



AGENDA

Henderson City Council Regular Meeting

Monday, 11 June 2012, 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Jr.
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoc
Councilmember D. Michael Rainey

Councilmember Brenda G. Peace—Jenkins
Councilmember Garry D. Daeke
Councilmember Lonnie Davis, Jr.
Councilmember George M. Daye

City Officials

A. Ray Griffin, Jr., City Manager
John H. Zollicoffer, Jr., City Attorney
Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a)* 14 May 2012 Regular Meeting [*See Notebook Tab 1*]
- b)* 17 May 2012, Budget Work Session # 1
- c)* 22 May 2012, Budget Work Session # 2
- d)* 29 May 2012, Special Called meeting and Budget Work Session #3

VII. PRESENTATIONS/RECOGNITIONS

- a)* Boy Scout Troop #691

VIII. PUBLIC HEARING

- a)* Consideration of Approval of Ordinance 12-12, 1) Adoption of FY 12 Budget; 2) Amending Water, Sewer and Regional Water Rates; 3) Amending Sanitation Fees; and 4) FY 13 Fee Schedule. (*CAF 12-A-62*) [*See Notebook Tab 2*]
 - Public Hearing
 - Ordinance 12-12
- b)* Consideration of Approval of 1) Ordinance 12-A-06, An Ordinance Providing for the Zoning of Wind Turbines and 2) Ordinance 12-B-06, An Ordinance Providing for the Zoning of Solar Farms. (*CAF 12-A-09*) [*See Notebook Tab 3*]
 - Public Hearing
 - Ordinance 12-A-06
 - Ordinance 12-B-06

IX. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident, and identify the Agenda Item about which you wish to speak on the sign up sheet. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.³

X. NEW BUSINESS

- a)* Consideration of Approval of Ordinance 12-26, FY11-12 Budget Amendment #51, Creating Fund 73: Economic Development Capital Reserve Fund and Resolution 12-46, An Authorizing Resolution by the Henderson City Council in Support of a NC Building Restoration and Reuse Grant Program for Economic Development Prospect 10-C. (*CAF 12-46*) [*See Notebook Tab 4*]
 - Ordinance 12-26
 - Resolution 12-46

- b) Consideration of Approval of Ordinance 12-38, FY 12 Budget Amendment #48, to Provide Funds to Restock Parts for the Kerr Lake Regional Water Facility. (CAF 12-69) [See Notebook Tab 5]*
 - Ordinance 12-38
- c) Consideration of Approval of Resolution 12-43, Approval of Official Results for Municipal Election Held 8 May 2012 and Action to Receive by Council and File with the City Clerk. (CAF 12-64) [See Notebook Tab 6]*
 - Resolution 12-43
- d) Consideration of Approval of Resolution 12-14, Authorizing Submission of the FY12 BJA Bulletproof Vest Grant Application for the Police Department. (CAF 12-67) [See Notebook Tab 7]*
 - Resolution 12-14
- e) Consideration of Approval of Resolution 12-36, A Resolution Ratifying and Approving an Application to the US Department of Justice for a BJA-2012 Grant for Henderson Community Revitalization Initiative (CRI) Enhancement Grant. (CAF 12-72) [See Notebook Tab 15 – Please note this Tab number is out of sequence]*
 - Resolution 12-36

X. CONSENT AGENDA

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

- a) Consideration of Approval of Ordinance 12-13, FY 12 Budget Amendment #47, to Close Out the 2010 Weed & Seed Grant 2010-WS-QX-0108. (CAF 12-16) [See Notebook Tab 8]*
 - Ordinance 12-13
- b) Consideration of Approval of Ordinance 12-39, Authorizing FY 12 Budget Amendment #49, to Budget a Reimbursement from Vance County for the City's Participation in a Disaster Preparedness Training Exercise Sponsored by FEMA. (CAF 12-70) [See Notebook Tab 9]*
 - Ordinance 12-39

- c) Consideration of Approval of Resolution 12-27, Authorizing the Closeout of the 2007 HOPE VI Grant Number NC19URD27536M07 and Ordinance 12-30, FY12 Budget Amendment #40, Close Out the Revenue and Expense Accounts for this Grant. (CAF 12-11) [See Notebook Tab 10]
- Resolution 12-27
 - Ordinance 12-30
- d) Consideration of Approval of Tax Releases and Refunds from Vance County for the Months of July 2011 through January 2012. (CAF 12-68) [See Notebook Tab 11]
- e) Consideration of Approval of Resolution 12-45, Issuing Sewer Credit for Outside Watering of Lawns, Plants and Vegetation from 1 June 2012 through 31 October 2012. (CAF 12-65). [See Notebook Tab 12]
- Resolution 12-45
- f) Consideration of Approval of Ordinance 12-40, FY 12 Budget Amendment #50, Amending the 2010 BJA JAG Grant Fund Providing the Necessary Funds to Cover the Expense of Four (4) Mobile Data Terminal Computers and Docking Stations. (CAF 12-71) [See Notebook Tab 13]
- Ordinance 12-40

PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

Citizens may speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.³

³ **Citizen Comment Guidelines**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

XI. REPORTS

- a)** Mayor/Mayor Pro-Tem
- b)** City Manager
- c)** City Attorney
- d)** City Clerk
 - i. Calendar Notes and Schedule Update *[See Notebook Tab 14]*
 - ii. Various Departmental Reports
 - Henderson Fire Department
 - Henderson-Vance County 911
 - Code Compliance

XII. ADJOURNMENT

City Council Minutes--*DRAFT*

Regular Meeting

14 May 2012

PRESENT

Mayor Pro Tem Lonnie Davis, Jr., Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Brenda G. Peace-Jenkins, Garry D. Daeke, Lonnie Davis, Jr., and George M. Daye.

ABSENT

Mayor James D. O'Geary

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther J. McCrackin, Assistant City Manager Frank Frazier, Finance Director Katherine C. Brafford, Planning Director Erris Dunston, Henderson Water Reclamation Facility Director Tom Spain, Recreation and Parks Director Alan Gill, Fire Chief Danny Wilkerson, Engineering Director Peter Sokalski, Code Compliance Director Corey Williams, Human Resources Director Cathy Brown and the Police Chief Keith Sidwell along with various members of the Police Force.

CALL TO ORDER

The 14 May 2012 Regular Meeting of the Henderson City Council was called to order by Mayor Pro Tem Lonnie Davis, Jr., at 6:00 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, and 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised a quorum was present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Peace-Jenkins led those in attendance in the Lord's Prayer and the Pledge of Allegiance.

Mayor Pro Tem Davis stated it was a pleasure to see so many in the audience and said concern about the affairs of the municipality were important. He congratulated Council Members on being re-elected and also congratulated Mr. Vernon Brown on being elected to represent Ward 4. Mr. Davis said it's easy to sit on sidelines but indicated this Council has done a good job.

ADJUSTMENTS TO/APPROVAL OF AGENDA

Mayor Pro Tem Davis asked if there were any adjustments to the Agenda as presented. City Clerk McCrackin said two issues will be added to the Closed Session (a total of three issues will be discussed). Mr. Davis asked if there would be any comment following the meeting and City Attorney Zollicoffer said possibly. Council Member Peace-Jenkins moved to accept the amended Agenda. Motion seconded by Council Member Rainey and unanimously approved.

APPROVAL OF MINUTES

Mayor Pro Tem Davis asked for any corrections to and/or approval of the minutes. Council Member Coffey moved the approval of the following minutes: 23 April 12 Short Regular meeting and 24 April 12 Special Called Meeting. Motion seconded by Council Member Daye and unanimously approved.

PRESENTATIONS/RECOGNITIONS

Mayor Pro-Tem Davis asked Chairman Pro-Tem Rainey to present a Proclamation to Police Chief Sidwell for Peace Officers' Memorial Day and National Police Week. Mr. Rainey read the proclamation which Chief Sidwell accepted. Chief Sidwell then asked each officer to introduce himself and to state which Ward they work. City Hall will fly all flags at half-mast on May 15th to honor Peace Officers' Memorial Day.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS

The City Clerk advised the Mayor and Council Members that no citizen wished to address Council regarding agenda matters.

(Clerk's Note: Council Member Daeke arrived at 6:11 p.m.)

NEW BUSINESS

Supporting the Amended Changes to the Andrews Avenue Crossing, Including Acquiring Properties Along Andrews Avenue between the Intersection of Garnett Street and Chestnut Street, and Requesting an Urban Design Exit Ramp onto Garnett Street be Incorporated in the Proposed Amendment. *(Reference: CAF 12-63; Resolution 12-42)*

City Manager Griffin asked Planning Director Erris Dunston to introduce the North Carolina Department of Transportation (DOT) representatives. Ms. Dunston introduced Mr. Wally Bowman, division engineer with the DOT and his team. Mr. Bowman distributed two maps showing Council the incomplete, preliminary plans for erecting a retaining wall on Andrews Avenue between Garnett and Chestnut streets. These revised plans call for acquiring properties along Andrews Avenue. The revised plan also showed reasons to deny Council's request for an urban design exit ramp onto Garnett Street. The purpose of the plans is to be prepared for the High Speed Rail project which is being considered.

City Attorney Zollicoffer asked if Andrews Avenue would be four lanes to handle the increased traffic flow since it is a major corridor. Council Member Rainey asked for clarification about what the State planned for Andrews between Pinkston Street and Garnett.

The DOT spokesperson said the plan proposes three lanes from Rowland to Chestnut to alleviate traffic backups by incorporating a turn lane. They emphasized the importance of establishing a plan now by saying other communities that had plans in place have already received funding.

Council Member Coffey asked about the parking on Hamilton Street and expressed concern about the street being too narrow when discussion turned to using Hamilton Street as an option for traveling North/South through the City. Mr. Bowman said that was certainly a concern to be reviewed.

Discussion then turned to the urban ramp. Mr. Hamel, the rail planning engineer for the DOT cited several reasons the ramp would be unacceptable. The ramp would make the Andrews Avenue/Chestnut street intersection too congested with very limited space to determine the desired path of travel --- he felt the ramp would set the intersection up for multiple vehicle accidents. He also stated having only one ramp (i.e., only an on-ramp and not an off-ramp) would be unacceptable to the State and Federal authorities.

During the discussion, the DOT showed a map with a roundabout intersection at North Chestnut, North Garnett and Beckford Drive, that they propose to alleviate traffic flow problems. They stated if accepted, it would be built to accommodate two lanes of traffic in the future but would not be painted for two lanes until drivers had experienced many years of one lane traffic in the roundabout.

Mr. Hamel said no property/right-of-ways would be purchased until the High Speed Rail project was approved and he said at this time, Henderson is still being considered as one of the few, passenger rail station stops.

With no further questions Mr. Bowman confirmed that Council endorsed the plan for the amended changes to Andrews Avenue including acquiring properties along Andrews Avenue between Garnett and Chestnut streets and were willing to reject the request for an urban design exit ramp.

Mayor Pro Tem Davis then asked for the pleasure of Council

Council Member Rainey moved the amended approval of Resolution 12-42, by removing the request for an urban designed exit ramp off Andrews Avenue going southeast on to Garnett Street. The amended Resolution 12-42 now reads, *Supporting the Amended Changes to the Andrews Avenue Crossing, Including Acquiring Properties Along Andrews Avenue between the Intersection of Garnett Street and Chestnut Street*. Motion seconded by Council Member Peace-Jenkins and APPROVED by the following vote: YES: Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, and Daye NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 2, p.333)

Authorizing the Vance County Tourism Development the Right to Issue Peddler's or Vendor's Permits During Special Tourism Sponsored Events. (Reference: CAF 12-45; Ordinance 12-26)

City Manager Griffin stated the Vance County Tourism Development Authority has requested Council's authorization to issue peddler or vendor permits during Tourism sponsored events.

Mr. Griffin said Nancy Wilson, Director of the Vance County Tourism Development Authority and Mr. Bill Edwards, former Director of the Chamber of Commerce were both present to answer any questions regarding this request. He then asked City Attorney Zollicoffer to explain the ordinance.

City Attorney Zollicoffer said the ordinance allows the Tourism Authority to issue permits during any Tourism sponsored event located in downtown Henderson and approved by the Henderson City Council relative to all peddlers or vendors operating on the streets within a one block radius of the event boundaries.

Council Member Rainey asked if this would include events such as Meet in the Street and Council Member Inscoe asked about the where the revenue goes. City Attorney said the revenue would go to the Tourism Authority. City Manager Griffin said if the City issued the permits, the funds would go into the general funds.

Mr. Edwards told Council that Chamber events such as Meet in the Street occurs with sponsor support only and the vendors are restricted to the sponsors. Ms. Wilson said the Tourism Authority follows proper channels and obtains a permit from the City for their events. She said their events require all vendors/peddlers to produce certificates of insurance and health inspections. If an attendee were injured or became ill from a non-permitted vendor/peddler, the attendee might look to the City/Tourism Authority for compensation.

Council Member Rainey asked if the one block radius was enough. Ms. Wilson said yes. Council Member Coffey felt this would be good to maintain health control and Council Member Daeke asked who would control non-permitted individuals. Ms. Wilson said Henderson Police.

City Manager Griffin explained that when a petition is received at City Hall for an event, the request is forwarded to the public safety department heads (i.e., police, fire, etc.) and if there are problems, the City works with the application so their event can occur, if at all possible, in a safe manner.

City Attorney Zollicoffer asked if the ordinance should be re-drafted to include Chamber events. It was decided to not only include the Chamber but also the Downtown Development Commission.

With those changes, Mayor Pro Tem Davis asked for Council's pleasure.

Council Member Coffey moved the approval of Ordinance 12-26, *Authorizing the Vance County Tourism Development the Right to Issue Peddler's or Vendor's Permits During Special Tourism Sponsored Events* with the addition of the Chamber of Commerce and the Downtown Development Commission. Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Daye and Kearney. NO: None. ABSTAIN: None. ABSENT: None. (See Ordinance Book 8, p. 403)

2012-2014 Strategic Plan. (Reference: CAF 12-29; Resolution 12-41)

City Manager Griffin reminded Council that the Strategic Plan was reviewed during the Retreat in January and asked City Clerk McCrackin to brief Council on the Changes. Ms. McCrackin

said there were very few changes and pointed out the changes as they were outlined in the agenda packet.

There was no discussion. Mayor Pro Tem Davis asked for Council's pleasure.

Council Member Kearney moved the approval of Resolution 12-41, *2012-2014 Strategic Plan*. Motion seconded by Council Member Coffey and APPROVED by the following vote: YES: Inscoe, Rainey, Peace-Jenkins, Daeke, Daye, Kearney and Coffey. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 2, p 331)

Establishing Date of Organizational Meeting to Seat New Council. (Reference: CAF 12-61; Resolution 12-39)

City Manager Griffin reminded Council that during the 28 March 2011 meeting the date for seating of new council members was stated as July in the CAF. However, the resolution did not state a date and this Resolution officially establishes the seating of the new Council as 9 July 2012. Mr. Griffin stated this is in accordance with G.S. §160A-23.1(d) which states the Council may be seated any time after the results of the election but no later than the first regular meeting in December. Because of the delayed election, this timing differs from regular election statutes.

Council Member Kearney mentioned this shortens the term. Mr. Griffin said yes. Because of implementing the staggered terms there was a long term for existing Council Members and the seating in July establishes a short term until the next election in November 2013.

There was no discussion. Mayor Pro Tem Davis asked for Council's pleasure.

Council Member Inscoe moved the approval of Resolution 12-39, *Establishing Date of Organizational Meeting to Seat New Council*. Motion seconded by Council Member Peace-Jenkins and APPROVED by the following vote: YES: Rainey, Peace-Jenkins, Daeke, Daye, Kearney, Coffey and Inscoe. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 2, p 327)

(Clerk's Note: Council Member Rainey left the meeting at 7:10 p.m. and returned at 7:12 p.m. Council Member Peace-Jenkins left the meeting at 7:15 p.m. and returned at 7:18 p.m.)

CDBG Infrastructure Hook-Up Grant. (Reference: CM 12-07)

Mr. Griffin said that based on the responses received regarding the CDBG program regarding the infrastructure hook-up grant, the Kerr-Tar Regional Council of Governments is recommending no further efforts be put into this grant application.

(Clerk's Note: Council Member Inscoe asked to abstain from voting.)

There were no comments made. Although this was a CM (Council Memo) it was the consensus of Council to vote on this grant application so Mayor Pro Tem Davis asked for Council's pleasure.

Council Member Peace-Jenkins moved to withdraw this grant request. Motion seconded by Council Member Daye and APPROVED by the following vote: YES: Peace-Jenkins, Daeke, Daye, Kearney, Coffey, Inscoe and Rainey. NO: None. ABSTAIN: Inscoe. ABSENT: None.

PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

City Clerk McCrackin advised no citizen signed-in to address Council.

WORK SESSION

Accepting the State Revolving Fund Grant/Loan for Future Funding Relative to Improvements at the Sandy Creek Pump Station of the Sanitary Sewer Collection System; and 2) Approving an Engineering Contract with McGill Associates to Prepare a Preliminary Engineering Report; and 3) Approval of Ordinance 12-37, FY 12 Budget Amendment #46, Amending the CIP Sewer Fund Relative to the Preliminary Engineering Report for the Sandy Creek Pump Station Improvements Project. (Reference: CAF 12-A-36; Resolution 12-A-18 and Ordinance 12-37)

City Manager Griffin asked both Assistant City Manager Frazier and Henderson Water Reclamation Facility Director Tom Spain to address Council on this matter. Mr. Frazier stated the City has received notification from the Infrastructure Finance Section (IFS) that the City's application was found eligible to receive a low interest CWSRF loan for the Sandy Creek Pump Station Improvement Project. The loan offers \$900,000 in the form of principal forgiveness with the balance (\$900,000) offered at the prevailing CWSRF interest rate at the time of approval by the Local Government Commission (LGC) which is expected to be approximately 2.445%. Due to the timing required to proceed with this project, the next deadline is 2 July 2012.

It was the consensus of Council to bring this item back to the 11 June 2012 meeting.

Due to a misunderstanding, Council agreed to allow Ms. Henrietta Clark to address Council at this time.

Ms. Henrietta Clark, 620 Witherspoon Street. Ms. Clark had several concerns regarding traffic on Pearl Street. She felt it was being used as a speedway and with trees overhanging the street, vision is limited. She urged the City to take preventive measures so children would not be injured. She also expressed concern regarding the overgrown lot behind her deceased sister's home.

The City Manager said he would look into her concerns and staff spent additional time with her outside Council chambers.

Presentation of FY 12-13 Budget

City Manager Griffin distributed the FY 12-13 budget work book to Council and staff, and gave a brief PowerPoint presentation. He highlighted key fund issues and reviewed items impacting the budget. Mr. Griffin said in order to balance the budget in these difficult times, tax increases were inevitable and said he looked forward to working with Council during the Work Sessions in establishing a budget for FY 12-13. He thanked the staff for their conservative budget requests and also thanked Council for their dedication in reviewing the budget materials.

Council Member Rainey mentioned the countless hours he has seen Mr. Griffin put in to put the budget work sheets together. Council Member Inscoe inquired about the Drug Forfeiture dollars and Council Member Coffey inquired about the possibility of selling the old water meters for scrap.

Mr. Griffin thanked Mr. Rainey for his kind words. He said asset forfeiture dollars are being received and that the old water meters will be sold for scrap metal. He said a sale of the meters, along with other obsolete equipment is planned for July or August and that the monies gained will be allocated to the associated fund.

REPORTS

- a) Mayor/Mayor Pro-Tem/Chairman Pro-Tem - Chairman Pro-Tem Rainey represented the City at the *Girls on the Run* event last Saturday. He stated it was a great event with over 220 runners.
- b) City Manager (No Report)
- c) City Attorney (No Report)
- d) City Clerk (No Report)

Council Member Coffey sponsored a basketball team at the Aycock Center. Her team took first place and she wanted everyone to know how proud she is of that team.

Council Member Inscoe represented the City at Kerr Lake Nursing Home for Nursing Home Week. He said the nursing home has a week of events planned for the residents and staff.

With no further discussion, Mayor Pro-Tem Davis asked if Council was prepared to go into Closed Session and stated there possibly could be a report following the session.

CLOSED SESSION

Council Member Rainey moved for Council to convene in closed session pursuant to G.S. §143-318.11(a)(3) for an Attorney-Client Privilege Matter. Motion seconded by Council Member Coffey and unanimously approved.

Council Member Coffey moved for Council to convene in open session. Motion seconded by Council Member Daeke and unanimously approved.

City Attorney Zollicoffer stated an ordinance exempting franchises and certain non-profits from payment of right-of-way permit fees was discussed during the Closed Session. This ordinance allows for the waiver of fees for any non-profit organization providing utility services to schools, libraries, hospitals or other non-profit entities and also for governmental issued franchises except for the following: 1) Excavation Permit Fees set forth in Section 16A-11(a); 2) Construction permit fees set forth in Section 1A-11(b); and 3) annual right-of-way cost recover fees as set forth in Section 16A-11(c), (d) and (e).

Mayor Pro Tem Davis asked for the pleasure of Council.

Council Member Peace-Jenkins moved the approval of Ordinance 12-09, *An Ordinance Exempting Franchises and Certain Non-Profits From Payment of Right-Of-Way Permit Fees*. Motion seconded by Council Member Coffey and APPROVED by the following vote: YES: Daeke, Daye, Kearney, Coffey, Inscoe, Rainey and Peace-Jenkins. NO: None. ABSTAIN: None. ABSENT: None.

ADJOURNMENT

Council Member Rainey moved for adjournment. Motion seconded by Council Member Daeke and unanimously approved. The meeting adjourned at 9:42 p.m.

Lonnie Davis, Jr.
Mayor Pro Tem

ATTEST:

Esther J. McCrackin
City Clerk



City Council Minutes

Henderson City Council Budget Work Session #1

17 May 2012

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Brenda G. Peace—Jenkins, Garry D. Daeke, and George M. Daye.

Council Member Elect Vernon Brown.

ABSENT

Council Member James C. Kearney, Sr. and Lonnie Davis, Jr.

STAFF PRESENT

City Manager Ray Griffin, Assistant City Manager, Frank Frazier, City Clerk Esther J. McCrackin, Finance Director Katherine Brafford, Kerr Lake Regional Water Plant Manager Christy Lipscomb and Fiscal Compliance Officer Edna Vaught.

CALL TO ORDER

The 17 May 2012 Henderson City Council Budget Work Session #1 was called to order by Mayor James D. O'Geary at 6:06 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

OPENING REMARKS

Mayor O'Geary welcomed everyone. He regretted both Council Members Davis and Kearney were unable to attend this evening.

Review of and Discussion About the Global Budgetary Situation

Mayor O'Geary asked City Manager Griffin to begin this discussion.

City Manager Griffin began by distributing and reviewing a Core Services color-coded chart that showed how all but three divisions with the City fall under the General Fund.

Kerr Lake Regional Water (KLRW) - Mr. Griffin then introduced KLRW Plant Manager Christy Lipscomb and Fiscal Compliance Director Edna Vaught and turned Council's attention to the Utilities section of the budget Work Book. He referenced several charts in the workbook and reminded Council that the only revenue for utilities comes from user fees. He mentioned KLRW is co-owned by the City of Henderson (COH), Warren County and the City of Oxford. Mr. Griffin said the anticipated plant expansion and operational needs such as chemicals and electricity are the driving forces for the proposed increase. The debt service shown in the budget is the full amount; however, Oxford and Warren County are responsible for 20% respectively. Mr. Griffin said a 1% KLRW rate increase correlates to a 1% on the City rate.

Council Member Daeke asked what 1% would yield. Mr. Griffin said approximately \$38,000. No other questions were asked at this time.

Water Fund – City Manager Griffin said he started with KLRW because that influences the Water Fund. He said the collection rate has improved over the last year and credited this mainly to the work of the Customer Service personnel in the Water Department and the establishment of the security deposit policy. Prior to requiring a security deposit, approximately 450-550 customers were on the cut-off list. With the security deposit there was a significant drop. He said there are about 300-350 customer per month that are not in compliance with bill paying and that there are approximately 8,800 total customers in the system. Mr. Griffin said the proposed budget is built on a 7% increase this year with reductions in the coming years.

Council Member Inscoe asked for a full accounting of the costs for chemicals and electricity at KLRW. Council Member Daeke wondered if the reduction in fees earlier this year should have taken place and Mr. Griffin said the reduction certainly made a difference. Council Member Coffey asked for a monthly percentage of customers on the cut-off list and whether the list contains the same customers. Mr. Griffin said he would research this request. Council Member Rainey asked if these are all active customers on the cut-off list. Mr. Griffin said yes. This information will be provided at the next meeting. Mr. Griffin added it is illegal for individuals to reside in a dwelling without utilities and that the Code Compliance department is now getting more involved in follow-up of situations involving lack of utilities. He went on to say arrears are slowly decreasing thus reducing the City's expose to losses. Council Member Daeke asked for more information regarding the fee structure changes made earlier and what amount the City lost with the reduction in those fees.

It was stated that Franklin County has no plans to increase their water rate; however; the information received from Warren County is that they are looking at a 5% increase on water and

0% increase on sewer. Information from Oxford will be provided when received – hopefully, the next meeting. Currently the outside rates for water in Henderson are competitive with the County.

Mr. Griffin added that payment #2 from Granville County is included in the Rate Stabilization budget figures.

Sewer Fund - The discussion then turned to the Sewer Fund. Again, Mr. Griffin directed Council to specific pages in the budget book which showed the need for the 9% increase in sewer rates. It is anticipated that the sewer rates will decrease after the renovation of the sewer plant. Specifics for the proposed increase are the renovation of the sewer plant at a cost of \$16M with \$1,000,000 in principal forgiveness; the sanitary sewer improvements at \$1M with \$500,000 in principal forgiveness and the upgrade at Sandy Creek Basin pump station at \$1.8M with \$900,000 in principal forgiveness. Mr. Griffin said due to variables such as business growth, the anticipated rate reductions could change.

Debt Service - Mr. Griffin moved on to Debt Service which is always a huge item. He said Finance Director Brafford recalculated the debt service through 2015-2016 which is important due to the refinancing of the 2001 bonds. The only items added to debt service other than those already mentioned are one new backhoe into the Water Fund, a dump truck and a tractor into the Sewer Fund. However, Mr. Griffin stated there were requests for lease purchases from Regional Water and General Fund departments, which were not considered in this proposed budget.

Mr. Griffin directed Council to the chart on page 177 of the Work Book which showed the legal debt margin since 2004. There has been a decrease in the overall debt which is a good indicator of the status of the City. It is anticipated the debt will be less than 2% in 2015 due to the pay down on the Aycock and Police buildings. Then it will increase with the improvements at both the Sewer plant and KRLW plant.

The total debt by type shows the largest areas are associated with water and sewer. The auditors and State law require this type of disclosure and they pay particular attention to the general debt because the general debt is normally supported by tax rates.

Powell Bill - This brought the discussion to the Powell Bill which is the City's share of the gasoline tax received by the State. Powell Bill dollars are distributed by the total amount collected throughout the State, the population of the municipality and the number of City maintained lane miles. Since Henderson has lost population, the amount of dollars received from the Powell Bill has decreased significantly since 2008 (see page 106 of the Budget Work Book).

(Clerk's Note: Council Member Rainey left the room at 6:55 p.m. and returned at 6:59 p.m.)

Council Member Coffey asked if there were specific uses for the Powell Bill dollars. Mr. Griffin said yes --- streets and sidewalks can be improved with Powell Bill dollars; however, other needs such as streetlights cannot use Powell Bill dollars. Council Member Daeke asked about the cost

of asphalt. Assistant City Manager Frazier said it fluxuates with oil prices and most contractors will not include a price in their proposal for more than thirty (30) days.

General Fund - The General Fund summary discussion came next with Mr. Griffin saying there are three (3) primary sources to cover the majority of the Core Services. These sources are: 1) property taxes; 2) sales tax; and 3) sanitation fees.

Council Member Coffey asked if the collection rate fluxuates. Mr. Griffin responded yes and went on to say Vescom and the hospital will help stabilize the rate. Council Member Rainey asked if the dollars shown reflected both Vescom and the hospital. Mr. Griffin said yes; however, the personal tax for the hospital has yet to be verified. Mr. Rainey asked how comfortable Mr. Griffin felt with the collection rate of 95%. Mr. Griffin responded the 95% is a goal. Mr. Rainey asked staff to find out what percentage the County has set for a goal.

Before continuing on, Mr. Griffin asked if there were any questions.

Council Member Inscoe thanked Mr. Griffin and the staff for compiling the detailed Work Book. He went on to ask for the thoughts of other Council Members stating he was not in favor of a property tax increase and Council could either send a request through the City Manager to find ways to decrease the budget without a tax increase or Council could review the budget line item by line item. He felt Henderson had been hit hard by the recession well before 2008 and felt the elderly, retirees and small businesses were hurting too much to absorb the proposed increases. Mr. Inscoe asked Mr. Frazier to confirm the proposed water increase with the suggestions made by the engineers working on the water plant upgrade. He suggested reducing the dollars for water meter replacement by \$25,000 to help balance the budget.

Council Member Rainey agreed that he would like to see no tax increases and asked that the Manager attempt to keep the budget as close as possible to the current year.

Council Member Coffey said she has mixed feelings. Council Member Peace-Jenkins felt everything should be done to lower the increases and Council Member Daeke said the budget document was well done and showed the Manager's experience and expertise but he agreed with Mr. Inscoe and Rainey that taxes should not be raised. He also said the sanitation fee might require an increase.

Council Member Daye spoke to his first-hand knowledge about having to pay late fees and could not help but to sympathize with citizens on fixed income who would find tax increases difficult to meet.

Council Member Coffey felt the water meter purchases would be a start toward reducing the tax increases and felt the sale of old water meters as scrap metal would also contribute toward the reduction.

Mr. Griffin responded as far as the water collection rate, there are definite needs for recurring revenue sources and the revenue lost from the reduction in the utility fees made a difference. He said the meter replacement project is important as many old, existing meters are not working. The new meters provide for actual usage rather than an estimate which ultimately provides for more efficiency and more accurate collection rates. Mr. Griffin said this is an important priority for the next year.

Council Member Inscoe called for a polling of Council Members to request staff to find cuts to eliminate the tax increase and to preserve as much of the fund balance as possible.

Mayor O'Geary asked Council for their pleasure.

Council Members Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke and Daye were all in agreement with the request to staff to find cuts to eliminate the tax increase and preserve the fund balance as much as possible. Council discussed reducing the Fund Balance allocation by \$41,000.

Council Member Rainey mentioned the increase for Waste Industries and asked if the City is actually saving dollars by using this company. Mr. Griffin said yes; the City saved over \$500,000 in fleet replacement and the customer satisfaction rate exhibits the good service provided by Waste Industries. Mr. Rainey felt figures such as this should be made public as many citizens only see one side --- the cost to them and they do not know about the cost-savings over the years.

Council Member Peace-Jenkins asked if the REEF Project was included in the budget. Mr. Griffin said no. It was cut in an effort to balance the budget and he understood this cut to be unpopular.

Council Member Inscoe said the only way to not raise taxes and still get what Council sees as important is to look for grants. Council Member Coffey agreed saying Code Enforcement is asked to enforce but then they are not given the "teeth" to finish their job. Mr. Inscoe suggested staff use the \$25,000 reduction of meter purchases as a starting point.

Mr. Griffin asked for clarification regarding the sewer rate increase and it was decided to leave that discussion for another night.

Council Member Daeke again asked for more information regarding the dollars lost when the utility fees were lowered thinking the reinstating of these fees might help reduce the budget. Council Member Rainey said the fees are not guaranteed and would probably not contribute much to the overall budget.

Mr. Griffin asked if the Budget Work Session Scheduled for Monday, 21 May could be cancelled to allow time for staff to work on Council requests.

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The Mayor polled Council members and it was the consensus of Council to cancel the Monday night meeting and to reconvene on Tuesday, 22 May to continue discussion. Those in favor of cancelling the meeting on 21 May (Monday) were: Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke and Daye.

Mayor O'Geary asked if there was anything else Council wished to discuss. There were no questions so Mayor O'Geary asked if Council wished to adjourn.

Guidance for Staff:

To summarize the discussion, Council would like see 0% property tax and a reduction of 1% respectively in the Water Fund, Sewer Fund and Regional Water Fund.

Council would like:

- a) Specific chemical and electricity costs for KLRW
- b) Percent of repeat customers on cut off list
- c) Dollars lost when utility fees were reduced
- d) Revenue lost re: Powell Bill
- e) County goal for collecting taxes
- f) Collection rate for County greater than City
- g) Water rate increase compared to suggested rate increase by engineers
- h) Savings recognized by using Water Industries

ADJOURNMENT

Council Member Rainey moved for adjournment. Motion seconded by Council Member Coffey and unanimously approved. The meeting adjourned at 7:47 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk



City Council Minutes

Henderson City Council Budget Work Session #2

22 May 2012

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Brenda G. Peace—Jenkins, Garry D. Daeke, Lonnie Davis, Jr. and George M. Daye.

Council Member Elect Vernon Brown.

ABSENT

None.

STAFF PRESENT

City Manager Ray Griffin, Assistant City Manager, Frank Frazier, City Clerk Esther J. McCrackin, and Finance Director Katherine Brafford

CALL TO ORDER

The 22 May 2012 Henderson City Council Budget Work Session #2 was called to order by Mayor James D. O'Geary at 6:05 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

OPENING REMARKS

Mayor O'Geary greeted everyone and then asked City Manager Griffin to present the budget discussion items.

Car Park Issues:

1. **Kerr Lake Regional Water Plant (KLRW) Electrical Costs-** City Manager Griffin said KLRW Director Christy Lipscomb has worked closely with Progress Energy over the past few years to reduce energy costs. The recommended budget for utilities is \$408,000 which is slightly less than FY11. By working with Progress Energy, there has been a meaningful decrease in utility costs. The proposed chemical costs are approximately \$40,000 above the current year budget. The departmental request was 7% more than this and was requested due to the volatile costs of chemicals, particularly caustic chemicals which are projected to increase 33%.

Council Member Rainey asked if bids are taken for the necessary chemicals. Mr. Griffin responded yes. He said chemicals are tailored to water types and Assistant City Manager Frank Frazier added motor fuel costs also influence the cost of chemicals.

2. **Utility Cut Off List** - The next issue was the utility cut off list and Mr. Griffin said the City averages 350 customers per month. This figure is calculated on the first billing cycle and showed the highest number of people on the list since implementing the new policies.

Council Member Kearney saw this as a good thing as it limits the City's exposure and provides better cash flow.

3. **Reconnection Fee** - Mr. Griffin said the FY11 data for loss of revenue relative to the reduction of the for reconnection fees is approximately \$158,000. There was a brief discussion regarding the policy which Mr. Griffin summarized by saying the problem is now a structural deficit so there needs to be a way to find revenue to fill the gap. He suggested increasing the fee from \$13 to \$27 to close the revenue gap. This would equate to a 0.65% decrease in the recommended Water Rate and 1% decrease in the recommended Sewer Rate.

4. **Powell Bill Reserves** - A question was raised at the first budget meeting regarding the Powell Bill fund reserves. Mr. Griffin reminded Council that the City receives Powell Bill dollars based on city population, City street lane miles and gasoline tax receipts. Since Henderson has lost population, along with decreases in the other two areas, Powell Bill funds have decreased which means less street work dollars. Mr. Griffin said the only recent increase in street miles was the eight-tenths of a mile with the completion of Carey Chapel. He gave the example that Powell Bills funds can be used for street work, crossing lights but not for street lights.

5. **Tax Collections** - The tax collection rate for the County is basically equal to the collection rate for the City. Mr. Griffin said Ms. Porcia Brooks has worked hard on collections and she is currently averaging about 93-95% collections. He told Council that there was no response from the County as far as its goal for collections in FY12-13.

Council Member Rainey asked for information regarding how far back the County is carrying arrears and what the total dollars in arrears amounts to, along with what the time frame is for collecting arrears. He also asked who initiates liens on property. Mr. Griffin said the City can request the County to place a lien on a property and continued by saying Code Compliance

Director Corey Williams has been working closely with Ms. Brooks so liens are being placed before foreclosure proceeding start. He said this year, for the first time in a very long time, the City received lien dollars. Mayor O'Geary said this is a good start.

(Clerk's Note: Council Member Davis left the meeting at 6:38 p.m. and returned at 6:52 p.m.)

6. Proposed Rate Increases - Mr. Griffin said he spoke to Mr. Dennie Martin from McGill Associates regarding the suggested rate increases they propose for Water. For the current year they suggested 3% and Council approved 2.2%

Council Member Kearney asked for an explanation of how the KLRW rate correlates with the Water rate. Mr. Griffin clarified that as the KLRW rate increases the City's cost for purchasing potable water. The only way to recover the increased costs is via the water rate.

Mr. Griffin went on to say McGill suggested a 6% increase in Sewer rates through 2015 and then dropping the rate to 5%. He said 5% was budgeted for the current year and Council approved 2.5%. It is anticipated that once the plant renovations are completed the Sewer rates will be reduced due to an easier, more modernized, efficient plant and a reduction in personnel – perhaps in 2017.

Council Member Inscoe said there is needed pain now to realize the gain after the plant is complete. He also said that since the current rate was approved at 2.5% the City is already behind the curve by 2.5% and if the suggested increase is not approved this year, the City will be further behind next year. Mr. Griffin said a delay would certainly make the improvements more costly.

Mr. Griffin said McGill suggested a 3% increase through 2015 for water and 2% after. For the current year 5% was recommendation and Council approved 4%. He has asked McGill to update the CIP plan due to Granville County's water agreement. He also said it did not look like Vance County would make any impact on the budget for FY 12-13.

7. Waste Industries - The savings by using Waste Industries comes mainly from avoiding purchase of large equipment. The fleet was 12-17 years old when the City contracted with Waste Industries and the cost to replace each of three (3) trucks would have been \$180,000 each and one new truck per year thereafter, in order to keep the fleet in a working reliable condition. Then there would be routine replacement beside maintenance, personnel, etc. The cost per roll-out barrel is \$44.55, and the City has approximately 6,300 customers. That calculates to over \$325,000.

Council Member Kearney asked what percentage responded to the survey regarding service received. Mr. Griffin said 10-12%. Mr. Kearney asked what the City pays Waste Industries per customer. Assistant City Manager said \$6.51 per household per month.

Mr. Griffin said he would prepare a cost of comprehensive sanitation services provided by the City and what falls in that category for the next budget meeting. Council Member Rainey asked

if recycling would have any impact. Mr. Griffin said higher participation equates with more pickups and the need for more carts.

8. Proposed Increased by Other Counties/Cities - A request was made to know the percentage Warren County, Oxford and Franklin County was proposing for their budgets. Council learned that Warren County's proposal was 0% for sewer and 5% for water; Oxford was proposing 4% for water and 0% for sewer; and Franklin County was proposing 0% for water and sewer. Council Member Inscoe shared that Oxford has a new waste water plant and the rates increased 17% for the current year.

Mr. Griffin told Council that Planning Director Erris Dunston recently talked with the State Main Street Program staff and was told that in municipalities greater than 5,000, there must be a full-time staff person dedicated to this program. Since 2006-07 the City has had a part-time staff member. Ms. Dunston will be continuing talks with the Program staff but the City may need to reinstate that position which is currently vacant. Mr. Griffin has spoken to the DDC (Downtown Development Commission) regarding the possibility of contracting with them for the necessary staff person.

Mr. Griffin said although no dollars are associated with this Program, participation helps the City obtain grants/funds. Council Member Kearney asked if there was a more effective/cheaper way to provide for the position and Council Member Daeke asked how effective the DDC would be in overseeing the position. Council Member Rainey asked what tax amount was generated from the Hope VI Phase I project. Mr. Griffin will check with the tax collector for the tax value before and after the project was completed.

Review of Proposed Revenue and Expenditure Reductions

Regional Water Fund:

Mr. Griffin recommended reducing the Regional Water rate by 1% by taking from two capital items – contingency and removing the 2% cost of living increase which allows for an Automatic reduction of 1% in the water rate. This will allow for a 1% rate reduction in the Water Fund.

Water Fund:

Mr. Griffin said he is recommending a combination of things; reducing 1% in the Regional Water rate which is allowable and Council felt a reduction of \$25,000 in the purchase of radio read water meters was appropriate. This would permit another 1% decrease. If the disconnect service fee was increased from \$13 to \$27 that would provide for an effective 0.65% rate reduction and 1% reduction in the Sewer Fund because revenues are split 70% between the Sewer Fund and 30% in the Water Fund. The combined effect of this recommendation is a 2.65% rate reduction; or a 4.35% increase vs the recommended 7% increase.

Council Member Inscoe asked when the grant/loan for the new water meters would be announced. Assistant City Manager Frazier said a response is anticipated by the end of June.

Mr. Inscoe suggested that the purchase of meters be decreased by \$50,000 in order to provide for a 2% decrease in the rate. He further suggested if the grant/loan application is rejected Council has the option to reconsider the rate increase for full funding of the water meters during the fiscal year.

Council Member Inscoe then asked if the major equipment purchases could be delayed six months. Mr. Griffin said if the purchase is delayed, it would influence the new budget for the next budget year. Mr. Inscoe asked if the loan could be extended for longer than five (5) years. Mr. Griffin said no. Council Member Kearney asked if there was a better way to purchase the equipment other than lease purchase. Mr. Griffin said no, and added the ideal situation would be to pay for equipment in full with cash but unfortunately, the City is not in that position to do this. He also reminded Council that the Water Fund has capital needs, human resource needs and needs to pay KLRW for water consumption. Mr. Griffin said in the long run he would rather see Council reduce the Regional Fund by 2% and take those dollars to reduce the Water Fund rate increase than taking dollars from meter replacement and equipment purchases.

Council Member Daeke asked what percent of water meters have been replaced with the radio read meters. Assistant City Manager Frazier responded approximately one-quarter saying about 400-500 have been replaced a year. Council Member Kearney asked about the impact of these replacements. Mr. Frazier responded significant in efficiency and effectiveness, and Mr. Griffin said customers are now paying for their consumption where with the old meters readings were not accurate. Council Member Kearney said he felt it inappropriate to increase the reconnect fee so soon after decreasing the fee. He felt customers would feel this would be a slap in the face and most Council Members agreed.

Mr. Griffin summarized by saying he understood Council to be looking at reducing the meter reading purchase by \$50,000 for 2% rate reduction and a 1% rate reduction from regional. Those three provide a 3% reduction if Council chooses to go this way. Again, Mr. Griffin recommended reducing the Regional Rate to keep the Capital in place.

Council Member Inscoe clarified he is not against the replacement of the meters and said he felt Council needed to determine what their goal is for reducing the proposed rate.

Mayor O'Geary asked for Council's consensus regarding the Water rate. Council Member Kearney favored the 4%. Council Member Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Davis and Daye were in agreement. Council Member Daeke said 5%. The consensus was seven of eight Council Members agreeing to 4% with the reductions to be provided as follows: a 1% reduction in the proposed Regional Water rate and the meter replacement decrease providing 2% to achieve the 3% reduction.

(Clerk's Note: Council Member Peace-Jenkins left the room at 7:40 and returned at 7:50)

Sewer Fund:

Mr. Griffin said in proposing the increase in the disconnect fee would have brought this brought down the proposed increase by 1%. Council has resolved this issue so the rate is back to 9% for the sewer fund right now - 7% going to the capital reserve and the 2% going to the operating expenses within the fund.

Council Member Inscoe said since there is no additional revenue for the sewer fund, postponing the increase now will only make future increases higher. He said the sewer plant is 70 years old and is currently functioning on life-support. Council Member Kearney said the City has to provide a system that works. Council Member Daeke suggested a 6% increase for capital reserve. Mr. Griffin said the 9% is steep but necessary. Council Member Kearney mentioned the plant upgrade should be completed in about 4-5 years and then the rate could be reduced. Council Member Coffey asked what comprised the 2% operating costs. There was a short discussion culminating with the examples of the two recent major water main breaks of AC pipe where one valve cost \$13,000.

Council Member Kearney said he preferred a 7% increase but was ok with 9%. Council Member Coffey said 9% since there is no room to play. Council Members Inscoe, Rainey, Peace-Jenkins, Daeke, Davis and Daye all agreed with 9%. The consensus of Council was to keep the rate increase at 9%.

(Clerk's Note: Council Member Rainey left the room at 8:03 p.m. and returned at 8:06 p.m.)

General Fund:

The discussion now turned to the General Fund. City Manager Griffin said the cuts he has made are not pretty and he is not happy with them due to the impacts on the operating budgets.

Before reviewing the cuts, he said Police Chief Sidwell just informed him that the Police Department has received partial funding for bullet proof vests. Council Member Coffey asked for an explanation re: asset forfeiture dollars and why that money could not be spent on vests. Mr. Griffin said it can be used for overtime, grant match but would ask for a full listing from Chief Sidwell.

Council Member Kearney asked about the personnel list in the budget book for the Police Department, saying the numbers did not seem correct. Mr. Griffin said he would double check the numbers. Council Member Coffey said she had read that 2 officers per 1,000 citizens is a nationwide average and asked how many officers comprise the total number of personnel in the police department and how many civilian positions exist. Council Member Daeke asked if all the positions are filled.

Mr. Griffin then reviewed some of the major cuts he made such as the health fair, and police/fire gear. Again, he said he is not happy doing this but the budget is so lean now, there are not many places to take from to meet Council's wish to eliminate the property tax.

Council Member Rainey said he was concerned with the reduction in police/fire gear. Mr. Griffin said he would like to restore those dollars but again, there is not much to cut from the smaller departments. He said the fire department has been unsuccessful in obtaining grants for gear and that the gear currently being used definitely needs replacement. That was why he had requested a penny of the proposed tax increase go into a perpetual fund so turnover of gear could happen yearly for both the police and fire departments. He also said the police/fire departments are the largest departments within the core services area and with gasoline prices increasing so does the cost of running their vehicles.

Council Member Kearney asked about the two proposed positions for the Recreation and Parks Department. Mr. Griffin reiterated these were not positions he wanted to cut as citizens are now using Fox Pond more, and Aycock needs more maintenance/custodian attention.

Council Member Coffey asked for more information regarding the costs involved with officers taking vehicles to their homes outside the City. She also requested detailed information on contracted services for Human Resources. Mr. Griffin said he would compile information regarding the costs detail requested and said \$7,000 of the contracted services is for the annual health fair which provides health information employees might not otherwise receive. Council Member Davis felt the costs of driving vehicles outside the City was minimal compared to the services they offer

Council Member Daeke asked what the COLA increase cost the City for a full year. Mr. Griffin said he would provide that information at the next meeting.

City Manager Griffin then asked for guidance for staff regarding the General Fund. Council Member Inscoe suggested holding off until the next meeting so Council could fully review the cuts made by staff. Council Member Kearney had trepidation about making any decisions at this time and Council member Daeke said he would like to review the cuts more thoroughly.

Council Member Coffey said she would like to look more closely at Code enforcement saying the department does not have enough money for demolition.

Council Member Davis asked if there is an ordinance regarding how long a house can be boarded up.

It was the consensus of Council to cancel the budget work session scheduled for 24 May and to reconvene on Tuesday 29 May at 6:00 p.m.

Council Member Kearney requested a list of personnel by gender, race, tenure, rank and salary grade. He also requested turnover information in the Police Department for the last three years and stated he has never seen a copy of the Manager's contract.

Assistant City Manager Frazier asked if Council would be agreeable to calling a Special Called Session before the work session on 29 May 2012 to consider approval of the State revolving fund

grant/loan funding for the Sandy Creek Pump Station and execution of a contract with McGill Associates to perform the preliminary engineering report. Mr. Frazier said this decision needed to be before the end of May. It was the consensus of Council to have the Mayor call the special meeting.

Guidance/Questions for Staff:

1. How far back does the County carry arrears and what is the total outstanding
2. Visual graph of water/water cost balance
3. Updated CIP Plan from McGill
4. Cost of Comprehensive Sanitation Services
5. Check with tax collector re: Hope VI Phase I pre and post taxes
6. Breakdown of what asset forfeiture funds can be used for
7. Reformat police personnel (FT/PT – types of part time), including titles
Clarify number of officers
8. Confirm research stating number of officers per 1,000 individuals per municipality
9. Number of police positions filled/vacant
10. Look at costs of police/fire force who drive City vehicles to homes out of town
11. Full year cost for the COLA
12. Any ordinance stating homes can be boarded for a certain length of time
13. Diversity of departments – gender/race/rank/grade, etc.
14. Turnover in the police department in last 3 years

ADJOURNMENT

Council Member Daeke moved for adjournment. Motion seconded by Council Member Inscoe and unanimously approved. The meeting adjourned at 8:57 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk



City Council Minutes

Henderson City Council Special Called Meeting and Budget Work Session #3

29 May 2012

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Brenda G. Peace—Jenkins, Garry D. Daeke, Lonnie Davis, Jr. and George M. Daye.yt

ABSENT

None.

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther J. McCrackin, and Finance Director Katherine Brafford.

CALL TO ORDER

The 29 May 2012 Henderson City Council Special Called Meeting and Budget Work Session #3 was called to order by Mayor James D. O'Geary at 6:08 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

OPENING REMARKS

Mayor O'Geary greeted Council members saying he was glad to see everyone in attendance.

OLD BUSINESS

Accepting the State Revolving Fund Grant/Loan for Future Funding Relative to Improvements at the Sandy Creek Pump Station of the Sanitary Sewer Collection System; Approving an Engineering Contract with McGill Associates to Prepare a Preliminary Engineering Report; and Amending the CIP Sewer Fund Relative to the Preliminary Engineering Report for the Sandy Creek Pump Station Improvements Project. (*Reference: CAF 12-A-36*)

City Manager Griffin reported that Assistant City Manager Frazier was unable to present this item due to a death in his family. He said Mr. Andy Lovingood from McGill Associates was present to answer any questions regarding this grant/loan. Mr. Griffin reminded Council that this is a \$1.8M project with \$900,000 in loan forgiveness to replace the lift station at Sandy Creek. Approval of this contract gives McGill Associates the go ahead to complete the Preliminary Engineering Report which is due to the State by the end of June.

There were no questions so Mayor O'Geary asked for the consensus of Council.

Council Member Coffey moved the approval of Resolution 12-A-18, *Accepting the State Revolving Fund Grant/Loan for Future Funding Relative to Improvements at the Sandy Creek Pump Station of the Sanitary Sewer Collection System; Approving an Engineering Contract with McGill Associates to Prepare a Preliminary Engineering Report; and Ordinance 12-37, Amending the CIP Sewer Fund Relative to the Preliminary Engineering Report for the Sandy Creek Pump Station Improvements Project.* Motion seconded by Council Member Peace-Jenkins and APPROVED by the following vote: YES: Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Davis and Daye. NO: None. ABSTAIN: None. ABSENT: None. (*See Resolution Book 2, p 285-A; Ordinance Book 8, p 425*)

BUDGET WORK SESSION #3

Review of 22 May 2012 Minutes – The consensus was to accept the minutes as presented.

Car Park Issues:

1. **Delinquent taxes owed the City -** City Manager Griffin said the total amount owed in back taxes as of 30 June 2011, according to the City's FY11 Audit is \$810,861 and he said the State allows municipalities to keep the books open for ten (10) years.

Council Member Rainey inquired about the timeframe for foreclosing on property and whether liens are placed on all the properties with uncollected taxes. This led directly to the next Car Park item.

2. **Foreclosure Proceedings** – Mr. Griffin said Finance Director Brafford met with the Tax Collector Portia Brooks and was told foreclosures are initiated on properties after they are two years past due. Ms. Brooks is going through the list of unpaid back taxes alphabetically, not by year or amount, and she sends ten accounts at a time to the tax attorney.

Council Member Rainey asked if payment plans are offered to those in arrears. Ms. Brafford said yes but she was unsure how many and to what extent the plans are offered.

3. **Tax Value Comparison of Hope VI Phase 1 Project from before the project started to 2012 tax year assessed value.** Mr. Griffin expressed disappointment in having to report that according to the Tax Collector, the Inspectors had not turned in the permits on this property so the tax rate had not been adjusted to reflect the upgraded property. He has placed a call to the County Manager to discuss this issue and in the meantime the Tax Collector will go back to 2010/2011 and adjust the tax base accordingly. As soon as that information is available, Mr. Griffin will inform Council.

Mayor O'Geary stated there have been a lot of permits issued this year and Council Member Coffey asked if there would be some type of coordination with the County Inspection Department. Mr. Griffin said coordination would be established.

4. **Monthly Sanitation Fee Allocation** – Council requested an analysis of the monthly sanitation fee and City Manager Griffin said since FY00 the monthly fee has increased from \$16 to \$26. He went on to explain the increase supports basic sanitation costs, recycling, pick up of curbside debris, leaf pick-up, household refuse and Code Compliance programs. It also contributes to paying debt service for the Operations Center, Police Station and Aycokk Recreation Center --- it has helped recover lost revenue with the State withheld State-shared funds and property tax increases have been avoided with funds from this fee. There were no questions.

5. **Revenue from Property and Sales Tax Goes Where?** City Manager Griffin explained that this source fluctuates and increased this year mainly due to Internet Cafés and an increase in sales tax. He said tax collections are up in FY11-12 but overall, the figures are truly an estimate. He then reviewed the proposed adjustments to the General Fund budget and explained areas where loss of income occurs such as the privatization of the opening/closing of cemetery plots, the Senior Citizen exemption, etc. He also mentioned Council needs to consider rebuilding the LEO fund account.

Council Member Coffey asked why the cemetery loss. Mayor O'Geary said cremations, population loss and limited plots all contribute to the loss.

Ms. Coffey asked about the overtime cost increase. Mr. Griffin said the Police overtime comes mainly from the asset forfeiture dollars but the \$6,400 adjustment on the Chart is mainly for the street crews. This led to a discussion regarding comp time which Mr. Griffin prefers to pay employees rather than accruing time. He told Council comp time is limited to 40 hours.

Ms. Coffey then asked if there would be any benefit to review the possibility of reducing the full-time position in Code Compliance to part-time that was discussed during the budget process last year. It was decided a part-time position would not provide the dollars needed to obtain the final line Council desired. Mayor O'Geary said there is certainly enough work for a full-time position and Council Member Kearney was uncomfortable singling out one department.

Council Member Daeke asked for clarification regarding the Ad Valorem Tax growth. Mr. Griffin said he would review the figures.

6. **Asset Forfeiture Funds** – Asset Funds cannot be used for salaries, unless it is the first year of a newly created position. The Funds can be used for anything police related, as long as that item is not minimized or supplanted from the previous year's total budget (re: equipment, overtime, uniforms, etc). There was no discussion.

7. **Accepted Norm for Number of Police Officers per 1,000 population** – Mr. Griffin said the International Association of Chiefs of Police (IACP) offers a general rule of thumb of 2.0 officers per population of 10,000 to 24,999. However, other factors must be considered such as current crime rate, court conditions, economic conditions, public tolerance, population density and spread of the city limits. There was no discussion.

8. **Authorized Positions and Staffing** – City Manager Griffin explained an error occurred with the staffing position numbers included in the Budget Work Book on page 74. He said the department is authorized for 52 full-time sworn officers; 7 civilian full time administrative positions; 1 Safety Officer (parking enforcement) and 7 part-time positions. This is a total of 60 full-time positions and 7 part-time positions.

Council Member Coffey asked for a breakdown of how many hours the part-time employees work. Mr. Griffin said the Crime Analyst and the Administrative Assistant work approximately 20 hours per week. The crossing guards work less but he was unsure of the exact number of hours.

Council Member Daeke asked if the Police salary dollars from vacant positions could go into the Fund Balance. Mr. Griffin said a portion of the unused dollars contributed to the 2% COLA and are often recycled into other areas. Mr. Daeke asked for a year end listing of recycled dollars.

9. **Police Officers Living Outside City Limits** – Mr. Griffin said currently there are 47 sworn officers of which 8% live within the city limits. Officers living within more than 15 miles of the Vance County line are required to provide mileage reimbursement to the City for driving a City vehicle home. Of the 47 officers, 8 live within the City limits; 26 live in Vance County; 10 live outside Vance County but within the 15 mile perimeter and 1 officer lives outside Vance County and outside the 15 miles of the County Line.

Council Member Coffey felt more than one officer resided outside the 15 mile perimeter and Mr. Griffin asked that she discuss this further in private so as not to violate confidentiality.

Ms. Coffey asked for the total number of vehicles in the Police Department and what happens to wrecked vehicles. Mr. Griffin said he thought there were a total of 55-60 vehicles. He said some vehicles are sold on GovDeal and others are repaired, depending on the damage. Council Member Rainey asked if there was any attempt to salvage parts. Mr. Griffin said yes.

Mr. Griffin explained that surplus items for listing on GovDeal this year has been slow but with the hiring of an Assistant Finance Director, this will become one of his/her duties, working in conjunction with the Fiscal Compliance Officer.

10. **Police Department Turnover** - Mr. Griffin said turnover has improved by approximately 6% since FY11 and shared that in the first three quarters of FY 11, turnover was 19.35%. For the same period in FY12, turnover was 13.4%.

Council Member Kearney asked for an assessment of the departmental reorganization which took place last July. City Manager Griffin said he felt overall the reorganization was successful as turnover has decreased and the most recent applicant is a college graduate.

11. **Flex Plan Utilization** – Mr. Griffin said this program saves the City dollars as it does not have to pay FICA on the amount withdrawn for the Flex plan. Currently there are 8 employees participating and the Human Resources Director Kathy Brown hopes to see that number increase to at least 16 in FY13.

Council Member Daeke asked if the City's savings could be calculated. Mr. Griffin said yes and asked Finance Director Brafford to put this information together.

12. **COLA Increase** - Mr. Griffin said the other "half year" expense regarding the 2% COLA increase is approximately \$57,265 and approximately \$18,000 for the increase from \$100 to \$200 salary supplement (holiday bonus). There was no discussion.

13. **Diversity** – Mr. Griffin distributed a chart showing diversity for full-time positions in FY12.

Council Member Kearney felt he would like to review the information provided and discuss at a later date and said he was disappointed that the data did not include the specific salary for each position. Council Member Daeke concurred he would like to review the data before discussion.

14. **How Long can a Structure be Boarded-Up?** Mr. Griffin said Code Compliance Director Corey Williams advised there is no ordinance proscribing a time line for how long a structure can be boarded up.

Council Member Davis asked if an ordinance should be drafted. Mr. Griffin said he would look into this with the Code Compliance Director Corey Williams and the City Attorney.

Review of Proposed Revenue and Expenditure Reductions

Minute Book 42

29 May 2012 Special Called Meeting & Budget Work Session #3 Minutes

Page 5 of 8

(Council Member Rainey left the room at 7:15 p.m. and returned at 7:20 p.m.)

City Manager Griffin now directed Council to the list compiled and distributed at the 22 May 2012 meeting, at Council's request, to balance the budget to eliminate the property tax and reduce the Fund Balance by \$41,000.

Council Member Inscoe summarized the consensus of Council that there should be no tax increase, the Fund Balance appropriation recommendation of \$200,000 should be reduced by \$41,000, the Sanitation fee will increase by \$0.50; the Water rate will increase 4%; the Sewer rate will increase 9% and Regional Water will increase 4%. He went on to say Council now needs to determine what adjustments need to be made to meet their consensus.

Council Member Kearney said he finds it hard to say where the cuts need to come from but he felt the police/fire equipment/safety requests for protective clothing should not be cut and suggested a 3.6% decrease in the Fund Balance to allow the full requested amount.

Council Member Inscoe suggested reducing the request for bulletproof vests as the Police Department recently received a grant for vests and eliminating the Governing Body Travel dollars. Mr. Griffin reminded Council of their State required Ethics Training costs. Council Member Coffey felt the protective gear is critical and suggested Council Members share the expense of training. Council Member Davis reminded members of the flip side by addressing what is lost by not fully participating in State meetings. A general discussion followed regarding possible items for elimination with Council Member Inscoe again summarizing by saying the budget offers control as best it can with the information currently available.

Council Member Coffey suggested taking funds from the General Fund Bad Debt Reserve and Council Member Daeke asked again about the salary offset. Mr. Griffin said if \$9,000 is removed from the Bad Debt then that only leaves \$6,000 as a cushion for bad checks and other write-offs.

Council Member Daeke asked about the demolition issue and the lack of dollars. Discussion led to whether any asset forfeiture dollars could be used as demolition would reduce drug and sex trades. Council Member Davis suggested using the forfeiture dollars for raids. Council Member Rainey asked if City staff and equipment could not be used to demolish structures. Council Member Coffey thought Kittrell Job Corp offered to help at one time but remembered there was a problem because of asbestos/lead paint issues. City Manager Griffin said the issues are staff not being trained in demolition, liability issues of private property and higher workers comp costs. Mr. Griffin stated the Fire Department has been able to assist with some structures. The consensus of Council was more dollars are needed to eliminate structures already earmarked for demolition. The estimated cost to demolish one structure is \$6,000. It was suggested another \$0.50 increase in the sanitation fee would raise an additional \$35,000 to be earmarked for demolition. By the following vote it was decided to wait until the Public Hearing was held before making a final decision on the increase: TO WAIT: Inscoe, Rainey, Peace-Jenkins,

Davis and Daye. Council Members Coffey and Daeke were for the increase and Council Member Kearney was against the increase.

City Manager Griffin summarized the meeting by asking Council if the consensus regarding the FY12-13 Budget was the following:

1. 0% Tax increase
2. \$0.50 Sanitation Fee increase
3. 4% Regional Water Rate increase
4. 4% Water Rate increase
5. 9% Sewer Rate increase
6. Restoration of the Fire Protective Gear request
7. Wait until the Public Hearing to consider another \$0.50 increase in the Sanitation Fee

With no disagreement, this completed Council's review of the proposed FY12-13 Budget. Mr. Griffin said unless there was need for further discussion, the remaining Work Sessions would be cancelled and the Public Hearing on the budget would be held on Monday 11 June 2012. Depending on citizen feedback, Council has the option of either adopting the budget during the 11 June meeting or holding another work session and adopting the budget during the 25 June meeting.

Mayor O'Geary asked for the pleasure of Council.

Council Members Coffey and Daeke felt the budget should be adopted 25 June, to provide time to consider citizen comments. Council Member Kearney felt if there were no issues at the Public Hearing the budget could be adopted on 11 June and Council Members Inscoe, Rainey, Peace-Jenkins, Davis and Daye concurred.

City Manager Griffin stated if Council was happy with the budget after the Public Hearing, staff would be prepared with the required budget ordinances. If Council felt another budget session was needed, a meeting would be held on Tuesday 12 June at 6:00 p.m. All Council Members were in agreement.

Council Member Davis then congratulated Council Members by saying this is the best Council he has worked with. He stated the deliberations were civil and members were respectful of their peers. Since this is the last budget deliberation he will participate in he wanted to express his pleasure in working over the last four years with all the members saying they had a sense of humor, were honest and candid in their comments and yet held no grudges. He complimented the Mayor, City Manager. Mr. Davis said he felt the retreats created knowledge and respect between Council and staff.

Mayor O'Geary thanked Mr. Davis for his kind words and thanked Mr. Davis for his contributions. Although this was not his last meeting, Mayor O'Geary said he will be sincerely missed and it has been a pleasure working with Mr. Davis.

Mayor O'Geary then asked if there were any other items for discussion.

Council Member Kearney mentioned the invitation from the Economic Development Commission to tour Semprius during their 13 June Board meeting and reminded Council to RSVP.

Guidance/Questions for Staff:

1. Check on how long before liens are placed on properties
2. Process for payment plans for uncollected property taxes
3. Hope VI, Phase I tax base
4. Ad Valorem Tax base calculations
5. School Crossing Guard hours
6. List of how unused salary dollars are spent
7. Flex Spending Savings to City
8. Ordinance for boarded up properties
9. Number of vehicles in Police fleet

ADJOURNMENT

Council Member Daye moved for adjournment. Motion seconded by Council Member Kearney and unanimously approved. The meeting adjourned at 8:08 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 2012 Meeting

30 May 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12-A-62 Consideration of Approval of Ordinance 12-12, 1) Adoption of FY13 Budget, 2) Amending Water, Sewer and Regional Water Rates; 3) Amending Sanitation Fees, and; 4) FY13 Fee Schedule.**

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- All KSO's in the Strategic Plan are addressed with this Budget.

Recommendation:

- Conduct the Budget Hearing

After considering public comments made during the Hearing, Council may elect to approve the Budget or continue its deliberations at a budget work session. Should Council feel comfortable in proceeding with budget adoption, it is recommended the following ordinance be approved:

- Ordinance 12-12, 1) Adoption of FY13 Budget; 2) Amending Water, Sewer and Regional Water Rates; 3) Amending Sanitation Fees, and; 4) FY13 Fee Schedule.

Executive Summary

City Council reviewed the FY13 Budget during three (3) budget work session meetings, not including the night of budget presentation. At its last budget work session held on Tuesday, 29 May, the Council confirmed the following points of consensus to the FY13 Budget. The attached Ordinance is crafted around the consensus points found during the budget deliberations.

10: General Governmental Fund

- **Elimination of Two Cents Tax Rate Increase:** The unanimous consensus was to eliminate the recommended two cents property tax increase. The property tax will remain at \$0.585. Staff was directed to recommend \$164,000 in expenditure reductions in the General Fund and recommendations were reviewed during the second and third budget work sessions. Consensus on the reductions was achieved at the third budget work session.
- **Reduction in Transfer from Unappropriated Fund Balance:** The unanimous consensus of Council was to reduce the recommended \$200,000 appropriation by \$41,000. Staff provided a list of potential reductions in expenditures to achieve this goal and same was reviewed during the second and third budget work sessions. Consensus on the reductions was achieved at the third budget work session.
- **Increase in Sanitation Fee:** The unanimous consensus of Council was to increase the the monthly sanitation fee by \$0.50 in order to provide for the increased cost of the contract with Waste Industries, Inc. The fee will increase from \$26.00 to \$26.50. The unanimous consensus of Council was reached on this matter during the second budget work session.
- **Fund Consensus:** The balance of the General Fund was accepted as recommended by the City Manager. With that said, several Council Members did express concern for the need for more funding for demolition of abandoned structures and the REEF project. The consensus of Council was to not make any decisions regarding these two items until after the Budget Hearing on 11 June. The General Fund consensus was achieved at the third budget work session.

64: Regional Water Enterprise Fund

- **Reduction of Regional Water Rate Increase:** The unanimous consensus of Council was to reduce the Regional Water Rate Increase from 5% to 4%. Reductions were made in several of the operating line items in order to provide for the decrease. Council achieved consensus on this matter during its second budget work session.
- **Fund Consensus:** The balance of the Regional Water Fund was accepted as recommended by the City Manager. This consensus was achieved during the second budget work session.

30: Water Enterprise Fund

- **Reduction of Water Rate Increase:** The unanimous consensus of Council was to reduce the Water Rate Increase from 7% to 4%. The decrease is allowed by the reduction of the Regional Water Rate increase of 1%, and the remaining 2% from reducing the water meter replacement line item. Consensus was achieved on this matter during the second budget work session.
- **Fund Consensus:** The balance of the Water Fund was accepted as recommended by the City Manager. This consensus was achieved during the second budget work session.

31: Sewer Enterprise Fund

- **Sewer Rate Increase:** The unanimous consensus of Council was to increase the Sewer Rate by 9% as recommended by the City Manager. Seven percent (7%) of the increase is dedicated to rate stabilization in preparation for the major plant renovation that is scheduled to begin in 2013. The remaining 2% provides for a realignment of revenues. Consensus was achieved on this matter during the second budget work session.
- **Fund Consensus:** The balance of the Sewer Fund was accepted as recommended by the City Manager. This consensus was achieved during the second budget work session.

All Other Funds

The unanimous consensus of Council was to approve all other funds in the FY13 Budget as recommended by the City Manager. Key decisions made in the four operating funds as noted above did not have the effect of altering any recommendations in the following funds:

- 11: Powell Bill Governmental Fund
- 12: Debt Service Internal Service Fund
- 40: Public Library Trust Fund
- 50: Law Enforcement Officers' Retirement Trust Fund
- 51: Elmwood Cemetery Trust Fund
- 70: Utilities Capital Reserve Fund
- 72: General Capital Reserve Fund
- 73: Economic Development Capital Reserve Fund
- 78: Regional Water Capital Reserve Fund
- 79: Rate Stabilization Capital Reserve Fund

Enclosures:

1. Ordinance 12-12

O R D I N A N C E 12—12

APPROVAL OF THE FY 12-13 ANNUAL OPERATING BUDGET, ESTABLISHING THE 2012 AD VALOREM PROPERTY TAX RATE AND APPROVING THE ANNUAL FEE SCHEDULE

Whereas, pursuant to North Carolina General Statutes 159-13, the State of North Carolina requires its local governments to operate on a 1 July – 30 June fiscal year basis; *and*

Whereas, said State law further requires local governments adopt a balanced budget not later than 1 July; *and*

Whereas, the City Manager presented the FY 12-13 Recommended Budget to the City Council on Monday, 14 May 2012 and subsequent to the Budget Presentation, City Council met in several budget work sessions to discuss the budget and to make changes as it deemed appropriate and necessary for the public health, safety and welfare; *and*

Whereas, the City Council heard comments from the public during its duly advertised Budget Hearing on Monday, 11 June 2012; *and*

Whereas, the City Council, after receiving public comments throughout the budget review process and Budget Hearing, and deliberating the various budgetary issues, has achieved consensus on the FY 12-13 Budget.

Now, Therefore Be It Ordained by the Henderson City Council that it does hereby approve:

- The FY 12-13 Budget; *and*
 - Establishes the 2012 Ad Valorem property tax rate; *and*
 - Increases the Regional Water, Water and Sewer rates; *and*
 - Increases the monthly Sanitation Fee; *and*
 - Affirms and Readopts the Annual Fee Schedule;
- as set forth in the following sections:

Section 1: Total FY 12-13 Total Budget Summary

FY 12-13 TOTAL COUNCIL APPROVED BUDGET SUMMARY						
		REVENUES		EXPENDITURES		
Fund		Recommended	Approved	Requested	Recommended	Approved
<i>Governmental Funds</i>						
10	General Operating	\$ 14,976,900	\$ 14,774,000	\$ 18,950,800	\$ 14,976,900	\$ 14,774,000
11	Powell Bill Operating	\$ 466,700	\$ 466,700	\$ 445,100	\$ 466,700	\$ 466,700
<i>Enterprise Funds</i>						
30	Water Enterprise	\$ 5,902,000	\$ 5,827,000	\$ 6,033,000	\$ 5,902,000	\$ 5,827,000
31	Sewer Enterprise	\$ 4,607,300	\$ 4,607,300	\$ 4,742,300	\$ 4,607,300	\$ 4,607,300
64	Regional Water Enterprise	\$ 4,461,500	\$ 4,423,500	\$ 4,541,300	\$ 4,461,500	\$ 4,423,500
<i>Internal Service Funds</i>						
12	Debt Service	\$ 3,404,000	\$ 3,404,000	\$ 3,404,000	\$ 3,404,000	\$ 3,404,000
<i>Trust Funds</i>						
40	Library Trust	\$ -	\$ -	\$ -	\$ -	\$ -
50	LEO Pension Trust	\$ -	\$ -	\$ -	\$ -	\$ -
51	Elmwood Cemetery Trust	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<i>Capital Reserve Funds</i>						
70	Capital Reserve Utilities	\$ 122,500	\$ 122,500	\$ 207,500	\$ 122,500	\$ 122,500
72	Capital Reserve General	\$ -	\$ -	\$ -	\$ -	\$ -
73	Capital Reserve Economic Development	\$ 10,000	\$ 10,000	\$ 25,000	\$ 10,000	\$ 10,000
78	Capital Reserve Regional	\$ 674,200	\$ 674,200	\$ 674,200	\$ 674,200	\$ 674,200
79	Capital Reserve Rate Stabilization	\$ 1,226,300	\$ 1,226,300	\$ 1,226,300	\$ 1,226,300	\$ 1,226,300
	Subtotal	\$ 35,852,400	\$ 35,536,500	\$ 40,250,500	\$ 35,852,400	\$ 35,536,500
	Less Inter-Fund Transfers--Revenues			Less Inter-Fund Transfers--Expenditures		
	FR 11 Powell Bill to 10 General	\$ 466,700	\$ 466,700	TO: 10 from 30	\$ 361,300	\$ 361,300
	FR 30 Water to 10 General	\$ 361,300	\$ 361,300	TO: 10 from 11	\$ 466,700	\$ 466,700
	FR 31 Sewer CA to 10 General	\$ 402,800	\$ 402,800	TO: 10 from 51	\$ 1,000	\$ 1,000
	FR 51 Elmwood to 10 General	\$ 1,000	\$ 1,000	TO: 10 from 31 CA	\$ 402,800	\$ 402,800
	FR 64 Regional CA to 10 General	\$ 225,000	\$ 225,000	TO: 10 from 64 CA	\$ 225,000	\$ 225,000
	FR: 10 General to 12 Debt Service	\$ 917,200	\$ 917,200	TO: 12 from 10	\$ 917,200	\$ 917,200
	FR 30 Water to 12 Debt Service	\$ 556,500	\$ 556,500	TO: 12 from 30	\$ 556,500	\$ 556,500
	FR 31 Sewer to 12 Debt Service	\$ 756,500	\$ 756,500	TO: 12 from 31	\$ 756,500	\$ 756,500
	FR 64 Regional to 12 Debt Service	\$ 1,173,800	\$ 1,173,800	TO: 12 from 64	\$ 1,173,800	\$ 1,173,800
	FR 31 Sewer CA to 30 Water	\$ 202,500	\$ 202,500	TO: 30 from 31 CA	\$ 202,500	\$ 202,500
	FR 64 Regional CA to 30 Water	\$ 80,000	\$ 80,000	TO: 30 from 64 CA	\$ 80,000	\$ 80,000
	FR: 31 Sewer to 70: CR Utilities	\$ 77,800	\$ 77,800	TO: 70 from 31	\$ 77,800	\$ 77,800
	FR: 30 Water to 70 CR Utilities	\$ 44,600	\$ 44,600	TO: 70 from 30	\$ 44,600	\$ 44,600
	FR: 10 General to 73 CR Econ Dev	\$ 10,000	\$ 10,000	TO: 73 from 10	\$ 10,000	\$ 10,000
	FR 64 Regional to 78 Regional Reserve	\$ 669,000	\$ 669,000	TO: 78 from 64	\$ 669,000	\$ 669,000
	FR 31: Sewer Fund to 79 CRRates	\$ 264,200	\$ 264,200	TO: 79 from 31	\$ 264,200	\$ 264,200
	Total: Inter-Fund Transfers	\$ 6,208,900	\$ 6,208,900		\$ 6,208,900	\$ 6,208,900
<i>Revenue Summary</i>						
	Operating Budgets' Total	\$ 35,852,400	\$ 35,536,500		\$ 35,852,400	\$ 35,536,500
	Less Inter-Fund Transfers' Total	\$ 6,208,900	\$ 6,208,900		\$ 6,208,900	\$ 6,208,900
	TOTAL FY 13 REVENUES	\$ 29,643,500	\$ 29,327,600		\$ 29,643,500	\$ 29,327,600
31 May 12						

Section 2: 10: General Governmental Fund

10 GENERAL GOVERNMENTAL FUND			FY 12-13	
			City Manager	City Council
			Recommend	Approved
Revenues				
Operating Revenues				
Ad Valorem Taxes				
	10-100-400-000	Ad Valorem-All Prior Years	\$ 30,000	\$ 30,000
	10-100-400-308	Ad Valorem-2008	\$ 5,000	\$ 5,000
	10-100-400-309	Ad Valorem-2009	\$ 25,000	\$ 25,000
	10-100-400-310	Ad Valorem-2010	\$ 80,000	\$ 80,000
	10-100-400-311	Ad Valorem-2011	\$ 190,000	\$ 190,000
	10-100-400-312	Ad Valorem-2012	\$ 5,488,200	\$ 5,324,200
	10-100-400-401	Debt Set-Off Ad Valorem	\$ 2,000	\$ 2,000
	10-100-400-450	Tax Penalties & Interest	\$ 80,000	\$ 80,000
		<i>Subtotal-Ad Valorem Taxes All Years</i>	\$ 5,900,200	\$ 5,736,200
Other Local Taxes & Licenses				
	10-100-400-500	ABC Net Revenues	\$ 16,000	\$ 16,000
	10-100-400-520	1% Local Option Sales Tax (LOST)	\$ 925,000	\$ 925,000
	10-100-400-521	Two 1/2% LOST	\$ 960,000	\$ 960,000
	10-100-400-530	1/4 % LOST Hold-Harmless	\$ 440,000	\$ 440,000
	10-100-400-535	Solid Waste Disposal Tax	\$ 6,400	\$ 6,400
	10-100-400-540	Business Privilege License (BPL)	\$ 320,000	\$ 320,000
	10-100-400-550	Motor Vehicle Licenses	\$ 95,000	\$ 95,000
	10-100-400-555	Vehicle Rental Tax	\$ 11,000	\$ 11,000
		<i>Subtotal-Other Taxes & Licenses</i>	\$ 2,773,400	\$ 2,773,400
Inter-Governmental Unrestricted				
	10-100-400-570	Payment in Lieu of Tax: Vance Co PHA	\$ 1,500	\$ 1,500
	10-100-400-560	Vance County ABC Bottle Tax 5%	\$ 1,800	\$ 1,800
	10-100-411-010	State Beer and Wine Tax	\$ 75,000	\$ 75,000
	10-100-411-020	State Utility Franchise Tax	\$ 850,000	\$ 850,000
		<i>Subtotal-Inter-Governmental Unrestricted</i>	\$ 928,300	\$ 928,300
Inter-Governmental Restricted				
	10-100-455-800	NCDOT Mowing Contract	\$ 6,500	\$ 6,500
		<i>Subtotal-Inter-Governmental Restricted</i>	\$ 6,500	\$ 6,500
Sales & Services				
<i>Garage Internal Service</i>				
	10-100-433-100	Garage Sales	\$ 738,300	\$ 738,300
		<i>Subtotal-Garage Sales</i>	\$ 738,300	\$ 738,300
<i>Sanitation Sales & Services</i>				
	10-100-455-400	Refuse Collection	\$ 1,680,000	\$ 1,680,000
	10-100-455-402	Rubbish Pick-Up	\$ 5,000	\$ 5,000
	10-100-455-410	Miscellaneous Refuse Collection	\$ 4,100	\$ 4,100
	10-100-455-500	Bad Debt Recovery Sanitation	\$ 1,500	\$ 1,500
	10-100-455-501	Bad Debt Recovery-Debt Set-Off	\$ 500	\$ 500
	10-100-455-035	Sale of Leaf Bags	\$ 1,500	\$ 1,500
	10-100-455-200	Demolition & Lot Cleaning Fees Paid	\$ 4,000	\$ 4,000
	10-100-400-453	Demolition & Lot Liens Collected	\$ 3,000	\$ 3,000
		<i>Subtotal-Sanitation Sales & Services</i>	\$ 1,699,600	\$ 1,699,600
<i>Recreation Programs & Services</i>				
	10-100-433-200	Recreation Fees & Revenues	\$ 62,000	\$ 62,000
	10-100-433-201	Aycock-Aquatic Center Revenues	\$ 68,000	\$ 68,000
	10-100-433-300	Rental-Fox Pond Park	\$ 1,200	\$ 1,200
	10-100-477-020	Vance County-45% Operations	\$ 367,300	\$ 361,100
	10-100-477-040	Vance County Youth Services	\$ 195,900	\$ 195,900
	10-100-477-021	Vance County-50% Aycock Debt Service	\$ 293,400	\$ 281,700
		<i>Subtotal-Recreation Program & Services</i>	\$ 987,800	\$ 969,900
<i>Miscellaneous Sales & Services</i>				
	10-100-455-300	Zoning & BOA Permits	\$ 15,000	\$ 15,000
	10-100-455-600	Cemetery Lot Sales & Services	\$ 6,000	\$ 6,000
	10-100-422-220	Rental-Police Training Center	\$ 2,000	\$ 2,000
		<i>Subtotal-Miscellaneous Sales & Services</i>	\$ 23,000	\$ 23,000
		<i>Subtotal for All Sales and Services</i>	\$ 3,448,700	\$ 3,430,800
		<i>Subtotal All Categories for this Page</i>	\$ 13,057,100	\$ 12,875,200

Section 2: 10: General Governmental Fund (continued)

10	GENERAL GOVERNMENTAL FUND		FY 12-13	
			City Manager	City Council
			Recommend	Approved
	Revenues (continued)			
	Total- All Categories From Prior Page		\$ 13,057,100	\$ 12,875,200
	Miscellaneous			
	10-100-422-110	Court Cost Fees	\$ 10,000	\$ 10,000
	10-100-422-212	Parking Violations	\$ 4,000	\$ 4,000
	10-100-422-212	Fire Code Violations	\$ 500	\$ 500
	10-100-457-000	Sale of Assets & Material	\$ 15,000	\$ 15,000
	10-100-444-010	Investments	\$ 5,000	\$ 5,000
	10-100-455-015	Miscellaneous	\$ 5,000	\$ 5,000
		<i>Subtotal-Miscellaneous</i>	\$ 39,500	\$ 39,500
	Budgetary Appropriations			
	<i>Inter-Fund Transfers</i>			
	10-980-461-011	Transfer from: 11 Powell Bill Fund	\$ 466,700	\$ 466,700
	10-985-461-051	Transfer from 51: Elmwood Cemetery	\$ -	\$ 1,000
	10-985-471-030	Transfer from 30: Water-Cost Allocation	\$ 361,300	\$ 361,300
	10-985-471-031	Transfer from 31: Sewer-Cost Allocation	\$ 402,800	\$ 402,800
	10-985-471-064	Transfer from 64: Regional-Cost Allocation	\$ 225,000	\$ 225,000
		<i>Subtotal-Inter-Fund Transfers</i>	\$ 1,455,800	\$ 1,456,800
	<i>Fund Balance Appropriations</i>			
	10-100-461-053	Fund Balance Federal Drug Seizure	\$ 224,500	\$ 244,500
	10-990-490-999	Fund Balance Appropriated	\$ 200,000	\$ 158,000
		<i>Subtotal-Fund Balance Appropriations</i>	\$ 424,500	\$ 402,500
		<i>Subtotal-Budgetary Appropriations</i>	\$ 1,880,300	\$ 1,859,300
		<i>Total-This Page</i>	\$ 14,976,900	\$ 14,774,000
	<i>Total Fund Revenue Summary</i>			
		<i>Subtotal-Ad Valorem Taxes All Years</i>	\$ 5,900,200	\$ 5,736,200
		<i>Subtotal-Other Taxes & Licenses</i>	\$ 2,773,400	\$ 2,773,400
		<i>Subtotal-Inter-Governmental Unrestricted</i>	\$ 928,300	\$ 928,300
		<i>Subtotal-Inter-Governmental Restricted</i>	\$ 6,500	\$ 6,500
		<i>Subtotal-Sales & Services</i>	\$ 3,448,700	\$ 3,430,800
		<i>Subtotal-Miscellaneous</i>	\$ 39,500	\$ 39,500
		<i>Subtotal-Budgetary Appropriations</i>	\$ 1,880,300	\$ 1,859,300
		Total Revenues	\$ 14,976,900	\$ 14,774,000

Section 2: 10: General Governmental Fund

10 GENERAL GOVERNMENTAL FUND			FY 12-13	
			City Manager	City Council
Expenditures			Recommend	Approved
Departmental Expenditures				
Legislative				
	10-410	Governing Body	\$ 193,200	\$ 192,200
	10-414	City Attorney	\$ 65,600	\$ 63,600
		Subtotal-Legislative	\$ 258,800	\$ 255,800
Administrative				
	10-420	Administration	\$ 352,800	\$ 351,300
	10-425	Human Resources	\$ 147,800	\$ 140,800
	10-440	Finance	\$ 469,100	\$ 468,100
	10-450	Information Services	\$ 66,000	\$ 41,000
		Subtotal-Administrative	\$ 1,035,700	\$ 1,001,200
Planning & Community Development				
	10-423	Code Compliance	\$ 138,200	\$ 137,700
	10-495	Planning & Community Development	\$ 145,700	\$ 144,700
	10-496	Main Street-Downtown Development	\$ 32,900	\$ 32,900
		Subtotal-Planning & Community Development	\$ 316,800	\$ 315,300
Public Safety				
	10-510	Police	\$ 3,851,900	\$ 3,833,900
	10-512	Police-Asset Forfeiture	\$ 224,500	\$ 244,500
	10-530	Fire	\$ 2,143,800	\$ 2,193,100
		Subtotal-Public Safety	\$ 6,220,200	\$ 6,271,500
Public Services				
	10-500	Public Buildings	\$ 95,500	\$ 94,500
	10-501	Bennett Perry House	\$ 7,600	\$ 6,100
	10-545	Public Services Administration	\$ 136,300	\$ 136,300
	10-555	Garage	\$ 893,700	\$ 886,700
	10-560	Cemetery	\$ 75,000	\$ 75,000
	10-570	Street Maintenance	\$ 726,700	\$ 717,700
	10-571	Powell Bill-Street Maintenance	\$ 466,700	\$ 466,700
	10-580	Sanitation	\$ 934,700	\$ 926,300
		Subtotal-Public Services	\$ 3,336,200	\$ 3,309,300
Recreation & Parks				
	10-620	Recreation Services	\$ 879,300	\$ 865,500
	10-622	Youth Services	\$ 195,900	\$ 195,900
	10-623	Aycock/Aquatics Center	\$ 353,900	\$ 327,800
		Subtotal-Recreation & Parks	\$ 1,429,100	\$ 1,389,200
Non-Departmental			\$ -	\$ -
	10-650	City & County Shared Programs	\$ 918,400	\$ 918,400
	10-660	Non-Departmental	\$ 1,426,400	\$ 1,280,700
	10-670	Local Agencies	\$ 35,300	\$ 32,600
		Subtotal-Non-Departmental	\$ 2,380,100	\$ 2,231,700
		Subtotal-All Departments	\$ 14,976,900	\$ 14,774,000
Total Fund Expenditure Summary				
		Subtotal-Legislative	\$ 258,800	\$ 255,800
		Subtotal-Administrative	\$ 1,035,700	\$ 1,001,200
		Subtotal-Planning & Community Development	\$ 316,800	\$ 315,300
		Subtotal-Public Safety	\$ 6,220,200	\$ 6,271,500
		Subtotal-Public Services	\$ 3,336,200	\$ 3,309,300
		Subtotal-Recreation & Parks	\$ 1,429,100	\$ 1,389,200
		Subtotal-Non-Departmental	\$ 2,380,100	\$ 2,231,700
		Total Expenditures	\$ 14,976,900	\$ 14,774,000
		Total General Fund Revenues	\$ 14,976,900	\$ 14,774,000
		Total General Fund Expenditures	\$ 14,976,900	\$ 14,774,000
		Variance of Revenues to Expenditures	\$ -	\$ -

(continued)

Section 3: 11: Powell Bill Governmental Fund

11 POWELL BILL GOVERNMENTAL FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
<i>Inter-Governmental Restricted Revenues</i>				
	11-110-411-120	Powell Bill Allocation	\$ 445,000	\$ 445,000
		<i>Subtotal</i>	\$ 445,000	\$ 445,000
<i>Miscellaneous Revenues</i>				
	11-110-444-010	Investments	\$ 100	\$ 100
		<i>Subtotal</i>	\$ 100	\$ 100
<i>Budgetary Appropriations</i>				
	11-990-490-999	Fund Balance Appropriated	\$ 21,600	\$ 21,600
		<i>Subtotal</i>	\$ 21,600	\$ 21,600
		Total Revenues	\$ 466,700	\$ 466,700
<i>Expenditures</i>				
<i>Departmental Expenditures</i>				
	11-690-561-010	Powell Bill	\$ 466,700	\$ 466,700
		Total Expenditures	\$ 466,700	\$ 466,700
		<i>Variance of Revenues to Expenditures</i>	\$ -	\$ -

Section 4: 30: Water Enterprise Fund

30	WATER ENTERPRISE FUND		FY 12-13	
			City Manager Recommend	City Council Approved
	Revenues			
	Operating Revenues			
	30-300-433-420	Account Set Up Fee	\$ 12,000	\$ 12,000
	30-300-433-430	Water Taps	\$ 35,000	\$ 35,000
	30-300-433-410	Water User Revenues	\$ 2,608,000	\$ 2,533,000
	30-300-433-416	Water Charges-Franklin County	\$ 2,612,000	\$ 2,612,000
	30-300-433-425	Water Charges-Kittrell WA	\$ 82,000	\$ 82,000
	30-300-433-450	Sprinkler/Hydrant Fees	\$ 111,000	\$ 111,000
	30-300-433-440	Late Fee Charges	\$ 71,000	\$ 71,000
	30-300-433-460	Reconnect Service Fee	\$ 20,000	\$ 20,000
	30-300-433-407	Returned Check Fee	\$ 4,200	\$ 4,200
	30-300-455-010	Miscellaneous	\$ 2,000	\$ 2,000
	30-300-455-500	Bad Debt Recovery	\$ 5,000	\$ 5,000
	30-300-455-501	Bad Debt Rec-Debt Set Off	\$ 1,500	\$ 1,500
		<i>Subtotal</i>	\$ 5,563,700	\$ 5,488,700
	Non-Operating Revenues			
	30-300-444-010	Investments	\$ 2,300	\$ 2,300
	30-300-433-470	Sale of Materials	\$ 1,500	\$ 1,500
	30-300-457-000	Sale of Assets	\$ 2,000	\$ 2,000
	30-300-455-025	Sprint PCS Agreement	\$ 25,000	\$ 25,000
	30-300-455-030	T-Mobile Agreement	\$ 25,000	\$ 25,000
		<i>Subtotal</i>	\$ 55,800	\$ 55,800
	Budgetary Appropriations			
	30-985-471-031	Transfrom 31: Sewer Cost Alloc	\$ 202,500	\$ 202,500
	30-985-471-064	Trans from 64 Regional Cost Alloc	\$ 80,000	\$ 80,000
		<i>Subtotal</i>	\$ 282,500	\$ 282,500
		Total Revenues	\$ 5,902,000	\$ 5,827,000
	Expenditures			
	Departmental Expenditures			
	30-660	Non-Departmental	\$ 1,145,400	\$ 1,145,400
	30-715	Public Services Administration	\$ 147,900	\$ 147,900
	30-720	Engineering	\$ 248,200	\$ 248,200
	30-725	Customer Service	\$ 489,000	\$ 489,000
	30-818	Water Distribution Operations	\$ 3,871,500	\$ 3,796,500
		Total Expenditures	\$ 5,902,000	\$ 5,827,000
		<i>Variance of Revenues to Expenditures</i>	\$ -	\$ -

Section 5: 31: Sewer Enterprise Fund

31 SEWER ENTERPRISE FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
Operating Revenues				
	31-310-433-420	Account Set Up Fee	\$ 25,000	\$ 25,000
	31-310-433-435	Sewer Taps	\$ 8,000	\$ 8,000
	31-310-433-485	Sewer User Revenues	\$ 4,065,000	\$ 4,065,000
	31-310-433-480	Sewer Surcharges	\$ 13,000	\$ 13,000
	31-310-433-440	Late Fee Charges	\$ 175,000	\$ 175,000
	31-310-433-460	Reconnect Service Fee	\$ 40,000	\$ 40,000
	31-310-433-495	FOG Monitoring Inspection Fee	\$ 7,000	\$ 7,000
	31-310-433-485	Sewer Code Violations	\$ 5,000	\$ 5,000
	31-310-455-500	Bad Debt Recovery	\$ 8,500	\$ 8,500
	31-310-455-501	Bad Debt Rec-Debt Set Off	\$ 5,000	\$ 5,000
		<i>Subtotal</i>	\$ 4,351,500	\$ 4,351,500
Non-Operating Revenues				
	31-310-444-010	Investments	\$ 200	\$ 200
	31-310-461-230	Vance Co DS NVHS Sewer	\$ 77,800	\$ 77,800
	31-310-477-052	Vance Co DS Ruin Ck Sewer	\$ 77,800	\$ 77,800
		<i>Subtotal</i>	\$ 155,800	\$ 155,800
Budgetary Appropriations				
	31-990-490-999	Fund Balance Appropriated	\$ 100,000	\$ 100,000
		<i>Subtotal</i>	\$ 100,000	\$ 100,000
		Total Revenues	\$ 4,607,300	\$ 4,607,300
Expenditures				
Departmental Expenditures				
	31-660	Non-Departmental	\$ 1,876,900	\$ 1,876,900
	31-822	Water Reclamation Facility	\$ 2,119,500	\$ 2,119,500
	31-828	Sewer Collection Operations	\$ 405,500	\$ 405,500
	31-829	Sewer I & I Operations	\$ 205,400	\$ 205,400
		Total Expenditures	\$ 4,607,300	\$ 4,607,300
		<i>Variance of Revenues to Expenditures</i>	\$ -	\$ -

Section 6: 64: Regional Water Enterprise Fund

64 REGIONAL WATER ENTERPRISE FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
<i>Operating Revenues</i>				
	64-640-433-415	Sale of Water	\$ 4,410,000	\$ 4,372,000
		<i>Subtotal</i>	\$ 4,410,000	\$ 4,372,000
<i>Non-Operating Revenues</i>				
	64-640-444-010	Investment Income	\$ 3,000	\$ 3,000
	64-640-455-010	Miscellaneous	\$ 7,000	\$ 7,000
	64-640-457-000	Sale of Assets	\$ -	\$ -
		<i>Subtotal</i>	\$ 10,000	\$ 10,000
<i>Budgetary Appropriations</i>				
	64-990-490-999	Fund Balance Appropriation	\$ 41,500	\$ 41,500
		<i>Subtotal</i>	\$ 41,500	\$ 41,500
		Total Revenues	\$ 4,461,500	\$ 4,423,500
Expenditures				
<i>Departmental Expenditures</i>				
	64-660	Non-Departmental	\$ 2,240,400	\$ 2,233,600
	64-900	Regional Water Plant	\$ 2,221,100	\$ 2,189,900
			\$ -	\$ -
		Total Expenditures	\$ 4,461,500	\$ 4,423,500
		<i>Variance of Revenues to Expenditures</i>	\$ -	\$ -

Section 7: 12: Debt Service Internal Service Fund

12 DEBT SERVICE INTERNAL SERVICE FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
Budgetary Appropriations				
	12-980-461-010	Transfer from: 10 General Fund	\$ 917,200	\$ 917,200
	10-980-461-030	Transfer from: 30 Water Fund	\$ 556,500	\$ 556,500
	10-980-461-031	Transfer from: 31 Sewer Fund	\$ 756,500	\$ 756,500
	10-980-461-064	Transfer from: 64 Regional Fund	\$ 1,173,800	\$ 1,173,800
		<i>Subtotal</i>	\$ 3,404,000	\$ 3,404,000
		Total Revenues	\$ 3,404,000	\$ 3,404,000
Expenditures				
Departmental Expenditures				
	12-101	City Hall	\$ 32,800	\$ 32,800
	12-102	Aquatic Center	\$ 322,000	\$ 322,000
	12-103	Police Department Building	\$ 465,500	\$ 465,500
	12-110	Debt Service Accounts	\$ 96,900	\$ 96,900
	12-201	Overhead Water Storage- Water Share	\$ 33,400	\$ 33,400
	12-202	Warren County Water Line	\$ 10,400	\$ 10,400
	12-212	2011 Revenue Bonds- Water Portion	\$ 512,700	\$ 512,700
	12-301	Sanitary Sewer	\$ 146,700	\$ 146,700
	12-302	Northern Vance HS Sewer	\$ 74,000	\$ 74,000
	12-303	Ruin Creek Sewer Outfall	\$ 135,100	\$ 135,100
	12-312	2011 Revenue Bonds--Sewer Portion	\$ 400,700	\$ 400,700
	12-401	Overhead Water Storage-Regional Share	\$ 16,000	\$ 16,000
	12-402	KLRWP Loopline	\$ 450,400	\$ 450,400
	12-403	KLRWP Priority 1 Improvements	\$ 515,700	\$ 515,700
	12-404	KLRWP Raw Water	\$ 191,700	\$ 191,700
		Total Expenditures	\$ 3,404,000	\$ 3,404,000
		<i>Variance of Revenues to Expenditures</i>	\$ -	\$ -

Section 8: 40: Public Library Trust Fund

40 PUBLIC LIBRARY TRUST FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
Budgetary Appropriations				
	40-400-461-020	Transfer from 10: General Fund	\$ -	\$ -
		<i>Subtotal</i>	\$ -	\$ -
		Total Revenues	\$ -	\$ -
Expenditures				
Departmental Expenditures				
	40-850	Library	\$ -	\$ -
		Total Expenditures	\$ -	\$ -
		<i>Variance of Revenues to Expenditures</i>	\$ -	\$ -

Section 9: 50: Law Enforcement Officers' Retirement Trust Fund

50 LAW ENFORCEMENT OFFICERS' RETIREMENT TRUST FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
Budgetary Appropriations				
	50-550-491-000	Fund Balance Appropriation	\$ -	\$ -
		<i>Subtotal</i>	\$ -	\$ -
		Total Revenues	\$ -	\$ -
Expenditures				
Departmental Expenditures				
	50-860	Non-Departmental	\$ -	\$ -
		Total Expenditures	\$ -	\$ -
		<i>Variance of Revenues to Expenditures</i>	\$ -	\$ -

Section 10: 51: Elmwood Cemetery Trust Fund

51 ELMWOOD CEMETERY TRUST FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
Budgetary Appropriations				
	51-480-444-010	Investments	\$ 1,000	\$ 1,000
		<i>Subtotal</i>	\$ 1,000	\$ 1,000
		Total Revenues	\$ 1,000	\$ 1,000
Expenditures				
Departmental Expenditures				
	51-855	Cemetery	\$ 1,000	\$ 1,000
		Total Expenditures	\$ 1,000	\$ 1,000
		<i>Variance of Revenues to Expenditures</i>	\$ -	\$ -

Section 11: 70: Utilities Capital Reserve Fund

70 UTILITIES CAPITAL RESERVE FUND			FY 12-13	
			City Manager Recommend	City Council Approved
Revenues				
<i>Miscellaneous Revenues</i>				
	70-801-444-010	Investments	\$ 100	\$ 100
		<i>Subtotal</i>	\$ 100	\$ 100
<i>Budgetary Appropriations</i>				
	70-801-461-030	Trans from 30: Water Fund	\$ 44,600	\$ 44,600
	70-851-461-031	Trans from 31: Sewer Fund	\$ 77,800	\$ 77,800
		<i>Subtotal</i>	\$ 122,400	\$ 122,400
		Total Revenues	\$ 122,500	\$ 122,500
Expenditures				
<i>Departmental Expenditures</i>				
	70-801-509-850	Water Reserve	\$ 44,700	\$ 44,700
	70-851-509-850	Sewer Reserve	\$ 77,800	\$ 77,800
		Total Expenditures	\$ 122,500	\$ 122,500
<i>Variance of Revenues to Expenditures</i>			\$ -	\$ -

Section 12: 72: General Capital Reserve Fund

72 GENERAL CAPITAL RESERVE FUND			FY 12-13	
			City Manager Recommend	City Council Approved
Revenues				
<i>Miscellaneous Revenues</i>				
	72-722-444-010	Investments	\$ -	\$ -
		<i>Subtotal</i>	\$ -	\$ -
		Total Revenues	\$ -	\$ -
Expenditures				
<i>Departmental Expenditures</i>				
	72-875	Capital Reserve	\$ -	\$ -
		Total Expenditures	\$ -	\$ -
<i>Variance of Revenues to Expenditures</i>			\$ -	\$ -

Section 13: 73: Economic Development Capital Reserve Fund

73 ECONOMIC DEVELOPMENT CAPITAL RESERVE FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
Budgetary Appropriations				
	73-980-461-010	Transfer from 10: General Fund	\$ 10,000	\$ 10,000
		Subtotal	\$ 10,000	\$ 10,000
		Total Revenues	\$ 10,000	\$ 10,000
Expenditures				
Departmental Expenditures				
	73-660	Non-Departmental	\$ 10,000	\$ 10,000
		Total Expenditures	\$ 10,000	\$ 10,000
		Variance of Revenues to Expenditures	\$ -	\$ -

Section 14: 78: Regional Water Capital Reserve Fund

78 REGIONAL WATER CAPITAL RESERVE FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
Revenues by Project				
Corps of Engineers	78-911-461-064	Transfer from Regional Fund 64	\$ 9,000	\$ 9,000
Corps of Engineers	78-911-444-010	Investment Income	\$ 100	\$ 100
20 MGD	78-922-461-064	Transfer from Regional Fund 64	\$ 610,000	\$ 610,000
20 MGD	78-922-444-010	Investment Income	\$ 4,100	\$ 4,100
Regional CR	78-865-461-064	Transfer from Regional Fund 64	\$ 50,000	\$ 50,000
Regional CR	78-865-444-010	Investment Income	\$ 1,000	\$ 1,000
		Subtotal	\$ 674,200	\$ 674,200
		Total Revenues	\$ 674,200	\$ 674,200
Expenditures				
Departmental Expenditures				
	78-911-509-850	Corp of Engineers Reserve	\$ 9,100	\$ 9,100
	78-922-509-850	20 MGD Reserve	\$ 614,100	\$ 614,100
	78-865-509-850	Regional Capital Reserve	\$ 51,000	\$ 51,000
		Total Expenditures	\$ 674,200	\$ 674,200
		Variance of Revenues to Expenditures	\$ -	\$ -

Section 15: 79: Rate Stabilization Capital Reserve Fund

79 RATE STABILIZATION CAPITAL RESERVE FUND			FY 12-13	
			City Manager	City Council
Revenues			Recommend	Approved
Revenues by Project				
Water Plant	79-641-433-418	Water Reservation Fee-Granville Co.	\$ 951,100	\$ 951,100
Water Plant	79-641-444-010	Investments	\$ 10,000	\$ 10,000
HWRF	79-652-461-031	Transfer from 31: Sewer Fund	\$ 264,200	\$ 264,200
HWRF	79-652-444-010	Investments	\$ 1,000	\$ 1,000
		Subtotal	\$ 1,226,300	\$ 1,226,300
		Total Revenues	\$ 1,226,300	\$ 1,226,300
Expenditures				
Departmental Expenditures				
Water Plant	79-641-535-750	20 MGD Rate Stabilization	\$ 961,100	\$ 961,100
HWRF	79-652-535-750	HWRF Rate Stabilization	\$ 265,200	\$ 265,200
		Total Expenditures	\$ 1,226,300	\$ 1,226,300
		Variance of Revenues to Expenditures	\$ -	\$ -

Section 16: Ad Valorem Property Tax Rate Established

There is hereby levied an Ad Valorem property tax rate of \$0.585 on each one hundred dollars (\$100) valuation of taxable property, both real and personal, as listed for taxes as of 1 January 2012 for the purpose of raising the revenue set forth in the 10: General Fund budget estimates in order to finance its authorized appropriations necessary for the proper running of the government and delivery of its services to citizens and customers. The 2012 Ad Valorem property tax revenue is based on an estimated overall valuation of \$957,736,800 at a collection rate of 93.5%.

Section 17: Sanitation Fee Increased

The monthly Sanitation Fee shall increase from \$26.00 to \$26.50 for all bills rendered on or after 1 July 2012, and shall be reflected in the Annual Fee Schedule.

Section 18: Regional Water Rate Increased

The Regional Water Rate shall be increased by 4% for all bills rendered on or after 1 July 2012 as reflected in the following table, and shall be included in the Annual Fee Schedule.

Regional Water Rate FY 12-13		
	Fixed Rate	Used Rate
Per Million Gallons	\$ 1,235.00	\$ 1,931.00

Section 19: Water Rate Increased

The Water Rate shall be increased by 4% on all customers, unless proscribed differently via a water sales contract, for all bills rendered on or after 1 July 2012 as reflected in the following Table, and said rates shall be included in the Annual Fee Schedule:

Water Rates FY 12-13						
Customer Groups	Per 100 Cubic Feet		Special Governmental Contract Rate		Bulk User Per Gallon	
	In City	Out of City		Per 1,000 Gallons	In City	Out of City
Regular Water Users						
0 - 499 cubic feet (minimum)	\$ 10.07	\$ 25.18				
500 - 4,000 cubic feet	\$ 2.28	\$ 5.70				
All Over first 4,000 cubic feet	\$ 1.72	\$ 4.30				
Large Quantity Water Users						
First 100,000 cubic feet	\$ 1.29	\$ 3.19				
All Over 100,000 cubic feet	\$ 1.03	\$ 2.57				
Kittrell Water Association						
0 - 499 cubic feet (minimum)				\$ 22.66		
500 - 4,000 cubic feet				\$ 5.13		
All Over first 4,000 cubic feet				\$ 3.87		
Bulk Water Users						
0 - 500 gallons (minimum)					\$ 7.96	\$ 13.79
All over 500 gallons, per gallon					\$ 0.006	\$ 0.009

Section 20: Governmental Water Sales Contract

The water sales rates for the Franklin County Water Rate and the Granville County Triangle North Water Rate shall be increased by 4% on all bills rendered on or after 1 July 2013.

Section 21: Sewer Rate Increased

The Sewer Rate shall be increased by 9% on all customers for all bills rendered on or after 1 July 2012 as reflected in the following Table, and said rates shall be included in the Annual Fee Schedule.

Sewer Rates FY 12-13				
	Minimum Charge	Plus	0 - 10,000 CF per 100 CF	Over 10,001 CF per 100 CF
In City	\$ 13.21	plus	\$ 4.70	\$ 3.37
Out of City	\$ 33.01	plus	\$ 11.76	\$ 8.46
<i>Note: CF = cubic feet of water consumed or sewer metered through a sewer measuring device</i>				

Section 22: Special Authorizations

The City Manager shall be authorized to re-allocate departmental appropriations among the various objects of expenditures within any budget department as he deems appropriate and necessary. Additionally, he shall be authorized to re-allocate departmental appropriations among other departments within the same fund via an intra-fund transfer as he deems appropriate and necessary. Notation of such appropriations shall be made to the City Council on the next financial report. All inter-fund

transfers must also be approved in advance by the Finance Director.

Section 23: Restrictions

- The inter-fund transfer of funds shall be made only with the prior consent of City Council via a formal Budget Ordinance Amendment.
- Contingency funds shall only be appropriated with the prior consent of City Council via a formal Budget Ordinance Amendment.
- Funds may only be appropriated from the Capital Reserve funds 70: Utilities Capital Reserve Fund; 72: General Capital Reserve Fund; 73: Economic Development Capital Reserve Fund; 78: Regional Water Capital Reserve Fund; and 79: Rate Stabilization Capital Reserve Fund; with the prior consent of the City Council via a formal Budget Ordinance Amendment.

Section 24: Capital Project and Grant Project Funds

- The City Manager may recommend to the City Council the establishment of any new capital project and or grant project, or recommend amendments to existing capital project and/or grant project via a formal Budget Ordinance Amendment.
- Capital projects and grant projects are considered to be open for the life of the project and shall be reported to City Council in the same manner in which regular financial reports are provided.
- Once a capital and/or grant project is authorized by City Council, the City Manager may treat said project as though it were any other operating fund provided if such actions are consistent with project and/or grant restrictions and guidelines.

Section 25: Utilization of Budget and Budget Ordinance

The FY 12-13 Budget Ordinance and the Budget it adopts shall be the basis of the financial plan for the City of Henderson for the period beginning 1 July 2012 and ending 30 June 2013. The City Manager shall administer guidance and direction to the Department Directors and/or other duly authorized staff to implement their appropriate portion of the Budget. Copies of the Budget Ordinance and its appropriate detail shall be provided to the Finance Director and all Department Directors. The Finance Director shall establish records consistent with the Budget and its authorizing Ordinance and in compliance with the North Carolina General Statutes and rules and regulations as may exist or be promulgated in the future by the North Carolina Local Government Commission.

Section 26: Fee Schedule Affirmed and Readopted

The Annual Fee Schedule incorporates the rates and fees associated the various changes for services and penalties for violations of City Codes. The Annual Fee Schedule is more fully

articulated in *Attachment 1* to this Ordinance and is hereby reaffirmed and adopted as part of this Ordinance.

Section 27: Utilities Multi-Year Capital Improvements Plan Affirmed and Readopted

The Utilities Multi-Year Capital Improvements Plan for the period 2012 – 2021, and initially approved on 13 June 2011 via Resolution 11-59 is hereby reaffirmed and readopted as the City of Henderson’s multi-year capital improvements plan for its Regional Water, Water and Sewer systems. Said plan is on permanent file in the Office of the City Clerk and is incorporated herein as part of this Ordinance by reference.

Section 28: Effective Date

This Ordinance shall become effective at midnight on 1 July 2012.

END

END

The foregoing Ordinance 12-38, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 11th day of June 2012: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O’Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

*Reference: Minute Book 42, p.**; CAF 12-A-62*

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12-38 adopted by the Henderson, City Council in Regular Session on 11 June 2012. This Ordinance is recorded in *Ordinance Book 8*, p.***.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

Attachment No. 1 Annual Fee Schedule

Cemetery¹

Grave Plot.....	\$750.00
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Engineering

Soil Erosion & Sedimentation Control Permit	
Plan Review Fee.....	\$75.00 (.50 - .999 acres)
	\$100.00 (1- 3 acres)
	\$125.00 minimum (more than 3 acres plus \$20.00 per acre)
Soil Erosion & Sedimentation Control Permit	
Permit Inspection Fee.....	\$125.00 (.50- .999 acres)
	\$225.00 (1-3 acres)
	\$325.00 minimum (more than 3 acres plus \$25.00 per acre)
Stormwater Permit Review Fee.....	\$400.00
Maps.....	\$1.00 to \$20.00
Petition to Close Street.....	\$800.00

Finance

Late Fee (One Time Waiver with Good Standing History).....	\$12.00
Privilege Licenses	(See Privilege Licenses)
Reconnection Fee.....	\$13.00
Returned Check Fees.....	\$25.00
Security Deposits	
<u>Residential Services Inside City Limits</u>	
Water, Sewer & Sanitation	\$75.00
Water & Sewer only (those living in apartment complexes providing commercial green boxes)..	\$75.00
Water or Sewer & Sanitation.....	\$75.00
<u>Residential Services Outside City Limits</u>	
Water & Sewer.....	\$100.00
Water Only.....	\$100.00
Sewer Only.....	\$100.00
<u>Commercial/Non-Profit & Industrial Services Inside City Limits</u>	
(Small User: 0 to 5,000 cf)	
Water, Sewer & Sanitation (businesses in downtown area that do not utilize commercial Green box service).....	\$200.00
Water & Sewer.....	\$150.00
<u>Commercial/Non-Profit & Industrial Services Outside City Limits</u>	
(Small User: 0 to 5,000 cf)	
Water & Sewer.....	\$350.00
Water only.....	\$110.00
<u>Commercial/Non-Profit & Industrial Services Inside City Limits</u>	
(Medium User: 5,001 – 20,000 cf)	
Water & Sewer.....	\$400.00
<u>Commercial/Non-Profit & Industrial Services Outside City Limits</u>	
(Medium User: 5,001 – 20,000 cf)	
Water & Sewer.....	\$750.00
Water only.....	\$500.00
<u>Non-Profit & Industrial Services Inside City Limits</u>	
(Large User: > 20,001 cf)	
Water & Sewer.....	\$1,000.00

¹ City stopped opening/closing graves in 2011 – thus charges are not longer valid.

Commercial/Non-Profit & Industrial Services Outside City Limits

(Large: > 20,001 sf)

Water & Sewer.....	\$2,000.00
Water only.....	\$800.00

Fire

Fire Reports.....	\$1.00
Fire Code Violation Citations	
Approved Fire Evacuation Plan Required and Posted.....	\$50.00
Street Address not Posted.....	\$50.00
Street Address not Visible.....	\$50.00
Key Boxes.....	\$50.00
Breach in Fire Wall/Fire Stops.....	\$50.00
Fire/Exit Door Inoperative.....	\$200.00
Fire Alarm Needs Testing.....	\$50.00
Sprinkler or Fire Alarm Inoperable.....	\$200.00
Sprinkler/Standpipe not Complying with Code.....	\$50.00
Sprinkler Heads Blocked/Covered (immediate).....	\$500.00
Standpipe System not Complying with Code.....	\$50.00
Portable Fire Extinguishers.....	\$50.00
Fire Alarm and Detection Systems.....	\$50.00
Overcrowding (immediate).....	\$500.00
Maximum Occupancy Load Certificate not Posted.....	\$50.00
Storage in or on Fire Escape (immediate).....	\$500.00
Blocked Stairwells or Stairways.....	\$500.00
Blocked Means or Egress.....	\$500.00
No Required Exit Directional Signs.....	\$50.00
Exit Illuminated and Markings.....	\$50.00
Locked Exit Door (immediate).....	\$500.00
Exit or Egress Door Needs Repair.....	\$50.00
Fire Exit or Aisle Blocked.....	\$500.00
Spray Booth Not Complying to Code.....	\$50.00
All Other Code Violations.....	\$50.00

Planning

Rezoning Application	
Zoning Map Amendment to Residential District.....	\$250.00 plus \$50 per acre or part thereof
Zoning Map Amendment – Other.....	\$250.00 plus \$100.00 per acre or part thereof
Review by Technical Review Committee.....	\$100.00
Sign Permit	
0-50 sq. ft.....	\$25.00
51 – 100 sq. ft.....	\$50.00
101 – 200 sq. ft.....	\$75.00
201 sq. ft. and larger.....	\$100.00
Subdivision Plat Approval	
Major.....	\$250.00 plus \$10.00 per lot
Minor.....	\$150.00
Minor Residential.....	\$100.00
Exempt.....	\$50.00
Special Use Permit	\$250.00
Text Amendment	
Change affecting only one subsection of Ordinance.....	\$100.00
Other.....	\$150.00
Variances.....	\$250.00
Zoning Permit	

Residential.....	\$40.00
Commercial.....	\$50.00
Name Change/Change of Ownership.....	\$50.00
Home Occupation Permit.....	\$50.00
Certificate of Zoning Compliance.....	\$25.00
Zoning Ordinance.....	\$25.00
Subdivision Regulations.....	\$25.00
Exempt Plat.....	\$50.00

Police

Handicapped/Fire Lane Parking.....	\$75.00
Fire Hydrant, Loading Zone, Blocking Driveway, No Parking Zone, Parking on Wrong Side of Street, Parking on Sidewalk, Blocking Sidewalk/Crosswalk, Double Parking.....	\$20.00
Overtime Parking, Parking too Close to Corner, Other.....	\$8.00

Privilege Fees

Code/Category	Fee
1 Advertisement	\$35.00
2 Amusements (Entertainments, Dances, Traveling, Banquet Room Rental).....	\$25.00
3 Adult Entertainment Sales (Annual Fee).....	\$800.00
4 Antique Furniture.....	\$50.00
5 Auto Service Station.....	\$12.50
6 Automobile Dealer (New & Used).....	\$25.00
7 Bakery Products.....	\$50.00
8 Balloons, Novelties, Souvenirs.....	\$10.00
9 Barber Shops (Per Chair).....	\$2.50
10 Beauty Shops (Per Chair).....	\$2.50
11 Beer Off Premises.....	\$5.00
12 Beer On Premises.....	\$15.00
13 Bicycle Dealer.....	\$25.00
14 Billiard Tables.....	\$25.00
15 Book Store.....	\$20.00
16 Bowling Alleys (Per Lane).....	\$10.00
17 Brick Dealers and Manufacturers.....	\$20.00
18 Brokers & Commission Merchants	\$50.00
19 Building Materials.....	\$50.00
20 Cabinet & Carpenter Shops (1 Emp).....	\$20.00
21 Cabinet & Carpenter Shops (2 Or More Emp).....	\$50.00
22 Car Wash.....	\$12.50
23 Carnival Companies.....	\$300.00
24 Chain Stores.....	\$50.00
25 Check Cashing Business.....	\$100.00
26 Cigarette, Cigar, Tobacco.....	\$4.00
27 Circus & Animal Shows (Per Day).....	\$25.00
28 Clothing Stores.....	\$50.00
29 Cold Storage & Freezer Locker.....	\$100.00
20 Collection and Claim Agencies.....	\$50.00
31 Confectionery & Fruit Stands.....	\$30.00
32 Contractor - Electrical	\$50.00
33 Contractor – General.....	\$10.00
34 Contractor – Heating / Air.....	\$50.00
35 Contractor – Plumbing.....	\$50.00
36 Contractor – Sprinkler System.....	\$100.00
37 Contractor – Wallpaper Hanging.....	\$20.00

38	Contractor - Roofing.....	\$50.00
39	Contractor – Painting.....	\$10.00
40	Cotton Warehouse.....	\$100.00
41	Creameries or Dairies.....	\$50.00
42	Day Care.....	\$50.00
43	Dealer of Firearms.....	\$50.00
44	Dealer of Other Weapons.....	\$200.00
45	Drugstores.....	\$3.00
46	Dry Cleaners.....	\$50.00
47	Electric Company.....	\$100.00
48	Electronic Gaming Operations – (Per Terminal).....	\$1,000.00
49	Electronic Gaming Operations – Annual Fe.....	\$2,000.00
50	Employment Agencies.....	\$100.00
51	Express Companies.....	\$100.00
52	Feed or Grain Stores.....	\$50.00
53	Fertilizer Dealers.....	\$50.00
54	Fish & Oyster Dealer – Retail.....	\$50.00
55	Florist.....	\$30.00
54	Gas Company.....	\$100.00
55	Gas, Benzene, Lube, Oil & Grease.....	\$100.00
56	Grocery Stores.....	\$30.00
57	Hardware Stores.....	\$50.00
58	Harvesting & Agricultural Machine.....	\$50.00
59	Health Facilities, Spas, Gyms, etc.....	\$50.00
60	Hotels Per Room (\$25.00 Minimum).....	\$1.00
61	Ice Cream Mfg. & Dealer - Retail.....	\$2.50
62	Ice Cream Mfg. & Dealer - Wholesale.....	\$25.00
63	Ice Dealers.....	\$50.00
64	Itinerant Merchants & Salesman.....	\$100.00
65	Jewelry Repair.....	\$20.00
66	Jewelry Stores.....	\$50.00
67	Juke Box (Each).....	\$5.00
68	Junk Dealers.....	\$75.00
69	Knitting Mills.....	\$50.00
70	Laundries/Laundrettes.....	\$30.00
71	Lawn Care & Mowing.....	\$50.00
72	Loan Agencies	\$100.00
73	Locksmiths.....	\$50.00
74	Lunch Stands.....	\$5.00
75	Manufacturers.....	\$10.00
76	Meat Retailers.....	\$50.00
77	Meat Wholesale	\$100.00
78	Merry-Go-Round, Etc. (Arcade Games).....	\$50.00
79	Metal & Machine Shop.....	\$50.00
80	Mills, Corn, Flour or Feed.....	\$60.00
81	Miscellaneous.....	\$50.00
82	Monument Erecting & Sales.....	\$80.00
83	Motorcycle/ATV/Scooter Dealer.....	\$12.50
84	Movie Theaters.....	\$200.00
85	Musical Instrument Sales.....	\$10.00
86	Nail Salon (per chair).....	\$2.50
87	Newspaper Sales.....	\$50.00
88	Office Supplies & Servicing.....	\$50.00
89	Operators of Vending Machines.....	\$20.00
90	Outdoor Theaters.....	\$100.00
91	Pawnbroker.....	\$100.00

92	Peddler (Cart or Vehicle).....	\$25.00
93	Peddler (on foot).....	\$10.00
94	Photo Engravers.....	\$20.00
95	Piano Repairers & Tuners.....	\$5.00
96	Printing Establishments.....	\$20.00
97	Rags, Hides, Wastepaper Dealers.....	\$20.00
98	Repair Shop.....	\$20.00
99	Restaurants (0-4 Seats).....	\$25.00
100	Restaurants (5 or More Seats).....	\$42.50
101	Retail Merchants.....	\$50.00
102	Secondhand Dealers.....	\$40.00
103	Security Dealers.....	\$100.00
104	Service Merchant.....	\$50.00
105	Shoe Shop.....	\$20.00
106	Sporting Goods.....	\$50.00
107	Storage Warehouse/ Mini Storage.....	\$100.00
108	Sundries.....	\$4.00
109	Tailors.....	\$30.00
110	Tanning Salon (Per Unit).....	\$5.00
111	Tattoo or Body Piercing (Per Emp).....	\$100.00
112	Taxicab (Per Vehicle).....	\$30.00
113	Telegraph Companies.....	\$50.00
114	Tobacco Leaf Dealers.....	\$50.00
115	Tobacco Warehouses.....	\$50.00
116	Undertakers & Coffin Retailers.....	\$50.00
117	Upholstery Shops.....	\$20.00
118	Video Games (Each).....	\$5.00
119	Video Rental.....	\$25.00
120	Wholesale Auto, Equipment/Supplies.....	\$37.50
121	Wholesale Dealers.....	\$100.00
122	Wine On Premises.....	\$15.00
123	Wine Off Premises.....	\$10.00
124	Wood & Coal Dealer – Retail.....	\$50.00
125	Wood & Coal Dealer – Wholesale.....	\$150.00
126	Wood Dealers.....	\$20.00
127	Wrestling & Boxing.....	\$100.00

Regional Water

Bacteria Analysis.....	\$50.00
Potable Water (Used rate).....	\$1,235.00
Potable Water (Fixed Rate).....	\$1,931.00

Sanitation

Sanitation Charge – Monthly	
1 Pickup per week per dwelling (includes one 96 gallon roll-out).....	\$26.50
Additional 96 gallon roll-out container.....	\$3.87
2 Pickups per week per business.....	\$52.00
3 Pickups per week per business.....	\$78.00
4 Pickups per week per business.....	\$104.00
5 Pickups per week per business.....	\$130.00
Roll-out Container Replacement Fee.....	\$75.00
Large Trash Collection Fee.....	\$75.00 per hr (min. \$75.00)
Appliance Collection Fee.....	\$15.00 per item
Commercial Recycle Monthly (ABC License only)	
Weekly pickup.....	\$30.00
Construction Materials.....	\$350.00 per hr (min. \$350.00)

Landfill Fee (Business Customers only)..... \$5.50

Sewer Collection

Sewer Rates²

10,000 cubic ft or less (inside city).....	\$13.21 minimum plus \$4.70 per 100 cu. ft.
Over 10,001 cubic ft (inside city).....	\$13.21 minimum plus \$3.37 per 100 cu. ft.
10,000 cubic ft or less (outside city).....	\$33.01 minimum plus \$11.76 per 100 cu. ft.
Over 10,001 cubic ft (outside city).....	\$33.01 minimum plus \$8.46 per cu. ft.

Sewer Collection (Con't)

Sewer Taps

4" Sewer Tap.....	\$1,000
6" Sewer Tap (within manhole).....	\$1,200
Above 6" Sewer Tap.....	Actual cost of labor, equipment & material plus 10%

Capacity Usage Fee..... \$0.75/gallon
(gallons determined by type of establishment)

Rentals

Jet Vac Machine..... \$300.00 per hour

Sewer Collection I&I

Rentals

TV Camera Truck..... \$200.00 per hour

Street

Street Cuts

Asphalt Street (20'0" wide).....	\$150.00
Concrete Base Street (more than 4").....	\$350.00
Concrete Base Street (less than 4").....	\$320.00
Unpaved Street.....	\$100.00

Sidewalk Cuts

Concrete Sidewalk (except Garnett St. from Spring St. to Church St.).....	\$100.00
Garnett Street (from Church St. to Spring St.).....	\$150.00
Curb and Gutter Cut (3 ft. minimum charge)	\$15.00/ft

Encroachment Fee..... \$20.00

Water Distribution

Water Rates

0 – 499 cubic ft. (minimum fee – inside city).....	\$10.07
0 – 499 cubic ft. (minimum fee - outside city).....	\$25.18
500 – 4,000 cubic ft. (additional fee - inside city).....	\$2.28 per 100 cubic ft.
500 – 4,000 cubic ft. (additional fee - outside city).....	\$5.70 per 100 cubic ft.
Consumption exceeding 1 st 4,000 cubic ft. (additional fee - inside city).....	\$1.72 per 100 cubic ft.
Consumption exceeding 1 st 4,000 cubic ft. (additional fee - outside city).....	\$4.30 per 100 cubic ft.

Large Quantity Water Rates

First 100,000 cubic ft. (inside city).....	\$1.29 per 100 cubic ft.
First 100,000 cubic ft. (outside city).....	\$3.19 per 100 cubic ft.
Consumption exceeding 100,000 cubic ft. (inside city).....	\$1.03 per 100 cubic ft.
Consumption exceeding 100,000 cubic ft. (outside city).....	\$2.57 per 100 cubic ft.

Water Taps

¾" Water Tap.....	\$1,235.00
1" Water Tap.....	\$1,340.00
1" Water Tap w/ two ¾" Branch Meters.....	\$1,590.00

² CF = Cubic Feet of water consumed or sewer metered through a sewer measuring device.

Above 1" Taps..... Actual cost of labor, equipment & materials plus 10%

Kittrell Water Association

0 – 499 cubic feet (minimum)..... \$22.66
500 – 4,000 cubic feet (additional fee)..... \$5.13
Over 4,000 cubic feet (additional fee)..... \$3.87

Water Distribution (Con't)

Bulk Water

Inside Rate..... \$7.96 service connection (includes first 500 gallons)
.006/gallons for any amount over 500
Outside Rate..... \$13.79 service connection (includes first 500 gallons)
.009/gallon for any amount over 500

Capacity Usage Fee..... \$0.50/gallon (gallons are determined by
type of establishment)

Set Meter Fee (Taps already in place)..... \$300.00

Fire Protection Sprinkler Fee..... based on sq. footage

Fire Hydrant Meter Deposit Fee (95% refundable if
returned in good condition)..... \$1,000.00

Water Distribution/Sewer Collection

Utility Reconnection Fee..... \$40.00

Account Set-up Fee..... \$20.00

Late Payment Penalty..... \$12.00

Meter Tampering Fee..... \$200.00

Rental Fees (Add Personnel/Supervision/Materials fees below to rental fee)

Pickup Trucks (3/4 and 1 Ton)..... \$25.00 per hour

Backhoe..... \$60.00 per hour

Dump Truck..... \$40.00 per hour

Tamp. Concrete Saw..... \$20.00 per hour

Air Compressor..... \$20.00 per hour

Personnel..... Employee wage plus 10%

Supervision Charge..... \$100.00 per hour

Materials..... Material Cost plus 10%

Water Reclamation

Sewer Surcharges

Biochemical Oxygen Demand..... \$0.1941 lb.

Chemical Oxygen Demand..... \$0.0968 lb.

Total Suspended Solids..... \$0.0989 lb.

Total Kjeldahl Nitrogen..... \$1.4845 lb.

Total Phosphorus..... \$2.8697 lb.

Sampling Fee..... \$9.06 to \$62.63

Priority Pollutant Scan – Sampling Fees..... \$1,661.04

Mercury Clean Sampling Fee..... \$377.52

Compliance Inspection – Pretreatment..... \$754.98

Toxicity: Mini Chronic/Full Range..... \$490.73 - \$1,094.79

Permit Fee for Discharge (based on gallons per day)..... \$305.95 – \$758.49

Permit Fee for Discharge of Groundwater Remediation Project..... \$605.52

FOG Compliance Inspection and Monitoring..... \$7.64 per mo.

FOG Permit Fee..... \$153.00

Recreation

Registration Fees – Youth

Youth Athletics Registration Fee (County Resident)	
Football, Volleyball, Soccer & Basketball.....	\$30.00
Youth Athletics Registration Fee (Non-Resident)	
Football, Volleyball, Soccer & Basketball.....	\$45.00
Babe Ruth Baseball & Softball.....	\$30.00
All Star.....	\$20.00
Youth Sponsorship Fees	
T-Ball League Baseball.....	\$550.00
Rookie League Baseball.....	\$750.00
Cal Ripken League Minor Baseball	\$350.00
Cal Ripken League Major Baseball.....	\$375.00
Babe Ruth League Baseball.....	\$400.00
Babe Ruth League 8-Under Softball.....	\$750.00
Babe Ruth League 10-Under Softball.....	\$350.00
Babe Ruth League 12-Under Softball.....	\$350.00
Babe Ruth League 16-Under Softball.....	\$350.00
Youth Basketball, Soccer & Volleyball.....	\$250.00
Recreation Insurance.....	\$12.00
Registration Fees - Adult	
Team Registration Fee (Non-County Resident – add \$10.00 per person to fees below)	
Industrial League Basketball, Softball.....	\$420.00
Open League Basketball.....	\$420.00
Women’s Open Softball.....	\$300.00
Men’s Open Softball.....	\$420.00
Rentals (See <i>Rentals – For- Profit</i> or <i>Rentals – Non-Profit</i> also)	
Batting Cage per hour (County).....	\$10.00
Batting Cage per hour (Non-County).....	\$15.00
Aycock Ballfield per field per hour (County).....	\$10.00
Aycock Ballfield per field – lighted per hour (County).....	\$20.00
All other Ballfields per field per hour (County).....	\$10.00
All other Ballfields per field – lighted per hour (County).....	\$15.00
Aycock Ballfield per field per hour (Non-County).....	\$20.00
Aycock Ballfield per field – lighted per hour (Non-County).....	\$40.00
All other Ballfields per field per hour (Non-County).....	\$20.00
All other Ballfields per field – lighted per hour (Non-County).....	\$30.00
Ballfield Weekend (Friday, Saturday & Sunday) (County).....	\$200.00
Ballfield Weekend (Friday, Saturday & Sunday) (Non-County).....	\$350.00
Rentals – Non-Profit	
Aycock Ballfield per field per hour (County).....	\$10.00
Aycock Ballfield per field – lighted per hour (County).....	\$20.00
Aycock Ballfield one day / all four fields (County).....	\$200.00
All other Ballfields per field per hour (County).....	\$10.00
All other Ballfields per field – lighted per hour (County).....	\$15.00
Ballfield Weekend (Friday, Saturday & Sunday) (County).....	\$500.00
Lights per field per hour (County).....	\$20.00
Old Aycock Gym per hour (County).....	\$30.00
Aycock Ballfield per field per hour (Non-County).....	\$20.00
Aycock Ballfield per field – lighted per hour (Non-County).....	\$40.00
Aycock Ballfield one day / all four fields (Non-County).....	\$350.00
All other Ballfields per field per hour (Non-County).....	\$20.00
Rentals – Non-Profit (Con’t)	

All other Ballfields per field – lighted per hour (Non-County).....	\$30.00
Ballfield Weekend (Friday, Saturday & Sunday) (Non-County).....	\$750.00
Lights per field per hour (Non-County).....	\$30.00
Old Aycock Gym per hour (Non-County).....	\$45.00

Rentals – For Profit

Aycock Ballfield – per field per hour (County).....	\$20.00
All other Ballfields per hour (County).....	\$15.00
Aycock Ballfield – per field – lighted per hour (County).....	\$30.00
All other Ballfields – lighted per hour (County).....	\$20.00
Aycock one day / all four fields (County).....	\$300.00
Old Aycock Gym per hour - 2 hour minimum (County).....	\$50.00
Aycock one day / all four fields (Non-County).....	\$500.00
Aycock Weekend / all four fields (Friday, Saturday & Sunday) (County).	\$650.00
Aycock Ballfield per field per hour (Non-County).....	\$30.00
All other Ballfields per hour (Non-County).....	\$25.00
Aycock Ballfield – per field – lighted per hour (Non-County).....	\$40.00
All other Ballfields – lighted per hour (Non-County).....	\$30.00
Aycock Weekend / all four fields (Friday, Saturday & Sunday) (Non- County).....	\$800.00
Old Aycock Gym per hour – 2 hour minimum (Non-County).....	\$75.00
Lights per field per hour	\$25.00

Additional Services

Drag/Mark fields between each game per field (County).....	\$20.00
Drag/Mark fields after 2 games per field (County).....	\$15.00
Drag/Mark fields halfway through each day per field (County).....	\$10.00
Supply ice water in coolers w/cups per dugout per game (County).....	\$10.00
Drag/Mark fields between each game per field (Non-County).....	\$30.00
Drag/Mark fields after 2 games per field (Non-County).....	\$25.00
Drag/Mark fields halfway through each day per field (Non-County).....	\$20.00
Supply ice water in coolers w/cups per dugout per game (Non-County).....	\$15.00

Henderson Rec Players Tickets.....	\$7.00
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Special Events (Athletic)

District Tournament Daily Pass for Students.....	\$2.00
District Tournament Daily Pass for Adults.....	\$4.00
District Tournament Pass for entire Tournament.....	\$10.00
State Tournament Daily Pass for Students.....	\$2.00
State Tournament Daily Pass for Adults.....	\$5.00
State Tournament Pass for Entire Tournament.....	\$15.00
Athletic Event Daily Pass.....	\$3.00
Athletic Event Tournament Pass.....	\$6.00

Special Events (Non-Athletic).....	not to exceed \$8.00
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Aycock Center

Rental

Aquatics –

Pool Non-Profit - County (per hour).....	\$70.00
Pool Non-Profit – Non-County (per hour)	\$75.00
Pool For-Profit – County (per hour).....	\$125.00
Pool For Profit – Non-County (per hour).....	\$175.00
Swim Teams & Clubs – Private County (per lane, per hour).....	\$6.00

Swim Teams & Clubs – Private Non-County (per lane, per hour).....	\$12.00
Swim Teams & Clubs – County (per lane/per hour).....	\$0.00
Swim Teams & Clubs – Non-County (per lane, per hour).....	\$9.00
Swim Lessons	\$5.00
Water Aerobics (per class – 5 per week).....	\$2.00
Gymnasium	
Aycock Recreation Complex Non-Profit per hour – County.....	\$70.00
Aycock Recreation Complex Non-Profit per hour – Non-County.....	\$85.00
Aycock Recreation Complex - Non-Profit Private Team - County (per practice/game).....	\$22.00
Aycock Recreation Complex - Non-Profit Private Team – Non-County (per practice/game)...	N/A
Aycock Recreation Complex For- Profit per hour – County.....	\$100.00
Aycock Recreation Complex For-Profit per hour – Non-County.....	\$150.00
Multi-purpose Room Non-Profit per hour – County.....	\$70.00
Multi-purpose Room Non-Profit per hour – Non-County.....	\$75.00
Multi-purpose Room For-Profit per hour – County.....	\$125.00
Multi-purpose Room For-Profit per hour – Non-County.....	\$175.00
Fees	
Aycock Recreation Center	
Resident – Daily	
Adult Single Admission.....	\$5.00
Teen 18 and under.....	\$3.00
Senior 55 and over.....	\$2.00
Resident – Monthly	
Adult Single Admission.....	\$30.00
18 and under.....	\$25.00
Senior 55 and over.....	\$25.00
Non-Resident – Daily	
Adult Single Admission.....	\$10.00
18 and under.....	\$5.00
Senior 55 and over.....	\$5.00
Non-Resident – Monthly	
Adult Single Admission.....	\$50.00
18 and Under.....	\$45.00
Senior 55 and Over.....	\$45.00
Resident Family Pass – Monthly	
Family Pass.....	\$35.00
Seniors 55 and Over.....	\$25.00
Non-Resident Family Pass – Monthly	
Family	\$65.00
Seniors 55 and Over.....	\$50.00
City/County/State Employee – Monthly	
Family Pass.....	\$17.00
Adult	\$15.00
Senior 55 and Over.....	\$12.00
Classes/Programs	
Preschool per class.....	\$3.00
Walking Program per month (Adult/Senior).....	\$15.00
Swim Group.....	\$2.00
Camps	
Summer Day Camp – per week (8-11 year olds).....	\$30.00
Swim Camp.....	\$10.00

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Regular Meeting

25 May 2012

TO: The Honorable Mayor James D O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12-A-09**

Consideration of Approval of 1) Ordinance 12-A-06, an Ordinance Providing for the Zoning of Wind Turbines, and 2) Ordinance 12-B-06, an Ordinance Providing for the Zoning of Solar Panels & Farms.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 3: Enhanced Economic Development: *To create new jobs and investment, expand the tax base and increase the per capita income.*

Recommendation:

- Approval of Ordinance 12-A-06, an Ordinance Providing for the Zoning of Wind Turbines.
- Approval of Ordinance 12-B-06, an Ordinance Providing for the Zoning of Solar Panels & Farms.

Executive Summary

Zoning of Solar Farms and Wind Turbines was first brought before Council on 26 March 2012 via CAF 12-09, Ordinance 12-06, after being recommended by the Planning Board. After some discussion, it was the consensus of the Council that the two entities should be separated and new zoning guidelines developed for each.

Ordinance 12-A-06 provides for the zoning of Wind Turbine by adding a new Section 20.5 to Section 310A of the Zoning Code which permits Wind Turbines in zoning districts with a Special Use Permit in zoning districts RA, I1, I2, and I3. It also provides regulations for setbacks, noise control, screening and fencing, and lighting of these facilities.

Ordinance 12-B-06 provides for **1) Zoning of Solar Panels** by adding a new Section 20.6 to Section 310A of the Zoning Code, which permits Solar Panels (on premises) in all zoning districts and **2) adding Section 20.7, permitting Solar Farms (off premises) with a Special Use Permit in zones RA, I1, I2 and I3 only.**

Enclosures:

1. Ordinance 12-A-06 Wind Turbines
2. Ordinance 12-B-06 Solar Farms
3. 12 May 2012 Planning Board Recommendations
4. Public Hearing Notice

ORDINANCE 12-A-06

After receiving the recommendation of the Planning Board and after a duly advertised public hearing on the same, Council Member _____ introduced the following Ordinance which was seconded by Council Member _____ and read:

AN ORDINANCE PROVIDING FOR THE ZONING OF WIND TURBINES

The City Council of the City of Henderson, North Carolina doth ordain:

Section 1. That a new section be added to Section 310A of the Zoning Code designated as Section 20.5 and reading as follows:

“20.5 Wind Turbines (not provided for elsewhere in this Code)” and permitting the same with a Special Use Permit in RA, I1, I2 and I3 Zoning Districts.

Section 2. That a new section be added to the Zoning Code being designated as Section 672B and reading as follows:

“Section 672B. Wind Turbines

672B.1. Site Plan. A site plan drawn to scale must be approved, showing all structures located on the site together with the property lines for the site, and the names of all adjacent property owners (per the current Vance County Tax Records).

672B.2. Area Required. A minimum lot size of at least 2 acres shall be required.

672B.3. Setbacks. No structure shall be located within 500 feet of any residence, residential district, church or school, and the same shall be located at least 300 feet from any other business or commercial enterprise.

672B.4. Noise. No structure shall be located or operated so that the noise level at any existing residence or residential district or business or other enterprise shall exceed 50 decibels for the entire site or be such to interfere with normal sleep patterns.

672B.5. Screening and Fencing. Adequate fencing shall be provided along the perimeter of the area (with all entrances gated) to prevent trespassing on the property. Moreover, adequate screening shall be provided at least to the height of said fence on the exterior portion of the same.

672B.6 Lighting. All lighting shall be arranged and shaded so as to reflect the light away from adjoining properties and streets.”

Section 3. The foregoing Ordinance shall be in full force and effect from and after the date of its passage.

The foregoing Ordinance 12-A-06, upon motion of Council member _____ and seconded by Council Member _____, and having been submitted to a roll call vote and received the following votes and was **APPROVED/DISAPPROVED** on this the ____ day of _____, 2011: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk
Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 4**, p. **.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing Ordinance is a true and exact copy of *Ordinance 12-A-06 An Ordinance Providing For The Zoning Of Wind Turbines*, adopted by the Henderson, City Council in Regular Session on ** ** 20** (*See Minute Book 4*, p. **.*). This Ordinance is recorded in *Ordinance Book # 8*, pp. **.

Witness my hand and corporate seal of the City, this ** day of *** 20**.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

ORDINANCE 12-B-06

After receiving the recommendation of the Planning Board and after a duly advertised public hearing on the same, Council Member _____ introduced the following Ordinance which was seconded by Council Member _____ and read:

AN ORDINANCE PROVIDING FOR THE ZONING OF SOLAR FARMS

The City Council of the City of Henderson, North Carolina doth ordain:

Section 1. That a new section be added to Section 310A of the Zoning Code designated as Section 20.6 and reading as follows:

“20.6 Solar Panels (on premises) and permitting the same as a matter of right in all zoning districts.”

Section 2. That a new section be added to Section 310A of the Zoning Code designated as Section 20.7 and reading as follows:

“20.7 Solar Farms (off premises)” and permitting the same with a Special Use Permit in RA, I1, I2 and I3 Zoning Districts.

Section 3. The foregoing Ordinance shall be in full force and effect from and after the date of its passage.

The foregoing Ordinance 12-B-06, upon motion of Council member _____ and seconded by Council Member _____, and having been submitted to a roll call vote and received the following votes and was **APPROVED/DISAPPROVED** on this the ____ day of _____, 2011: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 4**, p. **.*

STATE OF NORTH CAROLINA

CITY OF HENDERSON

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing Ordinance is a true and exact copy of *Ordinance 12-B-06 An Ordinance Providing For The Zoning Of Solar Farms*, adopted by the Henderson, City Council in Regular Session on ** ** 20** (*See Minute Book 4*, p. ***). This Ordinance is recorded in *Ordinance Book # 8*, pp. **.

Witness my hand and corporate seal of the City, this ** day of *** 20**.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina



City of Henderson

Planning and Community Development Department

Post Office Box 1434 / 134 Rose Avenue / Henderson, NC 27536-1434

Phone: (252) 430-5723 FAX: (252) 492-7935

RECOMMENDATIONS FROM THE May 7, 2012 PLANNING BOARD MEETING

- **Business Discussion: Proposed Ordinance Providing for the Zoning of Wind Turbines and an Ordinance Providing for the Zoning of Solar Farms**

Item was introduced by Zoning Administrator Sherry Moss. Moss replied this item was continued from the last couple of meetings and added City Attorney Zollicoffer drafted both ordinances. Vice Chairman Horace Bullock asked the board of any changes to Section 672B. Wind Turbines. Board Member Mike Inscoe asked was a special use permit required. Moss answered yes.

Board Member Jimmie Ayscue motioned to forward items to the City Council for approval; Second by Board Member Arthur Henderson, following an unanimous vote of 4-0;

AYES-Horace Bullock, Mike Inscoe, Jimmie Ayscue, Arthur Henderson; **NOES**-none;
ABSENT-Chairman Michael Rainey

Please run this in the public notice section on _____.

I will need an affidavit of publication.

Thank You,

Esther McCrackin
Henderson City Clerk
252-430-5705

Notice is hereby given that a public hearing will be held by the Henderson City Council on Monday, June 11, 2012 at 6:00 p.m. in the City Council Chambers in City Hall located at 134 Rose Avenue in Henderson, North Carolina. The purpose of the hearing is to receive public comment on:

- **Recommendation Regarding Ordinances Providing for the Zoning of Wind Turbines and Solar Farms**

Persons interested are invited to attend and present their arguments relative to the proposed amendments, etc. As a result of the public hearings, substantial changes might be made in the proposals herein advertised reflecting objective, debate and discussion at the public hearings. Copies of all pertinent material are available at the City Planning and Community Development Department, 134 Rose Ave.

Esther McCrackin
Henderson City Clerk

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item:

Council Meeting: 11 June 2012

6 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12—46**

Consideration of Approval of Ordinance 12-26, FY11-12 Budget Amendment #51 Creating Fund 73: Economic Development Capital Reserve Fund and Resolution 12-46, An Authorizing Resolution by the Henderson City Council in Support of a NC Building Restoration and Reuse Grant Program for Economic Development Prospect 10-C

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 3: To create new jobs and investment, expand the tax base and increase the per capita income.

Recommendation:

- Approval of Ordinance 12-26, FY11-12 Budget Amendment #51 Creating Fund 73: Economic Development Capital Reserve Fund and Resolution 12-46 An Authorizing Resolution by the Henderson City Council in Support of a NC Building Restoration and Reuse Grant Program for Economic Development Prospect 10-C

Executive Summary

Council identified the need for economic development as a Key Strategic Objective in its Strategic Plan. It has implemented multiple initiatives in this regard including re-establishment of the Henderson/Vance Economic Development Commission and actively participating on it, providing for economic development incentives, along with the County, in an effort to attract new and expand existing businesses and industries.

Council participated with the County in obtaining a grant for the now defunct start-up business, PRI via Resolution 10-28. The City's reimbursement from the County for its initial investment is \$13,392.86. It is recommended these funds be utilized to pay for three other commitments

made for expansion and start-up businesses as follows: \$5,000 for Optimum Lighting expansion and relocation to the old Purolator building on US Rt 1 Bypass (Resolution 12-46) and \$1,000 each for the Thermo King (Resolution 12-08) and Appliance Store (Resolution 12-16) projects. It is recommended the balance would be held in reserve for future economic development incentives

Optimum Lighting has met its obligations for jobs creation and investment, thus it is time to pay the City's Rural Center Local Match of \$5,000. Resolution 12-46 embodies the partnership for the project. Work is underway on Thermo King and has not yet begun for the Appliance Store. These funds will be held in reserve until such time as it is appropriate to pay the City's share of the Rural Center local matches for these two economic development projects.

The FY13 Budget provided for the establishment of Fund 73: Economic Development Capital Reserve Fund; however, the PRI refund and payment for the Optimum Lighting incentive need to be made in this fiscal year.

Do I need to add the Resolutions for these grant opportunities?

Enclosures:

1. Ordinance 12-26
2. Resolution 12-46

O R D I N A N C E 12—26

CREATION OF FUND 73: ECONOMIC DEVELOPMENT CAPITAL RESERVE FUND FY 2011—2012 Budget Amendment # 51

WHEREAS, the City Council of the City of Henderson on 13 June 2011 adopted the FY11-12 Annual Operating and Capital Budget; *and*

WHEREAS, the City of Henderson is an active member of the Henderson-Vance Economic Development Commission and as part of this role participates from time-to-time with the provision of economic development incentives via grant matches; *and*

WHEREAS, the City participated in an economic development incentive for the now-defunct PRI company, and subsequent to its demise the Vance County has reimbursed the City for its share of the incentive amount; *and*

WHEREAS, the City plans to participate with incentive grant matches for Thermo King and the Appliance Store, both of which are just under \$1,000 each and to make payment to the county for its share of the Optimum Lighting building upgrade; *and*

WHEREAS, the creation of the economic development capital reserve fund and utilization of the proceeds from the PRI refund offers an opportunity to reserve funds for future incentive matches as well as providing for the obligations for the previously mentioned two new companies should they meet job and investment requirements.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved, and said Ordinance shall be effective immediately upon approval of the City Council:

			Ordinance 12-26			
			FY 11-12 Budget Amendment #51			
FUNDS: 10: General Fund and 73: Economic Development Capital Reserve Fund			Establishing Fund 73: Economic Development Capital Reserve			
10: GENERAL FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
<i>Department</i>	<i>Line Item</i>	<i>Code</i>				
	Reimbursement from Vance Co	10-100-477-070	\$ -	\$ -	\$ 13,400	\$ 13,400
			\$ -	\$ -	\$ -	\$ -
	Total		\$ -	\$ -	\$ 13,400	\$ 13,400
						\$ 13,400
10: GENERAL FUND EXPENDITURES			Approved 1 Jul 11	Current Budget	Amendment	Revised
<i>Department</i>	<i>Line Item</i>	<i>Code</i>				
Non-Departmental	To Vance Co-Econ Dev Incentive	10-660-509-034	\$ -	\$ -	\$ 5,000	\$ 5,000
Non-Departmental	TO 73: Econ Dev Capital Reserve Fund	10-660-561-073	\$ -	\$ -	\$ 8,400	\$ 8,400
	Total		\$ -	\$ -	\$ 13,400	\$ 13,400
						\$ 13,400
	Variance				\$ -	
73: CAPITAL RESERVE ECONOMIC DEVELOPMENT FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
<i>Department</i>	<i>Line Item</i>	<i>Code</i>				
	Transfer from 10: General Fund	73-980-461-010	\$ -	\$ -	\$ 8,400.00	\$ 8,400.00
			\$ -	\$ -	\$ -	\$ -
	Total		\$ -	\$ -	\$ 8,400.00	\$ 8,400.00
						\$ 8,400.00
73: CAPITAL RESERVE ECONOMIC DEVELOPMENT FUND EXPENDITURES			Approved 1-Jul-11	Current Budget	Amendment	Revised
<i>Department</i>	<i>Line Item</i>	<i>Code</i>				
Non-Departmental	Reserve for EDP 12-2, Thermo King	73-660-509-851	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
Non-Departmental	Reserve for EDP-12-1, Appliance Store	73-660-509-852	\$ -	\$ -	\$ 800.00	\$ 800.00
Non-Departmental	Reserve-unspecified	73-660-509-850	\$ -	\$ -	\$ 6,600.00	\$ 6,600.00
	Total		\$ -	\$ -	\$ 8,400.00	\$ 8,400.00
						\$ 8,400.00
	Variance				\$ -	
Reference:		Notes:				
Council Meeting of 11 June 2012		The \$13,392.86 from Vance County is the City's share of the economic development grant match from Rural Center City had to pay for PRI. PRI went out of business and funds reimbursed to both Rural Center and local governments. Since Vance County was the fiscal agent for the grant, Henderson's reimbursement was issued by the County. The City will have some limited grant match requirement with the Thermo King and Appliance Store projects as noted above. Also, approval of Resolution 12-46 (previously assigned as R 10-68) for EDP 10-C (Optimum Lighting)				
Council Meeting of 23 January 2012		Approval of Resolution 12-08 for EDP 12-1 (Appliance Store)				
Council Meeting of 13 February 2012		Approval of Resolution 12-16 for EDP 12-2 (Thermo King)				
Council Meeting of 8 March 2010		Approval of Resolution 10-28 for EDP A (PRI)				

6 June 2012

The foregoing Ordinance 12-26, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 11th day of June 2012: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

Reference: Minute Book 42, p.**; CAF 12-46;

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12-26 adopted by the Henderson, City Council in Regular Session on 11 June 2012. This Ordinance is recorded in *Ordinance Book 8*, p.***.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

This Budget Ordinance Amendment has been prepared and reviewed by the City Manager and Finance Director.

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

R E S O L U T I O N 12—46

AN AUTHORIZING RESOLUTION BY THE HENDERSON CITY COUNCIL IN SUPPORT OF A NORTH CAROLINA BUILDING RESTORATION AND REUSE GRANT PROGRAM FOR ECONOMIC DEVELOPMENT PROSPECT 10-C

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in January 2012, and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

WHEREAS, this Resolution addresses KSO 3-5 *Redevelop Downtown - Enhanced Economic Development* as follows: The purpose of this Action Plan is to form strategies that result in the redevelopment of downtown Henderson, *and*

WHEREAS, In June 2004, the North Carolina General Assembly passed House Bill 1352, authorizing funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovating vacant buildings, and implementing research and demonstration projects; *and*

WHEREAS, In July 2007, the General Assembly passed House Bill 1473 to expand the Economic Infrastructure Fund and to provide funding to facilitate economic transitions in rural communities; *and*

WHEREAS, The Rural Center Building Restoration and Reuse Grants Program was created to spur economic activity and job creation by assisting in the productive reuse of vacant buildings in small, rural towns and counties ; *and*

WHEREAS, Henderson and Vance County are engaged in activities to assist in the productive reuse of vacant buildings, specifically the vacant Purolator building on Rt 1 By Pass; *and*

WHEREAS, the Council discussed this matter on 28 June 2010 and achieved consensus in working with the County on this application; *and*

WHEREAS, Vance County applied for and received funding from the Rural Center for this Economic Development Prospect C, said prospect being Optimum Lighting, now known as Phillips Optimum, and has now requested the City provide its \$5,000 contribution toward the economic development project. The expansion and relocation project has been completed satisfactorily per grant requirements for jobs and investment created.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT:

1. The City of Henderson will provide \$5,000 towards the required local match for the Rural Center Grant.
2. That Vance County will provide for the efficient administration, implementation and operation/maintenance of the project.
3. That James D O'Geary, Mayor of the City of Henderson, and successors so titled, is hereby authorized to execute and file an application as appropriate with Vance County and NCREDC (Rural Center) for a Building Restoration and Reuse Grant.

The foregoing Resolution 12-46, upon motion of Council Member *** and seconded by Council Member ***, and having been submitted to a roll call vote received the following votes and was Approved on this the 11th day of June 2012: YES:. NO: None. ABSTAIN: None. ABSENT:

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

Reference:

Minute Book 42, p
Ordinance 12-26

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Regular Meeting

5 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-69

Consideration of Approval of Ordinance 12-38, FY 12 Budget Amendment #48 to Provide Funds to Restock Parts for the Kerr Lake Regional Water Facility.

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- KSO 5: Provide Reliable, Dependable Infrastructure.

Recommendation:

- Approval of Ordinance 12-38, FY 12 Budget Amendment #48 to Provide Funds to Restock Parts for the Kerr Lake Regional Water Facility.

Executive Summary:

This budget amendment is necessary to fund the restocking of parts and supplies due to two major line breaks, which occurred on the Regional Transmission lines to Oxford, one on the 24" line and one on the 20" line, closer to Oxford.

Due to the size of the mains and the materials of the existing and new pipe, the repair parts are not readily accessible and must be custom ordered. The existing pipe materials are asbestos/cement (AC) pipe. This budget amendment will allow the restocking of 24" ductile iron pipe and AC to DI repair couplings used in reconnecting the existing pipe.

Enclosures:

1. Ordinance 12-38

ORDINANCE 12—38

Council Member ** introduced the following Ordinance that was seconded by Council Member ** and read:

AN AMENDMENT TO THE FY 2011 -- 2012 BUDGET BUDGET AMENDMENT #48

WHEREAS, the City Council of the City of Henderson, on 13 June 2011, adopted the FY 11-12 Municipal Operating and Capital Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual budget from time-to-time, and the reason for FY 11-12 Budget Amendment #48 is more fully articulated in **Attachment A** to this Ordinance.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Budget Ordinance Amendment be approved and said Ordinance shall be effective immediately upon approval of the City Council:

The foregoing Ordinance 12-38, upon motion of Council Member ** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was *** on this the 11day of June 2012: YES: ***. NO: **. ABSTAIN: **. ABSENT: **.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*Reference: Minute Book 42 p. ***; CAF 12-69*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12—38 adopted by the Henderson, City Council in Regular Session on 11 June 2012 (*Minute Book 42 p.***). This Ordinance is recorded in *Ordinance Book 8*, p. ***.

Witness my hand and corporate seal of the City, this *** day of June 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Attachment A
Ordinance 12—38
FY 11-12 Budget Ordinance Amendment 48
(Reference: CAF: 12-69; Ordinance 12-38)

This Budget Amendment serves to amend the Regional Water System and the Regional Water Reserve budgets to reflect a transfer from Regional Reserve to the Regional Water System in order to purchase parts for stock. The parts stock was depleted due to numerous line breaks.

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Reg Meeting

16 May 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12-64**

Consideration of Approval of Resolution 12-43, Approval of Official Results for Municipal Election Held 8 May, 2012 and Action to Receive by Council and File with the City Clerk

Ladies and Gentlemen:

Council Goals Addressed By This Item:

Recommendation:

Approve Resolution 12-43, Approval of Official Results for Municipal Election held 8 May 2012 and action to receive by Council and file with the City Clerk

Executive Summary

The City Clerk has received the abstract of votes for the City of Henderson's Municipal Election held on 8 May 2012 by the Vance County Board of Elections office. It is recommended that Council approve Resolution 12-43 accepting these election results. The Resolution and results will then be filed with the City Clerk's office.

Enclosures:

1. Resolution 12-43
2. Official Municipal Election 8 May 2012 Abstract of Votes for City of Henderson from the Vance County Board of Elections Office

RESOLUTION 12-43

RESOLUTION OF THE CITY OF HENDERSON ACCEPTING THE OFFICIAL RESULTS OF THE 8 May 2012 MUNICIPAL ELECTION

WHEREAS, the City of Henderson Municipal Election was held by the Vance County Board of Elections Office on 8 May 2020; and

WHEREAS, the Mayor and City Council Members were elected in the Municipal Election held in accordance with North Carolina Municipal Election Laws; and

WHEREAS, the official Primary Election Abstract of Votes results are shown in *Attachment A*; and

WHEREAS, those elected were:

Mayor, James D. O'Geary for a four-year term;

Ward 1 Council Member, James C. Kearney, Sr. for a four-year term; Ward 1 At-Large Council Member, Sara M. Coffey for a two-year term;

Ward 2 Council Member, D. Michael Rainey; for a four-year term; Ward 2 At-Large Council Member, Michael C. Inscoe for a two-year term;

Ward 3 Council Member, Garry D. Daeke, for a two-year term; Ward 3 At-Large Council Member, Brenda Peace-Jenkins for a four-year term;

Ward 4 Council Member, Vernon L. Brown, for a two-year term; Ward 4 At-Large Council Member, George M. Daye for a four year term.

NOW, THEREFORE, BE IT RESOLVED, by the City of Henderson City Council that the Official Results for the Municipal Elections held 8 May 2012 be approved by Council and Filed with the City Clerk.

The foregoing Resolution 12-43, introduced by Council Member _____ and seconded by Council Member _____ on this the 11th day of June 2012, and having been submitted to a roll call vote, was approved by the following votes: YES: NO: ABSTAIN: ABSENT:

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney
Reference: Minute Book 42, p

PRIMARY ELECTION
MAY 8, 2012
ABSTRACT OF VOTES
FOR

Rec'd 5/16/12

FEDERAL, STATE AND COUNTY OFFICES
STATE OF NORTH CAROLINA

INSTRUCTIONS

THREE COPIES are to be made. One copy is to be signed by the County Board of Elections and delivered by them, when the canvass is concluded, to the Clerk of Superior Court. One copy is to be retained by the County Board of Elections. One copy is to be mailed on canvass day to the Chairman of the State Board of Elections, Raleigh, North Carolina (GS 163-182.6).

STATE OF NORTH CAROLINA
COUNTY OF VANCE

The County Board of Elections for said county, having opened, canvassed, and judicially determined the original returns of the election in the precincts in this county, held as above stated, do hereby certify that the above is a true abstract thereof, and contains the number of legal ballots cast in each precinct for each office named, the name of each person voted for, their party affiliation, and the number of votes cast for each person for the office named.

This is the 15th day of May, 2012

Elizabeth H. Dale
Chairman of the Board
County Board

This day personally appeared before me, *Elizabeth H. Dale*
Chairman of the County Board of Elections, who being duly sworn,
affirms the abstract of votes herein contained is true and correct, according
to the returns made to said Board.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed
My notarial seal this the 15th day of May, 2012.

Elizabeth H. Dale
Notary Public
My Commission (if any) Expires: 8-20-15

PRIMARY ELECTION
May 8th, 2012
ABSTRACT OF WRITE-IN VOTES
STATE OF NORTH CAROLINA

INSTRUCTIONS

THREE COPIES are to be made. One copy is to be delivered to the Clerk of Superior Court. One copy is to be retained by the County Board of Elections. One copy is to be mailed on canvass day to the Chairman of the State Board of Elections, Raleigh, North Carolina (GS 163-182.6).

STATE OF NORTH CAROLINA
COUNTY OF VANCE

Write-in votes must be accounted for if an individual receives 5 or more votes. All other write-in votes shall be accumulated and placed under Miscellaneous

OFFICE: TOTAL WRITE-IN VOTES:

NAME: Vernon Brown - 4th Ward - At-Large Seat - 7

NAME: Melissa Elliott - 3rd Ward - At-Large Seat - 5

NAME: WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

MISCELLANEOUS VOTES: 49

OFFICE: TOTAL WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

MISCELLANEOUS VOTES:

OFFICE: TOTAL WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

NAME: WRITE-IN VOTES:

MISCELLANEOUS VOTES:

STATISTICS												
	V O T E R S	C A S S I S T A N T	B - A D M I N I S T R A T I V E	B - A R L E P O S T U R S I C A L C R I T I C I A N	B - A L I B E R T A N T I S M	B - A N O N Y M O U S						
CC DABN	1860	752	542	182	4	24						
CC WATR	509	228	146	74	0	8						
BH1	2161	637	616	19	1	1						
HTOP	817	317	273	40	1	3						
KITT	3915	1261	926	312	6	17						
MIDD	2776	1088	848	231	1	8						
NH 1WMS	979	333	239	89	1	4						
NH 1WMSB	2348	798	628	157	1	12						
NH1	2296	632	587	39	0	6						
NV EH2	698	134	115	17	0	2						
NV NH2	776	275	230	41	0	4						
SCRK	4058	1202	944	241	1	16						
SH1	2078	612	553	43	1	15						
SH2	857	256	216	35	0	1						
NH WH1	2788	1308	1044	243	4	10						
NH NH2	930	349	286	61	0	2						
TOTMMS	23847	10182	8193	1824	21	144						

[illegible]

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Democratic

Vance County NC
May 8, 2012 Primary Election

3 OF 9

TREASURER - DEM		NC HOUSE REPRESENT DIST 32 - DEM NC HOUSE	
		DISTRICT 32	
R o o n	U a n e t	B a s k e e D u a C C	T l m
E l m e	C o l w e l l a n e	N a v o t f i l e e i l e o r	F e w o o r d
x	l	n	d
CC DABN	155	323	215
CC WATR	46	70	25
BH1	152	367	376
HTDP	78	154	156
KITT	315	438	300
WIDD	277	440	175
NH TUNIS	102	106	89
NH WMSB	249	304	293
NH1	148	317	363
NV EHZ	32	69	43
NV NHZ	57	131	96
SCRR	264	536	358
SH1	118	316	245
SH2	83	96	90
NH WH1	225	569	337
NH WH2	71	160	129
TOTALS	2372	4396	3560
			1772
			2655

PRESIDENTIAL PREFERENCE - REP				US HOUSE OF REPRESENT DIST 13 - REP				GOVERNOR - REP				LIEUTENANT GOVERNOR - REP							
N e w t e n g i n g i r i c h	R o n p a u l y	M i t t e r o m n e y	R i c k S a n c t o r m	N o p r e f e r e n c e	G e o r g e H o l l i d a i n	B i l l R a a n d a l l e	P a u l Y C o b l i e	J i m H a r r i s y	S c o t t A J i m M a h n	P a u l C o r r e s s	K e n n e t h e r s	P a u l W i l i a m F o l l i e w e l i	D a i l e F o l l i e w e l i	D a i l e F o l l i e w e l i	T o n y G r e y M i l l i u r	G r e y M i l l i u r	A n s o n R i c h		
7	12	130	22	7	35	7	8	4	6	5	140	1	5	33	28	67	12	3	
CC DABN	7	12	130	22	7	35	7	8	4	6	5	140	1	5	33	28	67	12	3
CC MATK	3	7	55	6	2	2	2	2	2	3	63	0	1	9	11	30	10	0	0
BHL	2	1	11	3	2	2	1	1	1	0	14	0	1	3	4	5	1	1	1
HOP	5	2	25	2	3	3	2	2	0	2	27	1	1	2	3	18	2	1	1
KITT	17	25	206	36	15	133	53	67	14	7	240	2	9	62	45	105	25	3	3
MIDD	20	11	168	11	15				2	9	176	7	6	29	30	99	17	6	6
NH TAMS	3	9	65	2	6				1	1	70	2	4	15	14	37	4	3	3
NH WMSB	12	10	110	9	8				8	3	112	2	5	30	19	55	9	3	3
NH1	3	3	22	7	3	3			0	3	29	1	2	7	8	13	3	0	0
NV EH2	3	3	13	1	0				0	1	12	3	0	6	4	7	0	0	0
NV NH2	4	6	23	4	3				0	1	29	3	4	9	10	16	2	2	2
SCRK	13	22	145	29	22	105	34	57	8	4	153	9	21	41	34	74	21	3	3
SH1	2	3	31	2	3				1	1	32	0	4	8	4	15	6	1	1
SH2	2	2	24	1	4				2	1	21	0	4	8	5	10	3	0	0
WH MH1	21	16	174	15	13				4	7	196	2	5	39	28	87	31	3	3
WH MH2	7	1	47	3	1				0	4	47	1	2	14	12	16	4	2	2
TOTALS	124	130	1249	153	107	273	94	132	49	51	59	1361	34	74	315	259	654	150	31

AUDITOR - REP				COMMISSIONER OF AGRICULTURE - REP				COMMISSIONER OF INSURANCE - REP				SECRETARY OF STATE - REP				SUPERINTENDENT OF PUB INSTR - REP			
H a n k	G r e e	D e b r a	F e e n	R u d y	B i l l	S t e v e	J a m e s	R i c h a r d	M i k e	A . J .	K e n n e d y	E d	(M i k e)	E r n e s t	D a v i d	J o h n	A l i x	M a r k	
D e e	D o r	G o l d	S h u b	W i g	M c M a n n	T r o x e l	M c C a l l	M c C a r d	C a a	. D a o	G a a n	G o o d	B e l l e	M a r t i n	S c h o l l	S e e d	R e i x	C e a	
J o s e	s a a	l i t	h e e	g h	s u	e l	a a l l	n	e s e	d u	x e e	w i l	R a y	a n	i	o c	e c h	d e e	
e g	e g	a a	e e	e e	s														
h a	y	n	e	e	s	e	l												
12	48	41	10	17	37	109	42	56	27	11	37	44	31	16	9	50	18	42	
CC DARN																			
CC WATK	7	18	19	5	3	52	20	21	13	4	16	22	9	6	6	27	3	13	
BHL	1	9	2	0	1	8	4	5	4	0	6	6	2	2	2	1	2	3	
HOP	0	10	10	2	4	11	19	16	5	0	10	14	2	1	2	6	2	16	
KITP	12	76	81	17	26	174	60	125	44	10	79	87	39	21	16	92	22	68	
MDD	9	50	53	20	25	42	132	80	29	10	49	56	38	15	16	69	17	43	
NH TWNS	6	16	25	7	9	20	56	31	17	3	26	18	19	10	3	17	14	23	
NH WWSB	4	36	41	12	11	32	92	20	25	2	35	40	23	6	15	50	15	27	
NH1	3	10	9	6	3	9	22	10	11	2	8	10	11	3	2	16	6	5	
NV EH2	1	4	2	0	5	4	11	3	2	0	6	7	0	0	0	8	1	5	
NV NH2	4	9	13	3	6	10	29	11	6	3	12	13	7	5	2	12	3	13	
SCRK	11	35	64	10	30	49	130	42	41	17	34	62	40	9	15	54	13	78	
SH1	1	6	12	6	5	13	23	7	6	0	9	12	9	7	1	6	1	17	
SH2	0	8	5	7	5	9	18	10	2	1	9	10	4	2	3	11	2	7	
WH MH1	12	52	57	20	26	45	146	37	54	8	52	68	44	15	20	73	17	56	
WH MH2	3	14	17	2	7	15	33	14	3	3	16	17	6	4	6	18	4	10	
TOTALS	86	401	451	127	183	397	1054	356	289	74	404	486	284	122	122	510	140	426	

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Republican

Vance County NC
May 8, 2012 Primary Election

6 of 9

TREASURER -		REP	
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	n	v	
	k	e	
	R	R	
	O	O	
	C	O	
	h	y	
	a	a	
	e	l	
CC DABN	57	65	
CC MATK	25	27	
EH1	6	8	
HTOP	6	19	
KITT	92	124	
MIDD	61	83	
NH TONS	27	34	
NH WMSB	30	68	
NH1	12	18	
NV EH2	5	10	
NV NH2	11	22	
SCRK	50	100	
SH1	14	17	
SH2	9	16	
WH WH1	71	100	
WH WH2	17	22	
TOTALS	493	733	

PRESIDENTIAL PREFERENCE - LIB							
	R R O O G G R G A A R R Y	R R J J H H A A R R I I S	G G A A R R Y Y J J O O A A H H A A R R S S O O	C C A A R R I I P P E E R R S S O O	B B I I L L S S T T I I L	L L E E W W E E I I F F F F H H E E	N N O O P P R R E E F F E E R R E E N N C C
CC DABN	0	0	0	0	0	0	3
CC WATK	0	0	0	0	0	0	0
EH1	0	0	0	0	0	0	1
HTOP	1	0	0	0	0	0	0
KITT	0	1	0	0	0	1	3
MIDD	0	0	0	0	0	0	1
NH TWNS	0	0	0	0	0	0	1
NH WMSB	1	0	0	0	0	0	0
NH1	0	0	0	0	0	0	0
NV EH2	0	0	0	0	0	0	0
NV NH2	0	0	0	0	0	0	0
SCRK	0	0	0	0	0	0	1
SH1	0	0	1	0	0	0	0
SH2	0	0	0	0	0	0	0
MH WH1	0	0	1	0	0	0	2
MH WH2	0	0	0	0	0	0	0
TOTALS	2	1	2	0	1	1	12

HENDERSON ALDERMAN 4TH WARD 04TH				Constitutional Amendment OVER17	
	V	B	W	A	
	e	u	R	g	
	x	n	I	a	
	n	l	T	i	
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C DABN				549	192
C WATK				191	34
H1	65	412	104	0	379
TOP				221	83
ITT				963	283
ITD				786	274
H TRANS				241	186
H WMSB				598	180
H1				341	234
V EH2	2	8	0	0	98
V NH2				205	62
CRK				945	238
H1	18	78	11	0	388
H2	1	1	1	0	191
H MH1				853	397
H MH2				236	104
OTALS	86	499	116	0	7185
					2652

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Regular Meeting

4 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-67

Consideration of Approval of Resolution 12-14, Authorizing the Submission of the FY12 BJA Bulletproof Vest Grant Application for the Police Department

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 2: Reduce Crime: *To reduce crime and provide for a safe community*
- KSO 8: Financial Resourcing: *To provide sufficient funds for municipal operations and capital outlay necessary to meet the needs of citizens, customers and mandates of regulatory authorities*

Recommendation:

- Approval of Resolution 12-14, authorizing the submission of the FY12 BJA Bulletproof Vest Grant Application for the Police Department

Executive Summary

The BJA Bulletproof Vest Grant, if awarded, would provide reimbursement for 50% of all expenditures (including shipping and handling) for the purchase of law enforcement body armor and body armor carriers. Total project cost is \$8,397.00. The City will be requesting the maximum amount available which is \$4,198.50. This grant, if awarded, will not take effect until 1 October 2012.

Enclosures:

1. Resolution 12-14
2. Grant Application Permission Form
3. Grant Application

RESOLUTION 12-14

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE OFFICE FOR THE FY11 BULLETPROOF VEST PROGRAM GRANT FOR THE POLICE DEPARTMENT

WHEREAS, the Henderson City Council identified eight Key Strategic Objectives (KSO) at its 2010 Strategic Planning Retreat; and

WHEREAS, two of the Key Strategic Objectives are addressed by this request as follows: *KSO 2: To Reduce Crime and Provide for a Safe Community*, and *KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities*; and

WHEREAS, the grant application is seeking \$4,198.50 in federal funds to provide for 50% reimbursement of all expenditures for the purchase of law enforcement body armor and body armor carriers.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY APPROVE the City Manager to file the grant application to the Bureau of Justice Assistance Office as outlined above.

The foregoing Resolution, introduced by Councilmember ***** and seconded by Councilmember ***** on this the **** day of ***** 2012 and having been submitted to a roll call vote, was approved by the following votes: Ayes: Nays: Absent:

James D. O'Geary, Mayor

ATTEST:

Esther McCracken, City Clerk

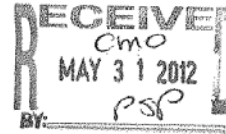
Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney



HENDERSON POLICE DEPARTMENT

200 Breckenridge Street
Henderson, NC 27536
Phone: 252-438-4141
Fax: 252-438-7311



MEMORANDUM

DATE: May 30, 2012
TO: City Manager Ray Griffin
FROM: Keith L. Sidwell, Chief of Police *KS*
SUBJECT: BJA Bulletproof Vest Grant 2012

Please find attached the "Internal Process to Decide Whether Grant Application is Appropriate" for the BJA Bulletproof Vest Grant for Federal FY 2012-2013. The grant application has been filled in and saved online and will be submitted electronically pending Council approval and your signature.

Also attached is the printed form of the Application Signature Sheet. Once the grant application is approved, we will need your signed copy for our records. If you have any questions on the grant please let me know. Lieutenant Marcus Barrow will be the department's coordinator for this grant application.

Thank you.

CC: Captain P.L. Twisdale
Captain M.W. Barrow
Grant File BJA 2012 BVP

An Internationally Accredited Law Enforcement Agency

CITY OF HENDERSON

INTERNAL PROCESS TO DECIDE WHETHER GRANT APPLICATION IS APPROPRIATE

Department: Police **Staff Contact:** Captain P.L. Twisdale

Funding Sources:

Bureau of Justice Assistance Bullet-Proof Vest Program FY 2012
NC League of Municipalities Bullet-Proof Vest Program FY 2012

Grant/Project Name: Bulletproof Vest Program Grant 2012-2013

Date Application Due: July 7, 2012

This is a X NEW or RECURRING Grant.

Brief Project Summary:

This grant is an application to renew the Henderson Police Department's participation in the Department of Justice's Bureau of Justice Assistance Bullet-Proof Vest grant program.

We are also requesting in advance to apply for reimbursement grant funding from the NC League of Municipalities Risk Management Division for the purchase of Ballistic Vests for sworn officers in the 2012-2013 fiscal year.

A copy of the information from the NC League of Municipalities Grant Program is attached with this Process Document. The League Grant is on an "as-purchased" basis and will reimburse 50% of the expense for purchasing personal body armor for sworn law enforcement officers up to ten (10) vests in a fiscal year. The information from the application for the BJA JAG Bullet-Proof Vest Program is also included.

We are estimating that in FY 2012-2013 there will be seven (7) ballistic vests purchased for new hires. This includes officers recently hired during the last part of the current fiscal year that are currently issued used ballistic vests, three (3) vacancies that we anticipate filling after the start of the 2012-2013 Fiscal Year and one (1) vacancy to be filled in August 2012 due to a planned retirement of an officer at that time. We also anticipate up to seven (7) vests needing to be purchased for veteran officers whose ballistic armor has exceeded the manufacturer's recommended time of wear/warranty length (5 years).

The cost per vest unit is \$599.00 plus \$11.00 shipping and handling. The estimated cost for fourteen (14) vests is \$8,397.00.

The BJA Program will reimburse the department for 50% of the cost of personal ballistic armor for sworn officers.

We are requesting to submit the application for the BJA JAG Bullet-Proof Grant Program for the amount of \$8,397.00 with the reimbursement amount of \$4,198.50.

We are also requesting to submit reimbursement requests to the NC League of Municipalities Risk Management Service in the coming fiscal year for reimbursement of 50% of up to ten (10) vests (costing \$6,100) for the amount of \$3,050.00

PLEASE NOTE: Both of these programs will refund 50% of the cost of personal Ballistic Armor for sworn officers that is NIJ approved and for "regular" body armor only. These grants do not cover the cost of tactical exterior body armor such as that worn by SWAT Team Members.

Maximum amount available from Funding Sources:

BJA Bullet-Proof Vest Program	\$4,198.50
NCLM Bullet-Proof Vest Program	\$3,050.00
Total	\$7,248.50

Anticipated Award Notification Date: 07/01/2012

Anticipated Grant Term: Start Date: 09/01/2012
Finish Date: 06/01/2013

Amount to be requested: \$7,248.50

Does the amount of the match requirement or other grant requirements necessitate City Council approval prior to the award? Yes No ☒ X

Eligible types of match: This grant does not require a match.

If the match is cash, where will the match come from? (Provide Account Number)

This grant will not require a match.

Is this project a cash award or reimbursement (or drawdown)?

This project would be a reimbursement of funds expended by the Police Department from our Body Armor line item.

If this is a reimbursement grant, will funds be available? Yes

Is this project included in?

Departmental Budget	No
Capital Improvements Plan	No

No. This grant was not announced until after the department had submitted its budget request for the FY 2012-2013 fiscal year.

Grant funds will be used for the following:

Funds will be used to reimburse the City of the cost of purchasing new Ballistic Armor for sworn law enforcement officer.

How will the program be funded after the grant expires?

There is no recurring cost for the body armor for five (5) years until replacement is recommended and the warranty expires.

If the department receives only a portion of the amount requested, how will the project be funded?

The grant application is requesting the full amount for this project.

Some additional questions to consider:

Are any other departments within the City of Henderson eligible for this funding?

No.

Are any other departments within the City of Henderson willing to collaborate on this project?

This is a law enforcement project only.

Will this project duplicate or compete with another service or program provided by the City of Henderson or other local agency?

No, this is a law enforcement only grant.

Application Sub-Application Profile

Page 1 of 1

Section Application > Application Profile > Application Profile

OMB #1121-0235
(Expires: 10/31/2006)

Please enter your profile information.

Application Profile	
* Unspent BVP Funds Remaining: Unspent funds refers to the total amount of your prior BVP awards that still remain in your account; these funds are immediately available to support qualifying vest purchases.	\$0.00
* Unspent BVP Funds Obligated for Vest Purchases: Obligated generally refers to those unspent BVP funds you have earmarked for immediate vest purchases, committed to support approved purchase orders, incoming invoices, or anticipated to be spent on vest purchases within the next 90 days.	\$ 0.00
Provide application details for LEA?	☒

Sub-application Profile	
* Vest Replacement Cycle: Under normal conditions, the number of years you allow an officer to wear body armor before it is replaced.	5
Emergency Replacement Needs: Emergency replacement needs cover vests that are potentially defective, vests that have been lost, stolen, or damaged, and vests needed as a result of unanticipated officer turnover occurring within the last 3 to 6 months. It DOES NOT include tactical vests or routine agency needs for new or replacement vests unless those vests contain Zylon® and must be replaced immediately.	
* Zylon® Replacements	0
* Stolen or Damaged	0
* Officer Turnover	5

Required fields are denoted by *.

https://grants.ojp.usdoj.gov/bvp/appSubappProfileEdit.action?idType=JUR_ID&idVal=34... 5/30/2012

Section Application > Manage Application > View/Update Application

OMB #1121-0235
(Expires: 10/31/2006)

Listed below is each of the vests which you included in your application. You may view, change or delete the information shown for each type of vests listed by clicking on its 'Model Name'.

Application Profile

Participant	HENDERSON CITY
Fiscal Year	2012
Number of Agencies Applied	1
Total Number of Officers for Application	59
Number of Officers on Approved Sub-Applications	59
<u>Unspent BVP Funds Remaining</u>	\$0.00
Unspent BVP Funds <u>Obligated</u> for Vest Purchases	\$0.00

Sub-Application Profile

Fiscal Year	2012
<u>Vest Replacement Cycle</u>	5
Number of Officers	59
<u>Emergency</u> Replacement	0
<u>Replacement</u> Stolen or	0
<u>Needs</u> Damaged	0
Officer Turnover	5

View/Update Application

Vests for 2012 Regular Fund

Model Name	Quantity	Specification	Gender	Unit Price	Extended Cost	Tax/S&H	Total Cost
<u>BA-2000S-XT01</u>	14	II	N	\$599.00	\$8,386.00	\$11.00	\$8,397.00
Grand Totals	14				\$8,386.00	\$11.00	\$8,397.00

<https://grants.ojp.usdoj.gov/bvp/vests/roles/apps/editorder.jsp?isReceipt=N&applYear=201...> 5/30/2012

Section Application > Review Application > Review BVP Application for Funding

OMB #1121-0235
(Expires: 10/31/2006)

Below is the current status of your application. To add more vests to your application or to make modifications to your application, use either the 'Update Details' link in the 'Application Status' column or step 'Manage Application' in the left hand menu bar.

Application Profile

Participant	HENDERSON CITY
Fiscal Year	2012
Number of Agencies Applied	1
Total Number of Officers for Application	59
Number of Officers on Approved Sub-Applications	59
<u>Unspent BVP Funds</u> Remaining	\$0.00
Unspent BVP Funds <u>Obligated</u> for Vest Purchases	\$0.00

Sub-Application Profile

Fiscal Year	2012
<u>Vest Replacement Cycle</u>	5
Number of Officers	59
<u>Emergency</u> Zylon Replacement	0
<u>Replacement</u> Stolen or Damaged	0
<u>Needs</u> Officer Turnover	5

Review BVP Application for Funding

Applicant	Quantity	Total Cost	Date Submitted	Application Status
HENDERSON CITY	14	\$8,397.00		Created Update Details
Grand Totals:	14	\$8,397.00		

Proceed to Submit Application

Section Application > Submit Application > Submit Application for Funding for BVP Approval

OMB #1121-0235
(Expires:
10/31/2006)

PLEASE NOTE: Applications for funding may be submitted for the purchase of any armor that meets the established NIJ ballistic or stab standards ordered **on or after April 1, 2012**. Once the open application period closes, funding levels will be established and all applicants will be notified.

Application Profile

Participant	HENDERSON CITY
Fiscal Year	2012
Number of Agencies Applied	1
Total Number of Officers for Application	59
Number of Officers on Approved Sub-Applications	59
<u>Unspent BVP Funds</u> Remaining	\$0.00
Unspent BVP Funds <u>Obligated</u> for Vest Purchases	\$0.00

Sub-Application Profile

Fiscal Year	2012
<u>Vest Replacement Cycle</u>	5
Number of Officers	59
<u>Emergency Replacement</u>	0
<u>Replacement Stolen or Damaged</u>	0
<u>Needs Officer Turnover</u>	5

Submit Application for Funding for BVP Approval

Name	Quantity	Extended Cost	Tax, S&H*	Total Cost
HENDERSON CITY	14	\$8,386.00	\$11.00	\$8,397.00
Grand Totals	14	\$8,386.00	\$11.00	\$8,397.00
Requested BVP Portion of Total Cost, up to:				\$4,198.50

* Total Taxes, Shipping and Handling Cost for each Application

X

Submit Application for BVP Approval

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time for all components of a jurisdiction to complete and file this Application for Funding form is two hours. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you may use the Suggestions e-mail option on this

https://grants.ojp.usdoj.gov/bvp/vests/roles/apps/submit_app_to_bvp_admin.jsp?level1=A... 5/30/2012

**The North Carolina Interlocal Risk Management Agency
(NCIRMA)
Offers
Body Armor Reimbursement for Members**

Let NCIRMA (your workers compensation self-insurance pool administered by the North Carolina League of Municipalities Risk Management Services) help pay the cost of providing body armor for police officers. Only members of NCIRMA are eligible for this program.

The Body Armor Reimbursement Program was established July, 1994. The policy is to reimburse members up to 50% of the cost of police body armor, subject to a maximum of \$250.00 per garment. Members are entitled to reimbursement for a maximum of 10 garments per agency per fiscal year. From July to December the program is restricted to the **first time purchase of garments, not replacement**. After **December 31st** members may **purchase replacement garments** and be eligible for reimbursement, provided funds are still available.

Requirements of the program are as follows:

Each participating municipality must have one member of its Police Department/Public Safety Department trained in the selection, use and maintenance of body armor.

Each police department must establish a written policy mandating the use of body armor and implement a constructive enforcement program to assure that officers wear their armor while on duty. An official copy of this policy must be forwarded to RMS. There must be adequate proof to show the enforcement program is being followed and vests are being worn.

Purchased garments must provide, at minimum, front and back protection and be National Institute of Justice certified.

To qualify for reimbursement, each Fund member must:

Submit a letter to RMS, Attention: Body Armor Reimbursement Program, stating the following:

*A written policy has been established requiring officers to wear body armor.
Enclose a copy of the adopted policy, and;*

*Enclose a copy of the body armor purchase invoice, stating these are either
first time purchases for specific officers, or are replacements for current officers.*

For more information, and to receive a Soft Body Armor Reimbursement packet, contact Brenda Rich at:

*North Carolina League of Municipalities
Risk Management Services
Post Office Box 1310
Raleigh, NC 27602
800-228-0986 or 919-715-2902 - FAX: 919-301-1037*

SPECIAL NOTE: The Federal "Bulletproof Vest Partnership Act of 1998" was re-authorized this year. The purpose of this Act is to permit law enforcement agencies to receive Federal funds for purchases of Soft Body Armor. **THIS PROGRAM IS IN ADDITION TO THE NCIRMA REIMBURSEMENT PROGRAM.** To find out more about the Federal program, you may call: US Dept. of Justice Vest Technical Support Help Desk at 1-877-75Vests (1-877-758-3787), or access their web-site at: <http://vests.ojp.gov>. You may also contact the program manager, Linda Hammond-Deckard, Program Manager at: Linda.Hammond-Deckard@usdoj.gov

NCLM RMS 4460	SOFT BODY ARMOR APPLICATION NCIRMA
-------------------------	---

Member Name: _____	
Address: _____	
City: _____	Zip Code: _____
Phone Number: _____	Date: _____

Number/ Quantity	Description of Items	Vendor	Unit Price	Total Price	RMS Use Only
TOTAL #	Maximum number limited to 10 per fiscal year.				

- 1) Enclose a copy of your mandatory use policy for wearing soft body armor.
 RMS will provide sample policies, on request.
- 2) Enclose a copy of the body armor purchase order, stating these are either first-time purchases for specific officers, or are replacements for current officers.

I understand that I must be a member of the NCLM RMS Workers' Compensation Insurance program for the current Fiscal Year.

Form completed by _____

Police Chief _____

Mail your completed application, along with a copy of your mandatory use policy to:

NCLM Risk Management Services
 ATTN: Brenda Rich
 P. O. Box 1310
 Raleigh, NC 27602

For additional information, call:

Jim Davenport, Manager of Risk Management Field Services
 1-800-228-0986 or 919-715-2905 FAX: 919-301-1039

NOTE: You may chose from any supplier of soft body armor and you are not restricted to any one source. Two companies have offered special pricing to our members, if you wish to pursue those providers. They include:

Force One L2 Excalibur and L2A Defender. Contact Steve Young - 1-800-462-7880 in Spruce Pine, NC
 Gall's Z-flex level 2 and 2A. Contact John Knight - 1-800-876-4242

SPECIAL NOTE: For information on the Federal "Bulletproof Vest Partnership" program, go to this website:
<http://www.ojp.usdoj.gov/bvpbasi/>

5/28/2008

NCIRMA SOFT BODY ARMOR APPLICATION FORM

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item:

Council Meeting: 11 June 2012

8 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-72

Consideration of Resolution 12-36, A Resolution Ratifying and Approving an Application to the US Department of Justice for a BJA-2012 Grant for Henderson Community Revitalization Initiative (CRI) Enhancement Grant

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 2: To Reduce Crime and Provide for a Safe Community, *and*
- KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.

Recommendation:

- Approval of Resolution 12-36, A Resolution Ratifying and Approving an Application to the US Department of Justice for a BJA-2012 Grant for Henderson Community Revitalization Initiative (CRI) Enhancement Grant

Executive Summary

Given time constraints vis-à-vis grant application deadline and Council meeting dates, I authorized Chief Sidwell to apply for a DOJ BJA grant to assist the City of Henderson in the reduction of crime, removal of blighted properties, and improving the safety and security of neighborhoods within the targeted areas most impacted by crime. This three year grant will partner with the "Property Manager's Group", with statistical data being gathered by our Crime Analysis unit, partnering with JCPC. The total amount of the grant requested is \$575,371.

This grant encompasses technological needs through proactive Community Policing, Geographic Policing, as well as actual overtime allocation for data gathering, pro-active patrols to reduce

crime, and the removal of blighted properties. This grant, as other grants of the past is very fluid in nature and funding can be used as needed on various requests throughout the three year process.

For instance, the initial request for the demolition/removal of blighted properties is \$100,000.00. However, the total amount of the budget allocated for this facet of the strategy to improve the quality of life in the designated area could be increased during the fact-finding and research phase (first six months) based on the information provided by Crime Analysis, JCPC research and the input of our CRI shareholders and the Property Manager's Group. The final "working" budget will be then revised and approved by the BJA, the City of Henderson (as the Fiscal Agent). If necessary, the initial amount for structure removal may be increased and other budgeted requests adjusted as necessary to meet the overall goals and objectives of the project.

This grant submission is based upon past successful grants and is also based on successful strategies utilized by the Massachusetts State Police and the Springfield, MS Police Department in their "C3" Community revitalization program. The research phase of the project will allow us to more effectively "customize" the grant expenditures based on the analysis of both crime statistics and environmental factors.

Ratification of the application submission is requested. This action does not bind the Council to accept the grant. Should funding be awarded, a Resolution accepting the grant and a Budget Ordinance establishing the grant project will be brought to Council for consideration and approval. Importantly, the grant does not require a local match.

Enclosures:

1. Resolution 12-36
2. Grant Application Supporting Materials

RESOLUTION 12—36

A RESOLUTION RATIFYING AND APPROVING AN APPLICATION TO US DEPARTMENT OF JUSTICE FOR A BJA-2012 GRANT FOR HENDERSON COMMUNITY REVITALIZATION INITIATIVE (CRI) ENHANCEMENT GRANT

WHEREAS, the Henderson City Council identified eight Key Strategic Objectives (KSO) at its 2012 Strategic Planning Retreat; *and*

WHEREAS, two of the Key Strategic Objectives are addressed by this request as follows: KSO 2: To Reduce Crime and Provide for a Safe Community, and KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities; *and*

WHEREAS, the Police Chief has identified a grant opportunity to assist the City in the reduction of crime, removal of blighted properties and improve the safety and security of neighborhoods within the targeted areas most impacted by crime; *and*

WHEREAS, the application deadline for said grant was 7 June 2012 and in order to be eligible to compete for funding the application had to be submitted and said submission was approved by the City Manager; *and*

WHEREAS, the grant for which the Police Department is applying would provide \$575,371 in funding over a three (3) year period of time; *and*

WHEREAS, ratification of the application for said grant funding is appropriate at this. Should funding be awarded, the Council will be requested to accept the grant.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY RATIFY AND APPROVE the application for the US Department of Justice BJA-2012 Grant in the amount of \$575,371.

The foregoing Resolution, introduced by Council Member _____ and seconded by Council Member _____ on this the 11th day of June 2012, and having been Submitted to a roll call vote, was approved by the following votes: YES: . NO: . ABSTAIN: . NO: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk
Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

Grant Application Supporting Materials

Year One (10/01/2012 to 09/30/2013)

As required in the grant specifications, the first six (6) months of the grant will be dedicated to the research and strategy planning phase of the project operation to ensure that the core elements of the BCJI are in place and that strong research and data is in place for proposed place-based programs.

The first year of the project will focus on the research and solicitation of more CRI shareholders and residents while moving into the implementation phase approximately in May 2013.

Personnel

Name/Position	Computation	Cost
Police Officer – Premium Overtime	750 hours X \$31 per hour	\$23,250.00
	SUB-TOTAL	\$23,250.00
Fringe Benefits		
401K	750 hrs X \$31 X 5%	\$1,162.50
FICA	750 hrs X \$31 X 7.65%	\$1,778.63
Retirement	750 hrs X \$31 X 6.41%	\$2,490.44
	SUB-TOTAL	\$4,431.46

As the lead agency in the CRI group dealing with crime issues, the Henderson Police Department is budgeting to provide overtime pay (based on an average of \$31.00 total per hour as the median pay) to officers to work special details during both the planning stage and the full implementation stage. These details will include neighborhood “walk and talks” that can also be used to accompany JCPC researchers to the designated area, directed patrols designed to document traffic patterns, identify “hot spots” of activity within the area and to increase the communication between the Police Department, CRI shareholders and area residents.

Contracts

Contracted services for JCPC to conduct research/Crime Analysis	\$24,000.00
Contracted services for the City of Henderson to demolish buildings identified	
As “dilapidated structures” within the designated area	\$100,000.00
	SUB-TOTAL
	\$124,000.00

Based on the needs for our area our initial budgeted amount for the Juvenile Crime Prevention Council to expend in researching and obtaining data for the “evidence-based” approach to be finalized is included and will be expended within the planning stage. The JCPC will be working closely with the Henderson Police Department Crime Analyst in order to “mine” information from the department’s records management system. Assistance may be needed from the RMS vendor in order to modify the Records Management System’s reports to provide past history information in order to predict future trends. We are including this estimate in the total assigned to research functions.

One of the primary areas of concern within the designated area and with our partners in the Rental Property Owners’ Group is the lack of funding available to safely dismantle, haul off debris, and landscape lots where dilapidated or unsafe buildings currently exist. We are confident that the research of our partner will mirror this concern in regards to dealing with lots that have been adjudicated through civil due process to be condemned and torn down.

Equipment

Item	Computation	Cost
Vehicle-based License Recognition System	2 X \$16,550	\$33,100.00
Back Office System/Server	1 X \$4,000	\$4,000.00
Portable License Recognition System	1 X \$40,000	\$40,000.00
Police Records/Mobile Field Reporting	1 X \$86,000	\$86,000.00
SUB-TOTAL		\$163,100.00

One of the greatest needs of the Henderson Police Department in dealing with crime in the designated area is the means to gather and disseminate information accurately and quickly without the assignment of additional manpower. License Plate Recognition Systems are one of the most frequently cited pieces of technology available to law enforcement that is recognized as a “force multiplier” technology. Henderson has no public transportation system. Therefore, almost all traffic to and from the designated area is in privately owned vehicles or on foot. Persons engaged in criminal enterprises and who are wanted and their vehicle listed in State and Local “hot files” can be difficult to locate when “on the move” constantly. Within the last year, the Henderson Police Department has experienced an increase in the location of and arrests for persons possessing heroin “bindles” for sale and use. Intelligence gathered indicates that the heroin trade within the City is being conducted almost completely from private vehicles rather than sold in residences.

Another area of intelligence information and “real time” data needed for officers to respond more effectively in the designated area is access to Mobile Computer Assisted Dispatch (CAD) and to online Field Based Reporting (FBR) which will integrate with the Henderson Police Department’s existing Records Management System. While officers currently have Mobile Data Terminals that have access to the NC information “clearinghouse” known as CJLEADS and the statewide State Warrant database (NCAWARE) there is no interface with the 911 Dispatch computer system or the Police Department’s Records System to inform officers of calls in “hot spots”, access to local image databases or out of state warrants (NCIC). Some cars do have access to NCIC through older Motorola VPN Data Modems but these units are obsolete and are difficult to repair. Without funding the Police Department is unable to implement a Mobile Data Network that is fully accessible to all officers. No system of providing “real time” information is available.

Personnel	\$23,250.00
Fringe Benefits	\$4,431.46
Contracts	\$100,000.00
Equipment	\$163,100.00
TOTAL FIRST YEAR	\$290,781.46

Year Two

Personnel

Name/Position	Computation	Cost
Police Officer – Premium Overtime	750 hours X \$31 per hour	\$23,250.00
SUB-TOTAL		\$23,250.00

Fringe Benefits

401K	750 hrs X \$31 X 5%	\$1,162.50
FICA	750 hrs X \$31 X 7.65%	\$1,778.63
Retirement	750 hrs X \$31 X 6.41%	\$1,490.33
	SUB-TOTAL	\$4,431.46

In Year Two of this project, officers of the Henderson Police Department will continue Zone-Oriented assignments to target hot spots, including initiatives with other law enforcement agencies. Assignments will be based on the desired goals and objectives as outlined by the CRI Partnership following the initial stage, Crime Analysis and community input.

Equipment

Item	Computation	Cost
Sirchie Mobile Office/Command Unit	1 X \$220,000	\$220,000.00
	SUB-TOTAL	\$220,000.00

This is a “big ticket item” in comparison to the other requests in the overall project budget. However, the Henderson Police Department does not have the funding to purchase an operational mobile office to use as a “field office” or temporary satellite office within the designated area. While our partners in the Rental Property Owner’s Group have offered some locations within the area to utilize as a “base of operations” in the past the costs of ensuring security for any equipment, computers, telephones, etc. housed in this locations did not make this a viable alternative. By purchasing an equipped mobile office the Police Department and our partners can “bring the PD to the problem”. The unit will be specified to enable HPD communications, telephone and computer systems to be operated out of the mobile office which would allow not only officers to have a temporary headquarters in a “hot spot” area but would also enable support personnel and personnel gathering intelligence direct street level access to the “hot spot” sight while working with officers to deal with problems.

Personnel	\$23,250.00
Fringe Benefits	\$4,431.46
Equipment	\$220,000.00
Second Year Total	\$247,681.46

Year Three

Personnel

Name/Position	Computation	Cost
Police Officer – Premium Overtime	1000 hours X \$31 per hour	\$31,000.00
	SUB-TOTAL	\$31,000.00

Fringe Benefits

401K	1000 hrs X \$31 X 5%	\$1,550.00
FICA	1000 hrs X \$31 X 7.65%	\$2,371.50
Retirement	1000 hrs X \$31 X 6.41%	\$1,987.10
	SUB-TOTAL	\$5,908.60

In Year Three of this project, the primary focus as far as grant funding will be allowing Police Officers to fully implement the strategies that the CRI program indicates will be most effective in dealing with the crime problems in the designated area. Officers will also be used to collect data from residents and business owners in the area in order to perform the planned evaluation of the CRI efforts in the area and any future needs that should be addressed. Other expenses, costs

and projects at this point will be funded through leveraged resources, volunteer “match in kind” work and in allowing public or private agencies assume some of the prevention and maintenance programs within the area so that law enforcement and other agencies can focus their attention on dealing with issues in another area using similar problem solving skills.

Personnel	\$31,000.00
Fringe Benefits	\$5,908.60
Year Three Total	\$36,908.60

TOTAL FIRST YEAR	\$290,781.46
TOTAL SECOND YEAR	\$247,681.46
TOTAL THIRD YEAR	\$36,908.60
Total Funding Request	\$575,371.52

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Regular Meeting

4 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-16

Consideration of Approval of Ordinance 12-13, FY 12 BA #47 to Close Out the 2010 Weed Seed Grant 2010 –WS-QX-0108

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 2: Reduce Crime (in the designated Weed/Seed Zone)
- KSO 8: Adequate Financial Resourcing

Recommendation:

- **Approval of Ordinance 12-13, FY 12 BA #47 to Close Out the 2010 Weed Seed Grant 2010 –WS-QX-0108**

Executive Summary

The Weed and Seed grant approved for Henderson and Vance County recently completed the fifth of a five year appropriation by the United States Department of Justice. Additionally on the national level the Federal Government has eliminated all funding for Weed and Seed programs across the country. Close-out documents have been submitted and accepted/approved by the Grants Program Manager with the USDOJ and it is now appropriate to officially close out this Weed Seed Grant.

Enclosures:

1. Ordinance 12-13
2. USDOJ Standard Closeout Package Status
3. Final Financial Status Report
4. Final Progress Report

ORDINANCE 12—13

Council Member ** introduced the following Ordinance that was seconded by Council Member ** and read:

**FY 2011 -- 2012
AN AMENDMENT TO THE WEED & SEED 2010 GRANT
BUDGET AMENDMENT #47**

WHEREAS, the City Council of the City of Henderson, on 27 September 2010, adopted the Weed & Seed Grant – 2010 Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the Weed & Seed Fund as different projects open and close.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved and said Ordinance shall be effective immediately upon approval of the City Council:

			Ordinance 12-13			
FUNDS: Weed & Seed 2010 Grant			FY 11-12 Budget Amendment #47			
95: WEED & SEED 2010 GRANT REVENUES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
	Dept of Justice	95-921-458218	\$ -	\$ 157,000.00	\$ (13,337.00)	\$ 143,663.00
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ 157,000.00	\$ (13,337.00)	\$ 143,663.00
						\$ 143,663.00
95: WEED & SEED 2010 GRANT EXPENDITURES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
	Salaries & Wages	95-926-500200	\$ -	\$ 39,552.00	\$ (4,175.00)	\$ 35,377.00
	Salaries & Wages - PT	95-926-500300	\$ -	\$ 11,910.00	\$ (59.00)	\$ 11,851.00
	FICA	95-926-500500	\$ -	\$ 6,211.00	\$ (388.00)	\$ 5,823.00
	Medicare	95-926-500501	\$ -	\$ -	\$ 173.00	\$ 173.00
	Group Insurance	95-926-500600	\$ -	\$ 5,610.00	\$ (521.00)	\$ 5,089.00
	Retirement	95-926-500700	\$ -	\$ 2,536.00	\$ (341.00)	\$ 2,195.00
	Overtime	95-926-500800	\$ -	\$ 36,700.00	\$ (2,250.00)	\$ 34,450.00
	Telephone	95-926-501100	\$ -	\$ 1,620.00	\$ (967.00)	\$ 653.00
	Travel & Schools	95-926-501400	\$ -	\$ 1,139.00	\$ (1,032.00)	\$ 107.00
	Advertising	95-926-502600	\$ -	\$ 2,998.00	\$ (2,998.00)	\$ -
	Departmental Supplies	95-926-503300	\$ -	\$ 3,958.00	\$ (438.00)	\$ 3,520.00
	Contracted Services	95-926-504500	\$ -	\$ 37,000.00	\$ -	\$ 37,000.00
	Insurance	95-926-505400	\$ -	\$ 1,766.00	\$ (335.00)	\$ 1,431.00
	Capital Outlay <\$5,000	95-926-507400	\$ -	\$ 6,000.00	\$ (6.00)	\$ 5,994.00
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ 157,000.00	\$ (13,337.00)	\$ 143,663.00
						\$ 143,663.00
		Variance			\$ -	
95: WEED & SEED GRANT REVENUES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
	Dept. of Justice	95-921-458218	\$ -	\$ 143,663.00	\$ (143,663.00)	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ 143,663.00	\$ (143,663.00)	\$ -
						\$ -
95: WEED & SEED GRANT EXPENDITURES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-11	Budget	Amendment	Revised
	Salaries & Wages	95-926-500200	\$ -	\$ 35,377.00	\$ (35,377.00)	\$ -
	Salaries & Wages - PT	95-926-500300	\$ -	\$ 11,851.00	\$ (11,851.00)	\$ -
	FICA	95-926-500500	\$ -	\$ 5,823.00	\$ (5,823.00)	\$ -
	Medicare	95-926-500501	\$ -	\$ 173.00	\$ (173.00)	\$ -
	Group Insurance	95-926-500600	\$ -	\$ 5,089.00	\$ (5,089.00)	\$ -
	Retirement	95-926-500700	\$ -	\$ 2,195.00	\$ (2,195.00)	\$ -
	Overtime	95-926-500800	\$ -	\$ 34,450.00	\$ (34,450.00)	\$ -
	Telephone	95-926-501100	\$ -	\$ 653.00	\$ (653.00)	\$ -
	Travel & Schools	95-926-501400	\$ -	\$ 107.00	\$ (107.00)	\$ -
	Advertising	95-926-502600	\$ -	\$ -	\$ -	\$ -
	Departmental Supplies	95-926-503300	\$ -	\$ 3,520.00	\$ (3,520.00)	\$ -
	Contracted Services	95-926-504500	\$ -	\$ 37,000.00	\$ (37,000.00)	\$ -
	Insurance	95-926-505400	\$ -	\$ 1,431.00	\$ (1,431.00)	\$ -
	Capital Outlay <\$5,000	95-926-507400	\$ -	\$ 5,994.00	\$ (5,994.00)	\$ -
		Total	\$ -	\$ 143,663.00	\$ (143,663.00)	\$ -
						\$ -
		Variance			\$ -	
Reference:			Notes:			
Ord 12-13 & CAF 12-16 on 11 Jun 2012			This Budget Amendment serves to re-align the revenue and expenditures of the Weed and Seed 2010 Grant as they were received and spent and then to subsequently close out that grant. The grant was administered on a reimbursement basis; therefore, there are no funds to return.			

BE IT FURTHER ORDAINED that the City Manager and Finance Director are authorized to effect appropriate budgetary closeout of this grant in the City's budgetary accounting system.

The foregoing Ordinance 12-13, upon motion of Council Member ** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was *** on this the 11 day of June 2012: YES: ***. NO: **. ABSTAIN: **. ABSENT: **.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*Reference: Minute Book 42 p. ***; CAF 12-16*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12-13 adopted by the Henderson, City Council in Regular Session on 11 June 2012 (*Minute Book 42 p.***). This Ordinance is recorded in *Ordinance Book 8*, p. ***.

Witness my hand and corporate seal of the City, this 11th day of June 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Attachment A
Ordinance 12—13
FY 11-12 Budget Ordinance Amendment #47
(Reference: CAF: 12-16 Ordinance 12-13)

This Budget Amendment services to re-align the expenditures of the Weed and Seed 2010 Grant as they were spent and then to subsequently close out that grant. The grant was administered on a reimbursement basis; therefore, there are no funds to return.

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager



Closeout

US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Standard Closeout Package Status

[Closeout Package
Status](#)[Final Progress Report](#)[Final SF-269
Financial Report](#)[Special Condition
Compliance](#)[Financial
Reconciliation](#)[Programmatic
Requirements](#)[Closeout Instructions](#)[Complete 'No Cost
Extension' GAN](#)[Grant Contact
Information](#)[Help/Frequently Asked
Questions](#)[GMS Home](#)[Log Off](#)

Grantee Name: City of Henderson

Award Number: 2010-WS-QX-0108

Award Amount: \$157,000.00

Project Period Begin Date: 10/01/2010

Project Period End Date: 12/31/2011

Grant Manager: Cory Randolph

OJP Vendor Number: 566001245

Expenditure/Obligation End Date: 12/31/2011

Liquidation End Date: 03/30/2012

Submit Your Closeout Package By Date: 03/30/2012

Closeout Status: Draft

Status Date: 03/08/2012

Original Award Amount	\$157,000.00	De-Obligation Amount	\$13,337.22	Adjusted Award Amount	\$143,662.78
Disbursed Amount	(\$143,662.78)				

Requirement	Status	Last Submission Date
Final Progress Report	Complete	03/12/2012
Final Financial Status Report	Complete	03/06/2012
Special Condition Compliance	Complete	
Financial Reconciliation	Complete	03/06/2012
Programmatic Requirements Certification	Complete	03/08/2012

Closeout Text

The grant has met all financial reporting and programmatic requirements.

Closeout Documents

User	Role	Document	Date
------	------	----------	------

Attachments:

None

Actions:

Audit Trail:

Description:	Role:	User:	Timestamp:	Note:



CCDO FY 10 Weed and Seed Program Guide and
Application Kit: Continuation Sites 2010-WS-QX-0108



Financial Status Reports

FSR Correspondence

**Financial Status
Reports Handbook**

Your Financial Status Report has been successfully submitted. You will be able to modify and re-submit this FSR until the next Reporting Period End Date has passed. However, you can log in any time to view the information.

Financial Status
Reports Home

You will be contacted by OC Customer Service if any other action is required by you.

GMS Home

Log Off



CCDO FY 10 Weed and Seed Program Guide and Application Kit: Continuation
 Sites 2010-WS-QX-0108



Financial Status Reports

FSR Correspondence

Financial Status
 Report Handbook

*Required
 Report Number: 5

FSR Details

Previously Submitted
 Reports

Financial Status
 Reports Home

GMS Home

Log Off

FEDERAL FINANCIAL REPORT (Follow form instructions)			
1. Federal Agency and Organizational Element to Which Report is Submitted	U.S. Department of Justice		
2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR attachment)	2010-WS-QX-0108		
3. Recipient Organization (Name and complete address including Zip code)	City of Henderson PO Box 1434 134 Rose Avenue Henderson, NC 27536 -4237		
4a. DUNS Number	082368556		
4b. EIN	56-6001245		
5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR attachment)			
* 6. Final Report	☒ Yes ☐ No		
* 7. Basis of Accounting	☒ Cash ☐ Accrual		
8. Project/Grant Period From: (Month, Day, Year)	10/01/2010		
To: (Month, Day, Year)	12/31/2011		
9. Reporting Period End Date (Month, Day, Year)	12/31/2011		
10. Transactions			
	Previously Reported	This Period	Cumulative
(Use lines a-c for single or multiple grant reporting)			
Federal Cash (To report multiple grants, also use FFR Attachment):			
a. Cash Receipts			
b. Cash Disbursements			
c. Cash on Hand (line a minus b)			
(Use lines d-o for single grant reporting)			
Federal Expenditures and Unobligated Balance:			
d. Total Federal funds authorized			\$157000.00
* e. Federal share of expenditures	\$106289.67	\$ 37373.11	\$143662.78
* f. Federal share of unliquidated obligations			\$ 0
g. Total Federal share (sum of lines e and f)			\$143662.78
h. Unobligated balance of Federal funds (line d minus g)			\$13337.22
Recipient Share:			
* i. Total recipient share required			\$ 49277.73
* j. Recipient share of expenditures	\$52626.00	\$ 0	\$52626.00
k. Remaining recipient share to be provided (line i minus j)			\$-3348.27
Program Income:			
* l. Total Federal program income earned			\$ 0
m. Program income expended in accordance with the deduction alternative			

* n. Program income expended in accordance with the addition alternative				\$	0
o. Unexpended program income (line i minus line m or line n)					\$0.00

* 11. Indirect Expense						
a. Type of Rate	b. Rate	c. Period		d. Base	e. Amount Charged	f. Federal Share
		From	To			
Not Applicable	%			\$	\$0.00	\$
Not Applicable	%			\$	\$0.00	\$
g. Totals					\$0.00	\$0.00

* 12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.	

* 13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)				
* Prefix	Mrs.			
Prefix (Other)				
* First Name	Katherine			
Middle Initial	C			
* Last Name	Brafford			
Suffix	Select Suffix			
Suffix (Other)				
* Title	Finance Director			
* Telephone (Area code, number and extension)	(252) 430 - 5711 Ext.			
* E-mail Address	kbrafford@ci.henderson.nc.us			
Date Report Last Submitted				
14. Agency use only				
OJP Vendor Number	566001245			
Attachments:				
None				
Add Attachment				
Actions:				
Save Submit Cancel				
Audit Trail:				
Description:	Role:	User:	Timestamp:	Note:
Draft	Financial Point of Contact External Role	Brafford, Katherine	03/06/2012 2:32 PM	View Note

Requested Payment Date	Amount Requested	Transaction Type	Begin Date	End Date	Payment Processing Date	User	Payment Request Status	Award Number
03/06/2012 2:45:59 PM	\$28,019.30	Reimburse	10/01/2011	12/31/2011		Brafford, Katherine	Pending	2010-WS-QX-0108
10/21/2011 4:44:02 PM	\$9,353.81	Reimburse	09/01/2011	09/30/2011	10/24/2011	Wilkerson, Sandra	Transferred	2010-WS-QX-0108
09/19/2011 4:33:15 PM	\$13,498.01	Reimburse	08/01/2011	08/31/2011	09/20/2011	Wilkerson, Sandra	Transferred	2010-WS-QX-0108
08/25/2011 3:28:29 PM	\$9,130.39	Reimburse	07/01/2011	07/31/2011	08/26/2011	Wilkerson, Sandra	Transferred	2010-WS-QX-0108
07/23/2011 10:57:36 AM	\$12,624.78	Reimburse	06/01/2011	06/30/2011	07/25/2011	Wilkerson, Sandra	Transferred	2010-WS-QX-0108
06/28/2011 10:34:28 AM	\$7,357.57	Reimburse	05/01/2011	05/31/2011	07/01/2011	Alexander, Hattie	Transferred	2010-WS-QX-0108
05/20/2011 9:36:38 AM	\$13,753.27	Reimburse	04/01/2011	04/30/2011	05/23/2011	Alexander, Hattie	Transferred	2010-WS-QX-0108
04/29/2011 9:51:23 AM	\$7,833.69	Reimburse	03/01/2011	03/31/2011	05/02/2011	Alexander, Hattie	Transferred	2010-WS-QX-0108
03/23/2011 10:04:40 AM	\$10,780.49	Reimburse	02/01/2011	02/28/2011	03/24/2011	Alexander, Hattie	Transferred	2010-WS-QX-0108
02/23/2011 4:02:21 PM	\$7,041.29	Reimburse	01/01/2011	01/31/2011	03/01/2011	Wilkerson, Sandra	Transferred	2010-WS-QX-0108
01/21/2011 10:39:29 AM	\$14,638.38	Reimburse	12/01/2010	12/31/2010	01/24/2011	Wilkerson, Sandra	Transferred	2010-WS-QX-0108
12/13/2010 1:27:36 PM	\$5,629.96	Reimburse	11/01/2010	11/30/2010	12/14/2010	Wilkerson, Sandra	Transferred	2010-WS-QX-0108
12/01/2010 10:42:41 AM	\$4,001.84	Reimburse	10/01/2010	10/31/2010	12/02/2010	Wilkerson, Sandra	Transferred	2010-WS-QX-0108

View Results: All



U.S. Department of Justice

Grant Payment Request System (GPRS)

Create Payment Request (2010-WS-QX-0108)

03/06/2012 2:43:31 PM
libratford

Award at a Glance			
Vendor Number	586001245	Vendor Name	HENDERSON CITY OF
Award Amount	\$157,000.00	FFR (SF 425)	09/30/2011
Total Funds Requested	\$115,643.48	Special Condition	No
Pending Payment Requests	\$28,019.30	Award Begin Date	10/01/2010
Hold Amount	\$0.00	Award End Date	12/31/2011
Funds Available	\$13,337.22		

- Request submitted successfully.

Create Payment Request

Draw Type:	Reimburse ▼
Expense Claim Begin Date: Example: 01/20/2009	
Expense Claim End Date: Example: 01/27/2009	
Requested Payment Amount:	\$



**CCDO FY 10 Weed and Seed Program Guide and
Application Kit: Continuation Sites 2010-WS-QX-0108**



[Award](#) [Financial Status Reports](#) [Semi-Annual Progress Reports](#) [Correspondence](#)

Correspondence **To:** CCDO FY 10 Weed and Seed Program Guide and
Application Kit: Continuation Sites

[New Mail](#)

Subject: Grant Report Number 3: Report Approved

[Sent Mail](#)

Message: Grant Report Number 3

[Old Mail](#)

[Send a Message](#)

We have received your Grant Report Number 3 for
Award Number 2010-WS-QX-0108. Our review of
this report is complete and the Program Office
Grant Manager has accepted the PR or Final
Report.

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PROGRESS REPORT

+++Weed & Seed Grant Number: 2010-WS-QX-0108

Progress Report Period: July 1, 2011 through December 31, 2011

Name of Weed and Seed Site, City, and State: Henderson/Vance County, North Carolina

Name of person completing this report: Alan Gill, Recreation/Parks Director

The Site is in the 5th Year of implementing the 5 Year Strategy.

1. **COLLABORATIONS**

Have your partners changed during this reporting period? No. If so, please explain.
How are you including residents? Invites by letters, telephone calls, newspaper, cable TV, radio stations, knocking on doors, flyers, Henderson/Vance Weed and Seed Webpage, Community Watch Meetings, visiting residents in their homes and at schools.

2. **STEERING COMMITTEE MEETINGS**

How many times has steering committee met during this reporting period? 4

Please provide dates of meetings conducted during this reporting period?

Steering Committee

July 21, 2011 October 20, 2011
August 18, 2011
September 15, 2011

3. **AWARD BALANCES**

What is the current unobligated balance for all open Weed and Seed Grant?

- **Balance as of December 31, 2011 is \$13,338.02 for grant #2010-WS-QX-0108**

	Amount Budgeted	Amount Used	Amount Left
Personnel	\$ 88,162.00	\$ 81,678.33	\$ 6,483.67
Fringe	\$ 16,123.00	\$ 14,710.98	\$ 1,412.02
Travel	\$ 1,193.00	\$ 106.70	\$ 1,032.30
Contracts	\$ 37,000.00	\$ 37,000.00	\$ 0
Supplies	\$ 8,013.00	\$ 3,519.12	\$ 2,438.88
Equipment	\$ 6,000.00	\$ 5,994.00	\$ 6.00
Other	\$ 2,618.00	\$ 652.85	\$ 1,965.15
Total	\$157,000.00	\$ 143,661.98	\$13,338.02

4. SUSTAINABILITY

At the end of June 2011 the Henderson Police Department closed out the NC Governor's Crime Commission Community Revitalization Initiative grant utilizing \$75,000 in funding to help reduce criminal activity throughout Henderson. A major portion of these funds went to projects within the Weed & Seed area. Even though this grant was closed as of June 30th 2011, the Henderson Police Department will continue the efforts in all areas.

LAW ENFORCEMENT

Strategy Summary: During this report period of Weed and Seed Site Implementation Law Enforcement continued to work with city, county, state and federal agencies to reduce violence associated with domestic violence, repeat offenders, drug activity and overall quality of life issues. Continuing to building these coalitions with the residents in the Designated Area will help reduce violent crimes through aggressive enforcement and prosecution. Law Enforcement activity also included expansion of Community Policing programs and Anti-gang and Weapons Law violations using resources from Weed and Seed Funding and funds obtained through grants from the NC Governor's Crime Commission as well as other leveraged resources.

Goal 1	Reduction of Violent Crime within the Weed and Seed Area
Status	Reports indicate that overall violent crime has decreased from 2010 through the end of 2011 in City of Henderson except for homicides. Homicides remain the same from 2010 to 2011. In 2010 we have had five homicides and all five occurred within the designated area. In 2011 there were five (5) homicides and only one occurred in the designated area. The City of Henderson also saw a 22% decrease in Part I Aggravated Assaults throughout the City.
Objective 1	To identify and remove violent and repeat offenders from the Designated Area through appropriate law enforcement investigation and aggressive prosecution under the Career Criminal Apprehension Program.
Status	The Henderson Police Department's Career Criminal Apprehension program continues to operate with several meetings with the 9 th Judicial District's Assistant District Attorney's held during the year. In the past fourteen months, fifteen offenders were arrested and prosecuted through the US Attorney's Office as violent offenders under the Safe Neighborhoods Program. A total of eleven (14) indictments have been handed down on individuals that resided and/or conducted illegal activity in the designated area. Those indictments were based off of drug and weapon violations. Due to meetings with both the Henderson Police Department and the Vance County Sheriff's Office as well as due to public response to several violent crimes committed by repeat offenders, the District Attorney's Office adopted a "Zero Tolerance" policy in dealing with violent offenders. Joint operations were conducted by ATF Agents with local law enforcement on targeting illegal handgun possession and referring persons charged with using a handgun in the commission of a crime to the US Attorney's office. Police Department Command Staff has met with the Chief Superior Court Judge for this district as well as the staff of the District Attorney's Office to update this program. An updated "Top 20 Career Offenders" list is provided to the District Attorney's

Office and Chief Judge to identify the persons focused on under this initiative.

- Activities/Tasks/Projects
- The HPD will continue to coordinate the identification and selection of repeat offenders in the Designated Area.
 - The area Community Watch Groups (acting as the Safe Neighborhoods Council), consisting of community volunteers, will continue to make referrals to law enforcement of repeat offenders.
 - The Henderson Police Department is constantly seeking to start new Community Watch groups in the designated area.
 - Offender case files will be prepared and Repeat Offender Bulletins disseminated within the Police Department, District Attorney's Office and the Office of the Chief Superior Court Judge.
 - Offenders will continue to be apprehended and prosecuted in State or Federal Court.
 - Where appropriate law enforcement continue to make referrals of offenders to the Weed and Seed "Seeding" functions.
- Outcome Measures
- Track the number of submissions by the community watch groups
 - Track the number of repeat offenders identified by analysis of HPD Records Management Systems and HPD's Crime Analyst.
 - Track the number of repeat suspects identified using the HPD AFIX Tracker and SPEC system

Goal 2 To reduce drug and other criminal activity in the DA

Status

**Weed and Seed Initiative July 11- October 11
overtime stats**

Categories Total

WARRANTS	24
TRAFFIC STOPS	53
CITATIONS	49
FELONY ARREST	0
MISD. ARREST	6
DRUG ARREST	2
OFFICER ASSIST	21
VERBAL WARNINGS	24
INCIDENT REPORTS	13
CALLS FOR SERVICE ANSWERED	14
GUNS SEIZED	2

The Henderson Police Department's "Power Shift" of three (3) experienced officers continues to operate in addition to the current

	Patrol Sections on proactive efforts to reduce crime and address identified crime trends. This section works closely with the Police Department's full-time Crime Analyst to direct their efforts to areas and situations shown to have a direct statistical correlation to crime trends and criminal activities as well as dealing with "street level" crimes and problems. This unit operates full time in addition to officers assigned to work directed Weed and Seed assignments under the current grant.
Objective 2	To identify links between gun-related crimes not otherwise known to be related
Status	The Henderson Police Department participates (through submissions to the NC State Bureau of Investigations) in the National Integrated Ballistic Identification Network (NIBIN). The Police Department is also working with ATF on cases involving firearms by felons to expedite prosecution of violent offenders using firearms through the federal court system.
Objective	To investigate and prosecute drug offenders and other criminal violators for activity such as prostitution, robbery and larceny from the Designated Area.
Status	During the past year, efforts to reduce drug and other criminal activity have been increased in some neighborhoods in the Designated Area. These efforts included several concentrated Undercover operations and "sting" operations as well as grand jury indictments, search warrants, and raids. Directed patrols using strategic objectives in the Designated Area have also been conducted.
Activities/Tasks/Projects	- Continued gathering of information on suspects - Continued preparation and use of search warrants against illegal activity. - Increase enforcement efforts in the Designated Area by the use of prostitution and drug stings, undercover operations and license checks - Use of the HPD Power Shift to address chronic crime incidents - Continued use of the Volunteers in Police Service Program in the Designated Area (VIPS)
Implementation Plan	Enforcement efforts have been continued by Henderson Police Officers. With the award of Weed and Seed funding, appointed officers will continue to be assigned overtime duty within the Designated Area to supplement these efforts. The department will work jointly with the US Attorney's Office "East Force" program and continue the joint task force work with ATF, DEA, US Department of Commerce and ICE as well as cooperation with other state and federal agencies. The Henderson Police Department has assigned an officer to work with ICE as a task force member.
Outcome Measures	- Track the number of drug related calls for service, actual drug offenses and other related crimes in the Designated Area to determine an eventual decrease.

	- Track and evaluate the effectiveness of surveillance and undercover operations including use of informants and street-level interdiction, intelligence maintenance, search warrant executions, prostitution and drug stings, license checks, raids on “drug houses” and preparation and submission of reports to the District Attorney’s Office.
Goal 3	To reduce the number of violent domestic assaults and deaths through early intervention by law enforcement
Status	Reports 2011 show a 22% decrease in Aggravated Assaults from 2010-2011. This would indicate a reduction in Domestic Violence. The Henderson Police Department has a “Zero” tolerance on domestic violence and acts accordingly with NC State Law.
Objective 1	To create uniform law enforcement response to be integrated into the Community Oriented Policing philosophy that clearly identifies mandatory steps to be taken at the first notification of a domestic violence problem in the Designated Area.
Status	The District Attorney’s office still holds a “No Tolerance” policy in dealing with crimes of violence that was enacted October 2008. This was accomplished after a movement within the Designated Area and other areas of the country following several high profile violent crimes and “plea bargains” made in some violent cases. The Henderson Police Department maintains its domestic violence response protocol that was issued to members of the Henderson Police Department in January 2007. This policy and procedure on responding to domestic violence increased the investigation and follow-up of reports of domestic violence. The Henderson Police Department stays current with domestic violence laws through in-service training. Mandatory In-service Training on Domestic Violence Response and Investigation in Non-Traditional Relationships was conducted for all sworn officers in both the Police Department and Sheriff’s Office in 2009.
Activities/Tasks /Projects	Maintained policies and procedures in the response to domestic violence situations, and maintained training and updates to NC State law as it refers to domestic violence.
Implementation Plan	The Henderson Police Department has implemented a standardized policy and procedure on the response, investigation and follow-up of Domestic Violence Crimes. In addition, digital cameras that were seized in a criminal investigation and turned over to the Police Department were issued to Uniform Patrol Officers so that photos of victims of crimes such as domestic violence could be taken at calls and attached to the incident report. Training has been conducted in Domestic Violence for all sworn personnel in 2007 and four (4) hours of Domestic Violence and Non-Traditional Relationship update training has been conducted for officers in 2009. Legal Update is also mandated by the State of North Carolina. By mandating this topic Officers receive the most recent judgments and decisions as they relate to a multitude of topics, including Domestic Violence.

Outcome Measures	Maintenance and review of the domestic violence response protocol
Activities/Tasks/ Project	Provide additional training for HPD personnel
Implementation Plan	Specialized training will continue to be obtained for at least two (2) officers in each department as well as for patrol officers on issues of how to deal specifically with domestic violence and sexual assault. One officer was trained as a part of a Crisis Intervention Team in 2006 and another CIT certified officer was hired in 2007. Training for two (2) CIT officers at the Police Department and four (4) officers in the Sheriff's Office was completed in 2008. Most Recently a decision was made to train all personnel at the rank of Sergeant in CIT. This should see completion by early 2012
Outcome Measures	Track the completion of training for officers
Objective 2	To create a Domestic Violence Task Force that becomes involved in the case at the earliest possible point, to ensure that the victim is offered all resources available, both public and private, and to put the offender on notice that this case is being monitored by one officer.
Status	Due to continued manpower issues, budget restrictions and a lack of available grant funds, this objective has not yet been accomplished.
Activities/Tasks/Projects	Identify and develop a list of all available resources within the county capable of responding to the problem of domestic violence.
Implementation Plan	Through the Victim/Witness Programs at the Henderson Police Department, Vance County Sheriff's Office and the 9 th Judicial District's Victim's Advocate Program, victims of domestic violence and violent crimes are provided with information that allows them to contact with all available resources within the country capable of responding to the problem of domestic violence.
Outcome Measures	Law enforcement agencies will track incidents of domestic violence, repeat calls for service, arrests, follow-up investigations, convictions, training and statistics on referrals to available resources. Victims will be surveyed annually to track and determine the effectiveness of the uniform response and the program's effectiveness. The Henderson Police Department completed this review annually as part of the agency's Victim/Witness Program Review and Evaluation, which is a requirement for the agency to maintain CALEA standards.

COMMUNITY ORIENTED POLICING

Strategy Summary: During the second year the Community Oriented Policing Committee continued to work with the Henderson Police Department to continue and enhance their work with local groups and programs to strengthen and improve their image in the Designated Area.

Goal 1	To continue the operation of Volunteers in Police Service (VIPS) program to assist the Henderson Police Department.
Status	Members of the VIPS program's first class have participated in community events and staffed VIPS Community Patrols. A second class was delivered in the month of August 2009 with a graduating class of (8) members.
Objective	Maintain and continue to train a unit of non-sworn volunteers comprised of local citizens to enable them to assist the Henderson Police Department with tasks and patrols in a non-law enforcement capacity.
Status	The Henderson Police Department has a fully implemented VIPS program with twelve (12) volunteers. The volunteers have worked nearly 3,000 hours total since January 2009. In June 2008 the Henderson Police Department replaced the previous marked and equipped VIPS vehicle with a newer model. The VIPS vehicle is clearly marked and is equipped with "orange" lights and no siren to clearly differentiate the vehicle from the standard Patrol Vehicle. A newer vehicle has been designated as a VIPS car and will be striped and placed into service in the summer months.
Activities/Tasks/Projects	Continue the application and screening process to determine the eligibility of applicants wishing to serve as Volunteers in Police Service (VIPS).
Implementation Plan	This is a continuation of a program started in Year 1 and implementation will continue with training of additional volunteers.
Outcome Measures	Continuance of an application and screening process for the VIPS program. Assignment of VIPS personnel to tasks.
Goal 2	To improve the quality of life in the Designated Area by improving communication, interaction and collaboration of the residents, city and county department, city and county agencies and business owners.
Status	The Henderson Police Department is continually striving to improve on community relationships in order to offer needed services to the citizens. This is an ongoing function and continues to be a high priority. With the implementation of Uniformed Bicycle Patrol in 2008 the Henderson Police Department presence in neighborhoods and business districts has helped to improve the relationships between the Henderson Police department and the citizens. The Henderson Police Department has purchased five (5) additional bicycles bring the total to fifteen (15) units. Those bicycles have been delivered and implemented.

In addition, officers assigned to the Criminal Investigations Section continue to work on a rotating basis, instead of “8 to 5” in order to have more face to face contact with citizens and with crime victims who may not be at home until later in the evening.

Objective	To work with all listed above in Goal 1 toward lasting solutions to local problems by collaborating with all possible resources to reduce criminal activity and improve quality of life.
Status	The Henderson Police Department continues to work on Community Relations through collaborative efforts with residents, city and county agencies and departments. HPD personnel, and especially the Chief of Police, have been extremely active in communicating issues with Citizens’ groups and the Henderson/Vance Human Relations Commission. Established programs will be continued. This will require a collaborative effort of City and County Departments, City and County Agencies, businesses, landowners and law enforcement. Progress toward this goal has continued within the Community Watch Groups. The recently formed Community Revitalization Initiative holds meetings quarterly and involves partnership from all parties imbedded in the community.
Activity/Task/Project	Develop programs for citizen awareness as well as education of victims and property owners in the Designated Area on domestic violence, drug activity, Crime Prevention Through Environmental Design and how to work within the system to reduce the unacceptable and undesirable behavior that is occurring. A survey of the Designated Area will be conducted to establish the citizens’ views on the HPD program effectiveness. The HPD will evaluate and assess programs to determine the need for additional programs or elimination of programs.
Implementation Plan	Established programs will be continued. Crime prevention officers, Vice/Narcotics officers and Patrol personnel will be responsible for developing some of the new needed programs. This will require a collaborative effort of City and County Departments, City and County Agencies, businesses, landowners and law enforcement.
Outcome Measure	Track any enhancements made to existing community policing programs and conduct community surveys and evaluate results. Track the number of community policing program meetings for existing programs along with the number of new community policing programs established.
Goal 2	Reduce criminal activity and the number of calls for service to boarding houses and rental properties and tailor components to meet the needs of the Designated Area.
Status	Efforts under North Carolina’s nuisance abatement laws have continued on some properties with the assistance of the NC Alcohol Law Enforcement area agents. The Community Revitalization Initiative was created by the Henderson Police Department. Through a partnership with utility providers, landlord management groups, and other instrumental elements of the community the Henderson Police Department has

opened lines of communication and has been effective in solving rental property issues. This communication has resulted in reducing criminal enterprises in the designated area through lease violations resulting in evictions and various criminal charges.

Activity/Task/Project	Continue to identify boarding house and rental property owners in the designated area. Identify theft of utilities such as water, cable television, phone service, and electricity. Officers will be trained by Code Compliance personnel on city, county and state regulations.
Implementation Plan	The Henderson Police Department held several meeting with key interest groups, bring together like service providers to open lines of communication and information sharing. The Henderson Police Department as also designated a detective to work utility crimes as they are reported.
Outcome Measure	Conducting training sessions, maintain rental property owner database, distribute program marketing materials and conduct education on local crime prevention criteria for rental properties

PREVENTION/INTERVENTION/TREATMENT

Strategy Summary: The Prevention/Intervention/Treatment (PIT) component shall establish a Safe Haven and satellite Safe Sites, which will provide unified and coordinated enrichment programs within the Designated Area. These programs will focus on educational opportunities to improve adult attainment levels, child educational levels, health and well-being.

Goal 1	To maintain Safe Haven and Safe Sites which will provide unified and coordinated enrichment programs within the Designated Area that will focus on educational opportunities to improve adult attainment levels, child education levels, health and well-being.
Status	Safe Havens are providing after school programs and adult technology along with home buying programs. Summer Enrichment programs started in June 2011 – August 2011. The Fall Enrichment Program operated August 2011 – September 2011 for the After School program.
Objective 1	W&S Steering Committee continues to collaborate with Equipping Faith Church, Progressive Faith Church and Gateway Community Development Corp. for their Safe Haven Programs. The Weed and Seed Site Coordinator collaborated with Hidden Manna to continue their Mentoring Program for sustainability in the weed and seed area.
Activities/Task/Projects	W&S continued to offer a Summer/Fall Enrichment Programs for the W&S residents and After School Homework Center. The Safe Havens established partnership with the Vance County Schools Food and Nutrition Program to provide lunch and snack for their Summer Enrichment Program.
Implementation Plan	Program implementation at these sites started in Fiscal Year 2006-2007. In the beginning, there were three Safe Havens in operation. At the present, there are five Safe Havens in operation.
Objective 2	To continue with program that will address, develop and provide

ormation on a variety of health, educational, social, employment and recreational opportunities for the Designated Area.

Status	Most planned programs currently exist at all five Safe Havens locations.
Activities/Tasks/Projects	- Continue training opportunities for the Weed and Seed Site Coordinator - Continue training opportunities for the Site Monitor and volunteers at the Safe Haven locations - Coordinate outreach programs and services within the Designated Area
Implementation Plan	The PIT subcommittee will work with the Weed and Seed Coordinator and any additional staff such as Safe Haven volunteers.
Goal 2	To provide educational enrichment for adults and children in the Designated Area.
Status	Educational enrichment services are currently available at the Safe Havens for the weed and seed designated areas residents.
Objective	To offer neighborhood friendly options for residents to learn about, accept and utilize educational enrichment programs.
Status	Agencies were identified and leveraged to continue with the implementation of programs at the Safe Havens.
Activities/Tasks/Projects	- Develop an information center at the Safe Havens to explain program and resource opportunities. - Secure and place additional computer resources at the Safe Haven sites. - Offer additional ESL, GED and basic education classes. - Partner with the Boys and Girls Club to provide program opportunities in the Designated Area.
Implementation Plan	The PIT subcommittee members and Weed and Seed Coordinator will continue to collaborate with the identified agencies to bring educational enrichment opportunities such as ESL, GED and adult basic education courses to Safe Haven facilities
Goal 3	To reduce teen pregnancy in the Designated Area.
Status	There are currently pregnancy prevention programs available in the county through the Granville-Vance Health Department and Vance County Social Services. Many of these programs are available only at the Health Department facility, which is on the other side of town from the Designated Area. It is known from the most recent Community studies that the teen pregnancy rates for Vance County are much higher than the statewide rate.
Objective	To expand existing programs in the Designated Area with a focus on bi-lingual and bi-cultural personnel and resources.

Status	The Prevention/Intervention/Treatment Subcommittee and Weed and Seed Coordinator continue to work with the Granville/Vance Health Department, the Franklin/Granville/Vance Partnership for Children and other local agencies to gather information on adolescent pregnancy prevention programs to be included in the information center at the Safe Haven sites. The Subcommittee and Weed and Seed Coordinator also continue to work with resources from the United Way, Vance County Offices of the Granville/Vance Health Department and other local groups to identify Spanish language educators and assist in the production of Spanish language pregnancy prevention materials. Also, the PIT Subcommittee continues to work on bringing in established mentoring programs to the Safe Havens working in conjunction with community members and local church groups.
Activities/Tasks/Projects	- Include information at the Safe Haven explaining existing adolescent pregnancy prevention programs. - Continue the mentoring program in the Designated Area in conjunction with the Granville-Vance Health Department.
Implementation Plan	The Subcommittee and Weed and Seed Coordinator continue to work with the Granville Vance Health Department and the Adolescent Pregnancy Prevention Coalition of North Carolina to develop a program for young women that includes self-esteem building exercises and planning for their future. Vance County School System counselors also work to identify young women with poor attendance records who may be more likely to benefit from such a program.
Goal 4	To reduce violence among children and youth in the Designated Area.
Status	Goal is being met. Programs addressing this goal currently exist through the Vance County Schools, District Nine Juvenile Justice Services and the Henderson/Vance Recreation and Parks Department as well as other private groups such as Project Lift.
Activities/Tasks/Projects	- Develop a referral system to insure that students at risk for violent or aggressive behavior receive early and appropriate psychological interventions. - Refer students engaged in verbal battles to conflict resolution classes.
Implementation Plan	Vance County School System administrators will continue its referral system for students at risk for violent or aggressive behavior. Students will be referred to resources and programs within the current offerings during the school day and also to after school resources and programs, some of which operate from the Safe Havens. Vance County Schools personnel will collaborate with Henderson Police and Vance County Sheriff's Office personnel to operate the curriculum for the after school intervention programs at the Safe Havens.

Objective 2	To increase the number of positive recreational opportunities for children and youth in the Designated Area.
Status	Presently, after school recreation programs in the Designated area are available only at private programs for limited periods of time.
Activities/Tasks/Projects	Provide extra-curricular activities for children and youth in the Designated Area and Safe Haven sites with input from the PIT Subcommittee.
Implementation Plan	The PIT Subcommittee will continue to work with the Vance County Schools, faith-based programs and other organizations on extra-curricular after school programs at the Safe Haven locations or school facilities.

NEIGHBORHOOD RESTORATION

Strategy Summary: The W&S Steering Committee assisted by local agencies and City and County personnel will address depressed economic and neighborhood conditions, immigration issues and public transportation needs in the Designated Area. These efforts will bring about a more cohesive, involved and empowered community.

Goal 1	To reduce unemployment by increasing employment skills and by increasing the level of resident business development and expansion in the Designated Area.
Status	The JobLink program (North Carolina's version of the Workforce Investment Act) is centrally located and administered by the Employment Security Commission (ESC) office. JobLink computer access is being set up in the Safe Haven sites during the current fiscal year.
Objective 1	To ensure the comprehensive and coordinated delivery of resources that support job skills and job access in the Designated Area.
Status	The continual loss of manufacturing jobs detrimentally affects area residents with limited education and job skills. Services for job training, placement and counseling for persons with limited education and job skills are locally inadequate to counteract the unemployment rate. Available services are primarily centralized in the ESC office.
Activities/Tasks/Projects	- Continue the information center explaining the existing education and employment opportunities, vocational training programs and career planning servicesContinue to schedule Vance Granville Community College and Henderson/Vance Chamber of Commerce classes and training and other job skills programs in the Designated Area. - Implement the "Futures Restored through Education and Empowerment" or "F.R.E.E." Program for assisting Designated Area residents returning home from incarceration to learn job skills and improve chances for job placement.

Implementation Plan	The W&S Coordinator will continue to work with Vance Granville Community College, the United Way, the Henderson/Vance Chamber of Commerce and other agencies and groups to address implementations of the Job Link access. The Weed and Seed Site Coordinator will also work with faith-based organizations, Probation and Parole and Vance Granville Community College to begin to identify persons to participate in the F.R.E.E. program as well as setting up job skills programs and internships.
Objective 2	To expand local, state and national economic development resources to advance business and employment opportunities in the Designated Area.
Status	Both the City of Henderson and Vance County have given authorization for an Economic Development Council to work to bring more industry and employment opportunities to this area. Vance County has also entered into a regional "development hub" of low-income counties (Granville, Franklin, Vance and Warren) in order to work together to attract new businesses to replace agriculture and textile losses.
Activities/Tasks/Projects	Continue to identify the local, state and national economic development resources and programs of potential benefit to the Designated Area.
Implementation Plan	The NRS will continue to hold meetings with local economic development officials to identify existing and new economic development resources and programs that may benefit the Designated Area. Relevant information will be conveyed to the Weed and Seed Coordinator to maintain in the resource center.
Goal 2	Improve the quality of housing in the Designated Area by encouraging home ownership and rehabilitating dilapidated property.
Status	Quality of housing in the area remains a concern. As of April 2006, one of the main housing projects in the Designated Area, Beacon Lights Apartments, was scheduled to be closed by the City of Henderson and the Department of Housing and Urban Development due to the condition of the facility. Tenants were provided vouchers to locate rental houses or apartments in other subsidized complexes (most of which are in the Designated Area). In late June/early July 2011 the Beacon Light Apartment Complex was demolished. The City and HUD's David Street Project of housing redevelopment or removal has been proposed to expand to Boddie Street (also in the Designated Area).
Objective 1	Reduce the number of substandard houses in the Designated Area.
Status	Through the existing Community Development Programs and the Code Compliance Office the City of Henderson works to provide housing rehabilitation to designated areas (such as the David Street project) and to encourage property owners to bring substandard houses to standard or to target dilapidated properties for demolition.

Activities/Tasks/Projects	- Continue to compile information on the City's housing rehabilitation programs and how to report housing code violations to develop an information center at the planned Safe Havens. - Encourage residents of the Designated Area to apply for housing rehabilitation assistance and to anonymously report housing code violations. - Provide information and referrals to persons in the Designated Area seeking to become first time home buyers.
Implementation Plan	The City of Henderson's Community Development section of the Planning Department and its Code Compliance Department will continue to work with housing rehabilitation programs and encourages homeowners in the area to apply for assistance. City and County staff will attend community meetings and work with local organizations to inform area residents that they can anonymously report rundown properties. City and county staff will provide information on programs and how to report violations at the Safe Havens. W&S Staff at the Safe Havens will provide information and referrals to persons interested in being first time home buyers to educational and financing programs provided in the area.
Goal 3	Increase the ability of residents in the Designated Area to work together across linguistic, cultural and ethnic barriers.
Status	Latinos continue to be under represented in neighborhood associations and civic organizations. The exponential growth of the Latino population coupled with the inadequacy of available services in Spanish in the Designated Area has increased the linguistic and cultural barriers between area residents.
Objective 1	Reduce linguistic, cultural and ethnic barriers within the Designated Area.
Status	Law Enforcement agencies and local human resources providers are continuing to work to recruit more Spanish-speaking employees and place them in the Designated Area. Lack of sufficient knowledge about the cultural and ethnic characteristics as well as inability to communicate adequately with the Latino population continues to impede relationships between area businesses, agencies and various population groups.
Activities/Tasks/Projects	- Identify leaders trusted within the Latino community and increase their involvement in all levels of the Weed and Seed Initiative, including the Steering Committee. - Publicize the mission of the Henderson/Vance Weed and Seed initiative to minority groups through known community-based organizations, churches, schools and businesses.
Implementation Plan	The Weed and Seed Advisory Committee (including the Steering Committee's Latino Community Liaison) have identified leaders within the Latino community and these leaders are beginning to participate in the Steering Committee. The Advisory Committee has identified agencies and individuals that can hold classes and

public forums to help residents, businesses and agencies learn how to overcome linguistic and ethnic barriers. The Weed and Seed Coordinator has developed bi-lingual outreach materials promoting the mission of Weed and Seed to the surrounding community.

Objective 2	Increase the level of involvement of residents in the Designated Area in civic and community life.
Status	Involvement of various populations in area programs and organizations continue to be handicapped by lack of communication skills and cultural/ethnic differences between Latinos and other area residents.
Activities/Tasks/Projects	Strengthen existing and promote the formation of additional Community Watch programs and work with existing Community Watch programs to form more comprehensive neighborhood associations that empower residents to address a variety of civic and local community issues. This task will be ongoing through the entire Weed and Seed Initiative.
Implementation Plan	The City of Henderson Police Department and Vance County Sheriff's Office are working with existing Community Watch groups to form more comprehensive neighborhood associations that empower residents to address a variety of civic and local community issues. This task will be ongoing. The City of Henderson currently has twenty seven Community Watch groups throughout the City. The majority of these are in the Weed & Seed Designated Area.

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Regular Meeting

4 June 2012

TO: The Honorable Mayor James D O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12—70

Consideration of Approval of Ordinance 12-39, Authorizing FY 12 Budget Amendment #49, to Budget a Reimbursement from Vance County for the City's Participation in a Disaster Preparedness Training Exercise sponsored By FEMA.

Ladies and Gentlemen:

Recommendation:

- Approval of Ordinance 12-39, Authorizing FY 12 Budget Amendment #49, to Budget a Reimbursement from Vance County for the City's Participation in a Disaster Preparedness Training Exercise sponsored By FEMA.

Executive Summary

Vance County coordinated a Disaster Preparedness Exercise which took place on Saturday, February 4, 2012. The City's Public Safety and Public Works departments participated in this exercise. The County received FEMA funds to help offset the costs of the exercise. The County, in turn, has reimbursed the City for the majority of the costs incurred in overtime for its employees. This budget amendment will allocate the funds to the three departments which participated, Police, Fire and Public Works, based on the total overtime costs incurred by each of the departments. Police had 15 officers who participated, Fire had 17, and Public Works had 4.

Enclosures

1. Ordinance 12-39

O R D I N A N C E 12—39

Council Member ** introduced the following Ordinance that was seconded by Council Member ** and read:

AN AMENDMENT TO THE FY 2011 -- 2012 BUDGET BUDGET AMENDMENT #49

WHEREAS, the City Council of the City of Henderson, on 13 June 2011, adopted the FY 11-12 Municipal Operating and Capital Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual budget from time-to-time, and the reason for FY 11-12 Budget Amendment #49 is described in the Notes box of the Ordinance.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Budget Ordinance Amendment be approved and said Ordinance shall be effective immediately upon approval of the City Council:

		Ordinance 12-39			
FUND: General		FY 11-12 Budget Amendment #49			
REASON: Reimbursement from Vance County					
		Approved 1-Jul-11	Current Budget	Amendment	Revised
GENERAL FUND REVENUES					
Reimbursement from Vance County - Misc	10-100-477070	\$ -	\$ -	\$ 4,113.00	\$ 4,113.00
		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ 4,113.00	\$ 4,113.00
					\$ 4,113.00
		Approved 1-Jul-11	Current Budget	Amendment	Revised
GENERAL FUND EXPENDITURES					
Overtime - Police	10-510-500800	\$ 6,600.00	\$ 6,600.00	\$ 1,838.00	\$ 8,438.00
Overtime - Fire	10-530-500800	\$ -	\$ -	\$ 43.00	\$ 43.00
Callback Time - Fire	10-530-500801	\$ 30,000.00	\$ 30,000.00	\$ 1,876.00	\$ 31,876.00
Overtime - Public Works	10-570-500800	\$ 500.00	\$ 5,860.48	\$ 356.00	\$ 6,216.48
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
	Total	\$ 37,100.00	\$ 42,460.48	\$ 4,113.00	\$ 46,573.48
					\$ 46,573.48
	Variance			\$ -	
Reference:		Notes:			
CAF: 12-70, Ordinance 12-39; 11 June 12 Council Meeting		Reimbursement from Vance County for the City's participation in the Disaster Readiness training on Saturday, 2/4/12. Thirty-six employees from public safety and public works participated (15 from Police; 17 from Fire; 4 from Public Works). FEMA reimbursed Vance County and the County sent us our portion.			

The foregoing Ordinance 12-39, upon motion of Council Member ** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was *** on this the 11 day of June 2012: YES: ***. NO: **. ABSTAIN: **. ABSENT: **.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*Reference: Minute Book 42 p. ***; CAF 12-70*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12—39 adopted by the Henderson, City Council in Regular Session on ** *** 2012 (Minute Book 42 p.**). This Ordinance is recorded in Ordinance Book 8, p. ***.

Witness my hand and corporate seal of the City, this *** day of June 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____
Katherine C. Brafford, Finance Director

Date: _____

Reviewed by: _____
A. Ray Griffin, Jr., City Manager

Date: _____

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Regular Meeting

22 May 2012

TO: The Honorable Mayor James D O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF: 12-11 Consideration of Approval of Resolution 12-27, Authorizing the Closeout of the 2007 HOPE VI Grant Number NC19URD27536M07 and Ordinance 12-30, FY 12 Budget Amendment #40 to Close Out the Revenue and Expense Accounts for This Grant.**

Ladies and Gentlemen:

Council Goals Addressed By This Item:

Recommendation:

- Approval of Resolution 12-27, Authorizing the Closeout of the 2007 HOPE VI Grant Number NC19URD27536M07 and Ordinance 12-30, FY 12 Budget Amendment #40 to Close Out the Revenue and Expense Accounts for This Grant.

Executive Summary

In 2007, the City of Henderson was awarded a Hope VI Main Street revitalization grant in the amount of \$1,000,000, and the budget for this grant was adopted on 28 July 2008. The grant was to provide funds for renovation of the second floors above existing downtown retail spaces. This project consisted of 12 one bedroom and two bedroom apartments. It was a collaboration of a public and private partnership. The total project cost for HOPE VI Phase I was \$1.38 million, with \$1,012,000 managed by the City of Henderson and the remainder, which were private funds, by the individual entities owning the properties. It is respectfully requested that the Council approve Resolution 12-27 authorizing the Mayor to sign, on behalf of the City Council; and Ordinance 12-30, FY 12 Budget Amendment #40, to effectively close out the budget for this grant.

Attachments:

1. Resolution 12-27
2. Ordinance 12-30
3. Final Budget
4. Actual Hope VI Cost Certificate
5. Financial Status Report (HUD Form 269A)
6. Termination of Disbursement Letter

RESOLUTION 12-27

RESOLUTION REQUESTING THE CLOSEOUT OF THE HOPE VI MAIN STREET REVITALIZATION GRANT # NC19URD27536M07

WHEREAS, City of Henderson was awarded a HOPE VI Main Street Revitalization grant in 2007 in the amount of \$1 million; *and*

WHEREAS, this was the first grant of this kind to be constructed in the country; *and*

WHEREAS, this grant was for the renovation of the second floors of existing businesses in the downtown commercial district; *and*

WHEREAS, this grant created 12 residential two and three bedroom apartment units in the downtown business district; *and*

WHEREAS, this was a public private partnership effort with a total investment of \$1.38 million; *and*

WHEREAS, this resolution authorizes the Mayor to sign and execute all closeout documents on behalf of the City.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL that it does hereby request the United States Department of Housing and Urban Development close grant # NC19URD27537M07.

The foregoing Resolution 12-27, upon motion of Council Member _____ and second by Council Member _____, and having been submitted to a roll call vote received the following votes YES: **. NO: **. ABSTAIN: ** ABSENT: ** and was approved on this 11th day of June 2012.

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

Approved as to Legal Form

John H. Zollicoffer, Jr., City Attorney

*Reference Minute Book 42, pg. ****

ORDINANCE 12—30

Council Member ** introduced the following Ordinance that was seconded by Council Member ** and read:

**FY 2011 -- 2012
AN AMENDMENT TO THE HOPE VI GRANT
BUDGET AMENDMENT #40**

WHEREAS, the City Council of the City of Henderson, on 28 July 2008, adopted the Hope VI Grant; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the Hope VI Grant Fund as different projects open and close.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved and said Ordinance shall be effective immediately upon approval of the City Council:

FUND: 91: Hope VI		Ordinance 12-30			
PROJECT: Hope VI Phase I		FY 11-12 Budget Amendment #40			
Project Budget Created: 28 July 08:		Budget Amendment #1 to this Capital/Grant Project			
REVENUES		Approved 28-Jul-08	Current Budget	Amendment	Revised
US Dept of Housing & Urban Development	91-910-458209	\$ 1,000,000	\$ 1,000,000	\$ (85)	\$ 999,915
Transfer from Henderson-Vance DDC	91-910-509901	\$ -	\$ -	\$ 12,000	\$ 12,000
		\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -
	Total	\$ 1,000,000	\$ 1,000,000	\$ 11,915	\$ 1,011,915
					\$ 1,011,915
EXPENDITURES		Approved 28-Jul-08	Current Budget	Amendment	Revised
Fees & Costs	91-911-504514	\$ 172,425	\$ 172,425	\$ (2,700)	\$ 169,725
Site Improvements	91-911-504516	\$ 227,500	\$ 240,420		\$ 240,420
Dwelling Structures	91-911-504517	\$ 600,075	\$ 587,155	\$ 2,615	\$ 589,770
Façade Repairs	91-911-504519	\$ -	\$ -	\$ 12,000	\$ 12,000
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
	Total	\$ 1,000,000	\$ 1,000,000	\$ 11,915	\$ 1,011,915
					\$ 1,011,915
	Variance			\$ -	
Reference:		Notes: This Budget Amendment serves to re-align expenditure budgets in the project grant to those line items from which they were spent and to budget the \$12,000 transfer from Henderson-Vance DDC for the grant match. Records indicate that the budget was never amended to reflect the transfer for the grant match & the corresponding expenditure for façade repairs. These entries will complete the paperwork so that the grant can be closed out.			

FUND: 91: Hope VI		Ordinance 12-30			
PROJECT: Hope VI Phase I		FY 11-12 Budget Amendment #40			
Project Budget Created: 28 July 08:		Budget Amendment #1 to this Capital/Grant Project			
REVENUES		Approved 28-Jul-08	Current Budget	Amendment	Revised
US Dept of Housing & Urban Development	91-910-458209	\$ 1,000,000	\$ 999,915	\$ (999,915)	\$ -
Grant Match	91-910-509901	\$ -	\$ 12,000	\$ (12,000)	\$ -
		\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -
	Total	\$ 1,000,000	\$ 1,011,915	\$ (1,011,915)	\$ -
					\$ -
EXPENDITURES		Approved 28-Jul-08	Current Budget	Amendment	Revised
Fees & Costs	91-911-504514	\$ 172,425	\$ 169,725	\$ (169,725)	\$ -
Site Improvements	91-911-504516	\$ 227,500	\$ 240,420	\$ (240,420)	\$ -
Dwelling Structures	91-911-504517	\$ 600,075	\$ 589,770	\$ (589,770)	\$ -
Façade Repairs	91-911-504519	\$ -	\$ 12,000	\$ (12,000)	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
	Total	\$ 1,000,000	\$ 1,011,915	\$ (1,011,915)	\$ -
					\$ -
	Variance			\$ -	
Reference:		Notes: This Budget Amendment serves to close out the project budget. \$85.92 needs to be returned to the US Dept of Housing & Urban Development.			

BE IT FURTHER ORDAINED that the City Manager and Finance Director are authorized to effect appropriate budgetary closeout of this grant in the City's budgetary accounting system.

The foregoing Ordinance 12-30 upon motion of Council Member ** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was *** on this the 11 day of June 2012: YES: ***. NO: **. ABSTAIN: **. ABSENT: **.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*Reference: Minute Book 42 p. ***; CAF 12-11*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12-30 adopted by the Henderson, City Council in Regular Session on 11 June 2012 (Minute Book 42 p.**). This Ordinance is recorded in Ordinance Book 8, p. ***.

Witness my hand and corporate seal of the City, this *** day of June 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Attachment A
Ordinance 12—30
FY 11-12 Budget Ordinance Amendment 40
(Reference: CAF: 12-11 Ordinance 12-30)

This Budget Amendment services to re-align the expenditures of the Hope VI Grant as they were spent and then to subsequently close out that grant. Funds in the amount of \$85.00 are to be returned to the US Dept. of Housing and Urban Development.

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

HOPE VI Budget

Part I: Summary

U. S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0208
(pending)

Public Reporting Burden for this collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Paperwork Project (0182-0047), Washington, DC 20503.

This information is necessary to provide details on the funds requested by Housing Authorities. The form displays the amount requested, broken down by budget line item, with each use explained on Part II. The requested information will be reviewed by HUD to determine if the amount requested is

reasonable and whether the required percentages of capital and supportive services funds are met. Responses to the collection are required by the appropriation under which the HOPE VI grant was funded. The information collected does not lend itself to confidentiality. HUD may not conduct or sponsor, and a person is not required to respond to collection of information unless it displays a currently valid OMB control number.

City Name: <u>City of Henderson, NC</u>		HOPE VI Grant Number: <u>NC19URD27536M07</u>	
Devel. Name: <u>Henderson FY07 Main Street Grant</u>		Budget Revision Number: <u>Final Budget</u>	
Line No.	Summary by Budget Line Item	Revised Overall HOPE VI Budget for All Project Phases	HUD-Approved Total Authorized Amount of Funds in LOCCS
1	1408 Management Improvements/Community and Supportive Services		
2	1410 Administration		
3	1430 Fees and Costs	\$ 119,974.00	\$ 119,974.00
4	1440 Site Acquisition		
5	1450 Site Improvement		
6	1460 Dwelling Structures	\$ 873,026.00	\$ 873,026.00
7	1465 Dwelling Equipment-Nonexpendable		
8	1470 Nondwelling Structures		
9	1475 Nondwelling Equipment		
10	1485 Demolition - Remediation		
11	1495 Relocation Costs	\$ 7,000.00	\$ 7,000.00
12	Total Funds Authorization (Sum Of Lines 1-11)	\$ 1,000,000.00	\$ 1,000,000.00
13	U2000 Funds held in Reserve		
14	Amount of HOPE VI Grant (Sum Of Lines 1-13)	\$ 1,000,000.00	\$ 1,000,000.00

Signature Henderson NC Mayor

HUD Certification: In approving this budget and providing assistance to a specific housing development(s), I hereby certify that the assistance will not be more than is necessary to make the assisted activity feasible after taking into account assistance from other government sources (24 CFR 12.50).

Signature of Authorized HUD Official

X

Date

X

Date

Prior Bag Date	PHA:	Budget Revision Number	Grant Number
	Development Name: Henderson Lofts		NC19URD27536108

[illegible][illegible]

HOPE VI Budget: Part II: Supporting Pages for Revision to

Budget Line Item Number	Description of Proposed/Approved Action Use of Additional Authorized Funds	Current Overall HOPE VI Budget (All phases)	Henderson Payment Voucher Entry	Requested Change in Disbursed Funds (Realignment)	Current Authorized Amount (Current Spread)	Requested Change in Amount Authorized for Expenditure (Change in Spread)	Total Funds to be Authorized for Expenditure (New Spread)
1	2	3	4	5	6	7	8
1430	FEEES AND COSTS						
	Architect	\$ 72,669.00					\$ 72,669.00
	Engineering	\$ 20,000.00					\$ 20,000.00
	Environmental	\$ 10,305.00					\$ 10,305.00
	Historic Preservation	\$ 7,000.00					\$ 7,000.00
	Project Contingency	\$ 10,000.00					\$ 10,000.00
	Henderson Payment Voucher Entry						
	12/21/2011		\$ 3,030.00				
	6/2/2011		\$ 16,944.00				
	3/16/2009		\$ 42,374.68				
	2/10/2009		\$ 57,625.32				
Prior Bgdt Date	Total Changes		\$ 119,974.00				
	Previous Approved Budget Totals						
	NEW TOTALS FOR HUD APPROVAL	\$ 119,974.00	\$ 119,974.00				\$ 119,974.00
	Percentage of BU Budget						

[illegible]

[illegible]

HOPE VI Budget: Part II: Supporting Pages for Revision to

Budget Line Item Number	Description of Proposed/Approved Action Use of Additional Authorized Funds	Current Overall HOPE VI Budget (All phases)	Henderson Payment Voucher Entry	Requested Change In Disbursed Funds (Realignment)	Current Authorized Amount (Current Spread)	Requested Change in Amount Authorized for Expenditure (Change in Spread)	Total Funds to be Authorized for Expenditure (New Spread)
I	2	3	4	5	6	7	8
1465	DWELLING EQUIPMENT - NONEXPENDABLE						
Prior Bgdt Date	Total Changes						
	Previous Approved Budget Totals						
	NEW TOTALS FOR HUD APPROVAL						
	Percentage of BLI Budget						
1470	NONDWELLING STRUCTURES						
Prior Bgdt Date	Total Changes						
	Previous Approved Budget Totals						
	NEW TOTALS FOR HUD APPROVAL						
	Percentage of BLI Budget						

[illegible]

HOPE VI Budget: Part II: Supporting Pages for Revision to

[illegible]

**Actual HOPE VI
Cost Certificate**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0208
(exp. 4/30/2008)

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. This collection of information requires that each Grantee submit information to enable HUD to initiate the fiscal closeout process. The information will be used by HUD to determine whether the HOPE VI grant is ready to be audited and closed out. The information is essential for audit verification and fiscal close out. Responses to the collection are required by the HOPE VI Grant Agreement. The information requested does not lend itself to confidentiality.

Grantee Name City of Henderson	HOPE VI Grant Number NC19URD27536M07
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The Grantee hereby certifies to the Department of Housing and Urban Development as follows:

1. That the Actual Program Cost of the HOPE VI Grant is as shown below:

A. Original Funds Approved	\$	1,000,000.00
B. Funds Disbursed	\$	1,000,000.00
C. Funds Expended (Actual Program Cost)	\$	1,380,800.00
D. Amount to be Recaptured (A-C)	\$	380,800.00
E. Excess of Funds Disbursed (B-C)	\$	

2. That all work in connection with the HOPE VI Grant has been completed;
3. That the entire Actual Program Cost or liabilities therefor incurred by the Grantee have been fully paid;
4. That there are no undischarged mechanics', laborers', contractors', or materialmen's liens against such Program work on file in any public office where the same should be filed in order to be valid against such Program work; and
5. That the time in which such liens could be filed has expired.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of Executive Director	Date (mm/dd/yyyy)
---------------------------------	-------------------

For HUD Use Only	The Cost Certificate is approved for audit (signature of approving official)	Date (mm/dd/yyyy)
	The audited costs agree with the costs shown above	
	Verified (signature)	Date (mm/dd/yyyy)
	Approved (signature)	Date (mm/dd/yyyy)

Previous editions are obsolete

form HUD-53001-A (08/2003)

Instructions for Preparation of Form HUD-53001-A
Actual HOPE VI Cost Certificate

Prepare and submit to HUD an original form HUD-53001-A for the completed HOPE VI grant.

Line Instructions:

Line 1A, Original Funds Approved - Enter the total HOPE VI funds originally approved by HUD through a HOPE VI Grant Agreement and any amendments.

Line 1B, Funds Disbursed - Enter the total amount of HOPE VI Grant funds disbursed by HUD.

Line 1C, Funds Expended - Enter the total amount of HOPE VI Grant funds expended by the Grantee. This amount may never

exceed the amount on line 1A.

Line 1D, Amount To Be Recaptured (A minus C) - Enter the amount to be recaptured by subtracting line 1C from line 1A.

Line 1E, Excess of Funds Disbursed (B minus C) - Subtract line 1C from line 1B. If more than zero, remit this amount to HUD.

FINANCIAL STATUS REPORT

(Short Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted US Department of HUD		2. Federal Grant or Other Identifying Number Assigned By Federal Agency NC19URD27536M07		OMB Approval No. 0348-0038	Page of pages
3. Recipient Organization (Name and complete address, including ZIP code) City of Henderson 134 Rose Ave Henderson, NC 27536					
4. Employer Identification Number 56-6001241		5. Recipient Account Number or Identifying Number		6. Final Report ☒ Yes ☐ No	
7. Basis ☒ Cash ☐ Accrual					
8. Funding/Grant Period (See instructions) From: (Month, Day, Year) 09/28/2007		To: (Month, Day, Year) 09/26/2013		9. Period Covered by this Report From: (Month, Day, Year) 02/28/2010	
				To: (Month, Day, Year) 04/02/2012	
10. Transactions:		I Previously Reported		II This Period	
				III Cumulative	
a. Total outlays		57,625.32		942,374.68	
b. Recipient share of outlays				1,000,000.00	
c. Federal share of outlays		57,625.32		0.00	
d. Total unliquidated obligations		942,374.68		1,000,000.00	
e. Recipient share of unliquidated obligations					
f. Federal share of unliquidated obligations					
g. Total Federal share(Sum of lines c and f)				1,000,000.00	
h. Total Federal funds authorized for this funding period					
i. Unobligated balance of Federal funds(Line h minus line g)				1,000,000.00	
11. Indirect Expense					
a. Type of Rate(Place "X" in appropriate box) ☐ Provisional ☐ Predetermined ☒ Final ☐ Fixed					
b. Rate 0.00%		c. Base		d. Total Amount \$0.00	
e. Federal Share					
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.					
13. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.					
Typed or Printed Name and Title Erris J. Dunston, Planning Director				Telephone (Area code, number and extension) (252) 430-5721	
Signature of Authorized Certifying Official				Date Report Submitted April 9, 2011	

FINANCIAL STATUS REPORT

(Short Form)

Public reporting burden for this collection of information is estimated to average 90 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0038), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

Please type or print legibly. The following general instructions explain how to use the form itself. You may need additional information to complete certain items correctly, or to decide whether a specific item is applicable to this award. Usually, such information will be found in the Federal agency's grant regulations or in the terms and conditions of the award. You may also contact the Federal agency directly.

Item	Entry	Item	Entry
1, 2 and 3.	Self-explanatory.		
4.	Enter the Employer Identification Number (EIN) assigned by the U.S. Internal Revenue Service.		the value of in-kind contributions applied, and the net increase or decrease in the amounts owed by the recipient for goods and other property received, for services performed by employees, contractors, subgrantees and other payees, and other amounts becoming owed under programs for which no current services or performances are required, such as annuities, insurance claims, and other benefit payments.
5.	Space reserved for an account number or other identifying number assigned by the recipient.		
6.	Check <i>yes</i> only if this is the last report for the period shown in item 8.	10b.	Self-explanatory.
7.	Self-explanatory.	10c.	Self-explanatory.
8.	Unless you have received other instructions from the awarding agency, enter the beginning and ending dates of the current funding period. If this is a multi-year program, the Federal agency might require cumulative reporting through consecutive funding periods. In that case, enter the beginning and ending dates of the grant period, and in the rest of these instructions, substitute the term "grant period" for "funding period."	10d.	Enter the total amount of unliquidated obligations, including unliquidated obligations to subgrantees and contractors. Unliquidated obligations on a cash basis are obligations incurred, but not yet paid. On an accrual basis, they are obligations incurred, but for which an outlay has not yet been recorded. Do not include any amounts on line 10d that have been included on lines 10a, b, or c. On the final report, line 10d must be zero.
9.	Self-explanatory.	10e.	f, g, h, h and i. Self-explanatory.
10.	The purpose of columns I, II, and III is to show the effect of this reporting period's transactions on cumulative financial status. The amounts entered in column I will normally be the same as those in column III of the previous report in <i>the same funding period</i> . If this is the first or only report of the funding period, leave columns I and II blank. If you need to adjust amounts entered on previous reports, footnote the column I entry on this report and attach an explanation.	11a.	Self-explanatory.
10a.	Enter total program outlays less any rebates, refunds, or other credits. For reports prepared on a cash basis, outlays are the sum of actual cash disbursements for direct costs for goods and services, the amount of indirect expense charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to subrecipients. For reports prepared on an accrual basis, outlays are the sum of actual cash disbursements for direct charges for goods and services, the amount of indirect expense incurred,	11b.	Enter the indirect cost rate in effect during the reporting period.
		11c.	Enter the amount of the base against which the rate was applied.
		11d.	Enter the total amount of indirect costs charged during the report period.
		11e.	Enter the Federal share of the amount in 11d.
		Note:	If more than one rate was in effect during the period shown in item 8, attach a schedule showing the bases against which the different rates were applied, the respective rates, the calendar periods they were in effect, amounts of indirect expense charged to the project, and the Federal share of indirect expense charged to the project to date.



Office of the Mayor

134 Rose Avenue, P. O. Box 1434, Henderson, NC 27536

Phone 252.430.5708 : Fax 252.492.7935 : E-mail pogearry@ci.henderson.nc.us

www.ci.henderson.nc.us

11 June 2012

Ms. Dominique Blom
Deputy Assistant Secretary
Office of Public Housing Investments
U.S. Department of Housing and Urban Development
451 7th Street, SW, Suite 4130
Washington, DC 20410

RE: HOPE VI Main Street Grant Close-Out
Henderson, North Carolina
HOPE VI Grant No.: NC19URD27536M07

Dear Ms. Blom:

This letter serves as our Termination of Disbursements Letter in connection with our HOPE VI Main Street Grant for the Henderson NC FY 2007 Main Street project. The City of Henderson NC has completed all activities to be performed using HOPE VI Main Street funds. All requirements of the Grant Agreement have been met, including reporting requirements. All obligated HOPE VI Main Street grant funds have been disbursed. The City of Henderson NC will abide by all continuing Federal regulations. In addition, the City of Henderson NC will complete all non-HOPE VI Main Street funded activities, if any, associated with the Main Street revitalization effort and complete and close-out the Henderson 2007 Main Street grant as directed by the Office of Public Housing Investments.

In addition, enclosed please find the following Preliminary Close-Out Materials required per the Close-Out Procedures for HOPE VI Main Street Grants:

- 1) Final HOPE VI Main Street Budget
- 2) Financial Status Report
- 3) Actual HOPE VI Cost Certificate (use this form for Main Street Cost Certificate)
- 4) Final Main Street Evaluation Report

There were no Community and Supportive Services (CSS) provided or funded with this FY 2007 HOPE VI Main Street grant and therefore no CSS Close-Out materials are required.

Upon your approval of the above documents, the City of Henderson NC will contract for a final audit of the HOPE VI Main Street Grant.

Sincerely,

Mayor James D. O'Geary
City of Henderson, North Carolina

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Reg Meeting

3 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: **CAF 12-68**

Consideration of Approval of Tax Releases and Refunds from Vance County for the months of July 2011 through January 2012.

Ladies and Gentlemen:

Recommendation:

- Approval of tax releases and refunds from Vance County for the months of July 2011 through January 2012.

Executive Summary

The Vance County Tax office submitted the following tax releases and refunds to the Finance Department for the months July 2011 through January 2012. These releases and refunds are now being sent to Council. They are found to be in order and are being recommended for approval.

July 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Short, Eddie S. Mrs.	Foreclosure	2000	178.98
Short, Jessie & Eddie	Foreclosure	2000	327.88
Short, Eddie S. Mrs.	Foreclosure	2001	178.98
Short, Jessie & Eddie	Foreclosure	2001	327.88
Short, Eddie S. Mrs.	Foreclosure	2002	194.96
Short, Jessie & Eddie	Foreclosure	2002	357.16
Woodlief, G. Wayne Mrs.	Foreclosure	2002	32.59
Short, Eddie S. Mrs.	Foreclosure	2003	194.96
Short, Jessie & Eddie	Foreclosure	2003	357.16
Woodlief, G. Wayne Mrs.	Foreclosure	2003	81.80
Short, Eddie S. Mrs.	Foreclosure	2004	204.54
Short, Jessie & Eddie	Foreclosure	2004	374.72
Woodlief, G. Wayne Mrs.	Foreclosure	2004	85.82
Short, Eddie S. Mrs.	Foreclosure	2005	214.13
Short, Jessie & Eddie	Foreclosure	2005	392.29
Woodlief, G. Wayne Mrs.	Foreclosure	2005	89.85
Short, Eddie S. Mrs.	Foreclosure	2006	214.13
Woodlief, G. Wayne Mrs.	Foreclosure	2006	89.85
Plummer, Malcolm	Foreclosure	2007	163.35
Short, Eddie S. Mrs.	Foreclosure	2007	214.13
Woodlief, G. Wayne Mrs.	Foreclosure	2007	89.85
Plummer, Malcolm	Foreclosure	2008	93.45
Rooker, Waverly Lee	Foreclosure	2008	356.23
Short, Eddie S. Mrs.	Foreclosure	2008	104.64
Woodlief, G. Wayne Mrs.	Foreclosure	2008	84.75
Plummer, Malcolm	Foreclosure	2009	96.76
Rooker, Waverly Lee	Foreclosure	2009	368.84
Short, Eddie S. Mrs.	Foreclosure	2009	1,958.34
Woodlief, G. Wayne Mrs.	Foreclosure	2009	87.75
Plummer, Malcolm	Foreclosure	2010	96.76
Rooker, Waverly Lee	Foreclosure	2010	368.84
Short, Eddie S. Mrs.	Foreclosure	2010	108.34
Woodlief, G. Wayne Mrs.	Foreclosure	2010	87.75
Compare Foods	Correct Value	2011	3,822.37
Compare Foods	Correct Value	2011	4,452.30
Compare Foods	Correct Value	2011	5,044.22
Compare Foods	Correct Value	2011	6,835.61
Compare Foods	Correct Value	2011	7,735.44
Shearin, Angela Faye	Personal Property Billed	2011	10.54
Cash, Rita Dianne	Pro-rate	2010	9.96
Cash, Rita Dianne	Pro-rate	2010	8.92

July 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Champion, Walter	Pro-rate	2010	13.63
Cook, Stephanie Mozell	Pro-rate	2010	10.58
Foster Septic Tank	Correct Situs	2010	140.75
Fuller, James William	Correct Situs	2010	58.15
Hanley, Patricia Taylor	Non-Military SPO	2010	87.07
Hargrove, Nannie Brandom	Pro-rate	2010	2.15
Harrison, Germaine Lamont	Correct Situs	2010	62.30
Hughes, Mickey Mantle	Pro-rate	2010	13.47
Johnson, Felicia Nacole	Pro-rate	2010	2.39
Jones Charles Louis	Pro-rate	2010	2.81
Ledesma, Alfredo Salinas	Pro-rate	2010	1.89
Person, Tony Leander	Pro-rate	2010	7.95
Person, Tony Leander	Pro-rate	2010	24.89
Prudencio , Ruben Moreno	Pro-rate	2010	3.10
Rogers, Bobby Wayne	Pro-rate	2010	23.83
Wilkins, Shannon Marie	Pro-rate	2010	8.26
Williams, Angela Marie	Pro-rate	2010	2.56
Williams, Claude Jr.	Correct Value	2010	72.13
Allen, Ronnie Earl	Correct Value	2011	276.38
Bennett, Clifton Curtis	Correct Situs	2011	14.10
Howard, Laneatria Keisa	Pro-rate	2011	16.99
Hudson, John Russell	Correct Situs	2011	13.33
Johnson, James Joseph	Correct Situs	2011	56.51
Johnson, Wilfort Ferrell	Correct Situs	2011	1.76
Johnson, Wilfort Ferrell	Correct Situs	2011	20.18
Orr, Daniel Walter	Correct Situs	2011	63.76
Ranes, William Ray	Correct Situs	2011	55.66
Ranes, William Ray	Correct Situs	2011	4.89
Richardson, Elisabeth Ann	Pro-rate	2011	2.29
Steagall, Robert Ray	Correct Situs	2011	37.38
White, Marshall Dwayne	Pro-rate	2011	4.91
Williams, Pattie Lee	Correct Situs	2011	51.71
Zuniga, Dagoberto Rosa	Correct Situs	2011	46.04
Total			37,300.62

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Baines, James LaCurtis	Pro-rate	2010	2.96
Evans, Christine Harris	Pro-rate	2010	8.95
Hargrove, Victor Young	Pro-rate	2010	2.38
Meadows, Todd Hampton	Pro-rate	2010	6.43
Steed, Florence Rainey	Pro-rate	2010	1.03
Twisdale, Verla Ellington	Pro-rate	2010	2.63
Wortham, Tony Sr.	Pro-rate	2010	6.77
Total			31.15

August 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Abbott Chiropractic	Audit Discovery	2008	174.64
Boone, Lillie A.	Correct Value	2011	174.57
Boyd, Earl M. & Jessie		2011	(156.74)
Burwell, Francine Y.	Correct Value	2011	466.22
Burwell, Tommie G	Correct Value	2011	263.25
Carolina Power & Light	State Assessed	2011	3,307.59
Carolina Power & Light	State Assessed	2011	18.44
Carolina Power & Light	State Assessed	2011	157.77
Carolina Power & Light	State Assessed	2011	1,606.85
Carolina Telephone	State Assessed	2011	46.80
Cheek, Eugene H.	Correct Value	2011	286.81
Clopton, Gayle Manry	Correct Value	2011	746.40
Davis, Brenda Thomas	Correct Value	2011	252.43
Deans, Fay W.	Correct Value	2011	106.80
Fort, Charles B.	Correct Value	2011	791.09
Foster, Ella	Pro-rate	2011	181.27
Glover, Joseph U.	Correct Value	2011	131.89
Gregg, Marjorie W.	Correct Value	2011	133.31
Haskins, Ruby D.	Correct Value	2011	109.64
Holmes, James A.	Correct Value	2011	422.80
Hoyle, Sylvia L.	Correct Value	2011	311.03
Kittrell, Billy N.	Correct Value	2011	235.55
Malone, Margaret Harris	Correct Value	2011	69.41
Mason, Ivery Carr	Correct Value	2011	179.71
NC Dept. of Transportation	State Assessed	2011	1,561.95
NC Dept. of Transportation	State Assessed	2011	2,717.79
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	2,182.32
NC Dept. of Transportation	State Assessed	2011	8,784.99
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	26.33
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	47.14
NC Dept. of Transportation	State Assessed	2011	1,665.73
NC Dept. of Transportation	State Assessed	2011	17.55
NC Dept. of Transportation	State Assessed	2011	122.78
NC Dept. of Transportation	State Assessed	2011	536.74
NC Dept. of Transportation	State Assessed	2011	0.59
NC Dept. of Transportation	State Assessed	2011	58.50
NC Dept. of Transportation	State Assessed	2011	51.18
NC Dept. of Transportation	State Assessed	2011	115.83
NC Dept. of Transportation	State Assessed	2011	70.67

August 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
NC Dept. of Transportation	State Assessed	2011	70.67
NC Dept. of Transportation	State Assessed	2011	63.03
NC Dept. of Transportation	State Assessed	2011	585.00
NC Dept. of Transportation	State Assessed	2011	60.11
NC Dept. of Transportation	State Assessed	2011	29.25
NC Dept. of Transportation	State Assessed	2011	29.25
NC Dept. of Transportation	State Assessed	2011	29.25
NC Dept. of Transportation	State Assessed	2011	29.25
NC Dept. of Transportation	State Assessed	2011	87.75
NC Dept. of Transportation	State Assessed	2011	46.80
NC Dept. of Transportation	State Assessed	2011	14.63
NC Dept. of Transportation	State Assessed	2011	14.63
NC Dept. of Transportation	State Assessed	2011	87.27
NC Dept. of Transportation	State Assessed	2011	14.63
NC Dept. of Transportation	State Assessed	2011	142.10
NC Dept. of Transportation	State Assessed	2011	91.28
NC Dept. of Transportation	State Assessed	2011	6.44
NC Dept. of Transportation	State Assessed	2011	58.50
Overby, Beverly Colbert	Correct Value	2011	236.64
Perry, Thornton Carter	Correct Value	2011	120.71
Powell, Robert Henry	Correct Value	2011	208.22
Robinson, Freeland & Margaret	Correct Value	2011	157.47
Sellers, Elsie A.	Correct Value	2011	164.95
Stafford, Pauline M.	Correct Value	2011	95.85
State of North Carolina	State Assessed	2011	55.25
Theret, Thomas V.	Correct Value	2011	72.93
Turner, Geneva F.	Correct Value	2011	248.47
Walker, Haywood Lee	Correct Value	2011	192.81
Wells, John L. & Marilyn C.	Correct Value	2011	309.14
Rios, Jose Francisco	Pro-rate	2009	5.39
Barnett, Mary Morris		2010	(62.18)
Brantley, Elisabeth	Pro-rate	2010	8.09
Bridges, Brian Lamont	Pro-rate	2010	6.93
Brooks, Betty Alston	Pro-rate	2010	2.75
Davis, Lillian Fleming		2010	(35.33)
Farmer, Torrey Wade	Pro-rate	2010	51.62
Hermosillo, Rafael G	Pro-rate	2010	7.23
Howard, Demanester III	Pro-rate	2010	13.74
Hoyle, Annie McDaniel		2010	(33.46)
King, Shaun N.	Military Exemption	2010	97.63
McDaniel, Earl Ray	Correct Value	2010	14.27
McDaniel, Shirley Dennis		2010	(101.55)
Morton, Floyd Thomas	Correct Situs	2010	11.76
Trice, Derek Scott	Pro-rate	2010	5.02
Turrentine, Whitaker Joann	Pro-rate	2010	12.04
White, James McKurry	Pro-rate	2010	10.31

August 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Abbott, Wade Thomas	Correct Situs	2011	16.84
Abbott, Wade Thomas	Correct Situs	2011	1.76
Abbott, Wade Thomas	Correct Situs	2011	23.51
Abbott, Wade Thomas	Correct Situs	2011	1.76
Abbott, Wade Thomas	Correct Situs	2011	23.51
Baines, James Lacurtis	Pro-rate	2011	30.94
Callahan, William M.	Correct Situs	2011	87.94
Carroll, Kenneth Neal	Correct Value	2011	13.60
Clodfelter, Reynolds C.	Correct Value	2011	10.75
Ellis, Louis Berkeley	Pro-rate	2011	4.54
Foster, John C.	Correct Situs	2011	60.60
Foster, John C.	Correct Situs	2011	1.76
Foster, John C.	Correct Situs	2011	151.80
Hargrove, Jerry	Pro-rate	2011	63.17
Harp-, Curtis Ray	Correct Situs	2011	39.43
Hilliard, Perry H.	Pro-rate	2011	6.16
Hundhausen, Cigdem D.	Correct Situs	2011	34.66
Hunt, Dora Webster		2011	(54.46)
Johnson, Wilford F.	Correct Situs	2011	13.51
Jones, Shirley Marie	Pro-rate	2011	10.73
LeBao, Ngoc Hopang		2011	123.14
Matney, Roger Lee	Correct Situs	2011	70.43
Matney, Roger Lee	Correct Situs	2011	19.65
Moss, Stephen Wade		2011	(139.87)
MR Williams, Inc.	Pro-rate	2011	33.62
Newton, Robert L.	Correct Situs	2011	38.49
Orr, Daniel Walter	Correct Situs	2011	14.91
Pandimakeel, Xavier G.	Transfer Out	2011	89.56
Patane, Rocco	Transfer Out	2011	17.66
Perdue, Kenneth	Correct Situs	2011	12.93
Riddle, Tommy Dean	Transfer Out	2011	14.92
Stewart, Patrick A.	Pro-rate	2011	52.29
Williams, Iris A.	Pro-rate	2011	10.11
Total			32,507.01
NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Chase Ventures Inc.	Pro-rate	2010	57.58
Cox, William David Jr.	Pro-rate	2010	1.08
Edwards, Stephen H & Wendy W	Pro-rate	2010	4.90
Gill, Donna Ann	Pro-rate	2010	12.84
Peace, Ernestine Jones	Pro-rate	2010	1.17
Stevenson, Timothy Ray	Pro-rate	2010	0.53
Honda Lease Trust	Pro-rate	2011	75.24
Pierce, Serena	Pro-rate	2011	19.80
Total			173.14

Sept 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Baskett, Ella G. Heirs	Foreclosure	2005	34.11
Baskett, Ella G. Heirs	Foreclosure	2006	34.11
Marrow, Charles Clinton	Foreclosure	2006	182.98
Baskett, Ella G. Heirs	Foreclosure	2007	34.11
Marrow, Charles Clinton	Foreclosure	2007	182.98
Baskett, Ella G. Heirs	Foreclosure	2008	43.79
Marrow, Charles Clinton	Foreclosure	2008	5,476.34
Baskett, Ella G. Heirs	Foreclosure	2009	45.33
Marrow, Charles Clinton	Foreclosure	2009	220.90
Baskett, Ella G. Heirs	Foreclosure	2010	45.33
Marrow, Charles Clinton	Foreclosure	2010	220.90
Stovall, Mary T.	Correct Value	2010	1.17
Zamarripa, Josel	Personal Prop Billed	2010	34.78
Allen, Marilyn D.	Correct Value	2011	126.12
Allen, Norman	Correct Value	2011	269.61
Bawcum, Bettie R.	Personal Prop Billed	2011	1.76
BNS Properties		2011	(89.14)
Bobbitt, Hellon	Correct Value	2011	11.22
Brigham, Lelia C.		2011	(71.20)
Brodie, William C.		2011	(2.26)
Bullock, Eva Bennett	Correct Value	2011	52.93
Burroughs, Charlie		2011	(218.04)
Butler, Anthony O.		2011	211.82
Chavis, Joe Douglas	Correct Value	2011	50.28
Cheek, Amelia J.	Correct Value	2011	224.58
Cheek, David L.	Correct Value	2011	261.72
Childress, Betty R.	Correct Value	2011	310.07
Clearview Baptist Church	Religious	2011	218.67
Clearview Baptist Church	Religious	2011	243.59
Clearview Baptist Church	Religious	2011	175.50
Clements, Rosa Taylor	Correct Value	2011	19.65
Crews, Alicia D.	Correct Value	2011	15.18
Crosby, Beulah M		2011	(144.45)
Deans, Fay W.	Correct Value	2011	39.45
Debnam, Queen D.	Correct Value	2011	167.53
Dickerson, Jawoundaa	Correct Value	2011	70.86
Divine Habitation Ministry Int'l Inc.	Religious	2011	523.87
DND Brothers LLC, /Sleep Inn	Correct Value	2011	3,380.83
Dunston, Marshall H.	Correct Value	2011	45.35
Edwards, Carl N.		2011	(38.06)
Ellis, James Melvin	Correct Value	2011	64.44
Faucette Properties		2011	(277.87)
Fell, Joseph	Correct Value	2011	55.63
Fields, Arnold W.		2011	(17.28)
Fore, Alphonso		2011	(211.82)

Sept 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Francis, Clint Andrew	Personal Prop Billed	2011	9.36
Frigoletti, Paul J.	Correct Value	2011	36.55
Greenway, Tracy S.	Correct Value	2011	18.67
Guillen, Octovio	Personal Prop Billed	2011	31.62
Hanks, Diana D.	Correct Value	2011	4.80
Hargrove, Edith W.	Correct Value	2011	51.98
Hargrove, Marthelia B.		2011	218.04
Harriet Baptist Church	Religious	2011	81.40
Hart, Harold N. & Lizz	Correct Value	2011	28.23
Henderson, James H.	Correct Value	2011	218.98
Henderson Realty Co (R. Irving)		2011	284.23
Housing & Urban Development		2011	1,184.68
Jackson, David W & Alice	Correct Value	2011	41.16
Jarrell, A. W.	Correct Value	2011	54.09
Johnson, Michael T.	Correct Value	2011	81.42
Jones, Eliza B.	Correct Value	2011	28.76
Jones, Stella D.	Real Property Bill	2011	242.83
Jordan & Rand Restaurant	Correct Value	2011	289.79
Jordan & Rand Restaurant	Correct Value	2011	304.13
Kearney, Lee	Correct Value	2011	70.70
Kelly, Emma A.	Correct Value	2011	24.70
Kincaid, Kathy M.	Remove Late List	2011	0.81
Martin, Brmeda B.	Correct Value	2011	9.55
Massenburg, Lafayette	Correct Value	2011	49.15
Meadows, Harry Jr.	Correct Value	2011	47.45
Odom, Joyce D.		2011	(25.94)
Perry, Barbara H.	Correct Value	2011	39.81
Pierce, Serena	Correct Value	2011	(0.06)
Prather, Una Kay		2011	225.77
Redevelopment Comm Henderson	Government	2011	19.74
Redevelopment Comm Henderson	Government	2011	19.74
Redevelopment Comm Henderson	Government	2011	87.51
Redevelopment Comm Henderson	Government	2011	85.71
Redevelopment Comm Henderson	Government	2011	43.58
Redevelopment Comm Henderson	Government	2011	29.61
Redevelopment Comm Henderson	Government	2011	16.50
Redevelopment Comm Henderson	Government	2011	20.62
Redevelopment Comm Henderson	Government	2011	10.34
Redevelopment Comm Henderson	Government	2011	42.82
Redevelopment Comm Henderson	Government	2011	21.87
Redevelopment Comm Henderson	Government	2011	184.58
Redevelopment Comm Henderson	Government	2011	23.69
Redevelopment Comm Henderson	Government	2011	103.37
Redevelopment Comm Henderson	Government	2011	97.12
Redevelopment Comm Henderson	Government	2011	26.33
Redevelopment Comm Henderson	Government	2011	120.29
Redevelopment Comm Henderson	Government	2011	86.63
Redevelopment Comm Henderson	Government	2011	102.07
Redevelopment Comm Henderson	Government	2011	31.37
Robinson, Margie Heirs	Correct Value	2011	57.13
Rogers, Samuel R.	Correct Value	2011	4.09
Russell, Maple D.	Correct Value	2011	44.04

Sept 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Salvation Army	Correct Value	2011	542.88
Salvation Army	Correct Value	2011	3,081.04
Salvation Army	Correct Value	2011	97.33
Schuster, Virginia C.	Correct Value	2011	185.76
Siemens Financial Service	Personal Prop Billed	2011	2,316.08
Smith, Susie Hicks	Correct Value	2011	153.73
Stokes, Reba H.		2011	(146.25)
Stovall, Mary T.	Correct Value	2011	154.84
Subway of Henderson	Correct Value	2011	614.38
Subway of Henderson	Correct Value	2011	684.45
Sumners, Carolyn Bell	Correct Value	2011	43.92
Thomas, Andrew & Juanita		2011	(1,184.68)
Thomas, June W. Jr.	Correct Value	2011	57.86
Thorne Residential Leasing		2011	(284.23)
Thorpe, Walter	Correct Value	2011	42.98
Vaughan, Ralph	Correct Value	2011	16.97
Walker, Edmond D. Jr.	Correct Value	2011	28.94
Walker, Tami Joy	Correct Value	2011	30.66
Williams, Allen	Correct Value	2011	101.86
Williams, Nellie G.	Correct Value	2011	9.35
Wyatt, Jim K. Jr.	Correct Value	2011	27.02
Hargrove, Mildred Stevenson	Discharged Bank	2001	73.17
Hargrove, Mildred Stevenson	Discharged Bank	2001	17.73
Elliott, Tammy Lee	Pro-rate	2010	0.88
Gooch, Ernest Jr.	Correct Situs	2010	14.33
Gooch, Ernest Jr.	Correct Situs	2010	28.60
Johnson, David	Correct Situs	2010	70.14
Marrow, Charles Zeit	Foreclosure	2010	12.19
Martin, Joyce Batchelor	Pro-rate	2010	9.39
Miller, Walter Asbury III	Correct Situs	2010	123.55
Overby, Jonathan Semaj	Pro-rate	2010	6.90
Shearin, Melinda McGhee	Correct Situs	2010	15.15
Thomas, Robert Lewis	Correct Situs	2010	18.78
Valentine, Doris Ann	Pro-rate	2010	1.17
Williams, Patricia Small	Pro-rate	2010	4.05
Alston, Jasmine Christ		2011	19.13
Alves, Simon Una	Pro-rate	2011	9.21
Ellis, Patrick O'Neal	Pro-rate	2011	15.76
Ellis, Vernell	Pro-rate	2011	6.40
Jones, Latoria Sharlyn	Pro-rate	2011	41.83
McQueen, Dottie Patricia	Pro-rate	2011	10.27
North Henderson Baptist Church	Religious	2011	103.60
Parham, David Southerland	Real Property Billed	2011	16.14
PNC Equipment Finance	State Assessed	2011	134.14
Roberson, William Edward	Pro-rate	2011	27.91
Taylor, Kym Alise	Pro-rate	2011	13.48
The Salvation Army	Correct Value	2011	46.56
The Salvation Army	Correct Value	2011	62.30
Thomas, Robert Lewis Jr.	Correct Situs	2011	1.76
Thomas, Robert Lewis Jr.	Correct Situs	2011	17.37
Thomas, Robert Lewis Jr.	Correct Situs	2011	18.78
Thomas, Robert Lewis Jr.	Correct Situs	2011	17.14
Yanez, Jose Cruz Ortiz	Pro-rate	2011	19.13
Total			24,510.61

Sept 2011 (cont'd)

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Bryant, Devonnee O'Dell	Pro-rate	2010	5.05
Haskins, Ruby D.	Correct Value	2010	36.61
Nelson, Bryant Antwon	Correct Situs	2010	25.85
Nelson, Bryant Antwon	Correct Situs	2010	56.22
Pharr, Ray Wallace	Pro-rate	2010	3.39
Stainback, Audrey Singley	Correct Situs	2010	23.98
Critcher, John Brooks	Pro-rate	2011	9.87
Enterprise FM Trust	Pro-rate	2011	45.90
Foushee, Russell Alexander	Correct Situs	2011	1.76
Mueller, Richard G.	Correct Situs	2011	1.76
Pace, J. Byron	Correct Situs	2011	1.76
Rigsbee, Ronald Wayne	Correct Situs	2011	1.76
Senter, Hubert Harris Jr.	Correct Situs	2011	1.76
Total			215.67

Oct 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Green, Helen Heirs	Foreclosure	2006	155.17
Cleaton, Janet R.	Foreclosure	2007	183.55
Green, Helen Heirs	Foreclosure	2007	155.17
Cleaton, Janet R.	Foreclosure	2008	223.29
Green, Helen Heirs	Foreclosure	2008	129.22
Cleaton, Janet R.	Foreclosure	2009	231.19
Green, Helen Heirs	Foreclosure	2009	133.79
Cleaton, Janet R.	Foreclosure	2010	231.19
Green, Helen Heirs	Foreclosure	2010	133.79
Butler, Natalie Hope		2011	(192.31)
Cleaton, Janet R.	Foreclosure	2011	231.17
Colonial Rentals, LLC		2011	574.54
Green, Helen Heirs	Foreclosure	2011	133.75
Kirby, Thomas D.	Pers Property Billed	2011	12.62
McDaniel, Shirley J.	Correct Value	2011	545.61
Moon, Michael J.	Correct Value	2011	42.12
Norwood, Richard H. Jr.		2011	(39.05)
Person, Eddie M.		2011	(29.82)
Pirie, Robert C. Jrr.	Pers Property Billed	2011	9.62
Prestigious Housing		2011	(574.54)
Scarboro Enterprises	Correct Ownership	2011	29.83
Spencer, Wayne G.	Correct Value	2011	409.33
Terry, Willie Lee		2011	(146.25)
Vance Co Habitat for Humanity		2011	192.31
Brandon, Ricardo	Pro-rate	2010	5.62
Burt, Ruth Corena	Pro-rate	2010	1.32
Carrillo, Jorge Aro	Pro-rate	2010	27.40
Enterprise FM Trust	Pro-rate	2010	10.94

Oct 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Fritz, Gregory	Pro-rate	2010	2.06
Hargrove, Willie Gene	Pro-rate	2010	0.44
Hawkins, Jacquell Taylor	Pro-rate	2010	8.20
Kemp, Kellie Araadia	Pro-rate	2010	10.00
Kincaid, Fannie Prewer & Raven	Pro-rate	2010	39.57
Lewis, Nicholas Roshau	Pro-rate	2010	13.85
Lilley, Bridget Knight	Pro-rate	2010	3.80
Lunsford, Herman Gregg	Pro-rate	2010	2.12
Magbie, Barbara Kingsbury	Pro-rate	2010	4.68
Schwartzburg, Alfreta	Correct Value	2010	12.55
Vellejo, Joel Gerardo	Pro-rate	2010	4.31
West, Carl Leonard	Pro-rate	2010	12.92
Williams Megan Lavon	Pro-rate	2010	1.84
Wright, Robert Jamell	Pro-rate	2010	5.13
Alexander, Barbara Leslie	Pro-rate	2011	28.22
Alston, Mary Frances	Correct Situs	2011	22.52
Baines, James Lacurtis	Pro-rate	2011	10.53
Barton, Tammy Marie	Pro-rate	2011	3.99
Bridges, Annette Poythress	Pro-rate	2011	11.89
Brown, Gladys Sneed	Pro-rate	2011	8.31
Carter, Raymond Fredrick	Correct Situs	2011	31.70
County of Vance		2011	114.83
County of Vance		2011	114.83
Dickies Grove Baptist Church	Religious	2011	24.16
Edwards, Deavro Jr.	Transfer Out	2011	70.49
Evans, Christine Harris	Pro-rate	2011	81.71
Foster, Christopher James	Correct Situs	2011	54.58
Franklin Vance Warren OPP	Government	2011	94.77
Fruit of the Spirit	Correct Situs	2011	5.56
Fuller, Beverly Barker	Pro-rate	2011	56.79
Hanley Patricia T & Robert M	Non Military SPO	2011	78.04
Harris, Waverly Jr.	Correct Situs	2011	18.07
Johnson, Wilfort Ferrell	Correct Situs	2011	1.76
Johnson, Wilfort Ferrell	Correct Situs	2011	2.57
Lowry, Samuel Earl	Correct Situs	2011	1.76
Maldonado, Maria Ines	Pro-rate	2011	10.04
Nunnery, Edith Fisher	Correct Situs	2011	153.27
Olearo, Robert Thomas	Pro-rate	2011	5.17
Perry, Juwauna Monique	Pro-rate	2011	8.33
Poplin, Jayne Hayes	Correct Situs	2011	111.21
Poplin, Michael F. Jayne H.	Correct Situs	2011	30.18
Powell, Katherine M	Pro-rate	2011	17.90
Ranes, Elizabeth K.	Pro-rate	2011	100.71
Sharpe, John Wesley Jr.	Transfer Out	2011	15.50
Sorrell, Troy Lee	Transfer Out	2011	72.71
Steagall, Robert Ray	Reg Vehicle Billed	2011	25.84
Vera, Roman Osorio	Pro-rate	2011	7.62
Wilkins, Kevin Michael	Military Exemption	2011	24.57
Wilkins, Kevin Michael	Military Exemption	2011	54.93
Williams, George Edward	Correct Situs	2011	14.91
Williams, Henry	Pro-rate	2011	75.24
Williams, Jaquetta P.	Correct Situs	2011	36.73
Williams, Paul W	Correct Situs	2011	18.74
Williams, Sharon	Pro-rate	2011	7.81
Wright, Gwendolyn G.	Pro-rate	2011	6.93
Total			4,577.46

Oct 2011 (cont'd)

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Spencer, Wayne G.	Modify Exemption	2010	409.26
Marrow, Kettisha Cheri	Pro-rate	2011	2.63
Total			411.89

Nov 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Burton, Willie Heirs	Foreclosure	2000	46.42
Burton, Willie Heirs	Foreclosure	2001	46.42
Burton, Willie Heirs	Foreclosure	2002	50.57
Burton, Willie Heirs	Foreclosure	2003	50.57
Burton, Willie Heirs	Foreclosure	2004	2,542.36
Burton, Willie Heirs	Foreclosure	2005	17.82
Burton, Willie Heirs	Foreclosure	2006	17.82
Burton, Willie Heirs	Foreclosure	2007	17.82
Smith, John E. & Mildred	Foreclosure	2007	182.44
Burton, Willie Heirs	Foreclosure	2008	21.87
Smith, John E. & Mildred	Foreclosure	2008	181.25
Burton, Willie Heirs	Foreclosure	2009	22.64
Smith, John E. & Mildred	Foreclosure	2009	187.67
Burton, Willie Heirs	Foreclosure	2010	22.64
Smith, John E. & Mildred	Foreclosure	2010	187.67
Canon Financial Services	Correct Value	2011	36.34
F & A Businesses		2011	68.33
Perry, Mildred R.		2011	(146.25)
Poythress, Grace B.	Correct Value	2011	401.88
Roberson, Theodore M.	Personal Prop Billed	2011	22.50
Smith, John E. & Mildred	Foreclosure	2011	187.68
Valdedivar, Ivan	Personal Prop Billed	2011	48.77
Osborne, Ashley Marie	Transfer Out	2007	59.11
Baker, Rayshane Lamar	Pro-rate	2010	1.21
Bryant, Delores Cheek	Correct Situs	2010	42.70
Bryant, Delores Cheek	Correct Situs	2010	90.26
Bullock, Yolanda C.	Pro-rate	2010	2.74
Burton, Pamela Jean	Pro-rate	2010	2.58
Closs, Kenneth Maurice	Pro-rate	2010	1.71
Finch, Andrew J. Jr.	Pro-rate	2010	2.61
Forsythe, Elizabeth D.	Pro-rate	2010	28.73
Gooch, Ernest Jr.	Correct Situs	2010	32.76
Jones, Star-shemah S.	Pro-rate	2010	4.47
Manning, Marcellus D.	Correct Situs	2010	25.15
Rollinson, Karen Ellis	Pro-rate	2010	42.66
Townes, Kevin D.	Correct Situs	2010	85.47
White, Charles Craig	Pro-rate	2010	44.85
Alston, Calvin Fred	Pro-rate	2011	13.20
Bates, Gloria Mechelle	Pro-rate	2011	36.75
Burton, Pamela Jean	Pro-rate	2011	3.72
Callahan, William M.	Correct Situs	2011	54.34
Cash, James Jr.	Correct Situs	2011	46.45
Cash, Janet Hale	Correct Situs	2011	38.61
Cheek, Earnestine W.	Pro-rate	2011	6.50
Edwards, Deavrow Jr.	Transfer Out	2011	70.49
First Baptist Church	Religious	2011	126.15
First Baptist Church	Religious	2011	117.06
First Baptist Church	Religious	2011	117.06
Fuentes, Nelson A.	Pro-rate	2011	4.43
Gaston Special Police	Regular Vehicle Billed	2011	106.35

Nov 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Green, Carol Yvette	Pro-rate	2011	38.21
Gupton, Betty Davis	Pro-rate	2011	10.49
Hanford, Rayford Ray	Correct Situs	2011	16.84
Hanks, Sandra Nelson	Pro-rate	2011	32.80
Harrison, Penelope L.	Pro-rate	2011	12.38
Hart, Ginealla Lynn	Pro-rate	2011	34.42
Jenkins, Joseph T.	Correct Value	2011	42.23
Johnson, Hiram Alvin Jr.	Correct Value	2011	53.35
Johnson, James Joseph	Correct Situs	2011	27.14
Johnson, Wilfort F.	Correct Situs	2011	1.76
Jones, Charlie Louis	Pro-rate	2011	22.96
Jones, Derrick Lamar	Pro-rate	2011	6.29
Jones, Star-Shemah S.	Pro-rate	2011	8.32
Kasey, Teresa Butler	Correct Value	2011	6.70
Kelly, Alice Wright	Pro-rate	2011	28.46
Leonard, Catherine M.	Pro-rate	2011	10.03
Magbie, Georgia Jones	Correct Situs	2011	16.38
Malone, Margaret H.	Pro-rate	2011	3.18
Manning, Louise A.	Correct Situs	2011	22.81
Molina, Mario Alberto	Pro-rate	2011	21.30
O'Geary, Howell A and Denise B.	Correct Value	2011	42.94
PNC Equipment Finance	State Assessed	2011	336.43
Riddle, Tommy Dean & Thomas Lee	Pro-rate	2011	73.14
Rush, George Blackmore	Transfer Out	2011	62.88
Speake, George Donald		2011	177.25
Speake, George Donald		2011	177.25
Starnes, Timothy Ray	Correct Situs	2011	13.94
Stevenson, Felisia B.	Correct Situs	2011	17.31
Vaughn, Stephanie C.	Correct Situs	2011	63.59
Wassum, Douglas E.	Pro-rate	2011	0.88
Watkins, Frederica L.		2011	208.61
West, Michael Wayne	Correct Situs	2011	18.42
Total			7,032.04

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Bowes, William Rancher	Pro-rate	2010	5.41
Faulkner, Melissa D & Alan D.	Correct Situs	2010	74.41
Kelly, Gregory Wayne	Correct Value	2010	6.29
White, Ricky Lee	Pro-rate	2010	8.39
Allgood, Lee Roy	Correct Situs	2011	13.33
Allgood, Lee Roy	Correct Situs	2011	21.82
Hargrove, Craig Bernard	Pro-rate	2011	3.32
Jones, Cassandra	Pro-rate	2011	13.38
Robertson, Susan L.	Pro-rate	2011	10.94
Total			157.29

Dec 2011

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Cheek, John N. Heirs	Foreclosure	2000	43.90
Cheek, John N. Heirs	Foreclosure	2001	43.90
Cheek, John N. Heirs	Foreclosure	2002	47.82
Cheek, John N. Heirs	Foreclosure	2003	47.82
Cheek, John N. Heirs	Foreclosure	2004	50.18
Cheek, John N. Heirs	Foreclosure	2005	52.53
Cheek, John N. Heirs	Foreclosure	2006	52.53
Cheek, John N. Heirs	Foreclosure	2007	52.53
Cheek, John N. Heirs	Foreclosure	2008	44.30
Cheek, John N. Heirs	Foreclosure	2009	45.86
Cheek, John N. Heirs	Foreclosure	2010	45.86
Alston, Donald	Personal Prop Billed	2010	34.78
Alston, Donald	Personal Prop Billed	2011	34.78
Caring Hearts Health	Correct Value	2011	140.99
Cheek, John N. Heirs	Foreclosure	2011	45.89
Arias, Montes Maria	Pro-rate	2010	5.32
Carter, Felicia Taylor	Pro-rate	2010	0.77
Escamilla, Bianca E.	Pro-rate	2010	3.19
Floyd, Lycia Denea	Pro-rate	2010	1.66
Gouldman, Gregory D.	Correct value	2010	21.21
Harris, Cassandra Ann	Pro-rate	2010	4.26
Maynard, Willie Winston	correct situs	2010	265.06
Moore, NE Dempsey Jr	correct situs	2010	16.26
Orr, Harry Lane	Pro-rate	2010	1.66
Richardson, J'Maine	Pro-rate	2010	3.86
Addington, Ramona O.	Pro-rate	2011	7.68
Baskerville, Patricia	Correct Situs	2011	58.85
Baskerville, Patricia	Correct Situs	2011	56.45
Bullock, John Earl	Pro-rate	2011	3.26
Bullock, Shariah Perry	Pro-rate	2011	4.35
Carrillo, Jorge Aro	Correct Value	2011	87.31
Carter, Natalie & Ophelia	Correct Situs	2011	123.72
Carter, Natalie	Correct Situs	2011	42.47
Carter, Ophelia C.	Correct Situs	2011	12.93
Carter, Ophelia C.	Correct Situs	2011	16.96
Carter, Richard Henry	Correct Situs	2011	45.22
Compton Dynamics Inc.	Pro-rate	2011	41.19
Egerton, Ella Matilda	Correct Situs	2011	20.94
Gregory, Derrick T.	Correct Value	2011	2.14
Gupton, William G.	Pro-rate	2011	16.41
Hartscok, Tennille B.	Pro-rate	2011	10.36
Hester, Connie King	Pro-rate	2011	35.60
Holden, Toki Taylor	Pro-rate	2011	8.07
Lotz, Joyce Louise	Pro-rate	2011	4.31
Lourenco, Mandel Luiz	Pro-rate	2011	5.94
Marrow, Chiquita M.	Pro-rate	2011	19.99
Marrow, Chiquita M.	Pro-rate	2011	24.56
Marsalone, Paul Thomas	Pro-rate	2011	19.27
Martinez, Jose Andres	Pro-rate	2011	16.10
McCullough, James R.	Pro-rate	2011	5.83

Dec 2011 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Montague, Debra H.	Pro-rate	2011	7.02
Moore, NE Dempsey Jr.	Correct Situs	2011	13.51
Moticka, Betty	Correct Value	2011	12.25
Pettaway, Bryan O'Neal	Military Exemption	2011	146.83
Roberson, Donald Ray Jr.	Pro-rate	2011	77.22
Roberson, Michael T.	Pro-rate	2011	44.57
Roberson, Michael T.	Pro-rate	2011	171.69
Vellejo, Joel Gerardo	Pro-rate	2011	9.39
Welch, Jesse Dywane	Pro-rate	2011	9.39
Williams, Margaret M.	Correct Situs	2011	55.16
Wilson, Dale Elliott	Correct Value	2011	7.90
Total			2,351.76

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Colbert, Donald Alvin	Pro-rate	2011	12.15
Total			12.15

Jan 2012

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Woods, Marcella	Personal Prop Billed	2010	34.78
Copley, Karen	Correct Value	2011	2.25
Falkner, John Henry II	Correct Value	2011	84.58
Fresh Anointed Tabernacle	Religious	2011	20.48
Fresh Anointed Tabernacle	Religious	2011	1,283.26
Houston, Christopher M.		2011	(7.82)
Roberson, Linda C. & Donald R.	Personal Prop Billed	2011	5.85
Simmons, Jeffrey D.	Personal Prop Billed	2011	9.56
Terry, Cherry M.		2011	(146.25)
Unknown	Unknown Owner	2011	2.93
Unknown	Unknown Owner	2011	5.08
Unknown	Unknown Owner	2011	4.68
Woods, Marcella	Personal Prop Billed	2011	34.78
Balthrope, George W.	Pro-rate	2010	6.70
Billinger, Curtis L.	Pro-rate	2010	0.59
Aaron's Inc.	Pro-rate	2011	35.36
Aaron's Inc.	Pro-rate	2011	55.59
Baines, James Lacurtis	Correct Situs	2011	20.59
Balthrope, George W.	Pro-rate	2011	2.44
Byczynski, Leonard. L.	Pro-rate	2011	38.39
Clayton Farms	Correct Situs	2011	13.10
Collier, Michael J.	Correct Situs	2011	14.56
Collins, Marie Antonia	Transfer Out	2011	37.34
Davis, Melvin Jr.	Pro-rate	2011	2.53
Davis, Michelle Jones	Pro-rate	2011	21.88
F & N Enterprises, Inc.	Correct Value	2011	5.25

Jan 2012 (cont'd)

NAME	REASON FOR RELEASES	TAX YEAR	AMOUNT OF RELEASE
Gregorio, Octavio G.	Pro-rate	2011	17.36
Gupton, Harriet J.	Correct Situs	2011	48.96
Harris, Johanna A.	Pro-rate	2011	2.40
Harris, Peggy Ann	Pro-rate	2011	2.96
Henderson, Helen W.	Pro-rate	2011	6.92
Hughes, Mickey Mantle	Pro-rate	2011	6.60
Martinez, Jose Andres	Pro-rate	2011	64.93
Matthews, William John	Correct Situs	2011	10.00
Medlin, Larry Carl	Pro-rate	2011	9.04
Moon, Andrea Saunders	Pro-rate	2011	49.10
Moreno, Domingo D.	Pro-rate	2011	23.40
Olearo, Christopher R.	Correct Situs	2011	111.32
Perry, James Otis	Pro-rate	2011	4.27
Perry, James Otis	Pro-rate	2011	14.96
Roberts, Dannie Thomas	Pro-rate	2011	10.53
Rodriquez, Stacia R.	Pro-rate	2011	1.61
Royster, Shajuan P.	Pro-rate	2011	12.14
Shabazz, Naomie Jones	Pro-rate	2011	4.18
Shukair, Rand Adnan	Pro-rate		34.95
Stanley, Linda P.	Pro-rate	2011	23.45
Terry, Raymond Thomas Jr.	Reg Vehice Billed	2011	168.48
Thomas, Robert Lewis	Correct Situs	2011	10.00
Thomas, Robert Lewis	Correct Situs	2011	1.76
Thomas, Robert Lewis	Correct Situs	2011	10.00
Thomas, Robert Lewis	Correct Situs	2011	10.00
United Telephone	State Assessed	2011	76.30
Woodard, Betty Tucker	Correct Situs	2011	60.13
Wright, William Asa Jr.	Pro-rate	2011	8.07
Wynn, Brandy Denise	Pro-rate	2011	10.67
Zuniga, Dagoberto Rosa	Correct Situs	2011	10.00
Total			2,412.97

NAME	REASON FOR REFUND	TAX YEAR	AMOUNT OF REFUND
Breedlove, Ione Powell	Pro-rate	2011	6.98
Gregorio, Octavio G.	Pro-rate	2011	0.74
Henderson, Johnnie	Pro-rate	2011	3.97
Root, Larry Marvin	Pro-rate	2011	6.43
Soliman, Essam Safwat	Pro-rate	2011	2.38
Sweeney, Sharon Gay	Pro-rate	2011	3.37
Yancey, Vivian Cox	Pro-rate	2011	3.94
Total			27.81

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Reg Meeting

11 June 2012

TO: The Honorable Mayor James D O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12—65

Consideration of Approval of Resolution 12—45, Issuing Sewer Credit for Outside Watering of Lawns, Plants and Vegetation from June 1, 2012 through October 31, 2012

Ladies and Gentlemen:

Recommendation:

- Approve Resolution 12—45 Issuing Sewer Credit for Outside Watering of Grass, Plants and Vegetation from June 1, 2012 through October 31, 2012.

Executive Summary

For the past several years the City Council has authorized the issuance of sewer credits due to outside watering of grass, plants, and vegetation.

The City Council has offered this credit in an effort to reduce the cost to the customer for such watering. If this policy is adopted, the City Council does have the discretion to discontinue it prior to October if it is not in the City's best interest due to drought and/or implementation of water conservation measures.

Enclosures

1. Resolution 12—45

RESOLUTION

12—45

A RESOLUTION PROVIDING FOR THE ISSUING OF A SEWER CREDIT FOR OUTSIDE WATERING OF GRASS, PLANTS AND VEGETATION

WHEREAS, the City of Henderson has provided for a sewer credit to its customers for the period of June, July and August provided certain conditions are met via adopting a “Sewer Credit Due to Outside Watering of Grass, Plants and Vegetation” on 9 June 2008; the details of the policy are more fully articulated in **Attachment A** to this Resolution, *and*

WHEREAS, in the past this credit has been extended to include the months of September and October, *and*

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY APPROVE the Amended Policy for Sewer Credit Due to Outside Watering of Grass, Plants and Vegetation Policy to include the months of June, July, August, September and October.

The foregoing Resolution 12—45 upon motion of Council Member ** and second by Council Member **, and having been submitted to a roll call vote received the following votes and was ***** on this the *** day of ***** 2011: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 42, pp. **.*

Sewer Credit Due to Outside Watering of Grass, Plants and Vegetation Policy

Qualifications

1. A customer of whose monthly water and sewer consumption in question is equal to or greater than 1.5 times the average water and sewer consumption of the preceding twelve months may request an adjustment. Where a customer has not been on the City's system for a full twelve months, the average shall be computed using the total number of months on the system; but, in no case shall a customer who has not been on the system for at least six months be eligible for an adjustment.

2. The general time frame for these credits can be for the June billing until the October billing for that residence; however the City Council shall set the time frame each year prior to this period and can be for less than or more than the stated June – October period if circumstances due to water restrictions or any other unforeseen emergency situations that are occurring during these months and/or is not to the City's best interest to allow these adjustments. The City Council also has the discretion to discontinue these "watering credits for sewer" at any time.

3. After City Council approval, the Finance Director or designee shall be authorized to adjust the customer's monthly sewer bill as follows:

- a. The customer's average monthly water and sewer consumption for the preceding twelve months shall be established and 1.5 times that average should be used to determine the average monthly cost of service using current sewer rates.
- b. This average monthly cost of sewer shall then be subtracted from the monthly sewer charge in question.
- c. The Director of Finance (or her designee) shall be authorized to reduce the customer's monthly sewer charge in question by a maximum of seventy-five (75) percent for the difference between the twelve (12) months average sewer charge and the monthly sewer charge in question.
- d. The customer must request this adjustment in writing and affirm he/she has been irrigating grass, plants and vegetation from the collections office after receiving the bill in question but in no case shall be issued a credit for more than the previous two months after failing to request the adjustment in the first month. Failure to request this adjustment after the two months period shall result in no adjustment.
- e. This policy shall not apply for individuals that use water to fill swimming pools.
- f. This policy shall be effective for the June – October 2012 period.

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 11 June 12 Regular Meeting

4 June 2012

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 12-71

Consideration of Approval of Ordinance 12-40, FY 12 Budget Amendment #50, Amending the 2010 BJA JAG Grant Fund Providing the Necessary Funds to Cover the Expense of Four Mobile Data Terminal Computers and Docking Stations.

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- *KSO 8: Provide Financial Resourcing:* To provide sufficient funds for municipal operations and capital outlay necessary to meet the needs of citizens, customers and mandates of regulatory authorities.

Recommendation:

- Approval of Ordinance 12-40, FY 12 Budget Amendment #50, Amending the 2010 BJA JAG Grant Fund Providing the Necessary Funds to Cover the Expense of Four Mobile Data Terminal Computers and Docking Stations.

Executive Summary:

The City Council approved the acceptance of the 2010 BJA JAG Grant on 13 September 2010 via Resolution 10-90. The Police Department indicated at that time that these Funds would be used to purchase a "Ground Hog" Video Surveillance System, a "Graffiti Cam" Video System, and replace four (4) of the Mobile Data Terminal (MDT) computers for Police Patrol Vehicles.

The cost of the four (4) mobile data terminal units from Dell has been quoted at \$9,064.76. The most recent trial balance report shows a balance of \$8,201.00. This leaves a shortage of \$863.76, which is attributed to the fact that the surveillance camera system, purchased in 2011, cost slightly more than anticipated.

The approval of Ordinance 12-40, Budget Amendment #50 would allow the purchase of these four (4) MDT units.

Enclosure:

1. Ordinance 12-40
2. Resolution 10-90

ORDINANCE 12—40

Council Member ** introduced the following Ordinance that was seconded by Council Member ** and read:

AN AMENDMENT TO THE FY 2011 - 2012 BUDGET and the 2010 BJA GRANT BUDGET AMENDMENT #50

WHEREAS, the City Council of the City of Henderson, on 13 June 2011, adopted the FY 11-12 Municipal Operating and Capital Budget; *and*

WHEREAS, the City Council of the City of Henderson, on 13 September 2010, adopted the 2010 BJA Grant; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual budget and Grant budgets from time-to-time, and the reason for FY 11-12 Budget Amendment #50 is described in the Notes box of the Ordinance.

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Budget Ordinance Amendment be approved and said Ordinance shall be effective immediately upon approval of the City Council:

			Ordinance 12-40			
FUNDS: 10: General Fund and 65: 2010 BJA Grant			FY 11-12 Budget Amendment #50			
10: GENERAL FUND REVENUES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -
10: GENERAL FUND EXPENDITURES			Approved 1-Jul-11	Current Budget	Amendment	Revised
Department	Line Item	Code				
Asset Forfeitures	Transfer to 2010 BJA Grant	10-512-561065	\$ -	\$ -	\$ 900.00	\$ 900.00
Asset Forfeitures	Discretionary Funds	10-512-509903	\$ 100,000.00	\$ 72,725.25	\$ (900.00)	\$ 71,825.25
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ 100,000.00	\$ 72,725.25	\$ -	\$ 72,725.25
						\$ 72,725.25
		Variance			\$ -	
65: 2010 BJA GRANT FUND REVENUES			Approved 13-Sep-10	Current Budget	Amendment	Revised
Department	Line Item	Code				
	Transfer from General Fund	65-510-461010	\$ -	\$ -	\$ 900.00	\$ 900.00
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ -	\$ 900.00	\$ 900.00
						\$ 900.00
65: 2010 BJA GRANT FUND EXPENDITURES			Approved 13-Sep-10	Current Budget	Amendment	Revised
Department	Line Item	Code				
	Capital Outlay < \$5,000	65-510-507400	\$ 11,930.00	\$ 8,226.00	\$ 875.00	\$ 9,101.00
	Capital Outlay > \$5,000	65-510-507405	\$ 12,285.00	\$ 15,989.00	\$ 25.00	\$ 16,014.00
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		Total	\$ 24,215.00	\$ 24,215.00	\$ 900.00	\$ 25,115.00
						\$ 25,115.00
		Variance			\$ -	
Ordinance 12-40; 11 June 12 Council Meeting		Notes: To transfer funds from the Federal Asset Forfeitures account to cover the remaining cost of four (4) mobile data terminal (MDT) units being purchased from the 2010 BJA Grant Fund. A shortfall in the Grant Budget resulted from the cost of the surveillance camera system purchased in 2011 being over budget.				

The foregoing Ordinance 12-40, upon motion of Council Member ** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was *** on this the 11 day of June 2012: YES: ***. NO: **. ABSTAIN: **. ABSENT: **.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

*Reference: Minute Book 42 p. ****

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 12—40 adopted by the Henderson, City Council in Regular Session on ** *** 2012 (*Minute Book 42 p.***). This Ordinance is recorded in *Ordinance Book 8*, p. ***.

Witness my hand and corporate seal of the City, this *** day of June 2012.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

RESOLUTION 10—90

A RESOLUTION ACCEPTING THE 2010 BJA JUSTICE ASSISTANCE GRANT FOR THE CITY OF HENDERSON POLICE DEPARTMENT AND THE COUNTY OF VANCE SHERIFF DEPARTMENT

WHEREAS, the Henderson City Council (Council) identified eight Key Strategic Objectives (KSO) at its 2010 Strategic Planning Retreat; *and*

WHEREAS, two of the Key Strategic Objectives are addressed by this request as follows: *KSO 2: Reduce Crime: To Reduce Crime and Provide for a Safe Community; and KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.*

WHEREAS, the Council authorized the submission of a grant application for 2010 BJA funding that would be shared between the City of Henderson and the County of Vance via *Resolution 10-48* at the Council's 24 May 2010 meeting, said grant application being in the amount of \$35,833, with \$11,618 being designated for the Vance County Sheriff's Department and \$24,215 being designated for the City's Police Department; *and*

WHEREAS, the City has received notice of grant award in the amount of \$35,833, said grant funds to be distributed to the City's Police Department and the County's Sheriff Department as noted in the preceding paragraph and it is now appropriate to accept the grant.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT it does hereby accept the 2010 BJA Grant in the amount of \$35,833, and said funds to be disbursed in accordance with grant requirements to the Henderson Police Department in the amount of \$24,215 and the Vance County Sheriff Department in the amount of \$11,618, *and*

BE IT FURTHER RESOLVED THAT the City Manager is authorized to sign all documents necessary to accept and execute grant with the US Department of Justice, said grant agreement being more fully articulated in **Attachment A** of this Resolution.

The foregoing Resolution 10-90 was presented for consideration on 13 September 2010, and upon a motion by Council Member Peace-Jenkins and seconded by Council Member Coffey was APPROVED by the following vote: YES: Daeke, Davis, Daye, Evans, Coffey, Rainey and Peace-Jenkins. NO: None. ABSTAIN: None. ABSENT: Inscoe.

James D. O'Geary, Mayor

ATTEST:

A. Ray Griffin, Jr., Interim City Clerk

Approved as to Legal Form:

John H. Zollicoffer, Jr., City Attorney

Reference: Minute Book 41, p. 648.



Department of Justice
Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

Washington, D.C. 20531

August 6, 2010

Mr. Ray Griffin Jr.
City of Henderson
P.O. Box 1434
134 Rose Avenue
Henderson, NC 27536-4142

Dear Mr. Griffin:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation in the amount of \$35,833 for City of Henderson.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Karen A. Johnson, Program Manager at (202) 616-3251; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

James H. Burch II
Acting Director

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

August 6, 2010

Mr. Ray Griffin Jr.
City of Henderson
P.O. Box 1434
134 Rose Avenue
Henderson, NC 27536-4142

Dear Mr. Griffin:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

Ensuring Access to Federally Assisted Programs

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/oct/etfb.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO Plan), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

1) Meeting the EEO Plan Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO Plan reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO Plan and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO Plan, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEO Plan specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO Plan, but it does not have to submit the EEO Plan to OCR for review. Instead, your organization has to maintain the EEO Plan on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO Plan requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

2) Submitting Findings of Discrimination

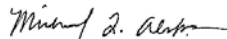
In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO Plan, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

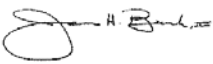
If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

 Department of Justice Office of Justice Programs Bureau of Justice Assistance		Grant		PAGE 1 OF 5	
1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Henderson P.O. Box 1434 134 Rose Avenue Henderson, NC 27536-4142		4. AWARD NUMBER: 2010-DJ-BX-0182			
		5. PROJECT PERIOD: FROM 10/01/2009 TO 09/30/2013 BUDGET PERIOD: FROM 10/01/2009 TO 09/30/2013			
1A. GRANTEE IRS/VENDOR NO. 566001245		6. AWARD DATE 08/06/2010		7. ACTION Initial	
		8. SUPPLEMENT NUMBER 00			
		9. PREVIOUS AWARD AMOUNT \$ 0			
3. PROJECT TITLE FY 2010 Justice Assistance Grant Program		10. AMOUNT OF THIS AWARD \$ 35,833			
		11. TOTAL AWARD \$ 35,833			
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).					
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY10 (BJA - JAG) 42 USC 3750, et seq.					
15. METHOD OF PAYMENT GPRS					
AGENCY APPROVAL			GRANTEE ACCEPTANCE		
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL James H. Burch II Acting Director			18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Ray Griffin City Manager		
17. SIGNATURE OF APPROVING OFFICIAL 			19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL		19A. DATE
AGENCY USE ONLY					
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 35833			21. IDJUGT0876		

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2010-DJ-BX-0182

AWARD DATE 08/06/2010

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2010-DJ-BX-0182

AWARD DATE 08/06/2010

SPECIAL CONDITIONS

8. To support public safety and justice information sharing, OJP requires the grantee to use the National Information Exchange Model (NIEM) specifications and guidelines for this particular grant. Grantee shall publish and make available without restriction all schemas generated as a result of this grant to the component registry as specified in the guidelines. For more information on compliance with this special condition, visit <http://www.niem.gov/implementationguide.php>.
9. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdiction, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
10. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
11. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
12. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
13. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.
14. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
15. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2010-DJ-BX-0182

AWARD DATE 08/06/2010

SPECIAL CONDITIONS

16. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

17. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Federal Financial Report (SF-425).
18. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2010-DJ-BX-0182

AWARD DATE 08/06/2010

SPECIAL CONDITIONS

19. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
20. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
21. The grantee agrees that within 120 days of award acceptance, each member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). All current and new task force members are required to complete this training once during the life of the award, or once every four years if multiple awards include this requirement. This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for City of Henderson

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.

	Department of Justice Office of Justice Programs Bureau of Justice Assistance		GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY	
	Grant		PROJECT NUMBER 2010-DJ-BX-0182	PAGE 1 OF 1
This project is supported under FY10 (BJA - JAG) 42 USC 3750, et seq.				
1. STAFF CONTACT (Name & telephone number)		2. PROJECT DIRECTOR (Name, address & telephone number)		
Karen A. Johnson (202) 616-3251		Marcus Barrow Captain 200 Breckenridge Street Henderson, NC 27536-4141 (252) 432-6057		
3a. TITLE OF THE PROGRAM FY 2010 Justice Assistance Grant Program			3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)	
4. TITLE OF PROJECT FY 2010 Justice Assistance Grant Program				
5. NAME & ADDRESS OF GRANTEE City of Henderson P.O. Box 1434 134 Rose Avenue Henderson, NC 27536-4142		6. NAME & ADDRESS OF SUBGRANTEE		
7. PROGRAM PERIOD FROM: 10/01/2009 TO: 09/30/2013		8. BUDGET PERIOD FROM: 10/01/2009 TO: 09/30/2013		
9. AMOUNT OF AWARD \$ 35,833		10. DATE OF AWARD 08/06/2010		
11. SECOND YEAR'S BUDGET		12. SECOND YEAR'S BUDGET AMOUNT		
13. THIRD YEAR'S BUDGET PERIOD		14. THIRD YEAR'S BUDGET AMOUNT		
15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse) The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following purpose areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation). Vance County and the city of Henderson will use FY 2010 JAG to purchase law enforcement equipment. Specific items include mobile data terminals for patrol vehicles; surveillance equipment to monitor areas of the city for street level drug sales and gang activity; and crowd control equipment. For administrative purposes,				

OJP FORM 4000/2 (REV. 4-88)



FY 2010 Justice Assistance Grant Program 2010-DJ-BX-0182

[Award](#)[Financial Status Reports](#)[Annual Progress Reports](#)[Correspondence](#)**Award Handbook****ACH Financial Information**[Financial Point of
Contact
Designation](#)[Award Instructions](#)[Acceptance
Instructions](#)[ACH Information](#)[Help/Frequently
Asked Questions](#)[GMS Award Home](#)[Log Off](#)

In accordance with the Debt Collection Improvement Act of 1996, payments by the Office of Justice Programs, Office of the Chief Financial Officer, are electronically deposited to recipient accounts by the US Treasury through the Automated Clearing House (ACH). The Automated Clearing House (ACH) enrollment form below will be used to establish Direct Deposit with the preferred financial institution used by your organization.

Since you have accepted the terms and conditions specified in your award, you can now begin the ACH enrollment process. Please type in the required information in the ACH form, print it, and take it to the financial institution used by your organization. Please note that all grantees are required to follow this procedure, whether or not your ACH form is currently on file with OJP.

You will not be able to save this form, so please print it out once you have completed it. You will also not be able to retrieve the information you typed in about your bank, so please print out this form as soon as you have finished filling it out.

Have the financial institution fill-out the last section and send via overnight courier the ORIGINAL of the ACH form to:

Office of Justice Programs
Office of the Chief Financial Officer
Attn: Control Desk - ACH
810 Seventh Street, NW - 5th Floor
Washington, DC 20531

If the information on the pre-populated ACH form is incorrect, please contact your program manager Karen A. Johnson, at (202) 616-3251.

If you have questions concerning current banking information, please contact the OCFO Customer Service Center at 1-800-458-0786 (press 2) or at ask.ocfo@ojp.usdoj.gov. You should also contact the OCFO Customer Service center to verify changes to your ACH Information.

[Fill out ACH Form](#)[Print Blank ACH Form](#)

**ACH VENDOR/MISCELLANEOUS PAYMENT
ENROLLMENT FORM**

OMB No. 1510-0056

This form is for Automated Clearing House (ACH) payments with an addendum record that contains payment-related information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this for completion.

PRIVACY ACT STATEMENT

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR210. This information will be used by the Treasury Department to transmit payment data, by electric means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

AGENCY INFORMATION

FEDERAL PROGRAM AGENCY Office of Justice Programs		OJP Grant Number/s: 2010-DJ-BX-0182
AGENCY IDENTIFIER OJP	AGENCY LOCATION CODE (ALC): 15-04-0001	
ADDRESS 810 Seventh Street, NW Attn: Office of the Chief Financial Officer, Control Desk Washington D.C. 20531		
CONTACT PERSON NAME Office of the Chief Financial Officer, Customer Service Center		TELEPHONE NUMBER (800) 458-0786
ADDITIONAL INFORMATION		

PAYEE/COMPANY INFORMATION

NAME: City of Henderson		OJP Vendor Number: 566001245
ADDRESS: P.O. Box 1434 134 Rose Avenue Henderson NC 27536-4142		
CONTACT PERSON NAME: Mr. Ray Griffin Jr.		TELEPHONE NUMBER: (252) 431-6055

FINANCIAL INSTITUTION INFORMATION

NAME: First Citizen's Bank	
ADDRESS: PO Box 27131 Raleigh North Carolina 27611-7131	
ACH COORDINATOR NAME: Sandra Wilkerson	TELEPHONE NUMBER: (252) 430 5711
NINE-DIGIT ROUTING TRANSIT NUMBER: 053100300	
DEPOSITOR ACCOUNT TITLE: Master Treasury	
DEPOSITOR ACCOUNT NUMBER: 005782613820	LOCKBOX NUMBER:
TYPE OF ACCOUNT: ☒ CHECKING ☐ SAVINGS ☐ LOCKBOX	
SIGNATURE AND TITLE OF AUTHORIZED OFFICIAL: (Could be the same as ACH Coordinator)	TELEPHONE NUMBER: (252) 430-5711

NSN 7540-01-274-9925

3881102

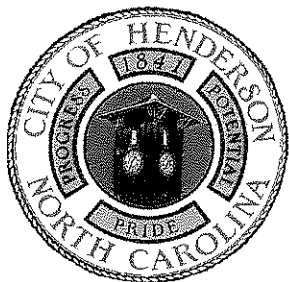
SF3881 (Rev. 1290)
Prescribed by Department of
Treasury

AGENCY COPY

Meetings and Events Calendar

Date	Time	Event	Location
June 12 th	3:00 PM	Henderson Appearance Committee	City Council Chambers
June 12 th	6:00 PM	City Council Budget Work Session #10 (If Needed)	City Council Chambers
June 14 th	12:00 PM	Henderson Vance Parks & Recreation Commission	Aycock Recreation Center
June 14 th	6:00 PM	City Council Budget Work Session #11 (If Needed)	City Council Chambers
June 21 st	7:00 PM	Human Relations Commission	City Council Chambers
June 25 th	6:00 PM	City Council Meeting Work Session to Follow	City Council Chambers
July 2 nd	3:30 PM	Henderson Planning Board	City Council Chambers
July 3 rd	3:30 PM	Henderson Zoning Board of Adjustment	City Council Chambers
July 4 th		City Hall Closed Independence Day	Happy July 4th 
July 7 th	5:00 PM	Library Board of Trustees	H. Leslie Perry Memorial Library Board Room
July 9 th	6:00 PM	Regular City Council Meeting	City Council Chambers
July 10 th	3:00 PM	Henderson Appearance Committee	City Council Chambers
July 12 th	12:00 PM	Henderson-Vance Parks & Recreation Commission	Aycock Recreation Center
July 19 th	7:00 PM	Human Relations Commission	City Council Chambers
July 23 rd	6:00 PM	City Council Meeting Work Session to Follow	City Council Chambers
July 27 th	10:00 AM	Henderson-Vance E911 Advisory Board Meeting	E911 Operation Center
Aug 1 st	8:00 AM	Clean Up Henderson	City Operations Center
Aug 6 th	3:30 PM	Henderson Planning Board	City Council Chambers
Aug 7 th	3:30 PM	Henderson Zoning Board of Adjustments	City Council Chambers
Aug 9 th	12:00 PM	Henderson-Vance Parks & Recreation Commission	Aycock Recreation Center
Aug 13 th	6:00 PM	City Council Regular Meeting	City Council Chambers
Aug 14 th	3:00 PM	Henderson Appearance Committee	City Council Chambers
Aug 16 th	7:00 PM	Human Relations Commission	City Council Chambers

Last Updated: 6/8/2012 2:59 PM



Henderson Fire Department

211 Dabney Drive
Henderson, North Carolina 27536
Phone: (252) 438-7315
Fax: (252) 438-1460

Daniel E. Wilkerson
Fire Chief

TO: RAY GRIFFIN, CITY MANAGER
FROM: DANIEL E. WILKERSON, FIRE CHIEF
DATE: JUNE 1, 2012

FIRE SUPPRESSION AND RESCUE ACTIVITY REPORT FOR: MAY, 2012

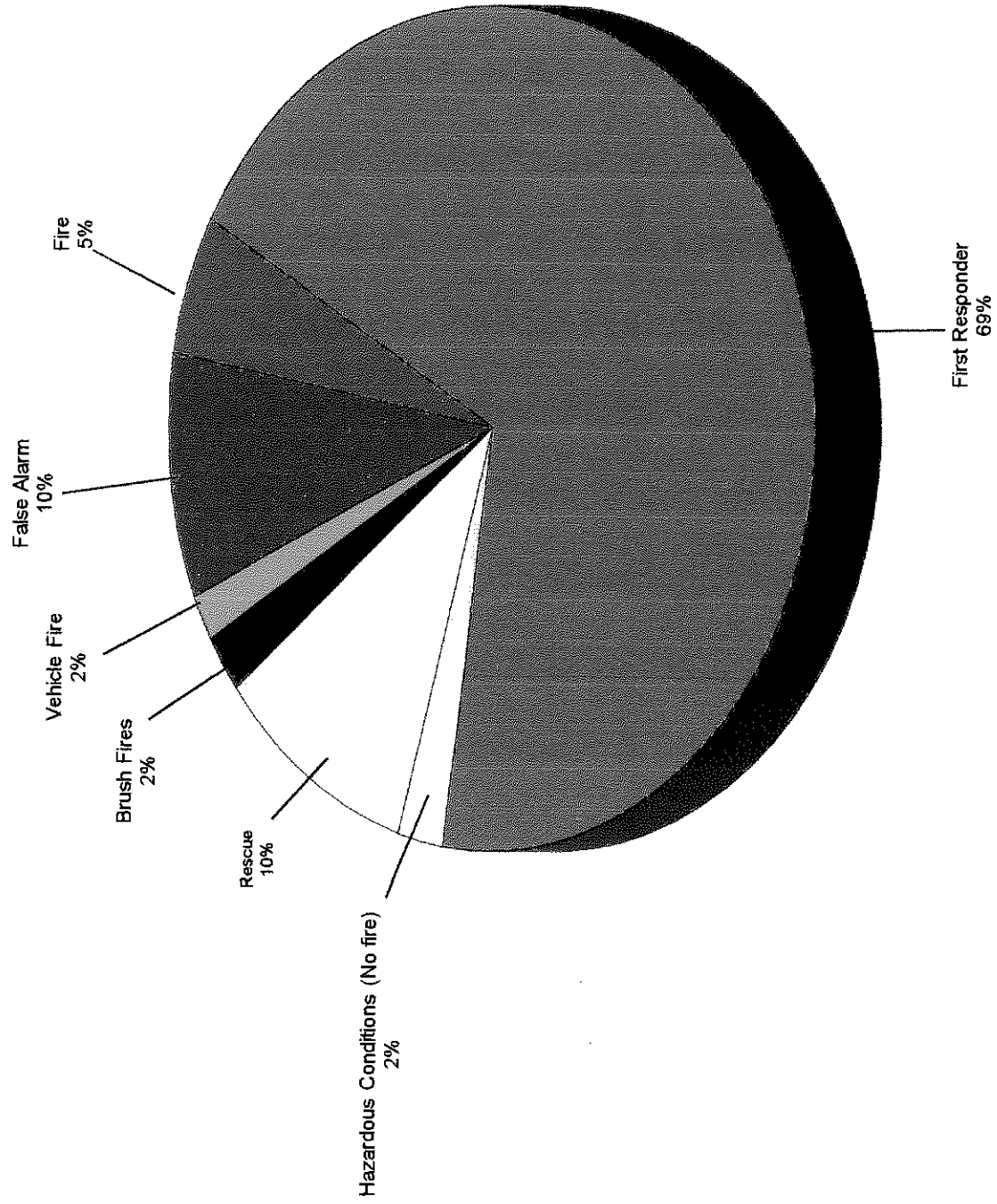
TYPE OF CALL	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
PRIVATE DWELLINGS (1 or 2 Family), Including Mobile Homes	6	4	32
APARTMENTS (3 or More Families)	0	0	4
HOTELS AND MOTELS	0	0	0
ALL OTHER RESIDENTIAL (Dormitories, Boarding Houses, Tents, etc.)	1	0	1
PUBLIC ASSEMBLY (Church, Restaurant, Clubs, etc.)	0	0	2
SCHOOLS AND COLLEGES	0	0	0
HEALTH CARE AND PENAL INSTITUTIONS (Hospitals, Nursing Homes, Prisons, etc.)	0	0	1
STORES AND OFFICES	0	0	2
INDUSTRY, UTILITY, DEFENSE, LABORATORIES, MANUFACTURING	0	0	0
STORAGE IN STRUCTURES (Barns, Vehicle storage Garages, General Storage, etc.)	0	0	0
OTHER STRUCTURES (Outbuildings, Bridges, etc.)	0	0	0
WORKING STRUCTURE FIRE	2	0	6
FIRES IN HIGHWAY VEHICLES (Autos, Trucks, Buses, etc.)	4	3	16
FIRES IN OTHER VEHICLES (Planes, Trains, Ships, Construction or Farm Vehicles)	0	0	0

FIRE OUTSIDE OF STRUCTURES WITH VALUE INVOLVED, BUT NOT VEHICLES (Outside Storage, Crops, Timber, etc.)	0	1	1
FIRES IN BRUSH, GRASS, WILD LAND (Excluding Crops and Timber) With No Value Involved	0	2	12
FIRES IN RUBBISH, INCLUDING DUMPSTERS (Outside structures), With No Value Involved	5	5	12
ALL OTHER FIRES	1	0	3
RESCUE	22	16	103
FIRST RESPONDER	155	161	842
FALSE ALARM RESPONSES (Malicious or Unintentional False Calls, Malfunctions, Bomb Scares)	21	19	80
MUTUAL AID OR ASSISTANCE RESPONSES	1	1	3
HAZARDOUS MATERIALS RESPONSES (Spills, Leaks, etc.)	3	2	15
OTHER HAZARDOUS RESPONSES (Arcing wires, Bomb Removal, Power Line Down, etc.)	2	1	8
ALL OTHER RESPONSES (Smoke Scares, Lock-Outs, Animal Rescues, etc.)	1	1	7
TOTALS	224	216	1150

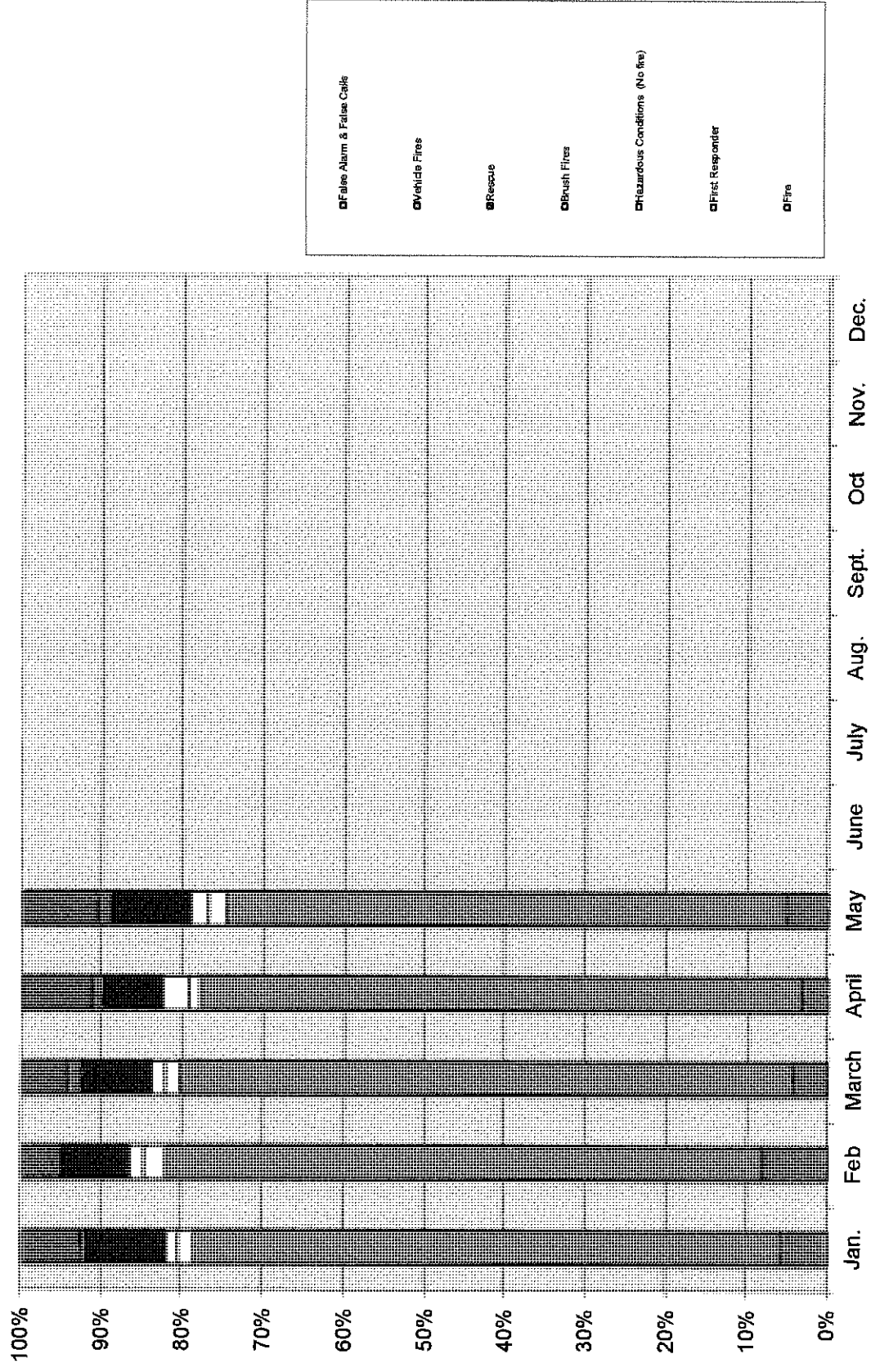
	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
Total Fire Incidents With Property and/or Contents Loss	13	4	37
Total of Property and Contents Value Saved	\$ 553,391.00	\$ 9,500.00	\$ 1,099,384.00

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
FIRE CASUALTIES FIREFIGHTER-DEATH	0	0	0
FIRE CASUALTIES FIREFIGHTER - INJURIES	1	0	1
FIRE CASUALTIES CIVILIAN - DEATH	0	0	0
FIRE CASUALTIES CIVILIAN - INJURIES	1	0	1

Incident Summary For May 2012



YEAR TO DATE SUMMARY BY MONTH FOR 2012



INSPECTION ACTIVITIES REPORT FOR:**MAY, 2012**

INSPECTIONS	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
ASSEMBLY	3	4	18
BUSINESS	12	18	99
EDUCATIONAL	0	0	4
HAZARDOUS	0	0	0
INDUSTRIAL	0	1	2
INSTITUTIONAL	1	0	1
MERCANTILE	2	13	46
RESIDENTIAL	3	3	16
STORAGE	0	0	0
DAY CARE	2	1	8
HOME CARE	0	0	0
FOSTER CARE	4	1	10
VACANT	0	5	9
TOTALS	27	46	213

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
CODE VIOLATIONS	55	91	370
FOLLOW UP INSPECTIONS	12	18	62

FIRE PREVENTION ACTIVITY REPORT FOR YEAR OF: May 2012

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
Service Calls to Residents	10	15	9	5	11								50
Smoke Alarms Installed	4	7	1	5	8								25
Batteries Installed in Smoke Alarms	6	4	8	11	5								34
Fire Extinguisher Classes	0	0	0	0	0								0
School / Daycare Presentations	3	1	2	1	2								9
Community / Civic Group Presentations	3	1	0	1	3								8
Station Tours	2	0	5	1	2								10
Total Participants in Fire & Life Safety Programs	200	50	150	400	500								1300
Community / Business Displays	0	0	0	4	1								5
Child Safety Seat Clinics	0	0	1	0	0								1
Child Safety Seats Inspected	8	11	7	20	10								56
Child Safety Seats Distributed	2	4	0	5	0								11

MONTHLY CITATION REPORT FOR THE MONTH OF: MAY 2012

LOCATION	CURRENT MONTH FIRE LANE	CURRENT MONTH HANDICAPPED	LAST MONTH FIRE LANE	LAST MONTH HANDICAPPED	YEAR TO DATE
Cardinal Plaza					0
Compare Foods					0
Crossroads Shopping Center					0
Dabney Shopping Center		1			1
Dabney West Mall					1
Golden Corral					0
Guardian Care					0
Henderson Mall					0
Henderson Square					0
Lowe's					0
Maria Parham Hospital					0
Market Place					0
Northside Plaza					0
Oak St					0
Rose's Norlina Rd					0
Staples					0
Vance County Courthouse					0
Vance Medical Arts Bldg					0
Vance Square					0
Village Square					0
Wal Mart		5	0	7	47
Walgreens					0
TOTALS	0	6	0	7	49

TRAINING DIVISION PRODUCTIVITY - MAY 2012

Henderson Fire Department

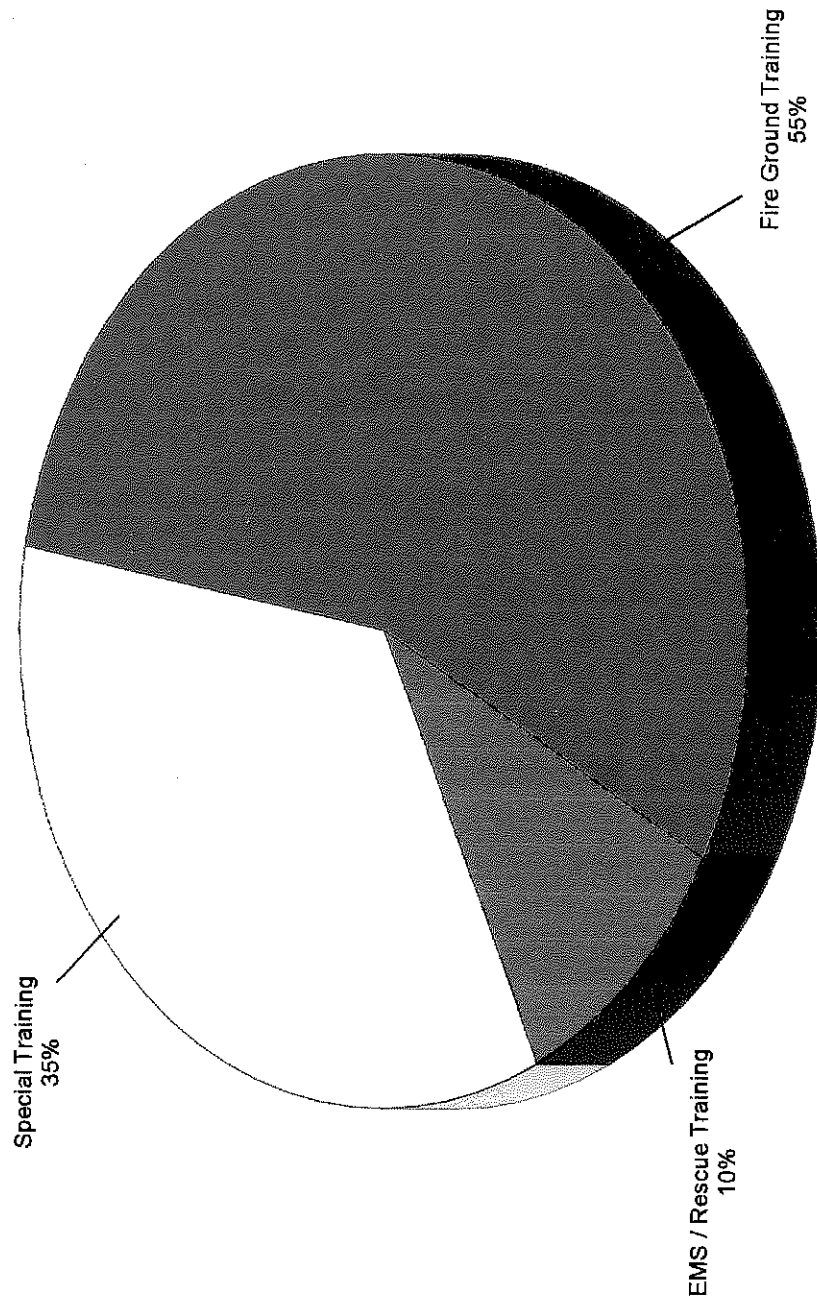
Types of Courses Taught	Course Hours Taught	Man-hours of Training
Fire Ground Training	135.5	758.5
EMS / Rescue Training	12	140
Special Training	48	480

Totals	195.5	1378.5
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	Course Hours Taught	Man-hours of Training
PREVIOUS MONTH TOTAL	145.5	945

YEAR - TO - DATE TOTAL	796.3	6207.3
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Training Hours by Category - May 2012



Fire Department Regulatory Compliance

The Fire Department has met all regulatory compliance items for the month of May, 2012

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TOTAL

5,676

TIME PERIOD: 4/21/2012 09:00:00 Through 5/20/2012 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		268				268
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
AMERICAN RED CROSS	Other Dispatch	0				0
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	22	22			
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	18	18			
CSX RAILROAD	Other Dispatch	0				0
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	6	6			
EMBARQ	Other Dispatch	1				1
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	14	14			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	287		287		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	137		137		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,458		2,458		
HENDERSON STREET DEPT	City Dispatch	6		6		
HENDERSON WATER DEPARTMENT	City Dispatch	20		20		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	20	20			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	12	12			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	3			3	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	6			6	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	4			4	
NORTH CAROLINA MAGISTRATE OFFICE	State Dispatch	0			0	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	1			1	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	66			66	
NORTH CAROLINA UNDERWATER RECOVERY	Other Dispatch	0			0	
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PROGRESS ENERGY	Other Dispatch	0				0
PUBLIC SERVICE GAS	Other Dispatch	1				1
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	13	13			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	482	209	270		3
VANCE COUNTY ANIMAL CONTROL	County Dispatch	89	89			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	2	2			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	3	3			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	72	72			
VANCE COUNTY RESCUE SQUAD	County Dispatch	31	31			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2,437	2,437			
WAKE ELECTRIC COOPERATIVE	Other Dispatch	0				0
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	16	16			
TOTALS		6,498	2,966	3,178	81	273

Signature:

Prepared by: Carey D. Thompson

Signature:

Reviewed by Brian K. Short, Director

05/31/2012

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 04/21/2012

Jurisdiction: HEN-VAN

Last Date: 05/20/2012

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	199
2	data error, blank in Department	69
3	AFTO	1
4	BVFD	22
5	CSX	2
6	CVFD	18
7	DOT	6
8	DSS	2
9	DVFD	6
10	EMBO	1
11	EMS	482
12	EVFD	14
13	FOR	4
14	GAS	1
15	HFD1	287
16	HFD2	137
17	HPD	2458
18	HVFD	20
19	KVFD	12
20	ME	1
21	PARK	3
22	PE	3
23	RIDG	1
24	SHP	66
25	STRE	6
26	TVFD	13
27	VCAC	89
28	VCFD	72
29	VCR	31
30	VCSO	2437
31	WATE	20
32	WILD	1
33	WVFD	16

***Total:* 5676**

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 04/21/2012

Last Date: 05/20/2012

<i>Complaint</i>		<i>Number</i>
911HU	911 HANG UP CALL	95
ABAND	ABANDONED OR JUNKED CARS	1
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	15
ABNV	ABANDONED VEHICLE	2
ACC-PD	ACCIDENT PROPERTY DAMAGE	105
ACC-PI	ACCIDENT PERSONAL INJURY	28
ALARM	ALARM RESIDENCE OR BUSINESS	271
ALARMFALSE	ALARM FALSE	125
ALARMMED	ALARM MEDICAL	7
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIO	2
ANIMAL-EMD	ANIMAL BITE / ATTACK	6
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	80
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	11
ARRE	ARREST	1
ASAG	ASSIST OTHER AGENCY	16
ASMO	ASSIST MOTORIST	70
ASSAULIP-EMD	ASSAULT OR SEXUAL ASSAULT - IN PR	3
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	55
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	4
BE MV	BREAKING AND ENTERING TO A MOTC	15
BOMB	BOMB THREAT	2
BON	BONDING	47
BONDSET	BOND SET	8
BREATH-EMD	BREATHING PROBLEMS	63
BURG-IP	BURGULARY/B&E IN PROGRESS	5
BURGLARY	BURGLARY	101
BURNS-EMD	BURNS (SCALDS) OR EXPLOSIONS (EM	1
CARBON-EMD	CARBON MONOXIDE / INHALATION / H	1
CAR	CARELESS AND RECKLESS DRIVER	73
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR I	7
CHASE	CHASE	2
CHESTPAI-EMD	CHEST PAIN	39
CHIVEH	CHILD LOCKED IN VEHICLE	1
CHOKING-EMD	CHOKING	3
CIVDIS	CIVIL DISPUTE	80
COMTHR	COMMUNICATING THREATS	12
CONVULS-EMD	CONVULSIONS / SEIZURES	23
COURT	COURT	1
DIABETIC-EMD	DIABETIC PROBLEMS	23
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTR	4
DISO	DISORDERLY PERSON	103
DOMEIP/W	DOMESTICE DISPUTE - IN PROGRESS	4
DOM-PROB	DOMESTIC PROBLEM	125
DRUGALC	DRUG OR ALCOHOL COMPLAINT	49
DRUNKDRIV	DRUNK DRIVER	11
DVO	DOMESTIC VIOLENCE ORDER	25
EMERG TRANS	EMERGENCY TRANSPORT	2
ESCO	ESCORT	200
EVICTIO	EVICTIO	27
FALLS-EMD	FALLS (SUBJECT FALLEN)	56
FIGHT	FIGHT	39
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	3

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 04/21/2012

Last Date: 05/20/2012

<i>Complaint</i>		<i>Number</i>
FIRE AL	FIRE ALARM	35
FIRE BRU	BRUSH/GRASS FIRE	6
FIRE DUMP	DUMPSTER FIRE	1
FIRE ELEC	ELECTRICAL FIRE	2
FIRE GRE	GREASE FIRE	1
FIRE SMOKE	SMOKE REPORT	6
FIRE STRUC	STRUCTURE FIRE	8
FIRE VEHI	VEHICLE FIRE	6
FRAUD	FRAUD/FORGERY	22
GASLEA	GAS LEAK	3
HARR	HARRASSMENT/THREATS	56
HEADACHE-EMD	HEADACHE	9
HEART-EMD	HEART PROBLEMS - AICD	6
HEMORR-EMD	HEMORRHAGE / LACERATION	18
HOMEINV	HOME INVASION	1
HRPD	HIT & RUN PD	26
HRPI	HIT & RUN PI	2
ILL-DUMP	ILLEGAL DUMPING	38
INDEXPO	INDECENT EXPOSURE	3
INSPECTION	FIRE INSPECTION	44
INTPERS	INTOXICATED PERSON	18
INVE	INVESTIGATE ---- AT	725
IPV	IMPROPERLY PARKED VEHICLE	13
JUV	JUVENILE PROBLEMS	54
KIDN	KIDNAPPING/FELONIOUS RESTRAINT	1
LARCIP	LARCENY IN PROGRESS	2
LARC	LARCENY - ALREADY OCCURRED	174
LOIT	LOITERING COMPLAIN	9
LOST	LOST PROPERTY	3
LOUD	LOUD MUSIC	99
MEDICAL	MEDICAL	4
MEN	MENTAL SUBJECT	60
MISS	MISSING PERSON	9
OFFICER HELP	OFFICER NEEDS HELP	1
OPEN	OPEN DOOR/WINDOW	8
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	7
PDAMG	PROPERTY DAMAGE ALREADY OCCUR	101
PDMGIP	PROPERTY DAMAGE IN PROGRESS	1
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	8
PROW	PROWLER	29
RACE	RACING/HIGH SPEED DRIVING	3
RAPE	RAPE	1
RECFPI	RECOVERED/FOUND PROPERTY	18
RIOT	RIOT	1
ROBARM	ROBBERY ARMED	7
ROBBERY	ROBBERY	2
RUN	RUNAWAY	1
SHOP	SHOPLIFTER	19
SHOTS	SHOTS FIRED	56
SICK-EMD	SICK PERSON	79
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	7
STOLV	STOLEN VEHICLE	12

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 04/21/2012

Last Date: 05/20/2012

<i>Complaint</i>		<i>Number</i>
STROKE-EMD	STROKE (CVA)	8
SUBINCUS	SUBJECT IN CUSTODY	35
SUMMONS	CIVIL / CRIMINAL SUMMONS	298
SUPSUB	SUSPICIOUS SUBJECT	98
SURR	SURRENDER	5
SUSVEH	SUSPICIOUS VEHICLE	101
TEST	TEST CALL	75
Traffic Stop	VEHICLE STOP	322
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	6
TREEDWN	TREE DOWN	4
TRES	TRESPASSING SUSPECT	111
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	14
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	23
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	2
WARRANT	WARRANT	673
WATER	WATER RELATED PROBLEM	20
WRIT	WRIT OF EXECUTION	1
XRAY	COURTHOUSE X RAY DUTY	3

Report Total: 5676



CITY OF HENDERSON

CODE COMPLIANCE DEPARTMENT

May 2012 Report



Abandoned Structure Ready to be Demolished

Abandoned Structure Report

Structures Ready for Demolition:

- 701 Flint Street
- 427 Garnett Street
- 884 Lamb Street
- 228 Main Street
- 302 Main Street
- 416 Parham Street
- 447 Winder Street
- 204 Hamilton Street
- 1048 William Street
- 250 Lowry Street
- 913 Lamb Street
- 647 Ransom Street

Order by City Council

6/8/2009
 9/28/2009
 8/9/2010
 8/9/2010
 8/9/2010
 9/28/2009
 8/9/2010
 2/14/2011
 2/14/2011
 1/23/2012
 1/23/2012
 (Structure within the
 Redevelopment Commission Block of Orange & Pettigrew Street)

Minimum Housing Report

Initial Notice / Courtesy	0
Notice of Violation	14
Compliant & Notice Hearing	3
Findings of Fact Order	0
Dwellings in Compliance	0
<u>Vacant / Close Account</u>	<u>3</u>
Total Cases	20

For more detail information, see complete report attached.

Nuisance Property Report

First, Notice	12
Second, Notice	10
Properties in Compliance	40
Civil Penalty	0
Pending	1
Appeal	0
<u>Properties to be abated</u>	<u>6</u>

Total Cases 69

For more detail information, see complete report attached.

***There are 30 lots being abated for high grass for the week of June 4 –June 9 2012.**

Minimum Housing Report

Report for 05/01/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 1010 LEHMAN ST	ID: 104371-H000416
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0291	Owner: B N B INVESTMENTS LLC	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: / /	Location: 815 NICHOLAS ST	ID: 104244-H000640
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0353	Owner: WILLIAM & EVELYN GARNER	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: / /	Location: 927 LEHMAN ST	ID: 104301-H000725
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0433	Owner: B N B INVESTMENTS LLC	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: / /	Location: 2035 JULIA AVE	ID: 106536-H000729
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0437	Owner: SHELBY T & ROBERT HAWKINS	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: 06/07/2012	Location: 845 LAMB ST	ID: 106271-H000906
Status: VACATE & CLOSE	Last Inspect: 05/07/2012	Who: CSB
Permit #: 0588	Owner: PETER FRIGOLETTI	Comply Date: 06/08/2012
		Date Entered: 05/08/2012
Next Inspect: 06/07/2012	Location: 1537 LYNNE AVE	ID: 101922-H000907
Status: VACATE & CLOSE	Last Inspect: 05/07/2012	Who: CSB
Permit #: 0589	Owner: ANN W MAYO	Comply Date: 06/07/2012
		Date Entered: 05/08/2012
Next Inspect: / /	Location: 913 ARCH ST	ID: 108658-H000911
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0590	Owner: MAJESTIC OAKS PROPERTIES, LLC	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: 07/11/2012	Location: 514 MONTGOMERY ST	ID: 103999-H000912
Status: COMP & NOTICE WATER	Last Inspect: / /	Who: CSB
Permit #: 0591	Owner: MAJESTIC OAKS PROP., LLC	Comply Date: 07/11/2012
		Date Entered: 05/29/2012
Next Inspect: / /	Location: 2119 FRANCIS AVE	ID: 106495-H000913
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0592	Owner: ALBERT E MOSS	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: / /	Location: 2019 FRANCIS AVE	ID: 106505-H000914
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0593	Owner: PLUMMER C BAILEY	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: / /	Location: 413 HARRIETT ST	ID: 108759-H000916
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0594	Owner: HAROLD N FRAZIER	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: / /	Location: 1108 MAPLE ST	ID: 104370-H000917
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0595	Owner: CHRISTOPHER FISHER	Comply Date: / /
		Date Entered: 05/29/2012
Next Inspect: / /	Location: 1655 OXFORD RD	ID: 106028-H000918
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB
Permit #: 0596	Owner: WILSON S HOYLE, JR.	Comply Date: / /
		Date Entered: 05/29/2012

Minimum Housing Report

Report for 05/01/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 553 PAIGE ST	ID: 106818-H000919
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB Comply Date: / /
Permit #: 0597	Owner: J C & ANN JAEGER	Date Entered: 05/29/2012

Next Inspect: / /	Location: 1851 PARKER LANE	ID: 104915-H000920
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB Comply Date: / /
Permit #: 0598	Owner: WILLIAM H MAST	Date Entered: 05/29/2012

Next Inspect: / /	Location: 104 ROLLINS AVE	ID: 100132-H000921
Status: VACATE & CLOSE	Last Inspect: / /	Who: CSB Comply Date: / /
Permit #: 0599	Owner: MAST OPERATIONS LLC	Date Entered: 05/29/2012

Next Inspect: / /	Location: 710 STATE ST	ID: 106765-H000922
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB Comply Date: / /
Permit #: 0600	Owner: JERRY D ANDREWS	Date Entered: 05/29/2012

Next Inspect: / /	Location: 525 WAKEFIELD AVE	ID: 106826-H000923
Status: NOTICE OF VIOLATION	Last Inspect: / /	Who: CSB Comply Date: / /
Permit #: 0601	Owner: DONNA B STARNES	Date Entered: 05/29/2012

Next Inspect: / /	Location: 109A COLLEGE ST	ID: 103977-H000924
Status: COMP & NOTICE WATER	Last Inspect: / /	Who: CSB Comply Date: / /
Permit #: 0602	Owner: RODNEY D PEACE	Date Entered: 05/30/2012

Next Inspect: / /	Location: 408 MONTGOMERY ST	ID: 103987-H000925
Status: COMP & NOTICE WATER	Last Inspect: / /	Who: CSB Comply Date: / /
Permit #: 0603	Owner: COLONIAL RENTALS, LLC	Date Entered: 05/30/2012

Nuisance Property Violations Report

Report for 05/07/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 467 POWELL ST	ID: 108940-V000367
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #:	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: 05/29/2012
Parcel 0096 05010	Owner: MINERVA F	MC GREGOR % ROGERS GROUP

Next Inspect: / /	Location: 207 ZOLLICOFFER AVE	ID: 105338-V000016
Type: "A" (WEEDS)	How Received: Staff	Last Inspect: 02/29/2008
Violation #: 0016	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/22/2012	First Letter Date: 05/22/2012	Citation Date: / /
		Comply Date: / /
Parcel 0005 03017	Owner: CACHE FLOW	PROPERTIES, LLC

Next Inspect: / /	Location: 962 HARRIETT ST	ID: 108333-V000045
Type: "C" TRASH, RUBBISH & JUNK	How Received: INSPECTION	Last Inspect: 03/10/2008
Violation #: 0045	Status: CUT LIST	Who: CDS
Date Entered: 05/17/2012	First Letter Date: 06/23/2009	Citation Date: / /
		Comply Date: / /
Parcel 0086 02004	Owner: JAMES	WOODLIEF

Next Inspect: / /	Location: 151 PARKER ST	ID: 105875-V000067
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: 08/01/2008
Violation #: 0067	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/17/2012	Citation Date: / /
		Comply Date: / /
Parcel 0055 03006	Owner: ROBERT W	WILLIAMS

Next Inspect: / /	Location: 1058 OLD NORLINA RD	ID: 107132-V000084
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: 05/09/2008
Violation #: 0084	Status: CUT LIST	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/03/2011	Citation Date: / /
		Comply Date: 12/09/2011
Parcel 0074 04002	Owner:	GABRIEL ROBLES LOPEZ

Next Inspect: / /	Location: 402, 4 & 6 CHARLES ST.	ID: 107234-V000145
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: 06/02/2008
Violation #: 0145	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/10/2012	First Letter Date: 05/10/2012	Citation Date: / /
		Comply Date: / /
Parcel 0076 02005	Owner:	DAVID R. & JEAN PARKER

Nuisance Property Violations Report

Report for 05/07/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 417 ROCK SPRING ST	ID: 100994-V000180
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: 07/06/2008 Who: CSB
Violation #: 0180	Status: IN-COMPLIANCE	
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / / Comply Date: 05/30/2012
Parcel 0101 05016	Owner: DOROTHEA K KELLY, HEIRS % HENRY B. KELLY	

Next Inspect: / /	Location: 914 PINKSTON ST	ID: 107830-V000240
Type: "A" (WEEDS)	How Received: COMPLAINT	Last Inspect: 08/18/2008 Who: CSB
Violation #: 0240	Status: IN-COMPLIANCE	
Date Entered: 05/22/2012	First Letter Date: 05/22/2012	Citation Date: / / Comply Date: 05/22/2012
Parcel 0080 01051	Owner: JEFFREY TATE , DEAN INVESTMENTS	

Next Inspect: / /	Location: 1008 STANDISH ST	ID: 108675-V000246
Type: "A" (WEEDS)	How Received:	Last Inspect: / / Who: CSB
Violation #: 0246	Status: IN-COMPLIANCE	
Date Entered: 05/22/2012	First Letter Date: 05/22/2012	Citation Date: / / Comply Date: 06/04/2012
Parcel 0091 07008	Owner: BEATRICE P. HARP	

Next Inspect: / /	Location: 938 ABBOTT ST	ID: 108505-V000250
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: 09/09/2008 Who: CSB
Violation #: 0250	Status: IN-COMPLIANCE	
Date Entered: 05/11/2012	First Letter Date: 05/11/2012	Citation Date: / / Comply Date: 05/21/2012
Parcel 0009 01007	Owner: ABBOTT PROPERTIES, LLC	

Next Inspect: 06/01/2012	Location: SOUTHERLAND ST	ID: 108615-V000256
Type: "A" (WEEDS)	How Received: Staff	Last Inspect: 09/10/2008 Who: 0
Violation #: 0256	Status: SECOND NOTICE	
Date Entered: 05/22/2012	First Letter Date: 05/22/2012	Citation Date: / / Comply Date: / /
Parcel 0091 06021	Owner: CHARLES R RAMSEY	

Next Inspect: / /	Location: 1002 STANDISH ST	ID: 108667-V000258
Type: "A" (WEEDS)	How Received:	Last Inspect: 09/20/2008 Who: CSB
Violation #: 0258	Status: FIRST NOTICE	
Date Entered: 05/16/2012	First Letter Date: 05/16/2012	Citation Date: / / Comply Date: 05/16/2012
Parcel 0091 07001	Owner: CHARLIE KEETER	

Nuisance Property Violations Report

Report for 05/07/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 509 GRANT ST	ID: 108922-V000700
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0261	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: / /
Parcel 0096 04016	Owner: MOSES J	LEMAY % R. LEMAY

Next Inspect: / /	Location: 323 ROCKSPRING ST	ID: 109006-V000269
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0269	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: / /
Parcel 0098 01017	Owner: DWIGHT R	WRIGHT

Next Inspect: / /	Location: SOUTHERLAND ST	ID: 108590-V000714
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0275	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/22/2012	First Letter Date: 05/22/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0091 05010	Owner: HAROLD G	SUMNER

Next Inspect: 07/26/2009	Location: 316 BRECKENRIDGE ST	ID: 103885-V000720
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0281	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: / /
Parcel 0023 07002	Owner: CYNTHIA T	WADE

Next Inspect: / /	Location: 732 COLLEGE ST	ID: 109577-V000294
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: 10/13/2008
Violation #: 0294	Status: FORECLOSURE PENDING	Who: CSB
Date Entered: 05/22/2012	First Letter Date: 05/02/2011	Citation Date: / /
		Comply Date: 05/22/2012
Parcel 0026 02012	Owner: MICHAEL J	BUTLER

Next Inspect: / /	Location: 472 POWELL ST	ID: 108917-V000741
Type: "C" TRASH, RUBBISH & JUNK	How Received: COMPLAINT	Last Inspect: / /
Violation #: 0302	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: / /
Parcel 0096 04011	Owner: GREGORY &	PAMELA JOHNSON

Nuisance Property Violations Report

Report for 05/07/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 134 YOUNG AVE	ID: 104522-V000331
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0331	Status: IN-COMPLIANCE	Who: 0
Date Entered: 05/17/2012	First Letter Date: 05/17/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0003 10007	Owner: JUDY L	GARNER

Next Inspect: / /	Location: 615 HIGH ST	ID: 102799-V000333
Type: "A" (WEEDS)	How Received:	Last Inspect: 01/22/2009
Violation #: 0333	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/17/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0021 01001	Owner: ALEX O	MASSENBURG % DORIS COLLINS

Next Inspect: / /	Location: 412 OWEN ST	ID: 108540-V000378
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0375	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: / /
Parcel 0097 02015	Owner: C.J. DALE	MINISTRIES. INC.

Next Inspect: / /	Location: 403 ROCKSPRING ST	ID: 106867-V000389
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0386	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: 05/31/2012
Parcel 0070 01040	Owner: JOHN PLUMMERHEIRS, % MALCOLM PLUMMER	

Next Inspect: / /	Location: 222 CHARLES ST	ID: 103933-V000838
Type: "A" (WEEDS)	How Received: COMPLAINT	Last Inspect: / /
Violation #: 0399	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/10/2012	First Letter Date: 05/10/2012	Citation Date: / /
		Comply Date: 05/17/2012
Parcel 0024 04011	Owner: DEBORAH	MILLER

Next Inspect: / /	Location: 488 HICKORY ST	ID: 100858-V000403
Type: "C" TRASH, RUBBISH & JUNK	How Received:	Last Inspect: / /
Violation #: 0400	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/16/2012	First Letter Date: 05/16/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0100 02027	Owner: PATSY P	STANTON

Nuisance Property Violations Report

Report for 05/07/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 1103 PINKSTON ST	ID: 103164-V000854
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0415	Status: CUT LIST	Who: CSB
Date Entered: 05/10/2012	First Letter Date: 05/10/2012	Citation Date: / /
		Comply Date: / /
Parcel 0214C03002	Owner:	DEAN INVESTMENTS LLC

Next Inspect: / /	Location: ARCH ST	ID: 104219-V000869
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0430	Status: CUT LIST	Who: CSB
Date Entered: 05/22/2012	First Letter Date: 05/22/2012	Citation Date: / /
		Comply Date: 05/22/2012
Parcel 0027 02014	Owner: THOMAS C	MELVIN

Next Inspect: / /	Location: 925 ABBOTT ST	ID: 101473-V000950
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0511	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/11/2012	First Letter Date: 05/11/2012	Citation Date: / /
		Comply Date: 05/21/2012
Parcel 0011 02018	Owner: DONNA	HENDERICKS

Next Inspect: / /	Location: ABBOTT ST/VACANT LOT	ID: 101474-V000951
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0512	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/21/2012	First Letter Date: 05/21/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0011 02019	Owner:	JOHN A. JR. & ANGELA WILLIAMS

Next Inspect: / /	Location: 528 HICKORY ST	ID: 100847-V000971
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0532	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/10/2012	First Letter Date: 05/10/2012	Citation Date: / /
		Comply Date: 05/15/2012
Parcel 0100 02017	Owner:	JAMES T. & CYNTHIA KNIGHT

Next Inspect: / /	Location: 604 CHESTNUT ST	ID: 109030-V000974
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0535	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/10/2012	First Letter Date: 05/10/2012	Citation Date: / /
		Comply Date: 05/22/2012
Parcel 0098 10008	Owner:	BRIAN HAMILTON

Nuisance Property Violations Report

Report for 05/07/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 1015 SHIRLEY DR	ID: 101534-V001029
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0590	Status: CUT LIST	Who: CSB
Date Entered: 05/11/2012	First Letter Date: 05/11/2012	Citation Date: / /
		Comply Date: / /
Parcel 0011 05002A	Owner:	TONY HEYWOOD & RIDA WINGFIELD

Next Inspect: / /	Location: 1303 ROANOKE AVE	ID: 104436-V001030
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0591	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/11/2012	First Letter Date: 05/11/2012	Citation Date: / /
		Comply Date: 05/21/2012
Parcel 0029 01010	Owner:	GOODE FAM. PROP % ANDREA GOODE

Next Inspect: / /	Location: 130 YOUNG AVE	ID: 104523-V000599
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: 07/08/2010
Violation #: 0596	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/17/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0003 10008	Owner: MARY N	ROYSTER

Next Inspect: 05/06/2011	Location: TOWNSVILLE RD	ID: 101343-V001036
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0597	Status:	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/23/2011	Citation Date: / /
		Comply Date: / /
Parcel 0107 06007	Owner: LARRY	TURNER % ELIZABETH TURNER

Next Inspect: / /	Location: 1102 GARNETT ST	ID: 105380-V000600
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0597	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/17/2012	Citation Date: / /
		Comply Date: / /
Parcel 0005 06002	Owner:	INVESTMENT MGMT. OF HENDERSON

Next Inspect: / /	Location: CEDAR ST	ID: 110415-V000614
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / /
Violation #: 0611	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/21/2012	First Letter Date: 05/21/2012	Citation Date: / /
		Comply Date: / /
Parcel 0100 04009	Owner: FRIENDS OF	HENDERSON % LYNN HARPER

Nuisance Property Violations Report

Report for 05/07/2012 to 05/31/2012

Report Date 06/06/2012

Next Inspect: / /	Location: 229 YOUNG AVE	ID: 104577-V001090
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0651	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/17/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0003 05012	Owner:	LYNNA A. & ANTHONY E. GUPTON

Next Inspect: / /	Location: 1524 OAKDALE CIRCLE	ID: 101975-V001103
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0664	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/16/2012	First Letter Date: 05/16/2012	Citation Date: / /
		Comply Date: 05/31/2012
Parcel 0014 03016	Owner: GRACE W	VICKERY, HEIRS

Next Inspect: / /	Location: 470 POWELL ST.	ID: 200333-V001152
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0713	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: / /
Parcel 0096 04010	Owner:	JOEL TOWNES

Next Inspect: / /	Location: 514 PETTIGREW ST.	ID: 101147-V001178
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0739	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: / /
Parcel 0103 07008	Owner: ELLA B	GRADY % RUFFIN GRADY

Next Inspect: 04/28/2012	Location: 713 SOUTHERLAND ST	ID: 108617-V001258
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0819	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/22/2012	First Letter Date: 04/18/2012	Citation Date: / /
		Comply Date: / /
Parcel 0091 06024	Owner: REBBIE	CURRIN

Next Inspect: / /	Location: 115 LAWNSDALE CIRCLE	ID: 110118-V001322
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0883	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/07/2012	First Letter Date: 05/04/2012	Citation Date: / /
		Comply Date: 05/15/2012
Parcel 0056 01013	Owner:	YI KAI DONG

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Next Inspect: / / Location: 932 PATTON CIRCLE ID: 107810-V001326
Type: "C" TRASH, RUBBISH & JUNK How Received: Last Inspect: / / Who: CSB
Violation #: 0887 Status: IN-COMPLIANCE
Date Entered: 05/10/2012 First Letter Date: 05/10/2012 Citation Date: / / Comply Date: 05/22/2012
Parcel 0080 01033 Owner: ANDREW & LINDA SWAIN

Next Inspect: / / Location: 341 CHESTNUT ST ID: 101044-V001327
Type: "A" (WEEDS) How Received: Last Inspect: / / Who: CSB
Violation #: 0888 Status: IN-COMPLIANCE
Date Entered: 05/10/2012 First Letter Date: 05/10/2012 Citation Date: / / Comply Date: 05/22/2012
Parcel 0102 03024 Owner: STEVEN C WINZELER

Next Inspect: / / Location: 1661 OXFORD RD ID: 106029-V001328
Type: "A" (WEEDS) How Received: Last Inspect: / / Who: CSB
Violation #: 0889 Status: IN-COMPLIANCE
Date Entered: 05/11/2012 First Letter Date: 05/11/2012 Citation Date: / / Comply Date: 05/21/2012
Parcel 0057 01006 Owner: CHADWICK T WHITEMORE

Next Inspect: / / Location: 948 ABBOTT ST ID: 108503-V001329
Type: "A" (WEEDS) How Received: Last Inspect: / / Who: CSB
Violation #: 0890 Status: IN-COMPLIANCE
Date Entered: 05/11/2012 First Letter Date: 05/11/2012 Citation Date: / / Comply Date: 05/21/2012
Parcel 0009 01005 Owner: DOUGLAS M ROBERSON JR

Next Inspect: / / Location: 824 SHIRLEY DR ID: 101493-V001330
Type: "A" (WEEDS) How Received: Last Inspect: / / Who: CSB
Violation #: 0891 Status: IN-COMPLIANCE
Date Entered: 05/11/2012 First Letter Date: 05/11/2012 Citation Date: / / Comply Date: 05/17/2012
Parcel 0011 03019 Owner: LISA MC CALL

Next Inspect: / / Location: 817 NELSON ST ID: 101516-V001331
Type: "A" (WEEDS) How Received: Last Inspect: / / Who: CSB
Violation #: 0892 Status: IN-COMPLIANCE
Date Entered: 05/11/2012 First Letter Date: 05/11/2012 Citation Date: / / Comply Date: 05/21/2012
Parcel 0011 04018 Owner: JACKIE F RAGAN

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Next Inspect: / /	Location: 826 NELSON ST	ID: 101481-V001332
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0893	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/11/2012	First Letter Date: 05/11/2012	Citation Date: / /
		Comply Date: 06/05/2012
Parcel 0011 02007	Owner: DAVID P	FOSTER

Next Inspect: / /	Location: 852 NELSON ST	ID: 101477-V001333
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0894	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/11/2012	First Letter Date: 05/11/2012	Citation Date: / /
		Comply Date: 06/05/2012
Parcel 0011 02004	Owner: MARIAN R	FAULKNER

Next Inspect: / /	Location: 1727 OXFORD RD	ID: 106030-V001334
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0895	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/11/2012	First Letter Date: 05/11/2012	Citation Date: / /
		Comply Date: 05/21/2012
Parcel 0057 01007	Owner: EMOGENE M	LONGMIRE

Next Inspect: / /	Location: 633 BRECKENRIDGE ST	ID: 101156-V001335
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0896	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: 05/17/2012
Parcel 0103 08016	Owner: JOHN A	ROGERS

Next Inspect: / /	Location: 432 CHESTNUT ST	ID: 109058-V001336
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0897	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: 05/22/2012
Parcel 0098 12021	Owner:	DAJ COMPANIES % BILL HISSONG

Next Inspect: / /	Location: 918 DABNEY DR	ID: 101958-V001337
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0898	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: 05/22/2012
Parcel 0014 01004	Owner: MARTHA	ADCOCK

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Next Inspect: / /	Location: 1310 CHESTNUT ST	ID: 105335-V001338
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0899	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: 05/22/2012
Parcel 0005 03014	Owner: CBS INVST.	% JONATHAN CARE

Next Inspect: / /	Location: 426 FORD ST	ID: 100956-V001339
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0900	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: 05/17/2012
Parcel 0101 03002	Owner:	JOHN HENRY FALKNER, III

Next Inspect: / /	Location: 420 FORD ST	ID: 100957-V001340
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0901	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: 05/22/2012
Parcel 0101 03003	Owner: JOEL	TOWNES

Next Inspect: / /	Location: 816 ROOK ST	ID: 101571-V001341
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0902	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/14/2012	First Letter Date: 05/14/2012	Citation Date: / /
		Comply Date: 05/22/2012
Parcel 0011 07008	Owner: CALVIN F	BOONE

Next Inspect: 05/26/2012	Location: WHITTERSPOON ST	ID: 100943-V001342
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0903	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/16/2012	First Letter Date: 05/16/2012	Citation Date: / /
		Comply Date: / /
Parcel 0101 02017	Owner: PORTIA D	STEED

Next Inspect: 05/27/2012	Location: 1210 JOHNSON ST	ID: 106914-V001343
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0904	Status: SECOND NOTICE	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/17/2012	Citation Date: / /
		Comply Date: / /
Parcel 0071 03002C	Owner: JERRY X	HILLIARD

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Next Inspect: / /	Location: 250 HIGH ST	ID: 106897-V001344
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0905	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/17/2012	First Letter Date: 05/17/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0071 01002	Owner:	DELANGIE PROPERTIES, LLC

Next Inspect: / /	Location: 807 SOUTHERLAND ST	ID: 108600-V001345
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0906	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/22/2012	First Letter Date: 05/22/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0091 05008	Owner: HARRIETTE H	BUTLER

Next Inspect: / /	Location: 940 SOUTHERLAND ST	ID: 108306-V001346
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0907	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/22/2012	First Letter Date: 05/22/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0086 01027	Owner:	B & R PROPERTIES & DEV LLC

Next Inspect: / /	Location: 717 SOUTHERLAND ST	ID: 108618-V001347
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0908	Status: IN-COMPLIANCE	Who: CSB
Date Entered: 05/22/2012	First Letter Date: 04/18/2012	Citation Date: / /
		Comply Date: 06/04/2012
Parcel 0091 06025	Owner: REBBIE	CURRIN

Next Inspect: 06/02/2012	Location: 407 PETTIGREW ST	ID: 101135-V001348
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0909	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: / /
Parcel 0103 06004	Owner: HATTIE M	RICHARDSON % JOAN BARNES

Next Inspect: 06/02/2012	Location: GRANT ST	ID: 108928-V001349
Type: "A" (WEEDS)	How Received:	Last Inspect: / /
Violation #: 0910	Status: FIRST NOTICE	Who: CSB
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / /
		Comply Date: / /
Parcel 0096 04021	Owner: RAYMOND	PERRY

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Next Inspect: 06/02/2012	Location: 459 POWELL ST	ID: 108943-V001350
Type: "A" (WEEDS)	How Received:	Last Inspect: / / Who: CSB
Violation #: 0911	Status: FIRST NOTICE	
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / / Comply Date: / /
Parcel 0096 05013	Owner:	JOSEPHINE RICHARDS

Next Inspect: 06/02/2012	Location: 615 WINDER ST	ID: 107282-V001351
Type: "A" (WEEDS)	How Received:	Last Inspect: / / Who: CSB
Violation #: 0912	Status: FIRST NOTICE	
Date Entered: 05/23/2012	First Letter Date: 05/23/2012	Citation Date: / / Comply Date: / /
Parcel 0076 06011	Owner: TESSIE M	VAUGHAN

Next Inspect: / /	Location: 901 HARRIETT ST	ID: 100705-V000573
Type: "A" (WEEDS)	How Received: INSPECTION	Last Inspect: / / Who: CDS
Violation #: 247	Status: CUT LIST	
Date Entered: 05/17/2012	First Letter Date: / /	Citation Date: / / Comply Date: 12/09/2011
Parcel 0087 03001	Owner: PHILLIPS	PIERCE
