

**Vance County Board of Education
Henderson, N. C. 27536
February 13, 2012 7:00 p.m.
Administrative Services Center**

A G E N D A

- I. Call to Order
- II. Moment of Silence
- * III. Approval of Minutes
- * IV. Approval of Meeting Agenda
- V. Recognitions/Announcements
 - A. Shining Moment Award
 - B. North Carolina School Boards Association Presentation
- VI. Comments from the Public
(Citizens who would like to address the Board may do so by completing Form BDDH-E, Public Participation at Board Meetings. This request must be made by noon one working day preceding the regular Board meeting. The form may be obtained by calling the Administrative Assistant to the Superintendent at 492-2127, ext. 2202.)
- VII. Superintendent's Report
 - * A. 2012-2013 Fiscal Year Budget Calendar (Attachment VII.A)
- VIII. Board of Education Standing Committees
 - * A. Personnel: Ronald B. Kinsley, Chair (Attachment)
 - B. Finance: Gloria J. White, Chair
 - * C. Building & Grounds: Ruth M. Hartness, Chair (Attachment)
 - D. Policy: Darlynn P. Oxendine, Chair
 - * E. Curriculum: Emeron J. Cash, Chair (Attachment)
 - F. Community Relations: Dorothy M. Williams, Chair (Attachment)
- IX. New Business
- X. Recurring Items
 - A. Overnight Field Trip Request
 - B. Out of County Transfer Request
- * XI. Executive Session
Approval of Minutes, Property, Legal, Personnel Matters
- * XII. Adjournment
- * Requires Board Action

Minutes of the Vance County Board of Education

January 9, 2012

The Vance County Board of Education met in regular session on Monday, January 9, 2012, 7:00 p.m., Administrative Services Center Board Room. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Margaret A. Ellis, Ruth M. Hartness, Ronald B. Kinsley, and Dorothy M. Williams. Senior staff members present were: Ronald E. Gregory, Superintendent, Wil McLean, Executive Director of Human Resources, Dr. Trixie Brooks, Executive Director of Curriculum and Instruction, Steven Graham, Finance Officer, Terri Hedrick, Public Information Officer, Claiborne Woods, Director of Facilities, and Jerry Stainback, Attorney for the Board.

1. Mrs. White called the meeting to order at 7:00 p.m and welcomed everyone attending. A moment of silence was observed.
2. Mrs. Oxendine made a motion to approve the minutes of the December 12, 2011 Board Meeting. Mrs. Ellis seconded the motion.

Prior to the vote, Mrs. Hartness stated that a change was needed in the minutes for the appointment of the baseball coach at Southern Vance High School. The name should be Tony McGhee instead of Thomas McGhee. Mrs. White instructed Mr. McLean to verify the correct name.

The Board voted unanimously (7-0) to approve the December 12, 2011 minutes and the correction if needed.

Note: Mr. McLean verified the correct name as Tony McGhee.

3. Upon motion by Mrs. Ellis, second by Mrs. Hartness, the Board unanimously (7-0) approved the meeting agenda with the following additions.
 - Add Personnel Addendum to VIII.A
 - Add 1 Overnight Field Trip to X.A
4. Recognitions/Announcements
 - A. In recognition of National School Board Appreciation Month, students and staff of the Funtastic Kids Club (after school program) presented tokens of appreciation to Board members for their hard work and dedication.
 - B. Six (6) teachers and one (1) media specialist were honored for earning their certification from the National Board of Professional Teaching Standards. Recipients included April Andrews, Zeb Vance Elementary; Ann Behar, Northern Vance High; Janette Johnson, Zeb Vance Elementary; Amanda O'Connor, E. M. Rollins Elementary; Cynthia Simpson, Zeb Vance Elementary; and Mary Willis, Zeb Vance Elementary. Chris Leas, E. O. Young Elementary, was unable to attend the meeting. Plaques were presented to each

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recipient by Board Chair Gloria J. White, Vice Chair Darlynn Oxendine and Superintendent Ronald E. Gregory. George Fowler, Executive Director for the Public School Foundation, presented each recipient with a check for \$200.00 for their achievements.

Mrs. Hedrick stated that Vance County Schools has a total of 47 National Board Certified Teachers.

5. Comments from the Public - none

6. Superintendent's Report

(1) Claudette Scales, Pre-Kindergarten Coordinator, introduced parents, students and staff members from the Pre-Kindergarten classes. A power point presentation was shared with Board members on activities conducted in Pre-K classes. Each Board member received two (2) carnations as a token of appreciation from the Pre-K students.

(2) Mrs. White shared the Board of Education Standing Committees for 2012. The only change made was to the Appeals Committees listing Mrs. White as the chair of both committees.

Upon motion by Mrs. Oxendine, second by Ms. Williams, the Board unanimously (7-0) approved the Vance County Board of Education Standing Committees for 2012.

Policy: Chair Darlynn Oxendine, Emeron Cash, Gloria J. White

Finance: Chair Gloria J. White, Emeron Cash, Darlynn Oxendine

Curriculum: Chair Emeron Cash, Ronald Kinsley, Dorothy Williams

Personnel: Chair Ronald Kinsley, Margaret Ellis, Ruth Hartness

Building and Grounds: Chair Ruth Hartness, Ronald Kinsley, Dorothy Williams

Community and Business Relations: Chair Dorothy Williams, Margaret Ellis,
Darlynn Oxendine

Appeals #1: Chair Gloria J. White, Margaret Ellis, Ronald Kinsley, Darlynn Oxendine

Appeals #2: Chair Gloria J. White, Emeron Cash, Ruth Hartness, Dorothy Williams

7. Board of Education Standing Committees

(1) Personnel – Mr. Kinsley reported that the committee met on January 4, 2012.

Upon motion by Mr. Kinsley, second by Mrs. Ellis, the Board unanimously (7-0) approved the following personnel recommendations.

Appointments

Jade Johnson	Grade 2 Teacher	Clarke	Eff. 01/03/12
Letha Richardson	Interim Teacher Assistant	Carver	Eff. 01/03/12

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Thomas Williams	Interim Custodian	Pinkston Street	Eff. 01/03/12
Bernard Jones, Jr. (declined position)	English Teacher	Northern Vance	Eff. 01/10/12
Gale Morris	English Teacher	Northern Vance	Eff. 01/23/12

Resignations

Ashley Roberson	Grade 3 Teacher	E. M. Rollins	Eff. 01/20/12
Karla Albertson	History Teacher	Northern Vance	Eff. 01/18/12
Chad Oakley	English Teacher	Northern Vance	Eff. 01/18/12
Michael Bertner	English Teacher	Southern Vance	Eff. 01/31/12
Tamara Wade	Math Teacher	Southern Vance	Eff. 01/17/12
Lynwood Page	Math Teacher	Southern Vance	Eff. 01/20/12

Leave of Absences

Christopher Hughes	Mechanic II	Transportation	Eff. 11/15/11
Mack Archie	Custodian	Pinkston Street	Eff. 11/28/11
Lori Kirkland	Grade 1 Teacher	E. O. Young	Eff. 01/03/12
Clara Wright-Thorpe	Media Assistant	Zeb Vance	Eff. 01/05/12
Laura Chandler	E. C. Teacher	Zeb Vance	Eff. 11/09/11
Shirley Foster	Driver Trainer	Southern Vance	Eff. 11/09/11
Sharon Moss	Cafeteria Cashier	Southern Vance	Eff. 12/15/11
Jason Feingold	Grade 5 Teacher	E. M. Rollins	Eff. 01/03/12

Bus Drivers

Nakita Johnson	Substitute Bus Driver
Sheldon Purnell	Substitute Bus Driver

Transfers (For Information Only)

David Cooper	(f) Grade 5 Teacher	Dabney	Eff. 01/23/12
	(t) Interim Assistant Principal	Henderson Middle	
Mary Williams	(f) Counselor	Pinkston Street	Eff. 01/02/12
	(t) Lead Counselor	Henderson Middle	
Joseph Norwood	(f) Energy Management Tech.	Maintenance	Eff. 12/20/11
	(t) HVAC II Technician	Maintenance	
Sandra Reavis	(f) Data Manager	E. C. Department	Eff. 01/02/12
	(t) Guidance Secretary	Northern Vance	
Nancy Paynter	(f) Secretary	Title II Department	Eff. 01/02/12
	(t) Data Manager	E. C. Department	
Shalonda Young	(f) Pre-K Teacher	L. B. Yancey	Eff. Pending
	(t) Counselor	Pinkston Street	

- (2) Finance – Mrs. White reported that the committee met on January 3, 2012. Items discussed included a proposed 2012-13 Fiscal Year Budget Calendar, audit contract and

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budget amendments. Mrs. White asked Board members to review the proposed calendar for possible conflicts.

- (a) Upon motion by Mrs. Hartness, second by Ms. Williams, the Board unanimously (7-0) voted to renew the contract for Winston, Williams, Creech, Evans & Company, LLP of Oxford to perform the annual audit and preparation of financial statements for the period beginning July 1, 2011 and ending June 30, 2012.
- (b) Upon motion by Mrs. White, second by Mr. Cash, the Board unanimously (7-0) approved Budget Amendments #2 to the State Public School Fund, Local Current Expense Fund, Federal Grants Fund, Capital Outlay Fund and Other Restricted Fund.

State Public School Fund Budget Amendment #2 in the amount of \$506,475.00 to amend budget to align with resources and adjust to DPI allotments. Allotment revisions #13-19.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
State Public School Fund	\$506,386.00	
Textbooks (New)	\$ 89.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 31,319.00	
5200 Special Populations Services	\$117,581.00	
5300 Alternative Programs/Services	\$ 600.00	
5800 School-Based Support Services	\$ 9,200.00	
<i>System-Wide Support Services:</i>		
6300 Alternative Programs/Services		\$ 8,375.00
Support/Development Services		
6400 Technology Support Services	\$ 790.00	
6500 Operational Support Services	\$356,150.00	
8100 Payment to Other Gov. Units		\$ 790.00

Local Current Expense Fund Amendment #2 in the amount of \$0 to amend the budget to align resources with current needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services		\$ 410.00
5500 Co-Curricular Services	\$ 4,441.00	
<i>System-Wide Support Services:</i>		
6500 Operational Support Services		\$ 4,031.00

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Federal Grants Fund Budget Amendment #2 in the amount of \$262,750.00 to amend budget to align with resources and needs. Allotment revisions #13-19.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Federal Funds	\$262,750.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 3,218.00	
5200 Special Populations Services	\$ 96,260.00	
5300 Alternative Programs/Services	\$152,646.00	
5800 School-Based Support Services	\$ 41,988.00	
<i>System-Wide Support Services:</i>		
6200 Special Population Support and Development Services	\$ 2,500.00	
6300 Alternative Programs, Services Support, Development Services	\$ 6,643.00	
6500 Operational Support Services	\$ 22,916.00	
8000 Non-Programmed Charges		\$ 63,421.00

Capital Outlay Fund Amendment #2 in the amount of \$11,902.00 to amend budget to align with resources and needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Fund Balance Appropriated	\$ 11,902.00	
Expenditures:		
<i>System-Wide Support Services:</i>		
6500 Operational Support Services		\$197,198.00
8000 Non-Programmed Charges	\$209,100.00	

Other Restricted Fund Budget Amendment #2 in the amount of \$85,378.00 to amend budget to align resources with current needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Other Local Funds	\$ 84,878.00	
Appropriated Fund Balance	\$ 500.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 16,206.00	
<i>System-Wide Support Services:</i>		
6400 Technology Support Services	\$ 69,172.00	

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- (3) Building and Grounds – Mrs. Hartness reported that the committee met on December 15, 2011. Mrs. Hartness stated Mr. Gregory is developing a Facilities Plan to be presented to the full Board for approval and then submitted to the Vance County Board of Commissioners. She also reported that no decision has been made on the use of the two-story building on the campus of Eaton Johnson Middle School.

Mr. Woods reported to the Board that he had met with a community group regarding cleaning up the Daniel Street portion of Eaton Johnson. The clean-up will take place in the spring.

Mr. Woods stated the new multipurpose rooms were open right before Christmas. Furniture is being purchased for the office areas.

- (4) Policy – Mrs. Oxendine reported that the committee did not meet. The next meeting is scheduled for Wednesday, February 22, 2012, at 5:30 p.m.

- (5) Curriculum – Mr. Cash reported that the committee did not meet. The committee will meet on Thursday, January 26, 2012, at 9:45 a.m.

- (6) Community Relations – Ms. Williams reported that the committee met on December 14, 2011. The committee received an update on School PTAs or PTOs. Two (2) schools, Aycock and Zeb Vance, will remain PTAs. Six (6) schools have decided to become PTOs. They are Eaton Johnson, Western Vance, Southern Vance, E. O. Young, E. M. Rollins and Dabney. The remainder of the schools has until the end of the school year to decide whether to remain PTA or become PTOs.

Ms. Williams stated the enrollment in the after school programs at E. M. Rollins and E. O. Young elementary schools remain low. Only four (4) children are enrolled in each site. A total of eight (8) children at each site are needed to cover the cost of the program. Mrs. Hedrick and Mr. Gregory will meet in January to decide if the sites will remain open.

8. New Business

Mr. Gregory announced Western Vance High School will hold their first semester graduation on Thursday, January 19, 2012, at 6:30 p.m. in the gymnasium. Board members are invited to attend.

Mr. Pierce stated that 21 students are on schedule to graduate.

- 9. Upon motion by Mrs. Ellis, second by Mrs. Hartness, the Board unanimously (7-0) approved the following overnight field trips.

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- January 27-29, 2012 – Northern Vance High School Teen PEP Prevention Class – Peer Educator Retreat, Clarksville, VA
- February 17-21, 2012 – Southern Vance High School Step Team – Disney Step Classic, Orlando, FL

10. Out-of-County Transfer Request – None

11. Upon motion by Mrs. White, second by Mrs. Hartness, the Board voted unanimously (7-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 7:45 p.m.

12. The Board returned to open session at 8:05 p.m.

13. Mrs. Hartness made a motion to authorize Jerry Stainback, Board Attorney, to appeal the court's decision in the Tiffany Kay Wade case. Mrs. Ellis seconded the motion. The motion passed unanimously (7-0).

14. Being no further business, upon motion by Mrs. Oxendine, second by Ms. Williams, and unanimous (7-0) vote, the Board adjourned at 8:06 p.m.

**VANCE COUNTY PUBLIC SCHOOLS
2012-2013 FISCAL YEAR BUDGET CALENDAR**

Date	Agenda Item
January 3, 2012	Review Budget Process and Calendar with Finance Committee
January 13, 2012	Current Expense Budget Packages Mailed to Principals & Supervisors
January 27, 2012	Completed Current Expense Budget Packages Returned To The Finance Office
February 3, 2012	Completed Capital Outlay Budget Packages Returned to the Finance Office
February 13-17, 2012	Receive and Review State Planning Allotments
March 5-9, 2012	Capital Outlay Budget Request Work Session (Administrative Review)
March 19-23, 2012	Capital Outlay Budget Request Work Session with Board of Education
April 2-6, 2012	Current Expense Budget Request Work Session (Administrative Review)
April 16-20, 2012	Current Expense Budget Request Work Session with Board of Education
May 14, 2012	Approval of County Budget Request by Board of Education
May 15, 2012	Budget Request Submitted to County Manager
June 21, 2012	Year End Close Out and Interim Budget Resolution Adopted by Board of Education
	(continued)

VANCE COUNTY PUBLIC SCHOOLS

2012-2013 FISCAL YEAR BUDGET CALENDAR

Date	Agenda Item
August 6-10, 2012	Capital Outlay, Child Nutrition and Child Care Initial Budgets Work Session (Administrative Review)
August 20-24, 2012	Capital Outlay, Child Nutrition and Child Care Initial Budgets Work Session with Board of Education
September 3-7, 2012	State, Local and Federal Initial Budgets Work Session (Administrative Review)
September 17-21, 2012	State, Local and Federal Initial Budgets Work Session with Board of Education
October 8, 2012 (September 10th if possible)	Adoption of Initial Budget and Budget Resolution by Board of Education

Dates set forth above are tentative and are subject to change. Times and locations of meetings will be determined as those dates are reached.

PERSONNEL

Vance County Schools
Board of Education
February 7, 2012
Personnel Committee Meeting
Minutes

The Personnel Committee of the Vance County Board of Education met on Tuesday, February 7, 2012 at 8:30 a.m. at the Vance County Schools' Administrative Office.

Board Members Present

Mr. Ronald Kinsley, Chairperson

Ms. Ruth Hartness

Staff Members Present

Mr. Ronald Gregory, Superintendent

Mr. Wil McLean, Executive Director, HRM

Not Present

Ms. Margaret Ellis

Call to Order

The meeting was called to order at approximately 8:30 a.m.

Action Items:

Employment Recommendations(s)

Resignation(s)/Retirement(s)

Leaves of Absence(s)

Termination(s)

A motion was made that the recommendations are presented to the full Board on February 13, 2012.

Discussion Items:

- EEOC Situation
- Terminated Employees

The meeting was adjourned at approximately 8:50 a.m.

The next meeting of the Personnel Committee will be March 6, 2012. You may contact any member of the Personnel Committee for further details of discussion items or you may contact Wil McLean in the Human Resource Management Office.

**VANCE COUNTY BOARD OF EDUCATION
FEBRUARY 13, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

I. EMPLOYMENT RECOMMENDATION(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
George Davis (new interim position)	B/M	EC Teacher Assistant (Interim)	Clarke	01/25/2012	State
Karen Dini (replacing David Cooper – B/M – transfer/promotion)	W/F	5th Grade Teacher	Dabney	01/23/2012	State
LaShonda Eaton (replacing Marilyn Pernell – W/F – retired)	B/F	Cafeteria Assistant	Dabney	02/14/2012	Local
Tia Clary (replacing Ashley Roberson – W/F – resigned)	W/F	3rd Grade Teacher	E. M. Rollins	01/19/2012	State
Rosella Woody (new interim position)	B/F	EC Teacher Assistant (Interim)	E. M. Rollins	01/23/2012	State
Jamie Chin (replacing Shalonda Young – B/F – transferred)	B/F	Pre K Teacher	L. B. Yancey	02/03/2012	Federal
Cynthia Jester (new interim position)	B/F	EC Teacher Assistant (Interim)	Eaton Johnson	02/06/2012	State
Trevor Rorie (replacing Tina Rippe – W/F – resigned)	B/M	Band Director	Henderson Middle	01/24/2012	State
Kashi B. Nelson (replacing Zane Porter – W/M – resigned)	B/F	Lang. Arts Teacher	Henderson Middle	01/23/2012	State
Lue Helen Pugh (new interim position)	B/F	EC Teacher Assistant (Interim)	Henderson Middle	01/25/2012	State
Demarcus Oliver (new interim position)	B/M	EC Teacher Assistant (Interim)	Henderson Middle	02/06/2012	State
Roy Ballard (replacing Chad Oakley – W/M – resigned)	W/M	English Teacher	Northern Vance	01/19/2012	State
Tracy Thorpe (replacing Irene Hamburger – B/F – resigned)	B/F	E. C. Teacher	Northern Vance	02/06/2012	State
Amber Schroeder (replacing John Brady – W/M – resigned)	W/F	English Teacher	Northern Vance	02/10/2012	State

**VANCE COUNTY BOARD OF EDUCATION
FEBRUARY 13, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

Kaylan Doyle (replacing Karla Albertson – W/F – resigned)	W/F	Social Studies Teacher Northern Vance	02/10/2012	State
Martin Hillje (replacing Wendi Leas – W/F – resigned)	W/M	Science Teacher Southern Vance	01/25/2012	State
James Clevenger (replacing Michael Bertner – W/M – resigned)	W/M	English Teacher Southern Vance	01/19/2012	State

**VANCE COUNTY BOARD OF EDUCATION
FEBRUARY 13, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

II. RESIGNATION (S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Wayne Gregory (Personal reasons)	W/M	Science Teacher	Henderson Middle	02/14/2012	State
John Brady (Relocation)	W/M	English Teacher	Northern Vance	02/10/2012	State

III. RETIREMENT (S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Larry Paylor	B/M	Drop Out Prevention Coordinator	Central Office	04/01/2012	State

IV. TERMINATION (S)

Whitney Novak (Job Abandonment)	W/F	Math Teacher	Henderson Middle	02/13/2012	State
Leslie Mitchell (Policy Violation)	B/F	Bus Driver	E. M. Rollins	02/13/2012	State
Michael Venable (Policy Violation)	B/M	Bus Driver	Clarke	02/13/2012	State
Orlando Owens (Policy Violation)	B/M	Bus Monitor	Zeb Vance	02/13/2012	Federal

**VANCE COUNTY BOARD OF EDUCATION
FEBRUARY 13, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

V. LEAVE(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Jill Coleman (FMLA)	W/F	4th Grade Teacher	Aycock	02/14/2012	State
Christine Powell (FMLA)	W/F	EC Teacher	Clarke	01/12/2012	State
Theresa Hill (FMLA)	B/F	Cafeteria Assistant	Dabney	01/03/2012	Local
Kimberly Harris (FMLA)	B/F	Teacher Assistant	Pinkston St.	01/27/2012	State
Diana McCann (FMLA)	W/F	Bookkeeper	Pinkston St.	01/09/2012	State
Carolyn Ellis (FMLA)	B/F	4th Grade Teacher	Pinkston St.	01/09/2012	State
Janesther Stallings (FMLA)	B/F	Pre K Teacher	Pinkston St.	01/09/2012	Federal
Shamesha Terry (FMLA)	B/F	P. E. Teacher	Henderson Middle	01/10/2012	State
Alexis Cheatham (FMLA)	B/F	Lang. Arts Teacher	Henderson Middle	01/25/2012	State
Christine Ayscue (FMLA)	W/F	Receptionist	Henderson Middle	01/13/2012	State

**VANCE COUNTY BOARD OF EDUCATION
FEBRUARY 13, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

VI. EMPLOYMENT RECOMMENDATION – (Temporary Part-time/Substitute Only)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>
Jerri Griffin	W/F	Cafeteria Substitute
Delois Blacknall	B/F	Substitute Bus Driver
Almeda Wortham	B/F	Substitute Bus Driver
Cora Thomas (Retiree Returning)	B/F	Substitute Bus Driver

**VANCE COUNTY BOARD OF EDUCATION
FEBRUARY 13, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

VII. TRANSFER(S) – For Information Only

<u>NAME</u>	<u>RACE/SEX</u>	<u>PREVIOUS POSITION</u>	<u>NEW POSITION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Shalonda Young	B/F	Pre K Teacher L. B. Yancey	Counselor Pinkston St.	02/03/2012	State
Melinda Lassiter	W/F	Cafeteria Substitute	Cafeteria Assistant Clarke	01/23/2012	Local
Trenton Jones	B/M	Cafeteria Substitute	Cafeteria Assistant NVHS	01/23/2012	Local
Melissa Terry	B/F	Cafeteria Substitute	Cafeteria Cashier NVHS	01/23/2012	Local

BUILDING AND GROUNDS

Building and Grounds Committee Minutes

The Building and Grounds Committee met on Thursday, January 26, 2012, in the Superintendent's Conference Room. Members present were Ruth Hartness, Ronald Kinsley, Margaret Ellis, Ronald E. Gregory, Steve Graham and Claiborne Woods. The meeting was called to order at 8:30 am.

Mr. Woods provided a copy of a letter from Jerry Stainback, Board Attorney, regarding the progress on the acquisition of the proposed land purchase behind L. B. Yancey School. (attachment 1)

There was a brief discussion about granting Renn Farms a one year extension on his contract to maintain the outlying acreage around Clarke Elementary School for agricultural purposes. The committee voted to take the lease extension to the full board as an action item. (attachment 2)

The committee discussed a renovation estimate provided by Hite Associates for the Eaton-Johnson two story building. This estimate will allow the board to evaluate the ability of a prospective buyer to effectively maintain this property in a manner that fits the community. Mrs. Hartness suggested that we have the property appraised for the purpose of putting it on the market for sale. At that time Mr. Gregory shared with us his idea of this building possibly becoming a STEM School for the students at both of our middle schools. His plan would involve us partnering with NC A & T, NCSU and IBM who already has a working relationship with Eaton-Johnson. (attachment 3)

The regular monthly maintenance updates were included as part of the package. Construction project updates on the multipurpose rooms and hopefully the final close out of Clarke Elementary School was briefly discussed for information purposes only. The multipurpose room update prompted a discussion about the need for us to make the commissioners aware of the impact on the students at Carver Elementary School by not having a multipurpose room. The consensus was that we are doing a disservice to the students and community by not providing equal services for all. (attachment 4)

The second action item presented to the committee was the Vance County Schools Facility Plans, Short/Long Range. Mr. Gregory provided a brief overview of the plan. The committee discussed the importance of this information as a tool for the Commissioners' use in planning for the future of the school system. The committee voted to send the proposal to the full Board for approval. (attachment 5)

The next scheduled meeting is February 23rd at 8:30 am in the Superintendent's Conference Room.

Building & Grounds Committee Meeting

Thursday, January 26, 2012

8:30 am

Superintendent's Conference Room

Agenda

- | | | |
|------|--|-----------------|
| I. | Update on L. B. Yancey Property Acquisition | Claiborne Woods |
| II. | Renn Farms Lease at Clarke Elementary School | Claiborne Woods |
| III. | Eaton-Johnson 2 Story Building Renovation Cost | Claiborne Woods |
| IV. | Monthly Updates | Claiborne Woods |
| V. | Construction Projects Update | Claiborne Woods |
| VI. | Vance County Schools Facility Plans,
Short/Long Range | Claiborne Woods |

(Attachments)

STAINBACK, SATTERWHITE, BURNETTE & ZOLLIFFER, PLLC

Attorneys at Law

115 NORTH GARNETT STREET

P.O. BOX 1820

HENDERSON, NORTH CAROLINA 27536

PAUL J. STAINBACK
MICHAEL E. SATTERWHITE
CAROLINE S. BURNETTE
JOHN H. ZOLLIFFER, JR.

TELEPHONE
(252) 438-4136
TELECOPIER
(252) 438-6044

January 17, 2012

Ms. Vicki Gatwood
1315 4th Street NW
Hickory, NC 28601

Ms. Katherine Stanley
5204 Tobaccoville Road
Tobaccoville, NC 27050

RE: Vance County Board of Education – LB Yancey School Property, Vance County, North Carolina

Dear Ms. Gatwood and Ms. Stanley:

I am sending to Ms. Gatwood an original North Carolina Deed which needs to be executed by Ms. Gatwood and her husband, and then forwarded to Ms. Stanley for execution by her and her husband. The Deed conveys property owned by the late Thomas William Robinson (a/k/a Roberson) in Vance County which adjoins LB Yancey Elementary School. It is my understanding that you are selling this property to the Vance County School System for the appraised tax value regarding said property, which is \$5,370.00, and that the Vance County School System is responsible for all costs incurred with regards to legal fees, recording fees, etc. Further, it is my understanding that the ad valorem taxes have been paid through 2011.

Please sign your respective names on the lines above your printed name, and sign your name just as it appears, and exactly it appears. Please make sure you execute this document before a notary public, and the notary properly completes the acknowledgement relating to you by filling in the county where the document is signed, dating it, signing it, stating when his or her commission expires, and affixing his or her signature and seal thereon. If there is any one of these things which is lacking, I cannot get the Deed recorded, and without recordation, the Deed has no value.

As soon as I receive the Deed from you in a properly completed form, I will have the Vance County Board of Education prepare a check made payable to Katherine Roberson Stanley and Vicki Roberson Gatwood, and I will send it on to you. That is what Ms. Gatwood and I talked about earlier today, and that is what we will do in terms of getting you your money for the purchase price. If you have any questions, please feel free to call me.

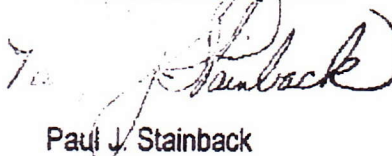
Once Mr. and Mrs. Gatwood have signed the Deed, please forward it to Mr. and Mrs. Stanley, and then please forward the original, executed Deed to me for recordation purposes.

If you have any questions, please feel free to call me. If you have questions of a legal nature and wish to consult with an attorney, please feel free to do so.

With best regards and appreciation for your cooperation, I remain

Very sincerely yours,

STAINBACK, SATTERWHITE
& ZOLLICOFFER, PLLC


Paul J. Stainback

PJS/krb

Enclosure

cc: Ronald Gregory
Gloria White
Claiborne Woods

STATE OF NORTH CAROLINA

COUNTY OF VANCE

LEASE AGREEMENT

THIS AGREEMENT OF LEASE made and entered into this the 13th day of June, 2011, by and between the **VANCE COUNTY BOARD OF EDUCATION**, a body politic organized and existing pursuant to the Constitution and General Statutes of the State of North Carolina, party of the first part, (hereinafter sometimes referred to as "Landlord"), and **JONATHAN RENN**, (hereinafter referred to as "Tenant"), of Vance County, North Carolina, party of the second part;

WITNESSETH:

That subject to the terms and conditions hereinafter set forth, said Landlord does hereby let and lease unto said Tenant, and said Tenant does hereby accept as Tenant of said Landlord, a certain tract or parcel of land lying and being in the Henderson Township, Vance County, North Carolina (as shown on Schedule "A" and made a part hereof) and being known as the "Garrett Road Property", and being the primary tract or parcel of land on which is located Clarke Elementary School.

The terms and conditions of this lease are as follows:

1. The term of this lease shall begin as of the 13th day of June, 2011, and unless sooner terminated as herein provided, shall exist and continue until and including the 31st day of March, 2012.
2. As rental for said premises, Tenant shall pay to Landlord, the sum of One Dollar and no/100 (\$1.00) Dollar per year, payable contemporaneously and simultaneously with the execution of this agreement.
3. Tenant agrees to accept said premises designated as the leased premises shown on Schedule "A" attached hereto in its present condition, and said Tenant agrees during the term of this lease to make such repairs as may be necessary to maintain said

premises in their present condition, ordinary wear and tear excepted, and to cultivate said property for agricultural purposes only, consistent with and in conformity with the laws of the State of North Carolina and the laws of the United States, and at the termination of this agreement the Tenant agrees to surrender said premises to said Landlord in as good condition as the same now are, ordinary wear and tear excepted.

4. The Tenant agrees that he will in no way or manner disturb the learning environment which takes place at the Clarke Elementary School maintained, owned, and operated by the Landlord, and that any and all cultivation of said property shall in no way or manner disturb any other neighbors or property adjoining said premises.

5. That the Tenant shall have the right of ingress and egress across the lands of the Landlord for purposes of cultivating the subject property, and that any and all damages done to the property shall be corrected or repaired, as required to put said property in the same condition said property was in when received by the Tenant for purposes of cultivation.

6. That the party of the second part shall not assign this lease or sublet any part of the demised premises without the written consent of the party of the first part.

7. It is expressly agreed between the parties hereto that this lease shall be for one year only, but it may be subject to renewal upon further negotiations of the parties and the entry into of a new contract of lease to be executed by the parties hereafter, and it is expressly understood, agreed, and consented to that this lease should not automatically extend beyond the termination date hereinabove set forth.

8. The party of the second part agrees to maintain, establish, and keep in full force and effect insurance coverage for purposes of indemnifying and reimbursing the party of the first part on account of any losses that may hereafter be sustained by or to any person who may come upon the premises of the party of the first part for any purpose, and that the party of the second part shall provide the party of the first part with proof of said insurance coverage for purposes of reimbursement and indemnification upon a request of the party of the first part for proof of said coverage.

9. The Tenant covenants and agrees that it will take care of the premises, and upon the termination of this lease the Tenant will surrender the said premises in as good order and condition as they are in at the beginning of this lease, ordinary wear and tear accepted.

10. Either party of this lease may terminate this lease by giving the other party ninety (90) days written notice.

IN TESTIMONY WHEREOF, the said parties have hereunto set their hands and affixed their seals, in duplicate originals, one of which is retained by each of the parties this the day and year first above written.

VANCE COUNTY BOARD OF EDUCATION

BY: Margaret Ellis (SEAL)
MARGARET ELLIS, Chairman, Landlord

ATTEST:

[Signature] (SEAL)

[Signature] (SEAL)
JONATHAN RENN, Tenant

STATE OF NORTH CAROLINA

ACKNOWLEDGEMENT

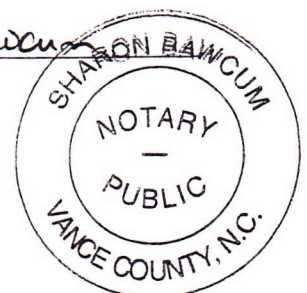
COUNTY OF VANCE

I, a Notary Public of said county and state do hereby certify that **Margaret Ellis, Chairman of the Vance County Board of Education, and attested by Ronald E. Gregory** for and on behalf of Vance County Board of Education, personally appeared before me this day and acknowledged the execution of the foregoing instrument.

WITNESS my hand and notarial seal this 27 day of July, 2011.

Sharon Bawcum
NOTARY PUBLIC

My Commission Expires: 2-22-12



STATE OF NORTH CAROLINA

ACKNOWLEDGEMENT

COUNTY OF VANCE

I, a Notary Public of said county and state do hereby certify that **JONATHAN RENN**, personally appeared before me this day and acknowledged the execution of the foregoing instrument.

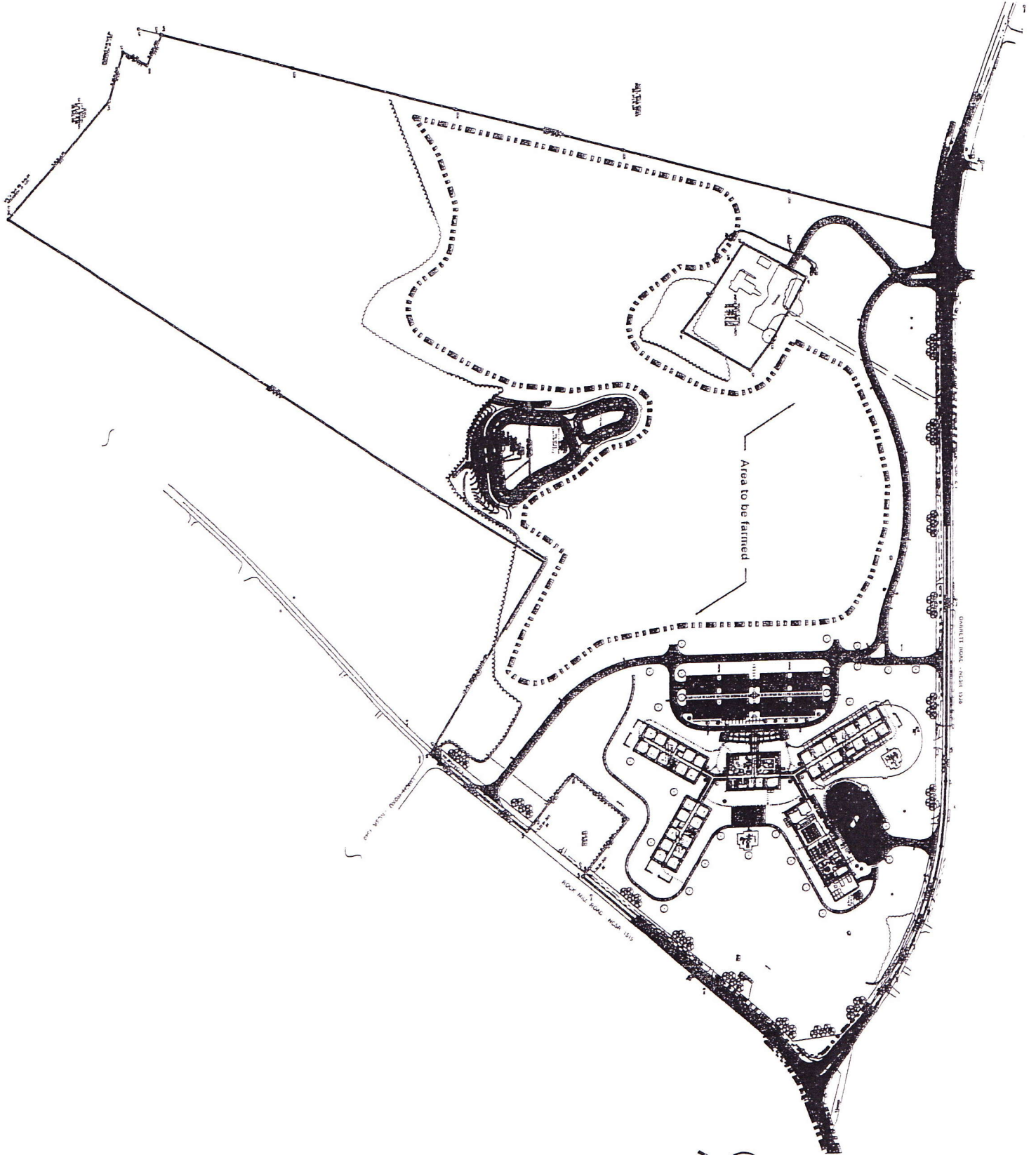
WITNESS my hand and notarial seal this 31 day of July, 2011.

My Commission Expires: 2-22-12

Sharon Bawcum
NOTARY PUBLIC



SCHEDULE "A"



VANCE COUNTY SCHOOLS

Eaton Johnson - Preliminary Cost Projection for Renovation

19-Jan-12

Item	Quantity		Unit Cost	
Removal of asbestos containing tile	39,495	SF	\$1.75	\$69,116
Removal of asbestos containing piping and miscellaneous hazardous materials	39,495	SF	\$1.00	\$39,495
Complete renovation of building interior, exterior, plumbing, HVAC, electrical	39,495	SF	\$90.00	\$3,554,550
Elevator with masonry shaft enclosure	1	LS	\$150,000	\$150,000
SUBTOTAL CONSTRUCTION				\$3,813,161
7% design and construction administration fee				\$266,921
5% contingency fund				\$190,658
TOTAL COST PROJECTION, LESS FURNITURE				\$4,270,741

BUILDING AND GROUNDS REPORT
(January 2012)

1. Aycock
 - A. Painted both Pre-K restrooms.
2. Dabney
 - A. Repaired roof leak in kitchen dry storage.
 - B. Replaced the belt and pulley on the exhaust fan of the roof by the multipurpose room.
3. E. M. Rollins
 - A. Assembled and installed basketball goals for the new multipurpose room.
 - B. Replaced both condenser fan motors on the heat pump in room 9.
 - C. Replaced the pump motor on the ice machine in the kitchen.
4. Eaton-Johnson
 - A. Repaired bleachers in gym.
 - B. Painted rooms 102 & 120 in E suite during Christmas.
 - C. Replaced the actuator on the air handler for room B132.
5. Henderson Middle
 - A. Replaced vandalized windows in 70's building.
 - B. Built cabinets for Media Center.
 - C. Replaced the compressor in the heat pump in room 214 in the 70's building.
 - D. Separated lighting in room 213 from room 213A.
6. L. B. Yancey
 - A. Assembled and installed basketball goals in the new multipurpose room.
 - B. Replaced the indoor blower motor on the heat pump in mobile unit #6.
 - C. Painted the lower half of the cafeteria walls during Christmas.
7. New Hope
 - A. Assembled and installed basketball goals in the new multipurpose room.
8. Northern Vance
 - A. Replaced the ignition control module in the Trane gas pack for room 119.
9. Pinkston Street
 - A. Replaced heating elements and contactor in hot water tank in kitchen.
 - B. Replaced mulch bed timbers in front of school.
10. Southern Vance High
 - A. Repaired sheetrock ceiling in locker room.

11. Western Vance
 - A. Replaced sink torn off wall in boy's bathroom.
 - B. Replaced the electric heater in the girl's restroom.
 - C. Repaired a water pipe leak on the boiler in the main building.
 - D. Installed emergency cut off switch for gym boiler.
12. Zeb Vance
 - A. Installed new VCT tile in rooms 157, 161, 163 and room 170 during Christmas.
 - B. Replaced bad GEMP9600 Napco Security board with a new board.
13. Administrative Service Center
 - A. Trimmed Crape Myrtles.
 - B. Washed and waxed ASC car and van.
14. Distribution Warehouse
 - A. Insulated all three line sets on the condenser units on the large freezer.
15. Facilities Department
 - A. Set up equipment to hydro-test fire extinguishers in house instead of hiring a contractor.
We have also trained and certified our own employees to do this. This testing is now a code requirement and most school systems pay an outside company for this service.
 - B. Completed punch list and payout on New Hope water piping project from this past summer.
 - C. Initiated punch list for the three new multipurpose rooms and are working with the contractor to complete.
 - D. Working with schools on C/O.
 - E. Work orders received through December 31, 2011 - 2,956
Work orders completed through December 31, 2011 - 2,806
Work orders incomplete through December 31, 2011 - 150
Work orders incomplete from prior year - 117

VANCE COUNTY SCHOOLS

Facilities Plans: Short/Long Range

Phase I (Short Range Plans – 0 to 5 years)

Capital Outlay Needs –

- New Hope School, Water Project (summer, 2011) completed
- Northern Vance High, HVAC Project Phase I (summer 2011) completed
- Multipurpose Rooms:
 - L. B. Yancey Elementary – completion, Fall 2011
 - E. M. Rollins Elementary – completion, Fall 2011
 - New Hope Elementary – completion, Fall 2011

Phase II (Short Range Plans – 0 to 5 years)

- Northern Vance High, HVAC Project Phase II (summer 2012)
 - Roof Replacements:
 - *Aycock Elementary School - \$444,562.00
 - *Dabney Elementary School - \$444,562.00
 - *Zeb Vance Elementary School - \$444,562.00
 - Henderson Middle School (gym and auditorium) - \$140,400.00
- ****Replacement of 10 year roofs in the order of most needed.

Phase III (Short Range Plans – 5 to 10 years)

Capital Outlay Needs –

- Aycock Elementary
 - Replacement of carpet with tile - \$ 88,911.00
 - Painting of Building Interior - \$111,964.00
 - Resurfacing of Drive and Parking Area - \$175,000.00
- Carver Elementary
 - Replacement of tile (asbestos abatement) - \$ 53,741.00
 - Painting of Building Interior - Completion date 8-1-2012
 - Resurfacing of Drive and Parking Area - \$ 90,000.00
 - Electrical system upgrade - \$ 71,655.00
 - Tie into county wide water system - \$17,000.00
 - Construct a new multipurpose room - \$860,400.00

- Dabney Elementary
 - Replacement of carpet with tile - \$ 88,911.00
 - Painting of Building Interior - \$111,964.00
 - Resurfacing of Drive and Parking Area - \$175,000.00
 - Replace heating system and digital controls - \$135,000.00

- Eaton Johnson Middle
 - Painting of Building Interior - \$178,916.00
 - Resurfacing of Drive and Parking Area - \$125,000.00

- Henderson Middle
 - Painting of Building Interior - \$194,103.00
 - Locker Replacement in Main Building (1936) - \$117,000.00
 - Gym Renovations/Concessions/Locker Room/Bleachers - \$600,000.00
 - Removal of Bleachers (concrete) and Retaining Wall - \$200,000.00

- New Hope Elementary
 - Resurfacing of Drive and Parking Area - Completed
 - Painting of Building Interior - \$ 51,156.00
 - Upgrade Electrical Services - \$ 90,276.00
 - Tie-in to county-wide water system - \$15,000.00
 - Replace heat pumps and install digital controls (18 years old) - \$150,000.00
 - Replace original outside classroom doors - \$ 30,000.00

- E. O. Young Elementary

Painting of Building Interior - \$ 84,964.00

Replace gym tile (asbestos abatement) with rubberized flooring - \$ 43,700.00

Replace bleachers - \$ 50,000.00

Install metal fascia over exterior plaster - \$ 75,000.00

- Pinkston Street Elementary

Painting of Building Interior - \$ 83,555.00

Upgrade Electrical Services - \$147,450.00

Remove carpet in multipurpose room and install synthetic floor system - \$ 36,000.00

- E. M. Rollins Elementary

New light fixtures - \$ 28,599.00

Complete acoustical ceiling tile installation - \$ 47,414.00

Lower ceiling in cafeteria - Completed

Replace heat pumps and digital controls - \$350,000.00

} These were completed
at the same time.

- Southern Vance High

Replace exterior doors - \$120,000.00

Painting of Building Interior - \$405,916.00

Resurfacing of Drive and Parking Areas - \$100,000.00

Replace 3 chillers and 3 boilers - \$525,000.00

Solar light tubes in cafeteria - \$ 45,000.00

Lower cafeteria ceiling - \$ 11,640.00

} These were completed
at the same time.

- Northern Vance High
 - Painting of Building Interior - \$325,207.00
 - Replace floor tile (asbestos abatement) - \$450,000.00
 - Resurfacing of Drive and Parking Areas - \$300,000.00
 - Window replacement - \$500,000.00
 - Upgrade electrical service - \$450,000.00
 - Ceiling replacement building wide - \$478,245.00
 - Renovate Science Labs - \$390,000.00

- Western Vance Alternative High School
 - Upgrade Electrical Service - \$ 97,413.00
 - Install heat pumps/controls - \$250,000.00
 - Restroom Upgrade - \$ 20,000.00
 - Painting of Building Interior - \$ 55,201.00
 - Window upgrades - \$300,000.00

- L. B. Yancey Elementary
 - Replace carpet with tile
 - Replace tile (asbestos abatement) } \$188,720.00
 - Painting of Building Interior - \$ 71,295.00
 - Window replacement (original building) - \$100,000.00

- Zeb Vance Elementary
 - Replace carpet with tile - \$ 88,911.00
 - Painting of Building Interior - \$111,964.00
 - Resurfacing of Drive and Parking Areas - partially completed - \$ 75,000.00 to complete
 - Replace heating system and digital controls - \$135,000.00

Phase IV (Long Range Plans – 10 to 15 years)

Capital Outlay Needs –

- Aycock Elementary
AC System and Controls - \$400,000.00
Heating has already been replaced.
- Dabney Elementary
Replacement of AC System - \$400,000.00
Heat and controls are in 3 to 5 year plan.
- Eaton Johnson Middle
Construct concrete retaining wall and fencing along Beckford Drive
for student safety - \$ 60,000.00
- Zeb Vance Elementary
Replacement of AC System - \$400,000.00
Heat and controls are in 3 to 5 year plan.
- L. B. Yancey Elementary
Heat and controls are in 3 to 5 year plan.

Roof Replacements:

<u>Carver Elementary</u>	-	\$155,925.00
<u>New Hope Elementary</u>	-	\$216,675.00
<u>L. B. Yancey Elementary</u>	-	\$193,725.00
<u>E. O. Young</u>	-	\$299,700.00
<u>Eaton-Johnson Middle Gym and Cafeteria</u>	-	\$137,700.00
<u>Pinkston Street Elementary</u>	-	\$222,750.00
<u>E. M. Rollins Elementary</u>	-	\$481,275.00
<u>Henderson Middle</u>	-	\$573,750.00
<u>Northern Vance High</u>	-	\$533,925.00
<u>Western Vance High</u>	-	\$110,700.00
<u>Distribution Warehouse</u>	-	<u>\$110,700.00</u>
Total Roofing Cost		\$3,036,825.00

- New Middle School Construction

Based upon growth at the Middle School level. The growth pattern will be monitored over the next five years to determine if a new middle school is needed.

Note: All prices in this package are in 2011 dollars, these figures do not reflect contingency, administrative and design fees which total 14% according to DPI information. The calculations for most of the listed projects are also done with a DPI multiplier that is built into their system. Historically in Vance County we have been able to produce projects below the calculations provided by DPI.

The total dollar value of these projects is \$16,043,102.00.

The Vance County Board of Education reserves the right to request the movement of a project from any category because of an emergency need.

Revised 01-25-12

MINUTES OF THE BOARD CURRICULUM COMMITTEE MEETING Superintendent's Conference Room Thursday, January 26, 2012

Members Present: Emeron Cash, Sr.
Ronald Kinsley
Staff Present: Trixie Brooks
Ronald Gregory
Vivien Windley

Called to order by Emeron Cash, Sr. at 10:10 AM.

❑ REGISTRATION GUIDE/COURSES

Adjustments in mathematics represent most of the changes. State board is unsure if they will change names of math courses to align with Common Core. If they do not do so, LEAs will be left to explain to all stakeholders name changes.

Mr. Cash motioned and seconded by Mr. Kinsley to take plan to the full Board. Motion carried 2-0.

❑ COMMON CORE IMPLEMENTATION / INSTRUCTIONAL SHIFT

Dr. Brooks discussed the key instructional shifts teachers are expected to take required by the Common Core curricula:

- K-5 teachers are expected to have a 50-50 balance between informational and literary reading. 6-12 teachers must put greater attention to a specific category of informational text.
- Students will write to sources so that they are required to use evidence from texts to analyze, write well-defined claims and present clear information.
- Students must be ready to tackle complex texts as demanded in college and careers.
- All math teachers are expected to teach math in such a way that students have foundational conceptual understanding, a high degree of procedural skill and fluency, and the ability to apply mathematics and solve real-world messy problems.
- The selection of text is more important than ever. Texts must contribute to students' knowledge, and be of sufficient complexity and quality.
- Teachers must pose quality questions to students.
- Instruction must cultivate students' interest to read demanding text carefully.

Dr. Brooks showed a 3-minute clip of "talk in mathematics" in order to demonstrate to the committee the type of training teachers are receiving.

❑ CHANGE

Dr. Brooks explained to the Board a number of changes that will take place during the 2012-13 school year. There will be changes in the Accountability Model, Evaluation System and non-tested subjects. These anticipated changes were discussed and personnel of VCS will share with all stakeholders once all is finalized at the state level.

□ **OTHER**

Mr. Gregory shared with the committee the fact that the ROTC program at Northern is a target for closure. He went on to say that we will compose a letter to ask for reconsideration as this program serves students from Northern and Southern. *(Note: Since the Curriculum Committee Meeting, Mr. Gregory has been notified that the ROTC Program will not be closed.)*

Mr. Gregory announced the idea of a STEM school within a school at Eaton-Johnson. This STEM initiative would serve 100 sixth graders for this upcoming school year if funding and qualified teachers are procured. The plan would be to add 100 new sixth graders each year and serve at full capacity of 300 students during the 2014-2015 school year. Personnel of VCS are currently working with North Carolina State University and other agencies to assure an authentic STEM approach. There is much work to be done, but we are up for the challenge.

Meeting adjourned at 11:02 PM by Emeron Cash, Sr.

Course Additions and Deletions

Additions:

Math 1 – required by state and CCSS
Math 2 – aligned to the CCSS
Math 3 – aligned to the CCSS

} to be called Integrated Math I-3

AP Statistics – suggested by math department at NVHS

American History I: The Founding Principles

American History II

Elective section of Math 1 to be offered this year only. It closes the gap between Algebra I's SCOS and the Math 1 standards from CCSS.

Name Changes:

Algebra I

Geometry

Algebra II

Deletions:

Technical Mathematics I – required by state

Technical Mathematics II – required by state

Introductory Mathematics

Digital Communications

Phase-In of the Common Core State Standards for High School Mathematics

Typical Student Sequences

Current Grade Level 2011-12	School Year and EOC Status			
	2012-13	2013-14	2014-15	2015-16
7 th Grade	8 th Grade	9 th Grade	10 th Grade	11 th Grade
		Common Core Math I Math I EOC	Common Core Math II PLAN	Common Core Math III ACT/SBAC
8 th Grade	9 th Grade	10 th Grade	11 th Grade	12 th Grade
	Common Core Math I Math I EOC	Common Core Math II PLAN	Common Core Math III ACT/SBAC	4 th Math Course
8 th Grade (took Algebra I in 8 th Grade)	Geometry (supplement Geometry & Statistics concepts not covered in Algebra I)	Algebra II (supplement with CCSS concepts not covered previously) PLAN	4 th Math Course ACT/SBAC	
9 th Grade	10 th Grade	11 th Grade	12 th Grade	
	Geometry (supplement Geometry & Statistics concepts not covered in Algebra I) PLAN	Algebra II (supplement with CCSS concepts not covered previously) ACT	4 th Math Course	
10 th Grade	11 th Grade	12 th Grade		
	Algebra II ACT	4 th Math Course		
11 th Grade	12 th Grade			
	4 th Math Course			

NOTE: All 10th grade students take PLAN and all 11th grade students take the ACT. When a student takes these tests depends on grade level, not the course in which the student is enrolled.

Key Instructional Shifts of the Common Core State Standards

English Language Arts/Literacy

1. Building knowledge through content-rich nonfiction and informational texts	The standards address reading and writing across-the-curriculum that complement the content the standards in history/social studies, science, and technical subjects, thus offering new grounding in informational text and placing a premium on students building knowledge from that reading. In K-5, fulfilling the standards requires a 50-50 balance between informational and literary reading. The K-5 standards also strongly recommend that students build coherent general knowledge both within each year and across years. In 6-12, ELA classes place much greater attention to a specific category of informational text—literary nonfiction—than has been traditional. Part of the motivation behind the interdisciplinary approach to literacy in the standards is the established need that most required reading in college and workforce training programs is informational in structure and challenging in content.
2. Reading and writing grounded in evidence from text	Shifting away from today's emphasis on narrative writing (in response to de-contextualized prompts), the standards place a premium on students writing to sources, i.e., using evidence from texts to present careful analyses, well-defended claims, and clear information. Rather than asking students questions they can answer from their prior knowledge or experience, the standards expect students to answer questions that depend on their having actually read the text. Likewise, the reading standards focus on students' ability to read closely and grasp information, arguments, ideas and details based on text evidence. Students should be able to answer a range of <i>text-dependent</i> questions, questions in which the answers require no information from outside the text, but instead require inferences based on careful attention to the text.
3. Regular practice with complex text and its academic vocabulary	Rather than focusing solely on the skills of reading and writing, the standards highlight the growing complexity of the texts students must read to be ready for the demands of college and careers. The standards build a staircase of text complexity so that all students are ready for the demands of college- and career-level reading no later than the end of high school. Closely related to text complexity—and inextricably connected to reading comprehension—is a focus on academic vocabulary: words that appear in a variety of content areas (such as <i>ignite</i> and <i>commit</i>).

Mathematics

1. Focus strongly where the Standards focus	Rather than racing to cover everything in today's mile-wide, inch-deep curriculum, teachers use the power of the eraser and significantly narrow and deepen the way time and energy is spent in the math classroom. They focus deeply on only those concepts that are emphasized in the standards so that students can gain strong foundational conceptual understanding, a high degree of procedural skill and fluency, and the ability to apply the math they know to solve problems inside and outside the math classroom.
2. Coherence: think across grades, and link to major topics within grades	Thinking across grades: Instead of treating math in each grade as a series of disconnected topics, principals and teachers carefully connect the learning within and across grades so that, for example, fractions or multiplication develop across grade levels and students can build new understanding onto foundations built in previous years. Teachers can begin to count on deep conceptual understanding of core content and build on it. Each standard is not a new event, but an extension of previous learning. Linking to major topics: Instead of allowing less important topics to detract from the focus of the grade, these topics are taught in relation to the grade level focus. For example, data displays are not an end in themselves but are always presented along with grade-level word problems.
3. Rigor: require conceptual understanding, procedural skill and fluency, and application with intensity.	Conceptual understanding: Teachers teach more than "how to get the answer" and support students' ability to access concepts from a number of perspectives so that students are able to see math as more than a set of mnemonics or discrete procedures. Students demonstrate deep conceptual understanding of core math concepts by solving short conceptual problems, applying math in new situations, and speaking about their understanding. Procedural skill and fluency. Students are expected to have speed and accuracy in calculation. Teachers structure class time and/or homework time for students to practice core functions such as multiplication facts so that students are able to understand and manipulate more complex concepts. Application: Students are expected to use math and choose the appropriate concept for application even when they are not prompted to do so. Teachers provide opportunities at all grade levels for students to apply math concepts in "real world" situations. Teachers in content areas outside of math, particularly science, ensure that students are using math – at all grade levels – to make meaning of and access content.

Literacy: Three key steps to aligning teacher effectiveness and common core implementation

1. Ensure teachers/instructional leaders get the message that the key shifts for instruction required by the Standards align with the demands of current and future assessments.
2. Ensure alignment of the materials teachers use with the Common Core Standards by tying all purchasing of materials at state and district level with publishers' criteria in literacy.
3. Align the measures used to assess teachers much more closely with the Common Core:
 - A. Make the academic core of teacher observational tools in literacy focus on specific measurable practices that cultivate the Core. Then, align teacher supports to focus on these precise areas. Teachers would find immediate focused support around the areas being measured.

Here is an example for 3-12 literacy. It does not cover all literacy instruction, but a core of it. This could work for 3-12 ELA as well as for a literacy component in history/science.

- i. **Quality of Text(s):** Is there a text or texts under discussion – and is the text or texts of sufficient complexity and quality, where quality of text selection includes different considerations in different disciplines, such as the coherent contribution to knowledge? Where appropriate, over the year, is there an appropriate balance of informational and literary text?
- ii. **Quality of Questions:** Are the questions a) mostly text dependent (e.g., 80%) b) coherent c) high quality (not just explicit restatement but valid inferences) d) attentive to key vocabulary/syntax? Do sequences of text dependent questions elicit sustained attention to the specifics and ideas of a text or texts? Do scaffolds enable readers to encounter the complexity of the text and achieve independence or replace the need for careful reading by offering summaries or alternatives to reading the text?
- iii. **Integration of evidence into speaking and writing:** Do student speaking and writing show students drawing evidence from text effectively?
- iv. **Breadth and depth of student work and engagement:** Are all students actively participating through writing/speaking, including a diverse range of students participating. Does instruction cultivate student interest in reading demanding text carefully?
- v. **Quality of feedback and growth:** Do students receive timely, effective feedback and does their work show progress?

One nice idea is that this rubric defines student engagement as drawing evidence effectively from text, rather than a more general interest level of participation.

- B. Align school review techniques and student surveys to align with the core.

Where possible, the school review process should, using the same questions, widen the lens to the # of classrooms for which evidence-based literacy instruction is happening. Crucially, the school review could also touch on the curriculum teachers have at their disposal – that is, for example, the balance of informational/literary text over the course of the year. Student surveys are an interesting possibility. Questions for students could include – how often students write drawing evidence from text. How much of class time is spent analyzing texts?

COMMUNITY RELATIONS

VANCE COUNTY BOARD OF EDUCATION COMMUNITY AND BUSINESS RELATIONS COMMITTEE

Minutes

Tuesday, January 17, 2012

The Community and Business Relations Committee met at 5:30 p.m. on Tuesday, January 17, 2012, at the Administrative Services Center. Those present were Dorothy Williams, chairperson of the committee and a Board of Education member; Margaret Ellis, a member of the Board of Education; Darlynn Oxendine, vice chairperson and a member of the Board of Education; and Terri Hedrick, public information officer.

Elementary After School Program Update:

Terri Hedrick reported that Superintendent Ronald E. Gregory had decided the after school program at E.O. Young Jr. Elementary School should be closed at the end of the first semester due to low student enrollment. The four students enrolled in the program will be offered after school services at the site at E.M. Rollins Elementary School. Mrs. Hedrick said arrangements have been made for the students to be transported by an E.O. Young bus to E.M. Rollins each afternoon following school dismissal. Their parents will then be responsible for picking up their children each weekday by 6 p.m. from E.M. Rollins Elementary School.

Updates on PTAs and PTOs:

Mrs. Hedrick let committee members know that Early College High School will continue to have a PTA to promote parent involvement at the school. Early College joins Aycock and Zeb Vance elementary schools in maintaining PTAs. Several other schools still must decide if they will continue to operate as a PTA or change to a PTO for the upcoming school year. Committee members will continue to be updated on this matter.

Information Items:

Information items shared with committee members included an update on plans for Digital Media II students at Southern Vance High School to begin at the start of the second semester to produce broadcasts of programs and services in local schools. The broadcasts will be linked to the school system's website and shown on YouTube. The instructor for the class is Elaine Webb. Mrs. Hedrick will work closely with Mrs. Webb and her students to provide ideas on what to feature in the broadcasts. The students will use a Vance County Schools' activity bus on a weekly basis to travel from school to school to do videotaping and interviews for the broadcasts. Mrs. Webb will drive the bus.

Mrs. Hedrick also reported that the school system will participate in a mock accident involving the collision of a school bus and a tractor trailer rig on Saturday, February 4. The exercise will take place at the intersection of Chestnut and Orange streets in Henderson. It will include a mock chemical spill and have adults pose as the 25 "victims" on the bus. The Vance County 911 Center secured a state grant for the exercise that will also involve all local law enforcement, fire and emergency services personnel as well as officials from state agencies.

There being no further business, the meeting was adjourned at 6:20 p.m.

The next meeting of the Community and Business Relations Committee will be determined at a later date.