



AGENDA

Henderson City Council Regular Meeting

Monday, 9 January 2012, 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Jr.
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoc
Councilmember D. Michael Rainey

Councilmember Brenda G. Peace—Jenkins
Councilmember Garry D. Daeke
Councilmember Lonnie Davis, Jr.
Councilmember George M. Daye

City Officials

A. Ray Griffin, Jr., City Manager
John H. Zollicoffer, Jr., City Attorney
Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

a) 12 December 2011 Regular Meeting [See Notebook Tab 1]

VII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident, and identify the Agenda Item about which you wish to speak on the sign up sheet. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.³

VIII. NEW BUSINESS

a) Consideration of Ordinance 12-02, FY12 Budget Amendment #29, Authorizing Funds for Engineering Design for 2" Water Main Replacement Project with State Revolving Fund. (CAF 12-04)[See Notebook Tab 2]

- Ordinance 12-02

b) Consideration of Ordinance 12-03, Amending a Portion of Chapter 29 Relating to Parks and Recreations Requiring Posting of Recreation Facilities before Prohibiting Weapons. (CAF 12-06) [See Notebook Tab 3]

- Ordinance 12-03

c) Consideration of Ordinance 12-04, FY12 Budget Amendment #30 for the Reimbursement of Funds Through Insurance Proceeds as a Result of Water Main Damage and Repair at Andrews Avenue and US #1 Bypass. (CAF 12-07)[See Notebook Tab 4]

- Ordinance 12-04

d) Consideration of Ordinance 12-05, FY12 Budget Amendment #31, Authorizing Transfer of Funds for Professional Services for Water Sales Agreement. (CAF 12-08)[See Notebook Tab 5]

- Ordinance 12-05

IX. CONSENT AGENDA

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

- a) Consideration of Approval of Resolution 12-01, Supporting Urban Progress Zone Designation. (CAF 12-01)[See Notebook Tab 6]

- Resolution 12-01

- b) Consideration of Approval of Ordinance 12-01, Amending City Code Section 12-1, Providing for Appeal Rights Regarding the Fire Prevention Code. (CAF 12-02) [See Notebook Tab 7]

- Ordinance 12-01

- c) Consideration of Approval of Resolution 12-02, Adopting the KLRWS 2007 Local Water Supply Plan. (CAF 12-03) [See Notebook Tab 8]

- Resolution 12-02

X. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

Citizens may only speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.³

XII. REPORTS

- a) Mayor/Mayor Pro-Tem
- b) City Manager
- c) City Attorney
- d) City Clerk
 - i. Calendar Notes and Schedule Update [See Notebook Tab 9]
 - ii. Various Departmental Reports [See Notebook Tab 10]
 - a) Henderson-Vance County 911

XIII. ADJOURNMENT

³ Citizen Comment Guidelines

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

City Council Minutes

Special Called Meeting

9 December 2011

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members, James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, Garry Daeke, Brenda G. Peace-Jenkins D. Michael Rainey, and George M. Daye.

ABSENT

Council Members Lonnie Davis, Jr.,

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther McCrackin, Assistant City Manager Frank Frazier and Henderson Water Reclamation Facility Director Tom Spain.

CALL TO ORDER

The 9 December 2011 Special Called Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 12:00 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary that a quorum was present.

NEW BUSINESS

Awarding Contract with McGill Associates Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility; and Ordinance 11—62, FY12 Budget Amendment #25, An Amendment to the CIP Sewer Fund Henderson Water Reclamation Facility Improvements Project. (Reference: CAF 11—D—134; Resolution 11—111)

City Manager Ray Griffin stated this work session was set to continue discussion regarding the improvements at the Water Reclamation Facility. He then asked Assistant City Manager Frank Frazier to present updated information.

Mr. Frazier introduced Andy Lovingood and Denny Martin from McGill Associates and also mentioned that the Henderson Water Reclamation Facility Director Tom Spain was in attendance, all of whom were in attendance to any questions that might arise.

(Clerk's Note: Council Members Daye and Peace-Jenkins arrived at 12:04 p.m.)

Mr. Frazier touched on several changes, including two contingency amounts: \$75,000 in general costs and \$40,000 for design changes after the design is deemed complete. Mr. Frazier then reviewed changes to several line items, stating \$300,000 was added for the portions of the plant which need to be demolished. At this point, he asked Council if they had any questions. There were no questions.

Mr. Denny Martin, McGill Associates, next addressed Council by reviewing the Proposed Rate Increases for the improvements (See last page of Ordinance 11-62). He reviewed the Options 1 and 2, and said the information has been updated since the March 2011 figures and said these updated figures currently benefit the City. Again, Council was asked if they had any questions. There were not questions.

City Manager Griffin then reviewed Budget Amendment # 25 (see Ordinance 11-62). He said the figures incorporated the full scope of the project.

Mr. Griffin then asked if there were questions regarding awarding the contract to McGill Associates.

Council Member Coffey asked about the costs related to the Disadvantaged Business Enterprise (DBE) contractors. Mr. Lovingood said advertising costs and paperwork compile the majority of the cost.

Council Member Inscoe asked if after the facility is completed if the City could be assured of a state-of-the-art, generic facility. Mr. Lovingood said the facility would definitely be state-of-the-art and future ready. It will also be less complicated and more automated to run on a daily basis.

Council Member Coffey asked about training on the new equipment. Mr. Lovingood stated yes, training would be provided, along with manuals.

Council Member Rainey asked if the new plant would affect the number of people in the department. Mr. Lovingood stated during the construction no City staff would be involved. McGill and the contractors are responsible. The new plant will come with a one year warrantee which should provide significant saving over the costs of running the current facility.

Council Member Inscoe asked if the City wanted to expand the facility by 50% is there enough land/area available. Mr. Lovingood said yes. Because of the permits already in place, requests for additional permits/changes should be fairly easy to obtain.

Council Member Kearney asked if McGill was given the go-ahead immediately, can they guarantee the timeline will be met. Mr. Lovingood said yes. He said they are prepared to have surveyors on-site within the next seven (7) days.

Minutes Book 42

Council Member Coffey inquired about the order of the design phase. Mr. Lovingood responded some items will run parallel and a lot of coordination is required but there is a specific order to be followed.

Ms. Coffey also asked whether the contingency dollars would be based per hour. Mr. Lovingood said the expectation is to complete the project in less than 24 months. If contingency dollars are used it would be on an hourly basis.

City Attorney Zollicoffer asked if any problems were anticipated with building on the same land as the existing facility. Mr. Lovingood said no. He felt the requirements could be met without any major snags as most of the construction would be behind the existing facility. Attorney Zollicoffer then asked if there would be any change in the facility's rating. Mr. Lovingood said no.

Council Member Inscoe noted the new facility should significantly reduce operating costs. Mr. Griffin stated the reduction in costs should provide relief to the overall debt service.

Council Member Kearney inquired about the overall savings. Mr. Martin, McGill Associates, stated conservatively about 25%.

Council Member Coffey asked about the change over from the old to new system. Mr. Lovingood said it is done regularly and is not normally difficult but it certainly had to be a coordinated effort.

Mr. Griffin advised this matter would be on the 12 December 2011 meeting agenda for action. He thanked members of Council for attending this Special Called Meeting.

Mayor O'Geary asked if there were any further questions.

ADJOURNMENT

Council Member Daeke moved for adjournment. Motion seconded by Council Member Peace-Jenkins and unanimously approved. The meeting adjourned at 12:35 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 09 Jan 2012 Regular Meeting

3 January 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12—04

Consideration of Approval of Ordinance 12-02, FY 12 Budget Amendment #29, Authorizing Funds for Engineering Design for 2" Water Main Replacement Project with State Revolving Fund;

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 5: Provide Reliable, Dependable and Environmentally Compliant Infrastructure System.
- KSO 8: Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.

Recommendation:

- Approval of Ordinance 12-02, FY 12 Budget Amendment #29, Authorizing Funds for Engineering Design for 2" Water Main Replacement Project with State Revolving Fund.

Executive Summary

The City of Henderson applied to the NC Department of Environment and Natural Resources (DENR) concerning a grant/loan available for all water systems in North Carolina to obtain funds to help with maintenance, expansions, and replacements of parts, lines, and equipment for local water system. This was approved by City Council in Resolution 11-88 (see attached). In response to our application, DENR returned a letter, dated 1 December 2011, reminding the City that work needs to progress during the loan consideration process. Based on the letter, the water main replacement portion of the project needs to be completed first with plans and specifications for the project submitted by 29 February 2012. Survey work is necessary in order to proceed with the design elements for the water main replacement project. The City will be notified of the actual grant/loan approval sometime after 31 May 2012.

If the grant/loan is approved, the City would receive \$1,726,000 for the project

The water main design is proposed to be handled in house with City staff, however, surveying of the existing project areas cannot be done in house and must be contracted with a private firm. The project cost is estimated as follows:

1. Survey for 13,000 LF of Water Main Replacement:	\$32,000
2. Permit Fees:	\$ 2,000
3. Contingency:	<u>\$ 5,000</u>
Total:	<u>\$39,000</u>

The above fees are the minimum needed for the project at this time. Per the Preliminary Engineering Report Project Cost form submitted to DENR, the total estimated engineering fee allotted for the project was \$96,000. All of the proposed fees are included in the overall project cost and will be covered by the grant.

Bids will be solicited from survey firms in the area pursuant to the NC bidding procedure for informal bids with the best firm for the project selected based on price, experience, time for completion, etc. Once received, the City staff will make the selection with the City Manager's approval of the contract and price.

Based on the above, the City staff recommends the Ordinance 12-02 be approved for the amount of \$39,000 to perform the survey work for the Water Main Replacement portion of these grant projects' applications.

Enclosures:

1. Ordinance 12-02
2. CAF 11-118
3. Resolution 11-88

ORDINANCE 12—02

Council Member ** introduced the following Ordinance that was seconded by Council Member *** and read:

FY 2011—2012 Budget Amendment # 29 AN AMENDMENT TO THE WATER AND CIP WATER FUNDS

Establishing 2” Water Line Replacement Capital Project

WHEREAS, the City Council of the City of Henderson on 13 June 2011 adopted the FY11-12 Annual Operating and Capital Budget; *and*

WHEREAS, it is appropriate to establish a new capital project for the replacement of 2” water lines, said project to be initially funded in the amount of \$39,000 from Water Fund and future sources from State grants/loan program; said amendment being more fully articulated in Attachment A to this Ordinance.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved, and said Ordinance shall be effective immediately upon approval of the City Council:

FUNDS: 30--Water Fund & 43--CIP Water Fund			Ordinance 12-02 FY 11-12 Budget Amendment # 29 Establishing Capital Project 43--850: 2" Water Line Replacement			
30: WATER FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
	Water Sales Revenue	30-300-433-410	\$ 2,545,800.00	\$ 2,545,800.00	\$ 24,000.00	\$ 2,569,800.00
	Transfer from 43: CIP Water	30-300-369-043	\$ -	\$ -	\$ 11,807.70	\$ 11,807.70
			\$ -	\$ -	\$ -	\$ -
	Total		\$ 2,545,800.00	\$ 2,545,800.00	\$ 35,807.70	\$ 2,581,607.70
						\$ 2,581,607.70
30: WATER FUND EXPENDITURES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
Water Distribution	Salaries & Wages	30-818-500-200	\$ 405,000.00	\$ 389,500.00	\$ (3,192.30)	\$ 386,307.70
Non-Departmental	Transfer to 43 CIP Water 850	30-660-566-043	\$ -	\$ -	\$ 39,000.00	\$ 39,000.00
			\$ -	\$ -	\$ -	\$ -
	Total		\$ 405,000.00	\$ 389,500.00	\$ 35,807.70	\$ 425,307.70
	Variance				\$ -	\$ 425,307.70
843: CIP WATER FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
850: 2" Line Replace	Transfer from Water Fund	43-850-369-030	\$ -	\$ -	\$ 39,000.00	\$ 39,000.00
			\$ -	\$ -	\$ -	\$ -
	Total		\$ -	\$ -	\$ 39,000.00	\$ 39,000.00
						\$ 39,000.00
843: CIP WATER FUND EXPENDITURES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
The following four lines have the effect of closing out the Perry Avenue Project Budget						\$ -
Perry Ave Water Line	Professional Services	43-824-500-400	\$ 1,161.00	\$ 1,161.00	\$ (961.00)	\$ 200.00
Perry Ave Water Line	Engineering	43-824-510-300	\$ 7,545.00	\$ 7,545.00	\$ (580.50)	\$ 6,964.50
Perry Ave Water Line	Construction	43-824-510-400	\$ 69,844.00	\$ 69,844.00	\$ (10,266.20)	\$ 59,577.80
Perry Ave Water Line	Transfer to Water Fund	43-824-566-030	\$ -	\$ -	\$ 11,807.70	\$ 11,807.70
the following three lines have the effect of creating the 2" Water Line Replacement Project Budget						\$ -
2" Line Replacement	Survey Work	43-850-223-020	\$ -	\$ -	\$ 32,000.00	\$ 32,000.00
2" Line Replacement	Permit Fees	43-850-461-001	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
2" Line Replacement	Contingency	43-850-999-010	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
			\$ -	\$ -	\$ -	\$ -
	Total		\$ 78,550.00	\$ 78,550.00	\$ 39,000.00	\$ 117,550.00
	Variance				\$ -	\$ 117,550.00
Net Amendment to Water Fund						\$ 39,000.00
Net Amendment to 43 CIP Water 850: 2" Water Line Replacement						\$ 39,000.00
Variance						\$ -
Reference:		Notes:				
CAF 11-118, Res 11-88 @ 22 Sep 11 Meeting		Council approved application for \$3M in funding for various water & sewer projects; \$6,000 to be used from current operating budget to provide for application expenses via McGill & Associates. These funds were provided in the existing operating budget and do not reflect in this Budget Amendment.				
1 Dec 11, Letter from NCDNER		City advised NCDENR is considering application section for 2" line replacement which, if funds are awarded, will result in a \$1,726M project				
CAF 12-04; Ord 12-02 @ 9 Jan 12 Meeting		Council requested to approve initial project budget to provide for surveying funds. Data must be submitted to State by 29 Feb 12 and any grant award will not be known until sometime after 31 May 12. Additionally, the Perry Avenue project is now completed and transferring its remaining balance of \$11,807.70 to Water Fund allows that balance to be transferred back to this project, thus reducing the impact on the water fund budget itself.				

The foregoing Ordinance 12-02, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 9th day of January 2012: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

*Reference: Minute Book 42, p.**; CAF 12-04;*

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12-04 adopted by the Henderson, City Council in Regular Session on 9 January 2012. This Ordinance is recorded in *Ordinance Book 8, p.****.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

**Attachment A
Ordinance 12-02
FY 11-12 Budget Ordinance Amendment # 29**

This budget ordinance amendment has the effect of accomplishing two things. First, it closes out the Perry Avenue 2" Water Line Replacement Project and second, it establishes a new capital project entitled 2" Water Line Replacement Project. The former project is now complete and reversions of \$11,807.70 can be returned to the Water Fund and reprogrammed to help fund a portion of the \$39,000 needed for survey and administrative work necessary to complete work for plans for the 2" line replacement grant/loan application under review by NCDNER. If grant/loan funding is approved, the City will receive up to \$1,726,000 for the replacement of 13,000+ lf of 2" water line.

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
Judith Woods, Accounting Supervisor

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

22 September 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 11—118**

Consideration of Approval of Resolution 11—88, Authorizing Approval of Grant/Loan Applications to NC Drinking Water State Revolving Fund for Various Water System Improvements.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 5 – Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems.
- KSO 8 – Provide Sufficient Funding for Municipal Services.

Recommendation:

- Approval of Resolution 11—88, authorizing Approval of Grant/Loan Applications to NC Drinking Water State Revolving Fund for Various Water System Improvements.

Executive Summary

The City of Henderson has been notified by the NC Department of Environment and Natural Resources (DENR) of a grant/loan opportunity that is available for all water systems in North Carolina to obtain funds to help with maintenance, expansions, and replacements of parts, lines, and equipment for local water systems. Overall, \$24,305,000 is allotted for North Carolina with funding for various categories of projects. This matter was brought to the attention of the Council at its 22 August 11 Work Session and the need to apply for the loan/grant money on various projects as described below:

1. *2" Galvanized Watermain Replacement:* The City has been working diligently on modifying, replacing, and updating the various 2" galvanized watermains throughout the City. Based on review by City Staff, over 13,000 LF 2" galvanized watermains are proposed to be replaced and approximately 200 service connections to be updated and moved from existing 2" watermains to existing larger sized lines already in service.
2. *Watermeter Purchase and Replacement:* The City Council has approved and budgeted \$100,000 for FY 12 and has allotted funds in the past to continually update and replace old meters within the City. The City currently has over 8,000 connections and slightly over 2,000 newer meters installed (radio read type meters). Additional funding will allow the City to make a large purchase of new water meters to be installed with current staff through several years.

3. *High Speed Pump Replacement:* Kerr Lake Regional Water Plant needs to replace its high speed pump within the plant.

All three grant categories will be filed with the State via separate applications which are in the process of being completed. The estimated cost for all projects is approximately \$3.0 million.

It is anticipated that an award that might be received would be in the form of a combination grant and loan. Consequently, at this time, it is not known what the budgetary impacts will be. Once award decisions are announced by DENR, City Administration will analyze impacts and report to Council with recommendations.

Approval of Resolution 11—88 authorizes the filing of applications for grant/loan funding. Once grant/loan announcements are made, Council will have the opportunity to consider accepting the grants/loans.

Due to the time constraints and the amount of information needed to submit for the application, McGill & Associates was approached and are currently working with the City Staff to prepare and submit the applications to the State, upon Council's approval. The estimated budget for the firms services is up to and not to exceed \$6,000. Funding was available in the current year's budget.

The City Administration recommends approval of the Resolution authorizing the submission of applications to the State for the various water system improvements.

Enclosures:

4. Resolution 11—88
5. 22 Aug 11 Work Session Minutes

RESOLUTION 11—88

APPROVAL OF GRANT/LOAN APPLICATION TO THE NC DRINKING WATER STATE REVOLVING FUND FOR VARIOUS WATER SYSTEM IMPROVEMENTS

WHEREAS, the Henderson City Council (Council) identified eight Key Strategic Objectives (KSO) at its 2011 Strategic Planning Retreat; *and*

WHEREAS, two of the Key Strategic Objectives are addressed by this request as follows: **KSO 5: To Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems**; and **KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities**; *and*

WHEREAS, the Federal Safe Drinking Water Act Amendments of 1996 and the NC Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of drinking water system improvements, *and*

WHEREAS, the City of Henderson intends to construct drinking water system projects generally including water lines, service lines, and related appurtenances to replace aged and undersized water lines to provide a more reliable source of drinking water and improved operating pressures, the replacement of aged water meters for improved efficiencies, and the installation of a finished water pump, controls, valves, and piping for redundancy and improved reliability and efficiency, *and*

WHEREAS, the City of Henderson intends to request State loan or grant assistance for the project, *and*

WHEREAS, the amount of the loan/grant funding applications are \$3.0 Million; *and*

WHEREAS, the finished water pump, controls, valves and piping for redundancy would be for funding at the Kerr Lake Regional Water Plant.

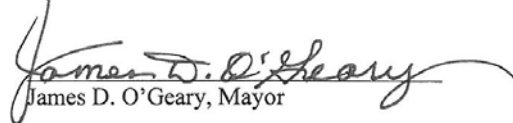
NOW THEREFORE BE IT RESOLVED, BY THE HENDERSON CITY COUNCIL:

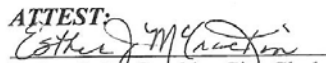
1. That the City of Henderson (Applicant) will arrange financing for all remaining costs of the project, if approved for a State loan or grant award.
2. That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
3. That the City Council (governing body) of the Applicant agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Henderson to make scheduled repayment of the loan, to withhold from the City of Henderson any State funds that would otherwise be distributed to the local government

unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

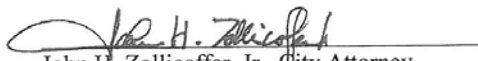
4. That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.
5. That Mayor James D. O'Geary, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a loan or grant to aid in the construction of the project described above.
6. That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
7. That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

The foregoing Resolution 11—88 introduced by Council Member Inscoe and seconded by Council Member Kearney on this the 26th day of September 2011, and having been submitted to a roll call vote, was APPROVED by the following votes: YES: Rainey, Peace-Jenkins, Daeke, Daye, Kearney, Coffey and Inscoe. NO: None. ABSENT: Davis.


James D. O'Geary, Mayor

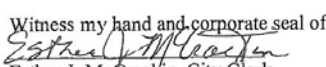
ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:


John H. Zollicoffer, Jr., City Attorney
(Reference: Minute Book 42, p. 266.)

STATE OF NORTH CAROLINA: CITY OF HENDERSON

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing is a true and exact copy of Resolution 11—88, adopted by the Henderson, City Council in Regular Session on 26 September 2011 (See Minute Book 42, p. 266). This Resolution is recorded in Resolution Book 2, p. 177.

Witness my hand and corporate seal of the City, this 27th day of September 2011.

Esther J. McCrackin, City Clerk
City of Henderson, North Carolina

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 09 Jan 2012 Regular Meeting

03 January 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-06

Consideration of Approval of Ordinance 12-03, Amending City Code Section 29-14 (8) Relating to Parks and Recreations Requiring Posting of Recreation Facilities Before Prohibiting Weapons

Ladies and Gentlemen:

Recommendation:

- Approval of Ordinance 12-03, Amending City Code Section 29-14 (8) Relating to Parks and Recreations Requiring Posting of Recreation Facilities Before Prohibiting Weapons

Executive Summary

The General Assembly's approval of HB 650 now requires localities to "post" their properties on which they wish to prohibit concealed weapons. At the 12 September 2011 City Attorney Zollicoffer prepared Ordinance 11-57 amending City Code Section 10-49 to include the word "post" to align our City Code with State Law.

At that time, City Code Section 29-14 (8) was overlooked. City Attorney Zollicoffer is now recommending a minor amendment to City Code Section 29-14 (8) to bring the City Code into alignment with State law. Ordinance 12-03 has the effect of amending City Code 29-14(8) to accomplish this alignment.

Enclosures:

1. Ordinance 12-03
2. City Code Section 29-14

ORDINANCE 12-03

Council Member _____ introduced the following Ordinance which was seconded by Council Member _____ and read:

AN ORDINANCE REQUIRING POSTING OF RECREATION FACILITIES BEFORE PROHIBITING WEAPONS

The City Council of the City of Henderson, North Carolina doth ordain:

Section 1. That Section 29-14(8) be rewritten to read as follows:

“(8)

No weapons shall be permitted on the premises of posted recreational facilities of the City.”

Section 2. The foregoing Ordinance shall be in full force and effect from and after the date of its passage.

The foregoing Ordinance 12-03, upon motion of Council member _____ and seconded by Council Member _____, and having been submitted to a roll call vote and received the following votes and was **APPROVED/DISAPPROVED** on this the ____ day of _____, 2012: YES: ____ . NO: ____ . ABSTAIN: ____ . ABSENT: ____ .

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, p. **.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing Ordinance is a true and exact copy of *Ordinance 12-03*, An Ordinance Requiring Posting Of Recreation Facilities Before Prohibiting Weapons, adopted by the Henderson, City Council in Regular Session on ** ** 2012 (*See Minute Book 4**, p. **). This Ordinance is recorded in *Ordinance Book # 8*, pp. **.

Witness my hand and corporate seal of the City, this ** day of *** 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Sec. 29-14. - Rules and regulations for municipally operated parks generally.

The following rules and regulations shall apply to all municipally operated parks (including Jackson Park, Chestnut Street Park, Pinkston Street Park, Owen Davis Park, Jaycee Park, Cooper Park, North Henderson Park, South Henderson Park, Aycock Recreation Complex, old Aycock School Recreation Area (including gymnasium), old Zeb Vance School Recreation Area, E.M. Rollins Park, King Daughters Park I, King Daughters Park II, and Fox Pond Park, David St. Neighborhood Park and King's Kids Park and the adjacent public areas and parking lots:

- (1) There shall be no alcoholic beverages or controlled substances allowed in the park.
- (2) No gambling for any money or personal property shall be permitted.
- (3) There shall be no production or emission of noises or amplified speech, music or other sounds that would interfere with the reasonably anticipated use of any properties located within five hundred feet (500) thereof without written permission of the recreation and parks director (or his duly designated official); no profanity shall be allowed.
- (4) Exhibitionism and/or indecent exposure is prohibited.
- (5) There shall be no littering of the premises (with all trash being disposed of in sanitary receptacles). There shall be no vandalism (including not only destruction of any property but the writing of graffiti or unauthorized painting or marking).
- (6) There shall be no basketball playing permitted during regular church services or any revivals or special events at any church located within five (500) hundred feet thereof.
- (7) All parks will be closed from dusk to dawn each day (provided, however, that the hours of any park may be extended beyond dusk to allow for completion of recreation department sponsored programs and activities), except for Fox Pond Park (the days and hours of operation of which latter park is to be determined by the recreation and parks commission).
- (8) No weapons shall be permitted on the premises.
- (9) There shall be no mini-bikes, mopeds, motorbikes, motorcycles, ATV's, 3-wheelers, 4-wheelers, snowmobiles, jet ski's, jeeps, dune buggies, automobiles, trucks, or any other type of motor vehicles allowed or operated in any park operated, leased, or owned by the City of Henderson without the written permission of the recreation and parks director; provided that this section shall not apply to any registered motor vehicle operated legally upon designated park roadways and parking areas; nor shall it apply to any city owned vehicles, law enforcement or other emergency vehicle when being operated within the official duties of their respective governmental driver.
- (10) All employees of the Henderson-Vance recreation and parks department and all law enforcement officers shall be specifically empowered to enforce all provisions of this section and other ordinances and rules and regulations relating to the municipally operated parks and their use, and shall in furtherance of such powers have the additional power to remove or cause to be removed and excluded from any of said parks, adjacent public areas and parking lots, any person violating any of such ordinances, provisions, rules or regulations for a period not to exceed seventy-two (72) hours. The recreation and parks director shall have the further authority to exclude any such person for an additional period of two (2) weeks if in his sole judgment he deems the same to be in the best interest of the operation of said facilities for use by the public (provided, however, that any such person so excluded can request a hearing before the recreation and parks director within three (3) days of said additional exclusion, in which event the director shall hear the evidence presented and shall make a new determination either affirming, reversing or modifying his prior decision).
- (11) Any unauthorized use of any portion of said premises (including not only the parks but also any adjacent public areas, and the parking lots) shall constitute a trespass and the same shall be and constitute a misdemeanor (without otherwise limiting the enforceability of any other portions of this section or the rules and regulations adopted relative to the use of the facilities).

(8-26-85, § 1; 3-24-86; Ord. of 2-23-98, § 4(b)—(d); Ord. of 4-26-99, §§ 1—4; Ord. of 5-12-08(3), § 1)

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 9 Jan 12 Regular Meeting

4 January 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12-07**

Consideration of Approval of Ordinance 12-04, FY12 Budget Amendment #30 for the Reimbursement of Funds Through Insurance Proceeds as a Result of Water Main Damage and Repair at Andrews Avenue and US #1 Bypass.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 5: Provide Reliable, Dependable and Environmentally Compliant Infrastructure System.
- KSO 8: Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.

Recommendation:

- Approval of Ordinance 12-04, FY12 Budget Amendment #30 for the Reimbursement of Funds Through Insurance Proceeds as a Result of Water Main Damage and Repair at Andrews Avenue and US #1 Bypass.

Executive Summary

On November 21, 2011 a truck and trailer carrying heavy equipment along US#1 Bypass at Andrews Avenue, struck the City's water main suspended under the bridge. According to the police report, the equipment was over the height restrictions. As a result of this accident, the City incurred costs in overtime, loss of water, and contractual cost to repair the main in a timely manner. H.G. Reynolds was hired to perform the repair in conjunction with City crews. The total cost incurred was \$12,084.46. A check has been received from the insurance company for the total amount. Ordinance 12-04, FY12 Budget Amendment #30, accounts for the revenue and the appropriate accounts to which the money should be allocated.

Enclosures:

1. Ordinance 12-04

O R D I N A N C E 12—04

Council Member ** introduced the following Ordinance that was seconded by Council Member *** and read:

FY 2011—2012 Budget Amendment # 30 AN AMENDMENT TO THE WATER AND SEWER FUNDS

Insurance Reimbursement

WHEREAS, the City Council of the City of Henderson on 13 June 2011 adopted the FY11-12 Annual Operating and Capital Budget; *and*

WHEREAS, An accident occurred on Rt. 1 at the East Andrews Ave. Bridge causing damage to the water line, water loss and materials and costs in salaries and wages; *and*

WHEREAS, a claim was filed by the City and reimbursement in the amount of \$12,084.46 has been received and needs to be appropriated to the affected line items in both the Water and Sewer funds, as more fully articulated in ***Attachment A*** to this Ordinance; *and*

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved, and said Ordinance shall be effective immediately upon approval of the City Council:

FUNDS: 30: Water Fund & 31: Sewer Fund			Ordinance 12-04 FY 11-12 Budget Amendment # 30			
30 WATER FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
	Insurance Claims	30-300-386-000	\$ -	\$ -	\$ 11,117.46	\$ 11,117.46
			\$ -	\$ -	\$ -	\$ -
	Total		\$ -	\$ -	\$ 11,117.46	\$ 11,117.46
						\$ 11,117.46
30 WATER FUND EXPENDITURES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
Water Distribution	Overtime	30-818-500-800	\$ 10,500.00	\$ 10,500.00	\$ 952.00	\$ 11,452.00
Water Distribution	Contracted Services	30-818-504-500	\$ 56,770.00	\$ 56,770.00	\$ 6,490.00	\$ 63,260.00
Water Distribution	Water Main Materials	30-818-535-700	\$ 75,000.00	\$ 75,000.00	\$ 2,863.00	\$ 77,863.00
Water Distribution	Purchase for Resale	30-818-504-800	\$ 2,554,800.00	\$ 2,554,800.00	\$ 812.46	\$ 2,555,612.46
			\$ -	\$ -	\$ -	\$ -
	Total		\$ 2,697,070.00	\$ 2,697,070.00	\$ 11,117.46	\$ 2,708,187.46
						\$ 2,708,187.46
	Variance				\$ -	
31 SEWER FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
	Insurance Claims	31-310-386-000	\$ -	\$ -	\$ 967.00	\$ 967.00
			\$ -	\$ -	\$ -	\$ -
	Total		\$ -	\$ -	\$ 967.00	\$ 967.00
						\$ 967.00
31 SEWER FUND EXPENDITURES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
Sewer Collection	Overtime	31-828-500-800	\$ 6,500.00	\$ 6,500.00	\$ 453.00	\$ 6,953.00
Sewer I & I	Overtime	31-829-500-800	\$ 3,500.00	\$ 3,500.00	\$ 514.00	\$ 4,014.00
			\$ -	\$ -	\$ -	\$ -
	Total		\$ 10,000.00	\$ 10,000.00	\$ 967.00	\$ 10,967.00
						\$ 10,967.00
	Variance				\$ -	
					Distribution to Water Fund	\$ 11,117.46
					Distribution to Sewer Fund	\$ 967.00
					Total Distribution to Water and Sewer funds	\$ 12,084.46
					Total Insurance Proceeds	\$ 12,084.46
					Variance	\$ -
Reference:			Notes:			
CAF 12-07, Ord 12-04 at 9 Jan 12 Meeting			Reimbursement to the City for insurance claim against carrier that ran into the East Andrews Bridge over US Rt. 1 Bypass, thus causing damage to pipe, lost water and overtime expenses. Reimbursement of \$12,084.46 has been received and allocated to affected line items in order to restore budget levels prior to the water line break.			

The foregoing Ordinance 12-04, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 9th day of January 2012: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

Reference: Minute Book 42, p.**; CAF 12-07; Ord 12-04

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12-04 adopted by the Henderson, City Council in Regular Session on 9 January 2012. This Ordinance is recorded in *Ordinance Book 8*, p.***.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

**Attachment A
Ordinance 12-04
FY 11-12 Budget Ordinance Amendment #30**

This Budget Ordinance Amendment provides for reimbursement for contracted services, overtime, materials and lost water expenses in the Public Services Department—Water and Sewer budget codes in total amount of \$12,084.46. The budget ordinance appropriates the reimbursement to affected line items.

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
Judith Woods, Accounting Supervisor

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager



701 Pike Street, Suite 900
Seattle, WA 98101
P: 800-326-5127
F: 206.826.2828
www.matteicos.com

December 15, 2011

City of Henderson
Department of Public Services PO Box 1434
Henderson, NC 27536

Re: Insured Name: J E KERR TIMBER COMP
Claimant Name: City of Henderson
Insurer Name: Everest National Reinsurance
Policy Number: 72FP001877111
Claim Number: MIS019870
Date of Loss: 11/21/2011

Dear City of Henderson:

We are in receipt of the above referenced claim. Please note that Mattei Insurance Services is handling your claim on behalf of Everest National Reinsurance. Your claims handler will be:

Adjuster: Patrick Boylan
Phone: (916) 418-3319 Ext:3319
Fax: (206) 826-2828
E-mail: patrick.boyland@matteicos.com

All correspondence and contact should be directed to this adjuster. For the best possible service, the claim number should accompany all messages and every document sent to our office.

Our goal is to handle your claim as quickly and efficiently as possible. Please feel free to contact our office with any questions or concerns.

Sincerely,

MATTEI INSURANCE SERVICES

Patrick Boylan

MATTEI INSURANCE SERVICES SEATTLE, WA 98101-4195

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Property Damage				\$0.00	\$12,084.46

Claim Number: MIS019870 Claimant: City of Henderson Payee: City of Henderson
 Check Number: 209855 Total Check Amt: \$12,084.46 Event Date: 11/21/2011
 Department: EVRE Everest National Reinsurance

Memo: Payment for vehicle damage to water main under bridge located at US 1 and East Andrews Ave on November 21, 2011 by JE Kerr Timber company

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

DOCUMENT HAS A COLORED BACKGROUND. SECURITY FEATURES LISTED ON BACK.



Mattei Insurance Services, Inc.
 On behalf of the Everest Group of Companies
 701 Pike Street, Suite 900
 Seattle, WA 98101
 (206) 676-3500

Washington Trust Bank
 Spokane, WA
 1-800-788-4578
 28-8/1251

DATE	CHECK NO.	AMOUNT
12/19/2011	209855	**12,084.46**

Twelve Thousand Eighty-Four and 46/100 Dollars*****

PAY

TO
THE
ORDER
OF

City of Henderson
 Department of Public Services
 PO Box 1434
 Henderson, NC 27536-1434

Void after 180 days
 Two signatures required over \$10,000

⑈ 209855⑈ ⑆ 125100089⑆ 1000282343⑈

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 09 Jan 2012 Regular Meeting

5 January 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12—08

Consideration of Approval of Ordinance 12-05, FY 12 Budget Amendment #31, Authorizing Transfer of Funds For Professional Services for Water Sales Agreement

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 5: Provide Reliable, Dependable and Environmentally Compliant Infrastructure System.
- KSO 8: Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.

Recommendation:

- Approval of Ordinance 12-05, FY 12 Budget Amendment #31, Authorizing Transfer of Funds For Professional Services for Water Sales Agreement

Executive Summary

Expenses for legal services to work with Council and staff in contract development, negotiations and consultation for water sales discussions with Oxford, Vance County and Granville County were not expected to the extent that have occurred during the first half of the fiscal year. A transfer of funds within the Water and Sewer funds is necessary to cover incurred expenses. The transfer is recommended from each of the funds' contingency accounts. Only Council may appropriate from the operating funds' contingency accounts.

Enclosures:

1. Ordinance 12-05

O R D I N A N C E 12—05

Council Member ** introduced the following Ordinance that was seconded by Council Member *** and read:

FY 2011—2012 Budget Amendment # 31 AN AMENDMENT TO THE WATER AND SEWER FUNDS

WHEREAS, the City Council of the City of Henderson on 13 June 2011 adopted the FY11-12 Annual Operating and Capital Budget; *and*

WHEREAS, it is necessary to amend the operating budgets from time-to-time in order to keep them in balance; *and*

WHEREAS, it is necessary to adjust the water and sewer funds' budgets to provide for professional services as it relates to water and sewer utility sales, said amendment being more fully articulated in ***Attachment A*** to this Ordinance; *and*

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved, and said Ordinance shall be effective immediately upon approval of the City Council:

FUNDS: 30: Water Fund & 31: Sewer Fund			Ordinance 12--05 FY 11-12 Budget Amendment # 31			
30: WATER FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
			\$ -	\$ -		\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ -	\$ -
						\$ -
30: WATER FUND EXPENDITURES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
Water Distribution	Professional Services-Legal	30-818-223-030	\$ -	\$ -	\$ 6,500.00	\$ 6,500.00
Water Distribution	Prof Services	30-818-500-400	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 6,000.00
Water Distribution	contingency	30-818-509-900	\$ 28,391.00	\$ 28,391.00	\$ (8,500.00)	\$ 19,891.00
			\$ -	\$ -	\$ -	\$ -
		Total	\$ 32,391.00	\$ 32,391.00	\$ -	\$ 32,391.00
						\$ 32,391.00
		Variance			\$ -	
31: SEWER FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ -	\$ -
						\$ -
31: SEWER FUND EXPENDITURES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
Sewer Collection	contingency	31-828-509-900	\$ 52,653.00	\$ 52,653.00	\$ (6,500.00)	\$ 46,153.00
Sewer Collection	Professional Services-Legal	31-828-223-030	\$ -	\$ -	\$ 6,500.00	\$ 6,500.00
			\$ -	\$ -	\$ -	\$ -
		Total	\$ 52,653.00	\$ 52,653.00	\$ -	\$ 52,653.00
						\$ 52,653.00
		Variance			\$ -	
Reference:		Notes:				
CAF 12-08, Ord 12-05 at 9 Jan 12 Meeting		Funds were not budgeted for the City Attorney to provide services for consultation, contract negotiation and/or document development for water sales negotiations with Oxford, Vance and Granville counties. Transfer of funds from water and sewer funds' contingency accounts are the only logical sources from which to pay for these services. Only Council may appropriate from an operating fund's contingency account. This amendment will cover expenses to date. Additionally, a \$2,000 transfer is requested for general professional services to cover an expected shortage in that line item.				

The foregoing Ordinance 12-05, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 9th day of January 2012: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

Reference: Minute Book 42, p.**; CAF 12-08;

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12-05 adopted by the Henderson, City Council in Regular Session on 9 January 2012. This Ordinance is recorded in *Ordinance Book 8*, p.***.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

**Attachment A
Ordinance 12-05
FY 11-12 Budget Ordinance Amendment #31**

An exceptional amount of work was performed by the City Attorney during the past six months on matters of water sales to Oxford, Vance County and Granville County. These expenses exceeded normal budgetary expectations since these particular items were not anticipated during budget development. This transfer catches up expenses to-date as well as provides for an additional allocation to general professional services in the water fund. The transfers to cover these expenses are recommended to come from contingency accounts, thus requiring Council approval..

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
Judith Woods, Accounting Supervisor

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

ORDINANCE 12-01

Council Member _____ introduced the following Ordinance which was seconded by Council Member _____ and read:

AN ORDINANCE PROVIDING FOR APPEAL RIGHTS RE THE FIRE PREVENTION CODE

The City Council of the City of Henderson, North Carolina doth ordain:

Section 1. That Section 12-1 of the City Code is hereby rewritten to read as follows:

“Sec. 12-1. Fire Prevention Code adopted.

(a) There is hereby adopted by the city council, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, that certain code known as the (National) Fire Prevention Code prepared by the National Fire Protection Association (and sometimes referred to as NFPA Volume 1, 2012 edition), as the same may be amended, supplemented or substituted from time to time, except insofar as inconsistent with the laws of the state and other ordinances of the city, which code has been filed in the office of the city fire chief and the same is hereby adopted and incorporated as fully as if set out at length herein; provided, that:

- (1) Wherever the word “municipality” is used in said (National) Fire Prevention Code, hereby adopted, it shall be held to mean the City of Henderson, North Carolina.
- (2) Wherever the term “corporation counsel” is used in said (National) Fire Prevention Code, hereby adopted, it shall be held to mean the city attorney for the city.
- (3) The limits referred to in said (National) Fire Prevention Code, in which the storage of explosives and blasting agents is prohibited, shall be fixed by the city council or by the North Carolina Fire Prevention Code.
- (4) The limits referred to in said (National) Fire Prevention Code, in which storage of flammable liquids in outside aboveground tanks is prohibited shall be fixed by the city council or by the North Carolina Fire Prevention Code.
- (5) The limits referred to in said (National) Fire Prevention Code, in which new bulk plants for flammable liquids are prohibited shall be fixed by the city council or by the North Carolina Fire Prevention Code.

New

(b) The applicable North Carolina (State Building Code) Fire Prevention Code, and cumulative supplements thereto, as amended from time to time and as adopted and published through the North Carolina Department of Insurance, is hereby also

Ordinance Book 8

Ordinance 12-01, Page 1 of 3

Originally Presented to Council 12 Dec 2011 as Ordinance 11-70

adopted by reference (as though fully set forth herein) as the Fire Prevention Code of the city.

- (c) Owner/occupant responsibility. Correction and abatement of violations of this Code shall be the responsibility of the owner (unless a current written lease [then provided to the Fire Code Official] specifically places the burden of said correction on the Tenant). If an occupant creates, or allows to be created, hazardous conditions in violation of this Code, the occupant shall be held responsible for the abatement of such hazardous conditions.
- (d) Board of Appeals established. In order to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official relative to the application and interpretation of this Code, there shall be and is hereby created a Board of Appeals. The Board of Appeals shall consist of three members appointed by the City Council and shall hold office at the pleasure of the City Council. The Fire Code Official shall be an ex officio member of said Board but shall not sit with it on any appeal and shall have no vote on any matter before the Board. Appeals shall be filed in writing with the City Clerk by the aggrieved party within 10 days of the date of the citation issued for any alleged violation, setting forth the specific reason for the appeal. The Board shall render all decisions and findings in writing to the appellant with a duplicate copy to the Fire Code Official.
 - (1) Qualifications of Board Members. The Board of Appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or fire protection systems and cannot be regular employees of the City.
 - (2) Limitations on Authority. An application for appeal shall be based only on a claim that the intent of this Code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this Code do not fully apply, or an equivalent method of protection or safety is proposed. The Board shall have no authority to waive requirements of this Code.
 - (3) Procedure. The Board shall elect a chairman from among its members. Any two members of the Board shall constitute a quorum and any decision shall be rendered by a majority of the members sitting. All witnesses shall be sworn, but the Board shall not be bound by any strict rules of evidence. After hearing the evidence, and subject to the limitations hereinbefore set forth, the Board may affirm, modify, or reverse the matter appealed from, in whole or in part. If a majority of the quorum cannot agree on a decision, the decision of the Fire Code Official shall be upheld and affirmed.

Ordinance Book 8

Ordinance 12-01, Page 2 of 3

Originally Presented to Council 12 Dec 2011 as Ordinance 11-70

- (e) For violations of the North Carolina Fire Prevention Code, the Fire Code Official may, in addition to the remedies set forth therein, institute any appropriate action or proceeding, including civil penalties, as set forth in N.C.G.S. §160A-175 (that are hereby adopted by the City of Henderson) or elsewhere in the City Code."

Section 2. That the phrase "are each herein designated as a "Fire Code Officer and each is"" to be inserted in lieu of the word "are" immediately following the words "above officers)" as the same appears in Section 12-3 of the City Code.

Section 3. The foregoing Ordinance shall be in full force and effect from and after the date of its passage.

The foregoing Ordinance 11—70, upon motion of Council member _____ and seconded by Council Member _____, and having been submitted to a roll call vote and received the following votes and was **APPROVED/DISAPPROVED** on this the ____ day of _____, 2011: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, p. **.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing Ordinance is a true and exact copy of *Ordinance 11—70*, An Ordinance Providing For Appeal Rights Re The Fire Prevention Code, adopted by the Henderson, City Council in Regular Session on ** ** 2011 (*See Minute Book 4*, p. **.*). This Ordinance is recorded in *Ordinance Book # 8*, pp. **.

Witness my hand and corporate seal of the City, this ** day of *** 2011.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Ordinance Book 8

Ordinance 12-01, Page 3 of 3

Originally Presented to Council 12 Dec 2011 as Ordinance 11-70

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 09 Jan 12 Regular Meeting

28 December 2011

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12-02**

Consideration of Approval of Ordinance 12-01, Amending City Code Section 12-1, Providing for Appeal Rights Regarding the Fire Prevention Code.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 2: *Reduce Crime and Provide for a Safe Community.*

Recommendation:

- Approval of Ordinance 12-01, Amending the City Code Section 12-1, Providing for Appeal Rights Regarding the Fire Prevention Code.

Executive Summary

The Fire Department respectfully requests the City Council's approval to amend "Section 12-1. Fire Prevention Code". The amendments are in line with the latest edition of the National Fire Protection Code 2012, prepared by the National Fire Protection Association (sometimes referred to as NFPA Volume 1, 2012 edition). They provide for Owner/Occupant responsibilities and the establishment of an Appeals Board to hear and decide appeals of orders. These amendments will enable the City's fire inspectors to carry out their fire inspection duties more efficiently.

Enclosure:

1. Ordinance 12-01

Originally presented to Council on 12 Dec 2011
as CAF 11-143 and Ordinance 11-70

ORDINANCE 12-01

Council Member _____ introduced the following Ordinance which was seconded by Council Member _____ and read:

AN ORDINANCE PROVIDING FOR APPEAL RIGHTS RE THE FIRE PREVENTION CODE

The City Council of the City of Henderson, North Carolina doth ordain:

Section 1. That Section 12-1 of the City Code is hereby rewritten to read as follows:

“Sec. 12-1. Fire Prevention Code adopted.

- (a) There is hereby adopted by the city council, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, that certain code known as the (National) Fire Prevention Code prepared by the National Fire Protection Association (and sometimes referred to as NFPA Volume 1, 2012 edition), as the same may be amended, supplemented or substituted from time to time, except insofar as inconsistent with the laws of the state and other ordinances of the city, which code has been filed in the office of the city fire chief and the same is hereby adopted and incorporated as fully as if set out at length herein; provided, that:
- (1) Wherever the word “municipality” is used in said (National) Fire Prevention Code, hereby adopted, it shall be held to mean the City of Henderson, North Carolina.
 - (2) Wherever the term “corporation counsel” is used in said (National) Fire Prevention Code, hereby adopted, it shall be held to mean the city attorney for the city.
 - (3) The limits referred to in said (National) Fire Prevention Code, in which the storage of explosives and blasting agents is prohibited, shall be fixed by the city council or by the North Carolina Fire Prevention Code.
 - (4) The limits referred to in said (National) Fire Prevention Code, in which storage of flammable liquids in outside aboveground tanks is prohibited shall be fixed by the city council or by the North Carolina Fire Prevention Code.
 - (5) The limits referred to in said (National) Fire Prevention Code, in which new bulk plants for flammable liquids are prohibited shall be fixed by the city council or by the North Carolina Fire Prevention Code.

New

- (b) The applicable North Carolina (State Building Code) Fire Prevention Code, and cumulative supplements thereto, as amended from time to time and as adopted and published through the North Carolina Department of Insurance, is hereby also

adopted by reference (as though fully set forth herein) as the Fire Prevention Code of the city.

- (c) Owner/occupant responsibility. Correction and abatement of violations of this Code shall be the responsibility of the owner (unless a current written lease [then provided to the Fire Code Official] specifically places the burden of said correction on the Tenant). If an occupant creates, or allows to be created, hazardous conditions in violation of this Code, the occupant shall be held responsible for the abatement of such hazardous conditions.
- (d) Board of Appeals established. In order to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official relative to the application and interpretation of this Code, there shall be and is hereby created a Board of Appeals. The Board of Appeals shall consist of three members appointed by the City Council and shall hold office at the pleasure of the City Council. The Fire Code Official shall be an ex officio member of said Board but shall not sit with it on any appeal and shall have no vote on any matter before the Board. Appeals shall be filed in writing with the City Clerk by the aggrieved party within 10 days of the date of the citation issued for any alleged violation, setting forth the specific reason for the appeal. The Board shall render all decisions and findings in writing to the appellant with a duplicate copy to the Fire Code Official.
 - (1) Qualifications of Board Members. The Board of Appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or fire protection systems and cannot be regular employees of the City.
 - (2) Limitations on Authority. An application for appeal shall be based only on a claim that the intent of this Code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this Code do not fully apply, or an equivalent method of protection or safety is proposed. The Board shall have no authority to waive requirements of this Code.
 - (3) Procedure. The Board shall elect a chairman from among its members. Any two members of the Board shall constitute a quorum and any decision shall be rendered by a majority of the members sitting. All witnesses shall be sworn, but the Board shall not be bound by any strict rules of evidence. After hearing the evidence, and subject to the limitations hereinbefore set forth, the Board may affirm, modify, or reverse the matter appealed from, in whole or in part. If a majority of the quorum cannot agree on a decision, the decision of the Fire Code Official shall be upheld and affirmed.

- (e) For violations of the North Carolina Fire Prevention Code, the Fire Code Official may, in addition to the remedies set forth therein, institute any appropriate action or proceeding, including civil penalties, as set forth in N.C.G.S. §160A-175 (that are hereby adopted by the City of Henderson) or elsewhere in the City Code."

Section 2. That the phrase "are each herein designated as a "Fire Code Officer and each is"" to be inserted in lieu of the word "are" immediately following the words "above officers)" as the same appears in Section 12-3 of the City Code.

Section 3. The foregoing Ordinance shall be in full force and effect from and after the date of its passage.

The foregoing Ordinance 12-01, upon motion of Council member _____ and seconded by Council Member _____, and having been submitted to a roll call vote and received the following votes and was **APPROVED/DISAPPROVED** on this the ____ day of _____, 2012: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, p. **.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing Ordinance is a true and exact copy of *Ordinance 12-01, An Ordinance Providing For Appeal Rights Re The Fire Prevention Code*, adopted by the Henderson, City Council in Regular Session on ** ** 2012 (*See Minute Book 4*, p. **.*). This Ordinance is recorded in *Ordinance Book # 8*, pp. **.

Witness my hand and corporate seal of the City, this ** day of *** 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 9 Jan 12 Regular Meeting

28 December 2011

TO: The Honorable Mayor Pete O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-03

Consideration of Approval of Resolution 12-02, Adopting the KLRWS 2007 Local Water Supply Plan.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO-5: Provide Reliable, Dependable Infrastructure

Recommendation:

- Approval of Resolution 12-02, Adopting the KLRWS 2007 Local Water Supply Plan.

Executive Summary

Kerr Lake Regional Water System is required by the State of North Carolina to update and have State approval of their Local Water Supply Plan every five years. In order for the KLRWS to be compliant with the requirements of NCGS §143-355(1), the governing body for the system must approve a resolution to adopt the plan. Because of the backlog at the State level, the review and approval letter from NCDENR for the 2007 Local Water Supply Plan was not received until November 2, 2011.

Enclosures

1. Resolution 12-02
2. NCDENR Approval Letter

Originally Presented to Council 12 Dec 2011
As CAF 11-147 and Res 11-112

RESOLUTION 12-02

A RESOLUTION APPROVING THE ADOPTION OF KLRWS 2007 LOCAL WATER SUPPLY PLAN

WHEREAS, the Henderson City Council (Council) identified eight Key Strategic Objectives (KSO) at its 2011 Strategic Planning Retreat; *and*

WHEREAS, this Resolution addresses one of the Key Strategic Objectives as follows: *KSO 5: To Provide Reliable, Dependable and Environmental Compliant Infrastructure Systems; and*

WHEREAS, North Carolina General Statute §143-355(l) requires that each unit of local government that provides public water services or plans to provide such services shall either individually or together with other such units of local government, prepare an submit a Local Water Supply Plan; *and*

WHEREAS, as required by the statute and in the interest of sound local planning, a Local Water Supply Plan for Kerr Lake Regional Water System, has been developed and submitted to the Henderson City Council for approval; *and*

WHEREAS, the Henderson City Council finds that the Local Water Supply Plan, which is more fully articulated in **Attachment A** to this Resolution, is in accordance with the provisions of North Carolina General Statute §143-355(l) and that it will provide the appropriate guidance for the future management of water supplies for Kerr Lake Regional Water System, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute.

NOW, THEREFORE, BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY approve the 2007 Local Water Supply Plan.

The foregoing Resolution 12-02, introduced by Council Member *** and seconded by Council Member *** on this the ** day of *** 2012 and having been submitted to a roll call vote, was *** by the following votes: YES: NO: ABSTAIN: ABSENT:

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney
*Reference: Minute Book 42, pp. ***.*

Originally Presented to Council 12 Dec 2011
As CAF 11-147 and Res 11-112

Kerr Lake Regional Water

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Kerr Lake Regional Water	PWSID:	02-91-010
Mailing Address:	P O Box 1434 Henderson, NC 27536	Ownership:	Municipality
Contact Person:	Clarissa Lipscomb	Title:	Plant Manager/ORC
Phone:	252-438-2142	Fax:	252-438-7866

Distribution System

Line Type	Size Range (Inches)	Estimated % of line
Asbestos Cement	24-36	6.00 %
Cast Iron	4-14	16.00 %
Ductile Iron	3-24	40.00 %
Galvanized Iron	1-2	11.00 %
Other	6-12	26.00 %
Polyvinyl Chloride	1-8	1.00 %

What are the estimated total miles of distribution system lines? 200 Miles
How many feet of distribution lines were replaced during 2007? 600 Feet
How many feet of new water mains were added during 2007? 10,560 Feet
How many meters were replaced in 2007? 280
How old are the oldest meters in this system? 25 Year(s)
How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 501
What is this system's finished water storage capacity? 1.750 Million Gallons
Has water pressure been inadequate in any part of the system since last update? Yes

Programs

Does this system have a program to work or flush hydrants? Yes, Daily
Does this system have a valve exercise program? No
Does this system have a cross-connection program? Yes
Does this system have a program to replace meters? Yes
Does this system have a plumbing retrofit program? No
Does this system have an active water conservation public education program? No
Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Decreasing Block
How much reclaimed water does this system use? 0.000 MGD For how many connections? 0
Does this system have an interconnection with another system capable of providing water in an emergency? No

http://www.ncwater.org/Water_Supply_Planning/Local_Water_Supply_Plan/report.php?p... 11/4/2011

Kerr Lake RWS does not have an adjacent system with which to interconnect.

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Roanoke River (14-1)	70 %	Vance	55 %
Tar River (15-1)	20 %	Warren	20 %
Fishing Creek (15-2)	10 %	Granville	20 %
		Franklin	5 %

What was the year-round population served in 2007? 17,000

Has this system's acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	7,711	1.425	461	0.000
Commercial	2,539	0.000	0	0.000
Industrial	5	0.000	0	0.000
Institutional	0	0.000	0	0.000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.460 MGD

Ongoing issues with the Henderson billing system made it difficult to separate the metered average use among the respective use type; the metered average use provided for the Residential customers accounts for all of Henderson's users. System process water accounts used for treatment at the Kerr Lake RWS plant.

Water Sales

Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size (Inches)
Franklin County	02-35-030	1.430	365	3.000	2038	Yes	Yes	24
Kittrell Water System	02-91-015	0.090	365		2007	Yes	Yes	8
Oxford	02-39-010	1.450	365	2.000		Yes	Yes	24
Warren County	02-93-015	1.070	365	2.000		Yes	Yes	20

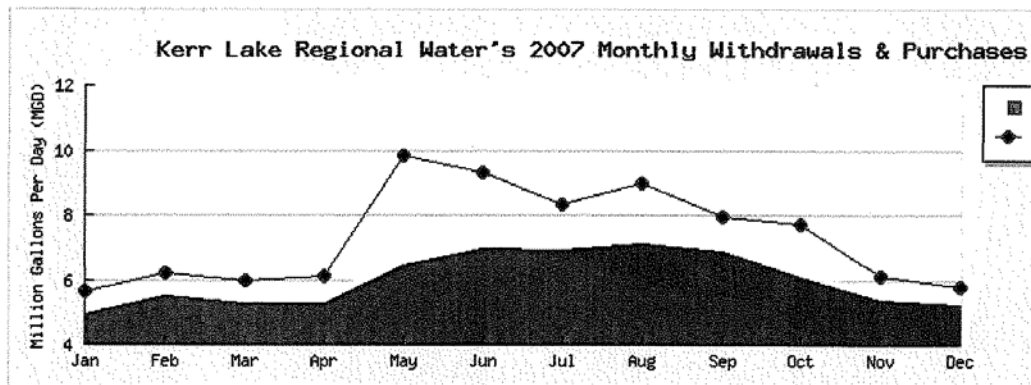
3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)
Jan	4.923	5.642	May	6.440	9.830	Sep	6.848
Feb	5.508	6.203	Jun	6.944	9.300	Oct	6.083
Mar	5.251	5.962	Jul	6.924	8.336	Nov	5.369
Apr	5.252	6.111	Aug	7.127	8.977	Dec	5.209

http://www.ncwater.org/Water_Supply_Planning/Local_Water_Supply_Plan/report.php?p... 11/4/2011

Originally Presented to Council 12 Dec 2011
As CAF 11-147 and Res 11-112

**Surface Water Sources**

Stream	Reservoir	Average Daily Withdrawal		Maximum Day Withdrawal (MGD)	Available Raw Water Supply		Usual Raw Storage
		MGD	Days Used		MGD	* Qualifier	
Anderson Creek	Kerr Lake	6.000	365	0.000	10.000	C	

* Qualifier: C=Contract Amount, SY20=20-year Safe Yield, SY50=50-year Safe Yield, F=20% of 7Q10 or other instream flow requirement, CUA=Capacity

Surface Water Sources (continued)

Stream	Reservoir	Drainage Area (sq mi)	Metered?	Sub-Basin	County	Year Offline
Anderson Creek	Kerr Lake	2	Yes	Roanoke River (14-1)	Vance	

What is this system's off-stream raw water supply storage capacity? 0 Million gallons

Are surface water sources monitored? Yes, Daily

Are you required to maintain minimum flows downstream of its intake or dam? No

Does this system have the ability to transfer surface water between river basins? Yes

Does this system rely on the transfer of surface water between river basins for any of its existing water supply? Yes

Does this system anticipate transferring surface water between river basins? Yes

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?
Kerr Lake Regional Water	20.000	Yes	Yes

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2007? No

If yes, was any water conservation implemented?

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2007? No

If yes, was any water conservation implemented?

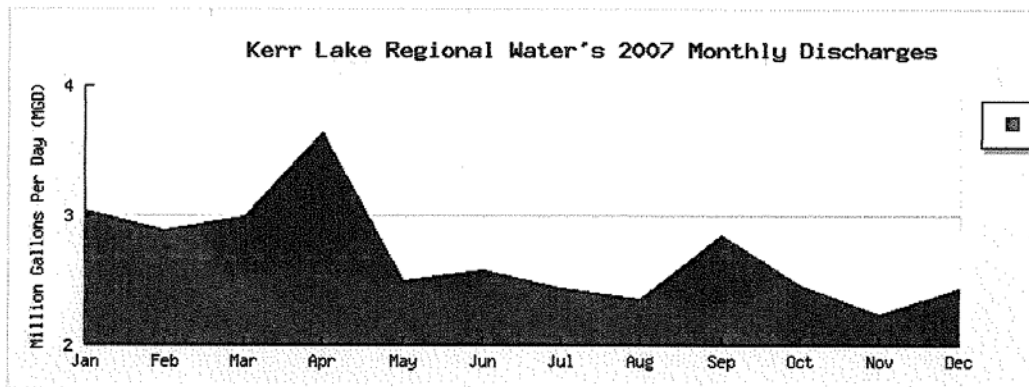
Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? No

4. Wastewater Information**Monthly Discharges**

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Discharge
Jan	3.037	May	2.491	Sep	2.84

http://www.ncwater.org/Water_Supply_Planning/Local_Water_Supply_Plan/report.php?p... 11/4/2011

Feb	2.883	Jun	2.571	Oct	2.41
Mar	2.983	Jul	2.432	Nov	2.21
Apr	3.633	Aug	2.352	Dec	2.41



How many sewer connections does this system have? 8,975

How many water service connections with septic systems does this system have? 2,126

Are there plans to build or expand wastewater treatment facilities in the next 10 years? Yes

The Henderson WRF is old and expensive to operate. Although the plant meets discharge limits, changing the process to biological nutrient removal would enhance the water quality being discharged. Henderson plans to upgrade the plant processes as soon as funds are available. The question about expanding the plant capacity since it is operating at only 52.4% capacity at present.

Ongoing issues with the Henderson billing system has created a discrepancy between the total number of water service connections and sewer service connections and water connections on septic systems.

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Stream
NC0020559	4.140	4.140	2.244	6.648	Nutbush Creek	Roanoke River
NC0083101	20.000	20.000	0.405		Anderson SWP Creek	Roanoke River

5. Planning

Projections

	2007	2010	2020	2030	2040
Year-Round Population	17,000	17,850	18,742	19,679	20,663
Seasonal Population	0	0	0	0	0
Residential	1.425	1.274	1.788	1.929	2.180
Commercial	0.000	0.332	0.470	0.507	0.527
Industrial	0.000	0.331	0.360	0.389	0.405
Institutional	0.000	0.107	0.117	0.126	0.131
System Process	0.460	0.529	0.824	1.088	1.131
Unaccounted-for	0.075	0.121	0.142	0.161	0.174

http://www.ncwater.org/Water_Supply_Planning/Local_Water_Supply_Plan/report.php?p... 11/4/2011

Future Supply Sources

Source Name	PWSID	Source Type	Additional Supply	Year Proposed	Year Online	Year Offline
Kerr Lake RWS	02-91-010	Surface	10.000		2012	

Demand v/s Percent of Supply

	2007	2010	2020	2030	2040
Surface Water Supply	10.000	10.000	10.000	10.000	10.000
Ground Water Supply	0.000	0.000	0.000	0.000	0.000
Purchases	0.000	0.000	0.000	0.000	0.000
Future Supplies		0.000	10.000	10.000	10.000
Total Available Supply (MGD)	10.000	10.000	20.000	20.000	20.000
Service Area Demand	1.960	2.694	3.701	4.200	4.548
Sales	4.040	7.090	7.090	7.090	7.090
Future Sales		0.000	0.000	0.000	0.000
Total Demand (MGD)	6.000	9.784	10.791	11.290	11.638
Demand as Percent of Supply	60%	98%	54%	56%	58%

What demand management practices do you plan to implement to reduce your future supply needs?

What supplies other than those listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Kerr Lake RWS is currently working on ways to conserve water in addition to expanding our treatment plant. The demand for Kerr Lake is the sum of the projected demand for the population of Henderson along with the maximum contracted amount available to Franklin County, Oxford, and Warren County. Although the combined committed amount is near 100% Demand versus Percent of Supply for 2010, the demand for these systems is less than 80% of their contracts.

Additional Information

Has this system participated in regional water supply or water use planning? Yes, The Water Master Plan Phase II dated March 1999

What major water supply reports or studies were used for planning? The Water Master Plan Phase II dated March 1999

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, management, permitting, and compliance issues: Kerr Lake RWS needs a backup filter backwash system, clearwell roof repairs, new chemical feed & storage, flash mix & flocculation equipment & improvements.

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to its customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.



North Carolina Department of Environment and Natural Resources
Division of Water Resources

Beverly Eaves Perdue
Governor

Thomas A. Reeder
Director

Dee Freeman
Secretary

October 31, 2011

Clarissa Lipscomb
Kerr Lake Regional Water System
PO Box 1434
Henderson, NC 27536

Subject: LWSP Meets Minimum Criteria
Kerr Lake Regional Water System
PWSID#: 02-91-010
Vance County

Dear Clarissa Lipscomb,

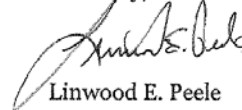
This letter is to notify you that our staff has reviewed the information contained in the 2007 Local Water Supply Plan (LWSP) update submitted by your office. Since all the required information is complete, the LWSP for the Kerr Lake Regional Water System hereby meets the minimum criteria established in North Carolina General Statute 143-355 (l).

Your water system's 2007 LWSP is now viewable online from the *Local Water Supply Plans* link at <http://www.ncwater.org/>. The plan has been made available after our best efforts to screen any errors. As a final check, please review and report any mistakes or omissions to the review engineer. Unless notified otherwise, the Division of Water Resources considers your 2007 LWSP complete.

The 2007 LWSP must next be adopted by your water system's governing board; a model resolution is enclosed for guidance. A copy of the signed resolution must be submitted to Linwood Peele, Chief of our Water Supply Planning Section, at the address printed at the bottom of this letter. The LWSP cannot be considered compliant with the requirements of NCGS 143-355(l) until an adopted resolution is received.

Thank you very much for your efforts to provide your customers with a safe and reliable supply of drinking water. We look forward to continuing to work with you in these efforts. Please contact Linwood Peele at linwood.peele@ncdenr.gov or (919) 715-5455 if we can be of further assistance.

Sincerely,



Linwood E. Peele

Enclosure

1611 Mail Service Center, Raleigh, North Carolina 27699-1611
Phone: 919-733-4064 \ FAX: 919-733-3558 Internet: www.ncwater.org

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Meetings and Events Calendar

Date	Time	Event	Location
Jan 16th		Martin Luther King's Birthday City Hall will be Closed	
Jan 19 th	7:00 PM	Human Relations Commission	City Council Chambers
Jan 23 rd	6:00 PM	City Council Meeting & Work Session	City Council Chambers
Jan 27 th	10:00 AM	Henderson-Vance 911 Advisory Board	Emergency Operations Center
Feb 1 st	8:00 AM	Clean Up Henderson	Operations Center
Feb 6 th	3:30 PM	Henderson Planning Board	City Council Chambers
Feb 7 th	3:30 PM	Henderson Zoning Board of Adjustment	City Council Chambers
Feb 13 th	6:00 PM	Regular City Council Meeting	City Council Chambers
Feb 14 th	3:00 PM	Henderson Community Appearance Committee	City Council Chambers
Feb 16 th	7:00 PM	Human Relations Commission	City Council Chambers
Feb 27 th	6:00 PM	City Council Meeting & Work Session	City Council Chambers
Mar 5 th	3:30 PM	Henderson Planning Board	City Council Chambers
Mar 6 th	3:30 PM	Henderson Zoning Board of Adjustment	City Council Chambers
Mar 7 th	8:00 AM	Clean Up Henderson	Operations Center
Mar 12 th	5:00 PM	H. Leslie Perry Memorial Library Board of Trustees	Library
Mar 12 th	6:00 PM	Regular City Council Meeting	City Council Chambers
Mar 13 th	3:00 PM	Henderson Appearance Committee	City Council Chambers
Mar 15 th	7:00 PM	Human Relations Commission	City Council Chambers
Mar 26 th	6:00 PM	City Council Meeting & Work Session	City Council Chambers
Mar 30 th	10:00 AM	Henderson-Vance 911 Advisory Board	Emergency Operations Center
Apr 2 nd	3:30 PM	Henderson Planning Board	City Council Chambers
Apr 3 rd	3:30 PM	Henderson Zoning Board of Adjustment	City Council Chambers
Apr 9 th	6:00 PM	Regular City Council Meeting	City Council Chambers
Apr 10 th	3:00 PM	Henderson Appearance Committee	City Council Chambers

Last Updated: 1/6/2012 12:00 PM

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TIME PERIOD: 11/21/2011 09:00:00 Through 12/20/2011 23:59:59

TOTAL

6,099

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		266				266
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	2	2			
AMERICAN RED CROSS	Other Dispatch	0				0
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	41	41			
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	24	24			
CSX RAILROAD	Other Dispatch	2				2
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	15	15			
CENTURYLINK	Other Dispatch	0				0
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	12	12			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	253		253		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	125		125		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,250		2,250		
HENDERSON STREET DEPT	City Dispatch	4		4		
HENDERSON WATER DEPARTMENT	City Dispatch	14		14		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	13	13			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	25	25			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	0			0	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	8			8	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	11			11	
NORTH CAROLINA MAGISTRATE OFFICE	State Dispatch	0			0	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	2			2	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	64			64	
NORTH CAROLINA UNDERWATER RECOVERY	Other Dispatch	0			0	
NORTH CAROLINA WILDLIFE	State Dispatch	2			2	
PROGRESS ENERGY	Other Dispatch	7				7
PUBLIC SERVICE GAS	Other Dispatch	2				2
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	9	9			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	455	159	246		105
VANCE COUNTY ANIMAL CONTROL	County Dispatch	54	54			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	3	3			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	4	4			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	73	73			
VANCE COUNTY RESCUE SQUAD	County Dispatch	35	35			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2,423	2,423			
WAKE ELECTRIC COOPERATIVE	Other Dispatch	0				1
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	8	8			
TOTALS		6,207	2,901	2,892	87	383

Signature

Carey D. Thompson

Prepared by: Carey D. Thompson

Signature:

Brian K. Short

Reviewed by Brian K. Short, Director

12/30/2011

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 11/21/2011

Jurisdiction: HEN-VAN

Last Date: 12/20/2011

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	266
2	AFTO	2
3	BVFD	41
4	CSX	2
5	CVFD	24
6	DOT	8
7	DSS	3
8	DVFD	15
9	EM	4
10	EMS	455
11	EVFD	12
12	FOR	11
13	GAS	2
14	HFD1	253
15	HFD2	125
16	HPD	2250
17	HVFD	13
18	KVFD	25
19	ME	2
20	PE	7
21	RIDG	1
22	SHP	64
23	STRE	4
24	TVFD	9
25	VCAC	54
26	VCFD	73
27	VCR	35
28	VCSO	2423
29	WATE	14
30	WILD	2
31	WVFD	8

Total: 5423

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 11/21/2011

Last Date: 12/20/2011

Complaint		Number
911HU	911 HANG UP CALL	78
ABAND	ABANDONED OR JUNKED CARS	6
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	24
ABNV	ABANDONED VEHICLE	4
ACC-PD	ACCIDENT PROPERTY DAMAGE	93
ACC-PI	ACCIDENT PERSONAL INJURY	24
ALARM	ALARM RESIDENCE OR BUSINESS	190
ALARMFALSE	ALARM FALSE	108
ALARMMED	ALARM MEDICAL	6
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIO	1
ANIMAL-EMD	ANIMAL BITE / ATTACK	3
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	44
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	20
ARRE	ARREST	4
ASAG	ASSIST OTHER AGENCY	17
ASMO	ASSIST MOTORIST	64
ASSAULIP-EMD	ASSAULT OR SEXUAL ASSAULT - IN PR	5
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	54
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	3
BE MV	BREAKING AND ENTERING TO A MOTOC	11
BOMB	BOMB THREAT	1
BON	BONDING	104
BONDSET	BOND SET	2
BREATH-EMD	BREATHING PROBLEMS	65
BURG-IP	BURGULARY/B&E IN PROGRESS	11
BURGLARY	BURGLARY	113
BURNS-EMD	BURNS (SCALDS) OR EXPLOSIONS (E	1
CARBON-EMD	CARBON MONOXIDE / INHALATION / H	1
CAR	CARELESS AND RECKLESS DRIVER	25
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR I	5
CHASE	CHASE	3
CHESTPAI-EMD	CHEST PAIN	40
CHILD-ABU	CHILD ABUSE OR NEGLECT	1
CIVDIS	CIVIL DISPUTE	58
COMTHR	COMMUNICATING THREATS	11
CONTROLBURN	CONTROLLED BURN	1
CONVULS-EMD	CONVULSIONS / SEIZURES	20
DIABETIC-EMD	DIABETIC PROBLEMS	11
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTRI	8
DISO	DISORDERLY PERSON	77
DOMEIP/W	DOMESTICE DISPUTE - IN PROGRESS,	4
DOM-PROB	DOMESTIC PROBLEM	94
DRUGALC	DRUG OR ALCOHOL COMPLAINT	53
DRUNKDRIV	DRUNK DRIVER	5
DVO	DOMESTIC VIOLENCE ORDER	5
EMERG TRANS	EMERGENCY TRANSPORT	2
ESCO	ESCORT	211
EVICION	EVICION CARRIED OUT	26
FALLS-EMD	FALLS (SUBJECT FALLEN)	47
FIGHT	FIGHT	30
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	2
FIRE AL	FIRE ALARM	20

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 11/21/2011

Last Date: 12/20/2011

Complaint		Number
FIRE BRU	BRUSH/GRASS FIRE	17
FIRE DUMP	DUMPSTER FIRE	1
FIRE ELEC	ELECTRICAL FIRE	6
FIRE SMOKE	SMOKE REPORT	9
FIRE STRUC	STRUCTURE FIRE	20
FIRE VEHI	VEHICLE FIRE	8
FRAUD	FRAUD/FORGERY	31
FUELSPELL	FUEL SPILL	1
GASLEA	GAS LEAK	4
HARR	HARRASSMENT/THREATS	37
HEADACHE-EMD	HEADACHE	3
HEART-EMD	HEART PROBLEMS - AICD	4
HEMORR-EMD	HEMORRHAGE / LACERATION	7
HOMEINV	HOME INVASION	1
HRPD	HIT & RUN PD	27
ILL-DUMP	ILLEGAL DUMPING	49
INDEXPO	INDECENT EXPOSURE	1
INSPECTION	FIRE INSPECTION	20
INTPERS	INTOXICATED PERSON	16
INVE	INVESTIGATE ---- AT	750
IPV	IMPROPERLY PARKED VEHICLE	10
JUV	JUVENILE PROBLEMS	30
LARCIP	LARCENY IN PROGRESS	5
LARC	LARCENY - ALREADY OCCURRED	161
LOIT	LOITERING COMPLAIN	10
LOST	LOST PROPERTY	4
LOUD	LOUD MUSIC	76
MEDICAL	MEDICAL	3
MEN	MENTAL SUBJECT	57
MISS	MISSING PERSON	10
OPEN	OPEN DOOR/WINDOW	21
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	9
PDAMG	PROPERTY DAMAGE ALREADY OCCUR	88
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	7
PROW	PROWLER	37
RACE	RACING/HIGH SPEED DRIVING	2
RAPE	RAPE	1
RECFPI	RECOVERED/FOUND PROPERTY	20
ROBARM	ROBBERY ARMED	12
ROBSA	ROBBERY STRONG ARM	1
RUN	RUNAWAY	1
SEVWEA	SEVERE WEATHER	1
SHOP	SHOPLIFTER	21
SHOTS	SHOTS FIRED	80
SICK-EMD	SICK PERSON	86
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	4
STOLV	STOLEN VEHICLE	20
STROKE-EMD	STROKE (CVA)	8
SUBINCUS	SUBJECT IN CUSTODY	20
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL I	3
SUMMONS	CIVIL / CRIMINAL SUMMONS	605
SUPSUB	SUSPICIOUS SUBJECT	120

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

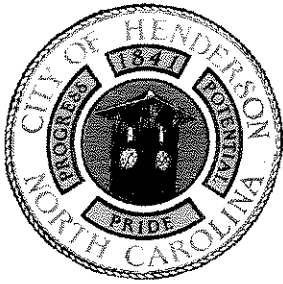
Jurisdiction: HEN-VAN

First Date: 11/21/2011

Last Date: 12/20/2011

<i>Complaint</i>		<i>Number</i>
SURR	SURRENDER	7
SUSVEH	SUSPICIOUS VEHICLE	126
TEST	TEST CALL	73
Traffic Stop	VEHICLE STOP	316
TRANSPORT	TRANSPORT	2
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	3
TREEDWN	TREE DOWN	2
TRES	TRESPASSING SUSPECT	92
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	13
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	19
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	5
WARRANT	WARRANT	386
WATER	WATER RELATED PROBLEM	15
WRIT	WRIT OF EXECUTION	2
XRAY	COURTHOUSE X RAY DUTY	1

Report Total: 5423



Henderson Fire Department

211 Dabney Drive
Henderson, North Carolina 27536
Phone: (252) 438-7315
Fax: (252) 438-1460

Daniel E. Wilkerson
Fire Chief

TO: RAY GRIFFIN, CITY MANAGER
FROM: DANIEL E. WILKERSON, FIRE CHIEF
DATE: JANUARY 4, 2012

FIRE SUPPRESSION AND RESCUE ACTIVITY REPORT FOR: DECEMBER, 2011

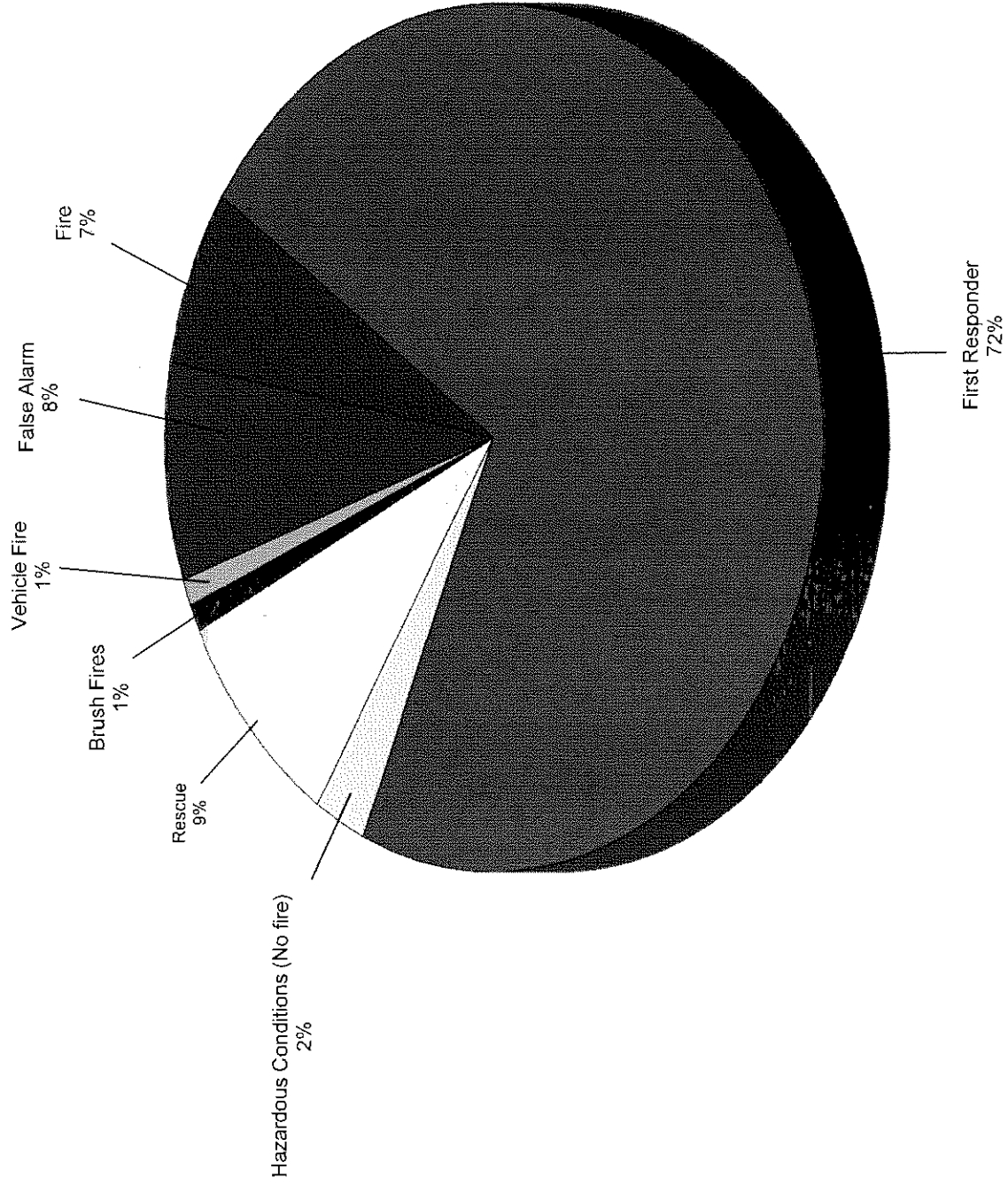
TYPE OF CALL	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
PRIVATE DWELLINGS (1 or 2 Family), Including Mobile Homes	3	9	60
APARTMENTS (3 or More Families)	0	0	14
HOTELS AND MOTELS	0	0	1
ALL OTHER RESIDENTIAL (Dormitories, Boarding Houses, Tents, etc.)	0	0	0
PUBLIC ASSEMBLY (Church, Restaurant, Clubs, etc.)	0	1	5
SCHOOLS AND COLLEGES	0	0	0
HEALTH CARE AND PENAL INSTITUTIONS (Hospitals, Nursing Homes, Prisons, etc.)	0	0	1
STORES AND OFFICES	0	0	4
INDUSTRY, UTILITY, DEFENSE, LABORATORIES, MANUFACTURING	0	0	0
STORAGE IN STRUCTURES (Barns, Vehicle storage Garages, General Storage, etc.)	0	0	0
OTHER STRUCTURES (Outbuildings, Bridges, etc.)	0	0	0
WORKING STRUCTURE FIRE	0	0	14
FIRES IN HIGHWAY VEHICLES (Autos, Trucks, Buses, etc.)	1	2	16
FIRES IN OTHER VEHICLES (Planes, Trains, Ships, Construction or Farm Vehicles)	0	0	0

FIRE OUTSIDE OF STRUCTURES WITH VALUE INVOLVED, BUT NOT VEHICLES (Outside Storage, Crops, Timber, etc.)	0	0	2
FIRES IN BRUSH, GRASS, WILD LAND (Excluding Crops and Timber) With No Value Involved	2	3	36
FIRES IN RUBBISH, INCLUDING DUMPSTERS (Outside structures), With No Value Involved	5	7	61
ALL OTHER FIRES	1	0	2
RESCUE	17	20	253
FIRST RESPONDER	142	155	1839
FALSE ALARM RESPONSES (Malicious or Unintentional False Calls, Malfunctions, Bomb Scares)	16	12	181
MUTUAL AID OR ASSISTANCE RESPONSES	0	2	9
HAZARDOUS MATERIALS RESPONSES (Spills, Leaks, etc.)	1	7	32
OTHER HAZARDOUS RESPONSES (Arcing wires, Bomb Removal, Power Line Down, etc.)	4	4	25
ALL OTHER RESPONSES (Smoke Scares, Lock-Outs, Animal Rescues, etc.)	4	2	29
TOTALS	196	224	2584

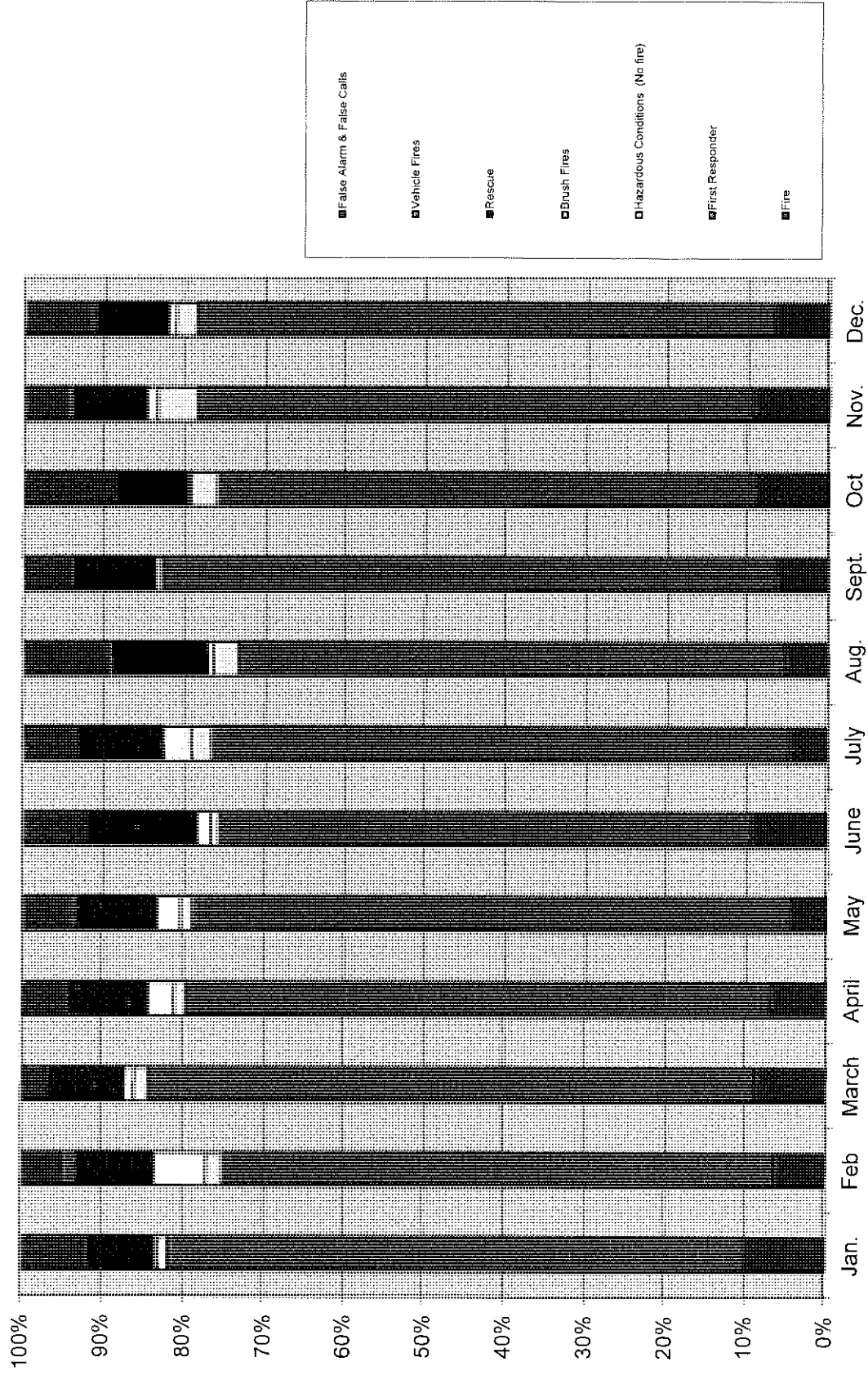
	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
Total Fire Incidents With Property and/or Contents Loss	3	9	82
Total of Property and Contents Value Saved	\$ 385,000.00	\$ 307,772.00	\$ 21,396,083.00

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
FIRE CASUALTIES FIREFIGHTER-DEATH	0	0	0
FIRE CASUALTIES FIREFIGHTER - INJURIES	0	0	3
FIRE CASUALTIES CIVILIAN - DEATH	0	0	0
FIRE CASUALTIES CIVILIAN - INJURIES	0	0	7

Incident Summary For December 2011



YEAR TO DATE SUMMARY BY MONTH FOR 2011



INSPECTION ACTIVITIES REPORT FOR: DECEMBER, 2011

INSPECTIONS	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
ASSEMBLY	0	2	65
BUSINESS	3	7	229
EDUCATIONAL	0	0	9
HAZARDOUS	0	0	1
INDUSTRIAL	1	0	14
INSTITUTIONAL	0	1	3
MERCANTILE	1	4	80
RESIDENTIAL	0	0	22
STORAGE	0	0	4
DAY CARE	0	1	23
HOME CARE	0	0	0
FOSTER CARE	0	0	10
VACANT	0	0	84
TOTALS	5	15	544

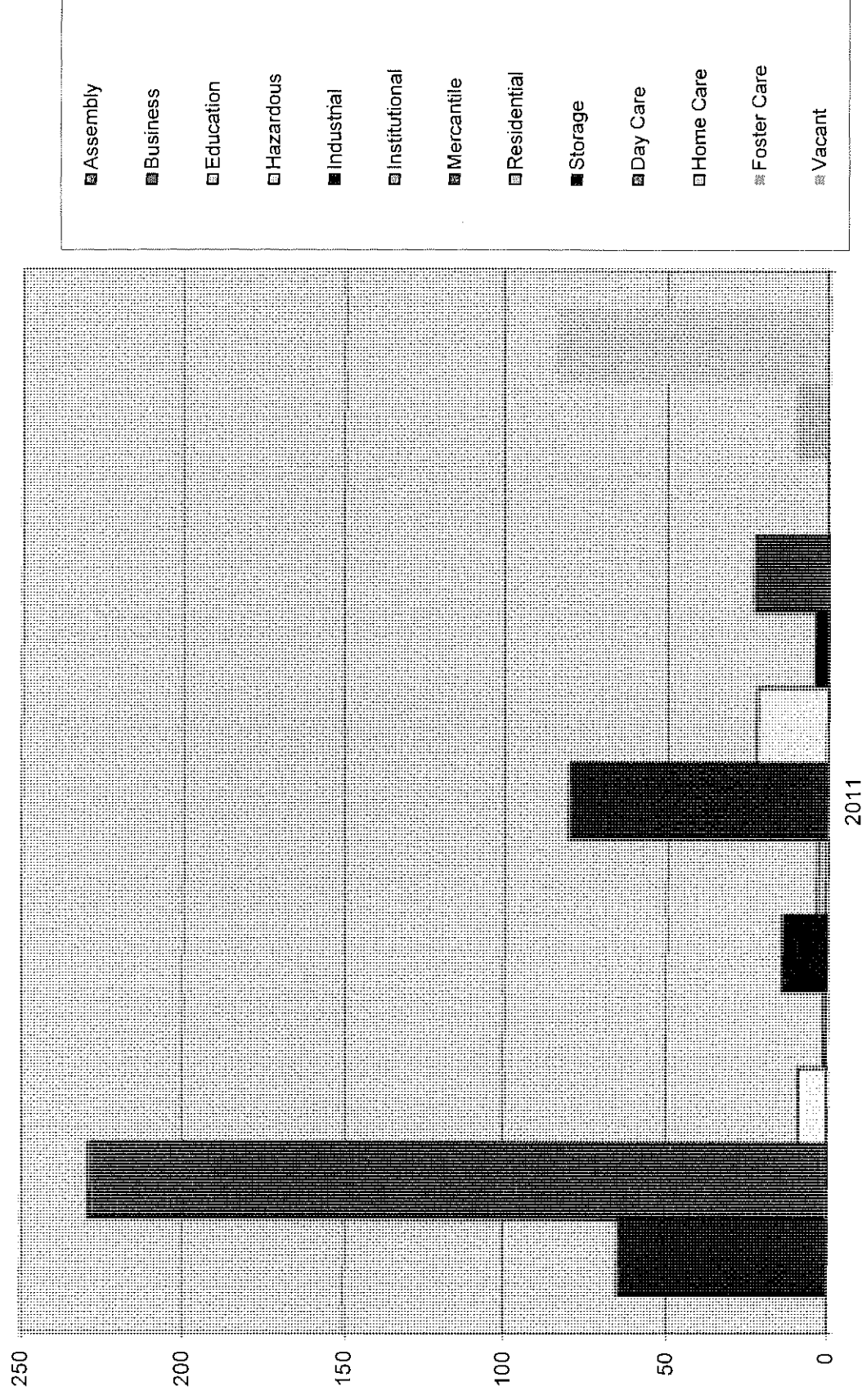
	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
CODE VIOLATIONS	17	12	751
FOLLOW UP INSPECTIONS	1	3	126

INSPECTION ACTIVITIES REPORT FOR YEAR OF 2011

INSPECTIONS	2011 TOTAL	AVG. PER MONTH
ASSEMBLY	65	5.42
BUSINESS	229	19.08
EDUCATIONAL	9	0.75
HAZARDOUS	1	0.08
INDUSTRIAL	14	1.17
INSTITUTIONAL	3	0.25
MERCANTILE	80	6.67
RESIDENTIAL	22	1.83
STORAGE	4	0.33
DAY CARE	23	1.92
HOME CARE	0	0.00
FOSTER CARE	10	0.83
VACANT	84	7.00
TOTALS	544	45.33

	2011 TOTAL	AVG. PER MONTH
CODE VIOLATIONS	751	62.58
FOLLOW UP INSPECTIONS	126	10.50

INSPECTION ACTIVITIES REPORT FOR YEAR OF 2011



FIRE PREVENTION ACTIVITY REPORT FOR YEAR OF: 2011

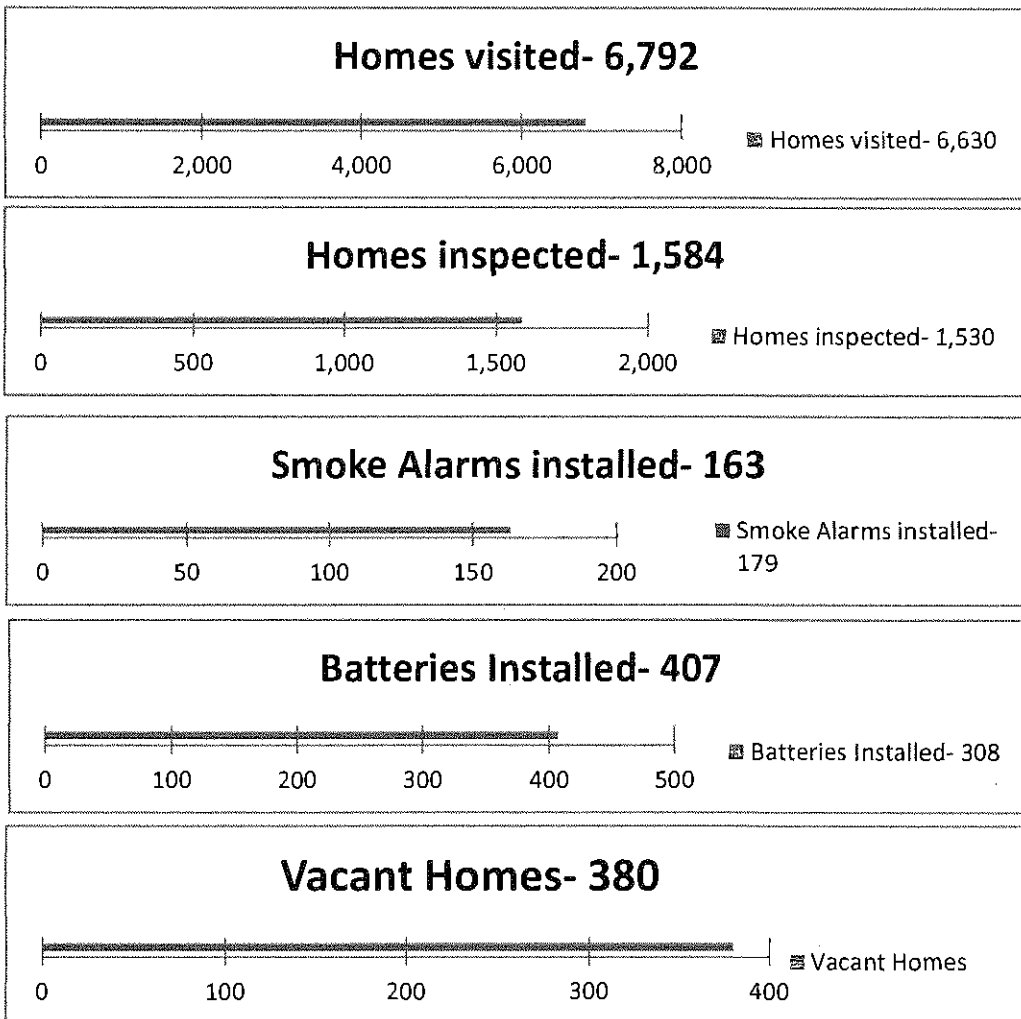
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
Service Calls to Residents	11	2	3	7	3	6	9	6	2	281	150	15	495
Smoke Alarms Installed	12	0	5	1	0	7	10	0	3	43	85	6	172
Batteries Installed in Smoke Alarms	13	8	5	20	7	13	31	13	2	112	158	11	393
Fire Extinguisher Classes	1	0	0	1	0	0	1	0	2	2	0	2	9
School / Daycare Presentations	1	0	2	2	6	1	1	0	1	5	1	2	22
Community / Civic Group Presentations	84	58	53	133	102	73	118	123	3	2	3	5	757
Station Tours	2	2	2	1	1	2	4	2	1	1	0	2	20
Total Participants in Fire & Life Safety Programs	258	57	342	1787	1168	128	194	1837	60	1500	1000	300	8631
Community / Business Displays	0	0	1	5	1	0	0	4	0	2	0	0	13
Child Safety Seat Clinics	0	1	0	0	0	1	0	0	0	0	1	0	3
Child Safety Seats Inspected	11	29	6	11	3	5	2	2	0	0	5	10	84
Child Safety Seats Distributed	4	12	4	6	1	2	0	2	2	2	2	2	39

Monthly Citation Report For: December 2011

LOCATION	CURRENT MONTH FIRE LANE	CURRENT MONTH HANDICAPPED	LAST MONTH FIRE LANE	LAST MONTH HANDICAPPED	YEAR TO DATE
Cardinal Plaza					0
Compare Foods					0
Crossroads Shopping Center					0
Dabney Shopping Center					1
Dabney West Mall					1
Golden Corral					0
Guardian Care					0
Henderson Mall					5
Henderson Square					7
Lowes/Hardware					0
Maria Parham Hospital					5
Market Place					2
Northside Plaza					1
Oak St					0
Rose's Norlina Rd					0
Staples					0
Vance County Courthouse					0
Vance Medical Arts Bldg					0
Vance Square					0
Village Square					0
Wal Mart		1		8	78
Walgreens					0
TOTALS	0	1	0	8	100

Home Fire and Safety Inspections for 2011

For the year 2011 the Henderson Fire Department visited six thousand, seven hundred ninety two (6,792) homes. We went inside and inspected one thousand, five hundred eighty four (1,584) homes. We installed one hundred sixty three (163) smoke alarms and replaced four hundred seven (407) batteries. We found three hundred eighty (380) homes vacant.



TRAINING DIVISION PRODUCTIVITY - DECEMBER 2011

Henderson Fire Department

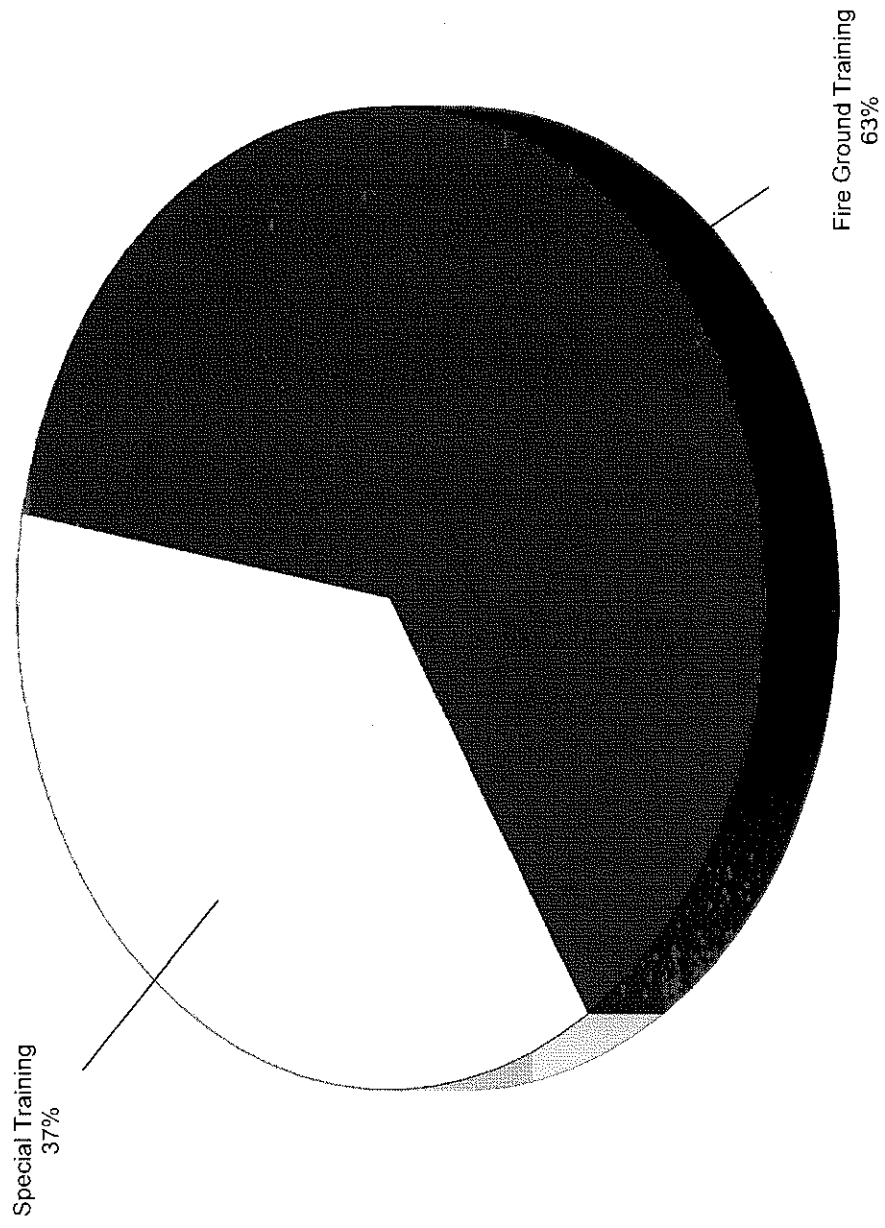
Types of Courses Taught	Course Hours Taught	Man-hours of Training
Fire Ground Training	106.5	668.5
EMS / Rescue Training	0	0
Special Training	19	389.5

Totals	125.5	1058
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	Course Hours Taught	Man-hours of Training
PREVIOUS MONTH TOTAL	232.5	954.5

YEAR - TO - DATE TOTAL	2,023.50	11,160
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Training Hours by Category - December 2011



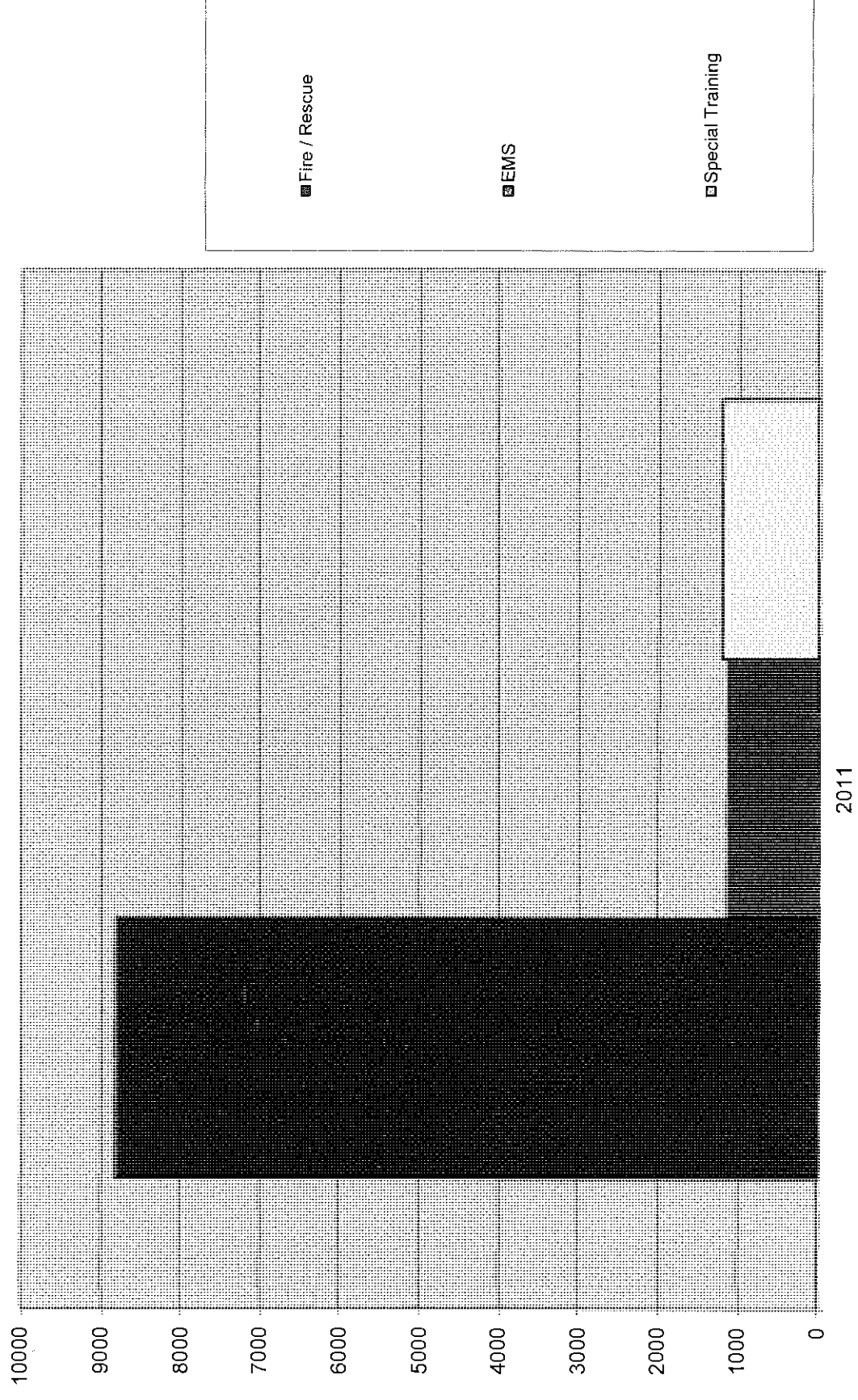
Henderson Fire Department

TRAINING DIVISION PRODUCTIVITY - 2011

Types of Courses Taught	Course	Man-Hours
Fire / Rescue	1,678	8,820
EMS	124	1,132
Special Training	222.0	1,208.5
Totals	2,023.5	11,160.0

2011	Course	Man-Hours
JAN	165.0	952.0
FEB	174.0	874.5
MAR	211.5	1,064.0
APR	243.0	1,346.5
MAY	214.0	1,338.5
JUN	119.5	568.0
JUL	95.0	533.0
AUG	147.5	718.5
SEP	142.5	856.0
OCT	153.5	896.5
NOV	232.5	954.5
DEC	125.5	1,058.0
Y-T-D	2,023.5	11,160.0

TRAINING- MAN HOURS FOR YEAR OF 2011



Hydrant Yearly Report For 2011

Total Hydrants in City and County	995
Total Private Hydrants in City	53
Total City Hydrants	668
Total County Hydrants	327
Total Hydrants With Only Two Discharges	32
Total With Flow Over 1500 gpm (Blue)	1
Total With Flow Of 1000-1499 gpm (Green)	551
Total With Flow Of 500-999 gpm (Orange)	402
Total With Flow Of 0-499 gpm (Red)	41
Total Flowed / Tested	971
Total Preventive Maintenance Performed- (Including Flushing)	991
Total Hydrants Painted	437
Total Number Of Hydrants Out Of Service	4

Fire Department Regulatory Compliance

The Fire Department has met all regulatory compliance items for the month of December 2011.

The Fire Department has met all regulatory compliance items for the year of 2011