

Vance County Board of Education
Henderson, N. C. 27536
October 8, 2012 7:00 p.m.
Administrative Services Center

A G E N D A

- I. Call to Order
- II. Moment of Silence
- * III. Approval of Minutes
- * IV. Approval of Meeting Agenda
- V. Recognitions/Announcements
- VI. Comments from the Public
(Citizens who would like to address the Board may do so by completing Form BDDH-E, Public Participation at Board Meetings. This request must be made by noon one working day preceding the regular Board meeting. The form may be obtained by calling the Administrative Assistant to the Superintendent at 492-2127, ext. 2202.)
 - A. Rev. John Miles (Attachment VI.A)
- VII. Superintendent's Report
 - * A. 2012-2013 Fiscal Year Budget Resolution (Attachment VII.A)
 - * B. Voting Delegates for the 43rd Annual Conference for Board Member Development (Attachment VII.B)
- VIII. Board of Education Standing Committees
 - * A. Personnel: Ronald B. Kinsley, Chair (Attachment)
 - B. Finance: Gloria J. White, Chair
 - * C. Building & Grounds: Ruth M. Hartness, Chair (Attachment)
 - D. Policy: Darlynn P. Oxendine, Chair
 - E. Curriculum: Emeron J. Cash, Chair (Attachment)
 - F. Community Relations: Dorothy M. Williams, Chair
- IX. New Business
- X. Recurring Items
 - A. Overnight Field Trip Request
 - B. Out of County Transfer Request
- * XI. Executive Session
Approval of Minutes, Property, Legal, Personnel Matters
- * XII. Adjournment
- * Requires Board Action

Minutes of the Vance County Board of Education

September 10, 2012

The Vance County Board of Education met in regular session on Monday, September 10, 2012, 7:00 p.m., Administrative Services Center Board Room. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Sr., Margaret A. Ellis, Ruth M. Hartness, Ronald B. Kinsley and Dorothy M. Williams. Senior staff members present were: Ronald E. Gregory, Superintendent, Dr. Trixie J. Brooks, Assistant Superintendent for Curriculum and Instruction, Brian K. Creasman, Assistant Superintendent for Administration/ Instructional Support, Steven Graham, Finance Officer, Terri Hedrick, Public Information Officer, and Jerry Stainback, Attorney for the Board. Vivian Bullock, Beginning Teacher's Coordinator, represented Wil McLean, Executive Director for Human Resources, at the meeting.

1. Mrs. White called the meeting to order at 7:00 p.m. and welcomed everyone attending. A moment of silence was observed.
2. Upon motion by Mrs. Hartness, second by Mrs. Ellis, the Board unanimously (7-0) approved the minutes of the August 13, 2012 meeting as presented.
3. Upon motion by Mrs. Oxendine, second by Mrs. Ellis, the Board unanimously (7-0) approved the meeting agenda with the following additions.
 - Add VI.B, Debbie Perkinson to Comments from the Public
 - Add Personnel Addendum to VIII.A

4. Recognitions/Announcements

- A. Carnetta Blakely, Transition Specialist, took a moment to welcome students, parents and community representatives to the meeting and expressed her gratitude to the businesses and organizations for their continued support in providing jobs to the Occupational Course of Study (OCS) students at Northern Vance and Southern Vance High Schools. Ms. Blakely introduced Dr. Michael Applewhite, Principal of Northern Vance High School, and requested Mr. Gregory and Dr. Brooks to assist in the presentations.

Dr. Applewhite expressed his gratitude to the businesses for providing jobs and teaching the needed skills that will benefit our students. He also recognized Yvette Perry, NVHS Assistant Principal for E. C., Scarlett Ellis, OCS Job Coach, and Julia Leak, OCS Community Based Learning Assistant/Liaison. Businesses recognized for their Competitive Partnership in working with OCS students were Nunnery Freeman, Saslow's Jewelers, Tony's Automotive and Tire, Liberty Tax, Greater Ransom Harvest Church, Horton's Warehouse, Allen Construction, Henderson Family Eye Center, Bill's Tire and Truck Co., Wendy's, Cracker Barrel, J. C. Penney, Rob's Detailing Service, Franklin Brothers Nursery & Greenhouse, Character Antics and Success and Beyond Global Enterprises.

BOARD MINUTES

September 10, 2012

Page 2 – Item #4A continued

Stephanie Ayscue, Principal at Southern Vance High School, recognized Rey Horner, SVHS Assistant Principal for E. C., Shelia Burwell, OCS Job Coach, and Cecily Marsh, OCS Community Based Learning Assistant/Liaison. Mrs. Ayscue recognized businesses for their Community Based Partnership Learning in working with the OCS students. Businesses included Henderson Family Eye Center, Dabney Drive Restaurant, Maria Parham Medical Center, Vance County Senior Center, Eaton Johnson Middle School, Henderson Florist, Embroidered Image, Chosen Generation Daycare, Aycock Recreation, Aycock Elementary, H. Leslie Perry Library, Soul Delicious, Platinum Barbershop, Salvation Army, Compare Foods, and Workforce Solutions.

“Business of the Year” recipients for Northern Vance and Southern Vance High Schools were recognized and presented plaques of appreciation by Dr. Applewhite and Mrs. Ayscue. Northern Vance recipients were Saslow’s Jewelers for 2010-2011 and Liberty Tax for 2011-2012. Southern Vance recipients were Character Antics for 2010-2011 and Rob’s Detailing for 2011-2012.

Several businesses and organizations were recognized on the Community Career Honor Roll of Excellence. They were Walmart Distribution, Louisburg College, Salvation Army, Vance County Courthouse, Polk Youth Institution, Johnston Community College, Johnston Community College JobLink, Vance County Voter Registration, State Employees’ Credit Union, Vance JobLink Career Center, African American Festival, Eastern Regional Vocational Rehabilitation, Workforce Solutions and WRAL.

Board members thanked the businesses for their continued support of the OCS program.

5. Comments from the Public

- A. Attorney Garey Ballance spoke to the Board on behalf of Rev. John Miles. Rev. Miles took a moment to distribute letters to Board members. Mr. Ballance stated that Rev. Miles had been volunteering as an athletic coach for the past six (6) years. He has done a wonderful job and been a role model for students. Rev. Miles was recently advised that he would no longer be able to volunteer as an assistant coach for football. He was told they could not use volunteer coaches any more. Coaches would be only school employees. Upon review of the Board’s policy, Mr. Ballance stated the Board is not adhering to its policy regarding volunteers. The policy allows for volunteers pursuant to drug testing, background check, etc. Rev. Miles has gone through this process before and the information is on file. He is willing to go through a screening process again. If Rev. Miles is excluded then the Board needs to exclude all volunteer coaches. If not, they are prepared to file charges of discrimination. Mr. Ballance requested the Board investigate the matter. If there is a policy that prevents Rev. Miles from coaching, please provide him a copy. If not, reinstate Rev. Miles.

Mrs. White stated the policy addresses the role of volunteers. The Superintendent and Board attorney will respond.

BOARD MINUTES

September 10, 2012

Page 3 – Item #5 continued

- B. Debbie Perkinson requested to speak on the number of Vance County students leaving to attend Granville County Schools. Ms. Perkinson was not in attendance.

6. Superintendent's Report

- (1) Justyn Phelps, Biology Teacher at Northern Vance High School, reported on a new Biotechnology Class she is teaching this semester. The class was made possible through a \$2,200 grant from Novozymes, Inc. which was used to purchase textbooks, a teacher's manual and other teacher resources. Mrs. Phelps has also developed a partnership with Dr. Danny Monroe, head of the Bioprocess Technology Program at Vance Granville Community College. The partnership allows Mrs. Phelps to take her Biotechnology students to Vance Granville each Monday to use the Bioprocess Technology lab with assistance from Dr. Monroe. Mrs. Phelps stated she continues to work hard in seeking grants and funding to purchase needed equipment, materials and supplies for the class. She announced that the Vance County Farm Bureau has awarded her class a \$2,500 grant to purchase additional materials.

Mrs. White praised Mrs. Phelps for the great job she is doing. Mr. Gregory also thanked her and stated he wanted the Board to hear the good things going on to benefit our students.

- (2) Mr. Graham presented a Public School Building Capital Fund Application requesting funds from the North Carolina Education Lottery. The funds which total \$261,621.33 are payment towards the annual debt service for the construction of the multi-purpose rooms and HVAC system.

Upon motion by Mrs. Hartness, second by Ms. Williams, the Board unanimously (7-0) approved the Public School Building Capital Fund Application in the amount of \$261,621.33.

- (3) Mr. Gregory recommended the November 12, 2012 School Board Meeting be moved to November 5, 2012 due to the designated Veteran's Day Holiday and the NCSBA Annual Conference scheduled November 12-14, 2012 in Greensboro.

Upon motion by Mr. Cash, second by Mrs. Ellis, the Board voted unanimously (7-0) to move the November 12, 2012 School Board Meeting to November 5, 2012.

- (4) Mr. Gregory stated that Claiborne Woods, Director of Facilities, was representing the Board at the County Commissioners meeting as they discuss the request for funds to upgrade the Science labs at Northern Vance High School.

7. Board of Education Standing Committees

- (1) Personnel – Mrs. Hartness reported that the committee met on September 4, 2012.

BOARD MINUTES

September 10, 2012

Page 4 – Item #7 (1) continued

Upon motion by Mrs. Hartness, second by Mrs. Ellis, the Board unanimously (7-0) approved the following personnel recommendations.

Appointments

Bobbi Richardson	E. C. Director	Central Office	Eff. Pending
Kristi Crowder	Teacher Assistant	Aycock	Eff. 08/23/12
Joyce Jefferson	Grade 5 Teacher	Clarke	Eff. 08/15/12
LeShanta Hargrove	Bookkeeper	Clarke	Eff. 08/24/12
JoAnn Ragland	Interim E. C. Teacher	Dabney	Eff. 08/27/12
Carolyn Baskerville	Interim Grade 1 Teacher	Dabney	Eff. 08/23/12
Shelia Jones	Grade 1 Teacher	L. B. Yancey	Eff. 08/15/12
June Smith	Interim Media Specialist	L. B. Yancey	Eff. 09/04/12
Angela Preddy	School Nurse	Zeb Vance	Eff. 09/03/12
Vicki Wilkinson	Language Arts Teacher	Eaton Johnson	Eff. 08/15/12
Johnnie Joyner	Interim E. C. Teacher	Henderson Middle	Eff. 08/27/12
Kay Carter	Interim E. C. Teacher	Henderson Middle	Eff. 08/15/12
Juan Valencia	Spanish	Henderson Middle	Eff. 09/13/12
Cara Emig	Chorus Teacher	Henderson Middle	Eff. 08/27/12
Ingrid Palmer	E. C. Teacher	Northern Vance	Eff. 08/15/12
Tony Lamm	CTE Teacher	Northern Vance	Eff. 08/15/12
Rory Godsell	Social Studies Teacher	Northern Vance	Eff. 08/15/12
Christopher Oakley	Science Teacher	Northern Vance	Eff. 08/15/12
Cheryl Buckner	School Nurse	Northern Vance	Eff. 09/03/12
Valerie Creasman	Counselor	Northern Vance	Eff. 08/20/12
Jennifer Meeks	Social Studies Teacher	Northern Vance	Eff. Pending
Kevin Pierce	Interim P. E. Teacher	Northern Vance	Eff. 08/15/12
Cynthia Traynham	Science Teacher	Southern Vance	Eff. 08/15/12
Roberta Thompson	Interim Grade 4 Teacher	New Hope	Eff. 09/04/12
Francine Mitchell	Teacher Assistant	Dabney	Eff. 09/12/12
Fatina Bunch	Science Teacher	Eaton Johnson	Eff. 09/12/12

Resignations

Kimberly Brown	Grade 2 Teacher	L. B. Yancey	Eff. 08/17/12
Janet White	Social Studies Teacher	Northern Vance	Eff. 09/21/12
Jan McCutcheon	Business Teacher	Northern Vance	Eff. 09/19/12

Retirements

Edward Wilson	Social Studies Teacher	Southern Vance	Eff. 11/01/12
Boldie Davis	Carpenter	Maintenance	Eff. 09/01/12
Deborah Campbell	Grade 5 Teacher	L. B. Yancey	Eff. 11/01/12

Leaves of Absence

Susan Fletcher	Grade 4 Teacher	Aycock	Eff. 08/15/12
Jeanette Bell	Social Worker	Aycock	Eff. 07/27/12

BOARD MINUTES

September 10, 2012

Page 5 – Item #7 (1) continued

Shirley Pitman	Child Nutrition Asst.	Carver	Eff. 08/23/12
Sylvia Gales	Teacher Assistant	Clarke	Eff. 08/15/12
Catherine Yancey	Grade 4 Teacher	New Hope	Eff. 08/15/12
Scarlet Davis	Child Nutrition Asst.	New Hope	Eff. 08/15/12
Ann Overton	Child Nutrition Asst.	Zeb Vance	Eff. 08/15/12
Carolyn Satterwhite	Child Nutrition Asst.	Henderson Middle	Eff. 08/21/12

Appointments (Temporary/Substitute/Part-Time)

Leroi Lattie	Bus Monitor	All Schools
Loretta Howard	Bus Monitor	All Schools
Jasmine Jefferson	Bus Monitor	All Schools
Royston Brown	Bus Monitor	All Schools
DeoAndre Jones	Bus Driver	All Schools

Substitute

Shannon Allen	Substitute Teacher
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Transfers

Christine Foster-Roseboro	(f) Teacher Assistant	Western Vance	Eff. 08/15/12
	(t) Teacher Assistant	New Hope	
Christy Alexander	(f) Teacher Assistant	Aycock	Eff. 08/15/12
	(t) Pre-K Teacher	L. B. Yancey	
Arlene Wright	(f) Teacher Assistant	Northern Vance	Eff. 08/15/12
	(t) Teacher Assistant	Zeb Vance	
Patricia Hight	(f) Nurse	Henderson Middle	Eff. 09/04/12
	(t) Nurse	Eaton Johnson	
Rebecca Burns	(f) Nurse	Eaton Johnson	Eff. 09/04/12
	(t) Nurse	Henderson Middle	
Bonnie Gatewood	(f) Math Teacher	Henderson Middle	Eff. 08/15/12
	(t) Business Teacher	Henderson Middle	
Devonda Bailey	(f) Science Teacher	Eaton Johnson	Eff. 09/19/12
	(t) Business Teacher	Northern Vance	
Harry "HB" Harris	(f) History Teacher	Southern Vance	Eff. 08/01/12
	(t) History Teacher / Athletic Director	Southern Vance	
Preston Hunter	(f) Substitute Bus Driver	Southern Vance	Eff. 08/23/12
	(t) Child Nutrition Asst. / Bus Driver	Southern Vance	
Lola Turner	(f) Child Nutrition Sub.	Southern Vance	Eff. 08/23/12
	(t) Child Nutrition Asst.		
Robert Wiggins	(f) Security Officer	Henderson Middle	Eff. 08/15/12
	(t) Security Officer	Western Vance	
Dianne Hicks	(f) Admin. Assistant	Human Resources	Eff. 09/10/12
	(t) Admin. Assistant	Title 1 Department	

BOARD MINUTES

September 10, 2012

Page 6 – Item #7 (1) continued

Vance County Schools
Athletic Coaches – Fall 2012 (Middle & High Schools)

High School Athletic Coaches

NVHS – Athletic Director		SVHS – Athletic Director	
1	David Hicks (S)	1	H.B. Harris (S)
NVHS - Football		SVHS - Football	
1	Eric Watkins (Head Coach) (S)	1	Lewis Young (Head Coach) (S)
2	Wilbur Pender (Asst. Coach) (S)	2	Torrey Nowell (Asst. Coach) (S)
3	Lloyd Watkins (Asst. Coach) (CP)	3	Rudy Turner (Asst. Coach) (CP)
4	A.V. Richards (Asst. Coach) (CP)	4	Darrian Ragland (Asst. Coach) (CP)
5	Jonas Davis (Asst. Coach) (CP)	5	Bernard Young (Asst. Coach) (CP)
6	Kim Crosson (Asst. Coach) (CP)	6	Alphonso Collins (Asst. Coach) (CP)
7	Jeff Tate (Asst. Coach) (C) (CP)	7	Joseph Sharrow (Asst. Coach) (S)
Football Adult Managers		Football Adult Managers	
1	Melvin Davis (V)	1	Reggie Hicks (V)
2	Melvin Perry (V)		
NVHS - Cheerleading		SVHS - Cheerleading	
1	Tonya Williams - Varsity (Head Coach) (S)	1	Carol Simmons – Varsity/JV (Head Coach) (S)
2	Hazel Henry (JV Coach) (S)	2	Gloria Burrells (Asst. Coach) (S) (V)
NVHS – Volleyball		SVHS – Volleyball	
1	Meredith Thompson (Head Coach) (CP)	1	Shannon Allen (Head Coach) (S)
		2	Jacquetta Hawkins (Asst. Coach) (S)
NVHS – Men’s Soccer		SVHS – Men’s Soccer	
1	Razvan Tegean (Head Coach) (S)	1	Hector Orozco (Head Coach) (S)
NVHS – Women’s Tennis		SVHS – Women’s Tennis	
1	Jeff Arthurs (Head Coach) (S)	1	Bernard Alston (Head Coach) (CP)
NVHS – Cross Country		SVHS – Cross Country	
<i>*Pending Numbers</i>			
1	Captain Whittacre (Head Coach) (S)	1	Jameil Floyd (Head Coach) (S)

BOARD MINUTES

September 10, 2012

Page 7 – Item #7 (1) continued

NVHS – Athletic Trainer (Contracted Service)		SVHS – Athletic Trainer (Contracted Service)	
1	Kate Anderson (CP) *	1	Catlyn Davis (CP) *
* Orthopedic Specialists of NC Wake Forest, NC		* Orthopedic Specialists of NC Wake Forest, NC	

Middle School Athletic Coaches

EJMS – Athletic Director		HMS – Athletic Director	
1	Sharon Turner (S)	1	Len Manley (S)
EJMS – Football		HMS - Football	
1	Joe Richardson (Head Coach) (S)	1	Ronald Lowery (Head Coach) (S)
2	Reginald Shearin (Asst. Coach) (S)	2	Preston Hunter (Asst. Coach) (S)
3	George Williams (Asst. Coach) (CP)	3	Reginald Moore (Asst. Coach) (S)
4	Shelton Anderson (Asst. Coach) (CP)	4	Bobby Wayne Branch (Asst. Coach) (V)
EJMS – Volleyball		HMS – Volleyball	
1	Shawaun Wilson (Head Coach) (S)	1	April Abbott (Head Coach) (S)
2	Kenisha Wilson (Head Coach) (S)	2	Gloria Holden (Asst. Coach) (S)
EJMS – Soccer		HMS – Soccer	
1	Jinell Cheek (Head Coach) (S)	1	Stephen Boone (Head Coach) (S)
2	Greg Prentice (Asst. Coach) (S)	2	Mahlon Mills (Asst. Coach) (S)
EJMS – Cheerleading		HMS – Cheerleading	
1	Tracey Jones (Head Coach) (S)	1	Annie Fields (Head Coach) (S)
		2	Sheila Henderson–Wormley (Asst. Coach) (S)
EJMS – Athletic Trainer		HMS – Athletic Trainer	
1	Debbie Kendrick (S)	1	Kelsey Edwards (CP)

(S) School/District Staff | (C) Certified Teacher | (CP) Community Paid | (V) Volunteer

(2) Finance – Mrs. White reported that the committee did not meet.

Mr. Graham presented a revised Bank Signature Authority list for Board approval.

Upon motion by Mrs. Oxendine, second by Ms. Williams, the Board unanimously (7-0) approved the revised Listing of Bank Signature Authorities for the 2012-2013 fiscal year.

BOARD MINUTES

September 10, 2012

Page 8 – Item #7 continued

- (3) Building and Grounds – Mrs. Hartness reported that the committee did not meet. An update of maintenance items completed for August as well as the incomplete work orders, completed work orders and received work orders for July 1, 2012 through July 31, 2012 were included in the Board's packet. The next meeting is scheduled for September 27, 2012.

Mr. Gregory stated the lease agreement between the County and the School Board for the water tank will be presented at the Building & Grounds Meeting. Mr. Stainback will attend the meeting.

Mr. Graham reminded Board members of the \$2,000,000 in QZAB funds that must be issued by December 2012. The funds will be used to replace roofs on Aycock, Dabney and Zeb Vance elementary schools. The County Commissioners must take action to get these bonds issued before the deadline.

- (4) Policy – Mrs. Oxendine reported the committee did not meet.

- (5) Curriculum – Mr. Cash reported the committee did not meet.

- (6) Community Relations – Ms. Williams reported the committee did not meet. The next meeting is scheduled for September 25, 2012 at 5:30 p.m.

8. New Business

Mr. Gregory announced that Board members attending the NCSBA District 3 Meeting on Wednesday, September 12, 2012 should meet in the ASC lobby by 1:30 p.m.

9. Overnight Field Trip Requests - none

10. Upon motion by Mr. Kinsley, second by Mrs. Ellis, the Board unanimously (7-0) approved the following out of county student transfers.

- Lawhorne, Morgan Taylor from Vance Co./Northern Vance to Granville Co./Early College High
- O'Neal, Alexia from Franklin Co./ to Vance Co./Clarke Elementary

11. Upon motion by Mrs. White, second by Mrs. Oxendine, the Board voted unanimously (7-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 7:50 p.m.

12. The Board returned to open session at 8:10 p.m.

13. Being no further business, upon motion by Mrs. Ellis, second by Mrs. Oxendine, and unanimous (7-0) vote, the Board adjourned at 8:10 p.m.

Minutes of the Vance County Board of Education

October 1, 2012

The Vance County Board of Education met in a called meeting on Monday, October 1, 2012, 5:30 p.m., Administrative Services Center Conference Room. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Sr., Margaret A. Ellis, Ruth M. Hartness, Ronald B. Kinsley and Dorothy M. Williams. Senior staff members present were: Ronald E. Gregory, Superintendent, Dr. Trixie J. Brooks, Assistant Superintendent for Curriculum and Instruction, Brian K. Creasman, Assistant Superintendent for Administration/ Instructional Support, Steven Graham, Finance Officer, and Wil McLean, Executive Director for Human Resources.

1. Mrs. White called the meeting to order at 5:35 p.m.
2. Upon motion by Mrs. Hartness, second by Mrs. Oxendine, the Board unanimously (7-0) approved the meeting agenda.
3. Mrs. White turned the meeting over to Mr. Graham to present the 2012-2013 Fiscal Year Budget.
 - a. Child Care – The proposed Child Care budget totals \$115,027. This is a decrease of \$22,473 from the 2011-2012 budget of \$137,500. Mr. Graham stated the budget is based on a projected average enrollment of 72 participants. There are 68 students currently enrolled in the program.
 - b. Child Nutrition – The proposed budget of \$4,964,187 is an increase of 5.18% over the previous year's budget of \$4,719,753. The increase is due to a rise in the USDA reimbursement rate from \$2.79 to \$2.88 for free lunches, and the receipt of a grant in the amount of \$194,090 through the USDA Fresh Fruit & Vegetable program.
 - c. Capital Outlay Fund - Mr. Graham briefly presented the proposed Capital Outlay Fund Budget totaling \$1,141,618 which is an increase of 58.22% from the previous year. The budget includes \$425,000 for Capital Outlay allotted by the County, \$566,106 for replacement school bus financing, \$127,431 for deferred revenue - capital outlay projects, \$7,142 for deferred revenue – ADM projects, \$540 for assigned fund balance appropriated and \$15,399 for unassigned fund balance appropriated. Mr. Graham stated that funds received from the lottery have decreased due to the State diverting \$16 million to cover the LEA adjustments.

Mr. Graham shared requests for Category 1: Facility Projects totaling \$205,962; Category 2: School Furniture and Equipment totaling \$11,000, Maintenance Equipment totaling \$7,800, and Custodial Equipment totaling \$35,500. There are no requests for Category 3: Maintenance Vehicles. He stated if the County issued the QZAB bonds for the three (3) roofing projects and other major work, the facility projects may be adjusted.

BOARD MINUTES

October 1, 2012

Page 2 – Item #3 (c) continued

Mr. Gregory stated Jerry Ayscue, County Manager, is recommending the approval to issue the \$2 million QZAB Bonds for the roofing projects at the County Commissioners' Meeting this evening. He feels very strongly the recommendation will be approved.

Mrs. White inquired about the priority to paint the outside doors and window frames at Zeb Vance over removing carpet and tile in classrooms. Mr. Woods stated the outside doors were beginning to rust and needed to be protected. Mrs. White stated that the Board makes the final decisions, and she did not remember a discussion about the carpet and paint.

- d. Federal - Planning allotments are used to prepare the Federal Budget due to the Federal Government's Fiscal Year which runs October through September. In addition to the planning allotments, budget carryovers from the previous year are included in the initial budget. The Federal Budget totals \$8,617,910.39, a decrease of \$1,692,381.14 from the previous year. The decrease is due to the American Recovery and Reinvestment Act (ARRA) funds and the Education Jobs funds ending. The Race to the Top funds are non-recurring grant funds and must be obligated over the next two (2) fiscal years.
- e. State - The initial allotment for State Budget Funds for 2012-2013 is \$42,710,218. The allotment is based on an ADM (Average Daily Membership) of 6,848 compared to last year's ADM of 7,003. Mr. Graham noted the classroom teacher allotment is a positional allotment that guarantees funding for salaries. The increase in funding is due to the rise in salary and benefits. However, the reduction in allotted ADM and a discretionary reversion of \$982,783 to meet the LEA Adjustment required by legislation resulted in a loss of 7.70 positions from the previous year. Mr. Graham stated in addition to the \$982,783 being reverted, \$96,914 from textbooks, \$20,000 from teacher assistants and \$550,558 from Low Wealth were reverted for a total of \$1,650,255 to meet the required mandatory reversion.

Mrs. White inquired to the use of disks instead of textbooks. It is cheaper and would be easier on students walking around with heavy book bags. Dr. Brooks stated disks might be a little cheaper but not much. Mrs. White asked the administration to look at purchasing disks over textbooks and report back. Some savings are better than none.

- f. Local - The Local Budget includes the County Appropriation – Current Expenses, Fines & Forfeitures and unassigned fund balance appropriated totaling \$7,930,596 and is known as Fund 2. The county appropriation amount of \$7,202,440 remained the same. Mr. Gregory stated in two (2) years, the school system has lost \$295,120. Board members briefly discussed the fines and forfeitures that continue to decrease. Mrs. White stated changes were made in how magistrates entered information. Hopefully, we will see the funds increase over time.

BOARD MINUTES

October 1, 2012

Page 3 – Item #3 (f) continued

Mr. Graham stated with the state mandatory increase, the federal and local funds were impacted. This left a tremendous shortfall in the budget. He stated that the school system ended the year with a fund balance in operating expenses of 3.7 months. It is recommended a school system has a minimum of 2 months. Due to the shortfall in the budget, Mr. Graham recommended that \$478,156 of the fund balance be used to balance the 2012-2013 budget. This will still leave 2.5 months of operating expenses. The administration feels comfortable in using these funds to cover the shortfall this year. However, we cannot keep tapping into the fund balance. We will need to look at cuts on every level prior to next school year. The shortfall was attributed to the 42 positions that were covered in Federal Education Jobs funding that ended. All but 14-16 positions were covered.

- g. Mr. Graham presented a budget of \$2,028,092 for Fund 8 – Other Restricted Funds. Included in this budget is \$1,030,000 for teacher supplements which is not sufficient to cover the \$2,500 supplements given.

Mr. Graham concluded his presentation. He stated the budget for 2012-2013 will be presented to the Vance County Board of Education for approval at the regular meeting on October 8, 2012. He requested Board Members to review the budget and footnotes and to contact him if there were any questions.

Mr. Graham turned the meeting over to Mrs. White who called for questions. There were no questions. Mr. Gregory stated the operation of the school system is tight this year as the previous school year. We cannot continue to pull from the fund balance. It is hoped the economy will turn around and we receive additional funding.

Mrs. White thanked Mr. Graham and everyone who assisted in preparing the budget and Mr. Gregory for his leadership.

- 4. Being no further business, upon motion by Mrs. Oxendine, second by Ms. Williams, and unanimous (7-0) vote, the Board adjourned at 6:55 p.m.

SEP 26 2012

FILE: BC

ATTACHMENT VI.A

PUBLIC PARTICIPATION AT BOARD MEETINGS

VANCE COUNTY SCHOOLS
1724 GRAHAM AVENUE
P. O. BOX 7001
HENDERSON, N. C. 27536

Date of Board Meeting 10-8-2012 Time of Meeting 7:00pm

Name, address, and telephone number of individual or organization wishing to appear before the Board:

Rev. John Miles
4200 U.S. HWY 29 NORTH #297 336.202.5596
Greensboro N.C. 27405

Name, address, and telephone number of the representative spokesman for the designated group:

Attorney Gary Baulance
Rev. John Miles
~~Attorney Gary Baulance~~

Number of persons expected in the group: 2 to 10 people

Give a concise statement describing the nature of the business to be brought before the Board:

Personnel Policy Issue. Follow up from last board
meeting concern letters received from Attorney Baulance
and school board people.

I agree to direct all comments and questions to the Chairman of the Board of Education and to refrain from personal attacks upon Board members, staff, or other persons in attendance or absent. I also understand that discussion of matters, which are currently under legal review, will not be permitted.

Rev. John Miles
Petitioner

The regular monthly meeting of the Board is held on the second Monday of each month at 7:00 p.m. in the Administrative Services Center Board Room, 1724 Graham Avenue, Henderson, N. C. This completed form, or a written request including the above information, must be in the Office of the Superintendent by Friday noon preceding the Board meeting on Monday.

Adopted: **August 4, 1986**
Revised: **April 5, 1993**
Revised: **March 4, 1996**
Revised: **June 9, 1997**
Revised: **October 9, 2000**
Revised: **May 26, 2004**

Vance County Schools, Henderson, N. C. 27536

**VANCE COUNTY BOARD OF EDUCATION
BUDGET RESOLUTION
2012-2013 FISCAL YEAR**

ATTACHMENT VII.A

BE IT RESOLVED by the Board of Education of the Vance County Public Schools:

Section 1- The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Local** Current Expense Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

	Budget Resolution Amount
Instructional Programs:	
5100 Regular Instructional Services	\$503,447
5200 Special Populations Services	\$0
5300 Alternative Programs and Services	\$18,160
5400 School Leadership Services	\$217,003
5500 Co-Curricular Services	\$289,119
5800 School-Based Support Services	\$11,750
Support Services Programs:	
6100 Support and Development Services	\$9,818
6200 Special Population Support and Development Services	\$21,727
6300 Alternative Programs/Services Support/Development Services	\$12,843
6400 Technology Support Services	\$192,455
6500 Operational Support Services	\$4,499,755
6600 Financial and Human Resource Services	\$314,744
6700 Accountability Services	\$35,541
6800 System-wide Pupil Support Services	\$6,000
6900 Policy, Leadership and Public Relations Services	\$732,453
7000 Ancillary Services	\$10,437
8000 Non-Programmed Charges	<u>\$1,055,344</u>
Total Local Current Expense Fund Appropriation	<u><u>\$7,930,596</u></u>

Section 2- The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

County Appropriation	\$7,202,440
Fines and Forfeitures	\$250,000
Fund Balance Appropriated	<u>\$478,156</u>
Total Local Current Expense Fund Revenue	<u><u>\$7,930,596</u></u>

**VANCE COUNTY BOARD OF EDUCATION
BUDGET RESOLUTION
2012-2013 FISCAL YEAR**

A
Page 2 of 7

Section 3- The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **State** Public School Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

	Budget Resolution Amount
Instructional Programs:	
5100 Regular Instructional Services	\$25,722,113
5200 Special Populations Services	\$4,495,948
5300 Alternative Programs and Services	\$1,236,325
5400 School Leadership Services	\$3,235,632
5800 School-Based Support Services	\$3,252,643
Support Services Programs:	
6100 Support and Development Services	\$355,909
6200 Special Population Support and Development Services	\$42,332
6300 Alternative Programs/ Services Support/Development Services	\$166,169
6400 Technology Support Services	\$259,604
6500 Operational Support Services	\$2,640,487
6600 Financial and Human Resource Services	\$741,237
6700 Accountability Services	\$185,935
6900 Policy, Leadership and Public Relations Services	\$305,732
7000 Ancillary Services	<u>\$70,152</u>
Total State Public School Fund Appropriation	<u><u>\$42,710,218</u></u>

Section 4- The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

State Funds	<u><u>\$42,710,218</u></u>
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**VANCE COUNTY BOARD OF EDUCATION
BUDGET RESOLUTION
2012-2013 FISCAL YEAR**

A
Page 3 of 7

Section 5- The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Federal** Grants Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

	Budget Resolution Amount
Instructional Programs:	
5100 Regular Curricular Services	\$307,866
5200 Special Populations Services	\$1,589,188
5300 Alternative Programs and Services	\$5,281,105
5400 School Leadership Services	\$32,304
5800 School-Based Support Services	\$114,865
Support Services Programs:	
6100 Support and Development Services	\$193,811
6200 Special Population Support and Development Services	\$222,208
6300 Alternative Programs and Services Support & Development Services	\$255,363
6400 Technology Support Services	\$0
6500 Operational Support Services	\$297,765
6600 Financial and Human Resource Services	\$2,000
6700 Accountability Services	\$0
7000 Ancillary Services	\$33,848
8000 Non-Programmed Charges	<u>\$287,587</u>
Total Federal Grants Fund Appropriation	<u><u>\$8,617,910</u></u>

Section 6- The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Federal Funds	<u><u>\$8,617,910</u></u>
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**VANCE COUNTY BOARD OF EDUCATION
BUDGET RESOLUTION
2012-2013 FISCAL YEAR**

A
Page 4 of 7

Section 7- The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Child Nutrition** Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

**Budget Resolution
Amount**

Ancillary Services Program:

7200 Nutrition Services

\$4,964,187

Total Child Nutrition Fund Appropriation

\$4,964,187

Section 8- The following revenues are estimated to be available to the Child Nutrition Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

State Funds

\$8,237

Federal Funds

\$3,756,601

Local Funds

\$1,173,469

Fund Balance Appropriated

\$25,880

Total Child Nutrition Fund Revenue

\$4,964,187

Section 9- The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Child Care** Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Ancillary Services Program:

7100 Community Services

\$115,027

Total Child Care Fund Appropriation

\$115,027

Section 10- The following revenues are estimated to be available to the Child Care Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Local Funds

\$115,027

Fund Balance Appropriated

\$0

Total Child Care Fund Revenue

\$115,027

**VANCE COUNTY BOARD OF EDUCATION
BUDGET RESOLUTION
2012-2013 FISCAL YEAR**

A
Page 5 of 7

Section 11- The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Capital Outlay** Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

**Budget Resolution
Amount**

Support Services Programs:

5100 Regular Instructional Services	\$11,000
6500 Operational Support Services	\$399,774
6800 System-wide Pupil Support Services	\$0
8000 Non-Programmed Charges	\$730,844
9000 Capital Outlay (Major School Construction/Renovation)	<u>\$0</u>

Total Capital Outlay Fund Appropriation

\$1,141,618

Section 12- The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

County Appropriation	\$554,217
State Funds	\$571,462
Federal Funds	\$0
Other Financing Sources	\$0
Fund Balance Appropriated	<u>\$15,939</u>

Total Capital Outlay Revenues

\$1,141,618

**VANCE COUNTY BOARD OF EDUCATION
BUDGET RESOLUTION
2012-2013 FISCAL YEAR**

A
Page 6 of 7

Section 13 - The following amounts are hereby appropriated for the operation of the Vance County Public Schools in the **Other Restricted** Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

	Budget Resolution Amount
Instructional Programs:	
5100 Regular Instructional Services	\$1,589,283
5200 Special Populations Services	\$18,629
5300 Alternative Programs and Services	\$197,680
5400 School Leadership Services	\$0
5500 Co-Curricular Services	\$0
5800 School-Based Support Services	\$100,726
Support Services Programs:	
6100 Support and Development Services	\$0
6200 Special Population Support and Development Services	\$6,000
6300 Alternative Programs/Services Support/Development Services	\$0
6400 Technology Support Services	\$100,000
6500 Operational Support Services	\$15,774
6600 Financial and Human Resource Services	\$0
6700 Accountability Services	\$0
6800 System-wide Pupil Support Services	\$0
6900 Policy, Leadership and Public Relations Services	\$0
7000 Ancillary Services	\$0
8000 Non-Programmed Charges	<u>\$0</u>
Total Other Restricted Fund Appropriation	<u><u>\$2,028,092</u></u>

Section 14- The following revenues are estimated to be available to the Other Restricted Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

County Appropriation	\$1,030,000
Interest and Indirect Cost Revenue	\$169,555
State Revenues	\$127,031
Federal Revenues	\$192,343
Other Local Funds	\$2,000
Transfer In	\$0
Fund Balance Appropriated	<u>\$507,163</u>
Total Other Restricted Fund Revenue	<u><u>\$2,028,092</u></u>

**VANCE COUNTY BOARD OF EDUCATION
BUDGET RESOLUTION
2012-2013 FISCAL YEAR**

A
Page 7 of 7

Section 15- In summary, the following funding amounts are hereby appropriated for the operation of the Vance County Public Schools for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Local Current Expense Fund	\$7,930,596
State Public School Fund	\$42,710,218
Federal Grants Fund	\$8,617,910
Child Nutrition Fund	\$4,964,187
Child Care Fund	\$115,027
Capital Outlay Fund	\$1,141,618
Other Restricted Fund	<u>\$2,028,092</u>
 Total Appropriation	 <u>\$67,507,648</u>

Section 16- All appropriations shall be paid first from revenues restricted as to use, and second from general unrestricted revenues.

Section 17- The superintendent is hereby authorized to transfer appropriations within a fund under the following conditions:

- A.** Amounts may be transferred between sub-functions and objects of expenditure within a function without limitations and without a report to the Board of Education being required.
- B.** Amounts may be transferred between functions of the same fund with a report on such transfers being required at the next meeting of the Board of Education.
- C.** Amounts may not be transferred between funds nor from any contingency appropriation within a fund.

Section 18- Copies of the Budget Resolution shall be immediately furnished to the superintendent and school finance officer for direction in carrying out their duties.

Adopted this 8th day of October, 2012

Gloria J. White, Board Chair

Ronald E. Gregory, Superintendent



PUBLIC EDUCATION: NORTH CAROLINA'S BEST INVESTMENT

RAMONA MILLER
Board Development & Technology

OFFICERS

PRESIDENT

Chuck Francis
Haywood

PRESIDENT-ELECT

Evelyn Bulluck
Nash-Rocky Mount

VICE PRESIDENT

Shearra Miller
Cleveland

TREASURER

Paige Sayles
Franklin

IMMEDIATE PAST

PRESIDENT

Wendell Hall
Hertford

DIRECTORS

Kathey Aldridge
Avery

Randy Barnett
Cherokee

Harvey Beasley
Elizabeth City/Pasquotank

Amanda Bell
Rockingham

Dr. Hazel Brown
Yadkin

Dr. Jim DiMuzio
Whiteville

Norris Ebron
Columbus

Minnie Forte-Brown
Durham

Karen Hart
Mooreville

Carr Ipock
Craven

Deb McManus
Chatham

Shelia Norman
Transylvania

Gordon Powell
Person

Roberta Scott
Warren

Mary Ann Sharpe
Onslow

Mark Upchurch
Gaston

Russell Wilkins
Washington

PAST PRESIDENTS'

COUNCIL

Kenneth Lanier, 2007-08

Linda Cranford, 2004-05

Larry Lancaster, 2002-03

Leonard Peace, 2000-01

Dr. Christine Fitch, 1996-97

MEMORANDUM

TO: Board Chairs & Superintendents

FROM: Ramona Miller, Board Development Manager

RE: 43rd Annual Conference for Board Member Development

VOTING DELEGATES FORM

Determination of the number of voting delegates to which your system is entitled should be made according to the following scale. Below, please check the range of total current expenditures (includes funds 1, 2 and 3 accounts and excludes capital outlay monies) appropriate for your school system:

_____ \$1 million to \$5 million in total current expenditures - 2 Delegates

_____ \$5 million to \$25 million in total current expenditures - 3 Delegates

 X Over \$25 million in total current expenditures - 4 Delegates

Below, list the names of your school board members that will serve as voting delegates. Please be sure to register your delegate(s) for the conference. In the absence of any official voting delegate or alternate, any member of the board may serve as a voting delegate at the Delegate Assembly on behalf of your board.

1. Margaret A. Ellis

2. Emeron J. Cash

3. Ruth M. Hartness

4. Gloria J. White

Alternate:

Darlynn P. Oxendine / Dorothy M. Williams

We hereby certify that the listed delegates officially represent this board on all voting matters at the 2012 NCSBA Annual Conference.

School System: Vance County Schools

Board Chair: _____

Superintendent: _____

Please return this form by October 15, 2012, to:

NCSBA VOTING DELEGATE

PO BOX 97877

RALEIGH, NC 27624

Fax: 919-841-4020

Vance County Schools
Board of Education
October 2, 2012
Personnel Committee Meeting
Minutes

The Personnel Committee of the Vance County Board of Education met on Tuesday, October 2, 2012 at 8:30 a.m. at the Vance County Schools' Administrative Office.

Board Members Present

Mr. Ronald Kinsley, Chairperson
Ms. Ruth Hartness
Ms. Margaret Ellis

Staff Members Present

Mr. Ronald Gregory, Superintendent
Mr. Wil McLean, Executive Director, HRM
Dr. Brian Creasman, Asst. Superintendent

Not Present

Call to Order

The meeting was called to order at approximately 8:30 a.m.

Action Items:

Employment Recommendation(s)
Resignation(s)/Retirement(s)
Leaves of Absence(s)

A motion was made that the recommendations are presented to the full Board on October 8, 2012.

Discussion Items:

- No discussion items

The meeting was adjourned at approximately 8:45 a.m.

The next meeting of the Personnel Committee will be October 30, 2012. You may contact any member of the Personnel Committee for further details of discussion items or you may contact Wil McLean in the Human Resource Management Office.

**VANCE COUNTY BOARD OF EDUCATION
OCTOBER 8, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

I. EMPLOYMENT RECOMMENDATION (S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Sheila Taylor (replacing Dafoeng Liu – A/M – VIF ending)	B/F	Science Teacher	HMS	10/02/2012	State
Lynne Crowder (new interim position)	W/F	Interim EC Teacher Asst.	Dabney	09/17/2012	State

II. RESIGNATION(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Kim Ellington (personal reasons)	W/F	2nd Grade Teacher	Dabney	10/19/2012	State
Laura Brown (Halifax Co. Schools)	B/F	Teacher Assistant	Dabney	08/31/2012	State
Dafeong Liu (VIF ending)	A/M	Science Teacher	HMS	09/30/2012	State

III. RETIREMENT (S)

Christopher Hughes	W/M	Mechanic II	Transportation	10/01/2012
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**VANCE COUNTY BOARD OF EDUCATION
OCTOBER 8, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

IV. LEAVE(S)

Brenda Adcock (FMLA)	W/F	Receptionist	ASC	09/26/2012	State
Joanne Harris (FMLA)	B/F	Teacher Assistant	Dabney	09/06/2012	State
Clara Thorpe (FMLA)	B/F	Media Assistant	Zeb Vance	10/04/2012	State
Cynthia Simpson (FMLA)	W/F	2nd Grade Teacher	Zeb Vance	09/10/2012	State
Candy Parker (FMLA)	B/F	CTE Teacher	EJMS	09/27/2012	State
Michelle Branch (FMLA)	B/F	Teacher Assistant	L. B. Yancey	09/10/2012	State
Edward Wilson (FMLA)	W/M	History Teacher	SVHS	09/08/2012	State

**VANCE COUNTY BOARD OF EDUCATION
OCTOBER 8, 2012, BOARD MEETING
PERSONNEL SUMMARY SHEET**

V. EMPLOYMENT RECOMMENDATION (S) – (Temporary/Substitute/Part-Time)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>
Juanita Somerville	B/F	Substitute Teacher	All Schools
Gloria Acker	B/F	Substitute Bus Monitor	All Schools

VI. TRANSFER(S) – For Information Only

<u>NAME</u>	<u>RACE/SEX</u>	<u>CURRENT POSITION</u>	<u>NEW POSITION</u>	<u>EFFECTIVE DATE</u>
Robin Sanders	W/F	5 th Grade Teacher Pinkston St.	AIG Teacher E. O. Young	10/01/2012
Brittany Hedgepeth	W/F	4 th Grade Teacher Zeb Vance	2 nd Grade Teacher Clarke	10/01/2012
William Hawley	B/M	Custodian L. B. Yancey	Custodian E. M. Rollins	09/10/2012
Angela Cruz	B/F	PT Cafeteria Asst. Carver	FT Cafeteria Asst. Carver	10/01/2012

BUILDING AND GROUNDS

Building and Grounds Committee Minutes Thursday, September 27, 2012

The Building and Grounds Committee met on Thursday, September 27, 2012, in the Superintendent's Conference Room. Members present were Ruth Hartness, Ronald Kinsley, Dorothy Williams, Ronald E. Gregory, Brian Creasman, Steve Graham and Claiborne Woods. Board Attorney Jerry Stainback attended a portion of the meeting.

Mrs. Hartness called the meeting to order at 8:30 am and followed the agenda.

Mr. Stainback presented the lease agreement between Vance County Schools and Vance County to lease $\frac{1}{2}$ acre of land across the road from New Hope Elementary. This lease will allow the county to erect a water storage tower/tank to help supply potable water for residents in the northern part of the county. **The committee voted to recommend the lease agreement to the full board for approval.** (Attachment #1)

Hite Associates was represented by Jimmy Hite and Brad Williams who provided a power point presentation on the proposal for renovation of the Northern Vance Science labs. The original bid for this work was done in 2008. In 2010 the State adopted new mandatory regulations. Following a brief discussion, Mr. Gregory advised Dr. Creasman, Mr. Woods and Hite Associates to revisit the site and consider recommendations from the Science Department staff and report back to the committee. This visit will occur on October 12th.

The committee reviewed a proposal from Jordan McMillen with Vance County Planning and Development requesting to lease a 50' x 50' corner piece of property at Western Vance for a water meter vault. This installation will not be above ground and will be placed inside a chain link fence. It will also allow the school system to partner with the county again to provide potable water to the citizens in the community. **The committee voted to take this to the full board for approval.** During this discussion, a request was made that Mr. Woods determine if the school system had paid for tap fees at Carver and New Hope elementary schools. (Attachment #2)

Mrs. Hartness brought up the future of the Eaton Johnson two story building and the need for ownership by someone other than the school system as it continues to be a liability. Mrs. Hartness and Mr. Gregory have recently been contacted by Rex Todd who expressed a continued interest in purchasing this property for the same use as originally proposed. Mr. Gregory suggested that we survey our teachers and determine if there is a market for housing within our own organization. This would possibly make a venture with Rex Todd and his organization more attractive.

Mrs. Hartness requested that staff provide the Board with a complete outline of spending for the new STEM project at Northern Vance. She also inquired about the number of vacant mobile units. Mr. Gregory requested the staff gather this information and provide a report. There was also a discussion about the surplus brick from the construction of Clarke Elementary. We will likely keep some for future repairs to the Clarke facility and offer the balance to the Masonry class at Southern Vance. Mr. Gregory suggested that the Masonry class might explore building brick mail box enclosures, residential driveway culvert bridges along with well pump enclosures. This would be great experience and generate funds for their program.

Mr. Woods informed the committee that the final warranty inspection for the multipurpose rooms was due in a couple of months and at that time, the project could be closed. The Northern Vance HVAC Project was previously reported to have been completed in August as proposed and Hite Associates engineer and Gupton Services will begin commissioning of the system.

The regular monthly maintenance updates were included as part of the package. (Attachment #3)

The next scheduled meeting is October 25, 2012 at 8:30 am in the Superintendent's Conference Room.

Building & Grounds Committee Meeting

Thursday, September 27, 2012

8:30 am

Superintendent's Conference Room

Agenda

- | | | |
|------|--------------------------------|-----------------|
| I. | Water Tower | Jerry Stainback |
| II. | Science Labs at Northern Vance | Jimmy Hite |
| III. | Water Vault at Western Vance | Claiborne Woods |
| IV. | Eaton-Johnson 2 Story Building | Ruth Hartness |
| V. | Monthly Updates | Claiborne Woods |
| VI. | Work Order Reports | Claiborne Woods |

(Attachments)

Prepared by and return to: Jonathan S. Care, Attorney at Law, PA

STATE OF NORTH CAROLINA

COUNTY OF VANCE

GROUND LEASE

THIS LEASE, made and entered into this the ____ day of _____, 2012, by and between **VANCE COUNTY BOARD OF EDUCATION** (hereinafter sometimes referred to as "Lessor") a body politic organized and existing under the laws of the State of North Carolina, party of the first part, and the **VANCE COUNTY WATER DISTRICT**, (hereinafter sometimes called the "Lessee") a body politic organized and existing under the laws of the State of North Carolina, party of the second part;

W I T N E S S E T H :

WHEREAS, the Lessor heretofore acquired the real property hereinafter described for purposes of providing education to the citizens of Vance County; and,

WHEREAS, the Lessee is charged with the construction, operation and maintenance of a public water supply system to the citizens of Vance County located within the Water District; and,

WHEREAS, the Lessee is desirous of constructing, operating and maintaining a water supply tower and associated water lines and utilities related thereto on a portion of land owned by the Lessor; and,

WHEREAS, the Vance County Board of Education has agreed to lease unto the Vance County Water District the tract of land hereinafter described for the purpose set forth herein

NOW, THEREFORE, the Lessor, in consideration of One Dollar (\$1.00) in hand paid, the receipt of which is hereby acknowledged, and the covenants and

agreements hereinafter mentioned to be kept and performed by the Lessee, do hereby lease and rent unto the Lessee for a period of ninety-nine (99) years, commencing on the first day of September, 2012, that certain tract or parcel of land lying and being in _____ Township, Vance County, North Carolina, being more particularly described as follows:

Enter description here

TO HAVE AND TO HOLD the above-described premises, together with the privileges and appurtenances thereunto belonging unto the Lessee for the period hereinabove mentioned, upon the following terms and conditions:

1. The rent during said period shall be One Dollar (\$1.00) per year, which the Lessee agrees to pay in advance on or before the first day of September of each and every year hereafter, beginning on September 1, 2012.
2. The Lessee may make alterations and additions to said premises which it may deem necessary for its proper use and enjoyment thereof, provided that such alterations and **additions** made by the Lessee shall not cause any claim or lien to be placed upon the lands without the consent of the Lessor. All such work shall be done in conformity with the rules and regulations of North Carolina and Vance County ordinances. Lessee shall have the right, within a reasonable time after the termination or expiration of this lease, to remove those improvements it so desires from the premises. Lessee shall not be obligated to remove any improvements installed if the Lessee does not so desire.
3. The Lessee agrees to make no unlawful or offensive use of the premises, to pay all rents as and when the same shall become due, and to deliver up the same at the end of the term or sooner termination thereof.
4. During the term of the Lease, the Lessee shall keep the premises which are to be built upon said property in good repair and generally maintained on so much of the premises as are readily available to be viewed by the general public.
5. The Lessor covenants and agrees with the Lessee that subject to the terms and conditions hereinafter set forth, the Lessee shall have the right to use and enjoy said premises during the term herein provided for free from any adverse claims from any and all other persons whomsoever.
6. This Lease shall inure to the benefit of and be binding upon the parties hereto, their successors in interest and assigns.



Vance COUNTY

NORTH CAROLINA

Planning and Development Department

www.vancecounty.org

156 Church Street, Suite 3
Henderson, NC 27536

Meter Vault Site Proposal

Vance County, in preparation for Phase 2A and 2B of the Vance County Water District would like to request from Vance County Schools the opportunity to acquire 2,500 (50'x50') square feet (0.06 acres) on the west side of Poplar Creek Road and on the Western Vance school property. The ideal location appears to be at the northeastern corner of the property directly along Poplar Creek Road.

Ph: (252) 738-2091

Fax: (252) 738-2089

While the exact location on the property is not critical, this location would ensure quick and easy access to the site while being located in the least visible location relative to the entire school property. Unlike the water tower site, this site is much smaller and will not have any structures above ground. The purpose of the meter vault site is for a location where the City of Henderson waterline can transition into the Vance County line. The site would be secured by a 6 foot chain link fence, would have a gravel driveway constructed for access and would not have any structures above ground. Once constructed, the meter vault site will allow Vance County to serve property owners from Western Vance School down to US 158 Bypass along Poplar Creek Road.

The County is willing and able to work with the School System to identify an exact location and will provide all of the surveying services and necessary expenses to create the lot should the schools agree. If utilized for the meter vault site, it would ensure that county water can be provided in the northern part of Vance County on the west side of Kerr Lake.

Proposed Arrangement

The County is seeking the ability to enter into a long term lease for the property from Vance County Schools at no cost to the school or the school system, and subject to reasonable restrictions and requests of Vance County Schools.

We respectfully appreciate this opportunity to present this proposal. Based upon our observations of this piece of property, it would appear this would have little to no impact upon your current and potential future operations and use of the school property. Should you have any questions or concerns, please do not hesitate to contact us. If you are unsatisfied with this request, we would like to discuss a mutually agreeable arrangement for both parties in the near future. We look forward to hearing from you and working with you in the future on this endeavor.

Submitted by,

Jordan McMillen, Director
Vance County Planning and Development

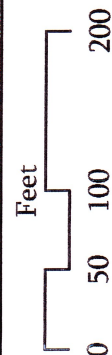
Western Vance School Proposed Meter Vault Site

Proposed Meter Vault Location
50 ft. x 50 ft. site

Poplar Creek Rd

Legend

Existing COH Water Mains









BUILDING AND GROUNDS REPORT
(September 2012)

1. Aycock
 - A. Changed air filters, greased motors, and checked belts on all air handlers.
 - B. Repaired a Freon leak on the discharge side of the compressor in unit #8 and recharged system.
2. Carver
 - A. Changed air filters in all heat pumps.
 - B. Installed white board in room #9.
3. Dabney
 - A. Replaced the condenser motor on unit #10.
4. Eaton-Johnson
 - A. Changed out a bad compressor on chiller #1.
5. Henderson Middle
 - A. Replaced the discharge line sensor on the heat pump in room #218.
 - B. Changed air filters in all heat pumps.
 - C. Installed 9 white boards in classrooms.
6. New Hope
 - A. Changed air filters in all heat pumps.
 - B. Replaced the water valve on the ice machine in the kitchen.
7. E. O. Young
 - A. Changed air filters, greased motors and checked the belts on all air handlers.
 - B. Installed handicapped rail in restroom in classroom 113.
8. Pinkston Street
 - A. Changed air filters in all heat pumps.
 - B. Replaced the indoor blower motor on the heat pump in room #1.
9. E. M. Rollins
 - A. Changed air filters in all heat pumps.
 - B. Installed bulletin board in cafeteria.
 - C. Installed pre-k coat racks in room #1.
10. L. B. Yancey
 - A. Changed air filters in all heat pumps.
 - B. Replaced the on/off switch on the steamer in the cafeteria.
11. Zeb Vance
 - A. Changed air filters, greased motors and checked the belts on all air handlers.

12. Southern Vance High

- A. Repaired water main leak in main foyer in front of restrooms.
- B. Repaired water heater to 1000 hall.

13. Northern Vance

- A. Replaced the drier cores in both gas packs for the gym due to blockage in line.
- B. Replaced the actuator motor in the ventilator in room B-103.

14. Western Vance

- A. Installed all new equipment (condenser and evaporator) in the walk-in freezer.

15. Administrative Services Center

- A. Changed all the air filters in the air handler.
- B. Used community service worker to wash and wax car and van.

16. Facilities Department

- A. Used community service workers to wash and wax all maintenance vehicles.
- B. Attended Commissioner's meeting in order to answer questions regarding Northern Vance Science Labs.
- C. Attended annual required Asbestos Refresher in order to retain teaching status.
- D. Continuing to work with contractors and Hite Associates on three multipurpose rooms and Northern Vance HVAC Project.
- E. Gathering information on new energy requirements and other necessary information related to re-roofing 3 elementary schools.
- F.

Work orders received thru August 31, 2012	-	1,026
Work orders completed thru August 31, 2012	-	949
Work orders incomplete thru August 31, 2012	-	77
Prior year work orders incomplete	-	166

RECEIVED WORK ORDERS
JULY 1, 2012 TO AUGUST 31, 2012

Location	Carpentry	Custodial Equipment Repair	Delivery	Doors and Hardware	Electrical	Energy Management System	Fire Alarm System	Fire Extinguishers	Glass/Window Repairs	Grass Cutting	Grounds	Grounds Equipment Repair	Heating/Ventilation /Air Conditioning	Key and Lock	Kitchen Equipment	Mechanical	Pest Control	Plumbing	Refrigeration	Roof	Security	Tree Services	Vehicle Maintenance	Grand Total
Administrative Service Center			3		5	10				2				3				1	1	1	2		1	30
Aycock Elementary School	6		2	1	8	14				3	1		4	3	8			2		1				53
Carver Elementary School	11		5		3	11				1	3		3		7			2		1	1			48
Child Nutrition						9													4					13
Clarke Elementary School	1		1			14				3		1	3	1	2		1	4		1				32
Dabney Elementary School	2		1	1	10	20				1	1	2	3		6			1		1	1	1		51
Distribution Warehouse							1			1														3
E M Rollins Elementary School	9		2		4	19	3	1			2	1	7	1	8		1	2			1			62
E O Young Jr Elementary School	10	1	2		3	10	1			1			3	1	2			11		1	1			47
Eaton-Johnson Middle School	12	2	6	1	14	21				2		2	10	4	6		1	2		3	1			87
Henderson Middle School	24	1	5		13	14			1	2	3		2	11	3		1	3		2	6			91
L B Yancey Elementary School	4				4	10	2			2	1		1		3		1	1		1				30
Maintenance Department	2		7		1	9	1		4	2		19	1			1		1	1	1			42	92
New Hope Elementary School	6		2	2	2	11				1			4	3	5			1		1				38
Northern Vance High School	21	1	11	2	18	20	2	2	1	14	5	1	13	12	3			8	2	8	4	1		149
Pinkston Street Elementary School	3		4	1	2	11				2		1	4		2		1	3		2	1	1		38
Southern Vance High School			3	3	5	17		1		11	5	1	8	12	3			5		1	3	1		79
Transportation Department													1											1
Western Vance High School	2		6	1	4	9				1			3	2	5			1		1	1		1	37
Zeb Vance Elementary School	10		2	2	1	14						2	3	3	4		1	2		1				45
Grand Total	123	5	62	14	97	243	10	4	6	49	21	30	73	56	67	1	7	50	8	29	21	6	44	1026

COMPLETED WORK ORDERS
JULY 1, 2012 TO AUGUST 31, 2012

Location	Carpentry	Custodial Equipment Repair	Delivery	Doors and Hardware	Electrical	Energy Management System	Fire Alarm System	Fire Extinguishers	Glass/Window Repairs	Grass Cutting	Grounds	Grounds Equipment Repair	Heating/Ventilation /Air Conditioning	Key and Lock	Kitchen Equipment	Mechanical	Pest Control	Plumbing	Refrigeration	Roof	Security	Tree Services	Vehicle Maintenance	Grand Total
Administrative Service Center			3		5	10				2				2				1	1	1	1	2	1	29
Lycock Elementary School	6		2	1	5	14				3	1		4	2	8			2		1				49
Carver Elementary School	10		5		3	11				1	3		3		7			1		1				45
Child Nutrition						9														4				13
Clarke Elementary School	1	1	1			14				3		1	2		1		1	4		1				29
Jabney Elementary School	2	1	1	1	9	20				1	1	2	3		6			1		1	1	1		50
Distribution Warehouse							1			1										1				3
M. Rollins Elementary School	7		2		4	19	3	1			2	1	7		8		1	2			1			59
O. Young Jr Elementary School	7		2		3	10	1			1			3	1	2			11			1			43
Eaton-Johnson Middle School	8	2	6		12	21				2		2	10	2	6			2			3			77
Henderson Middle School	15	1	5		12	14				2	2		1	7	3		1	2		2	2			73
B. Vancey Elementary School	2				3	10	2			2	1		1		3		1	1		1				27
Maintenance Department	2		7		1	9	1		4	2		19	1			1		1	1	1		40		90
New Hope Elementary School	6		2	2	2	11				1			4	2	5			1			1			37
Northern Vance High School	18		11	1	17	19	2	2	1	14	5	1	13	11	3			7	2	7	4	1		139
Sinkston Street Elementary School	2		4	1	2	11				2		1	4		2		1	3		2	1	1		37
Southern Vance High School			3	2	3	17		1		11	5	1	8	9	3			5			1	2	1	72
Transportation Department													1											1
Western Vance High School	2		6	1	4	9				1			3	2	5			1		1	1			36
Zeb Vance Elementary School	8		2	1	1	14						2	3	2	4		1	1						40
Grand Total	96	3	62	10	86	242	10	4	5	49	20	30	71	40	66	1	6	46	8	28	19	6	41	949

**INCOMPLETE WORK ORDERS
JULY 1, 2010 TO AUGUST 31, 2012**

Location	Carpentry	Custodial Equipment Repair	Delivery	Doors and Hardware	Electrical	Energy Management System	Fire Alarm System	Glass/Window Repairs	Grounds	Grounds Equipment Repair	Heating/Ventilation /Air Conditioning	Key and Lock	Kitchen Equipment	Mechanical	Pest Control	Plumbing	Roof	Security	Tree Services	Vehicle Maintenance	Grand Total
Administrative Service Center	2				1	1	1	1				3									8
Aycock Elementary School	4	2		1	3				1	1		1			1	1	1				16
Carver Elementary School	1		2		1		1									2		1			8
Clarke Elementary School	2			2	1		1				1	1	1			1					10
Debnay Elementary School					1				1										1		3
E M Rollins Elementary School	3									1		1									5
E O Young Jr Elementary School	7	1													1						9
Eaton-Johnson Middle School	12	1	2	4	3			1			1	4			2	1		2			33
Henderson Middle School	18	1		2	4		1	1	1		1	5				1					35
L B Yancey Elementary School	3				1							2									6
Maintenance Department					2									1						3	8
New Hope Elementary School	1								1			1					1				4
Northern Vance High School	15	2	1	3	7	1	1					3	1			3	2		1		40
Pinkston Street Elementary School	1				1																2
Southern Vance High School	6	1	1	2	8				2			7				1		1	1		30
Transportation Department					1																1
Western Vance High School	2			1	10							1								1	15
Zeb Vance Elementary School	3			4	3							1				1					12
Grand Total	80	8	6	19	47	1	5	3	6	2	3	30	2	1	4	11	4	4	3	4	243

VANCE COUNTY SCHOOLS
MINUTES OF THE BOARD CURRICULUM COMMITTEE MEETING
Superintendent's Conference Room
Thursday, September 27, 2012

Members Present: Emeron Cash, Sr.
 Ronald Kinsley
 Dorothy Williams
Staff Present: Trixie Brooks
 Ronald Gregory

Called to order by Emeron Cash, Sr. at 9:49 am.

■ **VANCE COUNTY SCHOOLS POLICY IKAE**

- This policy's revisions are necessary to align with the new Common Core curriculum.
- Now it is a K-3 assessment.
- Classroom teacher is informed of the student's performance and progress.
- A reading assessment is provided by the State Board of Education effective with the 2013-2014 school year.
 - Lots of training involved
 - VCS has been using Reading 3D for the past two years.
- Common Core includes reading, grammar, listening, speaking, and writing.
- The IKAE policy will be brought back for further review at the next curriculum board meeting.
- There are new Common Core standards in the domains for the additional assessments in math.
- Other policy changes will be discussed at a later date.
- The state has removed or revised a number of policies.

■ **RACE TO THE TOP PROGRESS**

- The Detailed Scope of Work (DSW) is on the VCS's website.
 - The DSW can be amended at anytime.
- Most of the activities are in the progress or completed stage.
- Monies spent on 1:1 laptops, professional development, SmartBoard purchases, STEM, and recruitment.
- Dr. Brooks will give a report to the full board.

■ **COMMON CORE TRAINING DATA**

- Dr. Brooks will present the number of training hours at the October 8 board meeting.
- Effort is being made to ensure that every teacher is ready to implement the Common Core or Essential Standards curriculum.
 - Mr. Gregory gave thanks to Dr. Brooks for her hard work.
- RESA has been contracted with NC to give Common Core training.

■ **OTHER**

- The Community Watch Association will feature VCS on September 27.

Meeting adjourned at 10:35 am by Emeron Cash, Sr.