

**Vance County Board of Education  
Henderson, N. C. 27536  
November 7, 2011 7:00 p.m.  
Administrative Services Center**

**A G E N D A**

- I. Call to Order
  - II. Moment of Silence
  - \* III. Approval of Minutes
  - \* IV. Approval of Meeting Agenda
  - V. Recognitions/Announcements
    - A. Exceptional Children's Teacher of Excellence
  - VI. Comments from the Public  
(Citizens who would like to address the Board may do so by completing Form BDDH-E, Public Participation at Board Meetings. This request must be made by noon one working day preceding the regular Board meeting. The form may be obtained by calling the Administrative Assistant to the Superintendent at 492-2127, ext. 2202.)
  - VII. Superintendent's Report
    - \* A. School Improvement Plan / Local Options ABC's Goals and Objectives for Western Vance High School (Attachment VII.A)
  - VIII. Board of Education Standing Committees
    - \* A. Personnel: Ronald B. Kinsley, Chair (Attachment)
    - \* B. Finance: Gloria J. White, Chair (Attachment)
    - C. Building & Grounds: Ruth M. Hartness, Chair (Attachment)
    - \* D. Policy: Darlynn P. Oxendine, Chair (Attachment)
    - E. Curriculum: Emeron J. Cash, Chair
    - F. Community Relations: Dorothy M. Williams, Chair (Attachment)
  - IX. New Business
  - X. Recurring Items
    - A. Overnight Field Trip Request
    - B. Out of County Transfer Request
  - \* XI. Executive Session  
Approval of Minutes, Property, Legal, Personnel Matters
  - \* XII. Adjournment
- \* Requires Board Action

## Minutes of the Vance County Board of Education

October 10, 2011

The Vance County Board of Education met in regular session on Monday, October 10, 2011, 7:00 p.m., Administrative Services Center Board Room. Board members present were: Margaret A. Ellis, Chair, Gloria J. White, Vice Chair, Emeron J. Cash, Ruth M. Hartness, Ronald B. Kinsley, Darlynn P. Oxendine, and Dorothy M. Williams. Senior staff members present were: Ronald E. Gregory, Superintendent, Wil McLean, Executive Director of Human Resources, Dr. Trixie Brooks, Executive Director of Curriculum and Instruction, Steven Graham, Finance Officer, Terri Hedrick, Public Information Officer, Claiborne Woods, Director of Facilities, and Jerry Stainback, Attorney for the Board.

1. Mrs. Ellis called the meeting to order at 7:00 p.m. and welcomed everyone attending. A moment of silence was observed.
2. Upon motion by Mrs. Hartness, second by Mrs. White, the Board unanimously (7-0) approved the minutes of the September 12 & 28, 2011 meetings as presented.
3. Upon motion by Mrs. White, second by Ms. Williams, the Board unanimously (7-0) approved the meeting agenda with the following addition.

- Add Personnel Addendum to VIII.A

### 4. Recognitions/Announcements

Mr. Gregory recognized Carolyn Harris, retired principal of New Hope Elementary School, with a rocking chair for her many years of service to Vance County Schools.

Mrs. Harris thanked the Board for their thoughtfulness and for the opportunity to serve as principal at New Hope Elementary.

### 5. Comments from the Public

A. Janice Hargrove requested to speak, but was not in attendance.

### 6. Superintendent's Report

- (1) Kanika Turrentine with Infinite Possibilities, Inc. spoke to the Board on a Teen Outreach Program developed for sixth and seventh grade students at Henderson Middle School. Ms. Turrentine, former teacher at HMS, stated the agency has received a grant for \$100,000 per year for three (3) years to fund the program. Vance County is one (1) out of 10 counties to receive state funding. The Teen Outreach Program is an in-school elective. The curriculum includes: value clarification, relationships, communication/assertiveness, influence, goal-setting, decision-making, human development and sexuality and community service learning. Vance County is number one (1) in the state for teenage pregnancy.

## BOARD MINUTES

October 10, 2011

Page 2 – Item #6 (1) continued

There are seven (7) components of the program: family involvement, enriching learning opportunities, attention to health and safety issues, transportation, qualified staffing, motivation and preparation of students for higher learning, and links with other organizations to provide services. Partnerships have been established between Infinite Possibilities, Inc. and Franklin Granville Warren Adolescent Parenting Program, Granville Vance Health Department's Teen Pregnancy Prevention Education Program, Eckerd's Youth Alternatives' Adolescent Parenting Program and Vance County 4-H.

Participants will build a foundation of success from healthy behaviors, life skills and a sense of purpose. Students will receive nine months of weekly experiential learning including sections focused on sexual and reproductive health information. Greater community involvement and awareness will be gained by completing 20 hours of community service.

Board members briefly discussed the program and were given an opportunity to ask questions.

- (2) Wanda Bullard, Director of Accountability, shared a three (3) year comparison (2008/09–2010/11) on End-of-Grade scores for Reading and Math and the End-of-Course scores for Algebra 1, English 1 and Biology. Vance County's Reading average was below the State in all grade levels, 3-8. The Math average was below the State in all grade levels, 3-8. End-of-Course scores for the county were below those of the State for Algebra 1 and English 1. The Biology scores for the county were above the State.
- (3) Vivian Bullock, ILT/Staff Development Coordinator, presented the 2011-2012 Beginning Teacher Support Plan for Vance County Schools. The program is designed to provide initially licensed teachers (ILTs) with on-going instructional support from veteran teachers who serve as their mentors. This year there are 102 beginning teachers which includes 27 first year teachers, 37 second year teachers and 38 third year teachers. Beginning with the 2011-2012 academic year, all new mentors will receive training using the new North Carolina Mentor standards. Mentors will receive 24 hours of training over a twelve week period. The class begins Thursday, October 13, 2011, at New Hope Elementary School. Roberta Thompson, a retired teacher, will serve as instructor. A total of 21 teachers will participate in the training. Refresher courses will be held for current mentors. There are enough mentors on site to provide services without traveling to other schools. Board members briefly discussed the plan prior to approval.

Upon motion by Mrs. White, second by Mrs. Oxendine, the Board unanimously (7-0) approved the Beginning Teacher Support Plan for 2011-2012.

- (4) Upon motion by Mrs. Oxendine, second by Ms. Williams, the Board unanimously (7-0) approved the following Vance County Board of Education Budget Resolution for Fiscal Year 2011-2012.

**VANCE COUNTY BOARD OF EDUCATION  
BUDGET RESOLUTION  
2011-2012 FISCAL YEAR**

BE IT RESOLVED by the Board of Education of the Vance County Public Schools:

**Section 1-** The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Local** Current Expense Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

	<b>Budget Resolution Amount</b>
<b>Instructional Programs:</b>	
5100 Regular Instructional Services	\$590,662
5200 Special Populations Services	\$29,124
5300 Alternative Programs and Services	\$16,891
5400 School Leadership Services	\$243,333
5500 Co-Curricular Services	\$275,359
5800 School-Based Support Services	\$24,144
<b>Support Services Programs:</b>	
6100 Support and Development Services	\$12,051
6200 Special Population Support and Development Services	\$113,612
6300 Alternative Programs/Services Support/Development Services	\$10,002
6400 Technology Support Services	\$187,134
6500 Operational Support Services	\$4,059,544
6600 Financial and Human Resource Services	\$303,348
6700 Accountability Services	\$42,777
6800 System-wide Pupil Support Services	\$1,000
6900 Policy, Leadership and Public Relations Services	\$634,862
7000 Ancillary Services	\$3,582
8000 Non-Programmed Charges	<u>\$930,015</u>
<b>Total Local Current Expense Fund Appropriation</b>	<b>\$7,477,440</b>

**Section 2-** The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:



BOARD MINUTES

October 10, 2011

Page 4 – Item #6 (4) continued

County Appropriation	\$7,202,440
Fines and Forfeitures	<u>\$275,000</u>
<b>Total Local Current Expense Fund Revenue</b>	<b>\$7,477,440</b>

**Section 3-** The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **State** Public School Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

**Instructional Programs:**

5100	Regular Instructional Services	\$25,528,770
5200	Special Populations Services	\$4,430,613
5300	Alternative Programs and Services	\$1,603,759
5400	School Leadership Services	\$3,150,090
5800	School-Based Support Services	\$3,134,626

**Support Services Programs:**

6100	Support and Development Services	\$343,576
6200	Special Population Support and Development Services	\$44,201
6300	Alternative Programs/ Services Support/Development Services	\$159,420
6400	Technology Support Services	\$311,583
6500	Operational Support Services	\$1,831,166
6600	Financial and Human Resource Services	\$757,007
6700	Accountability Services	\$181,586
6900	Policy, Leadership and Public Relations Services	\$298,741
7000	Ancillary Services	<u>\$68,536</u>

**Total State Public School Fund Appropriation** **\$41,843,674**

**Section 4-** The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

**State Funds** **\$41,843,674**

**Section 5-** The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Federal** Grants Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

**Instructional Programs:**

5100	Regular Curricular Services	\$501,895
5200	Special Populations Services	\$1,720,998
5300	Alternative Programs and Services	\$5,092,778

BOARD MINUTES

October 10, 2011

Page 5 – Item #6 (4) continued

5800	School-Based Support Services	\$265,908
	<b>Support Services Programs:</b>	
6100	Support and Development Services	\$187,418
6200	Special Population Support and Development Services	\$59,719
6300	Alternative Programs and Services Support & Dev. Services	\$363,668
6400	Technology Support Services	\$60
6500	Operational Support Services	\$1,412,925
6600	Financial and Human Resource Services	\$1,200
6700	Accountability Services	\$0
7000	Ancillary Services	\$69,170
8000	Non-Programmed Charges	<u>\$634,553</u>
	<b>Total Federal Grants Fund Appropriation</b>	<b>\$10,310,292</b>

**Section 6-** The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

<b>Federal Funds</b>	<b>\$10,310,292</b>
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**Section 7-** The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Child Nutrition** Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

	<b>Ancillary Services Program:</b>	
7200	Nutrition Services	<u>\$4,719,753</u>
	<b>Total Child Nutrition Fund Appropriation</b>	<b>\$4,719,753</b>

**Section 8-** The following revenues are estimated to be available to the Child Nutrition Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

State Funds	\$6,264
Federal Funds	\$3,434,817
Local Funds	\$1,142,439
Fund Balance Appropriated	<u>\$136,233</u>
<b>Total Child Nutrition Fund Revenue</b>	<b>\$4,719,753</b>

**Section 9-** The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Child Care** Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

**Ancillary Services Program:**

7100	Community Services	<u>\$137,500</u>
	<b>Total Child Care Fund Appropriation</b>	<b>\$137,500</b>

**Section 10-** The following revenues are estimated to be available to the Child Care Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Local Funds	\$131,800
Fund Balance Appropriated	<u>\$5,700</u>
<b>Total Child Care Fund Revenue</b>	<b>\$137,500</b>

**Section 11-** The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Capital Outlay** Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

**Support Services Programs:**

5100	Regular Instructional Services	\$23,000
6500	Operational Support Services	\$533,793
6800	System-wide Pupil Support Services	\$0
8000	Non-Programmed Charges	\$164,738
9000	Capital Outlay (Major School Construction/Renovation)	<u>\$0</u>
	<b>Total Capital Outlay Fund Appropriation</b>	<b>\$721,531</b>

**Section 12-** The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

County Appropriation	\$497,141
State Funds	\$215,909
Federal Funds	\$0
Other Financing Sources	\$0
Fund Balance Appropriated	<u>\$8,481</u>
<b>Total Capital Outlay Revenues</b>	<b>\$721,531</b>

**Section 13-** The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Other Restricted** Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

**Instructional Programs:**

5100	Regular Instructional Services	\$1,829,854
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# BOARD MINUTES

October 10, 2011

Page 7 – Item #6 (4) continued

5200	Special Populations Services	\$34,100
5300	Alternative Programs and Services	\$283,922
5400	School Leadership Services	\$0
5500	Co-Curricular Services	\$0
5800	School-Based Support Services	\$208,520
<b>Support Services Programs:</b>		
6100	Support and Development Services	\$0
6200	Special Population Support and Development Services	\$0
6300	Alternative Programs/ Services Support/Development Services	\$0
6400	Technology Support Services	\$210,481
6500	Operational Support Services	\$34,013
6600	Financial and Human Resource Services	\$0
6700	Accountability Services	\$0
6800	System-wide Pupil Support Services	\$0
6900	Policy, Leadership and Public Relations Services	\$0
7000	Ancillary Services	\$0
8000	Non-Programmed Charges	<u>\$0</u>
<b>Total State Public School Fund Appropriation</b>		<b>\$2,600,890</b>

**Section 14-** The following revenues are estimated to be available to the Other Restricted Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

County Appropriation	\$1,030,000
Interest and Indirect Cost Revenue	\$174,750
State Revenues	\$299,922
Federal Revenues	\$237,355
Other Local Funds	\$22,696
Transfer In	\$0
Fund Balance Appropriated	<u>\$836,167</u>
<b>Total Other Restricted Fund Revenue</b>	<b>\$2,600,890</b>

**Section 15-** In summary, the following funding amounts are hereby appropriated for the operation of the Vance County Public Schools for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

<b>Local Current Expense Fund</b>	<b>\$7,477,440</b>
<b>State Public School Fund</b>	<b>\$41,843,674</b>
<b>Federal Grants Fund</b>	<b>\$10,310,292</b>

BOARD MINUTES

October 10, 2011

Page 8 – Item #6 (4) continued

<b>Child Nutrition Fund</b>	<b>\$4,719,753</b>
<b>Child Care Fund</b>	<b>\$137,500</b>
<b>Capital Outlay Fund</b>	<b>\$721,531</b>
<b>Other Restricted Fund</b>	<b><u>\$2,600,890</u></b>
<b>Total Appropriation</b>	<b>\$67,811,080</b>

**Section 16-** All appropriations shall be paid first from revenues restricted as to use, and second from general unrestricted revenues.

**Section 17-** The superintendent is hereby authorized to transfer appropriations within a fund under the following conditions:

- A.** Amounts may be transferred between sub-functions and objects of expenditure within a function without limitations and without a report to the Board of Education being required.
- B.** Amounts may be transferred between functions of the same fund with a report on such transfers being required at the next meeting of the Board of Education.
- C.** Amounts may not be transferred between funds nor from any contingency appropriation within a fund.

**Section 18-** Copies of the Budget Resolution shall be immediately furnished to the superintendent and school finance officer for direction in carrying out their duties.

Adopted this 10th day of October, 2011.

Margaret A. Ellis, Chair

Ronald E. Gregory, Superintendent

- (5) Mr. Gregory stated that Mrs. Ellis, Mrs. Hartness and Mrs. Oxendine are registered to attend the NCSBA Conference in November. He recommended the Board appoint them as voting delegates at the conference. Mr. Cash stated he would like to attend the conference. His name was added as a delegate.

Upon motion by Mrs. White, second by Mr. Kinsley, the Board unanimously (7-0) approved Emeron J. Cash, Margaret A. Ellis, Ruth M. Hartness and Darlynn P. Oxendine to serve as voting delegates at the NCSBA Annual Conference in November.

- (6) Mr. Gregory recommended the November 14, 2011 School Board Meeting be rescheduled for November 7, 2011 due to several Board members attending the NCSBA Conference in Greensboro.

Upon motion by Mrs. White, second by Mrs. Hartness, the Board unanimously (7-0) voted to reschedule the November 14, 2011 Board Meeting for November 7, 2011.

## BOARD MINUTES

October 10, 2011

Page 9

### 7. Board of Education Standing Committees

(1) Personnel – Mr. Kinsley reported that the committee met October 4, 2011.

Upon motion by Mr. Kinsley, second by Mrs. White, the Board unanimously (7-0) approved the following personnel recommendations.

#### Appointments

Letha Richardson	Interim Teacher Asst.	Carver	Eff. 09/15/11
Ilona Davis	NC Wise Data Manager	Clarke	Eff. Pending
Shanice Marrow	Teacher Assistant	L. B. Yancey	Eff. Pending
Linnea Westbrook	Interim Counselor	Henderson Middle	Eff. 10/03/11
Javier Mendoza	Spanish Teacher	Northern Vance	Eff. 08/29/11
Sharmaine Walker	Grade 1 Teacher	Carver	Eff. 10/10/11
Angula Williams	E. C. Teacher Asst.	Zeb Vance	Eff. 10/03/11
Joann Creep	Language Arts Teacher	Eaton Johnson	Eff. 10/31/11
Jacalyn Hillier	Health Occupations	Southern Vance	Eff. 01/03/12

#### Resignations

Shaun Walker	Language Arts Teacher	Eaton Johnson	Eff. 10/28/11
Danielle Kroeger	Social Studies Teacher	Henderson Middle	Eff. 10/04/11

#### Leaves of Absence

Melodie Kernahan	School Nurse	Zeb Vance	Eff. 09/01/11
Reba Oakley	Counselor	Eaton Johnson	Eff. 09/26/11
Stephanie Ayscue	Assistant Principal	Southern Vance	Eff. 09/14/11
Lisa Webster	AIG Teacher	Zeb Vance	Eff. 10/17/11

#### Bus Drivers

Sonya Etheridge	Substitute Bus Driver
Trenton Jones	Substitute Bus Driver
Christopher Hardy	Substitute Bus Driver

#### Promotions/Transfers – For Information Only

Alison Brower	(f) Grade 3 Teacher	Zeb Vance	Eff. 10/06/11
	(t) Assistant Principal	Clarke	
Alice Marrow-Jones	(f) Teacher Assistant	L. B. Yancey	Eff. 09/22/11
	(t) Pre-K Teacher	E. M. Rollins	
Johnny Bullock	(f) Interim Head Custodian	L. B. Yancey	Eff. 07/01/11
	(t) Head Custodian	L. B. Yancey	

(2) Finance – Mrs. White reported that the committee did not meet.

## BOARD MINUTES

October 10, 2011

Page 10 – Item #7 continued

- (3) Building and Grounds – Mrs. Hartness reported that the committee met on September 22, 2011.

- (a) The committee heard a presentation from Rex Todd, representative for Landmark Group, on converting the Eaton Johnson, two (2) Story Building to an apartment complex.

Mrs. Hartness made a motion that the Vance County Board of Education declare the Eaton Johnson, two (2) Story Building and the acreage as surplus property and offer the property to the County Commissioners. Mrs. White seconded the motion.

Prior to the vote, Mrs. White stated a Public Forum should be held to give the community an opportunity to express their views on the property. Mrs. Oxendine agreed.

The motion passed unanimously (7-0).

- (b) Mrs. Hartness stated Tommy Riddle shared cost projections of \$150,000.00 per site to build tennis courts at Northern Vance and Southern Vance High Schools. He has received possible commitments from the United States Tennis Association for \$60,000.00 and a local service organization of \$10,000.00. Mr. Riddle is requesting a letter of support from the Board for both projects.

Upon motion by Mrs. Hartness, second by Mr. Cash, the Board unanimously (7-0) approved the Tennis Court Concept and a letter of support for the project to be given to Tommy Riddle with the understanding that Mr. Riddle is responsible for raising the funds for courts at both Northern and Southern Vance High Schools.

Board members briefly discussed the motion. Mrs. Hartness clarified that the school system is not involved in this project. Mr. Riddle will raise all funds. He is not asking for any money from the school system just a letter of support.

- (c) The committee heard an update on the multipurpose rooms. The construction process is on schedule. However, there will be a two (2) week delay to re-configure the center beam at L. B. Yancey, E. M. Rollins and New Hope to prevent balls from getting stuck on the beams. The fire alarm system at L. B. Yancey had to be redone throughout the building. The current system could not handle the new construction.
- (d) Mrs. Hartness reported roof repairs were needed at Aycock, Dabney and Zeb Vance Elementary Schools. There are QZAB Bond Funds still available by the County.



## BOARD MINUTES

October 10, 2011

Page 11 – Item #7 (3d) continued

Upon motion by Mrs. Hartness, second by Mrs. White, the Board unanimously (7-0) voted to request that the County Commissioners approve the remaining QZAB Bond Funds in the amount of \$2,000,000.00 to be used for roof repairs at Aycock, Dabney and Zeb Vance Elementary Schools.

- (4) Policy – Mrs. Oxendine reported that the committee met on October 3, 2011. Several policies were reviewed and presented to the full Board.

(a) Procedures GCJ-R and Forms GCJ-E1, E2, E3, Official Uniform Workweek, were presented for information only.

(b) New Policy JFB (also JCDB), Gang-Related Activity, was shared for first reading.

(c) New Policy JFBA (also JCDC), Prohibition Against Discrimination, Harassment and Bullying, was shared for first reading.

(d) New Policy JHC, Concussion and Head Injury, was shared for first reading.

- (5) Curriculum – Mr. Cash reported the committee met September 21, 2011. Items discussed included Race to the Top, K-8 Literacy Plan and Falcon Assessment Training.

Dr. Brooks stated under the K-8 Literacy Plan, students in K-5 would have 90 minutes of uninterrupted Reading per day and students in grades 6-8 would have 75 minutes a day.

- (6) Community Relations – Ms. Williams reported the committee met on September 13, 2011 to discuss the electoral districts. Mr. Stainback attended the meeting to provide options available to the Board. The proposed plan includes two (2) current board members in the same district, District 7. This means in 2012, a new board member would be elected to serve District 4.

Ms. Williams made a motion that the Board of Education approves the electoral districts as redefined and stipulated in the proposed plan approved by the Board of Commissioners and that the School Board's Attorney and County Attorney work together to prepare the documents for submission to the U. S. Department of Justice simultaneously. Mrs. Hartness seconded the motion. The motion passed 6-0. Mr. Kinsley abstained.

Mr. Stainback recommended the Board schedule a Public Hearing on November 7, 2011 at 6:30 p.m. prior to the regular meeting to hear public comments on the redistricting plan.

8. New Business – none

BOARD MINUTES  
October 10, 2011  
Page 12

9. Overnight Field Trip Request - none
10. Out of County Transfer Request - none
11. Upon motion by Mrs. Ellis, second by Mrs. White, the Board voted unanimously (7-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 8:08 p.m.
12. The Board returned to open session at 8:32 p.m.
13. Being no further business, upon motion by Mr. Cash, second by Mrs. White, and unanimous (7-0) vote, the Board adjourned at 8:32 p.m.



WESTERN VANCE  
HIGH SCHOOL

School Improvement Plan  
2011

THE WIZARDS ARE CREATING SUCCESS



**WESTERN VANCE HIGH SCHOOL**

Eric N. Pierce, Principal  
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Mark Lawhorne, Assistant Principal  
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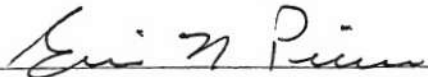
September 2011

Western Vance High School Local Options for ABC Education Plan 2011-2012

1. Parental Contacts will increase 10% over last year  
Indicators: parent contact logs, mailings, letters, newsletters, visitor logs  
Last year: 3450  
Target 2011-12 3795
2. High level of achievement, students will earn credits to be promoted 5% over the previous school year.  
Indicators: number of students promoted a grade level and meeting graduation requirements during the school year.  
Last year: 63%  
Target 2011-12 68%
3. Community involvement will increase 10% over last year  
Indicators: Business partners, Wizards League list  
Last year: 27  
Target 2011-12 29

School Improvement Chair

Principal

## State Board of Education Goals – Future-ready Students for the 21<sup>st</sup> Century

Goal 1 – North Carolina public schools will produce globally competitive students.

Goal 2 – North Carolina public schools will be led by 21<sup>st</sup> Century professionals.

Goal 3 – North Carolina Public School students will be healthy and responsible.

Goal 4 – Leadership will guide innovation in North Carolina public schools.

Goal 5 – North Carolina public schools will be governed and supported by 21<sup>st</sup> Century systems.



## District Goals for Vance County Schools

**District Goal 1:** High Student Achievement

**Supports SBE Goal:** Goal 1 – North Carolina public schools will produce globally competitive students.

**District Goal 2:** Healthy and Safe Environment

**Supports SBE Goal:** Goal 3 – North Carolina Public School students will be healthy and responsible.

**District Goal 3:** Quality and Caring Professionals

**Supports SBE Goal:** Goal 2 – North Carolina public schools will be led by 21st Century professionals.

**District Goal 4:** Strong Community, Parent and Business Partnerships

**Supports SBE Goal:** Goal 5 – North Carolina public schools will be governed and supported by 21st Century

**District Goal 5:** Organizational Productivity

**Supports SBE Goal:** Goal 4 – Leadership will guide innovation in North Carolina public schools.



## Recommended Data Sources for Analysis by School Improvement Teams

*Identify disaggregated data that shows groups or subgroups in need of improvement in academic performance, behavior or other areas.*

*Examine data from such areas as:*

**Highly Qualified Teachers (HQT):** Describe how staffing decisions ensure that highly qualified, well-trained teachers provide instruction and how their assignments most effectively address identified. Number and percentage of teachers Non-HQT ([www.ncreportcards.org](http://www.ncreportcards.org) Click on High Quality Teachers tab)

**End-of-Grade (EOG) Results disaggregated:** ([www.ncpublicschools.org/accountability/reporting](http://www.ncpublicschools.org/accountability/reporting) Click on Greenbook, then State Testing

**End-of-Course (EOC) Results disaggregated:** ([www.ncpublicschools.org/accountability/reporting](http://www.ncpublicschools.org/accountability/reporting) Click on Greenbook, then State

**School Report Card results:** ([www.ncreportcards.org](http://www.ncreportcards.org))

**North Carolina Teacher Working Conditions Survey results:** (<http://ncteachingconditions.org>)

**North Carolina Teacher Working Conditions Survey: Guide for School Improvement** (To assist in conversations about improving teacher working conditions, The New Teacher Center created a guide to support using the SIP process for understanding and improving working conditions at a school. The guide can be downloaded as a single document or in each of its three sections. Find this document at <http://ncteachingconditions.org/sites/default/files/attachments/SchoolImprovementGuide.pdf>)

**Local Data:** (e.g., LEA, school, and grade-level assessments, surveys, program-specific assessments)

**Career and Technical Education Local Plan**

**School Demographic Information** related to student discipline: (e.g. total office referrals, long- and short-term suspensions, expulsions, alternative school placements, School Incidence Report (SIR) data, or student attendance)

**School Demographic Information** related to drop-out information and graduation rate data  
(<http://www.ncpublicschools.org/research/drop-out/reports>)

**School Demographic Information** related to teacher attendance, teacher turnover, or challenges associated with a high percent of new and/or inexperienced faculty (<http://www.ncreportcards.org> and locally-maintained data)

**School Demographic Information** related to student attendance, patterns of student tardiness, early checkouts, late enrollments, high number of transfers, and/or transiency including migratory moves (if applicable) (NC WISE and locally maintained data)

**School Perception Information** related to parent perceptions and parent needs including information about literacy and education levels (Locally maintained data)

**Title III AMAO School Process Information** related to an analysis of existing curricula focused on helping English Language Learners (ELLs) work toward attaining proficiency

**Title III AMAO School Process Information** related to an analysis of existing personnel focused on helping English Language Learners (ELLs) work toward attaining proficiency

**School Process Information** uncovered by an analysis of curriculum alignment, instructional materials, instructional strategies, reform strategies, and/or extended learning opportunities

**Ready Schools Inventory/Ready Schools Plan** (<http://ncreadyschools.org>)

**Special Education Continuous Improvement Plan**

**Title I AYP** (<http://ayp.ncpublicschools.org>)

**Healthy Active Children Initiative** (<http://www.nchealthyschools.org>)





## School Vision and Mission Statements for Western Vance High School

### **Vision:**

The school community will work together to make academic and career plans so that students will take responsibility for their learning. Students will work toward post secondary learning and training through academic improvements and a work ethic that rewards movement toward successful outcomes. Small settings and active interactions will allow communications and relationships that build self esteem and character.

### **Mission:**

Our mission is to graduate our students with academic competency and marketable skills.



LEA or Charter Name/Number: Vance County Schools - 910

School Name/Number:

Western Vance High School/368

School Address:

2785 Poplar Creek Road, Henderson, NC 27537

Plan Year(s):

2011-2012

Date prepared:

Oct-11

Principal Signature:



Oct 19, 2011  
Date

Local Board Approval Signature

Date

### School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot....Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."

Committee Position*	Name	Committee Position*	Name
Principal	Eric Pierce	Chairperson	Lansdale Jones
Assistant Principal Representative	Mark Lawhorne		
Teacher Representative	Camile Brown		
	David Clark		
	Kelly Doswell		
	Donald Evans		
	Steven Foreman		
	Stacy Goss		
	Sheree Osbourne-Dixon		
	James Realon		
	Linda Stewart		
	Lewis Young		
Inst. Support Representative	Marsha Harris		
	Laura Richardson		
Teacher Assistant Representative	Marie Fields		
	Christine Foster-Roseboro		
	Dorothy Ortiz		
Parent Representative	Freida Hawley	Academic Booster Club	
Student Representative	Amber Robbins	Student Council President	

\* Add to list as needed. Each group may have more than one representative.



PUBLIC SCHOOLS OF NORTH CAROLINA

State Board of Education | Department of Public Instruction

## School Data and Summary Analysis

Use data identified on the Data Sources tab (or from other sources) as the basis for understanding the school and identifying

Guiding Questions: Review school data and consider a variety of perspectives including overall school/student performance, sub-group performance, attendance, teacher satisfaction, instructional practice (from walk-through/observations), and student learning (also from walk-through/observations as well as data).

1. What does the analysis tell you about your schools strengths?

- Our math, reading and computer skills tutoring have increased testing results. Diverse teacher preparations enhanced cultural diversity.
- The more highly qualified teacher a school has, the higher quality of education will be delivered to the students.
- The higher proficiency rate in the EOC results in higher state standards.
- The more detailed the school demographic information is, the more data will help the teachers understand the students and thus deliver proper instruction.
- The more ideal the teacher working condition is, the better the teacher can work in terms of preparation and delivery of instruction.



2. What does the analysis tell you about your schools gaps or opportunities for improvement?

- Parent involvement needed. Course offerings for meeting college entrance requirements are needed. Financial needs for scholarships, grants, and work-study are evident.
- If a school only has a few qualified teacher, professional development is needed. This may be in the form of teacher trainings, seminars or graduate studies.
- If a school has low proficiency rating in the EOC, more time may be allotted to exposing students to a variety of test questions that are aligned to EOC questions.



3. What data is missing, and how will you go about collecting this information for future use?

- Financial needs and qualifications for assistance available to help families meet higher education needs.
- Information that gives insight to the teacher as to where the student is, in terms of a particular subject – whether a student passed or failed a test, got a credit with what grade.
- Give a diagnostic test and give more time on those topics in which more students are having difficulties with.



4. Based upon the analysis conducted, what 3-5 top priorities emerge for the school?

Cite relevant evidence from your analysis to support these priorities.

- Hiring highly qualified teachers.
- Producing higher proficiency rating in EOC's.
- Gathering detailed school demographic information.
- We need full time school psychologists and social workers.



## Priority Goal 1 and Associated Strategies

**Area for improvement and supporting data:** Improve End Of Course test Scores

**Indicator:** EOC goal summaries

<b>School Goal 1:</b>	Raise EOC scores
<b>Supports this district goal:</b>	High Student Achievement

<b>Target:</b>	English 1, Algebra 1, Biology, Writing
<b>Indicator:</b>	EOC goal summaries
<b>Milestone date:</b>	Jun-12

### Goal 1 Improvement Strategies – Identify research-based strategies whenever possible.

Plan/Do

**Strategy:** Reading and Math skills will be incorporated into subject area instruction

**Action steps:**

- |   |    |
|---|----|
| <b>Strategy 1:</b> 1. Teach reading in content area | 5. |
| 2. Integrate technology into classroom instruction  | 6. |
| 3. Develop High School Success Plans                | 7. |
| 4. Utilize interactive instructional programs       | 8. |

**Strategy:** Test taking methods will be taught in classes

**Action steps:**

- |   |    |
|---|----|
| <b>Strategy 2:</b> 1. Teach test taking skills  | 5. |
| 2. Bench mark test given each grading period    | 6. |
| 3. Utilize ClassScape program for wording tests | 7. |
| 4. Use ACT study guides                         | 8. |

**Strategy:** Tutoring sessions will be developed to assist with learning difficulties

**Action steps:**

- |  |    |
|--|----|
| <b>Strategy 3:</b> 1. Inclusion students given individual help | 5. |
| 2. Tutoring during school day                                  | 6. |
| 3. Computerized instruction outside school day                 | 7. |
| 4.   | 8. |



Plan/Do

**How will we fund these strategies?****Funding source 1:** Local district funds**Funding amount:****Funding source 2:** State funds - DSSF**Funding amount:****Funding source 3:** Other**Funding amount:****Funding source 4:** Select a funding source**Funding amount:****Funding source 5:** Select a funding source**Funding amount:****Total initiative funding:****Review frequency:** Quarterly**Assigned implementation team:** Monitoring Committee & Quality Committee

Check

**What data will be used to determine whether the strategies were deployed with fidelity?**

EOC test results

**How will you determine whether the strategies led to progress toward the goal? (Include formative, benchmark, and summative data as appropriate.)**

Review of bench marks, achievement, assessments, and goal summaries

**What does data show regarding the results of the implemented strategies?**

ABC GROWTH MADE PREVIOUSLY

Act	Based upon identified results, should/how should strategies be changed?
	More intensive practice of material

## Priority Goal 2 and Associated Strategies

### Area for improvement and supporting data:

Establish programs that provide marketable skills and increase the number of grade level promotions

**School Goal 2:** Students will develop career plans and post secondary education goals

**Supports this district goal:** Strong Community, Parent and Business Partnerships

**Target:** Enrollment in Community College, military, career training programs

**Indicator:** Enrollment lists

**Milestone date:** Jun-12

### Goal 2 Improvement Strategies – Identify research-based strategies whenever possible.

Plan/Do

	<b>Strategy 1:</b>	<b>Strategy:</b> Counseling students and connecting students with recruiters and post secondary counselors		
		<b>Action steps:</b>		
		1. Utilize Graduation Projects guidelines		5. Invite specific college recruiters to speak
		2. Arrange Compass testing with VGCC		6. Impart enrollment information to parents and students
		3. Continue dual and concurrent enrollment		7.
		4. ASVAB testing		8.
	<b>Strategy 2:</b>	<b>Strategy:</b> Develop Career Plans		
		<b>Action steps:</b>		
		1. Develop and review High School Success Plans		5.
		2. Continue Career Days		6.
		3. Continue to invite business partnership		7.
		4. Utilize businesses for incentive rewards		8.
	<b>Strategy 3:</b>	<b>Strategy:</b> Involve community in support of school program		
		<b>Action steps:</b>		
		1. Create an Academic Booster Club		5.
		2. Utilize Job Corps concurrent enrollment		6.
			3	7.
		4.		8.

Plan/Do

**How will we fund these strategies?****Funding source 1:** Local district funds**Funding amount:** \$0**Funding source 2:** State funds - DSSF**Funding amount:** \$0**Funding source 3:** Other**Funding amount:** \$0**Funding source 4:** Select a funding source**Funding amount:** \$0**Funding source 5:** Select a funding source**Funding amount:** \$0**Total initiative funding:** \$0**Review frequency:** Quarterly**Assigned implementation team:** Home/School Committee

Check

**What data will be used to determine whether the strategies were deployed with fidelity?**

Enrollment lists, testing announcements, Career Day programs, Wizards League lists

**How will you determine whether the strategies led to progress toward the goal? (Include formative, benchmark, and summative data as appropriate.)**

Numbers of students enrolled in career programs and post secondary programs

**What does data show regarding the results of the implemented strategies?**

Higher number of students enrolling at Community College

Act	Based upon identified results, should/how should strategies be changed?
	<p>State requirements have changed and have eliminated possible student enrollment in some programs resulting in seeking other possible programs</p>

## Priority Goal 3 and Associated Strategies

Plan/Do	<b>Area for improvement and supporting data:</b> Recruit qualified and professional personnel				
	<b>School Goal 3:</b>		Recruit and retain qualified personnel by 10 %		
	<b>Supports this district goal:</b>		Quality and Caring Professionals		
	<b>Target:</b>		Retain 90% of certified personnel yearly		
	<b>Indicator:</b>		Working conditions survey		
	<b>Milestone date:</b>		Jun-12		
	<b>Goal 3 Improvement Strategies – Identify research-based strategies whenever possible.</b>				
	<b>Strategy 1:</b>	<b>Strategy:</b> Provide staff development to address school identified needs			
		<b>Action steps:</b>			
		1. Professional Communities		5.	
2. Conduct staff development assessment		6.			
3. Master Teacher on line access sessions		7.			
4. Moodle Training		8.			
<b>Strategy 2:</b>	<b>Strategy:</b> Provide staff support for improving student achievement				
	<b>Action steps:</b>				
	1. Technology training for ClassScape		5.		
	2. Technology use of Instructional Software		6.		
	3. Assistance in developing teacher web sites		7.		
4. Equipment and training for power point		8.			
<b>Strategy 3:</b>	<b>Strategy:</b>				
	<b>Action steps:</b>				
	1.		5.		
	2.		6.		
	3.		7.		
4.		8.			

Plan/Do

**How will we fund these strategies?**

**Funding source 1:** Local district funds  
**Funding source 2:** State funds - DSSF  
**Funding source 3:** State funds for exceptional children  
**Funding source 4:** Other  
**Funding source 5:** Select a funding source

**Funding amount:**  
**Funding amount:**  
**Funding amount:**  
**Funding amount:**  
**Funding amount:**  
**Total initiative funding:**

\$0

**Review frequency:** Quarterly**Assigned implementation team:** Staff Development Committee

Check

**What data will be used to determine whether the strategies were deployed with fidelity?**

Staff Development listing

**How will you determine whether the strategies led to progress toward the goal? (Include formative, benchmark, and summative data as appropriate.)**

Lesson plans, observations, equipment usage, software reports

**What does data show regarding the results of the implemented strategies?**

Increased use of technology  
 Increased need for additional technology in classrooms for presentations, quality internet connection  
 monitoring of student accessing improper sites  
 faculty planning and developing programs to use with technology

Additional  
 Additional time needed for



	<p><b>Based upon identified results, should/how should strategies be changed?</b></p> <p>Additional collaboration between faculty Professional Development</p>
	Individualized

Act

## Priority Goal 4 and Associated Strategies

**Area for improvement and supporting data:**  
Increase parental involvement

<b>School Goal 4:</b>	Improve parent involvement in school program
<b>Supports this district goal:</b>	Strong Community, Parent and Business Partnerships
<b>Target:</b>	Parental contacts
<b>Indicator:</b>	Contact logs, Alertnow messages, letters, visitor logs
<b>Milestone date:</b>	Jun-12

### Goal 4 Improvement Strategies – Identify research-based strategies whenever possible.

Plan/Do

<b>Plan/Do</b>	<b>Strategy 1:</b>	<b>Strategy:</b> Orientation meetings		
		<b>Action steps:</b>		
		1. Conferences prior to school	5	
		2. Success plans communicated	6.	
		3. Home visits	7.	
	<b>Strategy 2:</b>	4. Mental Health referrals		
		<b>Strategy:</b> Volunteer involvement		
		<b>Action steps:</b>		
		1. Wizards League	5.	
		2. Open Houses	6.	
	<b>Strategy 3:</b>	3. Academic Booster Club rolls		
		4.		
<b>Strategy:</b>				
<b>Action steps:</b>				
1.		5.		
<b>Strategy 3:</b>	2.			
	3.			
	4.			
	5.			

Plan/Do

**How will we fund these strategies?**

Funding source 1: Local district funds  
Funding source 2: State funds - DSSF  
Funding source 3: School general funds  
Funding source 4: Select a funding source  
Funding source 5: Select a funding source

Funding amount:  
Funding amount:  
Funding amount:  
Funding amount:  
Funding amount:  
Total initiative funding:

\$0

Review frequency: Quarterly

Assigned implementation team: Administration Team

**What data will be used to determine whether the strategies were deployed with fidelity?**

Wizards League, volunteer lists, contact logs, Alert Now records, Academic Booster Club minutes

**How will you determine whether the strategies led to progress toward the goal? (Include formative, benchmark, and summative data as appropriate.)**

End results of lists compared

Check

**What does data show regarding the results of the implemented strategies?**

Parent surveys show more than 80% positive results

Act

**Based upon identified results, should/how should strategies be changed?**

Increase parental involvement

## Priority Goal 5 and Associated Strategies

### Area for improvement and supporting data:

Provide a safe and orderly environment conducive to teaching and learning

<b>School Goal 5:</b>	Support a mediation program
<b>Supports this district goal:</b>	Healthy and Safe Environment

<b>Target:</b>	Reduce suspensions
<b>Indicator:</b>	Discipline data
<b>Milestone date:</b>	Jun-12

### Goal 5 Improvement Strategies – Identify research-based strategies whenever possible.

Plan/Do

<b>Plan/Do</b>	<b>Strategy 1:</b>	<b>Strategy:</b> Mediation program implemented			
		<b>Action steps:</b>			
		1. Conflict resolution sessions		5. Parenting Classes-Eckerd Alternatives	
		2. Mediation training for staff and students		6.	
		3. Incentive rewards for Winning Wizards		7.	
	<b>Strategy 2:</b>	4. Great Decisions programs		8.	
		<b>Strategy:</b>			
		<b>Action steps:</b>			
		1.		5.	
		2.		6.	
	<b>Strategy 3:</b>	3.		7.	
		4.		8.	
<b>Strategy:</b>					
<b>Action steps:</b>					
1.			5.		
2.		6.			
3.		7.			
4.		8.			

Plan/Do

**How will we fund these strategies?**

**Funding source 1:** Local district funds  
**Funding source 2:** Select a funding source  
**Funding source 3:** Select a funding source  
**Funding source 4:** Select a funding source  
**Funding source 5:** Select a funding source

**Funding amount:**  
**Funding amount:**  
**Funding amount:**  
**Funding amount:**  
**Funding amount:**  
**Total initiative funding:**

\$0

**Review frequency:** Quarterly**Assigned implementation team:** Safe, Orderly, Caring Team**What data will be used to determine whether the strategies were deployed with fidelity?**

Training lists, mediation session notes, Parenting class roster

**How will you determine whether the strategies led to progress toward the goal? (Include formative, benchmark, and summative data as appropriate.)**

Discipline reports

Check

**What does data show regarding the results of the implemented strategies?**

Reports through Eckerd Alternatives about Parenting Program


**Based upon identified results, should/how should strategies be changed?**

Additional time needed and sources identified

Act

## Safe School Plan for Western Vance High School

Pursuant to General Statute §115C-105.47, this Safe School Plan provides required information regarding roles and responsibilities of district and school-level personnel with respect to establishing and maintaining a safe, secure, and orderly school.

Name and role of person(s) responsible for implementing this plan:	Eric Pierce, Principal
--	------------------------

### Statement of Responsibility for the School District Superintendent

In accordance with General Statute §115C-105.47 (b)(2), the district superintendent is responsible for coordinating adoption and implementation of this plan, evaluating the principal's performance with respect to school safety, monitoring and evaluating implementation of this plan at the school-level, and coordinating with local law enforcement and court officials as appropriate.

In the event the district superintendent fails to fulfill these responsibilities as required by state law, the following disciplinary consequences may occur: (INSERT APPROPRIATE INFORMATION HERE)

See Vance County Board of Education Policy Manual





### **Statement of Responsibility for the School Principal**

In accordance with General Statute §115C-105.47 (b)(3), the school principal is responsible for restoring, if necessary, and maintaining a safe, secure, and orderly school environment. The duties of the principal with respect to this include exhibiting appropriate leadership for school personnel and students, providing for alternative placements for students who are seriously disruptive, reporting all criminal acts under G.S. 115C-288(g), and providing appropriate disciplinary consequences for disruptive students.

In the event the school principal fails to fulfill these responsibilities as required by state law, the following disciplinary consequences may occur: (INSERT APPROPRIATE INFORMATION HERE)

See Vance County Board of Education Policy Manual

### **Statement of the Roles of Other Administrators, Teachers, and Other School Personnel**

In accordance with General Statute §115C-105.47 (b)(4), other school personnel are tasked as follows with restoring, if necessary, and maintaining a safe, secure, and orderly school environment:

Assistant Principal(s): Mark Lawhorne

Teachers: WVHS faculty

Teacher Assistants: WVHS faculty

Other School Staff: WVHS staff

### **Services for At-risk Students**

Pursuant to General Statute §115C-105.47 (b)(5), the following procedures are used to identify and serve the needs of students at-risk of academic failure, or of engaging in disruptive or disorderly behavior, or both.

Students are assessed on their academic success based upon End of Grade Testing, course grading, attendance, discipline record, and observations. Initial meetings are held with parents, students, administrators, counselors, teachers, and other persons involved with the student's academics, special services, mental health, court counselors, medical care givers to determine and evaluate what has created circumstances that caused the student to be academically behind. Plans are created to help determine action necessary to address the deficiencies and to set goals for academic success toward graduation. Success plans are created that address individual needs academically that use tutoring, counseling, technological software, teaching methodology and interactions that are designed to reach the established goals. Students are given feedback for success through incentives and recognition for academic and behavior improvement. Counseling and disciplinary consequences are in place to address behavioral inappropriate



behavior and if necessary involvement of outside agencies are recommended to address non academic problems or substance abuse. Home visits, parent contact, group sessions, social services, mental health, medical services, law enforcement, and justice system personnel are used to involve adults in mentoring or providing additional help to address problems or needs that adversely affect student academic success. Career training schools, Tar Heel Challenge, and other educational institutions are utilized to provide sessions or coursework that provide success beyond high school and to instill the goals of increasing education in a student's life so that even greater success is possible.



Pursuant to General Statute §115C-105.47 (b)(6), the following mechanisms are used for assessing the needs of disruptive and disorderly students who are at risk of academic failure, providing these students with services to assist them in achieving academically and modifying their behavior, and for removing them from classrooms when necessary.

Technology is used to create individualized instructional programs for students to reduce problematic interactions and to increase student individualized experience. When necessary and whenever possible, students are provided computers or computer programs at home. Teachers provide reading and written assignments so that students can remain current with classroom activities. Alternative assignments and projects are given to students to refocus occasionally when distractions cause disruption.

Pursuant to General Statute §115C-105.47 (b)(13a), the following services are provided to students assigned to an alternative school or an alternative learning program.

WVHS is the Alternative Program for students who are behind academically and who have not passed competencies and who are at risk of not graduating from high school.



In accordance with General Statute §115C-105.47 (b)(7), the following measurable (goals) for improving school safety and order are in place. (Copy as needed depending upon number of goals.)

**Goal:** Have a school social worker on staff full time  
**Target:** To provide more immediate interaction for students with problems that affect academics  
**Indicator:** Roster  
**Milestone Date:** Jun-12

**Goal:** Improve Food and Nutrition offerings  
**Target:** Cafeteria cooking equipment or vendomatics  
**Indicator:** Equipment on site  
**Milestone Date:** Jun-12

In accordance with General Statute §115C-105.47 (b)(8), the following measures are used to determine the effectiveness of the school's efforts to assist at-risk students, including effectiveness of procedures adopted under G.S. 115C-105.48 (Alternative Learning Programs).

**Target:** Increase graduation rate  
**Indicator:** Graduation list  
**Milestone Date:** Jun-12

In accordance with General Statute §115C-105.47 (b)(9), the following planned or recently completed professional development aligns with the goals of our safe school initiative:

Professional Development	Planned/Completed				
Evaluation instrument for professional faculty	Completed				
Fire extinguisher usage	Completed				
Blood borne pathogens	Completed				
Mediation training	Planned				
Technology incorporation	Completed				
Computer technology programs	Completed				
Crisis management plans	Completed				

Pursuant to General Statute §115C-105.47 (b)(10), identify the district's plan to work effectively with local law enforcement and court officials.

A security officer is on campus daily and has a defined role and procedural list to follow. These officers serve as security, but also often act as advisors to students who may have questions or problems. A crisis management plan is in place, training has been completed with the faculty and staff and the plan is in place in all classrooms and offices throughout the school. Court counselors

district attorneys, juvenile justice, probation officers are in contact and utilized with students and faculty through school visits, court involvement, or meetings. Information on attendance, academic progress, behavior are shared with court officials as needed and are also used as a reinforcement for academic and school success.

Pursuant to General Statute §115C-105.47 (b)(11), identify the district's plan to provide access to information to the school community, parents, and representatives of the local community.

A public information office is available at the district level. News media are provided with information regularly about school events and activities. A call alert system is in place to provide immediate information to the communities and to provide emergency alerts. Parent Teacher Associations are organized in the school and at the county level to involve parents. Board of Education policies spell out methods for community members to address concerns at all levels.



Funding Uses and Sources – At-risk and Alternative Learning Schools and Programs			
Program or Strategy Being Funded	Amount of Funding	Source of Funding	
Western Vance High School		At-risk - State	
Drop Out Prevention Programs		State grants	
Incentives		Community Organizations	



**School-based Management and Accountability Program  
Summary of School-based Waiver Requests  
Program Years: 2011-2012**

LEA or Charter School Name/Number: Vance County Schools - 910

School Number(s)	Request for Waiver
368	1. Please describe the waiver you are requesting. NONE
	2. Identify the law, regulation, or policy from which exemption is requested.
	3. State how the waiver will be used.
	4. State how this waiver helps achieve the specific performance goals
	(Please duplicate this sheet as needed for additional waivers.)

\_\_\_\_\_  
Signature of Superintendent/Designee

\_\_\_\_\_  
Date



Vance County Schools  
Board of Education  
November 1, 2011  
Personnel Committee Meeting  
Minutes

The Personnel Committee of the Vance County Board of Education met on Tuesday, November 1, 2011 at 8:30 a.m. at the Vance County Schools' Administrative Office.

**Board Members Present**

Mr. Ronald Kinsley, Chairperson  
Ms. Ruth Hartness  
Ms. Margaret Ellis

**Staff Members Present**

Mr. Ronald Gregory, Superintendent  
Mr. Wil McLean, Executive Director, HRM

**Not Present**

**Call to Order**

The meeting was called to order at approximately 8:30 a.m.

**Action Items:**

Employment Recommendations(s)  
Leaves of Absence(s)

A motion was made that the recommendations are presented to the full Board on November 7, 2011.

**Discussion Items:**

1. New evaluation procedures for teachers
2. Approval of Flexible Benefits Provider
3. Reading program at our low performing schools
4. What can be done differently to improve our schools

The meeting was adjourned at approximately 9:00 a.m.

The next meeting of the Personnel Committee will be December 6, 2011. You may contact any member of the Personnel Committee for further details of discussion items or you may contact Wil McLean in the Human Resource Management Office.



**VANCE COUNTY BOARD OF EDUCATION  
NOVEMBER 7, 2011, BOARD MEETING  
PERSONNEL SUMMARY SHEET**

**I.     EMPLOYMENT RECOMMENDATION(S)**

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Joselyn Kearney (interim position)	B/F	Family & Consumer Science Teacher	Southern Vance	01/19/2012	State

**VANCE COUNTY BOARD OF EDUCATION  
NOVEMBER 7, 2011, BOARD MEETING  
PERSONNEL SUMMARY SHEET**

**II. LEAVE(S)**

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
<b>Fredericka Dunning</b> (FMLA)	<b>B/F</b>	<b>Music Teacher</b>	<b>Clarke</b>	<b>12/12/2011</b>	<b>State</b>
<b>Kathryn Reed</b> (FMLA)	<b>W/F</b>	<b>Kindergarten Teacher</b>	<b>Dabney</b>	<b>09/16/2011</b>	<b>State</b>
<b>Kasandra Moore</b> (FMLA)	<b>B/F</b>	<b>EC Teacher</b>	<b>Dabney</b>	<b>11/28/2011</b>	<b>State</b>
<b>Franklin Burwell</b> (Education Leave w/o pay)	<b>B/M</b>	<b>Art Teacher</b>	<b>Dabney</b>	<b>10/24/2011</b>	<b>State</b>
<b>Stacey Pearson</b> (FMLA)	<b>W/F</b>	<b>Reading Teacher</b>	<b>Pinkston St.</b>	<b>09/26/2011</b>	<b>State</b>
<b>Isabella Jenkins</b> (FMLA)	<b>B/F</b>	<b>EC Teacher</b>	<b>E. O. Young</b>	<b>11/14/2011</b>	<b>State</b>
<b>Valerie Royster</b> (FMLA)	<b>B/F</b>	<b>Teacher Assistant</b>	<b>L. B. Yancey</b>	<b>10/28/2011</b>	<b>State</b>
<b>Michael Ward</b> (FMLA)	<b>W/M</b>	<b>Teacher Assistant</b>	<b>Zeb Vance</b>	<b>10/24/2011</b>	<b>State</b>
<b>Michael Breitenfeld</b> (Education Leave w/o pay)	<b>W/M</b>	<b>EC Teacher</b>	<b>Northern Vance</b>	<b>11/07/2011</b>	<b>State</b>

**VANCE COUNTY BOARD OF EDUCATION  
NOVEMBER 7, 2011, BOARD MEETING  
PERSONNEL SUMMARY SHEET**

**III. BUS DRIVER(S)**

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>
Brenda Henry	B/F	Substitute Bus Driver

**VANCE COUNTY BOARD OF EDUCATION  
NOVEMBER 7, 2011, BOARD MEETING  
PERSONNEL SUMMARY SHEET**

**IV. FLEXIBLE BENEFITS PROVIDER RECOMMENDATION**

**PIERCE GROUP**

**Plan Year: July 1, 2012 – June 30, 2015**

**VANCE COUNTY BOARD OF EDUCATION  
NOVEMBER 7, 2011, BOARD MEETING  
PERSONNEL ADDENDUM SUMMARY SHEET**

**I. EMPLOYMENT RECOMMENDATION (S)**

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Mary Beth Riley (replacing Allison Brower – W/F - transferred)	W/F	3 <sup>rd</sup> Grade Teacher	Zeb Vance	11/07/2011	State
Velma Robertson (new interim position)	W/F	Reading Mentor	Pinkston St./ L. B. Yancey	10/31/2011	State



VANCE COUNTY SCHOOLS  
BOARD OF EDUCATION  
FINANCE COMMITTEE MEETING  
OCTOBER 26, 2011  
5:45 P.M.

MINUTES

Roll Call

Board Members

Gloria J. White, Chairperson (Present)  
Emeron Cash (Present)  
Darlynn Oxendine (Present)

Staff Members

Ronald Gregory, Superintendent (Present)  
Steven Graham, Finance Officer (Present)

Others Present  
Media

Call to Order

Chairman Gloria J. White called the meeting to order.

Open Session

Informational Item: Elimination of Teacher Prepayment

Staff members provided the Committee with an overview of House Bill 720 (Session Law 2011-379) which eliminates teacher prepayment beginning in the 2012-13 fiscal year. With the passing of this legislation, school districts will no longer be able to pay teachers a full month's salary on August 31<sup>st</sup>. Based on resolution of pending legislative issues and feedback from teachers and other ten-month employees, Vance County Schools will need to adopt a salary payment plan for ten-month employees beginning July 1, 2012 and going forward. Options currently being considered include changing the pay date to the end of the first month of employment, or issuing a partial payment at the end of August and full payment at the end of September.

*(see attached Item Summary for more details)*

Action Item: Approval of Budget Amendments

Staff members are seeking approval for Amendments to the Budget Resolution for the State Public School Fund, Federal Programs Fund, and Other Restricted Fund.

*(see attached amendments)*

**Motion: Gloria J. White made a motion to approve the budget amendments and to forward to the full Board for approval. Seconded by Darlynn Oxendine. Motion carried (3:0).**

**Adjournment**

The next meeting of the Finance Committee will be determined at a later date.

Chairman Gloria J. White adjourned the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Steven C. Graham". The signature is written in a cursive style with a large, stylized "S" and "G".

Steven C. Graham, C.P.M., CLGPO  
Finance Officer  
Vance County Schools



**VANCE COUNTY SCHOOLS  
BOARD OF EDUCATION  
FINANCE COMMITTEE AGENDA**

**October 26, 2011**

**Board Committee Members**

Gloria J. White, Committee Chairperson  
Emeron Cash  
Darlynn Oxendine

**Staff Committee Members**

Ronald Gregory, Superintendent  
Steven Graham, Finance Officer

**Information Items**

- (1) Elimination of Teacher Prepayment (see attached Item Summary)

**Action Items**

- (1) Approval of Budget Amendments (see attached)

**Next Finance Committee Meeting:**

TBD



Vance County Schools  
Finance Committee  
October 26, 2011

**Information Item: Elimination of Teacher Prepayment**

**Summary**

The NC General Assembly passed House Bill 720 (Session Law 2011-379): School and Teacher Paperwork Reduction Act. One of the provisions in the bill (Section 5) eliminates teacher prepayment, beginning in the 2012-13 fiscal year.

Prior to the 2004-05 fiscal year, school districts paid teachers at the end of each *full month* of employment. Effective July 1, 2005, the General Assembly created a new requirement that school districts pay teachers a full month's salary on August 31<sup>st</sup>. Since the passage of that law, school districts have been, in effect, prepaying teachers in August for over 2 weeks' worth of work that is not fully realized until late May and June. Whereas House Bill 720 struck some prepayment language that had existed in statute (G.S. 115C-302.1) prior to the 2004-05 fiscal year, it inadvertently failed to strike the specific statutory language that the initial pay date for teachers shall be no later than August 31 and shall include a full monthly payment. The NCSBA, NCASA and NCAE are proposing technical corrections to clarify and clean up the current statutory prepayment language and authorizations.

Upon adoption of the technical correction, Vance County Schools will need to determine how teachers and other ten month employees will be paid. The two options currently being considered are:

*Option 1: Change the pay date to the end of the first month of employment*

If a teacher reports to work on **August 16** their first pay date would be on September 15 and on the 15<sup>th</sup> of each of the following 9 months. If the employee elects to be on the 12-month installment plan option, the **last** pay date would be **August 15**.

*Option 2: Partial payment at end of August and full payment at the end of September*

Technically, the pay date could be kept at the end of the month and make a partial payment in August and make a full payment in the subsequent month. The full monthly cycle would continue through the month of May. In June, a partial last check would be issued for the days worked in June. The 12-month installment plan option would be eliminated.

Vance County Schools has presented this information to affected employees in order that they will be prepared for this change when it becomes effective. Based on feedback of employees and the resolution of pending legislative issues, we will deliberate and act expeditiously on the adoption of a salary payment plan for ten-month employees for the 2012-13 fiscal year and beyond.

**Vance County Schools Budget Review**  
**As of October 25, 2011**

	Annual Budget	Actual To-Date	Over/Under	Percentage to Date
<b>Local Budget</b>				
Salaries & Wages	\$ 1,986,828.00	\$ 541,019.50	1,445,808.50	27.23%
Employer-Provided Benefits	\$ 666,940.00	\$ 268,187.70	398,752.30	40.21%
Operating Expenses	\$ 4,227,276.00	\$ 1,202,513.92	3,024,762.08	28.45%
Capitalized Purchases	\$ -	\$ -	0.00	0.00%
Transfers & Other	\$ 596,396.00	\$ 69,076.80	527,319.20	11.58%
<b>Total Local</b>	<b>\$ 7,477,440.00</b>	<b>\$ 2,080,797.92</b>	<b>5,396,642.08</b>	<b>27.83%</b>
<b>State Budget</b>				
Salaries & Wages	\$ 30,096,210.00	\$ 8,883,859.50	21,212,350.50	29.52%
Employer-Provided Benefits	\$ 9,578,804.00	\$ 3,240,133.88	6,338,670.12	33.83%
Operating Expenses	\$ 2,202,902.00	\$ 869,191.71	1,333,710.29	39.46%
Capitalized Purchases	\$ 16,157.00	\$ -	16,157.00	0.00%
Transfers & Other	\$ -	\$ -	0.00	0.00%
<b>Total State</b>	<b>\$ 41,894,073.00</b>	<b>\$ 12,993,185.09</b>	<b>28,900,887.91</b>	<b>31.01%</b>
<b>Federal Budget</b>				
Salaries & Wages	\$ 5,335,845.00	\$ 1,364,043.23	3,971,801.77	25.56%
Employer-Provided Benefits	\$ 1,863,785.00	\$ 544,307.44	1,319,477.56	29.20%
Operating Expenses	\$ 3,526,935.86	\$ 163,673.37	3,363,262.49	4.64%
Capitalized Purchases	\$ 26,435.00	\$ (5,870.34)	32,305.34	-22.21%
Transfers & Other	\$ -	\$ -	0.00	0.00%
<b>Total Federal</b>	<b>\$ 10,753,000.86</b>	<b>\$ 2,066,153.70</b>	<b>8,686,847.16</b>	<b>19.21%</b>
<b>Other Restricted Budget</b>				
Salaries & Wages	\$ 1,929,923.00	\$ 207,349.81	1,722,573.19	10.74%
Employer-Provided Benefits	\$ 456,792.00	\$ 70,567.66	386,224.34	15.45%
Operating Expenses	\$ 842,949.00	\$ 230,032.46	612,916.54	27.29%
Capitalized Purchases	\$ 20,011.00	\$ -	20,011.00	0.00%
Transfers & Other	\$ -	\$ -	0.00	0.00%
<b>Total Other Restricted</b>	<b>\$ 3,249,675.00</b>	<b>\$ 507,949.93</b>	<b>2,741,725.07</b>	<b>15.63%</b>
<b>Capital Outlay Budget</b>				
Salaries & Wages	\$ -	\$ -	0.00	0.00%
Employer-Provided Benefits	\$ -	\$ -	0.00	0.00%
Operating Expenses	\$ 68,788.00	\$ -	68,788.00	0.00%
Capital Outlay	\$ 527,743.00	\$ 39,750.00	487,993.00	7.53%
Transfers & Other	\$ 125,000.00	\$ -	125,000.00	0.00%
<b>Total Capital Outlay</b>	<b>\$ 721,531.00</b>	<b>\$ 39,750.00</b>	<b>681,781.00</b>	<b>5.51%</b>
<b>Child Nutrition Budget</b>				
Salaries & Wages	\$ 1,535,553.00	\$ 324,818.61	1,210,734.39	21.15%
Employer-Provided Benefits	\$ 770,163.00	\$ 260,852.70	509,310.30	33.87%
Operating Expenses	\$ 2,414,037.00	\$ 332,695.06	2,081,341.94	13.78%
Capitalized Purchases	\$ -	\$ -	0.00	0.00%
Transfers & Other	\$ -	\$ -	0.00	0.00%
<b>Total Child Nutrition</b>	<b>\$ 4,719,753.00</b>	<b>\$ 918,366.37</b>	<b>3,801,386.63</b>	<b>19.46%</b>
<b>Child Care Budget</b>				
Salaries & Wages	\$ 105,118.00	\$ 28,377.45	76,740.55	27.00%
Employer-Provided Benefits	\$ 17,288.00	\$ 5,613.33	11,674.67	32.47%
Operating Expenses	\$ 15,094.00	\$ 1,465.59	13,628.41	9.71%
Capitalized Purchases	\$ -	\$ -	0.00	0.00%
Transfers & Other	\$ -	\$ -	0.00	0.00%
<b>Total Child Care</b>	<b>\$ 137,500.00</b>	<b>\$ 35,456.37</b>	<b>102,043.63</b>	<b>25.79%</b>
<b>Grand Total</b>	<b>\$ 68,952,972.86</b>	<b>\$ 18,641,659.38</b>	<b>\$ 50,311,313.48</b>	<b>27.04%</b>

**Budget Amendment # 1**  
**VANCE COUNTY SCHOOLS**  
**State Public School Fund**

The Vance County Board of Education at a meeting on the 7th day of November, 2011 passed the following resolution.

**BE IT RESOLVED** that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2012.

		Amount	
Code Number	Description of Code	Increase	Decrease
<b>Revenues:</b>	State Public School Fund	\$50,399	
	School Technology Fund		
	Unallocated Revenue		
	Textbooks (New)		
	Textbooks (Carryover)		
<b>Expenditures:</b>			
	<i><b>Instructional Services:</b></i>		
5100	Regular Instructional Services		\$22
5200	Special Populations Services		\$30,000
5300	Alternative Programs and Services	\$5,834	
5400	School Leadership Services		
5800	School-Based Support Services	\$29,000	
	<i><b>System-Wide Support Services:</b></i>		
6100	Support and Development Services		
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services		\$598
6400	Technology Support Services	\$50,399	
6500	Operational Support Services		\$4,236
6600	Financial and Human Resource Services		
6700	Accountability Services	\$22	
6800	System-Wide Pupil Support		
6900	Policy, Leadership and Public Relations Services		
7000	Ancillary Services		
8100	Payment to Other Governmental Units		

Explanation: To amend budget to align with resources and adjust to DPI allotments. Allotment Revision #28-33. VIF Conversion 001 to 020 \$1,231,384; PRC 073 School Connectivity \$50,399

<b>Total Appropriation in Current Budget</b>	<b>\$ 41,843,674</b>
<b>Amount of Increase/(Decrease) of above Amendment</b>	<b><u>50,399</u></b>
<b>Total Appropriation in Current Amended Budget</b>	<b><u>\$ 41,894,073</u></b>

Passed by majority vote of the Vance County Board of Education on the 7th day of November, 2011.

\_\_\_\_\_  
Chairman, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**Budget Amendment # 1**  
**VANCE COUNTY SCHOOLS**  
**Federal Grants Fund**

The Vance County Board of Education at a meeting on the 7th day of November, 2011 passed the following resolution.

**BE IT RESOLVED** that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2012.

		Amount	
Code Number	Description of Code	Increase	Decrease
<b>Revenues:</b>	Federal Funds	\$442,709	
<b>Expenditures:</b>			
	<i><b>Instructional Services:</b></i>		
5100	Regular Instructional Services	\$9,327	
5200	Special Populations Services		\$101,584
5300	Alternative Programs and Services	\$274,854	
5800	School-Based Support Services		\$13,709
	<i><b>System-Wide Support Services:</b></i>		
6100	Support and Development Services	\$3,718	
6200	Special Population Support and Development Services	\$498	
6300	Alternative Programs and Services Support and Development Services	\$104,382	
6400	Technology Support Services		
6500	Operational Support Services	\$229,979	
6600	Financial and Human Resource Services	\$200	
6700	Accountability Services		
7000	Ancillary Services		
8000	Non-Programmed Charges		\$64,956

Explanation: To amend budget to align with resources and need. Allotment Revision #9-12. PRC 023 \$865; PRC 044 \$2,331; PRC 049 \$19,874; PRC 050 \$220,684; PRC 051 (\$160); PRC 060 \$16; PRC 082 \$10,000; PRC 103 (\$7,101); PRC 104 \$651; PRC 105 (\$1); PRC 109 \$140,640; PRC 118 \$12,444; PRC 141 (\$734); PRC 155 \$21,246; PRC 156 \$21,954.

<b>Total Appropriation in Current Budget</b>	<b>\$ 10,310,292</b>
<b>Amount of Increase/(Decrease) of above Amendment</b>	<b><u>442,709</u></b>
<b>Total Appropriation in Current Amended Budget</b>	<b><u>\$ 10,753,001</u></b>

Passed by majority vote of the Vance County Board of Education on the 7th day of November, 2011.

\_\_\_\_\_  
Chairman, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**Budget Amendment # 1**  
**VANCE COUNTY SCHOOLS**  
**Other Restricted Fund**

The Vance County Board of Education at a meeting on the 7th day of November, 2011 passed the following resolution.

**BE IT RESOLVED** that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2012.

		Amount	
Code Number	Description of Code	Increase	Decrease
<b>Revenues:</b>	Federal Funding		
	State Funding	\$645,866	
	County Appropriations		
	Interest and Indirect Cost		
	Other Local Funds	\$1,260	
	Transfer In		
	Appropriated Fund Balance	\$1,659	
<b>Expenditures:</b>			
	<i><b>Instructional Services:</b></i>		
5100	Regular Instructional Services	\$14,925	
5200	Special Populations Services		
5300	Alternative Programs and Services	\$633,660	
5400	School Leadership Services		
5500	Co-Curricular Services		
5800	School-Based Support Services		\$163
	<i><b>System-Wide Support Services:</b></i>		
6100	Support and Development Services		
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services		
6400	Technology Support Services		
6500	Operational Support Services	\$363	
6600	Financial and Human Resource Services		
6700	Accountability Services		
6800	System-Wide Pupil Support		
6900	Policy, Leadership and Public Relations Services		
7000	Ancillary Services		
8000	Charter Schools Allocation		

Explanation: To amend the budget to align resources with current needs. PRC 413 NC PRE-K \$633,860; PRC 448 Golden Leaf \$12,006; PRC 545 \$1,659; PRC 588 \$400; PRC 990 \$860

<b>Total Appropriation in Current Budget</b>	<b>\$ 2,600,890</b>
<b>Amount of Increase/(Decrease) of above Amendment</b>	<b>648,785</b>
<b>Total Appropriation in Current Amended Budget</b>	<b><u>\$ 3,249,675</u></b>

Passed by majority vote of the Vance County Board of Education on the 7th day of November, 2011.

\_\_\_\_\_  
Chairman, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

# BUILDING AND GROUNDS

## Building and Grounds Committee Minutes

The Building and Grounds Committee of the Vance County Board of Education met Thursday, October 27, 2011, at 8:30 am in the Superintendent's Conference Room. The following members were present: Ruth M. Hartness, Ronald B. Kinsley, Dorothy M. Williams, Ronald E. Gregory, Claiborne Woods and Steven Graham.

Meeting was called to order by Mrs. Hartness and followed the agenda.

### I. Eaton-Johnson Two Story Building

Mrs. Hartness introduced her guest, Mr. Vincent Ragland, who brought a presentation on the use of the Eaton-Johnson two story building. Mr. Ragland has sponsored a youth group for about 7 years. He provided a power point presentation. He works with 3 other youth groups and wants to incorporate them into his plans for youth in Vance County. They focus on teen pregnancy, improving test scores for kids and helping to expose and prepare them for college. They are also considering a K-5 after school program if they feel they can get enough participation. Mr. Ragland's program is called the ROY Project which stands for Reclaim Our Youth. If this project was to be approved, they would want to preserve the building for its historic value. Their funding would primarily come from grants. Their tutors are professionally trained in specific fields of expertise, not just untrained volunteers. Mr. Ragland requested that his group be given consideration for this building being conveyed to his group.

Ms. Andrea Harris spoke on behalf of this program and asked that we allow the ROY Project to utilize this building.

Mr. Gregory and Mrs. Hartness both explained that the Board of Education was not on any time frame to do anything with this building. The time frame that has been discussed in the recent Board Meeting was provided by Landmark Development in order for them to receive the grants and tax credits they plan to use.

During this meeting many ideas were discussed about expanding services to the community which could possibly include medical and some activities for seniors. This completed Mr. Ragland's presentation. He indicated he would like to present to the full Board in December.

### II. Maintenance Update and Other Projects

The maintenance update for October was shared. (Attachment I)

### III. Announcements

Claiborne Woods provided information that shows a 53% increase in fluorescent lamp cost in June of 2011 and an additional 24% increase on November 15 of this year which is a 77% increase in five months. This equates to \$1.35 per lamp increase. (Attachment II)

The meeting was adjourned at 9:20 am.

CSW: 10/27/2011

# **Building & Grounds Committee Meeting**

Thursday, October 27, 2011

8:30 am

Superintendent's Conference Room

## ***Agenda***

- |      |   |                 |
|------|---|-----------------|
| I.   | Eaton-Johnson Two Story Building  | Vincent Ragland |
| II.  | Maintenance Updates & Other Projects  | Claiborne Woods |
| III. | Announcements – Light Bulb Cost Increase<br>Last year cost \$7,243.68 x 25% increase = \$1,810.92 | Claiborne Woods |

(Attachments)



BUILDINGS AND GROUNDS REPORT  
October 2011

ATTACHMENT I

1. Aycock
  - A. Replaced hot water heater to staff restroom.
  - B. Changed all air filters building wide.
  - C. Assisted in fire inspection.
2. Carver
  - A. Changed all air filters building wide.
  - B. Insulated the refrigeration lines on the walk-in cooler and freezer.
  - C. Assisted in fire inspection.
3. Clarke
  - A. Assisted the school with the installation of new basketball goals purchased by PTA.
  - B. Assisted in fire inspection.
4. Dabney
  - A. Repaired several roof leaks.
  - B. Replaced hot water heater to staff restroom.
  - C. Replaced the condenser motor on Unit #5.
  - D. Assisted in fire inspection.
5. E. M. Rollins
  - A. Changed all air filters building wide.
  - B. Replaced the timer on the grease trap in the kitchen.
  - C. Replaced the indoor blower motor on the heat pump in the cafeteria.
  - D. Replaced the heat pump condenser motor in Room 36.
  - E. Assisted in fire inspection.
6. Eaton-Johnson
  - A. Replace 7 broken windows.
  - B. Removed graffiti from side of media center.
  - C. Insulated the refrigeration lines on the walk-in cooler and freezer.
  - D. Assisted in fire inspection.
7. E. O. Young
  - A. Assisted in fire inspection.
8. Henderson Middle
  - A. Installed metal fascia beneath bridge to 70's building.
  - B. Repaired the condensate lines on the gas pack for the cafeteria.
  - C. Replaced the water valve on the ice machine.
  - D. Assisted in fire inspection.
9. L. B. Yancey
  - A. Changed all the air filters building wide.
  - B. Replaced the refrigeration lines on walk-in cooler due to copper thieves.
  - C. Assisted in fire inspection.



10. New Hope  
A. Replaced the fan assembly in the heat pump for the main office.  
B. Assisted fire inspection.
11. Northern Vance High  
A. Installed fiberglass wall panels in two classrooms.  
B. Replaced the thermostat on the hot water boiler for room f-102.  
C. Repaired the drain line on the ventilator in the ROTC room.  
D. Assisted in fire inspection.
12. Pinkston Street  
A. Replaced the contactor on the heat pump for mobile unit #4.  
B. Changed all air filters building wide.  
C. Assisted in fire inspection.
13. Southern Vance High  
A. Prepared grounds and stadium for Homecoming.  
B. Changed the motor and fan blade on chiller #3.  
C. Assisted in fire inspection.
14. Western Vance  
A. Repaired gutter on school.  
B. Changed the all air filters building wide.  
C. Replaced the compressor in the heat pump for the cafeteria.  
D. Assisted in fire inspection.
15. Zeb Vance  
A. Removed deer remains from school grounds.  
B. Assisted in fire inspection.
16. Facilities Department  
A. Continued to work with Hite Associates to clean up 11 month warranty punch list at Clarke Elementary School.  
B. Worked with H. G. Reynolds to get multipurpose rooms dried in and interior painted.  
C. Facilitated meeting with Fire Marshal prior to completing inspections.  
D. Work orders received through September 30, 2011 - 1,572  
Work orders completed through September 30, 2011 - 1,467  
Work orders incomplete through September 30, 2011 - 105  
Prior year work orders - 126

**Woods, Claiborne**

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**From:** Loyd, Mike  
**Sent:** Wednesday, October 26, 2011 3:42 PM  
**To:** Woods, Claiborne  
**Cc:** Railey, Ricky; Perdue, Kevin; Loyd, Mike  
**Subject:** Fluorescent Lamp

Claiborne,

Due to a shortage of material that goes into the fluorescent lamp, cost of lamps are rising. June 2011 one lamp cost \$ 1.51, today same lamp is \$ 2.31 and Nov. 15 2011 there will be another 24 % increase (\$ 2.8644) per lamp. Our last order was for 1800 lamps. We have less than 200 now and I am ordering 1650 today.

Thanks,

Michael L. Loyd  
Electrical Technician  
Security & Fire Systems  
VCS Maintenance  
(252)438-4085 ext. 28  
(252)226-6159 cell  
[mloyd@vcs.k12.nc.us](mailto:mloyd@vcs.k12.nc.us)



October 5, 2011

Dear Voss Lighting Customer

The lighting industry continues to experience substantial inflationary pressures as a result of China's decision to limit the availability of Rare Earth Elements. (These are critical components in the phosphor coating of fluorescent lamps.) As a result GE, Sylvania, and Philips have announced another price increase affecting linear and compact fluorescents.

Beginning November 15, 2011 Philips Lighting will implement an average price increase of 24% for linear and compact fluorescents. Specific price increase percentages will vary significantly by fluorescent product family. All other products will remain at current levels effective August 15, 2011.

Additional information relating to the Rare Earth shortages, as well as, industry communications regarding pricing increases can be found on our website at [www.vossighting.com](http://www.vossighting.com). For up-to-date information that covers the impacts and fluctuations in the market please go to [www.philips.com/phosphor](http://www.philips.com/phosphor).

We sincerely thank you for your business and appreciate your understanding as we work through these unprecedented market conditions.

Michael H. Voss  
President

Steve Sanderson  
VP, General Manager

We Sell...to Tell

**PHILIPS**

**SYLVANIA**

**Minutes of the Vance County Board of Education Policy Committee  
October 26, 2011**

The Vance County Board of Education Policy Committee met on Wednesday, October 26, 2011, at 5:30 p.m. in the superintendent's conference room.

Present:        Darlynn Oxendine                Ronald Gregory  
                 Gloria J. White                Cassandra Evans

The meeting was called to order by Mrs. Oxendine.

**Section I – Instruction**

- ❖ File JFB (also JCDB) – Gang-Related Activity

After reviewing, the committee agreed to send to the full Board for approval.

- ❖ File JFBA (also JCDC) – Prohibition Against Discrimination, Harassment and Bullying

The committee agreed to send the policy to the full Board for approval.

- ❖ File JHC – Concussion and Head Injury

The committee reviewed the policy and agreed to send it the full Board for approval.

**Other:**

Meeting adjourned.

The next meeting is scheduled for November 22, 2011 at 5:30 p.m.

## GANG-RELATED ACTIVITY

The Vance County Board of Education strives to create a safe, orderly, caring and inviting school environment. Gangs and gang-related activities have proven contrary to that mission and are prohibited within the schools. A gang is any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of criminal acts and having a common name or common identifying sign, colors or symbols. The violence and crime that accompany gangs pose a serious threat to the safety of students and employees of the school system. Even absent acts of violence or crime, the existence of gang-related activity within the schools creates an atmosphere of fear and hostility that obstructs student learning and achievement. Thus, the Board condemns the existence of gangs and will not tolerate gang-related activity in the school system.

### A. PROHIBITED BEHAVIOR

Gang-related activity is strictly prohibited within the schools. For the purposes of this policy, "gang-related activity" means: (1) any conduct that is prohibited by another Board policy and is engaged in by a student on behalf of an identified gang or as a result of the student's gang membership; or (2) any conduct engaged in by a student to perpetuate, proliferate or display the existence of any identified gang.

Conduct prohibited by this policy includes:

1. wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblems, badges, symbols, signs or other items with the intent to convey membership or affiliation in a gang;
2. communicating either verbally or non-verbally (gestures, handshakes, slogans, drawings, etc.) with the intent to convey membership or affiliation in a gang;
3. tagging, or otherwise defacing school or personal property with symbols or slogans intended to convey membership or affiliation in a gang
4. requiring payment of protection, insurance or otherwise intimidating or threatening any person related to gang activity
5. inciting others to intimidate or to act with physical violence upon any other person related to gang activity
6. soliciting others for gang membership; and
7. committing any other illegal act or other violation of school system policies in connection with gang-related activity.

**B. NOTICE**

The superintendent or designee shall regularly consult with law enforcement officials to maintain current examples of gang-related activities, including but not limited to gang names and particularized examples of potential gang indicators including symbols, hand signals, graffiti, clothing, accessories and behaviors. Each principal shall maintain a list of current examples of gang-related activities to assist students, parents and teachers in identifying gang symbols and practices. The list shall be available in an easily accessible location in the main office of the school. Parents, students and school employees may, upon request, access the list, which shall include a warning that wearing or displaying clothing, hand signs or symbols identified in the list with the intent to convey membership or affiliation in any gang may subject a student to discipline under this policy.

In addition, the Student Code of Conduct (Policy JFC) and all student handbooks (or such other similar materials distributed to parents and students in lieu of a student handbook) shall contain notice that (1) current information on gang-related activities is maintained in the main office at each school; (2) information on gang-related activities is subject to change and the principal should be consulted for updates; and (3) wearing or displaying clothing, hand signs or symbols identified in the list with the intent to convey membership or affiliation in any gang may subject a student to discipline under this policy. The Student Code of Conduct and student handbook (or such other similar materials) also shall provide the addresses of websites that contain additional information identifying gang signs, symbols, clothing and other gang indicators.

In providing this information for students and parents, the Board acknowledges that not all potential gang indicators connote actual membership in a gang.

**C. CONSEQUENCES**

Before being punished for a violation of subsection A.1 or A.2, above, a student shall receive an individualized warning as to what item or conduct is in violation of this policy and shall be permitted to immediately change or remove any prohibited items. A student may be punished only if he or she previously received notice that the specific item or conduct is prohibited.

The superintendent or designee shall list in the Student Code of Conduct the specific range of consequences that may be imposed on a student for violations of these subsections. (Policy JFC and JFC-R)

In a situation where a student has violated this policy or is otherwise suspected of gang affiliation through other circumstantial evidence, the principal shall conduct an intervention involving the principal and/or assistant principal, the

student and the student's parent. Such intervention also may include the school resource officer and others as appropriate. The purpose of an intervention is to discuss school officials' observations and concerns and to offer the student and his or her parent's information and an opportunity to ask questions or provide other information to the school officials.

This policy shall be applied in a non-discriminatory manner based on the objective characteristics of the student's conduct in light of the surrounding circumstances.

Legal References: G.S. 115C-390.2

Adopted:

## **PROHIBITION AGAINST DISCRIMINATION, HARASSMENT AND BULLYING**

The Vance County Board of Education acknowledges the dignity and worth of all students and employees and strives to create a safe, orderly, caring and inviting school environment to facilitate student learning and achievement. The Board will not tolerate any form of unlawful discrimination, harassment or bullying in any of its educational or employment activities.

### **A. PROHIBITED BEHAVIORS AND CONSEQUENCES**

#### **1. Discrimination, Harassment and Bullying**

Students, school system employees, volunteers and visitors are expected to behave in a civil and respectful manner. The Board expressly prohibits unlawful discrimination, harassment and bullying.

Students are expected to comply with the behavior standards established by Board policy and the Student Code of Conduct. Employees are expected to comply with Board policy and school system regulations. Volunteers and visitors on school property also are expected to comply with Board policy and established school rules and procedures.

Any violation of this policy is serious, and school officials shall promptly take appropriate action. Students will be disciplined in accordance with the Board's Policy JFC, Student Code of Conduct. Based on the nature and severity of the offense and the circumstances surrounding the incident, the student will be subject to appropriate consequences and remedial actions ranging from positive behavioral interventions up to, and including, expulsion.

Employees who violate this policy will be subject to disciplinary action, up to, and including, dismissal. Volunteers and visitors who violate this policy will be directed to leave school property and/or reported to law enforcement.

When considering if a response beyond the individual level is appropriate, school administrators should consider the nature and severity of the misconduct to determine whether a classroom, school-wide or school system-wide response is necessary. Such classroom, school-wide or school system-wide responses may include staff training, harassment and bullying prevention programs and other measures deemed appropriate by the superintendent to address the behavior.



**2. Retaliation**

The Board prohibits reprisal or retaliation against any person for reporting or intending to report violations of this policy, supporting someone for reporting or intending to report a violation of this policy or participating in the investigation of reported violations of this policy.

After consideration of the nature and circumstances of the reprisal or retaliation and in accordance with applicable federal, state or local laws, policies and regulations, the superintendent or designee shall determine the consequences and remedial action for a person found to have engaged in reprisal or retaliation.

**B. APPLICATION OF POLICY**

This policy prohibits unlawful discrimination, harassment and bullying by students, employees, volunteers, and visitors. "Visitors" includes persons, agencies, vendors, contractors and organizations doing business with or performing services for the school system.

This policy applies to behavior that takes place:

1. in any school building or on any school premises before, during or after school hours;
2. on any bus or other vehicle as part of any school activity;
3. at any bus stop;
4. during any school-sponsored activity or extracurricular activity;
5. at any time or place when the individual is subject to the authority of school personnel; and
6. at any time or place when the behavior has a direct and immediate effect on maintaining order and discipline in the schools.

**C. DEFINITIONS**

For purposes of this policy, the following definitions apply:

**1. Discrimination**

Discrimination means any act or failure to act that unreasonably and unfavorably differentiates treatment of others based solely on their membership in a socially distinct group or category, such as race,

ethnicity, sex, pregnancy, religion, age or disability. Discrimination may be intentional or unintentional.

**2. Harassment and Bullying**

a. Harassment or bullying behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication that:

- 1) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property; or
- 2) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits.

"Hostile environment" means that the victim subjectively views the conduct as harassment or bullying and that the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is harassment or bullying. A hostile environment may be created through pervasive or persistent misbehavior or a single incident, if sufficiently severe.

Harassment and bullying include, but are not limited to, behavior described above that is reasonably perceived as being motivated by any actual or perceived differentiating characteristic or motivated by an individual's association with a person who has or is perceived to have a differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, socioeconomic status, academic status, gender identity, physical appearance, sexual orientation, or mental, physical, developmental or sensory disability. Examples of behavior that may constitute bullying or harassment include, but are not limited to, verbal taunts, name-calling and put-downs, epithets, derogatory comments or slurs, lewd propositions, exclusion from peer groups, extortion of money or possessions, implied or stated threats, assault, impeding or blocking movement, offensive touching or any physical interference with normal work or movement, and visual insults, such as derogatory posters or cartoons. Legitimate age-appropriate pedagogical techniques are not considered harassment or bullying.

It is possible for harassment, including sexual or gender-based harassment, to occur in various situations. For example, harassment may occur between fellow students or co-workers, between supervisors and subordinates, between employees and

students, or between non-employees, including visitors, and employees or students. Harassment may occur between members of the opposite sex or the same sex.

- b. Sexual harassment is one type of harassment. Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
  - 1) submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's employment, academic progress or completion of a school-related activity;
  - 2) submission to or rejection of such conduct is used as the basis for employment decisions affecting the individual, or in the case of a student, submission to or rejection of such conduct is used in evaluating the student's performance within a course of study or other school-related activity; or
  - 3) such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of unreasonably interfering with an employee's work or performance or a student's educational performance, limiting a student's ability to participate in or benefit from an educational program or environment, or creating an abusive, intimidating, hostile or offensive work or educational environment.

Sexually harassing conduct includes, but is not limited to, deliberate, unwelcome touching that has sexual connotations or is of a sexual nature, suggestions or demands for sexual involvement accompanied by implied or overt promises of preferential treatment or threats, pressure for sexual activity, continued or repeated offensive sexual flirtations, advances or propositions, continued or repeated verbal remarks about an individual's body, sexually degrading words used toward an individual or to describe an individual, or the display of sexually suggestive drawings, objects, pictures or written materials. Acts of verbal, nonverbal or physical aggression, intimidation or hostility based on sex, but not involving sexual activity or language, may be combined with incidents of sexually harassing conduct to determine if the incidents of sexually harassing conduct are sufficiently serious to create a sexually hostile environment.

- c. Gender-based harassment is also a type of harassment. Gender-based harassment may include acts of verbal, nonverbal or physical aggression, intimidation or hostility based on sex or sex-stereotyping but not involving conduct of a sexual nature.

**D. REPORTING AND INVESTIGATING COMPLAINTS OF DISCRIMINATION, HARASSMENT OR BULLYING**

Employees are required to report any actual or suspected violations of this policy. Students, parents, volunteers, visitors or others are also strongly encouraged to report any actual or suspected incidents of discrimination, harassment or bullying. All reports should be made in accordance with Board Policy JFC, Student Code of Conduct and JFC-R, Rules for Student Conduct. Reports may be made anonymously, and all reports shall be investigated in accordance with that policy.

**E. TRAINING AND PROGRAMS**

The Board directs the superintendent to establish training and other programs that are designed to help eliminate unlawful discrimination, harassment and bullying and to foster an environment of understanding and respect for all members of the school community. Information about this policy and the related complaint procedure must be included in the training plan.

As funds are available, the Board will provide additional training for students, employees and volunteers who have significant contact with students regarding the Board's efforts to address discrimination, harassment and bullying and will create programs to address these issues. The training or programs should (1) provide examples of behavior that constitutes discrimination, harassment or bullying; (2) teach employees to identify groups that may be the target of discrimination, harassment or bullying; and (3) train school employees to be alert to locations where such behavior may occur, including locations within school buildings, at school bus stops, and on cell phones and the Internet.

**F. NOTICE**

The superintendent is responsible for providing effective notice to students, parents and employees of the procedures for reporting and investigating complaints of discrimination, harassment and bullying. This policy must be posted on the school system website, and copies of the policy must be readily available in the principal's office, the media center at each school and the superintendent's office. Notice of this policy must appear in all student and employee handbooks and in any school system publication that sets forth the comprehensive rules, procedures and standards of conduct for students and employees.

**G. COORDINATORS**

The superintendent or designee shall publish the names, office addresses and phone numbers of the "Title IX coordinator" (for sex discrimination) and the "Section 504" and "ADA coordinator(s)" (for discrimination on the basis of

disability) in a manner intended to ensure that students, employees, applicants, parents and other individuals who participate in the school system's programs are aware of the coordinators. The coordinators shall coordinate the school system's efforts to comply with and carry out its Title IX, Section 504 and ADA responsibilities, which include investigating any complaints communicated to school officials alleging noncompliance with Title IX, Section 504 or the ADA or alleging actions which would be prohibited by those laws.

#### **H. RECORDS AND REPORTING**

The superintendent or designee shall maintain confidential records of complaints or reports of discrimination, harassment or bullying. The records must identify the names of all individuals accused of such offenses and the resolution of such complaints or reports. The superintendent also shall maintain records of training conducted and corrective action or other steps taken by the school system to provide an environment free of discrimination, harassment and bullying.

The superintendent shall report to the State Board of Education all verified cases of discrimination, harassment or bullying. The report must be made through the Discipline Data Collection Report or through other means required by the State Board.

#### **I. EVALUATION**

The superintendent shall evaluate the effectiveness of efforts to correct or prevent discrimination, harassment and bullying and shall share these evaluations periodically with the board.

Legal References: Age Discrimination in Employment Act of 1967, 29 U.S.C. 621 *et seq.*; Americans with Disabilities Act, 42 U.S.C. 12101 *et seq.*, 28 C.F.R. pt. 35; Rehabilitation Act of 1973, 29 U.S.C. 705(20), 794, 34 C.F.R. pt. 104; Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d *et seq.*, 34 C.F.R. pt. 100; Title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e *et seq.*, 29 C.F.R. pt. 1604; Title IX of the Education Amendments of 1972, 20 U.S.C. 1681 *et seq.*, 34 C.F.R. pt. 106; *Racial Incidents and Harassment Against Students at Educational Institutions; Investigative Guidance*, U.S. Department of Education, Office for Civil Rights (1994); *Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties*, U.S. Department of Education, Office for Civil Rights (2001); *Oncale v. Sundowner Offshore Services*, 523 U.S. 75 (1998); G.S. 115C-335.5, -407.15 through -407.18; 126-16; State Board of Education Policy HRS-A-007

Adopted:

Vance County Schools, Henderson, N. C. 27536



## CONCUSSION AND HEAD INJURY

The Vance County Board of Education recognizes that concussions and other head injuries may be serious and potentially life threatening and that such injuries may result in serious consequences later in life if managed improperly. The Board is committed to practices that reduce the potential for short-term or long-term effects from such injuries. In support of this commitment, the Board directs school employees to comply with the concussion safety requirements for interscholastic athletic competition established by G.S. 115C-12(23) as amended in the Gfeller-Waller Concussion Awareness Act of 2011, and to implement and follow all concussion safety requirements set forth in State Board of Education rules and policies for middle and high schools. The superintendent or designee shall develop a plan consistent with state requirements and shall implement and monitor compliance with this policy. The superintendent is authorized to investigate the use of baseline testing for student-athletes and require that student-athletes undergo such testing prior to their participation in any interscholastic athletic competition.

### A. DEFINITION OF CONCUSSION

A concussion is a traumatic brain injury caused by a direct or indirect impact to the head that results in disruption of normal brain function, which may or may not result in a loss of consciousness.

### B. SCHOOL HEAD INJURY INFORMATION SHEET

Each year, all coaches, school nurses, athletic directors, first responders, volunteers, student-athletes, and parents of student-athletes must be provided with a concussion and head injury information sheet that meets the requirements of the State Board. Before any student, school employee, volunteer or first responder will be allowed to participate in interscholastic athletic activities, including tryouts, practices or competitions, he or she must sign the head injury information sheet and return it to the coach. Parents also must sign the sheet and return it to the coach before their children may participate in any interscholastic athletic activity. The principal of each school shall ensure that a complete and accurate record of the returned signed sheets is maintained in accordance with law and State Board policy.

### C. REMOVAL FROM AND RETURN TO PLAY

Any student-athlete who is exhibiting signs or symptoms consistent with a concussion must be removed from athletic activity immediately. Further, the student-athlete must not be allowed to return to play or practice that day or on any subsequent day until he or she has been evaluated and has received written clearance for participation that complies with the requirements of G.S. 115C-12(23) and any other applicable law or State Board policy.

**D. EMERGENCY ACTION PLANS**

Each principal or designee shall develop a venue-specific emergency action plan to respond to serious medical injuries and acute medical conditions in which the condition of the injured student may deteriorate rapidly. All such plans must include a delineation of roles, methods of communication, available emergency equipment and a plan for emergency transport. The plans must be (1) in writing, (2) reviewed by an athletic trainer who is licensed in North Carolina, (3) approved by the principal if developed by a designee, (4) distributed, posted, reviewed and rehearsed in accordance with G.S. 115C-12(23), and (5) compliant with any other requirements of state law and State Board policy.

**E. RECORD KEEPING**

The superintendent shall require each principal to maintain complete and accurate records of actions taken in his or her school to comply with this policy and applicable legal authority. Records shall include accounts of any education or training as may be required by law or State Board of Education policy.

Legal References: G.S. 115C-12(23); S.L. 2011-147

Other Resources: Matthew Gfeller Sport-Related TBI Research Center at UNC website [http://tbicenter.unc.edu/MAG\\_Center/Home.html](http://tbicenter.unc.edu/MAG_Center/Home.html); *Report to the North Carolina General Assembly: Study of Sports Injuries at Middle School and High School Levels*, N.C. Department of Public Instruction (2011)

Adopted:

## **COMMUNITY RELATIONS**

### **VANCE COUNTY BOARD OF EDUCATION COMMUNITY AND BUSINESS RELATIONS COMMITTEE**

#### **Minutes**

**Tuesday, October 11, 2011**

The Community and Business Relations Committee met at 5:30 p.m. on Tuesday, October 11, 2011, at the Administrative Services Center. Those present were Dorothy Williams, chairperson of the committee and a Board of Education member; Margaret Ellis, chairperson and a member of the Board of Education; Ronald E. Gregory, superintendent; and Terri Hedrick, public information officer.

#### **Schools Choose Between PTA and PTO:**

Terri Hedrick reported to committee members that local schools currently are considering continuing to have PTA chapters or changing to PTO chapters. Mrs. Hedrick noted that this matter was discussed at the PTA Council meeting on September 28, by PTA leaders, and that Superintendent Ronald E. Gregory has informed each PTA and school that their decision can be based on the needs of their individual school. A few schools (Western Vance, Eaton-Johnson and E.O. Young) have already made the decision that they will become PTOs. It was agreed at the PTA Council meeting that schools will have until the end of the current school year to make a decision on whether or not to have a PTA or PTO. Mrs. Hedrick explained to committee members that the biggest difference between PTA and PTO is that PTA is an established state and national organization and all local PTA chapters must answer to the N.C. PTA office and are required to complete lots of paperwork. With a PTO chapter, the school's unit operates as a separate entity and does not have to answer to a state or national office. PTA and PTO chapters should be in place at all schools at the beginning of the 2012-2013 school year.

#### **Future of VCS Television Show:**

Mrs. Hedrick reported that plans are moving forward for the Digital Media students at Southern Vance High School to begin producing a five or 10-minute monthly broadcast about services, programs and activities in our school system during the second semester of this school year. Plans also include for the broadcast to be linked to the VCS website and possibly posted on YouTube.

#### **Other Business:**

Committee members agreed to schedule a hearing to receive public input on the future use of the old two-story building on the campus of Eaton-Johnson Middle School for Thursday, October 20, from 6:30 to 7:30 p.m. in the board room of the Administrative Services Center. It was agreed that the Landmark Group would be asked to make a brief presentation at the beginning of the session regarding their proposal to purchase the property and renovate the facility for affordable housing apartment units. The presentation will be followed by comments from local residents in attendance.

There being no further business, the meeting was adjourned at 6:35 p.m.

**The next meeting of the Community and Business Relations Committee is scheduled for Tuesday, November 15, at 5:30 p.m. in the superintendent's conference room of the Administrative Services Center.**