



AGENDA

**Henderson City Council Regular Short Meeting
Monday, 25 June 2012, 6:00 p.m.**

**R. G. (Chick) Young, Jr. Council Chambers, Municipal Building
134 Rose Avenue
Henderson, North Carolina**

Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Jr.
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoc
Councilmember D. Michael Rainey
Council Member Elect Vernon L. Brown

Councilmember Brenda G. Peace—Jenkins
Councilmember Garry D. Daeke
Councilmember Lonnie Davis, Jr.
Councilmember George M. Daye

City Officials

A. Ray Griffin, Jr., City Manager
John H. Zollicoffer, Jr., City Attorney
Esther J. McCrackin, City Clerk

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION AND PLEDGE OF ALLEGIANCE**
- IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 11 June 2012 Regular Meeting [*See Notebook Tab 1*]
- b) 14 June 2012 Recessed Regular Meeting

VII. PRESENTATIONS AND RECOGNITIONS

VIII. PUBLIC HEARING

- a) Consideration of Approval of Ordinance 12-08, An Ordinance Eliminating Distance Restrictions on Electronic Gaming Operations Within Shopping Centers. (CAF 12-66) [*See Notebook Tab 2*]
 - Public Hearing
 - Ordinance 12-08

IX. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident, and identify the Agenda Item about which you wish to speak on the sign up sheet. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.³

X. NEW BUSINESS

- a) Consideration of Approval of Resolution 12-40, Authorizing the Acceptance of Julia Avenue Phase II CDBG Project – City of Henderson Engineering Agreement and an Agreement with Appian Consulting Engineers for the Development of a Public Facilities Manual and Ordinance 12-41, FY Budget Amendment #55, Establishing the Julia Avenue Phase II Project Budget. (CAF 12-57) [*See Notebook Tab 3*]
 - Resolution 12-40
 - Ordinance 12-41
- b) Consideration of Approval of Ordinance 12-42, FY12 Budget Amendment #53, Annual Year Ending Reconciliation Ordinance. (CAF 12-75) [*See Notebook Tab 4*]
 - Ordinance 12-42
- c) Consideration of Approval of Resolution 12-A-30, Ratifying and Approving the Mayor's Signature on the North Carolina Rural Economic Development Center Contract 2011-050-40101-102, Amendment No. 3 Re: KLRWS Master Plan Update and Sewer System Hydraulic Capacity Study Downstream of Sandy Creek P/S Discharge Point. (CAF 12-A-51) [*See Notebook Tab 5*]
 - Resolution 12-A-30

- d) Consideration of Approval of Resolution 12-53, Authorizing the Application for a FEMA Grant by the Henderson Fire Department in the Amount of \$709,000. (CAF 12-80) [See Notebook Tab 6]
- Resolution 12-53
- e) Consideration of Approval of Resolution 12-54, Appointments to the E-911 Committee, Board of Adjustment, Appearance Commission, Recreation and Parks Commission, Redevelopment Committee, Library and Human Relations Commission. (CAF 12-81) [See Notebook 7]
- Resolution 12-54
- f) Consideration of Approval of Resolution 12-47, Authorizing Bid Award for the Sanitary Sewer Replacement Project to H.G. Reynolds Company, Inc., in the Amount of \$887,228.50; Ordinance 12-43, FY 12 Budget Amendment #52, Authorizing Additional Funds to the Sanitary Sewer Replacement Project; and Resolution 12-51, Approving Assignment of Current Contract with O'Brien & Gere for Engineering Services for Various Projects, Including the Sanitary Sewer Replacement Project, to Municipal Engineering Co., P.A. (CAF 12-74) [See Notebook Tab 8] [NOTE: Attachment A to Resolution 12-51 will be distributed during the meeting]
- Resolution 12-47
 - Ordinance 12-43
 - Resolution 12-51
- g) Consideration of Approval of Tax Releases and Refunds from Vance County for the Months of July 2011 Through May 2012. [See Notebook Tab 9]

XI. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

Citizens may only speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.³

³ **Citizen Comment Guidelines**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;

XII. REPORTS

- a)** Mayor/Mayor Pro-Tem
- b)** City Manager
- c)** City Attorney
- d)** City Clerk
 - i. Calendar Notes and Schedule Update [*See Notebook Tab 10*]
 - ii. Proclamations/Recognitions
 - Responsible Fatherhood Awareness Month

XIV. CLOSED SESSION

- a)** Pursuant to G.S.§143-318.11 (a)(3) for two (2) Attorney-Client Privilege Matters
- b)** Pursuant to G.S.§143-318.11 (a)(6) for one (1) Personnel Matter

ADJOURNMENT

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- 4)** Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
 - 5)** Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
 - 6)** Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
 - 7)** Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

City Council Minutes--DRAFT
Regular Meeting
11 June 2012

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, D. Michael Rainey, Brenda G. Peace—Jenkins, Garry D. Daeke, George M. Daye and Council Member Elect Vernon Brown.

ABSENT

Lonnie Davis, Jr. and Michael C. Inscoe

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther J. McCrackin, Assistant City Manager Frank Frazier, Finance Director Katherine C. Brafford, Planning Director Erris Dunston, Kerr Lake Regional Water Manager Christy Lipscomb, Police Chief Keith Sidwell and Assistant Finance Director Kimberley Watkins.

CALL TO ORDER

The 11 June 2012 Regular Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 6:03 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Rainey led those in attendance in prayer and the Pledge of Allegiance.

ADJUSTMENTS TO/APPROVAL OF AGENDA

Mayor O'Geary asked if there were any adjustments to the Agenda. No adjustments were made to the Agenda. Mayor O'Geary then asked for the pleasure of Council. Council Member Peace-Jenkins moved to accept the Agenda as presented. Motion seconded by Council Member Rainey and unanimously approved.

APPROVAL OF MINUTES

Mayor O'Geary asked for any corrections to and/or approval of the minutes. City Clerk McCrackin asked that a paragraph be added to the 29 May 2012 Special Called Meeting & Budget Work Session # 3 Minutes. The paragraph was read and added to page 6 of 8 as the second full paragraph. With that addition, Council Member Peace-Jenkins moved to accept the minutes for 14 May 2012 Regular Meeting; 17 May Budget Work Session #1; 22 May 2012 Budget Work Session #2 as presented; and the adjusted 29 May 2012 Special Called Meeting and Budget Work Session #3 minutes. Motion seconded by Council Member Daye and unanimously approved.

PRESENTATIONS/RECOGNITIONS

Mayor O'Geary welcomed Henderson Boy Scout Troop #691. The Mayor asked them to come forward and introduce themselves. Troop Leader Charles Shelton stated the Troop meets at First United Methodist Church and introduced the four scouts in attendance. All of the scouts are currently working on their Citizenship and Community Merit Badge. Mayor O'Geary encouraged them to work hard to earn their Eagle Scout status.

City Manager Griffin then asked Finance Director Kathy Brafford to introduce the new Assistant Finance Director. Ms. Brafford said she is pleased to introduce Kimberley Watkins as the new Assistant Finance Director. Ms. Watkins grew up in Henderson, graduated from North Carolina State University and comes to the City with 11 years of experience working with the State Auditor's office.

PUBLIC HEARING

Adoption of 1) FY 13 Budget; 2) Amending Water, Sewer and Regional Water Rates; 3) Amending Sanitation Fees; and 4) FY 13 Fee Schedule. (Reference: CAF 12-A-62; Ordinance 12-12)

City Manager Griffin summarized Council's changes to the suggested budget with the following:

1. Council eliminated the recommended two cents property tax increase by reducing \$164,000 in expenditures from the General Fund;
2. Council reduced the recommended \$200,000 Fund Balance appropriation by \$41,000;
3. Council increased the Sanitation Fee by \$0.50 per month to cover the contract increase with Waste Industries;
4. Council reduced the suggested Regional Water Rate increase by 1% - from 5% to 4%;
5. Council reduced the suggested Water Rate increase by 3% - from 7% to 4%; and
6. Council accepted the 9% Sewer Rate increase with 7% being allocated for rate stabilization for the \$16M renovation project scheduled to begin in 2013.

Council Member Rainey asked for clarification on how many buildings could be demolished if Council approved another \$0.50 increase to the Sanitation fee, totaling approximately \$30,000 additional dollars. City Manager Griffin said depending on the structure the cost is about \$4,000 to \$6,000 per structure to demolish. He said Code Compliance Director Corey Williams recently forwarded prebidding costs which totaled \$54,000 for twelve demolitions.

With no further discussion, Mayor O'Geary opened the Public Hearing by asking if anyone was present who wished to speak in favor of the FY 13 Budget.

Mr. Cliff Rogers, 4783 Raleigh Road, Kittrell. Mr. Rogers represented the Property Owners Group. He said the group favored the \$0.50 increase in the Sanitation Fee to help demolish structures. Mr. Rogers said they would favor demolition of as many structures as possible, even if that meant skipping structures that had been on the demolition list longer, in favor of newer, less costly structures.

No one else came forward, so Mayor O'Geary then asked if anyone was present who wished to speak in opposition to the FY 13 Budget.

Mr. Jason Stewardson, 128 S. Chestnut Street. Mr. Stewardson represented the Henderson-Vance Downtown Development Commission (DDC) and came before Council with two (2) requests. First he requested funding for the full-time position necessary for the City to retain the State Main Street Program. He said without this position, there would be no downtown special events and no one to help fill downtown storefronts. Second, he requested Council to consider the DDC's \$50,000 request for the REEF project. Mr. Stewardson said if the Main Street program is lost, there is a good possibility the REEF funds would be lost. He said the \$50,000 would be used to help get this project off the ground.

Council Member Kearney asked how the \$50,000 would be used and when. Mr. Stewardson said it would probably be used for infrastructure and/or project managers.

Council Member Rainey asked how much more funding is needed before development begins. Mr. Stewardson responded they have \$1M in place to rehabilitate the building and they are currently finishing the outside.

Council Member Peace-Jenkins said she understood the Collegiate School is prepared to move into the building but without funding they would be forced to go elsewhere. Mr. Stewardson said he could not comment to that directly.

Council Member Rainey said an earlier discussion had considered the possibility of the DDC director being a contracted position with the City providing funds. Mr. Stewardson felt the DDC director should be a City employee and went on to say there may be administrative grants available to ease the salary burden.

Mr. Eric Sanchez, 406 Eagle Court. Mr. Sanchez is co-founder of Henderson Collegiate Charter School. He stated it currently has 200 students, mainly from the Flint Hill area, and they are hopeful to have 300 students in the near future. The school is in its last year of a contract with the County and he stressed the urgent need for the school to relocate in proximity to the neighborhood in which it is currently located and encouraged Council to support this project.

Council Member Peace-Jenkins represents the Flint Hill area and stated the progress students have made at Henderson Collegiate is “awesome.” She said citizens in her Ward often felt slighted and that this would help “turn the light on” in that section of the City.

Council Member Daeke asked when the school’s lease expires and if the work on the building would be finished in time.

Mr. Stewardson said they are working closely with the school and should be able to meet the necessary timeline.

Council Member Kearney said he understood tenants had an option to own space and saw the school as the anchor for the project.

Mr. Dennis Tharrington, 430 S. Woodland Road. Mr. Tharrington said he understood Council’s dilemma and the pressure of making tough decisions. He stated the City lost a lot in a short timeframe with the closing of the mills – thus job loss along with sales tax loss. He encouraged Council to recruit business with better paying positions and said they have to consider investing in the community. Mr. Tharrington felt spending a little now would bring bigger paybacks in the future.

No other citizen came forward so Mayor O’Geary then closed the Public Hearing. He thanked everyone for their input and asked for Council’s pleasure.

Council Member Kearney moved *Ordinance 12-12, FY 13 Budget* be delayed for further discussion. Motion seconded by Council Member Daye and APPROVED by the following vote: YES: Kearney, Coffey, Rainey, Peace-Jenkins, Daeke, and Daye. NO: None. ABSTAIN: None. ABSENT: Davis and Inscoc.

It was the consensus of Council to recess this meeting until Thursday, 14 June, 2012 at 6:00 p.m. The FY13 Budget adoption process will be continued at the reconvened Thursday night meeting, for Budget Work Session #4.

Providing for the Zoning of Wind Turbines and Providing for the Zoning of Solar Farms.
(Reference: CAF 12-A-09; Ordinance 12-A-06 and Ordinance 12-B-06)

City Manager Griffin asked Planning Director Erris Dunston to update Council on these issues. Ms. Dunston stated these two issues were first brought before Council on 26 March 2012 as one Ordinance, on recommendation of the Planning Board. At that time Council felt they should be

two separate issues with new zoning guidelines developed for each issue. The Wind Turbines and the Solar Panels are now separate sections in the zoning code. The Wind Turbine code regulates setbacks, noise control, screening, fencing and lighting. Ms. Dunston said due to the geographic area, Wind Turbines would probably not be as popular as Solar Farms. Solar Farms typically are on large tracts of property and feed energy into larger grid systems. She said the codes were developed after researching restrictions from other towns and counties and further discussion by the Planning Board.

Council Member Kearney asked what would/could be done with extra power. Council Member Peace-Jenkins complimented the Board on their forethought. City Manager Griffin said there are Federal policies requiring power companies to purchase extra power.

Council Member Rainey said he understood solar panels to be used to offset operational costs where Solar Farms were usually established as businesses selling energy. Mr. Rainey asked if these are taxable. City Attorney Zollicoffer said they would need a business license and City Manager Griffin asked if a State Franchise tax would be required. There was no response.

Mr. Stuart Litvin, Economic Development Director asked to address Council and said Semprius recently received approval by the Henderson Vance Industrial Park Board to install solar panels, with restrictions. He went on to say solar farms are usually made up of 3' pods that rotate to face the sun.

Mayor O'Geary then opened the Public Hearing by asking if anyone was present who wished to speak in favor of the Wind Turbines or Solar Farms. No one came forward so Mayor O'Geary then asked if anyone was present who wished to speak in opposition to the either the Wind Turbines or Solar Farms. No one came forward so Mayor O'Geary closed the Public Hearing.

Mayor O'Geary then asked for the pleasure of Council.

Council Member Coffey moved the approval of Ordinance 12-A-06, *Providing for the Zoning of Wind Turbines* and Ordinance 12-B-06, *Providing for the Zoning of Solar Farms*. Motion seconded by Council Member Peace-Jenkins and APPROVED by the following vote: YES: Coffey, Rainey, Peace-Jenkins, Daeke, Daye and Kearney. NO: None. ABSTAIN: None. ABSENT: Davis and Inscoe. (See Ordinance Book 8, p.363-A and 363-B)

PUBLIC COMMENT PERIOD ON AGENDA ITEMS

The City Clerk advised the Mayor and Council Members that no citizen wished to speak to Council on agenda matters.

NEW BUSINESS

FY11-12 Budget Amendment #51, Creating Fund 73: Economic Development Capital Reserve Fund and Resolution 12-46, An Authorizing Resolution by the Henderson City Council in Support of a NC Building Restoration and Reuse Grant Program for Economic Development Prospect 10-C. (Reference: CAF 12-46; Ordinance 12-26)

City Manager Griffin said this is a housekeeping item regarding a grant for the now defunct start-up business, PRI. This grant was obtained in conjunction with the County and the County has reimbursed the City for its initial investment of \$13,392.86. The City Manager recommended these funds be used to pay for three other commitments as follows: \$5,000 for Optimum Lighting's expansion and relocation to the old Purolator building on US 1 Bypass (Resolution 12-46) and \$1,000 each for the Thermo King (Resolution 12-08) and Application Store (Resolution 12-16) projects. Optimum Lighting has met its obligation for job creation so that \$5,000 mentioned above will go used to pay the Rural Center Local Match portion of the grant. It is suggested the remaining \$6,600 go into an unspecified reserve fund.

Council Member Daeke asked if the unspecified dollars could be used for the REEF Project. City Manager Griffin said the dollars could be used as Council directed.

With no further discussion, Mayor O'Geary asked for the pleasure of Council.

Council Member Rainey moved the approval of Ordinance 12-26, *FY11-12 Budget Amendment #51, Creating Fund 73: Economic Development Capital Reserve Fund and Resolution 12-46, An Authorizing Resolution by the Henderson City Council in Support of a NC Building Restoration and Reuse Grant Program for Economic Development Prospect 10-C.* Motion seconded by Council Member Daye and APPROVED by the following vote: YES: Rainey, Peace-Jenkins, Daeke, Daye, Kearney and Coffey. NO: None. ABSTAIN: None. ABSENT: Davis and Inscoe. (See Ordinance Book 8, p.401; Resolution Book 2, p. 341)

FY 12 Budget Amendment #48 to Provide Funds to Restock Parts for the Kerr Lake Regional Water Facility. (Reference: CAF: 12-69; Ordinance 12-38)

City Manager Griffin reminded Council of the two recent major Regional Water line breaks and said if approved, this Ordinance would allow for replacing the parts used to repair the lines.

There was no discussion and Mayor O'Geary asked for the pleasure of Council.

Council Member Peace-Jenkins moved the approval of Ordinance 12-38, *FY 12 Budget Amendment #48 to Provide Funds to Restock Parts for the Kerr Lake Regional Water Facility.* Motion seconded by Council Member Kearney and APPROVED by the following vote: YES: Peace-Jenkins, Daeke, Daye, Kearney, Coffey and Rainey. NO: None. ABSTAIN: None. ABSENT: Davis and Inscoe. (See Ordinance Book 8, p. 427)

Approval of Official Results for Municipal Election Held 8 May 2012 and Action to Receive by Council and File with the City Clerk. (Reference: CAF 12-64; Resolution 12-43)

City Manager Griffin explained this is a housekeeping item which occurs following elections. The abstract of votes for the City of Henderson's Municipal Election has been received by the City Clerk and if acceptable, Council needs to approve accepting these election results. Approval this year allows for the seating of the new Council Member during the 9 July 2012 Regular Council Meeting.

There was no discussion. Mayor O'Geary asked for Council's pleasure.

Council Member Daeke moved the approval of Resolution 12-43, *Approval of Official Results for Municipal Election Held 8 May 2012 and Action to Receive by Council and File with the City Clerk*. Motion seconded by Council Member Coffey and APPROVED by the following vote: YES: Daeke, Daye, Kearney, Coffey, Rainey and Peace-Jenkins. NO: None. ABSTAIN: None. ABSENT: Davis and Inscoc. (See Resolution Book 2, p. 335)

Authorizing Submission of the FY12 BJA Bulletproof Vest Grant Application for the Police Department. (Reference: CAF 12-67; Resolution 12-14)

City Manager Griffin asked Police Chief Sidwell to present this item. Chief Sidwell said this is a grant that the department applies for yearly. If awarded, the \$4,198.50 being requested will provide 50% of the cost for purchasing body armor and body armor carriers for four (4) officers.

There was no discussion so Mayor O'Geary asked for the pleasure of Council.

Council Member Rainey moved the approval of Resolution 12-14, *Authorizing Submission of the FY12 BJA Bulletproof Vest Grant Application for the Police Department*. Motion seconded by Council Member Coffey and APPROVED by the following vote: YES: Daye, Kearney, Coffey, Rainey, Peace-Jenkins and Daeke. NO: None. ABSTAIN: None. ABSENT: Davis and Inscoc. (See Resolution Book 2, p. 277)

A Resolution Ratifying and Approving an Application to the US Department of Justice for a BJA-2012 Grant for Henderson Community Revitalization Initiative (CRI) Enhancement Grant. (Reference: CAF 12-67; Resolution 12-36)

Chief Sidwell stated he was proud to partner with Property Manager's Group and others in the community to apply for this grant. This is a three (3) year grant encompassing technological needs through proactive Community Policing, Geographic Policing as well as overtime allocation for data gathering, pro-active patrols and the removal of blighted properties. The grant submission is based on successful strategies utilized by the Massachusetts State Police and the "C3" Community revitalization program implemented by the Springfield, MA Police Department. The City Manager authorized the Police Chief to submit the application prior to Council's review and this ratification does not bind Council to accept the grant. The grant does not require a local match and notification of acceptance should be received sometime this Fall.

Council Members Daeke and Kearney commended the Chief and Council Member Kearney asked how the grant would correlate between Code Enforcement and the Police. Chief Sidwell responded the application stressed city-wide needs so specific, designated areas could be pinpointed.

There was no further discussion. Mayor O'Geary asked for Council's pleasure.

Council Member Daeke moved the approval of Resolution 12-36, *Ratifying and Approving an Application to the US Department of Justice for a BJA-2012 Grant for Henderson Community Revitalization Initiative (CRI) Enhancement Grant*. Motion seconded by Council Member Daye and APPROVED by the following vote: YES: Daye, Kearney, Coffey, Rainey, Peace-Jenkins, and Daeke. NO: None. ABSTAIN: None. ABSENT: Davis and Inscoe. (See Resolution Book 2, p. 321)

CONSENT AGENDA

The City Clerk read the Consent Agenda, summarized as follows:

- a) **FY 12 Budget Management #47 to Close Out the 2010 Weed & Seed Grant 2010-WS-QX-0108.** Close-out documents have been submitted and accepted/approved by the Grants Program Manager with the US Department of Justice and the Weed & Seed Grant is officially closed with this Ordinance. (Reference: CAF 12-16; Ordinance 12-13) (See Ordinance Book 8, p 377)
- b) **Authorizing FY 12 Budget Amendment #49, to Budget a Reimbursement from Vance County for the City's Participation in a Disaster Preparedness Training Exercise Sponsored by FEMA.** This budget amendment allocates funds to the three departments that participated in the Disaster Preparedness Exercise on Saturday, 4 February 2012. (Reference: CAF 12-70, Ordinance 12-39) (See Ordinance Book 8, p 429)
- c) **Authorizing the Closeout of the 2007 HOPE VI Grant Number NC19URD27536M07 and Ordinance 12-30, FY 12 Budget Amendment #40 to Close Out the Revenue and Expense Accounts for this Grant.** This budget Amendment effectively closes out the budget for this Grant. (Reference: CAF 12-11; Resolution 12-27, p303; Ordinance 12-30, p 411)
- d) **Tax Releases and Refunds from Vance County for the Months of July 2011 through January 2012.** (Clerk's Note: This item was removed from the Consent Agenda – see below.)
- e) **Issuing Sewer Credit for Outside Watering of Lawns, Plants and Vegetation from June 1, 2012 through October 31, 2012.** This credit has been offered for the past

several years in an effort to reduce costs to customers for such watering. (*Reference: CAF 12-65; Resolution 12-45*) (*See Resolution Book 2, p 339*)

- f) FY 12 Budget Amendment #50, Amending the 2010 BJA JAG Grant Funding Providing the Necessary Funds to Cover the Expense of Four Mobile Data Terminal Computers and Docking Stations.** Due to the purchase of a surveillance camera system in 2011 which cost slightly more than anticipated, there is a shortage of \$863.76 for purchasing four (4) Mobile Data Terminal (MDT) computers for patrol vehicles. (*Reference: CAF 12-71; Ordinance 12-40*) (*See Ordinance Book 8, p 431*)

Mayor O'Geary asked if anyone wished to remove an item from the Consent Agenda. Mayor O'Geary asked for a motion to approve the consent Agenda as presented.

Council Member Kearney moved the approval of Consent Agenda items a, b, c, e, and f. Motion seconded by Council Member Coffey and APPROVED by the following vote: YES: Coffey, Rainey, Peace-Jenkins, Daeke, and Daye. NO: None. ABSTAIN: None. ABSENT: Davis and Inscoe.

Tax Releases and Refunds from Vance County for the Months of July 2011 through January 2012.

Council Member Daeke questioned the multiple listing for the same business/individual. City Manager Griffin requested Finance Director Kathy Brafford to research this with the County and to report back at the 25 June 2012 meeting. (*Reference: CAF 12-68*)

PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

City Clerk McCrackin advised one citizen wished to address City Council.

Ms. Sharon Jones, 1129 Hall Street. Ms. Jones's main concern was poor street drainage. She said Hall and Denver streets seem to be forgotten because they have vacant lots that need to be cleared, rubbish, etc. She stated she has spoken to both Code Compliance and Engineering with the promise in January that these concerns would be given top priority yet nothing has happened. She asked for direction on where/what to do next.

Mayor O'Geary asked City Manager Griffin to follow up with Ms. Jones. Mr. Griffin said he would look into this matter and be back in touch with Ms. Jones.

REPORTS

- a) Mayor/Mayor Pro-Tem – Chairman Pro-Tem Rainey shared he participated in the Crime Stoppers golf tournament recently. He said the tournament was well received with good support and that it was well done.

b) City Manager - City Manager Griffin reiterated the recessed nature of this meeting until 14 June 2012 and also reiterated the City Attorney said this recessed meeting did not require public notice.

c) City Attorney (No Report)

d) City Clerk (No Report)

ADJOURNMENT

Council Member Coffey moved for adjournment. Motion seconded by Council Member Peace-Jenkins and unanimously approved. The meeting adjourned at 7:16 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

DRAFT - SUBJECT TO CHANGE

City Council Minutes--DRAFT
Recessed 11 June 2012 Regular Meeting
14 June 2012

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, Michael C. Insoe, D. Michael Rainey, Brenda G. Peace—Jenkins, Garry D. Daeke, Lonnie Davis, Jr., George M. Daye.

Council Member Elect Vernon Brown.

ABSENT

None.

STAFF PRESENT

City Manager Ray Griffin, City Clerk Esther J. McCrackin, Assistant City Manager Frank Frazier, Finance Director Katherine C. Brafford, Planning Director Erris Dunston, Code Compliance Director Corey Williams, and Attorney Jerry Stainback - representing City Attorney Zollicoffer.

CALL TO ORDER

The 14 June 2012 Recessed 11 June 2012 Regular Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 6:03 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

MOTION TO RECONVENE

Council Member Coffey moved to reconvene the 11 June 2012 Regular Meeting. Motion seconded by Council Member Peace-Jenkins and unanimously approved.

City Clerk McCrackin stated a request was made for a Closed Session pursuant to G.S. §143-318.10 (a)(3) – Client-Attorney matters.

Mayor O'Geary asked if Council was prepared to go into Closed Session. No report was expected following the session.

CLOSED SESSION

Council Member Daeke moved for Council to convene in closed session pursuant to G.S. §143-318.11(a)(3) for Attorney-Client Privilege Matter. Motion seconded by Council Member Inscoe and unanimously approved.

(Clerk's Note: Council Member Rainey arrived at 6:11 p.m.)

Council Member Kearney moved for Council to convene in open session. Motion seconded by Council Member Davis and unanimously approved.

CONTINUATION OF DISCUSSION ON:

Adoption of 1) FY 12-13 Budget; 2) Amending Water, Sewer and Regional Water Rates; 3) Amending Sanitation Fees; and 4) FY 13 Fee Schedule. *(Reference: CAF 12-A-62; Ordinance 12-12)*

City Manager Griffin stated this meeting is a continuation from the 11 June 2012 Regular meeting because of comments made during the Public Hearing regarding the REEF Project, the Downtown Development full-time position and Code Compliance demolition. He said these three issues total \$110,000 and Council is here to discuss these matters.

Council Member Peace-Jenkins felt options should be discussed. Council Member Kearney felt commitment to the community was important saying the REEF project is a faith-walk. He suggested setting aside \$50,000 from the fund balance to be spent pro rata; adding \$0.50 to the Sanitation Fee for the DDC position with the dollars being replaced if grants became available and \$30,000 for demolition from the Fund Balance.

City Manager Griffin said he felt this would be supplantation and did not believe the City could reimburse itself from grant funds. He went on to say Code Compliance Director Williams is working closely with Police Chief Sidwell in hopes of receiving the Community Revitalization Initiative (CRI) Enhancement Grant which could provide up to \$100,000 for demolition.

Council Member Kearney asked if a decision regarding demolition dollars could be postponed until after the grant status is known. Mr. Griffin said the grant status is expected to be known sometime in the Fall. He said the grant is a three-year grant and was unsure if funds would be available for demolition during the first year of the grant.

Council Member Rainey asked if the \$0.50 (approximately \$30,000 for the year) was in addition to the \$19,000 already in the budget and restated his agreement to demolish the least expensive structures first.

Council Member Inscoe said he would like to see a schedule of houses ready for demolition and suggested houses on main thoroughfares be considered high on the list. City Manager Griffin said Code Compliance Director Mr. Williams already had an assessment completed as part of his

request for funding and recently submitted a pre-bid list for fifteen (15) structures. The cost estimate was over \$51,000 with five (t) structures considered to contain asbestos and/or lead paint. Mr. Inscoe asked if the bidding is done in groups to reduce costs. Mr. Griffin said Mr. Williams can certainly put together a list for review.

Council Member Inscoe spoke with Jason Stewardson, Henderson-Vance Downtown Commission earlier in the day since he was unable to attend the 11 June meeting, regarding the status of the Henderson Collegiate Charter School in regard to the REEF project. Mr. Stewardson told Mr. Inscoe the DDC has a Letter of Intent from the Charter School and that the School is waiting for a total cost determination. Mr. Inscoe said the DDC has the building available but no tenant commitments and said he asked Mr. Stewardson for accountability on the request to the City for \$50,000. Mr. Inscoe suggested approval item by item (i.e., a construction draw) and Mr. Stewardson was not opposed to this suggestion.

Council Member Rainey said he was not opposed to the project but would like to see where and for what the monies are going. He felt citizens need to see something happening.

Council Member Coffey agreed with the draw suggestion so the project would stay on track.

Council Member Daeke agreed with investing in the community. However, he said he would rather see the \$0.50 increase in the Sanitation Fee go toward demolition and the funds for the DDC position come out of the contingency fund.

Council Member Inscoe asked for clarification regarding Council's ability to approve the use of Fund Balance appropriations at any time. City Manager Griffin said that was correct and suggested polling Council for agreement.

Council Member Kearney made a motion that a total of \$80,000 should be taken from the Fund Balance; \$50,000 for the REEF project, pro rata and \$30,000 to fund the DDC full-time position. The \$0.50 increase in the Sanitation Fee (above the already agreed \$0.50 for the rate increase on the Waste Industry Contract) would be for demolition and would be held in abeyance until further notice.

Council Member Davis asked if this was for FY12-13 and Council Member Kearney said yes.

Mayor O'Geary then asked if Council concurred with this summary and all present concurred with the following vote: YES: Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Davis and Daye.

City Manager Griffin said considering previous decisions, and because this meeting was a continuation of the Regular Meeting of 11 June 2012, Council could move to approve the FY12-13 budget at this time if they so desired.

Council Member Peace-Jenkins moved the approval of Ordinance 12-12 *Adoption of 1) FY 12-13 Budget; 2) Amending Water, Sewer and Regional Water Rates; 3) Amending Sanitation Fees; and 4) FY 13 Fee Schedule.* Motion seconded by Council Member Kearney and APPROVED by the following vote: YES: Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Davis and Daye. NO: None. ABSTAIN: None. ABSENT: None. (*See Ordinance Book 8, p. 375*)

ADJOURNMENT

Council Member Inscoe moved for adjournment. Motion seconded by Council Member Coffey and unanimously approved. The meeting adjourned at 7:16 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 25 July 12 Short Reg. Meeting

18 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-66
Consideration of Approval of Ordinance 12-08, An Ordinance Eliminating Distance Restrictions on Electronic Gaming Operations Within Shopping Centers.

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- KSO 3: Enhanced Economic Development: *To create new jobs and investment, expand the tax base and increase the per capita income..*

Recommendation:

- **Approval of Ordinance 12-08, An Ordinance Eliminating Distance Restrictions on Electronic Gaming Operations Within Shopping Centers.**

Executive Summary:

In June of 2010, Section 670B was added to the Zoning Ordinance to allow electronic gaming operations. The current language requires an operation to be 750 feet from of another electronic gaming operation, any school, church, daycare center, library, or public park. They must be 250 feet from any residential zoning district or residence. There must be a 50-foot distance requirement from any room in which "on premises" alcohol is consumed. This requirement eliminates the use of several shopping centers or unified business developments in town. These operations have had the desire to locate in such business developments. The Planning Board unanimously recommends this amendment.

Enclosures:

1. Ordinance 12-08
2. Planning Board Meeting Minutes 11 June 12
3. Public Hearing Notice Affidavit

ORDINANCE 12-08

After receiving the recommendation of the Planning Board and after a duly advertised public hearing on the same, Council Member _____ introduced the following Ordinance which was seconded by Council Member _____ and read:

AN ORDINANCE ELIMINATING DISTANCE RESTRICTIONS ON ELECTRONIC GAMING OPERATIONS WITHIN SHOPPING CENTERS

The City Council of the City of Henderson, North Carolina doth ordain:

Section 1. That the following clause be added to the end of the last sentence of Section 670B.1 of the zoning ordinance:

“; provided however, that there shall be no distance regulations relative to Electronic Gaming Operations located within a Unified Business Development.”

Section 2. The foregoing Ordinance shall be in full force and effect from and after the date of its passage.

The foregoing Ordinance 12-08, upon motion of Council member _____ and seconded by Council Member _____, and having been submitted to a roll call vote and received the following votes and was **APPROVED/DISAPPROVED** on this the ____ day of _____, 2012: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 4**, p. **.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing Ordinance is a true and exact copy of *Ordinance 12-08, An Ordinance Eliminating Distance Restrictions On Electronic Gaming Operations Within Shopping Centers*, adopted by the Henderson, City Council in Regular Session on ** ** 20** (*See Minute Book 4*, p. ***). This Ordinance is recorded in *Ordinance Book # 8*, pp. **.

Witness my hand and corporate seal of the City, this ** day of *** 20**.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina



City of Henderson

Planning and Community Development Department

Post Office Box 1434 / 134 Rose Avenue / Henderson, NC 27536-1434

Phone: (252) 430-5723 FAX: (252) 492-7935

RECOMMENDATIONS FROM THE June 11, 2012 PLANNING BOARD SPECIAL MEETING

- **Public Hearing: To amend distance restrictions of Electronic Gaming Operations**

Zoning Administrator Sherry Moss introduced item. Planning Director Erris Dunston stated the location regulations restrict some shopping centers. She briefly discussed current situations of existing sweepstakes and addressed the board that the Police Chief expressed concerns and the Fire Chief had no concerns. The public hearing was opened. There was no one present to speak for or against the item. The public hearing was closed. Discussion amongst the board took place. Chairman Rainey stated the current regulations must be working. Dunston suggested allowing internet sweepstakes in established shopping centers without restrictions. She suggested adding “*with exception of locating in a Unified Business Development with no distance requirements*” to the last sentence of Section 670B.1 of the zoning ordinance.

Motioned by Horace Bullock; Second by Jimmie Ayscue, following a unanimous vote of 5-0;
AYES-Chairman Michael Rainey, Horace Bullock, Jimmie Ayscue, Phil Walters, Ricky Easter;
NOES-none

THE DAILY DISPATCH • THURSDAY, JUNE 21, 2012 • B11

NOTICE

Notice is hereby given that a public hearing will be held by the Henderson City Council on Monday, June 25, 2012 at 6:00 p.m. in the City Council Chambers in City Hall located at 134 Rose Avenue in Henderson, North Carolina. The purpose of the hearing is to receive public comment on:

Public Hearing: To amend distance restrictions of Electronic Gaming Operations
Persons interested are in-

0955

Legals

vised to attend and present their arguments relative to the proposed amendments, etc. As a result of the public hearings, substantial changes might be made in the proposals herein advertised reflecting objective, debate and discussion at the public hearings. Copies of all pertinent material are available at the City Planning and Community Development Department, 134 Rose Ave.

Esther McCrackin
Henderson City Clerk

June 13, 21, 2012

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 25 Jun 12 Short Meeting

14 June 2012

TO: The Honorable Mayor James D.O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12-57**

Consideration of Approval of:

- 1) **Resolution 12-40, Authorizing the Acceptance of Julia Avenue Phase II CDBG Project – City of Henderson Engineering Agreement and an Agreement with Appian Consulting Engineers for the Development of a Public Facilities Manual.**
- 2) **Ordinance 12-41, FY Budget Amendment # 55, Establishing the Julia Avenue Phase II Project Budget.**

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- **KSO 5: Provide Reliable, Dependable Infrastructure:** To provide reliable, dependable and environmentally compliant infrastructure systems.

Recommendation:

- Approval of:
 - 1) Resolution 12-40, Authorizing the Acceptance of Julia Avenue Phase II CDBG Project – City of Henderson Engineering Agreement and an Agreement with Appian Consulting Engineers for the Development of a Public Facilities Manual.
 - 2) Ordinance 12-41, FY Budget Amendment # 55, Establishing the Julia Avenue Phase II Project Budget.

Executive Summary

The Julia Avenue Phase II CDBG project is part two for the utility infrastructure and housing redevelopment along Julia Avenue. The project is located outside of City limits, but within the ETJ. The Kerr-Tar Regional Council of Government (KTRCOG) applied for this grant, which was approved and accepted by Vance County.

The City Engineering Department was approached to provide engineering design for the project concerning utility infrastructure improvements and expansions, mainly water and sewer, to the existing residence along Julia Avenue. A proposal with cost estimates was provided to the KTRCOG with fees to help offset some of the design and inspection costs for the City. The original proposal, which was approved by Council via Resolution 11-02 on 14 March 2011, has now been slightly modified. The Staff is recommending approval of the Engineering Agreement as provided by the County for the work proposed.

In addition, as a portion of the engineering cost, the City needs an inclusive Public Facilities Manual of specifications and standards for both water distribution and sewer collection systems. This manual is proposed to be designed and written by Appian Consulting Engineers, PA. The manual will help keep consistency in construction of both water and sewer systems. The contract with Appian Consulting Engineers, PA was brought before Council on 14 March 2011 via Resolution 11-02 and approved, but due to the length of time, we requested a modified schedule of fees for the project. The modified fee schedule for work is attached for approval with the original contract with Appian Consulting Engineers, PA.

Enclosures:

1. Resolution 12-40
2. Ordinance 12-41
3. Resolution 11-02

RESOLUTION 12-40

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF JULIA AVENUE PHASE II CDBG PROJECT – CITY OF HENDERSON ENGINEERING AGREEMENT AND AN AGREEMENT WITH APPIAN CONSULTING ENGINEERS FOR THE DEVELOPMENT OF A PUBLIC FACILITIES MANUAL

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in January 2012, and during said retreat identified eight Key Strategic Objectives (KSO) and Goals and 12 Core Values; *and*

WHEREAS, this Resolution addresses one of the Key Strategic Objectives as follows: **KSO 5:** To Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems; *and*

WHEREAS, the Julia Avenue Phase II – CDBG project is a Federal/State funded project; *and*

WHEREAS, the project is being overseen by Vance County and the Kerr-Tar Regional Council of Governments with the City of Henderson Engineering Department working as a subcontractor to Vance County; *and*

WHEREAS, the engineering cost and fees are to be paid by the Kerr-Tar Regional Council of Governments and/or Vance County to the City of Henderson for this project; *and*

WHEREAS, a portion of the funds from this project will go towards obtaining a Public Facilities Manual (partial manual) from Appian Consulting Engineers, PA; *and*

WHEREAS, the original City of Henderson Engineering Proposal to Vance County was approved by the City Council on 14 March 2011 per Resolution 11-02; *and*

WHEREAS, the Engineering Agreement, being more fully articulated in **Attachment A** to this Resolution and showing the modified and updated prices per the City of Henderson Engineering Proposal, dated 14 April 2012.

NOW THEREFORE BE IT RESOLVED by the Henderson City Council that it does hereby authorize the acceptance of Julia Avenue Phase II CDBG Project – City of Henderson Engineering Agreement with Vance County.

BE IT FURTHER RESOLVED by Henderson City Council that it does hereby approve the Appian Consulting Engineers, PA proposal for the Public Facilities Manual, being more fully articulated in **Attachment B** to this Resolution.

BE IT ALSO FURTHER RESOLVED by the Henderson City Council that the Mayor is authorized to sign all agreements and documents necessary to effect said agreement.

The foregoing Resolution 12-40, introduced by Council Member _____ and seconded by Council Member _____ on this the 25th day of June 2012, and having been submitted to a roll call vote, was approved by the following votes: YES: NO: ABSTAIN: ABSENT:

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney
Reference: Minute Book 42, p

**NORTH CAROLINA
VANCE COUNTY
AGREEMENT**

ENGINEERING

THIS AGREEMENT made and entered into this the _____ day of _____, 2012, by and between VANCE COUNTY, hereinafter called the “County” and the CITY OF HENDERSON, hereinafter called the “City;”

WHEREAS, the County is to receive Community Development Block Grant Contingency Community Revitalization funds from the North Carolina Department of Commerce, Division of Community Assistance; and,

WHEREAS, the County desires to engage the City of Henderson to provide Engineering Services for the Community Development Block Grant Contingency Community Revitalization funds

NOW THEREFORE, In consideration of the mutual promises herein contained and the mutual benefits to result there from, and pursuant to N.C.G.S 160A-461 and 153A-445, the parties agree as follows:

I. SCOPE OF WORK

The City of Henderson Engineering Department agrees to provide the following engineering design and inspection services for the construction of Water Service and Sewer Service pursuant to the Vance County 2009 Community Development Block Grant (CDBG) project known as Julia Avenue Phase II.

Preliminary Site Design Phase

Provide a Topographical Survey of the project area. This will include surveying the road from the end of the Julia Avenue Phase I project improvement to the point of connection at Belmont Ave. and all information within the right-of-way, including existing utilities, road information, drainage information, etc. It is understood and agreed that the City will subcontract for surveying services rendered hereunder.

Design Phase

Using the Topographical Map above and the existing utility information from Phase 1, the City will prepare the following design:

- Prepare Utility Plan for Phase II of the project based on the City and NCDENR requirements. This will include water and sewer plan and profiles for the project, calculations, and construction details as required. This will also include any drainage redesign/repair, street repair and resurfacing, and other utility repair that will be affected by the construction. All construction details and calculations shall be provided.

- Prepare an Erosion Control Plan for site. It is estimated to be below 1 acre, but Erosion Control items will still be placed and designed for the project to ensure all NCDENR regulations are followed.
- Provide Construction Specifications and documents for the project which will include all HUD required regulations and Davis Bacon Provisions.

Award/Construction Phase

- Perform Construction Administration for the project from bidding, recommendation of award, and inspection during construction for the project. The City will provide an inspector for the project who will regularly visit the site (but will not be required to be present at all times) to check that the project is proceeding as scheduled, will be actively involved in any change orders, and will attend any meetings requested involving the construction and/or progress of the project.
- Provide As-built Designs/surveys to meet NCDENR requirements and obtain final certification for both water and sewer extensions.
- Provide Water and Sewer Certifications to the respective agencies certifying that construction conformed substantially to the permitted plans. Perform sufficient inspections necessary to verify compliance with plans. (Deviations from the plans may necessitate plan revisions resulting in additional charges).
- File the following permits (not an inclusive list):
 1. NCDENR Water Permit
 2. NCDENR Sewer Permit – Fast Track Application

The following services are excluded from this project in general:

1. Offsite water and sewer extensions to the property. Water and sewer are already present in the project area.
2. Offsite street design. No extension of streets is required for this project.
3. Closure of existing septic tanks and closure of any private wells for the current residences. This is to be handled by the building contractor. The sewer shall be extended to the property line only and no private water lines are included.
4. Construction staking, as this will be provided by the contractor.
5. Wetlands determination/delineation. No wetlands are anticipated to be on the property.

6. 401/404 permits. No stream or wetland disturbance is assumed at this time.
7. Lighting plan.
8. Phase I or II environmental studies responsibilities.
9. Grant administration (provided by others).

County Responsibilities

- Allow City employees and consultants to enter upon the property.
- Furnish review of any submitted paperwork in a timely fashion.
- Furnish any available deeds, easements, and maps available for the property.
- Reimburse the City for all fees as provided in this agreement within 30 days of invoice.
- Award any and all contracts and payment for all construction work on the project.

II. TIME OF PERFORMANCE

The services of the City are to commence upon the date of this Contract and shall be undertaken and completed in such sequence as to assure their expeditious completion, but in any event, all of the services shall be completed within twenty-four (24) months from the date of this Contract, unless events occur in project implementation or events beyond the City's control occur that prevent the compliance with the above designated time of performance.

III. METHOD OF PAYMENT

The maximum amount to be paid to the City for engineering services will not exceed Thirty Eight thousand Three Hundred Seventy dollars (\$38,370). The Preliminary Site Design Phase (Topographical Survey) of the services shall not exceed twenty-four hundred dollars(\$2,400). The Design Phase (Utility Plan – Water and Sewer Design, Erosion Control Plan, and Construction Specifications and Document) will not exceed thirty thousand, two hundred and ninety dollars (\$30,290). The Construction Phase (Construction Administration and Certifications of water and sewer extensions) will not exceed five thousand six hundred eighty dollars (\$ 5,680). All City invoices will be paid by the County within 30 days of billing of the same.

All services will be billed after completion of each phase. Final payment for project will be expected upon certification of water/sewer systems.

In addition to fees listed above, plans reproduction, travel mileage, long distance telephone, copies, postage/ mailing (includes express, certified or overnight mails), permit fees, and similar expenses will be charged by the City. The preceding fees and expenses will be billed at cost – estimated at \$760), which fees and expenses are above and beyond the engineering services amounts set forth above. The actual work completed shall be at all times subject to inspection by the County.

IV. CHANGES

The County may, from time to time, request changes in the scope of services of the City to be performed hereunder. Such changes, including any increase or decrease in the amount of the City's compensation, which are mutually agreed upon by and between the County and the City, shall be incorporated in written amendments to this Contract.

- A. Key Personnel: The Contractor shall not substitute key personnel assigned to the performance of this contract without prior written approval by the County and the grantor agency, the North Carolina Department of Commerce, Division of Community Assistance. Individuals designated as key personnel for purposes of this contract are those specified in the Contractor's proposal.

- B. Subcontracting: Work proposed to be performed under this contract by the Contractor or its employees shall not be subcontracted without prior written approval by the County and the grantor agency, the North Carolina Department of Commerce, Division of Community Assistance.

V. CONFLICT OF INTEREST

Interest of Members, Officers, or Employees of the County, Members of Local Governing Body, or Other Public Officials. No members, officer, or employee of the County or its agents, no member of the governing body of the County in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any financial interest, either direct or indirect, in any contract or subcontract, or the process thereof, for work to be performed in connection with the program assisted under this agreement. Immediate family members of said members, officers, employees, and officials are similarly barred from having any financial interest in the program. The County shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.

VI. TERMINATION OF CONTRACT FOR CAUSE

If through any cause, the CITY shall fail to fulfill in timely and proper manner their obligations under this Contract as set forth in Paragraph II hereof or if the CITY shall materially violate any of the covenants, agreements, or stipulations of this Contract and fails to proceed to cure the same (within 15 days of written notice from the County specifying the same), the County shall thereupon have the right to terminate this Contract by giving written notice to the CITY of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the CITY under this Contract shall, at the option of the County become its property and the CITY shall be entitled to promptly receive just and equitable compensation for any and all work and services performed hereunder prior to said termination.

Notwithstanding the above, the CITY shall not be relieved of liability to the County for damages sustained by the County by virtue of any material breach of the Contract by the CITY, and the County may withhold any payments to the CITY for the purpose of set-off until such time as the exact amount of the damages due the County from the CITY is determined.

VII. TERMINATION OF CONTRACT FOR CONVENIENCE

The County or CITY may terminate this Contract at any time by giving at least thirty (30) days notice in writing to the other party. If the Contract is terminated by either party as provided herein, the CITY will be promptly paid for the time and services provided and expenses incurred up to the termination date. If this Contract is terminated due to the fault of the CITY, Paragraph VI hereof relative to termination shall apply.

VIII. NONDISCRIMINATION CLAUSE – Section 109, Housing and Community Development Act of 1974

In performing its duties under this Contract, the CITY will comply with the requirements of the Nondiscrimination Clause of Section 109, Housing and Community Development Act of 1974, which requires ...“That no person in the United States shall on the ground of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds available under this title”.

IX. AGE DISCRIMINATION ACT OF 1975, AS AMENDED – Nondiscrimination on the Basis of Age

In performing its duties under this Contract, the CITY will comply with the requirements of the Age Discrimination Act of 1975, as amended, Nondiscrimination on the Basis of Age, which requires that... “No qualified person shall on the basis of age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal Financial assistance”.

X. SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED - Nondiscrimination on the Basis of Handicap

In performing its duties under this Contract, the CITY will comply with the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, Nondiscrimination on the Basis of Handicap, which requires that... “No qualified handicapped person shall, on the basis of handicap be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal Financial assistance”.

SECTION 3 CLAUSE

“Section 3” Compliance in the Provision of Training, Employment and Business Opportunities

- A. The work to be performed under this contract is on a project assisted under a program providing direct Federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.
- B. The parties to this contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
- C. The CITY will send to each labor organization or representative of works with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers representative of the CITY’s commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment training.
- D. The CITY will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- E. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the Federal financial assistance provided to project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors or assigns to those sanctions specified by the grant or loan agreement of contract through which Federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

XI. ACCESS TO RECORDS AND RECORD RETAINAGE CLAUSE

In general, all official project records and documents must be maintained during the operation of this project and for a period of three years following close out in compliance with 15 NCAC 13L Rule .0911, Recordkeeping.

The North Carolina Department of Commerce, the North Carolina Department of the Treasurer, U.S. Department of Housing and Urban Development, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the CITY which are pertinent to the execution of this Agreement, for the purpose of making audits, examinations, excerpts and transcriptions in compliance with the above Rule.

XII. LOBBYING CLAUSES

Required by Section 1352, Title 31, U.S. Code

- A. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with awarding of any Federal Contract, the making of any Federal Grant, the making of any Federal Loan, the entering into of any cooperative, agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

- B. If any funds other than Federal appropriated funds have been paid or will be paid any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XIII. Executive Order 11246 Clause

During the performance of this Contract, the CITY agrees as follows:

- A. The CITY will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The CITY will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CITY agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

- B. The CITY will, in all solicitations or advertisements for employees placed by or on behalf of the CITY, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

- C. The CITY will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the CITY's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

- D. The CITY will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

- E. The CITY will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to their books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

- F. In the event of the CITY's noncompliance with the Nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the CITY may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies involved as provided in Executive Order No. 11246 of September 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- G. The CITY will include the provisions of paragraphs A through F in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor

issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon such subcontractor or vendor. The CITY will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event the contract becomes involved in, or threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the CITY may request the United States to enter into such litigation to protect the interests of the United States.

In Witness whereof, the parties hereto have caused this instrument to be signed in their respective names, by their proper official, all by authority of a resolution of the governing bodies of each of the governmental units duly adopted, this the day and year first above written.

VANCE COUNTY

BY:

Chairman, Vance County Board of
Commissioners

(COUNTY SEAL)

ATTEST:

Clerk to the Vance County Board of
Commissioners

Approved as to Legal Form:

Jonathan S. Care, County Attorney

CITY OF HENDERSON

BY:

Mayor, City of Henderson

(MUNICIPAL SEAL)

ATTEST:

City Clerk, City of Henderson
Approved as to
Legal Form:

John H. Zollicoffer, Jr., City Attorney



Appian Consulting Engineers, PA • PO Box 7966 • Rocky Mount, NC 27804
800.248.9290 • 252.972.7638 (fax)
www.appianengineers.com • bjoyner@appianengineers.com

**INSIDE THIS
PROPOSAL**

- 1** Introduction
- 1** Why Appian - Qualifications
- 2** Scope of Services
- 3** Fees
- 4** Timeline
- 5** Development Pyramid

*"A Manual designed by
City Engineers for City
Engineers and Public
Works Officials."*

Introduction

As requested, we are forwarding a proposal for the preparation of a limited **Public Facilities Manual** for the **City of Henderson**. We have spent some time preparing this submission in a format that meets your desire and budget needs; especially given the challenging economic climate we all are going through. In the past, we have gone to great lengths in our proposals to detail the involvement that it will take to accomplish the proposed tasks. The scope and limitations of the services we propose are provided in the following proposal.

Why Appian?

We're experienced...

We've worked as a City Engineers and we've been in private practice too. So, we understand both sides. We've experienced many of the problems you have. As a former City Engineer, I've argued with developers and their Engineers, taken heat from irate citizens, managed conflict with other departments, worked with the council members, and both prepared and defended budget matters with the Manager and City Council.

And, like many municipal Engineers, at one time, I worked without a comprehensive public works document that would provide uniform guidance and direction to developers and their Engineers in the construction of new public facilities. Without such a document, we tend to sacrifice consistency and uniformity in management and inspections.

Since we've been writing these manuals for other municipalities, we have gained a broad knowledge of practices, methods and knowledge from other municipal engineers and their staff. I'm often asked "what do other Cities do? Well, we bring all that experience, current practices and new ideas to the table when we work for you.

Scope of Services

We were asked to submit the full scope of services that we typically provide. However, as funds permit, the Manual can be phased.

The development of your Limited Public Facilities Manual is proposed to include the following tasks:

1. Assist in establishing a Manual Review Committee and meeting frequency. Facilitate meetings, prepare agenda and minutes of meetings, track progress and ensure all details are addressed.
2. Discovery of current practices in administration, design, approvals, and inspections. Appian may, in the interest of time, submit to the City a questionnaire that we will need that describes some of your standard practices and procedures (e.g. chlorination and bacteriological testing).
3. **Specifications:** Review your current details for applicability to the specifications. As discussed, we will not use your current specification data base due to its age.

The typical method for preparing specifications is to accurately develop the standard details. The details are then used to develop the specifications. In your case, the City of Henderson will need to ensure that the current details are either accurate or, if in error, corrections annotated in red and that the "Pre-approved product List" also reflects the City's material/product standards. Appian will provide you with a pre-filled form that can be edited. Once we have this information, we can begin editing our master specification data base.

4. **Standard Details:** Not included. However, a standard detail numbering system will need to be employed that permits insertion of both old and new details without appending to the back of the details. We can suggest a method if you need suggestions.
5. **Front End Documents:** We will provide unit price formal bid comprehensive bidding documents for in-house improvement projects.
6. **Pre-Approved Product List:** In lieu of specifying all products individually throughout the specifications, we offer an alternative by providing a hyperlinked "Approved Product List." Essentially, this simplifies manual updating (by only having to update one document). The document comes with check boxes which also permits the document to be used as a material/product summary sheet for submittals on City Contracts. We also have a document available that outlines how new products are reviewed (not included) and considered internally for inclusion as a City standard.
7. **Final Editing & Hyperlinking, CD Preparation:** When the all comments are received from the public and your staff, we will perform a final edit of the individual documents; checking for spelling and connectivity of cross-references within the document. Internal hyperlinking (i.e. hyperlinking within the individual documents) will be performed. However, since this is not a complete manual, we will not be preparing a fully integrated package. There is much more work that would be required that is outside the scope of this proposal (e.g. scanning your existing details and incorporating them into the manual). Furthermore, there will likely be revisions required because as we go through the specs, errors will be found necessitating revisions.
8. **Publishing the Final Document:** The final document will be conditionally provided to you in MSWord[®] format for text. If you desire to place this document on your website, our copyright agreements requires that it be posted in an uneditable version such as pdf. This ensures both that the public will not be able to edit the documents and that the documents cannot be copied and pasted by other engineering firms (a form of copyright protection). Appian does not permit

MSWord and AutoCAD versions of our documents to be provided to other municipalities or consulting engineers. Those requests must be forwarded to Appian for handling.

TABLE 1

Specific Elements Proposed To Be Provided			
Division	Details	Specs	Front End Docs
SPECIFICATIONS			
02275 Trenching, Backfilling, Compaction of Utilities	-	●	
02510 Water Distribution	-	●	
02530 Sanitary Sewer	-	●	
02920 Seeding, Sodding and Groundcover	-	●	
00950 Measurement & Payment	-	●	
FRONT END DOCUMENTS			
Unit Price Formal Proposal and Contract			●
Instructions to Bidders			●
01001 General Conditions			●
01003 Special Conditions			●

Fees

Below is a fee schedule broken down by specific sections.

TABLE 1

Specific Elements Proposed To Be Provided				
Division	Detail	Specs	Desig	Meetings ^a
WATER DISTRIBUTION & SEWER:				
W&S Spec Review Meetings	-	-	-	6 Max
Pre-Approved Product List	-	-	-	
02275 Trenching, Backfilling, Compaction of	NIC	\$3,550	NIC	
02510 Water Distribution	NIC	\$11,310	NIC	
02530 Sanitary Sewer	NIC	\$8,520	NIC	
02920 Seeding, Sodding & Groundcover	NIC	\$716	NIC	
MEASUREMENT & PAYMENT				
00950 Measurement & Payment	-	\$1,278	-	
FRONT END DOCUMENTS				
Unit Price Formal Proposal and Contract	-		-	
Instructions to Bidders	-		-	
01001 General Conditions	-		-	
01003 Special Conditions	-		-	
FINALIZE, EDIT AND LINKING, CD PREP FOR WEBSITE		NIC		
TOTAL		\$27,330		

^aMeeting time assumes 2 hours per meeting. Fees for meeting time included in spec fee column.

Fees are good for a period of 4 months from the date of the proposal.

Timeline

Upon receipt of all City provided information (i.e. products, questionnaire, accurate details), we anticipate 2 months will be needed to develop the documents as outlined. We assumed an average of 3 weeks between meetings with allowances for holidays. It's important to remain flexible but consistent in pursuing the goal of completing the Manual.

Please call us if you have any questions or comments about this proposal. Thank you for your interest in this project.

Sincerely,
Appian Consulting Engineers, PA



Bobby L. Joyner, P.E.

Attachments: Development Pyramid

cc Tonya Nelms, Marketing Director
File

ORDINANCE 12—41

AN AMENDMENT TO THE FY 2011 -- 2012 BUDGET BUDGET AMENDMENT #55 ESTABLISHING THE JULIA AVENUE PHASE II CDBG PROJECT – CITY OF HENDERSON ENGINEERING CONTRACT AND ACCEPTANCE OF PROPOSAL FOR A PUBLIC FACILITIES MANUAL

WHEREAS, the City Council of the City of Henderson, on 13 June 2011, adopted the FY 11-12 Municipal Operating and Capital Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual budget from time-to-time; *and*

WHEREAS, on 14 March, 2011, the Henderson City Council authorized the acceptance of Julia Avenue Phase II CDBG Project (Project) – City of Henderson Engineering Contract and Acceptance of Proposal for a Public Facilities Manual; *and*

WHEREAS, Vance County has accepted the City of Henderson’s Proposal for Engineering Design Services for this project; *and*

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Henderson that the following Budget Ordinance Amendment establishing the Julia Avenue Phase II CDBG Project – City of Henderson Engineering Contract and Acceptance of Proposal for a Public Facilities Manual be approved and said Ordinance shall be effective immediately upon approval of the City Council:

FUND: 55 GRANTS		Ordinance 12-41			
PROJECT: Julia Avenue Phase II CDBG Project		FY 11-12 Budget Amendment #55			
Project Budget Created: 25 Jun 12:		Budget Amendment #1 to this Capital/Grant Project			
		Approved 1-Jul-11	Current Budget	Amendment	Revised
REVENUES					
County Contracts - Engineering Design Services	55-100-477042	\$ -	\$ -	\$ 38,370	\$ 38,370
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ 38,370	\$ 38,370
					\$ 38,370
EXPENDITURES					
Contracted Services	55-100-504500	\$ -	\$ -	\$ 29,730.00	\$ 29,730.00
Legal/Admin	55-100-510200	\$ -	\$ -	\$ 8,640.00	\$ 8,640.00
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ 38,370.00	\$ 38,370.00
					\$ 38,370.00
	Variance			\$ -	
Reference:		Notes:			
25 Jun 12 Meeting; Ord 12-41		To establish a project budget for Engineering Design Services for the Julia Avenue Phase II - CDBG Project. The City of Henderson Engineering Department is working as a subcontractor to the Kerr-Tar Council of Governments. The engineering costs and fees are to be paid by the Kerr-Tar Council of Governments and/or Vance County to the City of Henderson. These funds will be used to acquire a Public Facilities Manual for use by the City's Engineering Department.			

The foregoing Ordinance 12-41, upon motion of Council Member ** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was *** on this the 25th day of June 2012: YES: ***. NO: **. ABSTAIN: **. ABSENT: **.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*References: Minute Book 42 p.
CAF 12-**
Ordinance 12-43*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12—41 adopted by the Henderson, City Council in Regular Session on 25 June 2012 (*Minute Book 42 p.***). This Ordinance is recorded in *Ordinance Book 8*, p. ***.

Witness my hand and corporate seal of the City, this *** day of *** 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

RESOLUTION 11—02

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF JULIA AVENUE PHASE II CDBG PROJECT – CITY OF HENDERSON ENGINEERING CONTRACT AND ACCEPTANCE OF PROPOSAL FOR A PUBLIC FACILITES MANUAL

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in January 2010, and during said retreat identified eight Key Strategic Objectives (KSO) and Goals and 12 Core Values; *and*

WHEREAS, this Resolution addresses one of the Key Strategic Objectives as follows: KSO 5: To Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems; *and*

WHEREAS, the Julia Avenue Phase II – CDBG project is a State funded project; *and*

WHEREAS, the project is being overseen by Vance County and the Kerr-Tar Council of Governments with the City of Henderson Engineering Department working as a subcontractor to the Kerr-Tar Council of Governments; *and*

WHEREAS, the engineering cost and fees are to be paid by the Kerr-Tar Council of Governments and/or Vance County to the City of Henderson for this project; *and*

WHEREAS, the approval and acceptance of this contract, being more fully articulated in **Attachment A** to this Resolution, shall be dependent on the approval and acceptance of the proposal by Vance County and the Kerr-Tar Council of Governments and execution of the contract for engineering design.

NOW THEREFORE BE IT RESOLVED by the Henderson City Council that it does hereby authorize the acceptance of Julia Avenue Phase II CDBG Project – City of Henderson Engineering Contract as more fully articulated in **Attachment A** to this Resolution.

The foregoing Resolution 11—02, upon motion of Council Member Rainey and second by Council Member Coffey, and having been submitted to a roll call vote received the following votes and was APPROVED on this the 14th day of March 2011: YES: Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Davis and Daye. NO: None. ABSTAIN: None. ABSENT: None.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

Reference: Minute Book 42, p. 68.



City of Henderson

Engineering Department

Post Office Box 1434 • 134 Rose Ave.

Henderson, NC 27536-1434

Phone: (252) 430-5728 / Fax: (252) 492-7935

Monday, November 8, 2010

Mr. Jerry L. Ayscue, County Manager
Vance County
122 Young Street, Suite B
Henderson, NC 27536

Re: Proposal for Engineering Design Services
Julia Avenue Phase II – CDBG Project

Dear Mr. Ayscue:

Thank you for the opportunity to provide this proposal for the Julia Avenue Phase II design. Per our discussion with Mr. Inscoe, and my understanding of the project, the City of Henderson Engineering Department is proposing the following services and fees:

SCOPE OF WORK

Preliminary Site Design Phase

1. Obtain Topographical Survey of the project area. This will include surveying the road from the end of Phase I to the connection at Belmont Ave. and all information within the right-of-way, including existing utilities, road information, drainage information, etc.

Design Phase

Using the Topographical Map above and the existing utility information from Phase 1, we will perform the following design:

2. Prepare Utility Plan for Phase II of the project based on the City and NCDENR requirements. This will include water and sewer plan and profiles for the project, calculations and construction details as required. This will also include any drainage redesign/repair, street repair and resurfacing, and other utility repair that will be affected by the construction. All construction details and calculations are included.
3. Prepare an Erosion Control Plan for site. It is estimated to be below 1 acre, but Erosion Control items will still be placed and designed for the project to ensure all NCDENR regulations are followed.
4. Provide Construction Specifications and documents for the project.

To: **Mr. Jerry Asycue**
Proposal for Engineering Design Services
Julia Avenue Phase II – CDBG Project

Page 2

Construction Phase

5. Perform Construction Administration for the project from bidding, recommendation of award, and full time inspection for the project. The City will provide a full time inspector for the project.
6. Obtain Asbuilts to meet NCDENR requirements and final certification for both water and sewer extensions.
7. Provide Water and Sewer Certifications to the respective agencies certifying that construction conformed substantially to the permitted plans. Perform sufficient inspections necessary to verify compliance with plans. (Deviations from the plans may necessitate plan revisions resulting in additional charges).
8. File the following permits (not an inclusive list):
 - NCDENR Water Permit
 - NCDENR Sewer Permit – Fast Track Application

EXCLUDED SERVICES

The following services are excluded from this project in general:

- Offsite water and sewer extensions to the property. Water and sewer are already present in the project area.
- Offsite street design. No extension of streets is required for this project.
- Closure of existing septic tanks for the current residences. This is to be handled by the building contractor. The sewer shall be extended to the property line only.
- Construction staking as this will be provided by the contractor.
- Wetlands determination/delineation. No wetlands are anticipated to be on the property.
- 401/404 permits. No stream or wetland disturbance is assumed at this time.
- Lighting plan.
- Phase I or II environmental studies.

CLIENT RESPONSIBILITIES

- Allow our employees and consultants to enter upon the property.
- Furnish review of any submitted paperwork in a timely fashion. We will strive to meet all your timelines for design to aid in the final completion date of your restaurant.
- Furnish any available deeds, easements, and maps available for the property.
- Reimburse us for all consultant fees as listed in this proposal.

To: Mr. Jerry Asycue
Proposal for Engineering Design Services
Julia Avenue Phase II – CDBG Project

FEES FOR WORK

Below are the fees and prices for the work described above. The fees are good for 30 days and for one time design for Phase II. Prices are fixed unless the work is listed with an "est", which will then be billed by the hour to complete.

A. Engineering Design Fees:

	<u>Preliminary Site Design Phase</u>	\$ 2,400
1.	Topographical Survey	
	<u>Design Phase</u>	\$ 29,442
2.	Utility Plan – Water and Sewer Design	
3.	Erosion Control Plan	
4.	Construction Specifications/Document	
	<u>Construction Phase</u>	\$ 6,680
5.	Construction Administration	
6.	Asbuilts for City/NCDENR/NCDOT	
7.	Certifications of water and sewer extensions	
TOTAL FEE (based on fees shown)		\$ 38,552

B. Reimbursables: (The following will be billed at our cost – estimated at \$400)

- Plans Reproduction
- Postage/Mailings (includes express, certified or overnight mails).
- Permit fees.

PAYMENT

All services will be billed after completion of each phase. Final payment for project will be expected upon certification of water/sewer systems.

ACCEPTANCE

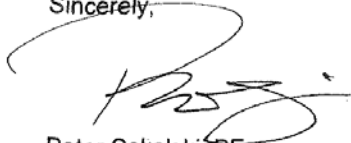
If you agree with this proposal, the City of Henderson Engineering Department can begin work immediately. Please sign in below, which will serve as our Notice to Proceed.

To: **Mr. Jerry Asycue**
Proposal for Engineering Design Services
Julia Avenue Phase II – CDBG Project

Page 4

Thank you for this opportunity and I look forward to working with you!

Sincerely,



Peter Sokalski, PE
Director of Engineering

CC: Mr. Ray Griffin, City Manager
Mr. Frank Frazier, Asst. City Manager
File

Acceptance of Proposal:

The above fees, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date: _____

Printed Name: _____

Title of Signature: _____

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 25 June 12 Short Reg. Meeting

20 June 2012

TO: The Honorable Mayor James D O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12—75
Consideration of Approval of Ordinance 12—42, FY12 Budget Amendment #53, Annual Year Ending Reconciliation Ordinance

Ladies and Gentlemen:

Recommendation:

- Approval of Ordinance 12—42, FY12 Budget Amendment #53, Annual Year Ending Reconciliation Ordinance

Executive Summary

Each June staff presents to Council year ending budget reconciliation ordinances in order to prepare for the annual audit. Council has already received several close out ordinances for several grants and additional ones are being prepared at this writing.

The budget ordinance before you is to reconcile the four major operating funds, General, Water, Sewer and Regional Water, as well as to re-align for inter-fund transfers and adjustments so that they “reconcile” and are in balance for the fiscal year. It further serves to appropriate funds from the Capital Reserve Utilities Fund so that they may be transferred to the CIP Sewer Fund to cover closing fees for grant and loan administration and engineering contingency fees associated with the Henderson Water Reclamation Facility Improvements Project and to appropriate fund balance in the Capital Reserve Utilities Fund to cover this transfer.

The Finance Director is currently working on additional close-out ordinances for various grants and projects. It is anticipated these will be available for Council review at the 25 June meeting.

Enclosures

1. Ordinance 12—42

ORDINANCE 12—42

AN ORDINANCE AMDNEDING THE FY 11-12 BUDGET AS PART OF THE YEAR ENDING BUDGET RECONCILIATION PROCESS FY 11-12 BUDGET AMENDMENT # 53

WHEREAS, the City Council of the City of Henderson (Council) adopted its FY11-12 Operating Budget on 20 June 2011; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual operating as part of the year ending budget reconciliation process.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance, as articulated in Sections 1 – 6, be approved and said Ordinance shall be effective immediately upon approval of the City Council:

Section 1: 64—Regional Water Fund

FUND: 64: Regional Water		Ordinance 12-42 FY 11-12 Budget Amendment #53 Section 1			
		Approved 1 July 11	Current Budget	Amendment	Revised
REVENUES					
Sale of Water	64-640-433-415	\$ 4,137,000	\$ 4,137,000	\$ 30,000	\$ 4,167,000
					\$ -
		\$ -	\$ -	\$ -	\$ -
	Total	\$ 4,137,000	\$ 4,137,000	\$ 30,000	\$ 4,167,000
					\$ 4,167,000.00
EXPENDITURES					
<i>Regional Water Plant</i>					
		Approved 1 July 11	Current Budget	Amendment	Revised
Departmental Supplies-Chemicals	64-900-503-304	\$ 360,000	\$ 360,000	\$ 50,500	\$ 410,500
Contracted Services	64-900-504-500	\$ 186,365	\$ 183,361	\$ 17,000	\$ 200,361
Overtime	64-900-500-800	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000
Salaries & Waes	64-900-500-200	\$ 377,245	\$ 371,345	\$ (7,000)	\$ 364,345
contingency	64-900-509-900	\$ 7,010	\$ 7,010	\$ (7,010)	\$ -
Capital Outlay Equipment	64-900-507-400	\$ 7,700	\$ 7,700	\$ (1,350)	\$ 6,350
Insurance	64-900-505-400	\$ 42,140	\$ 42,140	\$ (6,140)	\$ 36,000
Heating Oil & Gas	64-900-501-800	\$ 27,000	\$ 32,250	\$ (14,000)	\$ 18,250
Contracted Services-Corps of Engineers	64-900-504-509	\$ 160,000	\$ 160,000	\$ (5,000)	\$ 155,000
Professional Services	64-900-500-400	\$ 4,000	\$ 4,000	\$ (3,500)	\$ 500
Group Medical	64-900-500-600	\$ 56,760	\$ 56,760	\$ (3,500)	\$ 53,260
	Departmental Total	\$ 1,238,220	\$ 1,234,566	\$ 30,000	\$ 1,264,566
					\$ 1,264,566
	<i>Variance</i>			\$ -	

Section 2: 31—Sewer Fund

FUND: 31: Sewer		Ordinance 12-42			
		FY 11-12 Budget Amendment #53			
		Section 2			
		Approved	Current		
		1 July 11	Budget	Amendment	Revised
REVENUES					
Late Fee Revenues	31-310-433-440	\$ 208,965	\$ 208,965	\$ (11,000)	\$ 197,965
Reconnect Sewer Fee	31-310-433-460	\$ 135,000	\$ 135,000	\$ (75,000)	\$ 60,000
Sewer Revenues	31-310-433-490	\$ 3,955,358	\$ 3,955,358	\$ (118,000)	\$ 3,837,358
					\$ -
	Total	\$ 4,299,323	\$ 4,299,323	\$ (204,000)	\$ 4,095,323
					\$ 4,095,323.00
		Approved	Current		
		1 July 11	Budget	Amendment	Revised
EXPENDITURES					
<i>Water Reclamation Facility</i>					
Group Medical	31-822-500-600	\$ 108,500	\$ 108,500	\$ (10,000)	\$ 98,500
Utilities	31-822-501-300	\$ 301,200	\$ 301,200	\$ (15,000)	\$ 286,200
M&R Equipment	31-822-501-600	\$ 305,000	\$ 297,900	\$ (20,000)	\$ 277,900
Heating Oil & Gas	31-822-501-800	\$ 24,900	\$ 24,900	\$ (10,000)	\$ 14,900
<i>Sanitary Sewer Collection</i>					
Salaries & Wages	31-828-500-200	\$ 109,270	\$ 109,270	\$ (8,000)	\$ 101,270
Professional Services	31-828-500-400	\$ 450	\$ 7,450	\$ (5,000)	\$ 2,450
Group Medical	31-828-500-600	\$ 25,800	\$ 25,800	\$ (3,000)	\$ 22,800
MR Equipment	31-828-501-600	\$ 16,600	\$ 16,600	\$ (10,000)	\$ 6,600
Auto Supplies Garage	31-828-503-105	\$ 17,557	\$ 17,557	\$ (7,000)	\$ 10,557
Municipal Equipment Insurance	31-828-505-405	\$ 10,000	\$ 10,000	\$ (10,000)	\$ -
Capital Outlay Equipment	31-828-507-400	\$ 3,000	\$ 3,000	\$ (3,000)	\$ -
Contingency	31-828-509-900	\$ 23,391	\$ 46,153	\$ (46,000)	\$ 153
<i>Sewer Collection I & I</i>					
Group Medical	31-829-500-600	\$ 16,215	\$ 16,215	\$ (2,000)	\$ 14,215
Auto Supplies Garage	31-829-503-105	\$ 13,215	\$ 13,215	\$ (3,000)	\$ 10,215
Contracted Services	31-829-504-503	\$ 20,000	\$ 20,000	\$ (4,000)	\$ 16,000
Contingency	31-829-509-900	\$ 23,624	\$ 23,624	\$ (23,000)	\$ 624
<i>Non-Departmental</i>					
Insurance Reserve	31-660-900-226	\$ -	\$ 24,970	\$ (24,000)	\$ 970
Salary Supplement	31-660-999-001	\$ -	\$ 5,800	\$ (1,000)	\$ 4,800
					\$ -
	Departmental Total	\$ 1,018,722	\$ 1,072,154	\$ (204,000)	\$ 868,154
					\$ 868,154
	<i>Variance</i>			\$ -	

Section 3: 30—Water Fund

FUND: 30: Water		Ordinance 12-42			
		FY 11-12 Budget Amendment #53			
		Section 3			
		Approved 1 July 11	Current Budget	Amendment	Revised
REVENUES					
Water Revenue	30-300-433-410	\$ 2,545,800	\$ 2,569,800	\$ (65,000)	\$ 2,504,800
Water Revenue-Franklin	30-300-433-416	\$ 2,490,000	\$ 2,490,000	\$ 25,000	\$ 2,515,000
Reconnect Service Fee	30-300-433-460	\$ 60,000	\$ 60,000	\$ (35,000)	\$ 25,000
Late Fee	30-300-433-440	\$ 100,000	\$ 100,000	\$ (17,000)	\$ 83,000
	Total	\$ 5,195,800	\$ 5,219,800	\$ (92,000)	\$ 5,127,800
					\$ 5,127,800.00
		Approved 1 July 11	Current Budget	Amendment	Revised
EXPENDITURES					
<i>660: Non-Departmental</i>					
One-Time Salary Supplement	30-660-999-001	\$ -	\$ 3,800	\$ (3,000)	\$ 800
COLA	30-660-999-050	\$ -	\$ 6,200	\$ (6,000)	\$ 200
<i>720: Engineering</i>					
Salaries & Wages	30-720-500-200	\$ 117,750	\$ 117,750	\$ 12,000	\$ 129,750
Capital Outlay Equipment	30-720-507-400	\$ 6,800	\$ 6,800	\$ (6,000)	\$ 800
<i>818: Water Distribution</i>					
Salaries & Wages	30-818-500-200	\$ 405,000	\$ 386,307	\$ (56,000)	\$ 330,307
Group Medical	30-818-500-400	\$ 77,400	\$ 77,400	\$ (17,000)	\$ 60,400
Travel & schools	30-818-501-400	\$ 6,000	\$ 6,000	\$ (2,500)	\$ 3,500
Pothole Repair	30-818-501-502	\$ 30,000	\$ 57,960	\$ (500)	\$ 57,460
Municipal Equipment Insurance	30-818-505-405	\$ 5,000	\$ 5,000	\$ (5,000)	\$ -
Contingency	30-818-509-900	\$ 28,391	\$ 19,891	\$ (8,000)	\$ 11,891
	Departmental Total	\$ 676,341	\$ 687,108	\$ (92,000)	\$ 595,108
					\$ 595,108
	<i>Variance</i>			\$ -	

Section 4: 10—General Fund

FUND: 10: General		Ordinance 12-42			
		FY 11-12 Budget Amendment #53			
		Section 4			
10: GENERAL FUND REVENUES		Approved 1 July 11	Current Budget	Amendment	Revised
Ad Valorem Taxes-all other years	10-100-400-400	\$ 70,000	\$ 70,000	\$ (42,000)	\$ 28,000
Garage Sales	10-100-433-100	\$ 675,110	\$ 675,110	\$ (80,000)	\$ 595,110
Utility Franchise Tax	10-100-433-200	\$ 900,000	\$ 900,000	\$ (50,000)	\$ 850,000
Recreation Revenues	10-100-433-200	\$ 100,000	\$ 100,000	\$ (50,000)	\$ 50,000
Insurance Proceeds	10-100-456-000	\$ -	\$ 45,055	\$ (22,000)	\$ 23,055
Investment Income	10-100-444-010	\$ 10,000	\$ 10,000	\$ (7,000)	\$ 3,000
Sale of Assets	10-100-457-000	\$ 20,000	\$ 20,000	\$ (19,000)	\$ 1,000
Fund Balance: Federal Asset Forfeiture	10-100-461-056	\$ 206,480	\$ 206,480	\$ (181,000)	\$ 25,480
				\$	\$ -
	Total	\$ 1,981,590	\$ 2,026,645	\$ (451,000)	\$ 1,575,645
				\$	\$ 1,575,645.00
10: GENERAL FUND EXPENDITURES		Approved 1 July 11	Current Budget	Amendment	Revised
410: Governing Body					\$ -
Professional Services	10-410-500-400	\$ 45,750	\$ 45,750	\$ (9,000)	\$ 36,750
Dues & Subscriptions	10-410-505-300	\$ 25,100	\$ 25,100	\$ (13,000)	\$ 12,100
Employee Christmas Bonus	10-410-505-701	\$ 15,300	\$ 15,300	\$ (15,300)	\$ -
414: City Attorney					\$ -
Professional Services	10-414-500-400	\$ 29,000	\$ 29,700	\$ 7,000	\$ 36,700
Travel & Schools	10-414-501-400	\$ 1,400	\$ 1,400	\$ 500	\$ 1,900
420: Administration					\$ -
Departmental Supplies	10-420-503-300	\$ 4,500	\$ 4,500	\$ (1,000)	\$ 3,500
Dues & Subscriptions	10-420-505-300	\$ 2,210	\$ 2,210	\$ (500)	\$ 1,710
425: Human Resources					\$ -
Employee Recognition	10-425-505-702	\$ -	\$ 15,000	\$ (2,000)	\$ 13,000
440: Finance					\$ -
Postage	10-440-501-200	\$ 27,000	\$ 21,790	\$ (5,000)	\$ 16,790
MR Auto Garage	10-440-501-705	\$ 1,100	\$ 1,100	\$ (1,000)	\$ 100
Auto Supplies Garage	10-440-503-105	\$ 907	\$ 907	\$ (500)	\$ 407
Departmental Supplies	10-440-503-300	\$ 26,000	\$ 26,000	\$ (3,500)	\$ 22,500
423: Code Compliance					\$ -
Medical	10-423-500-600	\$ 10,320	\$ 10,320	\$ (500)	\$ 9,820
MR Auto Garage	10-423-501-705	\$ 800	\$ 800	\$ (200)	\$ 600
Contracted Services	10-423-504-500	\$ 18,500	\$ 22,602	\$ (2,000)	\$ 20,602
510: Police					\$ -
Salaries & Wages	10-510-500-200	\$ 2,181,960	\$ 2,182,540	\$ (20,000)	\$ 2,162,540
Holiday Pay	10-510-500-201	\$ 56,000	\$ 56,000	\$ (10,000)	\$ 46,000
Medical	10-510-500-600	\$ 309,600	\$ 309,600	\$ (10,000)	\$ 299,600
401K	10-510-513-000	\$ 104,740	\$ 105,169	\$ (10,000)	\$ 95,169
512: Police Asset Forfeiture					\$ -
All lines		\$ 206,480	\$ 206,480	\$ (181,000)	\$ 25,480
530: Fire					\$ -
MR Auto Garage	10-530-501-705	\$ 8,000	\$ 8,000	\$ (5,000)	\$ 3,000
Medical	10-530-500-600	\$ 180,600	\$ 180,600	\$ (2,000)	\$ 178,600
545: Public Services Administration					\$ -
Salaries & Wages	10-545-500-200	\$ 72,450	\$ 68,818	\$ (5,000)	\$ 63,818
Utilities	10-545-501-300	\$ 41,670	\$ 41,670	\$ (15,000)	\$ 26,670
560: Cemetery					\$ -
Contracted Services	10-560-504-500	\$ 65,550	\$ 65,550	\$ 1,000	\$ 66,550
Insurance	10-560-505-400	\$ 650	\$ 650	\$ 1,000	\$ 1,650
580: Sanitation					\$ -
Salaries & Wages Part Time	10-580-500-300	\$ 35,040	\$ 35,040	\$ (5,000)	\$ 30,040
Auto Supplies Garage	10-580-503-105	\$ 51,695	\$ 51,695	\$ (8,000)	\$ 43,695
Insurance	10-580-505-400	\$ 43,030	\$ 43,030	\$ (2,000)	\$ 41,030
Holiday Pay	10-580-500-201	\$ 4,270	\$ 4,270	\$ (1,000)	\$ 3,270
570: Streets					\$ -
Insurance	10-570-505-400	\$ 33,690	\$ 33,690	\$ (10,000)	\$ 23,690
500: Public Buildings					\$ -
Utilities	10-500-501-300	\$ 21,900	\$ 21,900	\$ (3,000)	\$ 18,900
MR Building	10-500-501-500	\$ 5,000	\$ 5,000	\$ (1,000)	\$ 4,000
Contracted Services	10-500-504-500	\$ 41,860	\$ 41,860	\$ (10,000)	\$ 31,860
620: Recreation					\$ -
Salaries & Wages Part Time	10-620-500-300	\$ 95,800	\$ 95,800	\$ (5,000)	\$ 90,800
Contracted Services	10-620-504-500	\$ 54,000	\$ 54,000	\$ (5,000)	\$ 49,000
Insurance	10-620-505-400	\$ 47,125	\$ 47,125	\$ (10,000)	\$ 37,125
660: Non-Departmental					\$ -
COLA	10-660-500-250	\$ -	\$ 42,500	\$ (42,500)	\$ -
Retiree Medical	10-660-500-600	\$ 200,000	\$ 200,000	\$ 10,000	\$ 210,000
Municipal Equipment Insurance	10-660-505-405	\$ 12,000	\$ 12,000	\$ 13,200	\$ 25,200
Contingency	10-660-509-900	\$ 11,000	\$ 11,000	\$ (11,000)	\$ -
Insurance Reserve	10-660-900-226	\$ -	\$ 59,900	\$ (58,700)	\$ 1,200
	Departmental Total	\$ 4,091,997	\$ 4,206,366	\$ (451,000)	\$ 3,755,366
	Variance			\$ -	\$ 3,755,366

Section 5: 10—General Fund; 30—Water Fund; 31—Sewer Fund; 64: Regional Water Fund; 44—CIP Sewer Fund and 70—Capital Reserve Utilities Fund

			Ordinance 12-45			
FUNDS: 10: General Fund; 30: Water Fund; 31 Sewer Fund; 64: Regional Water Fund; 44: CIP Sewer Fund; 70 Capital Reserve Utilities			FY 11-12 Budget Amendment #54			
10: GENERAL FUND REVENUES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ -	\$ -
						\$ -
10: GENERAL FUND EXPENDITURES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
Police	Transfer to Debt Fund	10-510-508500	\$ 132,370	\$ 132,370	\$ (20)	\$ 132,350
Police	Uniforms	10-510-503600	\$ 22,975	\$ 22,975	\$ 20	\$ 22,995
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ 155,345	\$ 155,345	\$ -	\$ 155,345
						\$ 155,345
					\$ -	
30: WATER FUND REVENUES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ -	\$ -
						\$ -
30: WATER FUND EXPENDITURES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
Water Distribution	Transfer to General Fund	30-818-509704	\$ 26,690	\$ 26,690	\$ 3,310	\$ 30,000
Water Distribution	Auto Supplies - Garage	30-818-503105	\$ 48,755	\$ 48,560	\$ (3,301)	\$ 45,259
Water Distribution	Transfer to Debt Fund	30-818-508112	\$ 2,200	\$ 2,200	\$ (9)	\$ 2,191
			\$ -	\$ -	\$ -	\$ -
		Total	\$ 77,645	\$ 77,450	\$ -	\$ 77,450
						\$ 77,450
					\$ -	
31: SEWER FUND REVENUES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ -	\$ -
						\$ -
31: SEWER FUND EXPENDITURES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
	Transfer to General Fund	31-828-509704	\$ 31,280	\$ 31,280	\$ (1,280)	\$ 30,000
	Departmental Supplies	31-828-503300	\$ 9,000	\$ 8,500	\$ 1,280	\$ 9,780
	M&R - Equipment	31-822-501600	\$ 305,000	\$ 297,900	\$ 32,528	
	Transfer to Debt Service	31-822-508100	\$ 539,625	\$ 539,625	\$ (25,575)	\$ 514,050
	Transfer to Debt Service	31-822-508200	\$ 198,340	\$ 198,340	\$ (6,953)	\$ 191,387
		Total	\$ 1,083,245	\$ 1,075,645	\$ -	\$ 745,217
						\$ 1,075,645
					\$ -	

Section 5: (Continued)

64: REGIONAL WATER FUND REVENUES			Approved	Current		
Department	Line Item	Code	1-Jul-11	Budget	Amendment	Revised
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -
64: REGIONAL FUND EXPENDITURES			Approved	Current		
Department	Line Item	Code	1-Jul-11	Budget	Amendment	Revised
	Debt Service	64-900-508400	\$ 1,004,810	\$ 1,007,814	\$ 1	\$ 1,007,815
	Contracted Services	64-900-504500	\$ 186,365	\$ 183,361	\$ (1)	\$ 183,360
			\$ -	\$ -	\$ -	\$ -
		Total	\$ 1,191,175	\$ 1,191,175	\$ -	\$ 1,191,175
						\$ 1,191,175.00
		Variance			\$ -	
70: CAPITAL RESERVE UTILITIES REVENUES			Approved	Current		
Department	Line Item	Code	1-Jul-11	Budget	Amendment	Revised
	Fund Balance Appropriated	70-700-491000	\$ -	\$ 137,900.00	\$ 270,370.00	\$ 408,270.00
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ 137,900.00	\$ 270,370.00	\$ 408,270.00
						\$ 408,270.00
70: CAPITAL RESERVE UTILITIES EXPENDITURES			Approved	Current		
Department	Line Item	Code	1-Jul-11	Budget	Amendment	Revised
	Appro to Fund Balance	70-865-509800	\$ 221,540.00	\$ 108,740.00	\$ (108,740.00)	\$ -
	Trans to: 44 CIP Sewer	70-660-561044	\$ -	\$ 16,200.00	\$ 379,110.00	\$ 395,310.00
			\$ -	\$ -	\$ -	\$ -
		Total	\$ 221,540.00	\$ 124,940.00	\$ 270,370.00	\$ 395,310.00
						\$ 395,310.00
		Variance			\$ -	
44: CIP SEWER FUND REVENUES			Approved	Current		
Department	Line Item	Code	1-Jul-11	Budget	Amendment	Revised
	Transfer from CR Utilities	44-847-369071	\$ -	\$ 402,300.00	\$ (23,190.00)	\$ 379,110.00
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ 402,300.00	\$ (23,190.00)	\$ 379,110.00
						\$ 379,110.00
44: CIP SEWER FUND EXPENDITURES			Approved	Current		
Department	Line Item	Code	1-Jul-11	Budget	Amendment	Revised
	Closing Fee-grant & loan	44-847-670001	\$ -	\$ 355,190.00	\$ (23,190.00)	\$ 332,000.00
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ 355,190.00	\$ (23,190.00)	\$ 332,000.00
						\$ 332,000.00
		Variance			\$ -	
41: CIP GENERAL FUND REVENUES			Approved	Current		
Department	Line Item	Code	1-Jul-11	Budget	Amendment	Revised
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ -	\$ -
						\$ -
41: CIP GENERAL FUND EXPENDITURES			Approved	Current		
Department	Line Item	Code	1-Jul-11	Budget	Amendment	Revised
	Transfer to General Fund	41-645-561010	\$ -	\$ 125.00	\$ (125.00)	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ 125.00	\$ (125.00)	\$ -
						\$ -
		Variance			\$ 125.00	
Reference:			Notes:			
CAF: 12-79 Ord 12-45			To amend the General, Water, Sewer, and Regional Water Funds for various intrafund transfers so that the "Transfer To" and the "Transfer From" accounts align properly. To additionally amend the CIP Sewer and Capital Reserve Utilities Funds for a decrease in the estimated closing fees for the grant and loan administration fees and to budget the transfer in the Capital Reserve Utilities fund.			
			To correct the CIP General Fund portion of Budget Amendment #43.			

Section 6: Budget Closeout Authority

The City Manager and Finance Director are authorized to effect any additional budget amendments necessary to for year-ending closeout between 25 June and 30 June provided; however, such amendments are reported to and ratified by the City Council at its July 2012 meeting.

The foregoing Ordinance 12-42, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 25th day of June 2012: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O’Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

*Reference: Minute Book 42, p.**; CAF 12—75*

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12-42 adopted by the Henderson, City Council in Regular Session on 25 June 2012. This Ordinance is recorded in *Ordinance Book 8, p.****.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 25 June 12 Short Reg. Meeting

15 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-A-51

Consideration of Approval of Resolution 12-A-30, Ratifying and Approving the Mayor's Signature on the North Carolina Rural Economic Development Center Contract 2011-050-40101-102, Amendment No. 3 Re: KLRWS Master Plan Update and Sewer System Hydraulic Capacity Study Downstream of Sandy Creek P/S Discharge Point.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 5: To Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems

Recommendation:

- Approval of Resolution 12-A-30, Ratifying and Approving the Mayor's Signature on the North Carolina Rural Economic Development Center Contract 2011-050-40101-102, Amendment No. 3 re: KLRWS Master Plan Update and Sewer System Hydraulic Capacity Study Downstream of Sandy Creek P/S Discharge Point.

Executive Summary

On 16 March, 2012, Amendment No.2 for the Rural Center contract # 2011-050-40101-102 was signed by the Mayor to extend the final report date to 30 June 2012 in order to complete the Kerr-Lake Regional Water System Master Plan Update and the System Hydraulic Capacity Study Downstream of Sandy Creek P/S Discharge Point.

Although this project is almost complete, an extension was requested to allow time for completion and processing of all of the proper paperwork. The Rural Center has agreed and the Mayor executed Amendment No. 3 on 15 June 2012 to extend the final report date to 31 December 2012 in order to expedite the grant revision process. The attached resolution has the effect of ratifying his signature on this document.

Enclosures:

1. Resolution 12-A-30

RESOLUTION 12-A-30

A RESOLUTION OF THE HENDERSON CITY COUNCIL RATIFYING AND APPROVING THE MAYOR'S SIGNATURE ON THE NORTH CAROLINA RURAL ECONOMIC DEVELOPMENT CENTER CONTRACT 2011-050-40101-102, AMENDMENT NO. 3 RE: KLRWS MASTER PLAN UPDATE SEWER SYSTEM HYDRAULIC CAPACITY STUDY DOWNSTREAM of SANDY CREEK P/S DISCHARGE POINT.

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in January 2012, and during said retreat identified eight Key Strategic Objectives (KSO) and Goals and 12 Core Values; *and*

WHEREAS, this Resolution addresses one of the Key Strategic Objectives as follows: KSO 5: To Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems; *and*

WHEREAS, additional time is needed in order to complete and close out this project; *and*

WHEREAS, the Rural Center has approved an extension of 31 December 2012 to complete the project and submit the final report; *and*

WHEREAS, in order to facilitate the grant amendment process, the Mayor executed Amendment #3 on 15 June 2012.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY RATIFY AND APPROVE the Mayor's signature on NC Rural Economic Development Center Contract #2011-050-40101-102, Amendment No. 3, said amendment being more fully articulated in *Attachment A* to this Resolution.

The foregoing Resolution, introduced by Council Member ** and seconded by Council Member ** on this the 25th day of June 2012, and having been submitted to a roll call vote, was *** by the following votes: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*(Reference: Minute Book 42, p. **.)*



Valeria L. Lee
Chair

Billy Ray Hall
President

June 8, 2012

The Honorable James O'Geary
City of Henderson
PO Box 1434
Henderson, NC 27536-1434

Re: Contract 2011-050-40101-102
Amendment No. 3

Dear Mayor O'Geary:

In order to complete the activities associated with the above referenced contract for "Part 1 - Kerr Lake Regional Water System Master Plan Update. Part 2 - Sewer System Hydraulic Capacity Study Downstream of Sandy Creek P/S Discharge Point", the current agreement must be amended.

It is understood and agreed by the undersigned that this letter amends the Agreement (the "Original Agreement") dated 8/25/2010 between City of Henderson ("Grantee") and the Rural Economic Development Center, Inc. ("Center").

PARAGRAPH 3. Term of Agreement is amended as specified below:

DELETE: "terminate on 6/30/2012."
ADD: "terminate on 12/31/2012."

EXHIBIT C - Reporting Schedule is amended with additional reporting dates:

<u>Due Date</u>	<u>Report Due</u>	<u>Reporting Period</u>
10/15/2012	Progress Report	07/1/12 to 09/30/12
01/31/2013	Final Report	10/1/12 to 12/31/12

If you agree with the amendment as proposed, please sign the original and the enclosed copy. **You should retain the copy for your files and return the original to the attention of the contract manager at the Rural Center.**

North Carolina

Rural Economic
Development Center, Inc.

4021 Carya Drive

Raleigh, NC 27610

Phone: (919) 250-4314

FAX: (919) 250-4325

ACCEPTED:
City of Henderson

By: James D. O'Geary
Title: Mayor

DATE: 6-13-2012

ACCEPTED:
Rural Economic Development
Center, Inc.

By: Susan Edmond

DATE: 6/13/12

Title: Vice President, Finance & Administration

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 25 June 12 Short Reg. Meeting

19 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12-80, Consideration of Approval of Resolution 12-53, Authorizing the Application for a FEMA Grant by the Henderson Fire Department in the Amount of \$709,000.**

Ladies and Gentlemen:

Council Goals Addressed By This Item:

KSO 8: *Provide Sufficient Funding for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.*

Recommendation:

- Approval of Resolution 12-53 Authorizing the Application of a FEMA Grant by the Henderson Fire Department in the Amount of \$709,000.

Executive Summary

The Fire Department respectfully requests your approval to apply for a FEMA Grant in the amount of \$709,000.00 with a City match of 5% in the amount of \$35,500.00. This grant is for the purchase of a new Pumper Fire Truck to replace a 1990 model fire truck that is now 22 years old. This grant would also allow for the purchase of twenty-eight (28) Self Contained Breathing Apparatus (SCBA) at a cost of \$190,000.00 that needs to be replaced due to the life expiration date of the SCBA's are expiring, the purchase of two (2) ventilation saws, and eighteen (18) fire hose nozzles.

If approved, funding for the local match would come from General Fund Reserve.

Enclosures:

1. Resolution 12—53

**RESOLUTION
12-53**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF AN
APPLICATION TO FEMA FOR \$709,000 TO REPLACE PUMPER FIRE TRUCK,
SCBA'S and FIRE FIGHTING EQUIPMENT**

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in January 2012, and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

WHEREAS, this Resolution addresses one of the Key Strategic Objectives as follows: KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities; *and*

WHEREAS, this grant application is to request \$709,000 in Federal funds requiring a City match of \$35,500 to provide for the purchase of a new Pumper Fire Truck to replace a 1990 model fire truck that is now 22 years old, 28 Self Contained Breathing Apparatus (SCBA) which are worn and damaged as well as 2 ventilation saws, and eighteen 18 fire hose nozzles.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY AUTHORIZE the City Manager to file the grant application to FEMA as outlined above.

The foregoing Resolution 12-53, introduced by Council Member _____ and seconded by Council Member _____ on this the 25th day of June 2012, and having been submitted to a roll call vote, was ***** by the following votes: YES: NO: ABSENT: ABSTAIN.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, p. ***.*

CITY OF HENDERSON

INTERNAL PROCESS TO DECIDE WHETHER GRANT
APPLICATION IS APPROPRIATE

Department: Fire Staff Contact: Daniel E. Wilkerson

Funding Source: FEMA- Assistance to Firefighters Grant

Grant/Project Name: Vehicles / Operations and Safety

Date application due: July 6, 2012

This is a NEW or RECURRING Grant

Brief Project Summary:

The Fire Department respectfully requests your approval to apply for a FEMA Grant in the amount of \$709,000.00 with a City match of 5% in the amount of \$35,500.00. This grant is for the purchase of a new Pumper Fire Truck to replace a 1990 model fire truck that is now 22 years old. This grant would also allow for the purchase of twenty-eight (28) Self Contained Breathing Apparatus (SCBA) at a cost of \$190,000.00 that needs to be replaced due to the life expiration date of the SCBA's are expiring, the purchase of two (2) ventilation saws, and eighteen (18) fire hose nozzles.

Has the department received funding from this source in the past? If so, list project name(s), amount(s), and date(s).

See attached list

Maximum Amount Available from Funding Source: 285 Million

Anticipated Award Notification Date: FY 2012-2013

Anticipated Grant Term: Start Date: Notification of award
Finish Date: One (1) year from award date

Amount to be requested: \$ 709,000.00

Total Project Costs: \$ 709,000.00

Does this grant have a match requirement: YES NO 5% match of \$ 35,500.00

Does the amount of the match requirement or other grant requirements necessitate City Council approval prior to award? YES NO

Eligible types of match:

- Cash
- In-kind services
- Land
- Equipment
- Other _____

If the match is cash, where will the match come from? (Provide Account Number)
FY 2012-2013 – General Fund Balance

Is this project a cash award or reimbursement?
If this is a reimbursement grant, will funds be available?

Is this project included in: NO

- Departmental Budget
- Capital Improvements Plan

Grant funds will be used for the following: (check all that apply)

- Equipment : Self Contained Breathing apparatus (SCBA) and Fire Hose Nozzles
- Supplies _____
- Program Expenses
- Printing
- Personnel – current staff. No of staff _____ No of hours _____
- Personnel – to hire additional staff. No. of positions _____
- Capital (land, building, vehicles, etc.)
- Contracted Services: _____
- Other: Pumper Fire Truck

How will the program be funded after the grant expires?

The funding will be completed before grant expires.

If the department receives only a portion of the amount requested, how will the project be funded?

We would purchase only the amount that was awarded on grant.

Some additional questions to consider:

Are any other departments within the City of Henderson eligible for this funding?
NO

Are any other departments within the City of Henderson willing to collaborate on this project? NO

Will this project duplicate or compete with another service or program provided by the City of Henderson or other local agency? NO

Funding from FEMA:

<u>Project</u>	<u>Amount</u>	<u>Date</u>
Assistance to Firefighter Grant Program "Vehicle Acquisition Program"	\$261,250.00	1-18-2008
Assistance to Firefighter Grant Program "Operations and Safety"	\$80,494.00	1-26-2007
Assistance to Firefighter Grant Program "Operations and Safety"	\$84,080.00	9-23-2005
Assistance to Firefighter Grant Program "Fire Prevention"	\$52,650.00	7/16/2004
Assistance to Firefighter Grant Program "Operations and Firefighter Safety"	\$29,700.00	1/1/2003
Assistance to Firefighter Grant Program "Vehicle"	\$450,000.00	12/15/2003

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item:

Council Meeting: 25 June 12 Short Meeting

29 May 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12—81**

Consideration of Approval of Resolution 12-54, Appointments to the E-911 Committee, Board of Adjustment, Appearance Commission, Recreation and Parks Commission, Redevelopment Committee, Library and Human Relations Commission.

Ladies and Gentlemen:

Recommendation:

- Approval of Resolution 12-54, Appointments to the E-911 Committee, Board of Adjustment, Appearance Commission, Recreation and Parks Commission, Redevelopment Committee, Library and Human Relations Commission

Executive Summary

The Boards and Commissions' Committee (B&CC) met on 20 June, 2012 to review applications on various committees and recommends the following appointments:

E-911

1. John Fogg – Reappoint to serve a three-year term expiring on 30 June 2015.

Appearance Commission

1. Barbara Carroll - Reappointed to serve a three-year term expiring on 30 June 2015.
2. Edith Carroll – Reappoint to serve a three-year term expiring on 30 June 2015.

Recreation and Parks Commission

1. Melissa Davis Jones- Reappoint to serve a three-year term expiring on 30 June 2015.

Redevelopment

1. Rochelle Moon - Reappoint to serve a three-year term expiring on 30 June 2015.
2. John Henry Falkner – Reappoint to serve a three-year term expiring on 30 June 2015.

Board of Adjustment

1. Richard Brand – Reappoint to serve a three-year term expiring on 30 June 2015.
2. Ruxton Bobbitt, Jr. – Reappoint to serve a three-year term expiring on 30 June 2015.

Human Relations

1. Marguerite Anduze – Reappoint to serve a three-year term expiring on 30 June 2015.

Library

1. Jean Lark – Reappoint to serve a one-year term expiring on 30 June 2013.

Enclosures:

1. Resolution 12-54
2. Individual Applications

RESOLUTION 12-54
A RESOLUTION MAKING APPOINTMENTS TO
THE FOLLOWING COMMITTEES/COMMISSIONS: E-911, BOARD OF
ADJUSTMENT, APPEARANCE, REDEVELOPMENT, HUMAN RELATIONS,
LIBRARY AND RECREATION AND PARKS

WHEREAS, the Henderson City Council (Council) has created several boards and commissions as a means to include citizen input to and participation within the governance process;
and

WHEREAS, the Council periodically appoints individuals to serve on said boards and commissions; *and*

WHEREAS, there are vacancies on the following Committees/Commissions: E-911, Board of Adjustment, Appearance, Redevelopment, Human Relations and Recreation and Parks;
and

WHEREAS, applications have been received and reviewed by the Council's Boards and Commissions' Committee for available positions.

NOW THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY appoint the following individuals:

1. Mr. John Fogg, a city resident living at 1125 East Andrews Avenue, to serve on the E-911 Committee for a three-year term expiring on 20 June 2015; *and*
2. Ms. Barbara Carroll, a city resident living at 748 East Avenue, to serve on the Appearance Commission for a three-year term expiring on 30 June 2015.
3. Ms. Edith Carroll, a city resident living at 1639 Willow Lane, to serve on the Appearance Commission for a three-year term expiring on 30 June 2015.
4. Ms. Melissa Davis Jones, a city resident living at 139 Watson Drive, to serve on the Recreation and Parks Commission for a three-year term expiring on 30 June 2015.
5. Ms. Rochelle Moon, a city resident living at 1103 Closs Court, to serve on the Redevelopment Commission for a three-year term expiring on 30 June 2015.
6. Mr. John Henry Falkner, a city resident living at 925 Meadow Lane, to serve on the Redevelopment Commission for a three-year term expiring on 30 June 2015.
7. Mr. Richard Brand, a city resident living at 1849 Parker Lane, to serve on the Board of Adjustment for a three-year term expiring on 30 June 2015.

8. Mr. Ruxton Bobbitt, Jr., a city resident living at 950 Meadow Lane, to serve on the Board of Adjustment for a three-year term expiring on 30 June 2015.
9. Ms. Marguerite Anduze, a city resident living at 134 Dorsey Place, to serve on the Human Relations Commission for a three-year term expiring on 30 June 2015.
10. Ms. Jean Lark, a city resident living at 320 Forest Drive, to serve on the H. Leslie Perry Library Board for a one-year term expiring on 30 June 2013.

ALSO, BE IT FURTHER RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY thank Mr. Zachary L. Ayscue and Mr. James Kearney, Sr. for their commitment and service to the Recreation and Parks Commission.

The foregoing Resolution 12-54, upon motion of Council Member *** and second by Council Member *** and having been submitted to a roll call vote during a regularly scheduled and open meeting, received the following votes and was Approved on this the 25th day of June 2012:
YES:. NO:. ABSTAIN:. ABSENT:

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, p. ***; CAF 12-81*

CITY OF HENDERSON
Application for Boards/Commissions/Committees

rec'd
4/12/12

Please complete each section

Full Name John Paul Fogg Date of Birth 10/11/1933

Home Address 1125 E Ashw Ave

Home Phone 252 4385237 City of Henderson Resident: Yes No

Current Employers FOGG EXCO

Job Title owner Years in current position 36

Business Phone 492 5009 Fax 492 7029

E-Mail Address _____

Duties _____

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. _____

Male _____ Female _____

White _____ Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying for (list only one per form)

E-911

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: ABC

Why are you interested in serving on this Board/Commission/Committee? _____

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No _____ If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No _____

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature John Paul Fogg Date: 4-10-21
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

**Do not submit any resumes or attachments.
Applicants are required to be a resident of the City of Henderson**

Form Approved by City Council on 10-23-00
Last Update: 9/8/11
Cityclerk/applicationforboardsaug201011-8-10

CITY OF HENDERSON
Application for Boards/Commissions/Committees

rec'd
#76
4/12/12

Please complete each section

Full Name Barbara J. Carroll Date of Birth 4/11/12

Home Address 748 East Ave.

Home Phone (252) 492-7292 City of Henderson Resident: Yes No

Current Employers Retired

Job Title _____ Years in current position _____

Business Phone _____ Fax _____

E-Mail Address _____

Duties _____

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 4

Male _____ Female

White _____ Black Hispanic _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying for (list only one per form)

APPEARANCE COMMITTEE

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: _____

Why are you interested in serving on this Board/Commission/Committee? _____

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No _____ If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No _____

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Barbara Jean Carroll Date: 4/11/12
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson

rec'd
4/23/12

CITY OF HENDERSON
Application for Boards/Commissions/Committees

Please complete each section

Full Name Edith R. J. Carroll Date of Birth 9/23/43

Home Address 1439 Willow Lane, Henderson, NC 27534

Home Phone 252-438-3986 City of Henderson Resident: Yes No

Current Employers Retired

Job Title _____ Years in current position _____

Business Phone _____ Fax _____

E-Mail Address _____

Duties _____

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. _____

Male _____ Female

White _____ Black Hispanic _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying for (list only one per form)

HENDERSON COMMUNITY APPEARANCE COMMISSION

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: _____

Why are you interested in serving on this Board/Commission/Committee? _____

To help with beautifying the Community.

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

Member of the Navy Marden Club

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Edith R. J. Barwell Date: 3/27/12
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

**Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson**

Rec'd
3/29/18

CITY OF HENDERSON
Application for Boards/Commissions/Committees

Please complete each section

Full Name Melissa Davis Jones Date of Birth 06/12/1969

Home Address 139 Watson Drive, Henderson, NC 27584

Home Phone 252-438-3173 City of Henderson Resident: Yes No

Current Employers Kerr-Tar Regional Council of Governments

Job Title Family Caregiver Specialist Years in current position 5+

Business Phone 252-436-2051 Fax 252-436-2055

E-Mail Address mijones@kerrtarcoq.org

Duties Oversee and monitor the family caregiver support program in Franklin, Granville, Person, Vance, & Warren counties.

Other employment history Vance County DSS (1997-2006)

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 3

Male Female

White Black Hispanic Native American Asian Other

Board/Commission/Committee Applying for (list only one per form)

Henderson/Vance Recreation & Parks Commission

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: N/A

Why are you interested in serving on this Board/Commission/Committee? I am involved with senior Games and Special Olympics and collaborate with the Rec. Department on these

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

I am already serving on this commission & am very familiar with what they do. I have Senior Games & special Olympics experience, as well as a 13 year old son who has participated in rec sports.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: Melissa Davis Jones Date: 03-27-2012
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

**Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson**

CITY OF HENDERSON
Application for Boards/Commissions/Committees

rec'd
4/9/12

Please complete each section

Full Name Rochelle Moon Date of Birth 6/23/70

Home Address 1103 Class Ct Henderson NC 27536

Home Phone 919-497-7772 City of Henderson Resident: Yes No

Current Employers Rochelle Moon Realty

Job Title Broker/owner Years in current position 4

Business Phone 919-496-0444 Fax 866-625-4661

E-Mail Address Rmoon@nc.re.com

Duties _____

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. _____

Male _____ Female

White _____ Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying for (list only one per form)

Redevelopment Commission

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: Redevelopment Commission

Why are you interested in serving on this Board/Commission/Committee? Served on Board

Proce.

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Esther J. McCrackin

Date: 3/26/12

Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

**Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson**

Form Approved by City Council on 10-23-00
Last Update: 9/8/11
Cityclerk/applicationforboardsaug2010/11-8-10

CITY OF HENDERSON
Application for Boards/Commissions/Committees

Rec'd
5/11/12

Please complete each section

Full Name John Henry Falkner III Date of Birth 4/9/1960

Home Address 925 Meadow Lane

Home Phone 252 438 2507 City of Henderson Resident: Yes No

Current Employers The Rogers Group

Job Title Property Manager Years in current position _____

Business Phone 252 492 9385 Fax 252 492 6571

E-Mail Address h.falkner@ncol.net

Duties _____

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. _____

Male Female _____

White Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying for (list only one per form)

Redevelopment Commission

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: _____

Why are you interested in serving on this Board/Commission/Committee? Want to

serve our community

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Jenny Falner Date: 5-10-2012
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson

Form Approved by City Council on 10-23-00
Last Update: 9/8/11
Cityclerk/applicationforboardsaug201011-8-10

CITY OF HENDERSON
Application for Boards/Commissions/Committees

Rec'd
3/27/12

Please complete each section

Full Name Richard Brand Date of Birth 2/28/1943
Home Address 1849 Parker Lane, Henderson, NC 27536
Home Phone 252-438-5363 City of Henderson Resident: Yes No
Current Employers retired clergy
Job Title _____ Years in current position 15 before retirement
Business Phone _____ Fax _____
E-Mail Address raisonbr@embarqmail.com
Duties _____

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. _____

Male Female _____

White Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying for (list only one per form)

Zoning Board of Adjustment

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: _____

Why are you interested in serving on this Board/Commission/Committee? having pushed and lobbied for county zoning it seemed appropriate for me to participate in the zoning work of the city.

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

Downtown Development Commission
Economic Partnership

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No X If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No X

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Richard C. Beard Date: 3/25/2012
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson

CITY OF HENDERSON
Application for Boards/Commissions/Committees

rec'd
3/28/12

Please complete each section

Full Name CLAUDE RYAN BOBBITT, JR. Date of Birth 3/28/12
Home Address 950 MEADOW LANE HENDERSON NC 27536
Home Phone 252-430-0821 City of Henderson Resident: Yes No
Current Employers John Foster Homes / Bobbitt Real Estate Services
Job Title Sales Years in current position 25 years
Business Phone 252-497-1056 Fax 252-431-1709
E-Mail Address r.bobbitt@johnfosterhomes.com
Duties Day to Day Home sales on new + existing real estate.

Other employment history 1986-1988 NCNB Collections

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. _____
Male Female
White Black Hispanic Native American Asian Other

Board/Commission/Committee Applying for (list only one per form)
BOARD of Adjustments

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: CHAIRMAN City of Henderson Redevelopment Commission

Why are you interested in serving on this Board/Commission/Committee? After 12 years of being involved it is enjoyable to me to serve our city.

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

My REALESTATE and construction BACKGROUND contribute EACH MONTH AS AN APPLICATION IS CONSIDERED.

Affirmation of Eligibility:

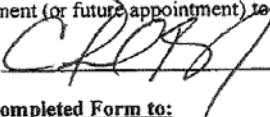
Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature  Date: 3/28/12
Form is invalid if not signed and dated

Return Completed Form to:
Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson

Form Approved by City Council on 10-23-00
Last Update: 9/8/11
CityClerk/applicationforboardsep201011-8-10

rec'd
5/10/12

CITY OF HENDERSON
Application for Boards/Commissions/Committees

Please complete each section

Full Name MARGUERITE Esta ANDUZE Date of Birth 1954
Home Address Mailing / P.O. Box 151, HENDERSON, N.C. 27536 ^{Land} / 134 Dorsey Pl Henderson 27536
Home Phone (252) 431-1778 City of Henderson Resident: Yes No
Current Employers RETIRED
Job Title N/A Years in current position N/A
Business Phone N/A Fax N/A
E-Mail Address anduze marguerite@gmail.com
Duties N/A

Other employment history Retired Elementary School Teacher / Retired MSW Social Worker

It is the City Council's goal to maintain ^{CNA I + II} a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. ?

Male Female

White Black Hispanic Native American Asian Other

Board/Commission/Committee Applying for (list only one per form)
Human Relations Commission / Reinstatement ^{RENEWAL}

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: Kerr-TAR Regional Govts (not sure if a committee) or Board Nursing Home Comm. Advisory Committee

Why are you interested in serving on this Board/Commission/Committee?
I wish to make a positive difference in the lives of individuals

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

I will try to help others to the best of my ability (in)

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No

If yes, please explain: *N/A*

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature *Marguerite Estro Anderson* Date: *05/09/12*
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

**Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson**

CITY OF HENDERSON
Application for Boards/Commissions/Committees

rec'd
6/11/12

Please complete each section

Full Name Jean G. Lark Date of Birth 4/26/35
Home Address 320 Forest Dr., P.O. Box 1633
Home Phone 492-6488 City of Henderson Resident: Yes No
Current Employers Retired - served as Media Coordinator at Sou. Vance High
Job Title _____ Years in current position _____
Business Phone _____ Fax _____
E-Mail Address lark@ncol.net
Duties _____

Other employment history Prior to Sou. Vance - Henderson Jr. High, Clark St./No. Henderson

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 2

Male _____ Female

White Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying for (list only one per form)

H. Leslie Perry Library Board

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, the goal is to limit appointees to no more than two (2) Boards/Commissions/Committees. Please list any other Board/Commission/Committee on which you currently serve: - 0 -

Why are you interested in serving on this Board/Commission/Committee? Our library is making a significant contribution to our community. I would like to continue as part of the board to provide the best services to all the residents of Vance County.

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Please share how your Interests/Skills/Areas of Expertise/Professional Organizations/Activities will contribute to this Board/Commission.

It was a privilege to serve as school librarian or as Media Coordinator as we were later referred to. My years of service totaled almost 25 years and during that time was active in state & national associations. Longtime member of Delta Kappa Gamma Education Society + Sorosis Club.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No If yes, please explain disposition: _____

Are there any conflicts of interest or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council? Yes _____ No

If yes, please explain: _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee, it is expected that I will attend at least 75% of all meetings during any one fiscal year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Jean G. Lark Date: 6-11-12
Form is invalid if not signed and dated

Return Completed Form to:

Esther J. McCrackin
City Clerk
134 Rose Avenue
P O Box 1434
Henderson, NC 27536
Phone: (252) 430-5705 Fax: (252) 492-7935 Email: emccrackin@ci.henderson.nc.us

**Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Henderson**

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 25 Jun 12 Short Meeting

13 June 12

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-74

Consideration of Approval of:

- 1) Resolution 12-47, Authorizing Bid Award for the Sanitary Sewer Replacement Project to H.G. Reynolds Company, Inc. in the Amount of \$887,228.50.
- 2) Ordinance 12-43, FY 12 Budget Amendment #52, Authorizing Additional Funds to the Sanitary Sewer Replacement Project.
- 3) Resolution 12-51, Approving Assignment of Current Contract with O'Brien & Gere or Engineering Services for Various Projects, Including the Sanitary Sewer Replacement Project, to Municipal Engineering Co. P.A.

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- KSO 5- Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems.

Recommendation:

- Approval of: 1) Resolution 12-47, Authorizing Bid Award for the Sanitary Sewer Replacement Project to HG Reynolds Company, Inc. in the Amount of \$887,228.50.
- 2) Ordinance 12-43, FY 12 Budget Amendment #52, Authorizing Additional Funds to the Sanitary Sewer Replacement Project.
- 3) Resolution 12-51, Approving Assignment of Current Contract with O'Brien & Gere for Engineering Services for Various Projects, Including the Sanitary Sewer Replacement Project, to Municipal Engineering Co. P.A.

Executive Summary:

On 25 October 2010, the City Council approved acceptance of a State Revolving Loan, via Resolution 10-107, in the amount of \$1,000,000 for a Sanitary Sewer Rehabilitation Project, which further helps the City reduce infiltration/inflow as well as reducing the potential for sewer overflow. \$500,000 is a low interest loan and the remaining \$500,000 in principal forgiveness.

In addition, the City Council authorized the staff, via Resolution 12-24, to request the use of the remaining Rural Center Fund from the UV Replacement Project to be applied towards further improvements to the Sanitary Sewer System. The Rural Center has notified the City that they will process a grant amendment for the \$110,000 once they receive the DENR loan offer and budget.

The Project was first advertised on 3 May 2012, and only one bid was received, therefore the existing bid was not opened and the project was re-advertised. There were plans picked up from four contractors, however, at the second scheduled bid opening, there remained only one contractor bidding on the project. At this time, in accordance with General Statute §143-129, the City was able to open bids with only one bidder. H.G. Reynolds Company of Henderson, NC was the only bidder and the base bid was \$990,224.00, with an alternate Bid of \$896,888.00, which consisted of manhole rehabilitation in lieu of replacement.

The City's Consulting Engineer and City staff proceeded to negotiate with Ken Long of H.G. Reynolds Company to bring forth an award amount within the available construction funds. The recommended bid award is \$887,228.50, which includes \$110,000 of remaining grant funds left over from the UV replacement project. This is shown in the proposed budget amendment for a total project cost of \$1,130,334.00 which includes 2% closing fee.

On 11 June 2012, official notification was received from O'Brien & Gere Engineers, Inc. that they are closing their municipal engineering group in the Raleigh, NC office. They are proposing to assign any outstanding contracts with the City of Henderson to Municipal Engineering Services Co. Inc. with offices in Garner NC and Boone NC. Dr. Michael Acquesta, P.E. who was the Project Manager for the project in Henderson, has accepted a position with Municipal Engineering Services Co., Inc., therefore, there should be no interruption of services as he is very familiar with the project.

Enclosures:

1. Resolution 12-47
2. Ordinance 12-43
3. Resolution 12-51
4. Resolution 12-24

RESOLUTION 12-47

**A RESOLUTION AUTHORIZING A BID AWARD FOR THE CITY OF HENDERSON
SANITARY SEWER REPLACEMENT PROJECT**

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in January 2012, and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

WHEREAS, this Resolution addresses one of the Key Strategic Objectives as follows: **KSO 5:** Provide Reliable, Dependable Infrastructure- To provide reliable, dependable and environmentally compliant infrastructure systems; *and*

WHEREAS the City Council has received loan funding for this purpose from the NC Department of Environment and Natural Resources, Infrastructure Finance Section; *and*

WHEREAS, the available funding is sufficient to cover the budgeted costs of the project; *and*

WHEREAS bids have been solicited for the performance of this work in accordance with the North Carolina General Statutes; *and*

WHEREAS, after the second advertisement and bidding period, still only one bid was received for this project, said bid being from H.G. Reynolds Company, Inc.; *and*

WHEREAS, the City's Consulting Engineer and City staff proceeded to negotiate with Ken Long of H.G. Reynolds Company to bring forth an award amount within the available construction funds.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY APPROVE awarding of the Sanitary Sewer Replacement Project to H.G. Reynolds Company, Inc. in the amount of \$887,228.50, said Agreement being more fully articulated in **Attachment A** to this Resolution; *and*

BE IT FURTHER RESOLVED that the Mayor is authorized to sign all agreements and documents necessary to effect said Agreement

The foregoing Resolution 12-47, upon motion of Council Member ** and second by Council Member **, and having been submitted to a roll call vote received the following votes and was ***** on this the *** day of **** 2010: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 41, pp. **.*

License No. C-0281



June 12, 2012

Frank Frazier, Asst. City Manager
City of Henderson
134 Rose Avenue
Henderson, NC 27536

Subject: Sanitary Sewer Rehabilitation Project
Construction Contract Award Recommendation

Dear Mr. Frazier:

Bids for the above referenced project were received, opened and read aloud at the Henderson City Meeting Hall on May 15, 2012. This bid opening was a rebid event because an insufficient number of bids were received on the original bid date. A single bid was received. The successful low bidder is:

H.G. Reynolds Company, Inc.
PO Box 209
Henderson, NC 27536
Base Bid Price: \$990,244.00
Alternate Bid Price: \$896,888.00

I have worked with H.G. Reynolds many, many times in the past and I am aware of their capabilities to well perform this project. H.G. Reynolds has performed numerous construction projects for the City of Henderson in the past, the most recent being the UV Disinfection System at the Henderson Water Reclamation Facility. Therefore, I am confident that H.G. Reynolds Co., Inc. is capable of constructing the project in accordance with the approved construction documents. The project, as bid is over budget, both base bid and alternate bid. However, I have reviewed the actual construction documents and have determined a few minor sewer lines within the project can be eliminated to bring the Base Bid project back into the available funding budget. Through discussions with the City Staff, it has been decided to move forward with the Base Bid because of the poor condition of the existing manholes. The Base Bid replaces manholes rather than performing rehabilitation of the manholes. A negotiation conference has been held with the low bidder and he has agreed to this contract reduction. The construction cost has been reduced to \$887,228.50. Therefore, full funding is available for the project as outlined in the attached Project Budget Reconciliation Form. A copy of the Memorandum of Negotiation provided herewith, as well. Execution of the Memorandum of Negotiation by the Mayor is required if the Tentative Award is made to H.G. Reynolds Co., Inc.

Given the above discussion, it is recommended that a contract in the amount of \$887,228.50 be Tentatively Awarded by resolution to H.G. Reynolds Company, Inc. for the construction of the Henderson Sewer Rehabilitation Project. If the contract is awarded, please send me four (4) signed copies of the Tentative Award Resolution (provided herewith) and four (4) signed copies of the Memorandum of Negotiation (provided herewith) as soon as possible so that I can submit the appropriate information to the State funding agency.

Please let me know if you have any questions.

Sincerely,

Michael S. Acquesta, PE, PhD

PO Box 97, Garner, North Carolina 27529 (919) 772-5393

PO Box 349, Boone, NC 28607 (828) 262-1767

PROJECT BUDGET RECONCILIATION FORM

	Original Budget	Award Recommended
EXPENDITURES		
Total Construction Cost	\$ 746,580.00	\$ 887,228.50
Contingency	\$ 74,660.00	\$ 44,355.50
PER/EA	\$ 10,000.00	\$ 10,000.00
Engineering Design	\$ 73,060.00	\$ 73,060.00
Legal, Fiscal, Administration	\$ 2,700.00	\$ 2,700.00
Construction Admin/Inspection	\$ 88,000.00	\$ 88,000.00
Asset Management Plan	\$ 5,000.00	\$ 5,000.00
SRF Closing Fee	\$ 20,000.00	\$ 20,000.00
Total Expenditures	\$ 1,020,000.00	\$ 1,130,334.00
REVENUES		
SRF Low Interest Loan	\$ 500,000.00	\$ 500,000.00
SRF Principal Forgiveness	\$ 500,000.00	\$ 500,000.00
Rural Center Grant		\$ 110,334.00
Local Match	\$ 20,000.00	\$ 20,000.00
Total Revenues	\$1,020,000.00	\$1,130,334.00

Negotiation Memorandum

Client: City of Henderson, North Carolina
 Project: Sanitary Sewer Replacement Project
 Bid Date: May 15, 2012
 Place: Henderson City Hall, 134 Rose Avenue

I certify this document to be a true and accurate tabulation of bids received and as negotiated:		I certify this document to be a true and accurate tabulation of bids as received and as negotiated:								
By: <i>Frank Frazier</i> Frank Frazier, Assistant Manager, Henderson		By: <i>Ken Enrig</i> Ken Enrig, HG Reynolds Co., Inc.								
HG Reynolds Co., Inc. PO Box 209 Henderson, NC 27536 5% Bid Bond		HG Reynolds Co., Inc. PO Box 209 Henderson, NC 27536 5% Bid Bond								
As Bid		As Negotiated								
Bid Item No.	Description	QTY	Unit	Price Bid per unit	Total Price Bid	QTY	Unit	Price Bid per unit	Total Price Bid	
7	Erosion and Sediment Control Devices									
7a)	Inlet Protection	31	EA	\$ 100.00	\$ 3,100.00	31	EA	\$ 100.00	\$ 3,100.00	
7b)	Removal of Erosion Control Devices	50% of Items 7a)		\$ 1,500.00	\$ 1,500.00	10% of Items 7a)		\$ 1,500.00	\$ 1,500.00	
	Total Price Bid for Items 7a) and 7b)				\$ 4,600.00				\$ 4,600.00	
8	Sanitary Sewer Replacement on Andrews Avenue - Pipe Busting	1	LS	\$ 30,000.00	\$ 30,000.00	1	LS	\$ 30,000.00	\$ 30,000.00	
9	Montgomery Street Culvert Crossing, if Needed	1	EA	\$ 2,500.00	\$ 2,500.00	1	EA	\$ 2,500.00	\$ 2,500.00	
10	Compaction Tests	30	EA	\$ 150.00	\$ 4,500.00	30	EA	\$ 150.00	\$ 4,500.00	
TOTAL PRICE BID ITEMS 1, 2, 3, 4, 5, 6, 7, 8, 9 AND 10:					\$ 900,244.00					

Bid Item No.	Description	QTY	Unit	Price Bid per unit	Total Price Bid	QTY	Unit	Price Bid per unit	Total Price Bid	
Alt 1	Manhole Rehabilitation	187	VF	\$ 175.00	\$ 32,725.00	187	VF	\$ 175.00	\$ 32,725.00	
TOTAL PRICE BID ITEMS 1, 4, 5, 6, 7, 8, 9, 10 AND ALT 1:					\$ 896,888.00					

Notes: Negotiations resulted in:

1. Removed sewers and manholes on Rockspring Street (Sht. C-9) and associated pavement replacement.
2. Removed sewers and manholes on Sht C-7 from P&H 312 to MH 81a and associated pavement replacement.

Negotiation Memorandum

Client: City of Henderson, North Carolina
 Project: Sanitary Sewer Replacement Project
 Bid Date: May 15, 2012
 Place: Henderson City Hall, 133 Rosa Avenue

I certify this document to be a true and accurate tabulation of bids as received and as negotiated.

By: *Frank J. ...*
 Frank J. ...
 H.S. Reynolds Co., Inc.
 PO Box 209
 Henderson, NC 27536
 5% Bid Bond

I certify this document to be a true and accurate tabulation of bids as received and as negotiated.

By: *Ken Long*
 Ken Long, HC Reynolds Co., Inc.

Bid Item No.	Description	QTY	Unit	Price Bid per unit	Total Price Bid	QTY	Unit	Price Bid per unit	Total Price Bid
	3. Fabricated sewer video inspection at \$1,500/LF								

Negotiation Memorandum

Client: City of Henderson, North Carolina
 Project: Sanitary Sewer Replacement Project
 Bid Date: May 15, 2012
 Place: Henderson City Hall, 134 Rose Avenue

I certify this document to be a true and accurate tabulation of bids received and as negotiated.
 By: *Frank Frazer*
 Frank Frazer, Asst City Manager, Henderson

H.G. Reynolds Co., Inc.
 90 Box 209
 Henderson, NC 27536
 588 Bid Bond

I certify this document to be a true and accurate tabulation of bids received and as negotiated.
 By: *Ken Long*
 Ken Long, H.G. Reynolds Co., Inc.

H.G. Reynolds Co., Inc.
 90 Box 209
 Henderson, NC 27536
 598 Bid Bond

Bid Item No	Description	QTY	Unit	Price Bid per unit	Total Price Bid	QTY	Unit	Price Bid per unit	Total Price Bid
1 Sanitary Sewer Replacement									
1(a)	8" Sewer Pipe, PVC (0' 6" deep)	771	LF	\$ 56.00	\$ 43,116.00	482	LF	\$ 64.50	\$ 31,089.00
1(b)	8" Sewer Pipe, PVC (8' 8" deep)	1578	LF	\$ 68.00	\$ 107,304.00	1503	LF	\$ 67.50	\$ 101,452.50
1(c)	8" Sewer Pipe, PVC (8' 30" deep)	782	LF	\$ 76.00	\$ 59,432.00	782	LF	\$ 74.50	\$ 58,259.00
1(d)	8" Sewer Pipe, DWP (6' 6" deep)	2960	LF	\$ 79.50	\$ 237,208.00	2905	LF	\$ 78.10	\$ 226,840.50
1(e)	8" Sewer Pipe, DWP (8' 10" deep)	878	LF	\$ 82.00	\$ 72,016.00	475	LF	\$ 81.10	\$ 38,825.50
1(f)	Service Tap Assemblies	135	EA	\$ 780.00	\$ 105,240.00	132	EA	\$ 710.00	\$ 93,720.00
1(g)	Additional 4" 30x15 PVC Sewer Service Line Replacement	50	LF	\$ 15.00	\$ 750.00	50	LF	\$ 15.00	\$ 750.00
	Total Price Bid for Item 1(a), 1(b), 1(c), 1(d), 1(e), 1(f) and 1(g)				\$ 685,943.00				\$ 532,231.50
2 Manhole Replacement									
2(a)	Manhole Replacement (0' 6" deep)	13	EA	\$ 3,827.00	\$ 49,751.00	12	EA	\$ 3,837.00	\$ 45,924.00
2(b)	Manhole Replacement (5' 8" deep)	71	EA	\$ 4,110.00	\$ 292,210.00	10	EA	\$ 4,110.00	\$ 41,100.00
2(c)	Manhole Replacement (8' 10" deep)	5	EA	\$ 4,480.00	\$ 22,400.00	5	EA	\$ 4,480.00	\$ 22,400.00
2(d)	Drop Manhole Replacement (6' 10" deep)	1	EA	\$ 5,120.00	\$ 5,120.00	1	EA	\$ 5,120.00	\$ 5,120.00
	Total Price Bid for Items 2(a), 2(b), 2(c) and 2(d)				\$ 132,481.00				\$ 114,544.00
3 Manhole Rehabilitation, Sheet C-6									
3	Manhole Rehabilitation, Sheet C-6	9	VF	\$ 400.00	\$ 3,600.00	9	VF	\$ 400.00	\$ 3,600.00
4 Pavement Replacement									
4	Pavement Replacement	3020	SF	\$ 36.50	\$ 110,730.00	3294	SF	\$ 36.50	\$ 120,231.00
5 Select Backfill									
5	Select Backfill	1200	CF	\$ 17.00	\$ 20,400.00	1760	CF	\$ 12.00	\$ 21,120.00
6 Additional #67 Stone									
6	Additional #67 Stone	25	BF	\$ 30.00	\$ 750.00	25	BF	\$ 30.00	\$ 750.00

As Bld.

As Negotiated

Bid Form

Project Identification: **City of Henderson – Sanitary Sewer Replacement**

Contract Identification and Number: CWSRF Project No. CS370410-05

ARTICLE 1 - BID RECIPIENT

1.01 This Bid Is Submitted To: City of Henderson
P.O. Box 1434
134 Rose Avenue
Henderson, NC 27536

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in the Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 - BIDDER'S ACKNOWLEDGMENTS

2.01 Bidder accepts all of the terms and conditions of the Advertisement and Instructions for Bidders, including without limitations those dealing with the dispositions of Bid security. The Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 - BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

Addendum No.	Addendum Date
_____	_____
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all Federal, State, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities).

E. Bidder has obtained and carefully studied (or accepts the consequences for not doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by the Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.

- F. Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of the Work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- I. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- J. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- K. Bidder will submit written evidence of its authority to do business in the State where the Project is located not later than the date of its execution of the Agreement.

ARTICLE 4 - FURTHER REPRESENTATIONS

4.01 Bidder further represents that:

- A. This Bid is genuine and not made in the interest of or on the behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

ARTICLE 5 - BASIS OF BID

5.01 **Base Bid.** Bidder shall complete the Work in accordance with the Contract Documents for the following price(s):

Base Bid Item No.	Description	Qty	Unit	Price Bid per Unit	Total Price Bid
1	Sanitary Sewer Pipe Replacement, Excluding Bid Items 8 and 9				
1(a)	8" sewer pipe, PVC (0'-6' deep)	721	Linear Feet, More or Less		
1(b)	8" sewer pipe, PVC (6'-8' deep)	1,578	Linear Feet, More or Less		
1(c)	8" sewer pipe, PVC (8'-10' deep)	782	Linear Feet, More or Less		
1(d)	8" sewer pipe, DIP (0'-6' deep)	2,980	Linear Feet, More or Less		
1(e)	8" sewer pipe, DIP (6'-8' deep)	475	Linear Feet, More or Less		
1(f)	Service tap assemblies and 20 LF service line replacement per service tap	135	Each, More or Less		
	Total Price Bid Items 1a,1b,1c,1d,1e,1f				
2	Manhole Replacement				
2(a)	Manhole Replacement (0'-6' deep)	13	Each, More or Less		
2(b)	Manhole Replacement (6'-8' deep)	11	Each, More or Less		
2(c)	Manhole Replacement (8'-10' deep)	5	Each, More or Less		
2(d)	Drop Manhole Replacement (8'-10' deep)	1	Each, More or Less		
	Total Price Bid Items 2a,2b,2c,2d				
3	Manhole Rehabilitation, Sheet C-6	9	Vertical Feet, More or Less		
4	Pavement Replacement	3,970	Square Yards, More or Less		

Base Bid Item No.	Description	Qty	Unit	Price Bid per Unit	Total Price Bid
5	Select Backfill, When Directed by Engineer	1,760	Cubic Yards, More or Less		
6	12" Undercut Excavation (Unclassified) and 12" #67 Stone Bedding, Installed, Only When Directed by Engineer	2,190	Linear Feet, More or Less		
7	Erosion and Sediment Control Devices				
7(a)	Inlet Protection. Wrapped straw tube inlets used where appropriate.	31	Each, More or Less		
7(b)	Removal of Erosion Control Devices	50% of Item 7(a)	Lump Sum		
Total Price Bid Items 7a,7b					
8	Sanitary Sewer Pipe Replacement on Andrews St (NC-39) to include: 8" sewer pipe, PVC (8'-10' deep) Pavement cut Pipe installation using trench box Flowable fill backfill Repaving Traffic control Installation and repaving completed within 4 hours from midnight to 4am	1	Lump Sum		
9	Montgomery Street Culvert Crossing, Sheet C-3, If Needed	1	Lump Sum		
TOTAL PRICE BID ITEMS 1, 2, 3, 4, 5, 6, 7, 8 AND 9:				\$	

The Bidder certifies that Unit Prices have been computed in accordance with paragraph 11.03.B of the General Conditions.

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities, determined as provided in the contract Documents.

The Owner will determine after receipt of bids whether to pursue the Base Bid or the Alternate Bid. If the Owner decides to pursue the Base Bid, the successful, responsive, responsible bidder will be based on the Total Price Bid for Items 1, 2, 3, 4, 5, 6, 7, 8, and 9.

5.02 **Alternate Bid** – The alternate Bid includes the rehabilitation of all manholes on the project instead of the Base Bid replacement and rehabilitation. If the Alternate Bid is selected by the Owner, Bidder shall complete the Work in accordance with the Contract Documents for the prices noted in Base Bid Items 1, 4, 5, 6, 7, 8, and 9 and Alternate Bid Item Alt 1. The Owner will determine after receipt of bids whether to pursue the Base Bid or the Alternate Bid. If the owner decides to pursue the Alternate Bid, the successful, responsive, responsible bidder will be based on the Total Price Bid for Items 1, 4, 5, 6, 7, 8, 9 and Alt1.

Alternate Bid Item No.	Description	Qty	Unit	Price Bid per Unit	Total Price Bid
Alt 1	Manhole rehabilitation of all manholes in project	187	Vertical Feet, More or Less		
TOTAL PRICE BID ITEMS 1, 4, 5, 6, 7, 8, 9 AND ALT 1:				\$	

ARTICLE 6 – EXISTING WATER SERVICES

6.01 Existing water meters that could be found are shown on the Contract Drawings. Water service lines from the water lines in the street to the water meters exist. There may be other water meters and therefore other water service lines that could not be found. All water service lines cut by the contractor during installation of the sewer lines shall be replaced by the contractor at the contractor's sole expense. The water services shall be replaced with the same pipe material as existing except in the case of galvanized pipe. Galvanized pipe shall be replaced with HDPE pipe.

ARTICLE 7 - TIME OF COMPLETION

- 7.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with paragraph 14.07.B of the General Conditions on or before the dates or within the number of calendar days indicated in Article 9, below.
- 7.02 Bidder accepts the provisions of the Agreement and Article 9, below, as to liquidated damages in the event of failure to complete the work within the Contract Times.

ARTICLE 8 - ATTACHEMENTS TO THIS BID

- 8.01 The following documents are attached to and made a condition of the Bid:
 - A. Required Bid security in the form of a Bid Bond or Certified Check (circle type of security provided); ATTACHED HERETO is a certified check on the _____ and/or _____ Bank of _____ and/or bid bond with the _____ Company for the sum of _____ Dollars (\$ _____), made payable to _____ as a bid guarantee.

The attached bid security is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

ARTICLE 9 – COMPLETION OF WORK AND LIQUIDATED DAMAGES

9.01 The Bidder further proposes and agrees hereby to commence the work with adequate forces and equipment within ten (10) days after being notified by the Owner to proceed, and to complete the work within one hundred seventy (170) consecutive calendar days. Bidder further agrees to pay as liquidated damages the sum of \$500.00 for each consecutive calendar day thereafter.

ARTICLE 10 - DEFINED TERMS

10.01 The terms used in this Bid with the initial capital letters have the meanings indicated in the Instructions for Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 11 - BID SUBMITTAL

11.01 This Bid submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____
(Individual's signature)

SEAL,
if required
by State

Doing business as: _____

A Partnership

Partnership Name: _____
By: _____
(Signature of general partner -- attach evidence of authority to sign)
Name (typed or printed): _____

SEAL,
if required
by State

A Corporation

Corporation Name: _____
State of Incorporation: _____
Type (General Business, Profession, Service, Limited Liability): _____
By: _____
(Signature -- attach evidence of authority to sign)
Name (typed or printed): _____
Title: _____
Attest _____
(Signature of Corporate Secretary)
Date of Qualification to do business in _____ [State where Project is located] is ___ / ___ / _____

CORPORATE
SEAL,
if required by State

A Joint Venture

Name of Joint Venture: _____
First Joint Venture Name: _____
By: _____
(Signature of joint venture partner -- attach evidence of authority to sign)
Name (typed or printed): _____
Title: _____
Second Joint Venture Name: _____
By: _____
(Signature of joint venture partner -- attach evidence of authority to sign)
Name (typed or printed): _____
Title: _____

SEAL,
if required
by State

SEAL,
if required
by State

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is party to the venture should be in the manner indicated above.)

ALL BIDDERS SHALL COMPLETE THE FOLLOWING INFORMATION:

Bidder's Business address: _____

Business Phone No. (____) _____

Business FAX No. (____) _____

Business E-Mail Address _____

State Contractor License No. _____ (If applicable)

Employer's Tax ID No. _____

Phone and FAX Numbers, and Address for receipt of official communications, if different from Business contact information:

11.02 Bid submitted on _____, 20__.

ORDINANCE 12—41

AN AMENDMENT TO THE FY 2011 -- 2012 BUDGET BUDGET AMENDMENT #55 ESTABLISHING THE JULIA AVENUE PHASE II CDBG PROJECT – CITY OF HENDERSON ENGINEERING CONTRACT AND ACCEPTANCE OF PROPOSAL FOR A PUBLIC FACILITIES MANUAL

WHEREAS, the City Council of the City of Henderson, on 13 June 2011, adopted the FY 11-12 Municipal Operating and Capital Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual budget from time-to-time; *and*

WHEREAS, on 14 March, 2011, the Henderson City Council authorized the acceptance of Julia Avenue Phase II CDBG Project (Project) – City of Henderson Engineering Contract and Acceptance of Proposal for a Public Facilities Manual; *and*

WHEREAS, Vance County has accepted the City of Henderson’s Proposal for Engineering Design Services for this project; *and*

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Henderson that the following Budget Ordinance Amendment establishing the Julia Avenue Phase II CDBG Project – City of Henderson Engineering Contract and Acceptance of Proposal for a Public Facilities Manual be approved and said Ordinance shall be effective immediately upon approval of the City Council:

FUND: 55 GRANTS		Ordinance 12-41			
PROJECT: Julia Avenue Phase II CDBG Project		FY 11-12 Budget Amendment #55			
Project Budget Created: 25 Jun 12:		Budget Amendment #1 to this Capital/Grant Project			
		Approved 1-Jul-11	Current Budget	Amendment	Revised
REVENUES					
County Contracts - Engineering Design Services	55-100-477042	\$ -	\$ -	\$ 38,370	\$ 38,370
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ 38,370	\$ 38,370
				\$	38,370
EXPENDITURES					
Contracted Services	55-100-504500	\$ -	\$ -	\$ 29,730.00	\$ 29,730.00
Legal/Admin	55-100-510200	\$ -	\$ -	\$ 8,640.00	\$ 8,640.00
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ 38,370.00	\$ 38,370.00
				\$	38,370.00
	<i>Variance</i>			\$ -	
Reference:		Notes:			
25 Jun 12 Meeting; Ord 12-41		To establish a project budget for Engineering Design Services for the Julia Avenue Phase II - CDBG Project. The City of Henderson Engineering Department is working as a subcontractor to the Kerr-Tar Council of Governments. The engineering costs and fees are to be paid by the Kerr-Tar Council of Governments and/or Vance County to the City of Henderson. These funds will be used to acquire a Public Facilities Manual for use by the City's Engineering Department.			

The foregoing Ordinance 12-41, upon motion of Council Member ** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was *** on this the 25th day of June 2012: YES: ***. NO: **. ABSTAIN: **. ABSENT: **.

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*References: Minute Book 42 p.
CAF 12-**
Ordinance 12-43*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12—41 adopted by the Henderson, City Council in Regular Session on 25 June 2012 (*Minute Book 42 p.***). This Ordinance is recorded in *Ordinance Book 8*, p. ***.

Witness my hand and corporate seal of the City, this *** day of *** 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

RESOLUTION 12-51

A RESOLUTION AUTHORIZING THE PROPOSED ASSIGNMENT OF CONTRACTS WITH O'BRIEN & GERE ENGINEERING INC. TO MUNICIPAL ENGINEERING SERVICES CO. INC.

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in January 2012, and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

WHEREAS, this Resolution addresses one of the Key Strategic Objectives as follows: **KSO 5:** Provide Reliable, Dependable Infrastructure- To provide reliable, dependable and environmentally compliant infrastructure systems; *and*

WHEREAS, the City of Henderson, through the preparation of appropriate Engineering Documents has established the need for rehabilitation and replacement of specific portions of its sanitary sewer system, *and*

WHEREAS the City Council has received loan funding for this purpose from the NC Department of Environment and Natural Resources, Infrastructure Finance Section; *and*

WHEREAS, the City needed Engineering Services to provide design, construction, administration and oversight of the project; *and*

WHEREAS the City Council authorized the execution of an Engineering Services Contract with O'Brien & Gere for Engineering Services in conjunction with the State Revolving Fund Grant/Loan for the project; *and*

WHEREAS, the City of Henderson received a letter from its consulting engineer notifying the City that they are closing their Municipal Engineering group in the Raleigh NC office; *and*

WHEREAS, O'Brien & Gere is proposing to assign any outstanding contracts to Municipal Engineering Services, Co., Inc., which has offices in Garner NC and Boone NC; *and*

WHEREAS, Dr. Michael S. Acquesta, P.E. has been the Project Manager on the City's O'Brien & Gere projects and has now accepted a position with Municipal Engineering Services, Co. Inc. and would continue to serve as Project Manager.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY APPROVE the assignment of the contract from O'Brien & Gere Engineers, Inc. to Municipal Engineering Services, Co. Inc., said assignment being more fully articulated in *Attachment A* to this Resolution; *and*

BE IT FURTHER RESOLVED that the Mayor is authorized to sign all agreements and documents necessary to effect said Agreement

The foregoing Resolution 12-51, upon motion of Council Member ** and second by Council Member **, and having been submitted to a roll call vote received the following votes and was ***** on this the *** day of **** 2010: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 41, pp. **.*

RESOLUTION 12-24

A RESOLUTION OF THE HENDERSON CITY COUNCIL APPROVING THE EXECUTION OF AN AMENDMENT TO CONTRACT # 2010-266-40101-112 AND CONTRACT # 2008-349-40101-112 ALLOWING THE USE OF RURAL CENTER FUNDS ORIGINALLY APPROVED FOR THE UV REPLACEMENT TO BE UTILIZED FOR FURTHER IMPROVEMENTS TO THE SANITARY SEWER SYSTEM FOR REDUCTION OF INFILTRATION/INFLOW

WHEREAS, the Henderson City Council identified eight Key Strategic Objectives (KSO) at its 2012 Strategic Planning Retreat, *and*

WHEREAS, two of the Key Strategic Objectives are addressed by this Resolution as follows: KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities; and KSO 5: To Provide Reliable, Dependable and Environmental Compliant Infrastructure Systems, *and*

WHEREAS, the Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction or replacement of wastewater collection systems, *and*

WHEREAS, the UV Replacement Project is complete and there is approximately \$110,000 remaining in Rural Center funds for the UV project; *and*

WHEREAS, the Rural Center staff has indicated that the city could use the remaining funds for additional sewer rehab work to reduce infiltration/inflow; *and*

WHEREAS, the City of Henderson performed a sewer survey analysis that identified and prioritized the need for the repair and replacement of various mains within the wastewater collection system, *and*

WHEREAS, the City of Henderson intends to use the remaining grant assistance to perform further sewer rehab work within the Sandy Creek Basin at an estimated cost of \$110,000.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Henderson, North Carolina:

That City of Henderson, does hereby seek the use of excess funds from the UV replacement system at the Henderson Water Reclamation Facility, (contract #2010-266-40109-112) and also use of any excess funds in the sanitary sewer rehab project (contract # 2008-349-40101-112)

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That James D. O'Geary, Mayor, the **Authorized Official**, and successors so titled, is hereby authorized to execute and sign an amendment on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the amendment as required.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

The foregoing Resolution 12-24, upon motion of Council Member Inscoe and seconded by Council Member Rainey, and having been submitted to a roll call vote received the following votes and was APPROVED on this the 26th day of March 2012: YES: Coffey, Inscoe, Rainey, Daeke, Daye and Kearney. NO: None. ABSTAIN: None. ABSENT: Davis and Peace-Jenkins.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

Reference Minute Book 42, pp. 412

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 25 June 12 Short Reg. Meeting

21 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF 12-A-68

Consideration of Approval of Tax Releases and Refunds from Vance County for the Months of July 2011 Through May 2012.

Ladies and Gentlemen:

Recommendation:

- Approval of tax releases and refunds from Vance County for the months of July 2011 through May 2012.

Executive Summary

The Vance County Tax office submitted the following tax releases and refunds to the Finance Department for the months July 2011 through May 2012. At the 12 June 2012 meeting, the releases and refunds for the months July 2011 through January 2012 were presented. The releases and refunds for the months February 2012 through May 2012 have now been added to the agenda.

At the 12 June 2012 meeting, several questions were asked and the item was tabled until this meeting. The questions were as follows:

1. Why are there multiple listings/refunds for a single taxpayer, more specifically Compare Foods and NC Dept. of Transportation?
 - Compare Foods had appealed the values on five (5) difference pieces of equipment, thus the five (5) separate listings. The values shown are, however, a little high because there was initially an error in the way the information was entered in the tax office system. Some of the items were entered into the

wrong tax year and had to be “backed out” of that year and reentered into the correct year, thus some of the values reflected as “releases” are double the value of what is actually being released. These values on those items would be adjusted by an offsetting “addition” on the report that is given to the Finance Department monthly from which to make adjustments to the levy.

- NC Dept. of Transportation – these listings represent small parcels of land throughout the City. Government property (City, County and State) is not taxed. These parcels were taxed in error – the paperwork received by the tax office did not have the exemption code on it; therefore each parcel had to be released.

2. Why are you receiving so many months of releases and refunds at one time – you used to receive them monthly?

- When I came to the City on December 29, 2011, the last releases and refunds which had been presented to Council for approval were the ones for February 2011. I first caught up the ones from last fiscal year (March – June 2011) and presented those to you at the April 23, 2012 meeting. I have been trying to get the others caught up and have finally been able to do so. What you have before you tonight are the ones from July 2011 through May 2012 (11 months). We will not have the releases and refunds for June until after the month has ended. I plan on having the ones for June ready for you at either the July 9th or July 23rd meeting and, from that point forward, I plan on presenting them to you on a monthly basis.

I hope that your questions about the releases and refunds have been adequately addressed and answered. I am again bringing you the attached releases and refunds for your review. They are found to be in order and are being recommended for approval.

July 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Short, Eddie S. Mrs.	Foreclosure	2000	178.98
Short, Jessie & Eddie	Foreclosure	2000	327.88
Short, Eddie S. Mrs.	Foreclosure	2001	178.98
Short, Jessie & Eddie	Foreclosure	2001	327.88
Short, Eddie S. Mrs.	Foreclosure	2002	194.96
Short, Jessie & Eddie	Foreclosure	2002	357.16
Woodlief, G. Wayne Mrs.	Foreclosure	2002	32.59
Short, Eddie S. Mrs.	Foreclosure	2003	194.96
Short, Jessie & Eddie	Foreclosure	2003	357.16
Woodlief, G. Wayne Mrs.	Foreclosure	2003	81.80
Short, Eddie S. Mrs.	Foreclosure	2004	204.54
Short, Jessie & Eddie	Foreclosure	2004	374.72
Woodlief, G. Wayne Mrs.	Foreclosure	2004	85.82
Short, Eddie S. Mrs.	Foreclosure	2005	214.13
Short, Jessie & Eddie	Foreclosure	2005	392.29
Woodlief, G. Wayne Mrs.	Foreclosure	2005	89.85
Short, Eddie S. Mrs.	Foreclosure	2006	214.13
Woodlief, G. Wayne Mrs.	Foreclosure	2006	89.85
Plummer, Malcolm	Foreclosure	2007	163.35
Short, Eddie S. Mrs.	Foreclosure	2007	214.13
Woodlief, G. Wayne Mrs.	Foreclosure	2007	89.85
Plummer, Malcolm	Foreclosure	2008	93.45
Rooker, Waverly Lee	Foreclosure	2008	356.23
Short, Eddie S. Mrs.	Foreclosure	2008	104.64
Woodlief, G. Wayne Mrs.	Foreclosure	2008	84.75
Plummer, Malcolm	Foreclosure	2009	96.76
Rooker, Waverly Lee	Foreclosure	2009	368.84
Short, Eddie S. Mrs.	Foreclosure	2009	1,958.34
Woodlief, G. Wayne Mrs.	Foreclosure	2009	87.75
Plummer, Malcolm	Foreclosure	2010	96.76
Rooker, Waverly Lee	Foreclosure	2010	368.84
Short, Eddie S. Mrs.	Foreclosure	2010	108.34
Woodlief, G. Wayne Mrs.	Foreclosure	2010	87.75
Compare Foods	Correct Value	2011	3,822.37
Compare Foods	Correct Value	2011	4,452.30
Compare Foods	Correct Value	2011	5,044.22
Compare Foods	Correct Value	2011	6,835.61
Compare Foods	Correct Value	2011	7,735.44
Shearin, Angela Faye	Personal Property Billed	2011	10.54
Cash, Rita Dianne	Pro-rate	2010	9.96
Cash, Rita Dianne	Pro-rate	2010	8.92

July 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Champion, Walter	Pro-rate	2010	13.63
Cook, Stephanie Mozell	Pro-rate	2010	10.58
Foster Septic Tank	Correct Situs	2010	140.75
Fuller, James William	Correct Situs	2010	58.15
Hanley, Patricia Taylor	Non-Military SPO	2010	87.07
Hargrove, Nannie Brandom	Pro-rate	2010	2.15
Harrison, Germaine Lamont	Correct Situs	2010	62.30
Hughes, Mickey Mantle	Pro-rate	2010	13.47
Johnson, Felicia Nacole	Pro-rate	2010	2.39
Jones Charles Louis	Pro-rate	2010	2.81
Ledesma, Alfredo Salinas	Pro-rate	2010	1.89
Person, Tony Leander	Pro-rate	2010	7.95
Person, Tony Leander	Pro-rate	2010	24.89
Prudencio , Ruben Moreno	Pro-rate	2010	3.10
Rogers, Bobby Wayne	Pro-rate	2010	23.83
Wilkins, Shannon Marie	Pro-rate	2010	8.26
Williams, Angela Marie	Pro-rate	2010	2.56
Williams, Claude Jr.	Correct Value	2010	72.13
Allen, Ronnie Earl	Correct Value	2011	276.38
Bennett, Clifton Curtis	Correct Situs	2011	14.10
Howard, Laneatria Keisa	Pro-rate	2011	16.99
Hudson, John Russell	Correct Situs	2011	13.33
Johnson, James Joseph	Correct Situs	2011	56.51
Johnson, Wilfort Ferrell	Correct Situs	2011	1.76
Johnson, Wilfort Ferrell	Correct Situs	2011	20.18
Orr, Daniel Walter	Correct Situs	2011	63.76
Ranes, William Ray	Correct Situs	2011	55.66
Ranes, William Ray	Correct Situs	2011	4.89
Richardson, Elisabeth Ann	Pro-rate	2011	2.29
Steagall, Robert Ray	Correct Situs	2011	37.38
White, Marshall Dwayne	Pro-rate	2011	4.91
Williams, Pattie Lee	Correct Situs	2011	51.71
Zuniga, Dagoberto Rosa	Correct Situs	2011	46.04
Total			37,300.62

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Baines, James LaCurtis	Pro-rate	2010	2.96
Evans, Christine Harris	Pro-rate	2010	8.95
Hargrove, Victor Young	Pro-rate	2010	2.38
Meadows, Todd Hampton	Pro-rate	2010	6.43
Steed, Florence Rainey	Pro-rate	2010	1.03
Twisdale, Verla Ellington	Pro-rate	2010	2.63
Wortham, Tony Sr.	Pro-rate	2010	6.77
Total			31.15

August 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Abbott Chiropractic	Audit Discovery	2008	174.64
Boone, Lillie A.	Correct Value	2011	174.57
Boyd, Earl M. & Jessie		2011	(156.74)
Burwell, Francine Y.	Correct Value	2011	466.22
Burwell, Tommie G	Correct Value	2011	263.25
Carolina Power & Light	State Assessed	2011	3,307.59
Carolina Power & Light	State Assessed	2011	18.44
Carolina Power & Light	State Assessed	2011	157.77
Carolina Power & Light	State Assessed	2011	1,606.85
Carolina Telephone	State Assessed	2011	46.80
Cheek, Eugene H.	Correct Value	2011	286.81
Clopton, Gayle Manry	Correct Value	2011	746.40
Davis, Brenda Thomas	Correct Value	2011	252.43
Deans, Fay W.	Correct Value	2011	106.80
Fort, Charles B.	Correct Value	2011	791.09
Foster, Ella	Pro-rate	2011	181.27
Glover, Joseph U.	Correct Value	2011	131.89
Gregg, Marjorie W.	Correct Value	2011	133.31
Haskins, Ruby D.	Correct Value	2011	109.64
Holmes, James A.	Correct Value	2011	422.80
Hoyle, Sylvia L.	Correct Value	2011	311.03
Kittrell, Billy N.	Correct Value	2011	235.55
Malone, Margaret Harris	Correct Value	2011	69.41
Mason, Ivery Carr	Correct Value	2011	179.71
NC Dept. of Transportation	State Assessed	2011	1,561.95
NC Dept. of Transportation	State Assessed	2011	2,717.79
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	2,182.32
NC Dept. of Transportation	State Assessed	2011	8,784.99
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	26.33
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	47.14
NC Dept. of Transportation	State Assessed	2011	1,665.73
NC Dept. of Transportation	State Assessed	2011	17.55
NC Dept. of Transportation	State Assessed	2011	122.78
NC Dept. of Transportation	State Assessed	2011	536.74
NC Dept. of Transportation	State Assessed	2011	0.59
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	51.18
NC Dept. of Transportation	State Assessed	2011	115.83
NC Dept. of Transportation	State Assessed	2011	70.67

August 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
NC Dept. of Transportation	State Assessed	2011	70.67
NC Dept. of Transportation	State Assessed	2011	63.03
NC Dept. of Transportation	State Assessed	2011	585.00
NC Dept. of Transportation	State Assessed	2011	60.11
NC Dept. of Transportation	State Assessed	2011	29.25
NC Dept. of Transportation	State Assessed	2011	29.25
NC Dept. of Transportation	State Assessed	2011	29.25
NC Dept. of Transportation	State Assessed	2011	29.25
NC Dept. of Transportation	State Assessed	2011	87.75
NC Dept. of Transportation	State Assessed	2011	46.80
NC Dept. of Transportation	State Assessed	2011	14.63
NC Dept. of Transportation	State Assessed	2011	14.63
NC Dept. of Transportation	State Assessed	2011	87.27
NC Dept. of Transportation	State Assessed	2011	14.63
NC Dept. of Transportation	State Assessed	2011	142.10
NC Dept. of Transportation	State Assessed	2011	91.28
NC Dept. of Transportation	State Assessed	2011	6.44
NC Dept. of Transportation	State Assessed	2011	58.50
Overby, Beverly Colbert	Correct Value	2011	236.64
Perry, Thornton Carter	Correct Value	2011	120.71
Powell, Robert Henry	Correct Value	2011	208.22
Robinson, Freeland & Margaret	Correct Value	2011	157.47
Sellers, Elsie A.	Correct Value	2011	164.95
Stafford, Pauline M.	Correct Value	2011	95.85
State of North Carolina	State Assessed	2011	55.25
Theret, Thomas V.	Correct Value	2011	72.93
Turner, Geneva F.	Correct Value	2011	248.47
Walker, Haywood Lee	Correct Value	2011	192.81
Wells, John L. & Marilyn C.	Correct Value	2011	309.14
Rios, Jose Francisco	Pro-rate	2009	5.39
Barnett, Mary Morris		2010	(62.18)
Brantley, Elisabeth	Pro-rate	2010	8.09
Bridges, Brian Lamont	Pro-rate	2010	6.93
Brooks, Betty Alston	Pro-rate	2010	2.75
Davis, Lillian Fleming		2010	(35.33)
Farmer, Torrey Wade	Pro-rate	2010	51.62
Hermosillo, Rafael G	Pro-rate	2010	7.23
Howard, Demanester III	Pro-rate	2010	13.74
Hoyle, Annie McDaniel		2010	(33.46)
King, Shaun N.	Military Exemption	2010	97.63
McDaniel, Earl Ray	Correct Value	2010	14.27
McDaniel, Shirley Dennis		2010	(101.55)
Morton, Floyd Thomas	Correct Situs	2010	11.76
Trice, Derek Scott	Pro-rate	2010	5.02
Turrentine, Whitaker Joann	Pro-rate	2010	12.04
White, James McKurry	Pro-rate	2010	10.31

August 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Abbott, Wade Thomas	Correct Situs	2011	16.84
Abbott, Wade Thomas	Correct Situs	2011	1.76
Abbott, Wade Thomas	Correct Situs	2011	23.51
Abbott, Wade Thomas	Correct Situs	2011	1.76
Abbott, Wade Thomas	Correct Situs	2011	23.51
Baines, James Lacurtis	Pro-rate	2011	30.94
Callahan, William M.	Correct Situs	2011	87.94
Carroll, Kenneth Neal	Correct Value	2011	13.60
Clodfelter, Reynolds C.	Correct Value	2011	10.75
Ellis, Louis Berkeley	Pro-rate	2011	4.54
Foster, John C.	Correct Situs	2011	60.60
Foster, John C.	Correct Situs	2011	1.76
Foster, John C.	Correct Situs	2011	151.80
Hargrove, Jerry	Pro-rate	2011	63.17
Harp-, Curtis Ray	Correct Situs	2011	39.43
Hilliard, Perry H.	Pro-rate	2011	6.16
Hundhausen, Cigdem D.	Correct Situs	2011	34.66
Hunt, Dora Webster		2011	(54.46)
Johnson, Wilford F.	Correct Situs	2011	13.51
Jones, Shirley Marie	Pro-rate	2011	10.73
LeBao, Ngoc Hopang		2011	123.14
Matney, Roger Lee	Correct Situs	2011	70.43
Matney, Roger Lee	Correct Situs	2011	19.65
Moss, Stephen Wade		2011	(139.87)
MR Williams, Inc.	Pro-rate	2011	33.62
Newton, Robert L.	Correct Situs	2011	38.49
Orr, Daniel Walter	Correct Situs	2011	14.91
Pandimakeel, Xavier G.	Transfer Out	2011	89.56
Patane, Rocco	Transfer Out	2011	17.66
Perdue, Kenneth	Correct Situs	2011	12.93
Riddle, Tommy Dean	Transfer Out	2011	14.92
Stewart, Patrick A.	Pro-rate	2011	52.29
Williams, Iris A.	Pro-rate	2011	10.11
Total			32,507.01
NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Chase Ventures Inc.	Pro-rate	2010	57.58
Cox, William David Jr.	Pro-rate	2010	1.08
Edwards, Stephen H & Wendy W	Pro-rate	2010	4.90
Gill, Donna Ann	Pro-rate	2010	12.84
Peace, Ernestine Jones	Pro-rate	2010	1.17
Stevenson, Timothy Ray	Pro-rate	2010	0.53
Honda Lease Trust	Pro-rate	2011	75.24
Pierce, Serena	Pro-rate	2011	19.80
Total			173.14

Sept 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Baskett, Ella G. Heirs	Foreclosure	2005	34.11
Baskett, Ella G. Heirs	Foreclosure	2006	34.11
Marrow, Charles Clinton	Foreclosure	2006	182.98
Baskett, Ella G. Heirs	Foreclosure	2007	34.11
Marrow, Charles Clinton	Foreclosure	2007	182.98
Baskett, Ella G. Heirs	Foreclosure	2008	43.79
Marrow, Charles Clinton	Foreclosure	2008	5,476.34
Baskett, Ella G. Heirs	Foreclosure	2009	45.33
Marrow, Charles Clinton	Foreclosure	2009	220.90
Baskett, Ella G. Heirs	Foreclosure	2010	45.33
Marrow, Charles Clinton	Foreclosure	2010	220.90
Stovall, Mary T.	Correct Value	2010	1.17
Zamarripa, Josel	Personal Prop Billed	2010	34.78
Allen, Marilyn D.	Correct Value	2011	126.12
Allen, Norman	Correct Value	2011	269.61
Bawcum, Bettie R.	Personal Prop Billed	2011	1.76
BNS Properties		2011	(89.14)
Bobbitt, Hellon	Correct Value	2011	11.22
Brigham, Lelia C.		2011	(71.20)
Brodie, William C.		2011	(2.26)
Bullock, Eva Bennett	Correct Value	2011	52.93
Burroughs, Charlie		2011	(218.04)
Butler, Anthony O.		2011	211.82
Chavis, Joe Douglas	Correct Value	2011	50.28
Cheek, Amelia J.	Correct Value	2011	224.58
Cheek, David L.	Correct Value	2011	261.72
Childress, Betty R.	Correct Value	2011	310.07
Clearview Baptist Church	Religious	2011	218.67
Clearview Baptist Church	Religious	2011	243.59
Clearview Baptist Church	Religious	2011	175.50
Clements, Rosa Taylor	Correct Value	2011	19.65
Crews, Alicia D.	Correct Value	2011	15.18
Crosby, Beulah M		2011	(144.45)
Deans, Fay W.	Correct Value	2011	39.45
Debnam, Queen D.	Correct Value	2011	167.53
Dickerson, Jawoundaa	Correct Value	2011	70.86
Divine Habitation Ministry Int'l Inc.	Religious	2011	523.87
DND Brothers LLC, /Sleep Inn	Correct Value	2011	3,380.83
Dunston, Marshall H.	Correct Value	2011	45.35
Edwards, Carl N.		2011	(38.06)
Ellis, James Melvin	Correct Value	2011	64.44
Faucette Properties		2011	(277.87)
Fell, Joseph	Correct Value	2011	55.63
Fields, Arnold W.		2011	(17.28)
Fore, Alphonso		2011	(211.82)

Sept 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Francis, Clint Andrew	Personal Prop Billed	2011	9.36
Frigoletti, Paul J.	Correct Value	2011	36.55
Greenway, Tracy S.	Correct Value	2011	18.67
Guillen, Octovio	Personal Prop Billed	2011	31.62
Hanks, Diana D.	Correct Value	2011	4.80
Hargrove, Edith W.	Correct Value	2011	51.98
Hargrove, Marthelia B.		2011	218.04
Harriet Baptist Church	Religious	2011	81.40
Hart, Harold N. & Lizz	Correct Value	2011	28.23
Henderson, James H.	Correct Value	2011	218.98
Henderson Realty Co (R. Irving)		2011	284.23
Housing & Urban Development		2011	1,184.68
Jackson, David W & Alice	Correct Value	2011	41.16
Jarrell, A. W.	Correct Value	2011	54.09
Johnson, Michael T.	Correct Value	2011	81.42
Jones, Eliza B.	Correct Value	2011	28.76
Jones, Stella D.	Real Property Bill	2011	242.83
Jordan & Rand Restaurant	Correct Value	2011	289.79
Jordan & Rand Restaurant	Correct Value	2011	304.13
Kearney, Lee	Correct Value	2011	70.70
Kelly, Emma A.	Correct Value	2011	24.70
Kincaid, Kathy M.	Remove Late List	2011	0.81
Martin, Brneda B.	Correct Value	2011	9.55
Massenburg, Lafayette	Correct Value	2011	49.15
Meadows, Harry Jr.	Correct Value	2011	47.45
Odom, Joyce D.		2011	(25.94)
Perry, Barbara H.	Correct Value	2011	39.81
Pierce, Serena	Correct Value	2011	(0.06)
Prather, Una Kay		2011	225.77
Redevelopment Comm Henderson	Government	2011	19.74
Redevelopment Comm Henderson	Government	2011	19.74
Redevelopment Comm Henderson	Government	2011	87.51
Redevelopment Comm Henderson	Government	2011	85.71
Redevelopment Comm Henderson	Government	2011	43.58
Redevelopment Comm Henderson	Government	2011	29.61
Redevelopment Comm Henderson	Government	2011	16.50
Redevelopment Comm Henderson	Government	2011	20.62
Redevelopment Comm Henderson	Government	2011	10.34
Redevelopment Comm Henderson	Government	2011	42.82
Redevelopment Comm Henderson	Government	2011	21.87
Redevelopment Comm Henderson	Government	2011	184.58
Redevelopment Comm Henderson	Government	2011	23.69
Redevelopment Comm Henderson	Government	2011	103.37
Redevelopment Comm Henderson	Government	2011	97.12
Redevelopment Comm Henderson	Government	2011	26.33
Redevelopment Comm Henderson	Government	2011	120.29
Redevelopment Comm Henderson	Government	2011	86.63
Redevelopment Comm Henderson	Government	2011	102.07
Redevelopment Comm Henderson	Government	2011	31.37
Robinson, Margie Heirs	Correct Value	2011	57.13
Rogers, Samuel R.	Correct Value	2011	4.09
Russell, Maple D.	Correct Value	2011	44.04

Sept 2011 (cont'd)

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Bryant, Devonuee O'Dell	Pro-rate	2010	5.05
Haskins, Ruby D.	Correct Value	2010	36.61
Nelson, Bryant Antwon	Correct Situs	2010	25.85
Nelson, Bryant Antwon	Correct Situs	2010	56.22
Pharr, Ray Wallace	Pro-rate	2010	3.39
Stainback, Audrey Singley	Correct Situs	2010	23.98
Critchler, John Brooks	Pro-rate	2011	9.87
Enterprise FM Trust	Pro-rate	2011	45.90
Foushee, Russell Alexander	Correct Situs	2011	1.76
Mueller, Richard G.	Correct Situs	2011	1.76
Pace, J. Byron	Correct Situs	2011	1.76
Rigsbee, Ronald Wayne	Correct Situs	2011	1.76
Senter, Hubert Harris Jr.	Correct Situs	2011	1.76
Total			215.67

Oct 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Green, Helen Heirs	Foreclosure	2006	155.17
Cleaton, Janet R.	Foreclosure	2007	183.55
Green, Helen Heirs	Foreclosure	2007	155.17
Cleaton, Janet R.	Foreclosure	2008	223.29
Green, Helen Heirs	Foreclosure	2008	129.22
Cleaton, Janet R.	Foreclosure	2009	231.19
Green, Helen Heirs	Foreclosure	2009	133.79
Cleaton, Janet R.	Foreclosure	2010	231.19
Green, Helen Heirs	Foreclosure	2010	133.79
Butler, Natalie Hope		2011	(192.31)
Cleaton, Janet R.	Foreclosure	2011	231.17
Colonial Rentals, LLC		2011	574.54
Green, Helen Heirs	Foreclosure	2011	133.75
Kirby, Thomas D.	Pers Property Billed	2011	12.62
McDaniel, Shirley J.	Correct Value	2011	545.61
Moon, Michael J.	Correct Value	2011	42.12
Norwood, Richard H. Jr.		2011	(39.05)
Person, Eddie M.		2011	(29.82)
Pirie, Robert C. Jrr.	Pers Property Billed	2011	9.62
Prestigious Housing		2011	(574.54)
Scarboro Enterprises	Correct Ownership	2011	29.83
Spencer, Wayne G.	Correct Value	2011	409.33
Terry, Willie Lee		2011	(146.25)
Vance Co Habitat for Humanity		2011	192.31
Brandon, Ricardo	Pro-rate	2010	5.62
Burt, Ruth Corena	Pro-rate	2010	1.32
Carrillo, Jorge Aro	Pro-rate	2010	27.40
Enterprise FM Trust	Pro-rate	2010	10.94

Oct 2011 (cont'd)

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Spencer, Wayne G.	Modify Exemption	2010	409.26
Marrow, Kettisha Cheri	Pro-rate	2011	2.63
Total			411.89

Nov 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Burton, Willie Heirs	Foreclosure	2000	46.42
Burton, Willie Heirs	Foreclosure	2001	46.42
Burton, Willie Heirs	Foreclosure	2002	50.57
Burton, Willie Heirs	Foreclosure	2003	50.57
Burton, Willie Heirs	Foreclosure	2004	2,542.36
Burton, Willie Heirs	Foreclosure	2005	17.82
Burton, Willie Heirs	Foreclosure	2006	17.82
Burton, Willie Heirs	Foreclosure	2007	17.82
Smith, John E. & Mildred	Foreclosure	2007	182.44
Burton, Willie Heirs	Foreclosure	2008	21.87
Smith, John E. & Mildred	Foreclosure	2008	181.25
Burton, Willie Heirs	Foreclosure	2009	22.64
Smith, John E. & Mildred	Foreclosure	2009	187.67
Burton, Willie Heirs	Foreclosure	2010	22.64
Smith, John E. & Mildred	Foreclosure	2010	187.67
Canon Financial Services	Correct Value	2011	36.34
F & A Businesses		2011	68.33
Perry, Mildred R.		2011	(146.25)
Poythress, Grace B.	Correct Value	2011	401.88
Roberson, Theodore M.	Personal Prop Billed	2011	22.50
Smith, John E. & Mildred	Foreclosure	2011	187.68
Valdedivar, Ivan	Personal Prop Billed	2011	48.77
Osborne, Ashley Marie	Transfer Out	2007	59.11
Baker, Rayshane Lamar	Pro-rate	2010	1.21
Bryant, Delores Cheek	Correct Situs	2010	42.70
Bryant, Delores Cheek	Correct Situs	2010	90.26
Bullock, Yolanda C.	Pro-rate	2010	2.74
Burton, Pamela Jean	Pro-rate	2010	2.58
Closs, Kenneth Maurice	Pro-rate	2010	1.71
Finch, Andrew J. Jr.	Pro-rate	2010	2.61
Forsythe, Elizabeth D.	Pro-rate	2010	28.73
Gooch, Ernest Jr.	Correct Situs	2010	32.76
Jones, Star-shemah S.	Pro-rate	2010	4.47
Manning, Marcellus D.	Correct Situs	2010	25.15
Rollinson, Karen Ellis	Pro-rate	2010	42.66
Townes, Kevin D.	Correct Situs	2010	85.47
White, Charles Craig	Pro-rate	2010	44.85
Alston, Calvin Fred	Pro-rate	2011	13.20
Bates, Gloria Mechelle	Pro-rate	2011	36.75
Burton, Pamela Jean	Pro-rate	2011	3.72
Callahan, William M.	Correct Situs	2011	54.34
Cash, James Jr.	Correct Situs	2011	46.45
Cash, Janet Hale	Correct Situs	2011	38.61
Cheek, Earnestine W.	Pro-rate	2011	6.50
Edwards, Deavrow Jr.	Transfer Out	2011	70.49
First Baptist Church	Religious	2011	126.15
First Baptist Church	Religious	2011	117.06
First Baptist Church	Religious	2011	117.06
Fuentes, Nelson A.	Pro-rate	2011	4.43
Gaston Special Police	Regular Vehicle Billed	2011	106.35

Dec 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Cheek, John N. Heirs	Foreclosure	2000	43.90
Cheek, John N. Heirs	Foreclosure	2001	43.90
Cheek, John N. Heirs	Foreclosure	2002	47.82
Cheek, John N. Heirs	Foreclosure	2003	47.82
Cheek, John N. Heirs	Foreclosure	2004	50.18
Cheek, John N. Heirs	Foreclosure	2005	52.53
Cheek, John N. Heirs	Foreclosure	2006	52.53
Cheek, John N. Heirs	Foreclosure	2007	52.53
Cheek, John N. Heirs	Foreclosure	2008	44.30
Cheek, John N. Heirs	Foreclosure	2009	45.86
Cheek, John N. Heirs	Foreclosure	2010	45.86
Alston, Donald	Personal Prop Billed	2010	34.78
Alston, Donald	Personal Prop Billed	2011	34.78
Caring Hearts Health	Correct Value	2011	140.99
Cheek, John N. Heirs	Foreclosure	2011	45.89
Arias, Montes Maria	Pro-rate	2010	5.32
Carter, Felicia Taylor	Pro-rate	2010	0.77
Escamilla, Bianca E.	Pro-rate	2010	3.19
Floyd, Lycia Denea	Pro-rate	2010	1.66
Gouldman, Gregory D.	Correct value	2010	21.21
Harris, Cassandra Ann	Pro-rate	2010	4.26
Maynard, Willie Winston	correct situs	2010	265.06
Moore, NE Dempsey Jr	correct situs	2010	16.26
Orr, Harry Lane	Pro-rate	2010	1.66
Richardson, J'Maine	Pro-rate	2010	3.86
Addington, Ramona O.	Pro-rate	2011	7.68
Baskerville, Patricia	Correct Situs	2011	58.85
Baskerville, Patricia	Correct Situs	2011	56.45
Bullock, John Earl	Pro-rate	2011	3.26
Bullock, Shariah Perry	Pro-rate	2011	4.35
Carrillo, Jorge Aro	Correct Value	2011	87.31
Carter, Natalie & Ophelia	Correct Situs	2011	123.72
Carter, Natalie	Correct Situs	2011	42.47
Carter, Ophelia C.	Correct Situs	2011	12.93
Carter, Ophelia C.	Correct Situs	2011	16.96
Carter, Richard Henry	Correct Situs	2011	45.22
Compton Dynamics Inc.	Pro-rate	2011	41.19
Egerton, Ella Matilda	Correct Situs	2011	20.94
Gregory, Derrick T.	Correct Value	2011	2.14
Gupton, William G.	Pro-rate	2011	16.41
Hartscok, Tennille B.	Pro-rate	2011	10.36
Hester, Connie King	Pro-rate	2011	35.60
Holden, Toki Taylor	Pro-rate	2011	8.07
Lotz, Joyce Louise	Pro-rate	2011	4.31
Lourenco, Mandel Luiz	Pro-rate	2011	5.94
Marrow, Chiquita M.	Pro-rate	2011	19.99
Marrow, Chiquita M.	Pro-rate	2011	24.56
Marsalone, Paul Thomas	Pro-rate	2011	19.27
Martinez, Jose Andres	Pro-rate	2011	16.10
McCullough, James R.	Pro-rate	2011	5.83

Dec 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Montague, Debra H.	Pro-rate	2011	7.02
Moore, NE Dempsey Jr.	Correct Situs	2011	13.51
Moticka, Betty	Correct Value	2011	12.25
Pettaway, Bryan O'Neal	Military Exemption	2011	146.83
Roberson, Donald Ray Jr.	Pro-rate	2011	77.22
Roberson, Michael T.	Pro-rate	2011	44.57
Roberson, Michael T.	Pro-rate	2011	171.69
Vellejo, Joel Gerardo	Pro-rate	2011	9.39
Welch, Jesse Dywane	Pro-rate	2011	9.39
Williams, Margaret M.	Correct Situs	2011	55.16
Wilson, Dale Elliott	Correct Value	2011	7.90
Total			2,351.76

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Colbert, Donald Alvin	Pro-rate	2011	12.15
Total			12.15

Jan 2012

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Woods, Marcella	Personal Prop Billed	2010	34.78
Copley, Karen	Correct Value	2011	2.25
Falkner, John Henry II	Correct Value	2011	84.58
Fresh Anointed Tabernacle	Religious	2011	20.48
Fresh Anointed Tabernacle	Religious	2011	1,283.26
Houston, Christopher M.		2011	(7.82)
Roberson, Linda C. & Donald R.	Personal Prop Billed	2011	5.85
Simmons, Jeffrey D.	Personal Prop Billed	2011	9.56
Terry, Cherry M.		2011	(146.25)
Unknown	Unknown Owner	2011	2.93
Unknown	Unknown Owner	2011	5.08
Unknown	Unknown Owner	2011	4.68
Woods, Marcella	Personal Prop Billed	2011	34.78
Balthrope, George W.	Pro-rate	2010	6.70
Billinger, Curtis L.	Pro-rate	2010	0.59
Aaron's Inc.	Pro-rate	2011	35.36
Aaron's Inc.	Pro-rate	2011	55.59
Baines, James Lacurtis	Correct Situs	2011	20.59
Balthrope, George W.	Pro-rate	2011	2.44
Byczynski, Leonard. L.	Pro-rate	2011	38.39
Clayton Farms	Correct Situs	2011	13.10
Collier, Michael J.	Correct Situs	2011	14.56
Collins, Marie Antonia	Transfer Out	2011	37.34
Davis, Melvin Jr.	Pro-rate	2011	2.53
Davis, Michelle Jones	Pro-rate	2011	21.88
F & N Enterprises, Inc.	Correct Value	2011	5.25

Jan 2012 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Gregorio, Octavio G.	Pro-rate	2011	17.36
Gupton, Harriet J.	Correct Situs	2011	48.96
Harris, Johanna A.	Pro-rate	2011	2.40
Harris, Peggy Ann	Pro-rate	2011	2.96
Henderson, Helen W.	Pro-rate	2011	6.92
Hughes, Mickey Mantle	Pro-rate	2011	6.60
Martinez, Jose Andres	Pro-rate	2011	64.93
Mathews, William John	Correct Situs	2011	10.00
Medlin, Larry Carl	Pro-rate	2011	9.04
Moon, Andrea Saunders	Pro-rate	2011	49.10
Moreno, Domingo D.	Pro-rate	2011	23.40
Olearo, Christopher R.	Correct Situs	2011	111.32
Perry, James Otis	Pro-rate	2011	4.27
Perry, James Otis	Pro-rate	2011	14.96
Roberts, Dannie Thomas	Pro-rate	2011	10.53
Rodriquez, Stacia R.	Pro-rate	2011	1.61
Royster, Shajuan P.	Pro-rate	2011	12.14
Shabazz, Naomie Jones	Pro-rate	2011	4.18
Shukair, Rand Adnan	Pro-rate		34.95
Stanley, Linda P.	Pro-rate	2011	23.45
Terry, Raymond Thomas Jr.	Reg Vehice Billed	2011	168.48
Thomas, Robert Lewis	Correct Situs	2011	10.00
Thomas, Robert Lewis	Correct Situs	2011	1.76
Thomas, Robert Lewis	Correct Situs	2011	10.00
Thomas, Robert Lewis	Correct Situs	2011	10.00
United Telephone	State Assessed	2011	76.30
Woodard, Betty Tucker	Correct Situs	2011	60.13
Wright, William Asa Jr.	Pro-rate	2011	8.07
Wynn, Brandy Denise	Pro-rate	2011	10.67
Zuniga, Dagoberto Rosa	Correct Situs	2011	10.00
Total			2,412.97

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Breedlove, Ione Powell	Pro-rate	2011	6.98
Gregorio, Octavio G.	Pro-rate	2011	0.74
Henderson, Johnnie	Pro-rate	2011	3.97
Root, Larry Marvin	Pro-rate	2011	6.43
Soliman, Essam Safwat	Pro-rate	2011	2.38
Sweeney, Sharon Gay	Pro-rate	2011	3.37
Yancey, Vivian Cox	Pro-rate	2011	3.94
Total			27.81

Feb 2012

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Zuniga, Felipe	Pers Property Billed	2008	23.31
Zuniga, Felipe	Pers Property Billed	2009	24.13
Zuniga, Felipe	Pers Property Billed	2010	24.13
Garcia, Miguel	Pers Property Billed	2010	34.78
Arielle Investments	Correct Value	2011	810.67
Arielle Investments	Correct Value	2011	1,071.17
Arielle Investments	Correct Value	2011	664.58
Crowder, Dexter	Pers Property Billed	2011	40.86
Garcia, Miquel	Pers Property Billed	2011	34.78
Nevils, Ralph T.	Pers Property Billed	2011	16.09
Scott, Alice L.		2011	(27.11)
Zuniga, Felipe	Pers Property Billed	2011	24.14
B & C Auto Service		2012	3.22
Century 21 Realty	Pers Property Billed	2012	311.82
Grooming Box The	Correct Value	2012	98.46
Kids Workshop	Correct Situs	2012	1.96
Kids Workshop	Correct Situs	2012	2.14
Kids Workshop	Correct Situs	2012	2.32
Kids Workshop	Correct Situs	2012	2.42
Kids Workshop	Correct Value	2012	3.07
Lambert's Cable Splicing	Pers Property Billed	2012	1,608.75
Lambert's Cable Splicing	Pers Property Billed	2012	1,608.75
Lambert's Cable Splicing	Pers Property Billed	2012	1,901.25
Lambert's Cable Splicing	Pers Property Billed	2012	1,977.50
Lambert's Cable Splicing	Pers Property Billed	2012	2,512.50
Lambert's Cable Splicing	Pers Property Billed	2012	2,680.00
Royal Nails & Day Spa	Pers Property Billed	2012	155.45
Henderson, Marshall T.	Pro-rate	2010	3.86
Variety Wholesale Inc.	Pro-rate	2010	28.97
Bennett, Vera Davis	Correct Situs	2011	29.42
Caloz, Alfred Leon Jr.	Pro-rate	2011	18.30
Caloz, Alfred Leon Jr.	Pro-rate	2011	5.23
Fogg, James Robert	Pro-rate	2011	34.54
Gupton, David Allen	Correct Value	2011	55.57
Henderson YMCA	Non-profit Exempt	2011	19.89
Johnson, Margaret Ann	Correct Situs	2011	89.09
Jones, Tracie Gerber	Pro-rate	2011	3.68
Jordan, Photina Maria	Pro-rate	2011	2.18
Matthews, Sharon R.	Correct Situs	2011	64.76
Matthews, William John	Correct Situs	2011	23.87
Matthews, William John	Correct Situs	2011	14.10
Newcomb, William A.	Pro-rate	2011	56.67
Padgett, Angela Pernel	Pro-rate	2011	15.75
Peace, Cynthia	Pro-rate	2011	21.14
Roberts, Crystal Ann	Reg Vehicle Billed	2011	24.72
Seabrook, Meta Louise	Pro-rate	2011	2.42
Seward, Christina R.	Pro-rate	2011	10.97
Shepard, Tia Rashawn	Pro-rate	2011	3.68
Stainback, Joann	Pro-rate	2011	2.40
Thomas, Robert Lewis	Correct Situs	2011	4.05
Thomas, Robert Lewis	Correct Situs	2011	23.46
Thomas, Robert Lewis	Correct Situs	2011	4.45
Vellejo, Joel Gerardo	Pro-rate	2011	15.46
Watkins, Mark Dewayne	Pro-rate	2011	11.17
Zuniga, Dagoberto R.	Correct Situs	2011	163.27
	Total		16,364.21

Feb 2012 (cont'd)

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Barnett, David	Correct Value	2011	99.51
Hart, Annie Lou	Pro-rate	2010	3.16
Alston, Shareena D.	Pro-rate	2011	1.72
Collins, Bradley Howell	Pro-rate	2011	29.37
Floyd, Michael D.	Pro-rate	2011	2.53
Hermosillo, Rafael G.	Pro-rate	2011	3.27
Hermosillo, Rafael G.	Pro-rate	2011	2.95
Hermosillo, Rafael G.	Pro-rate	2011	16.69
Kessler, Roy	Pro-rate	2011	24.57
McClary, Stephanie A.	Pro-rate	2011	0.51
Swicegood, George D.	Pro-rate	2011	35.51
White, Myrtle Journigan	Pro-rate	2011	1.40
Winstead, George E. Sr.	Pro-rate	2011	8.15
Total			229.34

March 2012

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Arias, Gabriela	Pers Property Billed	2009	42.79
Arias, Gabriela	Pers Property Billed	2010	42.79
Baskerville, Josephine		2010	(146.25)
Arias, Gabriela	Pers Property Billed	2011	42.79
Whaley Inc. John D./	Rem Solid Waste	2011	2.92
Dunn, Palestina Sabach	Correct Situs	2009	23.75
Dunn, Palestina Sabach	Correct Situs	2009	44.98
Estep, Jarrett Shelton	Pro-rate	2010	3.73
McCrystal, Helen G.	Pro-rate	2010	20.32
Akins-Gregory, Mary E.	Pro-rate	2011	31.24
Ayscue, Eric Franklin	Correct Value	2011	73.94
Ayscue, Raymond Joseph	Pro-rate	2011	20.65
Bakhit, Merzek Abdou	Pro-rate	2011	14.48
Bennett, Vera Davis		2011	(29.42)
Burton, Vergie H.	Pro-rate	2011	9.76
Capital Treasury LLC	Correct Situs	2011	315.96
Cawthorne, William G.	Correct Situs	2011	12.93
Choice Property Associates	Correct Situs	2011	130.51
Cofield, Mary Patricia	Pro-rate	2011	7.05
Grant, Kelvin Anthony	Pro-rate	2011	2.72
Grant, Kelvin Anthony	Pro-rate	2011	3.63
Hargrove, Willie Gene	Pro-rate	2011	14.96
Henderson, Willie	Correct Situs	2011	128.93
Horton, Lucas Blane	Pro-rate	2011	11.04
Hubbard, Robert Lynwood	Pro-rate	2011	70.95
Lake, Vivian Nicole	Pro-rate	2011	15.74
Mendez-Sanchez, Ismael	Pro-rate	2011	2.24
Olearo, Christopher R.	Correct Situs	2011	84.35
Olearo, Robert Thomas	Correct Situs	2011	15.18
Olearo, Robert Thomas	Correct Situs	2011	23.69
Samaan, Tharwat Anis	Reg Vehicle Billed	2011	48.84
Satterwhite, Michael E.	Reg Vehicle Billed	2011	228.32
Starnes, Judy Williams	Correct Situs	2011	15.97
Starnes, Judy Williams	Correct Situs	2011	17.72
Taylor, Pattie Elizabeth	Pro-rate	2011	13.44
Thomas, Anita Hayes	Pro-rate	2011	10.60
Thomas, Susie White	Pro-rate	2011	15.53
Turner, Tanisha Symoan	Pro-rate	2011	29.72
Wheeler, Henry Lee Jr.	Correct Value	2011	17.72
Williams, George Edward	Correct Situs	2011	60.66
Wilson, Antonio M	Reg Vehicle Billed	2011	48.96
Yancey, Vivian Cox	Pro-rate	2011	9.39
Total			1,555.22

March 2012 (cont'd)

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Dudley, Damie Allen	Pro-rate	2010	1.03
Dunston, Carla Terry	Pro-rate	2010	1.10
McKnight, Lashonda R.	Correct Situs	2010	52.82
NII, Athena Demetriades	Correct Value	2010	14.45
Allen, Joseph Jr.	Pro-rate	2011	1.52
Anderson, Marvin M.	Pro-rate	2011	3.12
Coward, Taylor Leigh	Pro-rate	2011	2.55
Dunston, Phyllis Consuella	Pro-rate	2011	14.53
Hermosillo, Rafael G	Pro-rate	2011	0.57
Hermosillo, Rafael G	Pro-rate	2011	9.67
Hilliard, Tom Edward	Pro-rate	2011	10.67
Jefferson, Samuel	Pro-rate	2011	0.65
Jefferson, Samuel	Pro-rate	2011	4.54
Ministries Outreach Crusade Inc.	Pro-rate	2011	2.79
Richardson, James Anthony	Correct Situs	2011	123.26
Seward, Matthew W.	Pro-rate	2011	1.58
Toyota Motor Credit Corp	Pro-rate	2011	18.50
WDT Construction	Pro-rate	2011	13.75
Total			277.10

April 2012

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Cheek Estelle		2011	(60.47)
Dickerson Development		2011	60.47
Dickerson Development		2011	61.41
Perry Willie		2011	-61.41
Short, Eddie S. Mrs.	Foreclosure	2011	108.38
Venegas, Fransco	Pers Property Billed	2011	34.78
West, Benjamine Dale	Pers Property Billed	2011	68.46
West, Benjamine Dale	Pers Property Billed	2011	62.24
AboutFace Skin Care		2012	72.54
B & C Auto Service	Correct Value	2012	21.06
B & C Auto Service	Correct Value	2012	22.81
B & C Auto Service	Correct Value	2012	24.57
B & C Auto Service	Correct Value	2012	25.43
B & C Auto Service	Correct Value	2012	22.11
Ashe, Johnny Wilson	Pro-rate	2011	10.24
Barney castle, Garrett	Pro-rate	2011	3.69
Bey, Narmir Maluk	Pro-rate	2011	33.75
Cameron, Ashley Marche	Pro-rate	2011	12.90
Cedillos, Karen Terry	Pro-rate	2011	22.81
Champ, Lina Juanita	Pro-rate	2011	7.31
Cousins, Jerry Lee	Correct Situs	2011	15.09
Cousins, Jerry Lee	Correct Situs	2011	34.69
Cousins, Jerry Lee	Correct Situs	2011	27.32
Cousins, Jerry Lee	Correct Situs	2011	14.33
Currin, Eva Cheek	Pro-rate	2011	34.31
Edwards, Adam Clay	Pro-rate	2011	15.89
Freeding, Goldie Carter	Correct Value	2011	7.31
Gales, Shania Koresha	Pro-rate	2011	18.07
Hargrove, Andrea Dannelle	Pro-rate	2011	7.91
Hay wood, Isabelle Rich	Pro-rate	2011	7.51
Jones, Shirley Marie	Pro-rate	2011	6.49
Neal, John Henry	Pro-rate	2011	3.34
Roberson, William Jason	Reg Vehicle Billed	2011	119.40
Tremble, Stanley	Pro-rate	2011	0.95
Total			865.69

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Hilliard, Tom Edward	Pro-rate	2011	0.44
Holden, Leonard Earl	Pro-rate	2011	29.32
McBurrough, Clarissa H.	Pro-rate	2011	1.33
McFarland Jesie Hunt	Pro-rate	2011	3.81
Terry, Annie Alexander	Pro-rate	2011	4.74
Collier, Charles Junior	Pro-rate	2011	2.60
Collier, Charles Junior	Pro-rate	2011	1.03
Total			43.27

May 2012

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Farmer, Joseph B.	Foreclosure	2005	626.11
Farmer, Joseph B.	Foreclosure	2006	626.11
Danismine Corporation	Foreclosure	2007	1,706.11
Danismine Corporation	Foreclosure	2008	715.19
Danismine Corporation	Foreclosure	2009	8,551.42
Danismine Corporation	Foreclosure	2010	740.48
Pernell Sidney Larry		2010	113.43
W & W Properties		2010	(113.43)
Danismine Corporation	Foreclosure	2011	3,119.80
Danismine Corporation	Foreclosure	2011	119.56
Danismine Corporation	Foreclosure	2011	105.42
Danismine Corporation	Foreclosure	2011	103.96
Danismine Corporation	Foreclosure	2011	102.98
Danismine Corporation	Foreclosure	2011	100.86
Danismine Corporation	Foreclosure	2011	100.50
Danismine Corporation	Foreclosure	2011	37.00
Pernell, Sidney Larry		2011	113.43
W & W Properties		2011	(113.43)
Marshall, Lindy McFall	Pers Property Billed	2012	26.01
Lynch, Alicia Renay	Pro-rate	2010	0.85
Alston, Lizzie Kearney	Pro-rate	2011	6.83
Anderson, Aimee Litita	Correct Value	2011	65.34
Barker-Stewart, Phyllis	Pro-rate	2011	12.69
Baskerville, Bernadine	Pro-rate	2011	10.40
Baskerville, Bernadine	Pro-rate	2011	8.64
Brown, Denise Fay	Pro-rate	2011	6.54
Busby, Bridget Frances	Pro-rate	2011	7.60
Carrington, Jerry Jr.	Pro-rate	2011	3.10
Dunston, Mary Cheek	Pro-rate	2011	2.71
Evans, Taniqua Mechell	Pro-rate	2011	0.86
Geouge, Jennifer Leigh	Pro-rate	2011	6.32
Harris, Cassandra Ann	Pers Property Billed	2011	17.52
Jones, Juana Patricia	Pro-rate	2011	4.56
Jones, Star-Shemah Sha	Pro-rate	2011	6.26
Joyner, Anne Presnell	Pro-rate	2011	7.08
Joyner, Janda Wontray	Pro-rate	2011	4.98
Joyner, Janda Wontray	Pro-rate	2011	2.06
Juengling, Christie O.	Pro-rate	2011	9.83
Lambert, Dennis Wayne	Pro-rate	2011	7.17
Mayfield, Sylvia	Pro-rate	2011	3.64
Miranda, Torres R.	Pro-rate	2011	13.89
Molina, Mario Alberto	Pro-rate	2011	9.63
Rainey, Calvin	Pro-rate	2011	3.48
Ratcliff, Grace L.	Pro-rate	2011	19.35
Richardson, Jamila S.	Pro-rate	2011	4.72
Stone, Clarence Omega	Pro-rate	2011	57.09
Stroud, Stephen Christian	Correct Value	2011	120.43
Terry, Bessie Vernoica	Pro-rate	2011	1.99
Thompson, Robert Calvin	Correct Situs	2011	1.76
Thompson, Robert Calvin	Correct Situs	2011	13.20
Thompson, Robert Calvin	Correct Situs	2011	43.52
Thompson, Robert Calvin	Correct Situs	2011	71.66
Thompson, Robert Calvin	Correct Situs	2011	30.07
Tucker, Christopher S.	Transfer Out	2011	149.17
Valencia, Darrel W.	Pro-rate	2011	14.92
Watson, Owen	Correct Situs	2011	16.61
Williams, William E.	Reg Veh Billed	2011	15.85
Woodard, Christopher L.	Pro-rate	2011	2.05
Wortham, Brenda Sue	Pro-rate	2011	3.08
Wortham, Emma Louise	Correct Value	2011	13.68
Total			17,582.64

May 2012 (cont'd)

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Campbell Stacie Marie	Pro-rate	2011	5.69
De Jesus, Miguel DE J	Pro-rate	2011	23.03
Kirby, Thomas Davis	Pro-rate	2011	15.96
Miranda, Torres R.	Pro-rate	2011	2.22
Molina, Mario Alberto	Pro-rate	2011	6.47
Nelson, Beverly Denise	Pro-rate	2011	4.64
Pegram, Bryant Taylor	Pro-rate	2011	29.38
Rainey, Calvin	Pro-rate	2011	4.50
Smith, Robert Franklin	Pro-rate	2011	10.70
Terry, Angie Denise	Correct Situs	2011	37.85
Total			140.44

Meetings and Events Calendar

Date	Time	Event	Location
July 2 nd	3:30 PM	Henderson Planning Board	City Council Chambers
July 3 rd	3:30 PM	Henderson Zoning Board of Adjustment	City Council Chambers
July 4 th		City Hall Closed Independence Day	Happy July 4th 
July 9 th	5:00 PM	Library Board of Trustees	H. Leslie Perry Memorial Library Board Room
July 9 th	6:00 PM	Regular City Council Meeting	City Council Chambers
July 10 th	3:00 PM	Henderson Appearance Committee	City Council Chambers
July 12 th	12:00 PM	Henderson-Vance Parks & Recreation Commission	Aycock Recreation Center
July 19 th	7:00 PM	Human Relations Commission	City Council Chambers
July 23 rd	6:00 PM	City Council Meeting Work Session to Follow	City Council Chambers
July 27 th	10:00 AM	Henderson-Vance E911 Advisory Board Meeting	E911 Operation Center
Aug 1 st	8:00 AM	Clean Up Henderson	City Operations Center
Aug 6 th	3:30 PM	Henderson Planning Board	City Council Chambers
Aug 7 th	3:30 PM	Henderson Zoning Board of Adjustments	City Council Chambers
Aug 9 th	12:00 PM	Henderson-Vance Parks & Recreation Commission	Aycock Recreation Center
Aug 13 th	9:30 AM	KLRWS Advisory Board Meeting	City Hall Large Conference Meeting
Aug 13 th	6:00 PM	City Council Regular Meeting	City Council Chambers
Aug 14 th	3:00 PM	Henderson Appearance Committee	City Council Chambers
Aug 16 th	7:00 PM	Human Relations Commission	City Council Chambers
Aug 23 rd	8:00 AM	City Council Team Building Day	Aycock Recreation Center
Aug 27 th	6:00 PM	City Council Meeting Work Session to Follow	City Council Chambers
Sept 3 rd		City Hall Closed Happy Labor Day	Happy Labor Day 
Sept 4 th	3:30 PM	Henderson Zoning Board of Adjustments	City Council Chambers
Sept 5 th	8:00 AM	Clean Up Henderson Committee	City Operations Center
Sept 10 th	5:00 PM	Library Board of Trustees	H. Leslie Perry Memorial Library Board Room

Last Updated: 6/22/2012 2:19 PM



PROCLAMATION 12-19

A PROCLAMATION of the Mayor and City Council recognizing
Responsible Fatherhood Awareness Month

WHEREAS, nurturing fathers strengthen families and are key to children receiving the parenting they need and deserve to thrive; *and*

WHEREAS, fathers who actively participate in the lives of their children reduce the risks of childhood poverty, child mental illness, juvenile delinquency, youth sexual activity, teenage pregnancies, substance abuse, and failure to complete high school; *and*

WHEREAS, fathers who actively participate in the lives of their children enhance the children's chances of success in social skills, academic performance, adult careers and employment goals, and involved parenting skills for their future families; *and*

WHEREAS, Responsible Fatherhood Awareness Month provides opportunities for the citizens of the City of Henderson to learn more about fatherhood issues and to show support for the numerous organizations and individuals who are providing advocacy efforts, resources and services to promote positive father involvement.

NOW, THEREFORE, BE IT RESOLVED THAT, I, JAMES D. O'GEARY, Mayor of the City of Henderson, North Carolina, along with Henderson City Council Members, do hereby proclaim June 2012 as Responsible Fatherhood Awareness Month in Henderson, North Carolina and encourage all citizens to recognize the importance of responsible fatherhood and to work to strengthen our families by ensuring positive father involvement with the City's greatest resource, our children.

Proclaimed this 18th day of June 2012.

James D. O'Geary, Mayor

Attest:

Esther J. McCrackin, City Clerk



AGENDA

**Henderson City Council Work Session
Monday, 25 June 2012 Immediately Following Regular Session
R. G. (Chick) Young, Jr. Council Chambers, Municipal Building
134 Rose Avenue
Henderson, North Carolina**

Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Sr.
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoc
Councilmember D. Michael Rainey

Councilmember Brenda G. Peace—Jenkins
Councilmember Garry D. Daeke
Councilmember Lonnie Davis, Jr.
Councilmember George M. Daye

City Officials

A. Ray Griffin, Jr., City Manager
John H. Zollicoffer, Jr., City Attorney
Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

IV. REGULAR WORK SESSION

a) Consideration of CM 12-08, Beckford Drive Water Main Replacement and Road Repair Project. *[See Notebook Tab 12]*

- CM 12-08

VI. ADJOURNMENT

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 25 June 12 Work Session

20 June 2012

TO: The Honorable Mayor James D.O'Geary and Members of City Council

FR: A Ray Griffin, Jr., City Manager

RE: CM: 12-08

Re: Beckford Drive Water Main Replacement and Road Repair Project.

Ladies and Gentlemen:

The City has experienced a significant amount of water line breaks along Beckford Drive,(in front of or near the Old City Hall) which is a 6" AC pipe, estimated to be installed during the 1940's/50's. The age, condition and the location of the system are the main reasons for this proposed project to occur immediately. The existing main is located under the far westbound lane under Beckford Drive between Andrews Ave and Parrish Mill Road. Over time, this road has been widened and elevations changed to meet the roadway expansions along NC 39 (Andrews Ave.) and expansions made to Beckford on the north side of NC 39. When the widening was done, the existing waterline was never relocated and replaced. The waterline sections that have failed are under approximately 10' of fill and after each break, has caused some additional damage to the highly traveled road. The area of damage is approximately 480 LF by 12 feet wide and immediate repair is required by the NCDOT. The damage to the roadway was caused by several water main breaks and water traveling under the road, causing the waves and craters in the road and undermining the subgrade.

Prior to repairing the pavement, it is strongly recommended that the existing 6" AC water main along Beckford Drive (between NC 39 and Parrish Mill Road) be replaced, and then the major asphalt repairs be made in accordance with DOT requirements. It is recommended that informal bids be obtained to replace the water main as well as the road repairs. This will include the following:

- Replace existing 6" AC pipe with 1,620 linear feet of 8" DIP water main with associated appurtenances from Andrews Avenue to Parrish Mill Road. The new water main would be installed outside of the pavement on the opposite side of the road from the existing main.
- Install new services to existing businesses and residence within the section.
- Remove and Replace existing asphalt per DOT standards on Beckford Dr. The staff is currently reviewing the best methods to perform this work to insure the work is satisfactory and the most cost effective.

The preliminary estimate for the project is approximately \$180,000 for the water main portion and \$147,300 for the street repair. Once the plans and specs are completed and the informal bids received, this information will be brought back to City Council for consideration.

The project budget for the above will need to be allotted with the following breakout:

- \$180,000 for construction of the water main. This figure is from the staff's estimate and is thought to be on the high end.
- \$147,300 for repairs to the roadway on Beckford Drive. (Staff is discussing alternatives with contractors and NCDOT to perform this work).
- \$20,000 for contingency
- \$2,000 for legal fees
- \$6,500 for engineering fees (includes permitting fees for the project). It is anticipated that the engineering work will be performed in house, however, there could be some testing, etc. required by the NCDOT.

The total estimated price for the project is \$355,800 as detailed above. The Staff is researching possible funding for this project.

Attachment:

1. Engineering Estimates for Beckford Drive