerson advised, prior to her departure, the City should be able to cash flow this project if the UV reimbursement were received. Said reimbursement has been received. Should cash flow become an issue

during the project, City staff have consulted with a local lending institution, BB&T and short term funding would be available until the CG&L loan closes.

Prepared by: _____ Date: _____
Claiburn B. Watson, Interim Finance Director

Reviewed by: _____ Date: _____
Judith Woods, Accounting Supervisor


Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

EPA Allowance Calculator


Enter Eligible Construction Cost ==>>>
Enter 201 Plan Effort (as decimal) ==>>

\$13,450,000.00
1.00

Calculated Planning Only Allowance =	\$319,129.94
Calculated Design Only Allowance =	\$636,404.68
Calculated TOTAL Allowance =	\$955,534.63



United States Department of Agriculture
Rural Development
Committed to the future of rural communities



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- Online Services

Selecting an Engineer

As part of an application for funding from Rural Development, Utilities Programs, the applicant must select an engineer using the process described in 7 CFR 1780.39(b), which is based on the requirements of the Qualifications Based Selection Process (QBS). This process involved public announcement (typically this involves a Request for Qualifications or RFQ) of all requirements for engineering services. Negotiation of contracts on the basis of demonstrated competence and qualifications for the type of professional services required at a fair and reasonable price.

State laws and regulations may also apply to the selection of an engineer. For assistance in selection of an engineer contact the American Council of Engineering Companies (www.acec.org) or the Rural Community Assistance Partnership (www.rcap.org).

If you have questions regarding engineering policy at the national level, please contact Ben Shuman, PE, Senior Environmental Engineer, at 202-720-1784 or ben.shuman@wdc.usda.gov or Jon Melhus, PE, Civil Engineer, at 202-720-7817 or jon.melhus@wdc.usda.gov.

Choosing the Right Engineer for Your Project

Counseling an applicant on a reasonable approach for selecting a project engineer is an important part of the service Rural Development State and local offices provide. The owner's selection of an engineer is one of the first steps to a successful infrastructure improvement project. Two primary technical assistance providers are also valuable resources for helping applicants select an engineer. The Rural Community Assistance Partnership (RCAP) is composed of regions that support Technical Assistance Providers across the nation. In addition, the state affiliates of the National Rural Water Association (NRWA) also may provide this guidance.

Customer Resources/Support

- Engineering
- Environmental
- GIS
- Interest Rates

Engineering

- Selecting an Engineer
- PER
- Contracts
- Engineering Links
- Bulletins

Last Modified: 09/14/2011

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5



North Carolina Department of Environment and Natural Resources
Division of Water Quality

Beverly Eaves Perdue
Governor

Coleen H. Sullins
Director

Dee Freeman
Secretary

October 24, 2011

The Honorable James D. O'Geary, Mayor
City of Henderson
Post Office Box 1434
Henderson, North Carolina 27536

SUBJECT: Engineering Report Approval
City of Henderson
Water Reclamation Facility Improvements
Engineering Report
Project No.: CS370410-06

Dear Mayor O'Geary:

The Construction Grants and Loans Section of the Division of Water Quality has completed its review of the subject City of Henderson Water Reclamation Facility Improvements Engineering Report. The proposed project consists of major upgrades and process replacements to aging infrastructure at the City of Henderson's Water Reclamation Facility. The project will include the following components: new headworks facility, including screening and grit removal, new influent pump-station, 3-stage biological treatment system, final clarifier improvements, RAS/WAS pump station improvements, new sludge holding tank (for thickener), new gravity belt thickening, aerobic digester improvements, sludge holding tank modifications, administration and maintenance building improvements, pump replacements, piping and valves, and SCADA and electrical improvements. The proposed improvements do not involve an increase in the treatment capacity of the facility.

The subject engineering report for City of Henderson Water Reclamation Facility Improvements Engineering Report is hereby approved.

In accordance with G.S. 120-157.1 through 157.9, enacted on June 24, 2011, local government units with projects that require debt to be issued greater than \$1,000,000 that must go before the Local Government Commission must submit a letter to Committee Chairs, Committee Assistant, and the Fiscal Research Division of the General Assembly at least 45 days prior to presentation before the Local Government Commission. You are responsible for submitting this letter. Additionally, a copy should be submitted to Mark Hubbard of the Project Management Branch upon receipt of this approval letter.

1633 Mail Service Center, Raleigh, North Carolina 27699-1633
Location: 2728 Capital Blvd. Raleigh, North Carolina 27604
Phone: 919-733-6900 | FAX: 919-715-6229 | Customer Service: 1-877-623-6748
Internet: www.ncwaterquality.org
An Equal Opportunity / Affirmative Action Employer



The Honorable James D. O'Geary, Mayor
October 24, 2011
Page Number Two

Please note that the milestones below must be met to maintain assurance of funding under the Clean Water State Revolving Fund (CWSRF). In the event that any of these milestones are not met, you must reapply under the new, competitive priority system if you wish to seek CWSRF funding for this project. We will be accepting applications twice per year, and projects will be funded based on priority and availability of funds.

Plans and Specifications (P&S) must be submitted by:	June 1, 2012
Permitting and P&S approval must be completed by:	September 1, 2012
CG&L's Authority to Award must be issued by:	December 1, 2012
Construction contract(s) must be executed by:	January 2, 2013

If you have any questions concerning this matter, please contact Jessica Leggett of our staff at (919) 715-6225.

Sincerely,



Kim H. Colson, P.E., Chief
Construction Grants & Loans Section

jsl

cc: City of Henderson - Mr. Tom Spain, Water Reclamation Director
McGill Associates, PA - Joel Whitford, P.E.
DWQ Raleigh Regional Office
Jennifer M. Haynie, FEU Supervisor
Mark Hubbard, P.E., PMB Chief
Jessica S. Leggett
FEU/SRF

North Carolina Water/Wastewater Common Application Form

PROJECT BUDGET

For use by ARC, CWMTF, DENR, DOC, and Rural Center applicants.

Complete the project budget addressing the categories provided in the table below (insert rows/columns as needed).
NOTE: Engineering costs shall be held in the USDA or EPA fee curve, depending on the funding partner.

Cost Description	ARC	CWMTF	DENR	DOC	RC	Local	Other	Total Cost Amount
Headworks Facility			\$ 1,400,000					\$1,400,000
Influent Pump Station			\$ 1,200,000					\$1,200,000
Oxidation Ditches and Anoxic Basins			\$ 4,500,000					\$4,500,000
Site Piping			\$ 550,000					\$550,000
Clarifier Improvements			\$ 600,000					\$600,000
RAS/WAS Pump Imp.			\$ 550,000					\$550,000
Exist. Pump/Controls Imp.			\$ 400,000					\$400,000
Pump Replacements / Dermo			\$ 400,000					\$400,000
SCADA and Controls			\$ 300,000					\$300,000
New Buildings / Building Imp.			\$ 1,750,000					\$1,750,000
Sludge Thickening Imp.			\$ 1,200,000					\$1,200,000
Convert Sludge Tank to Aerobic Digester			\$ 600,000					\$600,000
Construction Sub - Total	\$0	\$0	\$13,450,000	\$0	\$0	\$0	\$0	\$13,450,000
Contingency			\$ 1,345,000					\$1,345,000
Engineering Design			\$ 950,000					\$950,000
Permitting			\$ 50,000					\$50,000
Land Surveying Costs			\$ 30,000					\$30,000
Easement Preparation								\$0
Closing Fee (if applicable)						\$ 332,300		\$332,300
Construction Admin/Observation			\$ 650,000					\$650,000
Grant and/or Loan Admin			\$ 25,000					\$25,000
Legal Costs			\$ 15,000					\$15,000
Other (geotech, materials testing)			\$ 100,000					\$100,000
Administration Sub-Total	\$0	\$0	\$3,185,000	\$0	\$0	\$332,300	\$0	\$3,497,300
TOTAL PROJECT COST	\$0	\$0	\$16,615,000	\$0	\$0	\$332,300	\$0	\$16,947,300

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item:

Council Meeting: 14 Nov 11 Regular Meeting

1 November 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 11—146, Consideration of Approval of Resolution 11—110, Appointments to the Board of Adjustment.**

Ladies and Gentlemen:

Recommendation:

- Approval of Resolution 11—110

Executive Summary

The Boards and Commissions' Committee (B&CC) met on 11 October 2011 to review applications for open seats on the Board of Adjustment. Despite repeated efforts via the City website, advertising at the library, etc., only two applications were received for the Board of Adjustment. Due to the responsibilities of this Committee, it is important to have all seats filled at all times; thus, the Boards and Commissions Committee recommends the following appointments:

1. Mr. Garry Daeke – Appoint for a one-year term, expiring on 1 July 2012.
2. Ms. Sara Coffey – Appoint as Alternate for a two-year term, expiring on 1 July 2013.

These appointments fill the two open seats on the Board of Adjustment: one seat was vacated by death of Duane Townes and the other by the resignation of Cathy Thomas-Ringley (see attached).

Enclosures:

1. Resolution 11—110
2. Applications
3. Minutes
4. Resignation Letter from Cathy Thomas-Ringley

RESOLUTION 11—110
A RESOLUTION MAKING APPOINTMENTS TO
BOARD OF ADJUSTMENT COMMITTEE

WHEREAS, the Henderson City Council (Council) has created several boards and commissions as a means to include citizen input to and participation within the governance process;
and

WHEREAS, the Council periodically appoints individuals to serve on said boards and commissions; *and*

WHEREAS, there are two vacancies on the Board of Adjustment Committee; *and*

WHEREAS, applications have been received and reviewed by the Council's Boards and Committees' Committee for available positions.

NOW THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY appoint the following individuals to serve on the Board of Adjustment:

1. Mr. Garry Daeke, a city resident living at 139 Dorsey Place, for a one-year term expiring on 1 July 2012; *and*
2. Ms. Sara Coffey, a city resident living at 339 West Young Avenue, as Alternate for a two-year term expiring on 1 July 2013.

ALSO, BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY thank Ms. Cathy Ringley for her commitment and years of service to the Board of Adjustment.

The foregoing Resolution 11—110, upon motion of Council Member *** and second by Council Member *** and having been submitted to a roll call vote during a regularly scheduled and open meeting, received the following votes and was Approved on this the 14th day of November 2011: YES:. NO: None. ABSTAIN: None. ABSENT: None.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

Reference: Minute Book 42, p. 176.

Lead
9/26

Application for Boards/Commissions/Committees
HENDERSON CITY COUNCIL

Please complete each section

Full Name SARA M. COFFEY Date of Birth 4-18-50

Home Address 339 W YOUNG AVE Henderson NC, 27536

Home Phone 252-430-6300

Current Employers Coffey's Bail Bonds + Investigations

Job Title Private investigator Years in current position 14 yrs
Bail Bondsman

Business Phone: 252 767-3187 Fax: 252 430-7885

E-Mail Address: Coffey bail bonds @ embarg mail, com

Duties provide bonding services to clients involved in the
Court system, Any private investigations

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 1

Male _____ Female

White Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) board of adjustment

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 2 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

City Council, 911 advisory board (Vice chairman)

Why are you interested in serving on this Board/Commission/Committee? I want to be
involved in the planning processes from the beginning,
to be able to follow projects through to completion. I want
to learn as much as possible about my city and community.

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Interests/Skills/Areas of Expertise/Professional Organizations/Activities: _____

Red Cross disaster team Private investigator
FRW 1st VP Bail Bondswoman
Guardian ad litem 5 years

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes No If yes, please explain disposition: bad check charge
paid check off - charged w/ simple assault &
harassing phone call - charges was dismissed

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes No

If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: Sarah M Coffey Date: 9-29-2017
Form is invalid if not signed and dated

Return completed for to:
Pameis E. Glover
City Clerk's Office
P. O. Box 1434
Henderson, North Carolina 27536
Phone: (252) ~~434-6033~~ 434-6033 Fax: (252) 492-7935 E-Mail: peglover@ci.henderson.nc.us
434-5705

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson

Form approved by City Council on 10-23-00

Application for Boards/Commissions/Committees
HENDERSON CITY COUNCIL

rec'd
9/26/11

Please complete each section

Full Name GARRY DENNIS DAEVE Date of Birth 10/22/53
Home Address 139 DORSEY PLACE
Home Phone 252-438-7215
Current Employers FBV SMART START, INC.
Job Title DEVELOPMENT COORD. Years in current position 12
Business Phone 252-433-9110, ext 227 Fax 252-433-9230
E-Mail Address gdave@UANCE.NET
Duties PUBLIC RELATIONS, FUNDRAISING, PROGRAM RESEARCH,
AREA MENTAL HEALTH

It is the City Council's goal to maintain a balance of membership on its
Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 3
Male Female
White Black Hispanic Native American Asian Other

Board/Commission/Committee Applying for (list only one per form)

ZONING BO. OF ADJUSTMENT

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much
citizen involvement as possible; therefore, a goal is to limit appointees to no more than 2
Boards/Commissions/Committees. Therefore, please list any other Board/Commission or Committee on
which you currently serve.

Why are you interested in serving on this Board/Commission/Committee? BOARD NEEDS
EXPERIENCED MEMBERS WITH EXCELLENT ATTENDANCE;
WAS PREVIOUSLY ON THIS BO. AND SERVED AS

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)
CHAIR PERSON.

Interests/Skills/Areas of Expertise/Professional Organizations/Activities _____

COMMUNITY INVOLVED

PAST PLANNING BD., ZONING BD, DDC

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No

If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature  Date: 9/28/11
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson

Form Approved by City Council on 10-23-00

Boards and Commissions Committee
Meeting Minutes
October 14, 2011

The Boards and Commissions Committee meet on October 14, 2011.

Attendees: Mayor James O'Geary, Council Chair Garry Daeke, City Clerk Esther McCrackin, Council Member Kearney and Council Member Peace-Jenkins.

Chairperson Daeke opened the meeting at 10:08 a.m.

Mr. Daeke began the meeting by summarizing the Board of Adjustment's duties and responsibilities, emphasizing this Board is a quasi judicial committee and is thus unique from other City committees. He stated he applied for the seat as he has served on the committee in prior years and felt he could contribute to the considerations of this board. He went on to state that when he submitted his application he learned that Council Member Coffey had also submitted an application for this seat.

Council Member Kearney asked how many seats were currently available. At this point, discussion turned to attendance and specifically the alternates. City Clerk McCrackin was asked to contact Ms. Carol Ringley to see if she would like to continue to serve since her now works outside the County and seems to find attending meetings difficult.

Council Member Peace-Jenkins made a motion to accept the applications of both Council Members, contingent on Ms. Ringley's response. Council Member Kearney seconded the motion. Motion passed.

Council Member Kearney the made a motion that the appointment of Council Member Daeke be brought before Council as a full-time member of the Board of Adjustment and that Council Member Coffey be brought before Council as the Alternate. Council Member Peace-Jenkins seconded the motion. Motion passed.

There was then a general discussion regarding seats available on other committees.

City Clerk McCrackin asked if this Committee would like to consider establishing some type of overall rules of operation as she recently learned there have been different interpretations of issues such as "quorums", voting habits and as discussed in previous meetings, attendance requirements.

Council Member Daeke suggested this be brought before a Work Session of Council. Mayor O'Geary felt the Clean Up Henderson Committee should be discussed as only one or two members attend the monthly meetings.

Also discussed were ways to receive applications for open committee seats, how to involve the youth, etc. Mayor O'Geary stated he would talk with the Appearance Commission to see if members would like to have help on work days from the local high school youth, or from the Job Corp. If they are interested, he said he would be happy to contact the Kittrell Job Corp. Council Member Daeke stated he would contact George Rush at WISZ to see if he would do a segment on the importance of all City committees and emphasize committees with openings. City Clerk McCrackin stated she would look at the Vance-

Granville Community College curriculum to see if there might be a match of business/government students who might be interested in becoming involved.

Council Member Kearney stated he thought combining Clean Up Henderson and the Appearance Commission might be a good marriage.

With no further discussion, the meeting adjourned at 10:55 a.m.

Respectfully submitted,
Esther J. McCrackin
City Clerk

DRAFT SUBJECT TO CHANGE

McCrackin, Esther

Subject:

FW: Zoning Board of Adjustment

From: cathy ringley [mailto:ringleyc@yahoo.com]

Sent: Friday, October 28, 2011 3:03 PM

To: Moss, Sherry

Subject: Zoning Board of Adjustment

Dear Sherry,

I have considered continuing on the Zoning Board of Adjustment as either an alternative member or applying as a full member. I would like to notify you that this coming Tuesday, November 1 will be my final meeting in either capacity. I have accepted a teaching position in Hertford, NC that will not allow me to have the necessary time off work to contribute. I have thoroughly enjoyed working with you, the staff and the Zoning Board. Please relay this message on to Chairwoman Arline Richardson as well as the city clerk.

Sincerely,

Cathy Thomas-Ringley

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 Nov 2011 Regular Meeting

13 October 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 11—128

Consideration of Approval of Ordinance 11—59, Amending Portions of Chapter 29 Relating to Parks and Receptions and the FY 11-12 Annual Fee Schedule Regarding Rentals and Clean Up at Fox Pond Park Covered Picnic Shelters, FY 11-12 Budget Amendment #17.

Ladies and Gentlemen:

Recommendation:

- Approval of Ordinance 11—59, Amending Portions of Chapter 29 Relating to Parks and Receptions and the FY 11-12 Annual Fee Schedule Regarding Rentals and Clean Up at Fox Pond Park Covered Picnic Shelters, FY 11-12 Budget Amendment #17.

Executive Summary

The Recreation Commission has reviewed Section 29 of the Henderson Municipal Code and approved recommending revision to several sections of it in order to bring the ordinances into compliance with the Department's current operating procedures. These changes are noted in the attached recommended revisions to Henderson Municipal Code Section 29 and include:

*Section 29-9 (d): revised to allow the Director to issue suspensions up to an indefinite period, changed from the current 24 hour period.

*Section 29-11 (a)(2): revised to reflect that picnic shelters are available for rental at a rate of \$30 per day or portion thereof, changed from the listed rate of \$10 per listed time slot (slots being from 10:00 a.m. to 3:00 p.m. and 4:00 p.m. to 10:00 pm).

*Section 29-14 (7): revised the park hours at Fox Pond Park to have the park closed at dusk each day (currently the park hours are set by the Recreation Commission and the

Park closes at 10:00 p.m. daily March – October and 6:00 p.m. daily November – February).

*Section 29-14 (10): revised to allow staff and law enforcement to remove, or cause to be removed, any person violating ordinances, provisions, rules or regulations with no time restriction and to give the Director the authority to exclude such persons up to an indefinite period (provided that such persons can request a hearing before the Director), changed from the current 2 week period.

Additionally, in a continued effort to remove specific fee amounts from the City Code, an amendment to the annual fee schedule is also included in the Ordinance. The \$30 fee has been in existence; however, the clean-up fee; if staff is required to clean up, is a revised fee.

Enclosures:

1. Ordinance 11—59
2. Henderson Municipal Code Section 29 indicated revisions
3. Recreation/Parks Commission 8 September 2011 Minutes.

ORDINANCE 11—59

Council Member _____ introduced the following Ordinance which was seconded by Council Member _____ and read:

**AN ORDINANCE AMENDING PORTIONS OF
CHAPTER 29 RELATING TO PARKS AND RECREATION
AND
THE FY 11—12 ANNUAL FEE SCHEDULE REGARDING RENTALS
AND CLEAN UP AT FOX POND PARK COVERED PICNIC SHELTERS
FY 11—12 BUDGET AMENDMENT # 17**

The City Council of the City of Henderson, North Carolina doth ordain:

AMENDMENTS TO CHAPTER 29 OF THE HENDERSON CITY CODE

Section 1. That Section 29-9(d) be amended to read as follows:

“(d)

The director shall enforce all provisions of this Code and other ordinances of the city and all city policies and rules and regulations concerning playgrounds and recreation centers and their use, and shall, in furtherance of such duty, have the power to remove or cause to be removed and excluded from any of the playgrounds, amusement facilities and recreation centers, any person violating any of such provisions or any rules or regulations concerning their use, for a period ~~not to exceed twenty four hours~~ up to indefinite suspension. He shall have the care and control of all equipment, grounds and paraphernalia owned or controlled by the city for use for playground or recreation purposes, and shall be responsible for the custody of such property.”

Section 2. That Section 29-11(a)(2) be rewritten to read as follows:

“(2)

Covered picnic shelters. A fee of ~~of ten dollars per time slot (slots being from 10 A.M. to 3 P.M. and from 4 P.M. to 10 P.M.) or any portion~~ as established in the Annual Fee Schedule, shall be charged for the advance reservation of the use of any one of the covered picnic shelters; provided, that all such advance reservations for the exclusive use of any such shelter shall be made and paid for at least twenty-four hours before the time reserved. Any shelter not so reserved and paid for in advance shall be open for use by the general public without any reservation fee; provided further that any persons utilizing the shelters (whether by reservation or otherwise) are expected to provide their own set-up and clean-up of the facilities with any additional clean-up of the area required by the park staff being billed to the users at ~~the a rate of six dollars and fifty cents~~ as established in the Annual Fee Schedule.

Section 3. That Section 29-14(7) be rewritten to read as follows:

“(7)

All parks will be closed from dusk to dawn each day (provided, however, that the hours of any park may be extended beyond dusk to allow for completion of recreation department sponsored programs and activities), ~~except for Fox Pond Park (the days and hours of operation of which latter park is to be determined by the recreation and parks commission).~~

Section 4. That Section 29-14(8) be rewritten to read as follows:

“(8)

No weapons shall be permitted on the premises of any recreational facilities of the City.”

Section 5. That Section 19-14(10) be rewritten to read as follows:

“(10)

All employees of the Henderson-Vance recreation and parks department and all law enforcement officers shall be specifically empowered to enforce all provisions of this section and other ordinances and rules and regulations relating to the municipally operated parks and their use, and shall in furtherance of such powers have the additional power to remove or cause to be removed and excluded from any of said parks, adjacent public areas and parking lots, any person violating any of such ordinances, provisions, rules or regulations ~~for a period not to exceed seventy two (72) hours.~~ The recreation and parks director shall have the ~~further~~ authority to exclude any such person ~~for an additional period of two (2) weeks up to an indefinite period~~ if in his sole judgment he deems the same to be in the best interest of the operation of said facilities for use by the public (provided, however, that any such person so excluded can (within three days of said exclusion) request a hearing before the recreation and parks director in which event the director shall hear the evidence presented and shall make a new determination either affirming, reversing or modifying his prior decision).”

AMENDMENT NO. 2 TO THE FY 11-12 ANNUAL FEE SCHEDULE, FY11-12 BUDGET AMENDMENT #17

Section 1. That the Recreation, Rentals Section be rewritten to read as follows:

Recreation	
Rentals	
Picnic Shelter (full day per day or any portion thereof)/Fox Pond Park (<i>per Chapter 29.-11(a)(2)</i>)	\$30.00
<u>Additional clean-up of rented covered picnic shelters at Fox Pond required by park staff, to be billed to users at an hourly rate. (<i>per Chapter 29.-11(a)(2)</i>)</u>	<u>\$15.00</u>

Section 6. The foregoing Ordinance 11—59 shall be in full force and effect from and after the date of its passage.

The foregoing Ordinance 11—59, upon motion of Council Member _____ and seconded by Council Member _____, and having been submitted to a roll call vote and received the following votes and was **APPROVED/DISAPPROVED** on this the _____ day of _____, 2011: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, p. **.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing Ordinance is a true and exact copy of *Ordinance 11—59, An Ordinance Amending Portions Of Chapter 29 Relating To Parks And Recreations, and An Amendment to the Annual Fee Schedule, FY 11-12 Budget Amendment #17*, adopted by the Henderson, City Council in Regular Session on ** ** 2011 (*See Minute Book 4*, p. **.*). This Ordinance is recorded in *Ordinance Book # 8*, pp. **.

Witness my hand and corporate seal of the City, this ** day of *** 2011.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Sec. 10-49. - Concealed weapons banned from all city properties.

It shall be unlawful for any person to bring, carry or have any concealed weapon on any posted city properties (including but not limited to the premises of the City Hall, the regional water system plant, the wastewater treatment facility, any sewer pump-lift stations, elevated water tanks, public works facilities, the police training ground, H. Perry Leslie Memorial Library, municipal parking lots, Fox Pond Park, King's Daughters' Park, any other parks and recreational facilities of the city, and any and all other premises (and adjacent facilities) owned, leased to or operated by the City of Henderson); provided, however, that this prohibition shall not apply to duly authorized law enforcement officers.

Sec. 29-9. - Powers and duties generally.

(a)

The director of parks and recreation shall advise the recreation committee of the city council, which shall make recommendations to the city council, of any needs for the proper and efficient administration of the department of parks and recreation and for the wholesome use of the city's recreational facilities and equipment by the general public, to the end that the greatest benefit from the use of such facilities shall be gained by the citizens of the city.

(b)

The director of parks and recreation shall have general supervision, direction and control, within the authorized budget and under the supervision of the city manager, over all matters pertaining to carrying out the policies and programs of the city for public recreation, including public playgrounds, public parks and other public property, used or intended for public recreational purposes in the city or in parks, recreational areas and facilities owned or operated by the city.

(c)

It shall be the duty of the director of parks and recreation, under the procedures of the parks and recreation commission, to supervise generally, administer and control the operation of all the public playgrounds, public parks, recreational areas and facilities and equipment owned or operated by the city and used or intended for use for public recreation.

(d)

The director shall enforce all provisions of this Code and other ordinances of the city and all city policies and rules and regulations concerning playgrounds and recreation centers and their use, and shall, in furtherance of such duty, have the power to remove or cause to be removed and excluded from any of the playgrounds, amusement facilities and recreation centers, any person violating any of such provisions or any rules or regulations concerning their use, for a period not to exceed twenty-four hours up to indefinite suspension. He shall have the care and control of all equipment, grounds and paraphernalia owned or controlled by the city for use for playground or recreation purposes, and shall be responsible for the custody of such property.

Sec. 29-11. - Fees relative to use of certain park facilities.

(a)

The following fees will be collected by the park personnel in advance for the use of the respective park facilities at Fox Pond Park during the period from April 1 through September 30 in each calendar year hereafter:

(1)

Tennis courts. A fee of three dollars per court per two hours time slot (or any portion of the same) from 5:30 P.M. until closing on weekdays and during all hours of operation on Saturdays and Sundays and holidays for the months of April through September.

(2)

Covered picnic shelters. A fee of ~~ten dollars per time slot (slots being from 10 A.M. to 3 P.M. and from 4 P.M. to 10 P.M.)~~ \$30 per day or any portion thereof, shall be charged for the advance reservation of the use of any one of the covered picnic shelters; provided, that all such advance reservations for the exclusive use of any such shelter shall be made and paid for at least twenty-four hours before the time reserved. Any shelter not so reserved and paid for in advance shall be open for use by the general public without any reservation fee; provided further that any persons utilizing the shelters (whether by reservation or otherwise) are expected to provide their own set-up and clean-up of the facilities with any additional clean-up of the area required by the park staff being billed to the users at the rate of ~~six dollars and fifty cents~~ \$15.00 per hour.

(b)

All fees collected shall be accounted for and delivered to the parks and recreation commission to defray part of the expenses in maintaining the grounds and facilities at Fox Pond Park.

Sec. 29-14. - Rules and regulations for municipally operated parks generally.

The following rules and regulations shall apply to all municipally operated parks (including Jackson Park, Chestnut Street Park, Pinkston Street Park, Owen Davis Park, Jaycee Park, Cooper Park, North Henderson Park, South Henderson Park, Aycock Recreation Complex, old Aycock School Recreation Area (including gymnasium), old Zeb Vance School Recreation Area, E.M. Rollins Park, King Daughters Park I, King Daughters Park II, and Fox Pond Park, David St. Neighborhood Park and King's Kids Park and the adjacent public areas and parking lots:

(1)

There shall be no alcoholic beverages or controlled substances allowed in the park.

(2)

No gambling for any money or personal property shall be permitted.

(3)

There shall be no production or emission of noises or amplified speech, music or other sounds that would interfere with the reasonably anticipated use of any properties located within five hundred feet (500) thereof without written permission of the recreation and parks director (or his duly designated official); no profanity shall be allowed.

(4)

Exhibitionism and/or indecent exposure is prohibited.

(5)

There shall be no littering of the premises (with all trash being disposed of in sanitary receptacles). There shall be no vandalism (including not only destruction of any property but the writing of graffiti or unauthorized painting or marking).

(6)

There shall be no basketball playing permitted during regular church services or any revivals or special events at any church located within five (500) hundred feet thereof.

(7)

All parks will be closed from dusk to dawn each day (provided, however, that the hours of any park may be extended beyond dusk to allow for completion of recreation department sponsored programs and activities), except for Fox Pond Park (the days and hours of operation of which latter park is to be determined by the recreation and parks commission).

(8)

No weapons shall be permitted on the premises.

(9)

There shall be no mini-bikes, mopeds, motorbikes, motorcycles, ATV's, 3-wheelers, 4-wheelers, snowmobiles, jet ski's, jeeps, dune buggys, automobiles, trucks, or any other type of motor vehicles allowed or operated in any park operated, leased, or owned by the City of Henderson without the written permission of the recreation and parks director; provided that this section shall not apply to any registered motor vehicle operated legally upon designated park roadways and parking areas; nor shall it apply to any city owned vehicles, law enforcement or other emergency vehicle when being operated within the official duties of their respective governmental driver.

(10)

All employees of the Henderson-Vance recreation and parks department and all law enforcement officers shall be specifically empowered to enforce all provisions of this section and other ordinances and rules and regulations relating to the municipally operated parks and their use, and shall in furtherance of such powers have the additional power to remove or cause to be removed and excluded from any of said parks, adjacent public areas and parking lots, any person violating any of such ordinances, provisions, rules or regulations for a period not to exceed seventy-two (72) hours. The recreation and parks director shall have the further authority to exclude any such person for up to an additional indefinite period of two (2) weeks if in his sole judgment he deems the same to be in the best interest of the operation of said facilities for use by the public (provided, however, that any such person so excluded can request a hearing before the recreation and parks director within three (3) days of said additional exclusion, in which event the director shall hear the evidence presented and shall make a new determination either affirming, reversing or modifying his prior decision).

(11)

Any unauthorized use of any portion of said premises (including not only the parks but also any adjacent public areas, and the parking lots) shall constitute a trespass and the same shall be and constitute a misdemeanor (without otherwise limiting the enforceability of any other portions of this section or the rules and regulations adopted relative to the use of the facilities).

4.

**Henderson/Vance
Recreation and Parks Commission**

*** Minutes *
September 8, 2011
Aycock Recreation Center**

Present

Randy Oxendine, Chair
Kevin Boone, VC
Vernon Brown
Melvin Gray
Melissa Jones
Zachary Ayscue

Absent

Nancy Ormond
Jeff Tate
Scott Fuller
George Watkins
James Kearney
Kevin Collins

Staff

Alan Gill
Pam Stevenson
Gene King
Lauren Harris
Steve Osborne
Tony McGhee
Julie Allred

Randy Oxendine, Chairman, called the meeting to order.

Minutes from the August meeting were approved

All absent members were excused.

New Business:

Program Up-Dates:

Julie Allred spoke about the Special Olympics fundraiser that was held at the 220 Seafood Restaurant. A total of 661 plates were sold, netting a profit of \$1740.00 to be used for items such as uniforms for the athletes. Fourteen athletes will be participating in the Bocce competition that will be held in Graham, NC.

Steve Osborne stated that sign-ups for fall sports (Volleyball, Football and Soccer) had ended with a slight decrease in Football participation. Steve is working with Warren County's Rec. Dept. in scheduling our teams to play against their teams in

Soccer. Our Football teams will be playing against Oxford Rec. Dept. teams. Soccer and Volleyball will start on Sept. 24th, but not sure about Football; however, any home games for Football will be played at Southern Vance Senior High in cooperation with Ed Wilson, the Southern Vance Athletic Director.

Lauren Harris said that Vance Aquatics swim team will begin on Sept. 8th and continue through February. The high school swim teams will start on November 1st. The Henderson Middle School's Citizen School will not be available to the children this year due to lack of funds. Last year, Lauren worked with the kids teaching them water safety and swim lessons. Citizen's School was something that the kids enjoyed and looked forward to.

Old Business:

Alan Gill gave an up-date on Fox Pond Park. Four bridges have been set and 2 more will be placed in the north end of the park. The Phase I improvement projects are 65 – 75% complete.

At the August meeting, Alan Gill talked about the possibility of changing the hours of operation for Fox Pond Park. At the present time the hours are M-S, 10am – 10pm and Sunday, 1 – 10 pm. It has been suggested that the park close at dusk. While looking at revision of the ordinance concerning park hours, the staff reviewed the entire Chapter 29 section of the Henderson Municipal code that covers Recreation. It was found that several sections of this chapter needed revising to bring the ordinance in compliance with the Department's current operating procedures and fee structure. The Commission was sent a copy of the proposed changes to review and consider approval of the changes. These revisions include:

Section 29-9 (d): revised to allow the Director to issue suspensions up to an indefinite period, changed from the current 24 hour period.

Section 29-11 (a) (2): revised to reflect that picnic shelters are available for rental at a rate of \$30.00 per day or portion thereof, changed from the listed rate of \$10 per listed time slots of 10:00am to 3:00pm and 4:00pm to 10:00pm.

Section 29-14 (7): revised the park hours at Fox Pond Park to have the park closed at dusk each day (currently the park hours are set by the Recreation Commission and the Park closes at 10:00pm daily March – October and 6:00pm daily November – February).

Section 29-14 (10): revised to allow staff and law enforcement to remove or case to be removed any person violating ordinances, provisions, rules or regulations with no time restriction and to give the director the authority to exclude such

persons up to and indefinite period (provided that such persons can request a hearing before the Director), changed from the current 2 week period.

These changes were put before the members of the commission and reviewed. Chairman, Randy Oxendine, called for a vote. It was unanimously approved by all members that these ordinance revisions be submitted to the Henderson City Council for adoption.

Alan also briefed the Commission on a draft ordinance prepared by City Attorney John Zollicoffer to meet the posting requirements contained in House Bill 650. House Bill 650 was passed by the General Assembly and amended various gun laws, including where those persons who possess a valid concealed carry weapon permit could possess a concealed weapon. This bill has a provision that allows a local unit of government to enact a local ordinance to ban concealed weapons from certain Recreation facilities. The draft prepared by John Zollicoffer contains revisions to Henderson Municipal Code 10-49 to reflect changes needed to meet the requirements of House Bill 650. This ordinance will be presented to the City Council at an upcoming meeting to be considered, and if approved, to do so in advance of the December 1, 2011 effective date of House Bill 650. The Commission unanimously recommended that the revised ordinance 10-49 be approved.

There being no further business, the meeting was adjourned.

NOTE: The next meeting will be held at noon on Thursday October 13, 2011 in the MPR at Aycock Recreation Center.

If you are unable to attend, please contact me at the following:

252-431-6094

pstevenson@ci.henderson.nc.us

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 Nov 2011 Regular Meeting

20 October 2011

TO: The Honorable Mayor James D O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 11-B-114
Consideration of Approval of Ordinance 11—64, FY 12 Budget Amendment # 24,
Establishing Budget for Revenue from Sale of Former Pump Station Lot off of US 1
Bypass.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 8: Provide Sufficient Funding for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.

Recommendation:

- Approval of Ordinance 11—64, FY 12 Budget Amendment # 24, Establishing Budget for Revenue From Sale of Former Pump Station Lot off of US 1 Bypass.

Executive Summary

On 22 August 2011, after hearing a recommendation from the Land Planning Committee to accept a bid from Fellowship Farms, LLC to purchase an abandoned pump station lot located off of US Bypass 1, City Council passed Resolution 11—85, proposing to accept said offer as an opening bid and authorizing the advertisement for upset bids of said offer.

As no upset bids were received following a published notice, the City Council approved Resolution 11—105 to accept the aforementioned offer from Fellowship Farms, LLC for \$5026.00, on 10 October 2011.

During Council's deliberation on the FY 11-12 Budget, it was declared that any proceeds from the sale of land be allocated to Code Compliance for the demolition of abandoned and dilapidated structures. This budget amendment allocates the revenues to General Fund and its sub-allocation to appropriate line items for recordation of deeds, legal expenses, advertising and contracted services for demolition. It is now appropriate for Council to approve FY12 budget amendment # 24 to establish the budget for this transaction.

Enclosures

1. Ordinance 11—64

ORDINANCE 11—64

Council Member ** introduced the following Ordinance that was seconded by Council Member ** and read:

AN AMENDMENT TO THE FY 2011—2012 BUDGET BUDGET AMENDMENT #24

WHEREAS, the City Council of the City of Henderson, on 13 June 2011, adopted the FY 11-12 Municipal Operating and Capital Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual budget, and the reason for FY 11-12 Budget Amendment #24 is more fully articulated in *Attachment A* to this Ordinance.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved and said Ordinance shall be effective immediately upon approval of the City Council:

FUND: GENERAL			Approved 1 July 10	Current Budget	Amendment	Revised
REVENUES						
Sale of Land		10-100-433471	\$ -	\$ -	\$ 5,026.00	\$ 5,026.00
		Total	\$ -	\$ -	\$ 5,026.00	\$ 5,026.00
EXPENDITURES						
Advertising	<i>Governing Body</i>	10-410-502600	\$ 5,300.00	\$ 5,300.00	\$ 188.00	\$ 5,488.00
Recordation Fees	<i>Governing Body</i>	10-410-504501	\$ -	\$ -	\$ 36.00	\$ 36.00
Professional Services	<i>City Attorney</i>	10-414-500400	\$ 29,000.00	\$ 29,000.00	\$ 700.00	\$ 29,700.00
Contracted Services	<i>Code Compliance</i>	10-423-504500	\$ 18,500.00	\$ 18,500.00	\$ 4,102.00	\$ 22,602.00
						\$ -
		Total	\$ 52,800.00	\$ 52,800.00	\$ 5,026.00	\$ 57,826.00
		<i>variance</i>			\$ -	\$ 57,826.00

The foregoing Ordinance 11—64, upon motion of Council Member ** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was *** on this the 14th day of November 2011: YES: ***and ***. NO: **. ABSTAIN: **. ABSENT: **.

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 11—64, adopted by the Henderson, City Council in Regular Session on **** 20**, (*Minute Book 4***, p.**). This Ordinance is recorded in *Ordinance Book 8*, p. ***.

Witness my hand and corporate seal of the City, this *** day of *** 20**.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Attachment A
Ordinance 11-64
FY 11-12
Budget Ordinance Amendment #24
(Reference: CAF: 11-B-114)

City Council, at its 10 October 2011 meeting, approved Resolution 11-105 authorizing the sale of land, an abandoned pump station site, to Fellowship Farms, LLC for \$5,026. The City netted \$4,086 after paying legal and recordation fees and advertising costs. During its deliberations on the FY 11-12 Budget, Council affirmed its desire that any proceeds from the sale of land be allocated to Code Compliance for the demolition of abandoned and dilapidated structures. The foregoing amendment provides for allocation of revenues to the General Fund and its sub-allocation to appropriate line items for recordation of deed, legal expenses, advertising and contracted services for demolition.

Prepared by: _____ Date: _____
Claiburn B. Watson, Interim Finance Director

Reviewed by: _____ Date: _____
Judith Woods, Accounting Supervisor

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 November 11 Reg. Meeting

21 October 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 11—141
Consideration of Approval of Ordinance 11—68, FY 12 Budget Amendment #22,
Closing Out the 2009 BJA Recovery Grant.

Ladies and Gentlemen:

Recommendation:

- Approval of Ordinance 11—68, FY 12 Budget Amendment #22, Closing Out the 2009 BJA Recovery Grant.

Executive Summary

In August 2009, City Council approved the 2009 BJA Recovery Grant Budget. As all proceeds have now been expended, it is appropriate for Council to close out this budget at a total cost of \$141,946.00.

Enclosures:

1. Ordinance 11—68

ORDINANCE 11—68

Council Member ** introduced the following Ordinance that was seconded by Council Member ** and read:

**FY 2011-2012
AN AMENDMENT TO THE BJA RECOVERY BUDGET
BUDGET AMENDMENT #22**

WHEREAS, the City Council of the City of Henderson on August 24, 2009 adopted the BJA Recovery Grant 2009 Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the BJA Recovery Grant 2009 Fund as different projects open and close.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved and said Ordinance shall be effective immediately upon approval of the City Council:

2009 BJA Recovery Budget
REVENUES – Close Out

Account Number	Revenue Line Item	Current Budget	Amended Amount	Total Revised Budget
67-508-4582-19	BJA Recovery Grant	\$141,946.00	(\$141,946.00)	\$0
Total		\$141,946.00	(\$141,946.00)	\$0

2009 BJA Recovery Budget
EXPENDITURES: Close out

Account Number	Expenditure Line Item	Current Budget	Amended Amount	Total Revised Budget
67-510-5074-00	Capital Outlay	\$93,064.00	(\$93,064.00)	\$0
67-510-5090-31	Vance County Sheriff Share	48,882.00	(48,882.00)	0
Total		\$141,946.00	(\$141,946.00)	\$0

The foregoing Ordinance 11—68, upon motion of Council Member ** and second by Council Member **, and having been submitted to a roll call vote and received the following votes and was **** on this the 14th day of November: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*Reference: Minute Book **, p. ***.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 11—68 adopted by the Henderson, City Council in Regular Session on ****, (Minute Book ***, p.**). This Ordinance is recorded in Ordinance Book 8, p. ***.

Witness my hand and corporate seal of the City, this *****.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

FY 2011-2012
Budget Ordinance Amendment #22
CAF #11-141

BJA Recovery Grant 2009 Close Out

Amendment #22 closes out the BJA Recovery Grant – 2009 at a total expense of \$141,946.00.
All grant proceeds were expended.

Prepared by: _____ Date: _____
Sandra Wilkerson, Finance Director

Reviewed by: _____ Date: _____
Frank Frazier, Asst. City Manager

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

Approved by: City Council Date: _____

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 Nov 11 Regular Meeting

1 November 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF 11-145

Consideration of Approval of Resolution 11—109, Authorizing Corporate Resolution Update for First Citizens Bank Amending Signatories on Account.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- **KSO 8:** To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates for Regulatory Authorities

Recommendation:

- Approval of Resolution 11—109, Authorizing Corporate Resolution Update for First Citizens Bank Amending Signatories on Account.

Executive Summary

Due to the retirement of Finance Director Sandra Wilkerson, it is necessary to update the Corporate Resolution for First Citizens Bank by removing Ms. Wilkerson from the signatory card and appointing City Manager Ray Griffin, Jr. and Assistant City Manager Frank Frazier as the only authorized signatories having the authority to handle banking relationships between the City of Henderson and First Citizens Bank.

Enclosures

1. Resolution 11—109

RESOLUTION 11—109

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CORPORATE RESOLUTION FOR FIRST CITIZENS BANK UPDATING SIGNATORY INFORMATION

WHEREAS, the City Council conducted its Annual Planning Retreat in January 2011, and during said Retreat identified Strategic Objectives and Goals; *and*

WHEREAS, this Resolution addresses KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates for Regulatory Authorities; *and*

WHEREAS; due to the retirement of Finance Director Sandra Wilkerson, it is now necessary to update the corporate resolution by removing Ms. Wilkerson from the signatory card and appointing City Manager Ray Griffin, Jr. and Assistant City Manager Frank Frazier as the only authorized signatories having the authority to handle banking relationships between the City of Henderson and First Citizens Bank.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY APPROVE, the Corporate Resolution more fully articulated in *Attachment A*; *and*

BE IT FURTHER RESOLVED that the Mayor is authorized to sign all agreements and documents necessary regarding this Corporate Resolution.

The foregoing Resolution 11—109, upon motion of Council Member ** and second by Council Member **, and having been submitted to a roll call vote received the following votes and was ***** on this the *** day of ***** 2011: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

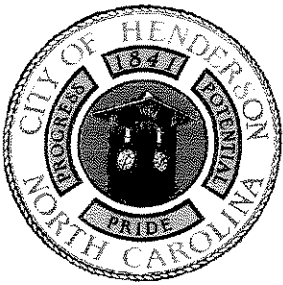
Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney
*Reference: Minute Book 42, pp. **.*

Meetings and Events Calendar

<i>Date</i>	<i>Time</i>	<i>Event</i>	<i>Location</i>
Nov 17 th	7:00 PM	<i>Human Relations Commission</i>	City Council Chambers
Nov 24 th		CITY HALL CLOSED 	
Nov 25 th	CITY HALL CLOSED	THANKSGIVING HOLIDAY	CITY HALL CLOSED
Nov 28 th	6:00 PM	<i>City Council Meeting Work Session to Follow</i>	City Council Chambers
Dec 5 th	3:30 PM	<i>Henderson Planning Board</i>	City Council Chambers
Dec 6 th	3:30 PM	<i>Henderson Zoning Board of Adjustment</i>	City Council Chambers
Dec 7 th	8:00 AM	<i>Clean Up Henderson</i>	Operations Center
Dec 12 th	7:00 PM	<i>Regular City Council Meeting</i>	City Council Chambers
Dec 13 th	3:00 PM	<i>Henderson Community Appearance Committee</i>	City Council Chambers
Dec 15 th	5:30 PM	<i>Weed & Seed Steering Committee</i>	City Council Chambers
Dec 15 th	7:00 PM	<i>Human Relations Commission</i>	City Council Chambers
Dec 26 th		CITY HALL CLOSED Happy Holidays	
DEC 27 TH		CITY HALL CLOSED FOR HOLIDAYS	
Jan 2 ND 2012	 HAPPY 2012	CITY HALL CLOSED HAPPY NEW YEAR	HAPPY 2012 
Jan 3 rd	3:30 PM	<i>Henderson Zoning Board of Adjustment</i>	City Council Chambers
Jan 4 th	8:00 AM	<i>Clean Up Henderson</i>	Operations Center
Jan 9 th	5:00 PM	<i>H. Leslie Perry Memorial Library Board of Trustees</i>	Library
Jan 9 th	7:00 PM	<i>Regular City Council Meeting Subject to approval</i>	City Council Chambers
Jan 19 th	7:00 PM	<i>Human Relations Commission</i>	City Council Chambers
Jan 23 rd	6:00 PM	<i>City Council Meeting & Work Session Subject to approval</i>	City Council Chambers
Jan 27 th	10:00 AM	<i>Henderson-Vance 911 Advisory Board</i>	Emergency Operations Center
Feb 1 st	8:00 AM	<i>Clean Up Henderson</i>	Operations Center
Feb 6 th	3:30 PM	<i>Henderson Planning Board</i>	City Council Chambers
Feb 7 th	3:30 PM	<i>Henderson Zoning Board of Adjustment</i>	City Council Chambers
Feb 13 th	7:00 PM	<i>Regular City Council Meeting Subject to approval</i>	City Council Chambers



Henderson Fire Department

211 Dabney Drive
 Henderson, North Carolina 27536
 Phone: (252) 438-7315
 Fax: (252) 438-1460

Daniel E. Wilkerson
Fire Chief

TO: RAY GRIFFIN, CITY MANAGER
FROM: DANIEL E. WILKERSON, FIRE CHIEF
DATE: NOVEMBER 1, 2011

FIRE SUPPRESSION AND RESCUE ACTIVITY REPORT FOR: OCTOBER, 2011

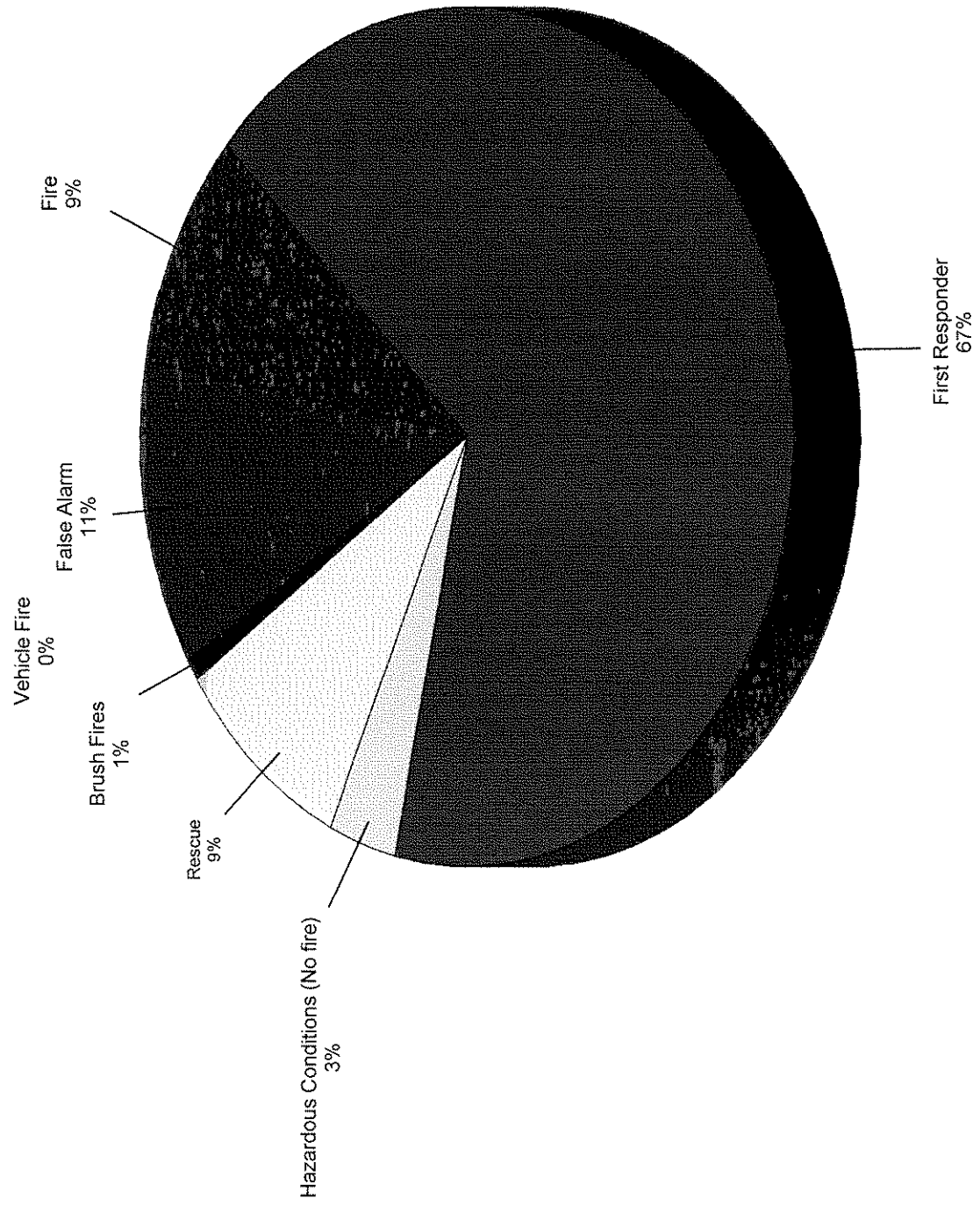
TYPE OF CALL	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
PRIVATE DWELLINGS (1 or 2 Family), Including Mobile Homes	6	6	62
APARTMENTS (3 or More Families)	2	1	14
HOTELS AND MOTELS	0	0	1
ALL OTHER RESIDENTIAL (Dormitories, Boarding Houses, Tents, etc.)	0	0	0
PUBLIC ASSEMBLY (Church, Restaurant, Clubs, etc.)	1	1	4
SCHOOLS AND COLLEGES	0	0	0
HEALTH CARE AND PENAL INSTITUTIONS (Hospitals, Nursing Homes, Prisons, etc.)	0	0	1
STORES AND OFFICES	0	0	4
INDUSTRY, UTILITY, DEFENSE, LABORATORIES, MANUFACTURING	0	0	0
STORAGE IN STRUCTURES (Barns, Vehicle storage Garages, General Storage, etc.)	0	0	0
OTHER STRUCTURES (Outbuildings, Bridges, etc.)	0	0	0
FIRES IN HIGHWAY VEHICLES (Autos, Trucks, Buses, etc.)	0	1	13
FIRES IN OTHER VEHICLES (Planes, Trains, Ships, Construction or Farm Vehicles)	0	0	0

FIRE OUTSIDE OF STRUCTURES WITH VALUE INVOLVED, BUT NOT VEHICLES (Outside Storage, Crops, Timber, etc.)	0	0	2
FIRES IN BRUSH, GRASS, WILD LAND (Excluding Crops and Timber) With No Value Involved	1	1	31
FIRES IN RUBBISH, INCLUDING DUMPSTERS (Outside structures), With No Value Involved	9	4	49
ALL OTHER FIRES	0	0	1
RESCUE	21	20	216
FIRST RESPONDER	162	156	1542
FALSE ALARM RESPONSES (Malicious or Unintentional False Calls, Malfunctions, Bomb Scares)	28	12	153
MUTUAL AID OR ASSISTANCE RESPONSES	1	0	7
HAZARDOUS MATERIALS RESPONSES (Spills, Leaks, etc.)	6	1	24
OTHER HAZARDOUS RESPONSES (Arcing wires, Bomb Removal, Power Line Down, etc.)	2	0	17
ALL OTHER RESPONSES (Smoke Scares, Lock-Outs, Animal Rescues, etc.)	3	1	23
TOTALS	242	204	2164

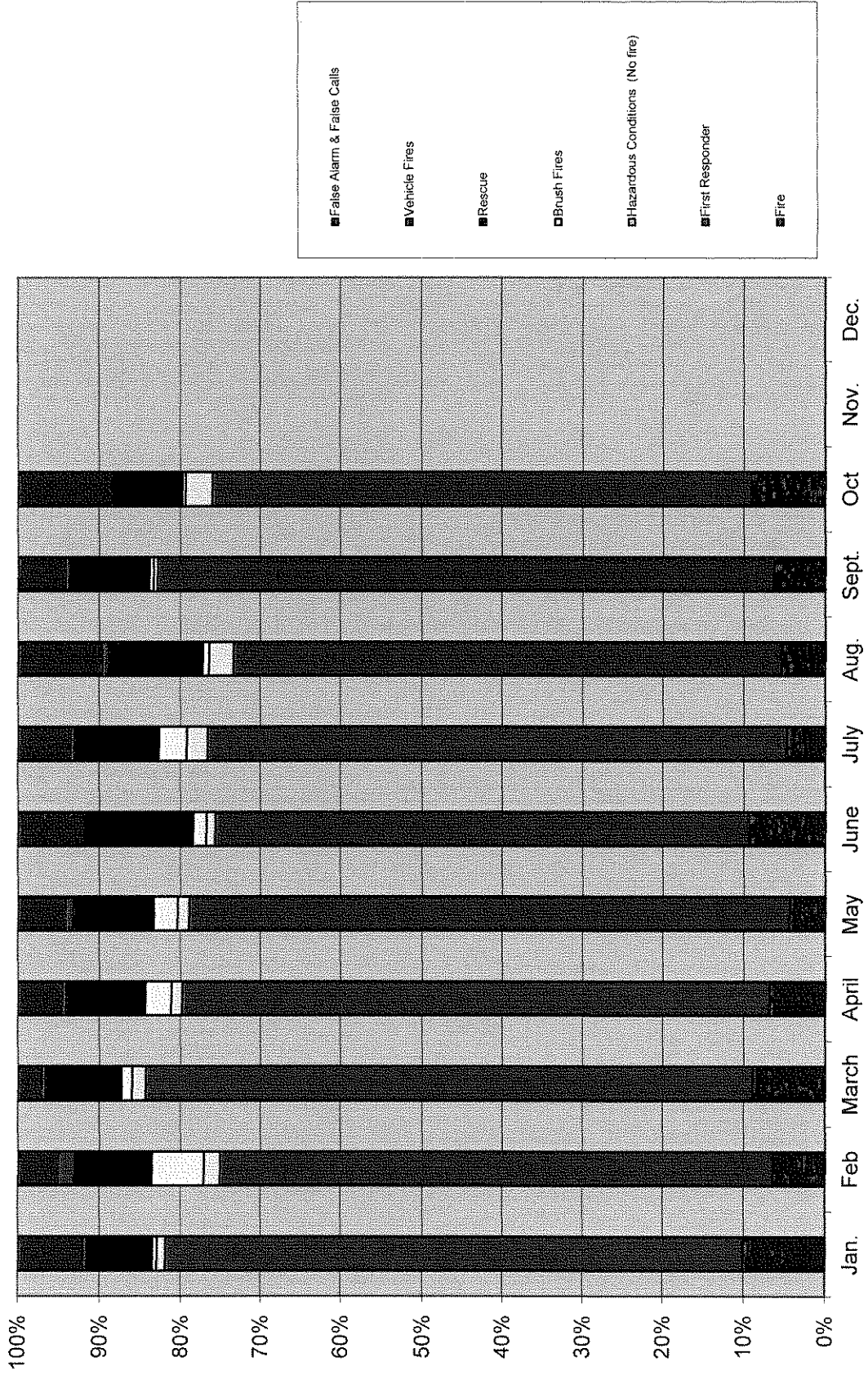
	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
Total Fire Incidents With Property and/or Contents Loss	3	3	70
Total of Property and Contents Value Saved	\$ 199,300.00	\$ 41,737.00	\$ 20,703,311.00

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
FIRE CASUALTIES FIREFIGHTER-DEATH	0	0	0
FIRE CASUALTIES FIREFIGHTER - INJURIES	0	1	3
FIRE CASUALTIES CIVILIAN - DEATH	0	0	0
FIRE CASUALTIES CIVILIAN - INJURIES	0	0	7

Incident Summary For October 2011



YEAR TO DATE SUMMARY BY MONTH FOR 2011



INSPECTION ACTIVITIES REPORT FOR: October, 2011

INSPECTIONS	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
ASSEMBLY	2	2	63
BUSINESS	11	24	219
EDUCATIONAL	3	0	9
HAZARDOUS	0	0	1
INDUSTRIAL	0	1	13
INSTITUTIONAL	1	1	2
MERCANTILE	4	7	75
RESIDENTIAL	2	1	22
STORAGE	0	1	4
DAY CARE	3	4	22
HOME CARE	0	0	0
FOSTER CARE	1	0	10
VACANT	1	1	84
TOTALS	28	42	524

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
CODE VIOLATIONS	70	73	722
FOLLOW UP INSPECTIONS	9	19	122

FIRE PREVENTION MONTHLY ACTIVITY REPORT FOR: OCTOBER 2011

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
Service Calls to Residents	11	2	3	7	3	6	9	6	2	281			330
Smoke Alarms Installed	12	0	5	1	0	7	10	0	3	43			81
Batteries Installed in Smoke Alarms	13	8	5	20	7	13	31	13	2	112			224
Fire Extinguisher Classes	1	0	0	1	0	0	1	0	2	2			7
School / Daycare Presentations	1	0	2	2	6	1	1	0	1	5			19
Community / Civic Group Presentations	84	58	53	133	102	73	118	123	3	2			749
Station Tours	2	2	2	1	1	2	4	2	1	1			18
Total Participants in Fire & Life Safety Programs	258	57	342	1787	1168	128	194	1837	60	1500			7331
Community / Business Displays	0	0	1	5	1	0	0	4	0	2			13
Child Safety Seat Clinics	0	1	0	0	0	1	0	0	0	0			2
Child Safety Seats Inspected	11	29	6	11	3	5	2	2	0	0			69
Child Safety Seats Distributed	4	12	4	6	1	2	0	2	2	2			35

MONTHLY CITATION REPORT FOR THE MONTH OF: OCTOBER 2011

LOCATION	CURRENT MONTH FIRE LANE	CURRENT MONTH HANDICAPPED	LAST MONTH FIRE LANE	LAST MONTH HANDICAPPED	YEAR TO DATE
Cardinal Plaza					0
Compare Foods					0
Crossroads Shopping Center					0
Dabney Shopping Center					1
Dabney West Mall					1
Golden Corral					0
Guardian Care					0
Henderson Mall					5
Henderson Square					7
Lowes/Hardware					0
Maria Parham Hospital					5
Market Place					2
Northside Plaza					1
Oak St					0
Rose's Norlina Rd					0
Staples					0
Vance County Courthouse					0
Vance Medical Arts Bldg					0
Vance Square					0
Village Square					0
Wal Mart		21		10	61
Walgreens					0
TOTALS	0	21	0	10	83

TRAINING DIVISION PRODUCTIVITY - OCTOBER 2011

Henderson Fire Department

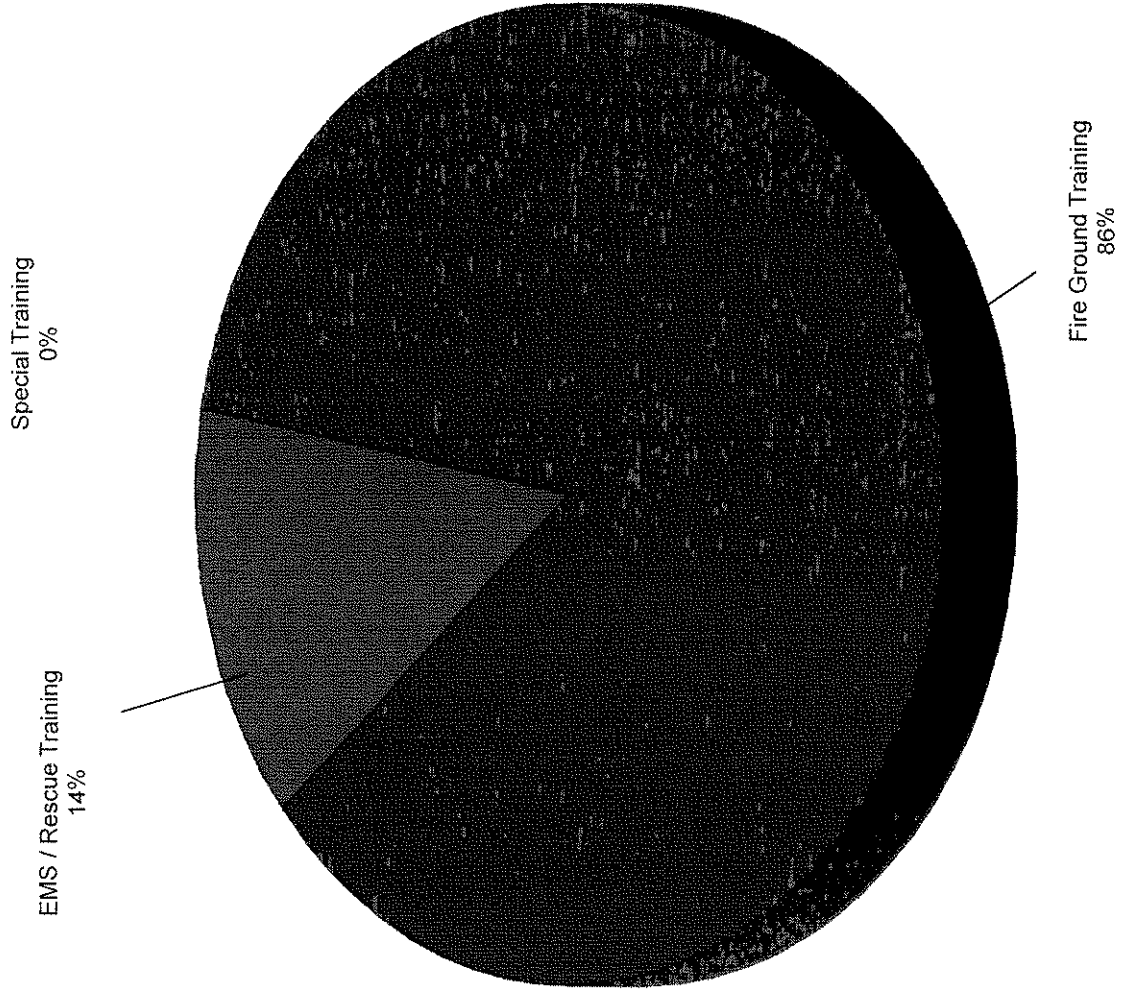
Types of Courses Taught	Course Hours Taught	Man-hours of Training
Fire Ground Training	137.5	772.5
EMS / Rescue Training	16	124
Special Training		

Totals	153.5	896.5
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	Course Hours Taught	Man-hours of Training
PREVIOUS MONTH TOTAL	142.5	856

YEAR - TO - DATE TOTAL	1671.5	9147.5
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Training Hours by Category - October 2011



Fire Department Regulatory Compliance

The Fire Department has met all regulatory compliance items for the month of October 2011.

HENDERSON-VANCE COUNTY 911
 NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)
 TIME PERIOD:09/21/2011 09:00:00 Through 10/20/2011 23:59:59

TOTAL 6,635

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		232				232
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
AMERICAN RED CROSS	Other Dispatch	0				0
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	52	52			
COKESBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	20	20			
CSX RAILROAD	Other Dispatch	0				0
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	8	8			
CENTURYLINK	Other Dispatch	0				0
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	10	10			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	316		316		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	190		190		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,524		2,524		
HENDERSON STREET DEPT	City Dispatch	23		23		
HENDERSON WATER DEPARTMENT	City Dispatch	17		17		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	19	19			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	3			3	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	8			8	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	4			4	
NORTH CAROLINA MAGISTRATE OFFICE	State Dispatch	1			1	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	1			1	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			1	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	69			69	
NORTH CAROLINA UNDERWATER RECOVERY	Other Dispatch	2			2	
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PROGRESS ENERGY	Other Dispatch	6				6
PUBLIC SERVICE GAS	Other Dispatch	2				2
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	4	4			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	16	16			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	503	216	284		3
VANCE COUNTY ANIMAL CONTROL	County Dispatch	72	72			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	2	2			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	5	5			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	101	101			
VANCE COUNTY RESCUE SQUAD	County Dispatch	43	43			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	3,205	3,205			
WAKE ELECTRIC COOPERATIVE	Other Dispatch	0				0
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	19	19			
TOTALS		7,496	3,810	3,354	90	243

Signature: Carey D. Thompson
 Prepared by: Carey D. Thompson

Signature: Angelia A. Alston
 Reviewed by: Angelia A. Alston, Training Supervisor
 10/26/2011

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 09/21/2011

Jurisdiction: HEN-VAN

Last Date: 10/20/2011

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	232
2	AFTO	1
3	BVFD	52
4	CVFD	20
5	DOT	8
6	DSS	2
7	DVFD	8
8	EM	5
9	EMS	503
10	EVFD	10
11	FOR	4
12	GAS	2
13	HFD1	316
14	HFD2	190
15	HPD	2524
16	HVFD	17
17	KVFD	19
18	ME	1
19	NCUR	2
20	PARK	3
21	PE	6
22	SHP	69
23	STRE	4
24	TVFD	16
25	VCAC	72
26	VCFD	101
27	VCR	43
28	VCSSO	3205
29	WATE	17
30	WILD	1
31	WVFD	19

Total: 6635

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 09/21/2011

Last Date: 10/20/2011

Complaint		Number
911HU	911 HANG UP CALL	97
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	29
ABNV	ABANDONED VEHICLE	1
ACC-PD	ACCIDENT PROPERTY DAMAGE	95
ACC-PI	ACCIDENT PERSONAL INJURY	37
ALARM	ALARM RESIDENCE OR BUSINESS	222
ALARMFALSE	ALARM FALSE	107
ALARMMED	ALARM MEDICAL	5
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIO	1
ANIMAL-EMD	ANIMAL BITE / ATTACK	3
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	71
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	11
ARRE	ARREST	2
ASAG	ASSIST OTHER AGENCY	12
ASMO	ASSIST MOTORIST	63
ASSAULIP-EMD	ASSAULT OR SEXUAL ASSAULT - IN PF	5
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	44
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	7
BE MV	BREAKING AND ENTERING TO A MOTC	32
BOATING	BOATING ACCIDENTS	2
BON	BONDING	117
BONDSET	BOND SET	10
BREATH-EMD	BREATHING PROBLEMS	53
BURG-IP	BURGULARY/B&E IN PROGRESS	10
BURGLARY	BURGLARY	105
CAR	CARELESS AND RECKLESS DRIVER	55
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR I	8
CHASE	CHASE	5
CHESTPAI-EMD	CHEST PAIN	42
CHILD-ABU	CHILD ABUSE OR NEGLECT	3
CHIVEH	CHILD LOCKED IN VEHICLE	1
CHOKING-EMD	CHOKING	2
CIVDIS	CIVIL DISPUTE	89
COMTHR	COMMUNICATING THREATS	12
CONTROLBURN	CONTROLLED BURN	2
CONVULS-EMD	CONVULSIONS / SEIZURES	35
DIABETIC-EMD	DIABETIC PROBLEMS	18
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTRI	2
DISO	DISORDERLY PERSON	87
DOMEIP/W	DOMESTICE DISPUTE - IN PROGRESS.	3
DOM-PROB	DOMESTIC PROBLEM	101
DRUGALC	DRUG OR ALCOHOL COMPLAINT	28
DRUNKDRIV	DRUNK DRIVER	7
DVO	DOMESTIC VIOLENCE ORDER	5
EMERG TRANS	EMERGENCY TRANSPORT	1
ESCO	ESCORT	181
EVICION	EVICION CARRIED OUT	22
FALLS-EMD	FALLS (SUBJECT FALLEN)	52
FIGHT	FIGHT	35
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	3
FIRE AL	FIRE ALARM	27
FIRE BRU	BRUSH/GRASS FIRE	6

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 09/21/2011

Last Date: 10/20/2011

Complaint		Number
FIRE DUMP	DUMPSTER FIRE	1
FIRE ELEC	ELECTRICAL FIRE	6
FIRE GRE	GREASE FIRE	1
FIRE SMOKE	SMOKE REPORT	7
FIRE STRUC	STRUCTURE FIRE	8
FIRE TRANS	TRANSFORMER FIRE	1
FIRE VEHI	VEHICLE FIRE	5
FRAUD	FRAUD/FORGERY	31
FUELSPILL	FUEL SPILL	1
GASLEA	GAS LEAK	5
HARR	HARRASSMENT/THREATS	43
HEADACHE-EMD	HEADACHE	3
HEART-EMD	HEART PROBLEMS - AICD	8
HEMORR-EMD	HEMORRHAGE / LACERATION	12
HOMEINV	HOME INVASION	1
HRPD	HIT & RUN PD	21
HRPI	HIT & RUN PI	2
ILL-DUMP	ILLEGAL DUMPING	49
INDEXPO	INDECENT EXPOSURE	3
INSPECTION	FIRE INSPECTION	92
INTPERS	INTOXICATED PERSON	16
INVE	INVESTIGATE ---- AT	683
IPV	IMPROPERLY PARKED VEHICLE	10
JUV	JUVENILE PROBLEMS	52
KIDN	KIDNAPPING/FELONIOUS RESTRAINT	1
LARC	LARCENY - ALREADY OCCURRED	194
LIVEST	LIVESTOCK IN ROADWAY	1
LOIT	LOITERING COMPLAIN	19
LOST	LOST PROPERTY	5
LOUD	LOUD MUSIC	77
MEN	MENTAL SUBJECT	58
MISS	MISSING PERSON	13
OPEN	OPEN DOOR/WINDOW	9
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	7
PDAMG	PROPERTY DAMAGE ALREADY OCCUR	72
PDMGIP	PROPERTY DAMAGE IN PROGRESS	1
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	6
PROW	PROWLER	33
RACE	RACING/HIGH SPEED DRIVING	1
RAPE	RAPE	2
RECFPI	RECOVERED/FOUND PROPERTY	31
ROBARM	ROBBERY ARMED	5
ROBBERY	ROBBERY	3
RUN	RUNAWAY	3
SEVWEA	SEVERE WEATHER	1
SHOP	SHOPLIFTER	20
SHOTS	SHOTS FIRED	62
SICK-EMD	SICK PERSON	85
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	3
STOLV	STOLEN VEHICLE	17
STROKE-EMD	STROKE (CVA)	17
SUBINCUS	SUBJECT IN CUSTODY	22

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

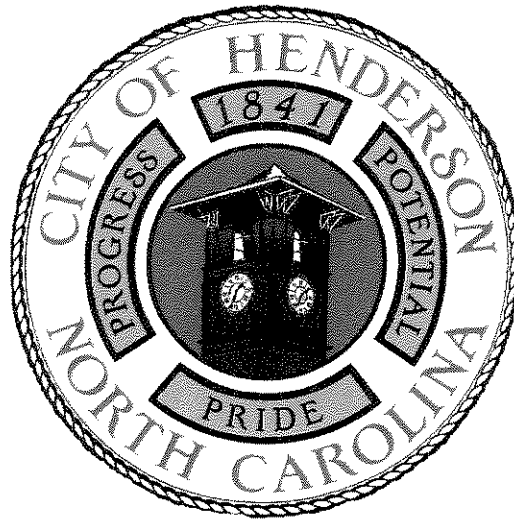
Jurisdiction: HEN-VAN

First Date: 09/21/2011

Last Date: 10/20/2011

Complaint		Number
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL I	1
SUMMONS	CIVIL / CRIMINAL SUMMONS	659
SUPSUB	SUSPICIOUS SUBJECT	124
SURR	SURRENDER	14
SUSVEH	SUSPICIOUS VEHICLE	83
TEST	TEST CALL	72
Traffic Stop	VEHICLE STOP	521
TRANSPORT	TRANSPORT	2
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	4
TREEDWN	TREE DOWN	4
TRES	TRESPASSING SUSPECT	101
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	16
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	34
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	3
WARRANT	WARRANT	1162
WATER	WATER RELATED PROBLEM	18
WRIT	WRIT OF EXECUTION	11
XRAY	COURTHOUSE X RAY DUTY	4

Report Total: 6635



CITY OF HENDERSON

CODE COMPLIANCE DEPARTMENT

October 2011 Report



Graffiti Violation Before



Graffiti Violation After Abatement

Abandoned Structure Report

Structures Ready for Demolition:

Order by City Council

- 701 Flint Street 6/8/2009
 - 427 Garnett Street 9/28/2009
 - 884 Lamb Street 8/9/2010
 - 228 Main Street 8/9/2010
 - 302 Main Street 8/9/2010
 - 416 Parham Street 9/28/2009
 - 447 Winder Street 8/9/2010
 - 204 Hamilton Street 2/14/2011
 - 230 Kittrell Street (2nd Dwelling) 2/14/2011
 - 1048 William Street 2/14/2011
- Nine Structures within the Redevelopment Commission Block of Orange & Pettigrew Street

Minimum Housing Report

Dwellings in compliance	2
Dwellings Occupied No Water	0
Vacant / Close Account	6
Compliant & Notice	6
Initial Notice / Courtesy	2
Total Cases	16

For more detail information, see complete report attached.

Nuisance Property Report

First, Notice	6
Second, Notice	5
Properties in compliance	10
Civil Penalty	0
Pending	2
Appeal	1
*Properties to be abated	21
<i>(Note listed on detail report)</i>	
Total Violation	47

For more detail information, see complete report attached.

Minimum Housing Report

Report for 10/01/2011 to 10/31/2011

Report Date 11/08/2011

Next Inspect: 11/11/2011	Location: 1537 LYNNE AVE	ID: 101922-H000407
Status: COMPLAINT & NOTICE	Last Inspect: 09/04/2009	Who: CSB
Permit #: 0285	Owner: ANN W MAYO	Comply Date: 11/11/2011
		Date Entered: 10/12/2011
<hr/>		
Next Inspect: //	Location: 413 ROCKSPRING ST	ID: 109821-H000454
Status: COMPLAINT & NOTICE	Last Inspect: //	Who: CSB
Permit #: 0324	Owner: MICHAEL L PERSON	Comply Date: 10/27/2011
		Date Entered: 10/27/2011
<hr/>		
Next Inspect: //	Location: 706 FARRAR ST	ID: 107682-H000759
Status: COURTESY INSPECTION	Last Inspect: //	Who: CSB
Permit #: 0463	Owner: MAPLE RUSSELL % SONI FAIRLEY	Comply Date: //
		Date Entered: 10/03/2011
<hr/>		
Next Inspect: 11/11/2011	Location: 579 BECKFORD & WHITTEN	ID: 100940-H000761
Status: VACANT-CLOSE ACCT.	Last Inspect: //	Who: CSB
Permit #: 0464	Owner: ANDREW LEWIS & ANDREW L. SWAIN	Comply Date: 10/14/2011
		Date Entered: 10/11/2011
<hr/>		
Next Inspect: 11/11/2011	Location: 446 CROSS ST	ID: 102865-H000762
Status: IN COMPLIANCE	Last Inspect: //	Who: CSB
Permit #: 0465	Owner: JOHN C ROGERS % ROGERS GROUP	Comply Date: 11/11/2011
		Date Entered: 10/11/2011
<hr/>		
Next Inspect: 11/11/2011	Location: 321 BOOTH AVE	ID: 108508-H000763
Status: COMPLAINT & NOTICE	Last Inspect: //	Who: CSB
Permit #: 0466	Owner: HAMLETT INVESTMENTS LLC	Comply Date: 11/11/2011
		Date Entered: 10/11/2011
<hr/>		
Next Inspect: 11/11/2011	Location: 922 CHESTNUT ST	ID: 107075-H000764
Status: VACANT-CLOSE ACCT.	Last Inspect: //	Who: CSB
Permit #: 0467	Owner: T C B PROPERTIES & RENTALS	Comply Date: 10/14/2011
		Date Entered: 10/11/2011
<hr/>		
Next Inspect: 11/11/2011	Location: 514 PETTIGREW ST.	ID: 101147-H000765
Status: COMPLAINT & NOTICE	Last Inspect: //	Who: CSB
Permit #: 0468	Owner: ELLA B GRADY % RUFFIN GRADY	Comply Date: 11/11/2011
		Date Entered: 10/11/2011
<hr/>		
Next Inspect: 11/11/2011	Location: 1509 PARHAM ST	ID: 106830-H000766
Status: IN COMPLIANCE	Last Inspect: //	Who: CSB
Permit #: 0469	Owner: JOSEPH E FALKNER	Comply Date: 10/25/2011
		Date Entered: 10/11/2011
<hr/>		
Next Inspect: //	Location: 1537 LYNNE AVE	ID: 101922-H000767
Status:	Last Inspect: //	Who:
Permit #: 0470	Owner: ANN W MAYO	Comply Date: //
		Date Entered: 10/12/2011
<hr/>		
Next Inspect: 11/11/2011	Location: 1537 LYNNE AVE	ID: 101922-H000768
Status: VACATE & CLOSE	Last Inspect: //	Who: CSB
Permit #: 0471	Owner: ANN W MAYO	Comply Date: 11/11/2011
		Date Entered: 10/12/2011
<hr/>		
Next Inspect: //	Location: 1541 LYNNE AVE	ID: 101924-H000769
Status: COMPLAINT & NOTICE	Last Inspect: //	Who: CSB
Permit #: 0472	Owner: CHEN XIAN & YUN NI	Comply Date: 12/12/2011
		Date Entered: 10/12/2011
<hr/>		
Next Inspect: //	Location: 321 BOOTH AVE	ID: 108508-H000770
Status: VACANT-CLOSE ACCT.	Last Inspect: //	Who:
Permit #: 0473	Owner: HAMLETT INVESTMENTS LLC	Comply Date: 10/14/2011
		Date Entered: 10/14/2011

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Next Inspect: //	Location: 632 ARCH ST	ID: 104213-H000771
Status:	Last Inspect: //	Who: Comply Date: //
Permit #: 0474	Owner: THELMA P WILLIAMS, C/O S. WILL	Date Entered: 10/24/2011

Next Inspect: 12/01/2011	Location: 907 OLD EPSOM RD.	ID: 108423-H000772
Status: COMPLAINT & NOTICE	Last Inspect: //	Who: CSB Comply Date: 12/01/2011
Permit #: 0475	Owner: WILLIE LOU ALLEN JACKSON	Date Entered: 10/24/2011

Next Inspect: //	Location: 430 OLD EPSOM RD	ID: 100018-H000774
Status: VACATE & CLOSE	Last Inspect: //	Who: CSB Comply Date: 11/02/2011
Permit #: 0476	Owner: ESTELLE CHEEK	Date Entered: 10/26/2011

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Next Inspect: // **Location:** 1024 ANDREWS AVE **ID:** 108019-V000018
Type: "A" (WEEDS) **How Received:** INSPECTION **Last Inspect:** // **Who:** CSB
Violation #: 0018 **Status:** IN-COMPLIANCE
Date Entered: 10/03/2011 **First Letter Date:** 09/12/2011 **Citation Date:** // **Comply Date:** 10/26/2011
Parcel 0084 01003 **Owner:** HEDY H ECHARD

Next Inspect: // **Location:** 1025 PINKSTON ST **ID:** 107734-V000074
Type: "A" (WEEDS) **How Received:** INSPECTION **Last Inspect:** 05/09/2008 **Who:** CSB
Violation #: 0074 **Status:** IN-COMPLIANCE
Date Entered: 10/07/2011 **First Letter Date:** 10/07/2011 **Citation Date:** // **Comply Date:** 10/26/2011
Parcel 0079 07008 **Owner:** WILLIAM GARNER

Next Inspect: 10/20/2011 **Location:** 141 SOUTHERN AVE **ID:** 105739-V000236
Type: "A" (WEEDS) **How Received:** TELEPHONE **Last Inspect:** // **Who:** CSB
Violation #: 0236 **Status:** SECOND NOTICE
Date Entered: 10/10/2011 **First Letter Date:** 10/10/2011 **Citation Date:** // **Comply Date:** //
Parcel 0054 01015 **Owner:** NADINE DOWNING

Next Inspect: // **Location:** 327 ROCKSPRING ST **ID:** 109007-V000267
Type: "A" (WEEDS) **How Received:** Staff **Last Inspect:** 09/16/2008 **Who:** CSB
Violation #: 0267 **Status:** FIRST NOTICE
Date Entered: 10/21/2011 **First Letter Date:** 10/21/2011 **Citation Date:** // **Comply Date:** //
Parcel 0098 01018 **Owner:** MA DE LOS GANDARILLA-NAVARRO

Next Inspect: 11/01/2011 **Location:** 1646 PARHAM ST **ID:** 100589-V000275
Type: GRAFFITI **How Received:** **Last Inspect:** 10/20/2011 **Who:** CKW
Violation #: 0275 **Status:** APPEAL
Date Entered: 10/20/2011 **First Letter Date:** 10/20/2011 **Citation Date:** // **Comply Date:** //
Parcel 0007 03003 **Owner:** CORBITTVILLE PROPERTIES INC

Next Inspect: // **Location:** ANDREWS AVE - VACANT LOTS **ID:** 100037-V000414
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0411 **Status:** IN-COMPLIANCE
Date Entered: 10/13/2011 **First Letter Date:** 10/13/2011 **Citation Date:** // **Comply Date:** 10/27/2011
Parcel 0102 03040 **Owner:** MICHAEL RAINEY- R-4 PROPERTIES, LLC

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Next Inspect: // **Location:** 927 ANDREWS AVE **ID:** 107597-V000857
Type: "A" (WEEDS) **How Received:** INSPECTION **Last Inspect:** // **Who:** CSB
Violation #: 0418 **Status:** IN-COMPLIANCE
Date Entered: 10/13/2011 **First Letter Date:** 10/13/2011 **Citation Date:** // **Comply Date:** 11/03/2011
Parcel 0079 03015 **Owner:** MARY J KELLY % ALICE FREEMAN

Next Inspect: // **Location:** 418 BRICK ST **ID:** 108513-V000870
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0431 **Status:** SECOND NOTICE
Date Entered: 10/21/2011 **First Letter Date:** 10/21/2011 **Citation Date:** // **Comply Date:** //
Parcel 0091 01013 **Owner:** RUTH GILLMAN/ SARA PETTIFORD

Next Inspect: 11/01/2011 **Location:** CORNER OF ANDREWS AVE & CLARK **ID:** 100611-V000551
Type: GRAFFITI **How Received:** INSPECTION **Last Inspect:** // **Who:** CKW
Violation #: 0548 **Status:** FIRST NOTICE
Date Entered: 10/20/2011 **First Letter Date:** 10/20/2011 **Citation Date:** // **Comply Date:** //
Parcel 0073 02001 **Owner:** SALAH M.M. HAUTER

Next Inspect: // **Location:** 1202 ANDREWS AVE **ID:** 108152-V001026
Type: GRAFFITI **How Received:** INSPECTION **Last Inspect:** // **Who:** CKW
Violation #: 0587 **Status:** FIRST NOTICE
Date Entered: 10/20/2011 **First Letter Date:** 10/20/2011 **Citation Date:** // **Comply Date:** 11/01/2011
Parcel 0084 05009 **Owner:** EMAD MASOUD

Next Inspect: // **Location:** 220 HORNER ST **ID:** 104546-V001091
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0652 **Status:** SECOND NOTICE
Date Entered: 10/10/2011 **First Letter Date:** 10/10/2011 **Citation Date:** // **Comply Date:** //
Parcel 0003 02005 **Owner:** KENNETH E EVINS

Next Inspect: // **Location:** 406 HARRIETT ST **ID:** 108573-V000677
Type: "A" (WEEDS) **How Received:** INSPECTION **Last Inspect:** // **Who:** CSB
Violation #: 0674 **Status:** FIRST NOTICE
Date Entered: 10/26/2011 **First Letter Date:** 10/26/2011 **Citation Date:** // **Comply Date:** //
Parcel 0091 04026 **Owner:** JOANN DICKERSON

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Next Inspect: // **Location:** 414 BRICK ST **ID:** 108514-V001123
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0684 **Status:** IN-COMPLIANCE
Date Entered: 10/21/2011 **First Letter Date:** 10/21/2011 **Citation Date:** // **Comply Date:** 11/03/2011
Parcel 0091 01014 **Owner:** ALLIE M HARRIS

Next Inspect: // **Location:** 470 POWELL ST. **ID:** 200333-V001152
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0713 **Status:** IN-COMPLIANCE
Date Entered: 10/20/2011 **First Letter Date:** 10/20/2011 **Citation Date:** // **Comply Date:** 11/07/2011
Parcel 0096 04010 **Owner:** JOEL TOWNES

Next Inspect: 10/28/2011 **Location:** 413 PETTIGREW ST **ID:** 101136-V001179
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0740 **Status:** FIRST NOTICE
Date Entered: 10/19/2011 **First Letter Date:** 10/19/2011 **Citation Date:** // **Comply Date:** //
Parcel 0103 06005 **Owner:** DOMONIQUE SHARON BARNES

Next Inspect: 11/14/2011 **Location:** 522 HIGH ST **ID:** 107761-V001181
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0742 **Status:** SECOND NOTICE
Date Entered: 10/21/2011 **First Letter Date:** 10/21/2011 **Citation Date:** // **Comply Date:** //
Parcel 0008 01029C **Owner:** JOEL TOWNES

Next Inspect: // **Location:** 600 & 649 ADAMS **ID:** 107670-V001213
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0774 **Status:** IN-COMPLIANCE
Date Entered: 10/07/2011 **First Letter Date:** 10/07/2011 **Citation Date:** // **Comply Date:** 11/01/2011
Parcel 0079 05001 **Owner:** ROBERT E. TEISER & OTHERS

Next Inspect: 10/17/2011 **Location:** TAYLOR ST **ID:** 107872-V001214
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0775 **Status:** CUT LIST 3
Date Entered: 10/07/2011 **First Letter Date:** 10/07/2011 **Citation Date:** // **Comply Date:** //
Parcel 0081 02002 **Owner:** LEOLA H TAYLOR % DOROTHY BLUE

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Next Inspect: // **Location:** 943 PATTON CIRCLE **ID:** 107792-V001215
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0776 **Status:** IN-COMPLIANCE
Date Entered: 10/07/2011 **First Letter Date:** 10/07/2011 **Citation Date:** // **Comply Date:** 11/07/2011
Parcel 0080 01018 **Owner:** PRESTON & DEMETRIA HARPER

Next Inspect: // **Location:** 1063 HARGROVE ST **ID:** 105323-V001216
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0777 **Status:** IN-COMPLIANCE
Date Entered: 10/10/2011 **First Letter Date:** 10/10/2011 **Citation Date:** // **Comply Date:** 11/07/2011
Parcel 0005 02039 **Owner:** RUTH S ALLEN

Next Inspect: 10/20/2011 **Location:** 1001 HARGROVE ST **ID:** 105319-V001217
Type: "A" (WEEDS) **How Received:** **Last Inspect:** // **Who:** CSB
Violation #: 0778 **Status:** SECOND NOTICE
Date Entered: 10/10/2011 **First Letter Date:** 10/10/2011 **Citation Date:** // **Comply Date:** //
Parcel 0005 02035 **Owner:** DAVID E SUSEWELL

Next Inspect: 11/01/2011 **Location:** MIRIAM AVE **ID:** 100558-V001218
Type: GRAFFITI **How Received:** **Last Inspect:** // **Who:**
Violation #: 0779 **Status:** PENDING
Date Entered: 10/20/2011 **First Letter Date:** 10/20/2011 **Citation Date:** // **Comply Date:** //
Parcel 0065 01008 **Owner:** SOUTHERN QUILTERS
