

Office of the County Manager
122 Young Street, Suite B
Henderson, NC 27536
www.vancecounty.org

MEMORANDUM

To: Board of County Commissioners

From: Jerry L. Ayscue, County Manager *JLA*

Date: March 8, 2013

Re: **Revision to March 11th Board of Commissioners' Meeting Agenda**

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Please see the addition to Monday night's agenda for Item E on the County Manager's Report. I apologize for the oversight of not having it on the agenda that went out yesterday.

Also, the information is enclosed regarding the house on Stagecoach Road and the action needed to complete project construction.

Thank you for your attention in these matters.

AGENDA
VANCE COUNTY BOARD OF COMMISSIONERS
March 11, 2013

Invocation

**Shirley Durham, Associate Pastor
New Bethel Baptist Church**

1. **Public Hearing** **6:00 p.m.** **Jordan McMillen, Planning & Development
Amendment to Flood Damage
Prevention Ordinance**
2. **Appointment** **6:15 p.m.** **Community Hero Recognition
NVHS Engineering Team**
3. **Appointment** **6:30 p.m.** **Porcha Brooks, Tax Administrator
2012 Business Personal Property Appeal
Maria Parham Medical Center**
4. **Public Comments** (for those registered to speak by 5:45 p.m. - speakers are limited to five minutes)
5. **Water District Board**
 - a. **Envirolink Contract**
 - b. **Approval of Contract 1 Change Order #2 (seeding, pipe modifications, boring)**
 - c. **Approval of Contract 2 Change Order #1 (seeding, piping)**
 - d. **Approval of Contract 4 Change Order #2 (pipe modification)**
6. **Committee Reports and Recommendations**
 - a. **Human Resources Committee**
 - b. **Planning and Environmental Committee**
7. **County Attorney's Report**
 - a. **REO Property**
8. **County Manager's Report**
 - a. **Update/Action on CDBG Housing Project**
 - b. **Resolution - Spring Litter Sweep**
 - c. **Update on Computers for Commissioners**
 - d. **NC Rural Center Internship**
 - e. **Animal Shelter Plans**
9. **Pending Business**
 - a. **County Water Project**
 - b. **VFD Contracts and Audits**

- 10. Consent Agenda Items**
 - a. Tax Refunds and Releases**
 - b. Monthly Reports**
 - c. Minutes**

- 11. Miscellaneous**
 - a. Appointment**
 - b. Resolution - April Meeting Date**

Vance County
County Manager's Report to the Board
March 11, 2013

A. Update/Action on CDBG Housing Project. An update will be provided on a housing project for which the current contractor has to be replaced. ***Recommendation:** Approve the next low bidder for a housing project as presented.*

B. Resolution – Spring Litter Sweep. Each spring and fall, the NC Department of Transportation conducts a statewide sweep of roadsides as a means of cleaning and beautifying the State. The 2013 Spring Litter Sweep is set for April 13-27. ***Recommendation:** Adopt the enclosed resolution in support of the 2013 Spring Litter Sweep in Vance County.*

C. Update on Computers for Commissioners. An update on the status of the computers for the Commissioners will be given. ***Recommendation:** Information only.*

D. NC Rural Center Internship. Through funding by the NC State Employees Credit Union, the North Carolina Rural Economic Development Center is sponsoring a summer internship program for students in NC community colleges and universities who may want to work in county government. The Rural Center will pay the student and the County if the County and student are selected. A letter of interest has been submitted to the Rural Center by the County Manager. ***Recommendation:** Information only.*

E. Animal Shelter Plans. As the proposed budget for the upcoming fiscal year is developed, it is appropriate to determine if funds for planning, design, etc. of an animal shelter should be included. While factoring in discussion points made at the Planning Retreat in January, some Commissioners have asked if funds should be reserved or otherwise budgeted for next fiscal year. Guidance from the Board would be helpful as the proposed budget is developed. Further, it is necessary to obtain a special use permit in order to construct an animal shelter on the piece of donated property. Development of plans by an architect will provide the cost estimate to allow the County to make adequate financial plans. ***Recommendation:** Inform the County Manager as to the Board's position on including funds in the upcoming fiscal year budget to begin the planning process for a new animal shelter. Instruct the County Manager and/or County Attorney to proceed with obtaining a special use permit to locate an animal shelter on the donated property on Brodie Road.*

CDBG – Stagecoach Road

March 11, 2013

Overview. This housing project involves demolition and new construction. Mel's Electric and Plumbing was awarded the low bid and demolition occurred satisfactorily. New construction began and slowly moved forward until the contractor stopped working altogether. The County had to have another contractor temporarily cover the roof due to the contractor not putting shingles on. No other work has occurred on the project. The deadline for completion of this project passed in late February.

Original Contractor. Mel's Plumbing has been duly notified of termination of the contract. The County Attorney has been involved in that action.

Project Completion. The second low bidder on the project is Clement Construction who has agreed to finish the construction and make the necessary improvements and damage adjustments to the prior construction work in order to properly warranty the project. Clement Construction's price is \$58,100 to complete the entire project, which adds \$19,350 to the total cost.

According to the State, this is not an uncommon problem; however, we have been fortunate and not previously encountered this type of situation. The State will allow the additional costs to be covered by grant funds.

Recommendation. The Board of Commissioners is asked to officially terminate the contract with the previous contractor and award the bid to Clement Construction in the amount of \$58,100.