

**Vance County Board of Education
Henderson, N. C. 27536
October 14, 2013 7:00 p.m.
Administrative Services Center**

A G E N D A

- I. Call to Order
- II. Moment of Silence
- * III. Approval of Minutes
- * IV. Approval of Meeting Agenda
- V. Recognitions/Announcements
 - A. Adrienne Morton
- VI. Comments from the Public
(Citizens who would like to address the Board may do so by completing Form BDDH-E, Public Participation at Board Meetings. This request must be made by noon one working day preceding the regular Board meeting. The form may be obtained by calling the Administrative Assistant to the Superintendent at 492-2127, ext. 2202.)
- VII. Superintendent's Report
 - * A. Resolution (Attachment VII.A)
 - * B. NCSBA Voting Delegates for the 44th Annual Conference (Attachment VII.B)
 - * C. Early College Academic Calendar Revisions (Attachment VII.C)
 - D. Bonus Days for Employees (Attachment VII.D)
 - E. Education Summit, Tuesday, November 12, 2013
- VIII. Board of Education Standing Committees
 - * A. Personnel: Margaret A. Ellis, Chair (Attachment)
 - B. Finance: Gloria J. White, Chair
 - C. Building & Grounds: Ruth M. Hartness, Chair (Attachment)
 - D. Policy: Darlynn P. Oxendine, Chair
 - E. Curriculum: Emeron J. Cash, Chair
 - F. Community Relations: Dorothy M. Williams, Chair (Attachment)
- IX. New Business
- X. Recurring Items
 - A. Overnight Field Trip Request
 - * B. Out of County Transfer Request (Attachment X.B)
- * XI. Executive Session
Approval of Minutes, Property, Legal, Personnel Matters
- * XII. Adjournment

* Requires Board Action

Minutes of the Vance County Board of Education

September 9, 2013

The Vance County Board of Education met in regular session on Monday, September 9, 2013, 7:00 p.m., Administrative Services Center Board Room. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Sr., Margaret A. Ellis, Dorothy M. Williams and Edward B. Wilson. Board member Ruth M. Hartness was unable to attend. Senior staff members present were: Ronald E. Gregory, Superintendent, Dr. Trixie J. Brooks, Assistant Superintendent for Curriculum and Instruction, Dr. Brian K. Creasman, Assistant Superintendent for Administration/ Instructional Support, Terri Hedrick, Public Information Officer, Angela Miles, Assistant Director for Human Resources, and Robert Newby, Finance Officer.

1. Mrs. White called the meeting to order at 7:00 p.m. and welcomed everyone attending. A moment of silence was observed.
2. Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (6-0) approved the minutes of the August 12, 2013 meeting as presented.
3. Upon motion by Mrs. Ellis, second by Mr. Wilson, the Board unanimously (6-0) approved the meeting agenda with the following additions.
 - Add VI.A, Larry Jackson to Comments from the Public
 - Add Personnel Addendum to VIII.A
 - Add Student Transfer Addendum to X.B
4. Recognitions/Announcements - none
5. Comments from the Public
 - A. Larry Jackson shared his concerns regarding the baseball program at Southern Vance High School. Mr. Jackson stated that Tony McGhee has years of experience coaching baseball. Mr. McGhee has served as head baseball coach at Southern Vance for the past three years and proved to be a successful coach. He knows the fundamentals of baseball and works hard to keep the baseball field in shape. Mr. Jackson stated the principal has looked at a first year teacher to coach baseball. The Board's policy states first year hires have no extra-curricular activities. Mr. Jackson requested the Board consider allowing Mr. McGhee to coach and serve as a mentor to the first year teacher. He thanked the Board for allowing him to speak.
6. Superintendent's Report
 - A. Mr. Gregory stated that 39 students used the Media Centers over the summer. This is the third year Media Centers have been opened to help students with their Reading skills.

BOARD MINUTES

September 9, 2013

Page 2 – Item #6 continued

- B. Mr. Gregory announced that Board members attending the NCSBA District 3 Meeting on Wednesday, September 11, 2013 should meet in the ASC lobby by 3:00 p.m. The meeting will be held at Warren County Middle School.

7. Board of Education Standing Committees

- (1) Personnel – Mrs. Ellis reported that the committee met on September 3, 2013.

Upon motion by Mrs. Ellis, second by Mr. Cash, the Board unanimously (6-0) approved the following personnel recommendations.

Appointments

Brenda Herndon	Teacher Assistant	Clarke	Eff. 08/26/13
Devon Honeywell	P. E. Teacher	Clarke	Eff. 08/19/13
Jerri Griffin	Cafeteria Assistant	Dabney	Eff. 08/19/13
Carolyn Baskerville	Interim Teacher	Dabney	Eff. 08/19/13
Barbara Hudgens	Grade 1 Teacher	New Hope	Eff. 08/19/13
Erica Bates	Cafeteria Assistant	New Hope	Eff. 08/19/13
Della Jefferson	Cafeteria Assistant	New Hope	Eff. 08/19/13
Christina Nash	Grade 5 Teacher	E. M. Rollins	Eff. 08/19/13
Joy Darden	Grade 5 Teacher	E. O. Young	Eff. 08/19/13
Tia Clary	Computer Teacher	E. O. Young	Eff. 08/19/13
LaWanda Wilkerson	Pre K Teacher	E. O. Young	Eff. 08/19/13
Adam Vanderpool	Custodian	Eaton Johnson	Eff. 08/26/13
Thomas Terry, Jr.	Social Studies	Eaton Johnson	Eff. 08/19/13
Delrona McPherson	Science Teacher	Eaton Johnson	Eff. Pending
David Person	Custodian	Henderson Middle	Eff. 08/26/13
Brian Zagon	Social Studies	Henderson Middle	Eff. 08/19/13
Christopher Bechard	Social Studies	Henderson Middle	Eff. 08/19/13
Johnny Williams	Math Teacher	Northern Vance	Eff. 08/19/13
Teri Scott	E. C. Teacher	Northern Vance	Eff. 08/19/13
Kate Currin	English Teacher	Northern Vance	Eff. 08/19/13
Adam Miller	English Teacher	Northern Vance	Eff. 08/19/13
Evan Sonnenberg	Science Teacher	Northern Vance	Eff. 08/19/13
Keyachtta Hawkins	Science Teacher	Northern Vance	Eff. 08/19/13
Annie Machamer	P. E. Teacher	Northern Vance	Eff. 08/19/13
Zuri Sneed	Science Teacher	Northern Vance	Eff. 08/19/13
Benisha Terry	Cafeteria Assistant	Southern Vance	Eff. 08/19/13
Michelle Valentine	English Teacher	Western Vance	Eff. 08/19/13
Kellie Peoples	Social Studies	Western Vance	Eff. 08/19/13
Sophia Miller-Ford	Spanish Teacher	Early College	Eff. 08/26/13
Glenda Milot	Math Teacher	S.T.E.M.	Eff. 08/19/13

BOARD MINUTES

September 9, 2013

Page 3 – Item #7 (1) continued

Cynthia Moore	E. C. Teacher	Clarke	Eff. 09/03/13
Veronica Young	Counselor	E. M. Rollins	Eff. 09/16/13
Samuel Barnes	Social Studies Teacher	Northern Vance	Eff. 08/29/13
Elisa Rodwell	Technology Education	Southern Vance	Eff. 09/10/13
Shelton Anderson	ISS Coordinator	Eaton Johnson	Eff. 09/03/13
Alex Hilliard	Custodian	Zeb Vance	Eff. 09/03/13
Susie Hedgepeth	Temporary Secretary	Northern Vance	Eff. 09/09/13

Resignations

Fredericka Dunning	Music Teacher	Clarke	Eff. 08/14/13
Annie Rice	Teacher Assistant	Zeb Vance	Eff. 08/09/13
James Hylton	Language Arts Teacher	Henderson Middle	Eff. 07/15/13
Zane Shetler	English Teacher	Northern Vance	Eff. 08/14/13
Allison Brower	Assistant Principal	Clarke	Eff. 09/20/13

Retirements

Elizabeth Hill	Cafeteria Assistant	E. M. Rollins	Eff. 01/01/14
Catherine Yancey	Grade 4 Teacher	New Hope	Eff. 01/01/14
Nicholas Reavis	Head Custodian	Zeb Vance	Eff. 12/01/13

Termination

Eugenia Blackwell	Cafeteria Assistant	Northern Vance	Eff. 08/08/13
-------------------	---------------------	----------------	---------------

Leaves of Absence

Mildred Davis	Payroll Specialist	Central Office	Eff. 08/09/13
Dianne Hicks	Administrative Asst.	Central Office	Eff. 07/18/13
Celestine Wilkerson	Technology Specialist	Central Office	Eff. 08/19/13
Kelly Smith	Grade 1 Teacher	Aycock	Eff. 08/19/13
Christy Harris	Pre-K Teacher	Aycock	Eff. 09/25/13
Lisa Lister	Grade 1 Teacher	E. M. Rollins	Eff. 09/18/13
Nathaniel Elam	Custodian	E. O. Young	Eff. 06/27/13
Joy Suther	Kindergarten	Zeb Vance	Eff. 09/05/13
Ana Topliceanu	Science Teacher	Northern Vance	Eff. 09/09/13
Marolyn Rasheed	Teen PEP	Northern Vance	Eff. 06/11/13
Leann S. Harrell	P. E. Teacher	Southern Vance	Eff. 10/08/13
Donna Stukes	Grade 3 Teacher	New Hope	Eff. 09/03/13
Daniel Jordan	Social Worker	Southern Vance	Eff. 09/03/13

Appointments (Temporary/Substitute)

Lorraine Feggins	Substitute Teacher	All Schools
Sylvia Lowery	Substitute Teacher	All Schools
Stephanie Taylor	Substitute Teacher	All Schools

BOARD MINUTES

September 9, 2013

Page 4 – Item #7 (1) continued

Florine Davis	Substitute Teacher	All Schools
Laverne Grant	Substitute Teacher	All Schools
Melba Julius	Substitute Teacher	All Schools
Fernan Malinab	Substitute Teacher	All Schools
Linda Terry	Substitute Teacher	All Schools
Carolyn Marable	Cafeteria Substitute	All Schools
Linda Terry	Substitute Bus Driver	All Schools
Joseph Parrish	Substitute Bus Driver	All Schools
Patrick Pinkney	Substitute Bus Driver	All Schools

Transfers

Connie Rose	(f) Teacher Assistant	L. B. Yancey	Eff. 08/19/13
	(t) Front Desk Receptionist	Central Office	
Patricia Clayton	(f) Interim Front Desk	Central Office	Eff. 08/19/13
	(t) Secretary	Central Office	
Andrey Skipwith	(f) Teacher Assistant	Aycock	Eff. 08/19/13
	(t) Receptionist/BAC	Southern Vance	
Cara Emig	(f) Chorus Teacher	Henderson Middle	Eff. 08/01/13
	(t) Band Director	Northern Vance	
Adrea Smith	(f) Band Director	Northern Vance	Eff. 08/19/13
	(t) Chorus Teacher	Northern Vance	
Patrick Sutton	(f) Lead Teacher/AP	Pinkston/E.O. Young	Eff. 09/16/13
	(t) Lead Teacher/AP	Clarke	
Joy Suther	(f) Kindergarten Teacher	Zeb Vance	Eff. 09/16/13
	(t) Lead Teacher/AP	Pinkston/E.O. Young	
Alice Hinson	(f) Social Studies Teacher	Eaton Johnson	Eff. 09/16/13
	(t) Lead Teacher/AP	Eaton Johnson	

Athletic Coaches – Fall 2013-2014 (Middle & High Schools)

Middle School Athletic Coaches

EJMS – Athletic Director		HMS – Athletic Director	
1	Sharon Turner (S)	1	Len Manley (S)
EJMS – Football		HMS - Football	
1	Isaac Marks – (Head Coach) (S)	1	Travis Oliver – (Head Coach) (S)
2	Reginald Shearin – (Asst. Coach) (S)	2	Reginald Moore – (Asst. Coach) (S)
3	Shelton Anderson – (Asst. Coach) (S)	3	Darry Ragland – (Asst. Coach) (CP)
EJMS – Volleyball		HMS – Volleyball	
1	Kenisha Williams – (Head Coach) (S)	1	Gloria Holden – (Head Coach) (S)
2	Karla Smith – (Asst. Coach) (S)	2	Cassandra Daniel – (Asst Coach) (CP)

BOARD MINUTES

September 9, 2013

Page 5 – Item #7 (1) continued

EJMS – Soccer		HMS – Soccer	
1	Greg Prentice – (Head Coach) (S)	1	Stephen Boone – (Head Coach) (S)
2	Adrian Edwards – (Asst. Coach) (S)	2	Mahlon Mills - (Asst. Head) (S)
EJMS – Cheerleading		HMS – Cheerleading	
1	Tracey Hargrove – (Head Coach) (S)	1	Annie Fields – (Head Coach) (S)
2	Ingrid Forsythe – (Asst. Coach) (S)	2	Sheila Henderson – Wormley (Asst. Coach) (S)
EJMS – Athletic Trainer		HMS – Athletic Trainer	
1	Debbie Kendrick (S)	1	

High School Athletic Coaches – Updates

NVHS - Football	
1	Sebastian Mitchell – (Asst. Coach) (CP)
2	Melvin Perry – (V)

The (**maximum number**) of coaches allowed on the sideline/field/court/includes the dugout. Coaches can be a combination of staff, community and volunteer; however, the number of coaches cannot exceed the allotted number of coaches per sport.

***All coaching agreements will end on June 30, 2014.**

***All** positions that are filled by community and volunteer coaches must be advertised first by the Human Resource Department, followed by the NCHSAA if applicable.

(S) School/District Staff | (C) Certified Teacher | (CP) Community Paid | (V) Volunteer

- (2) Finance – Mrs. White reported that the committee met on August 28, 2013. Mr. Newby informed the committee that State initial allotments were received on August 1, 2013. Initial Federal allotments have not been received.

Mrs. White reported the committee discussed a recommendation to increase the Driver Education Certification Fee from \$35.00 to \$45.00 and to require payment before the student is assigned to a class.

Upon motion by Mr. Wilson, second by Mrs. Oxendine, the Board unanimously (6-0) approved a \$45.00 fee per student for the Driver's Education Training and to require payment before the student is assigned to a class.

- (3) Building and Grounds – Mr. Wilson reported that the committee met on August 22, 2013. The committee heard updates on the security system for all schools and the heating system at Western Vance. An update of maintenance items completed for August as well as the received work orders, completed work orders and incomplete work orders were

BOARD MINUTES

September 9, 2013

Page 6 – Item #7 (3) continued

included in the Board's packet for review. The next meeting is scheduled for September 26, 2013.

(4) Policy – Mrs. Oxendine reported the committee met on August 28, 2013.

- a) Revisions to Procedures IGDJ-R, Academic Athletics Participation Eligibility, were shared for information only.
- b) Revisions to Policy IKF, Graduation Requirements, were presented to the Board for approval.

Upon motion by Mrs. Oxendine, second by Ms. Williams, the Board unanimously (6-0) approved revised Policy IKF, Graduation Requirements.

- c) Revisions to Procedures JECC-R, Transfers for Employee's Children, were shared for information only.

(5) Curriculum – Mr. Cash reported the committee met on August 22, 2013 to review revisions to Policy IFK and Procedures IGDJ-R. The next meeting will be held on September 26, 2013.

(6) Community Relations – Ms. Williams reported the committee did not meet. The committee will meet on September 23, 2013.

8. New Business - none

9. Overnight Field Trip Requests - none

10. Upon motion by Mrs. Oxendine, second by Mrs. Ellis, the Board unanimously (6-0) approved the following out of county student transfers.

- Hester, Morgan Kerri from Vance Co./Northern Vance to Granville Co./J. F. Webb
- Robinson, Jade'Jah from Granville Co./J. F. Webb to Vance Co./Northern Vance

11. Upon motion by Mrs. White, second by Mr. Cash, the Board voted unanimously (6-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 7:18 p.m.

12. The Board returned to open session at 7:50 p.m.

BOARD MINUTES

September 9, 2013

Page 7

13. Upon motion by Mr. Wilson, second by Mrs. Oxendine, the Board voted unanimously (6-0) to request lottery funds in the amount of \$50,500.00 for the Second Phase of funding for the System-wide Security System.
14. Being no further business, upon motion by Mr. Cash, second by Mrs. Oxendine, and unanimous (6-0) vote, the Board adjourned at 7:52 p.m.

Resolution

ATTACHMENT VII.A

WHEREAS, Mrs. Johnnie Jacqueline Young Mims Sanders is a native of Vance County, North Carolina, having been born in Henderson on October 31, 1913; and

WHEREAS, Mrs. Johnnie Jacqueline Young Mims Sanders graduated from Henderson Institute in Henderson, North Carolina, in 1932; graduated from North Carolina Central University in Durham, North Carolina, with three degrees, a bachelor of arts degree in 1942, a bachelor of science degree in 1946 and a master's degree in elementary education in 1951; and has done additional studying at Kittrell Junior College, Shaw University, East Carolina University, N.C. A&T State University, Durham Technical Institute and Vance-Granville Community College; and

WHEREAS, Mrs. Johnnie Jacqueline Young Mims Sanders, who is lovingly called "Mother Sanders" at Shiloh Baptist Church in Henderson, North Carolina, has held membership in the church for 93 years and is part of numerous ministries including teaching Baptist Training Union, Sunday School and Youth Enrichment in the Missionary Circle; and continues her deep passion for singing in the Chancel Choir, where she often leads solos and in the larger community she is a Chorister at many functions; and

WHEREAS, Mrs. Johnnie Jacqueline Young Mims Sanders served as an educator for almost 46 years, including as a teacher at Kittrell Graded School and Eaton-Johnson Elementary School and a media specialist at Eaton-Johnson and E.M. Rollins Elementary School, and also served in the Vance County Schools' Central Office where she coordinated the organization of the Enrichment Center; and

WHEREAS, Mrs. Johnnie Jacqueline Young Mims Sanders as a Christian, humanitarian and philanthropist has repeatedly assisted youth and adults in furthering their education, sponsored youth and adults to state and national church conventions, has sponsored youth and adults to church and community recreational trips across the nation, has assisted people in getting started in business and has volunteered to sing and write poems, songs and speeches for others; and

WHEREAS, Mrs. Johnnie Jacqueline Young Mims Sanders remains an active member of the Golden Age Club, the North Carolina Senior Citizens, the National Council of Senior Citizens, the North Carolina Visually Impaired, the North Carolina Association of Educators and a representative for the Senior Health Insurance Program and has been a part of many organizations and committees at the county, state and national level through the United Shiloh Missionary Baptist Association, the Woman's Baptist Home and Foreign Missionary Convention of North Carolina, the General Baptist State Convention, the Lott Carey Foreign Missions Convention and the Progressive National Baptist Convention; and

WHEREAS, Mrs. Johnnie Jacqueline Young Mims Sanders is being honored for her 100th birthday on Saturday, November 2, 2013, by Shiloh Baptist Church in Henderson, North Carolina;

NOW, THEREFORE, BE IT RESOLVED that the Vance County Board of Education does hereby recognize and honor Mrs. Johnnie Jacqueline Young Mims Sanders for her many years of service to Vance County by her active participation in the betterment thereof, and does hereby applaud and appreciate her efforts in educational endeavors on behalf of all citizens in Vance County, North Carolina.

This the 14th day of October, 2013.

GLORIA J. WHITE, Chairperson of
Vance County Board of Education

(SEAL)



**PUBLIC EDUCATION: NORTH CAROLINA'S BEST INVESTMENT**

RAMONA MILLER

Board Development & Technology

MEMORANDUM

TO: Board Chairs & Superintendents

FROM: Ramona Miller, Board Development Manager

RE: 44th Annual Conference for Board Member Development**VOTING DELEGATES FORM**

Determination of the number of voting delegates to which your system is entitled should be made according to the following scale. Below, please check the range of total current expenditures (includes funds 1, 2 and 3 accounts and excludes capital outlay monies) appropriate for your school system:

_____ \$1 million to \$5 million in total current expenditures - 2 Delegates

_____ \$5 million to \$25 million in total current expenditures - 3 Delegates

☒ Over \$25 million in total current expenditures - 4 Delegates

Below, list the names of your school board members that will serve as voting delegates. Please be sure to register your delegate(s) for the conference. In the absence of any official voting delegate or alternate, any member of the board may serve as a voting delegate at the Delegate Assembly on behalf of your board.

1. Darlynn P. Oxendine2. Gloria J. White3. Dorothy M. Williams4. Edward B. Wilson

Alternate:

Ruth M. Hartness

We hereby certify that the listed delegates officially represent this board on all voting matters at the 2013 NCSBA Annual Conference.

School System: Vance County Board of EducationBoard Chair: Gloria J. WhiteSuperintendent: Ronald E. Gregory

Please return this form by October 14, 2013, to:

NCSBA VOTING DELEGATE

PO BOX 97877

RALEIGH, NC 27624

Fax: 919-841-4020

OFFICERS**PRESIDENT**

Evelyn Bulluck

*Nash-Rocky Mount***PRESIDENT-ELECT**

Shearra Miller

*Cleveland***VICE PRESIDENT**

Paige Sayles

*Franklin***TREASURER**

Roberta Scott

*Warren***IMMEDIATE PAST****PRESIDENT**

Chuck Francis

*Haywood***DIRECTORS**

Kathery Aldridge

Avery

Randy Barnett

Cherokee

Harvey Beasley

Elizabeth City/Pasquotank

Amanda Bell

Rockingham

Eltha Booth

Beaufort

David Brittian

Catawba

Charles Brown

Scotland

Jackie Cole

Alamance-Burlington

Kathy Farren

Moore

Minnie Forte-Brown

Durham

Karen Hart

Mooreville

Carr Ipock

Craven

Tim Morgan

Charlotte-Mecklenburg

Gordon Powell

Person

Mary Ann Sharpe

Onslow

Mark Upchurch

Gaston

Russell Wilkins

*Washington***PAST PRESIDENTS'****COUNCIL***Wendell Hall, 2009-10**Kenneth Lanier, 2007-08**Linda Cranford, 2004-05**Larry Lancaster, 2002-03**Leonard Peace, 2000-01**Dr. Christine Fitch, 1996-97*

Recommended Revisions to the Early College Academic Calendar:

- Change November 27, 2013 from a regular student day to a teacher workday (*Aligned with the traditional school calendar and will save transportation cost. Students enrolled in **College Courses** will need to provide their own transportation.*)
- Change December 18, 2013 from a teacher workday to a regular student day (*end of the first semester for Early College*)
- Change December 19, 2013 from a teacher workday to a mandatory teacher workday

Vance County Schools

2013-2014 Early College Academic Calendar

Adopted by the Board of Education April 8, 2013

July, 2013							January, 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	4-Holiday / Independence Day						
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30	31				26	27	28	29	30	31	
August, 2013							February, 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1,2,5-Mandatory Workdays						
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30	31	23	24	25	26	27	28	
September, 2013							March, 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	2-Holiday / Labor Day						
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	25	26	27	28	16	17	18	19	20	21	22
29	30						23	24	25	26	27	28	29
							30	31					
October, 2013							April, 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	8-End of fifth six weeks						
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28	29	30	31			27	28	29	30			
November, 2013							May, 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	4-Report cards						
3	4	5	6	7	8	9	4	5	6	7	8	9	10
10	11	12	13	14	15	16	11	12	13	14	15	16	17
17	18	19	20	21	22	23	18	19	20	21	22	23	24
24	25	26	27	28	29	30	25	26	27	28	29	30	31
December, 2013							June, 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30					

RED dates indicate students are not in school.

In the event of inclement weather, the following dates may be changed to student school days:

October 7, October 8, April 9, May 23, February 18

Calendar is subject to change due to inclement weather. Please visit our website at www.vcs.k12.nc.us for the latest information.

Members of the School Board:

The legislators included five (5) bonus days for employees who were employed on or before July 1, 2013. These bonus days must be used by June 30, 2014, or the employee will lose the days.

Ten month employees are limited in the days they can use the bonus days within the school calendar. Therefore, the bonus days will be designated as December 23, 27, 30 & 31 and April 21 for all ten month employees eligible to receive the days. The bonus days will be used in lieu of the annual leave days designated on the academic calendar. By designating these days, employees will gain the five (5) designated annual leave days which can be carried over to the next school year. Employees not eligible for the bonus days will use their designated annual leave days.

Ronald E. Gregory
Superintendent

**Vance County Schools
Board of Education
Personnel Committee Meeting
Minutes**

Tuesday, October 08, 2013

The Personnel Committee of the Vance County Board of Education met on Tuesday, October 08, 2013, at 8:30am at the Vance County Schools' Administrative Office.

Board Members in attendance were Ms. Margaret Ellis, Chair; Ms. Ruth Hartness, and Mr. Ed Wilson.

Vance County Schools' staff in attendance were Mr. Ronald Gregory, Superintendent; Mr. Wil McLean, Executive Director, HRM; and Dr. Brian Creasman, Assistant Superintendent.

Ms. Ellis called the meeting to order at approximately 8:30am.

Items discussed for Board Action were (1) employment recommendations, (2) resignations, (3) retirements, (4) employees on leave, and (5) temporary/substitute employment recommendations.

After careful discussion and consideration, it was recommended by Ms. Hartness and seconded by Mr. Wilson that the employment recommendations from the Superintendent be presented to the full Board on Tuesday, October 14, 2013.

The Board Committee and VCS staff had a robust discussion relative to the status and conditions of education in Vance County and the state/nation. The Committee discussed how technology is forcing educators to rethink their approach to providing instruction. Further, teachers must be very innovative with how they use devices as educational tools. Graduation rates and how this affects our community. What effect the "arts" have on the graduation rates and how there has been a decline in this area? Are charter schools the completion for public schools?

Finally, it was concluded that the message of education has not changed; the change is to how we deliver the message.

The next meeting of the Personnel Committee will be held on Tuesday, November 5, 2013.

**VANCE COUNTY BOARD OF EDUCATION
OCTOBER 14, 2013, BOARD MEETING
PERSONNEL SUMMARY SHEET**

I. EMPLOYMENT RECOMMENDATION (S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Velma Robertson (interim position)	W/F	Reading Coach (PT)	Clarke	09/09/2013	Federal
Curtis Harp (replacing Janice Steed – B/F - transferred)	W/M	Cafeteria Assistant	E. O. Young	09/09/2013	Local
Leonie Gill (replacing Joy Suther – W/F – change of assignment)	W/F	Kindergarten Teacher	Zeb Vance	Pending	State
Cynthia Bute (replacing Alice Hinson – W/F – change of assignment)	W/F	Social Studies Teacher	Eaton Johnson	09/20/2013	State
Delrona McPherson (VIF) (replacing Vicki Wilkinson – W/F – resigned)	B/F	Science Teacher	Eaton Johnson	09/27/2013	State
Anthony Pauling (replacing Lenwood Steed – B/M – WC leave)	B/M	Interim Custodian	Northern Vance	10/07/2013	State
Carol Owens (replacing Genevieve Barker – W/F – resigned)	W/F	French Teacher	Southern Vance	01/01/2014	State
Kimberly Horton (new position)	B/F	EC Teacher Asst. Interim	Southern Vance	08/26/2013	State
Alice Griffiths (VIF) (replacing Kelly Doswell – B/F – resigned)	B/F	Science Teacher	Western Vance	09/11/2013	State
Beverly Snider (replacing Regina Blount – B/F – resigned)	W/F	CTE Teacher	Western Vance	09/20/2013	State

**VANCE COUNTY BOARD OF EDUCATION
OCTOBER 14, 2013, BOARD MEETING
PERSONNEL SUMMARY SHEET**

II. RESIGNATION(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Tomika Brown (other employment)	B/F	Teacher Assistant	Clarke	10/11/2013	State
Jamie Pernell (Warren County Schools)	W/F	2 nd Grade Teacher	Dabney	08/20/2013	State
Jennifer Newton (family reasons)	W/F	5 th Grade Teacher	L. B. Yancey	10/26/2013	State
Michael Rotolo (personal reasons)	W/M	P. E. Teacher	Zeb Vance	09/20/2013	State
Janet Campagna (job dissatisfaction)	W/F	3 rd Grade Teacher	Zeb Vance	10/31/2013	State
Carole Griffin (Granville County Schools)	W/F	English Teacher	Northern Vance	10/31/2013	State
Sharon Moss (health reasons)	W/F	Cafeteria Assistant	Southern Vance	02/11/2013	Local
Regina Blount (Wake County Schools)	B/F	CTE Teacher	Western Vance	09/19/2013	State

III. RETIREMENT(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Doris Newton	W/F	4 th Grade Teacher	New Hope	01/01/2014	State

VANCE COUNTY BOARD OF EDUCATION
OCTOBER 14, 2013, BOARD MEETING
PERSONNEL SUMMARY SHEET

V. LEAVE (S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Sandra Woltz (FMLA)	W/F	Pre K Teacher	Dabney	08/26/2013	Federal
Tracy Rowland (FMLA)	W/F	Cafeteria Manager	Dabney	08/26/2013	Local
Gloria Debnam (FMLA)	W/F	E. C. Teacher	Pinkston St.	09/03/2013	State
Shirl Brunskill-Ali (Personal)	B/F	Teacher Assistant	Pinkston St.	09/11/2013	State
Laura Chandler (FMLA)	W/F	E. C. Teacher	Zeb Vance	10/27/2013	State
Linda Pulley (FMLA)	W/F	Teacher Assistant	Zeb Vance	09/24/2013	State
Shamesha Terry (FMLA)	B/F	Teacher Assistant	Henderson Middle	09/01/2013	State
Valerie Creasman (FMLA)	W/F	Counselor	Northern Vance	09/11/2013	State

VANCE COUNTY BOARD OF EDUCATION
OCTOBER 14, 2013, BOARD MEETING
PERSONNEL SUMMARY SHEET

I. EMPLOYMENT RECOMMENDATION (S) – (Temporary/Substitute)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>
June Smith	B/F	Tutor (Retired Teacher)	L. B. Yancey
Cassandra Jennings	B/F	Substitute Bus Driver	All Schools
Shaneeeka Alston	B/F	Substitute Bus Driver	All Schools
Wanda Strother	W/F	Cafeteria Substitute	All Schools
Melissa Brame	W/F	Cafeteria Substitute	All Schools
Jessica Kearney	B/F	Cafeteria Substitute	All Schools
Nakitha Johnson	B/F	Cafeteria Substitute	All Schools
Sherry King	W/F	Cafeteria Substitute	All Schools
Linda Grissom	W/F	Cafeteria Substitute	All Schools

BUILDING AND GROUNDS

Minutes of the Vance County Schools' Building & Grounds Committee Meeting
Thursday, September 26, 2013

The Vance County Schools' Building and Grounds Committee met on Thursday, September 26, 2013, at 8:30 a.m. in the Superintendent's Conference Room.

Present:	Ruth Hartness	Ronald E. Gregory	Robert Newby
	Ed Wilson	Brian Creasman	Claiborne Woods
	Dorothy Williams	Trixie Brooks	

Ruth Hartness, committee chairperson, called the meeting to order at 8:30 a.m.

Agenda Item No.1

Fire Extinguisher Training Notification Claiborne Woods – Vance County Schools
Mr. Woods advised the schools had been notified to perform their annual fire extinguisher training which is to be done by a school staff member with the information he provided to them.

Agenda Item No.2

Northern Vance High Traffic Claiborne Woods – Vance County Schools

Traffic patterns and excessive speed of vehicles along Warrenton Road at Northern Vance High School were discussed. The Vance County Schools' Maintenance Staff is in the early stages of working with the Department of Transportation to identify solutions.

Agenda Item No.3

Pre-Fire Inspections

Mr. Woods also advised that pre-fire inspections were under way at every school. Each team was comprised of a person from maintenance, technology, a school administrator (administrator in charge of facilities) and custodian.

Agenda Item No.4

Western Vance Heating Options with Cost Estimates

Claiborne Woods – Vance County Schools

Western Vance heating options were discussed. It was decided to table the discussion and gather more information.

Agenda Item No.5

Northern Vance Science Lab Update
With Certificate of Occupancy
Final update of the NVHS Science Labs were presented with the Certificate of Occupancy and other information.

Agenda Item No.6

Science Lab at Northern Vance Open After School for Board/Commissioners to View
Mr. Gregory plans to set up some times for both boards to visit in the near future.

Agenda Item No.7

Monthly Updates

Claiborne Woods – Vance County Schools

Included in Package (Attachment I) No Discussion.

Agenda Item No.8

Work Order Reports

Claiborne Woods – Vance County Schools

Included in Package (Attachment II) No Discussion.

After a motion, the Building and Grounds Committee Meeting was adjourned. The next Building and Grounds Committee Meeting will be held on Thursday, October 24, 2013.

BUILDING AND GROUNDS REPORT (September 2013)

1. Aycock
 - A. Replaced condenser motors on unit #2, #4, and unit #9.
2. Carver
 - A. Replaced the thermostat on the heat pump in room #8.
3. Clarke
 - A. Cleaned the coils on the chillers.
 - B. Cleaned smoke detectors building wide.
4. Dabney
 - A. Cleaned smoke detectors building wide.
5. E. M. Rollins
 - A. Replaced the outdoor fan motor on the heat pump for the office area.
 - B. Cleaned smoke detectors building wide.
 - C. Repaired roof leak around auditorium.
6. Eaton-Johnson
 - A. Replaced the power supply on air handler #12.
 - B. Changed air filters building wide.
 - C. Replaced and wired new circulating pump in gym for hot water heaters.
 - D. Repaired ground in front of gym.
7. E. O. Young
 - A. Installed several signs in parking lot.
8. Henderson Middle
 - A. Wired the new dumpster behind the cafeteria.
 - B. Replaced the expansion valve on chiller #1.
 - C. Replaced the pipe on the dryer going up side the wall outside of the locker room.
 - D. Replaced two condensers motor and blade on chiller #2
9. New Hope
 - A. Replaced the motor on the steamer in the kitchen.
 - B. Replaced air filters building wide.
10. Northern Vance
 - A. Replaced indoor blower motor on unit #107.
 - B. Installed projectors in three rooms that were renovated during the science project.
11. Pinkston Street
 - A. Installed wall padding in multipurpose room (C/O project).

12. Southern Vance High

- A. Replaced motor on the oven in the cafeteria.
- B. Installed a new contactor on chiller #3.
- C. Replaced door hardware vandalized in boy's locker room.

13. Zeb Vance

- A. Replaced the condenser motor on unit #12.

14. Facilities Department

- A. Assisted Pye Barker with inspections on all the exhaust hoods in all kitchens.
- B. Assisted with NVHS traffic problems and met with DOT engineer.
- C. Observed EOY traffic, discussed with DOT engineer. He and I plan to observe together.
- D. Continued to supervise Zeb Vance roof.
- E. Held roof pre-construction meeting at Aycock.
- F. Participated in pre-fire inspections for all schools.
- G. Received work orders through August 31, 2013 - 1,018
 - Completed work orders through August 31, 2013 - 928
 - Incomplete work orders through August 31, 2013 - 90
 - Prior year work orders - 177

ED WORK ORDERS
3 TO AUGUST 31, 2013

Glass/Window Repairs	Grass Cutting	Grounds	Grounds Equipment Repair	Heating/Ventilation /Air Conditioning	Key and Lock	Kitchen Equipment	Mechanical	Miscellaneous	Pest Control	Plumbing	Refrigeration	Roof	Security	Tree Services	Vehicle Maintenance	Grand Total
1	3	2		3	2				1	3			1			32
	3	1		4	1	2			1	5		1				47
	2	1	2	2	1	2						1	1			30
											4					13
	3	2	2	7	1	2			1	1				1		42
	2	2		4		8			2	2			1			44
	1															2
	3	3	3	10	1	7			3	3		4	1	1		64
	1		2	6	4	3				11			1			63
1	5	2	2	13	7	3			3	5			2	2	2	87
	6		2	9	3	6			2	5		3	1	1		80
	2			4	1	3				6		2				37
	1		22		2	1	1	2			1					94
	3	2		3	1	5				1		1	2		35	41
	14	2	2	15	11	9				6	1	3	3	1		153
1	3	1		3	3	4			1	1			1			35
1	12	1	2	7	11	9				4			1	1		87
						1										1
	3			2	3					2						28
		1		4	2	3				4		1	3	1		38
4	67	18	39	96	54	68	1	2	13	59	6	16	18	8	37	1018

RECEIVED
JULY 1, 2013

Location	Carpentry	Custodial Equipment Repair	Delivery	Doors and Hardware	Electrical	Energy Management System	Fire Alarm System	Fire Extinguishers
Administrative Service Center	1		1		2	10	1	
Aycock Elementary School	2		3		5	15	3	
Carver Elementary School			5		1	11	1	
Child Nutrition						9		
Clarke Elementary School			1	3		18	2	
Dabney Elementary School	1		2		3	16	1	
Distribution Warehouse							1	
E M Rollins Elementary School	6		2		1	18	1	
E O Young Jr Elementary School	13		2		5	13	2	
Eaton-Johnson Middle School	8		4	1	5	20	2	
Henderson Middle School	15		2		9	13	3	
L B Yancey Elementary School	3		3		3	9	1	
Maintenance Department			19			9	1	
New Hope Elementary School	3	2		1	4	12	1	
Northern Vance High School	22	1	9	2	21	29	1	1
Pinkston Street Elementary School	1	1	1		1	11	2	
Southern Vance High School	7		4	5	8	12	2	
Vance County Early College High School								
Western Vance High School	4		1		4	8	1	
Zeb Vance Elementary School	2			1	5	9	2	
Grand Total	68	4	59	13	77	242	28	1

COMPLETED WORK ORDERS
JULY 1, 2013 TO AUGUST 31, 2013

Location	Carpentry	Delivery	Doors and Hardware	Electrical	Energy Management System	Fire Alarm System	Fire Extinguishers	Glaze/Window Repairs	Grass Cutting	Grounds	Grounds Equipment Repair	Heating/Ventilation /Air Conditioning	Key and Lock	Kitchen Equipment	Mechanical	Miscellaneous	Pest Control	Plumbing	Refrigeration	Roof	Security	Tree Services	Vehicle Maintenance	Grand Total
Administrative Service Center	1	1		2	10	1			6	2		3	2					2			1			31
Aycock Elementary School		2		4	15	3			3	1		4	1	2				5		1				41
Carver Elementary School		5		1	11	1			2	1	2	2	1	2						1				29
Child Nutrition					8														4					13
Clarke Elementary School			3		18	2			3		2	7	1	2				1			1			40
Dabney Elementary School				3	16	1			2	2		4		8			2	2			1			41
Distribution Warehouse						1			1															2
E M Rollins Elementary School	3	1		1	18	1				3	2	10	1	7			3	3	1		3			57
E O Young Jr Elementary School	10	2		4	13	2			1		2	6	4	3				11						59
Eaton-Johnson Middle School	3	3	1	5	20	2		1	5	2	2	13	6	3			2	5				2	2	78
Henderson Middle School	7	2		9	13	3			6		2	9	3	6			1	4		2	2	1		69
L B Yancey Elementary School	1	3		3	9	1			2			4		3				6		1				33
Maintenance Department		19			9	1			1		22		2	1	1	2			1					83
New Hope Elementary School	2		1	4	12	1			3	2		3	1	5				1		1	1			37
Northern Vance High School	10	8	2	21	29	1	1		14	1	1	15	10	9				6	1	2	3			134
Pinkston Street Elementary School	1	1		1	11	2		1	3	1		3	3	4			1	1			1			34
Southern Vance High School	6	4	3	8	12	2			12	1	2	7	8	9				4			1			79
Vance County Early College High School														1										1
Western Vance High School				4	8	1			3			2	3					2						23
Zab Vance Elementary School			1	5	9	2				1		4	2	3				3			3	1		34
Grand Total	44	51	11	75	242	28	1	2	67	17	37	96	48	68	1	2	9	56	6	11	15	5	36	928

INCOMPLETE WORK ORDERS
JULY 1, 2011 TO AUGUST 31, 2013

Location	Carpentry	Custodial Equipment Repair	Delivery	Doors and Hardware	Electrical	Energy Management System	Glass/Window Repairs	Grounds	Grounds Equipment Repair	Heating/Ventilation /Air Conditioning	Key and Lock	Mechanical	Pest Control	Plumbing	Roof	Security	Tree Services	Vehicle Maintenance	Grand Total
Administrative Service Center	2						1	1			3			3					11
Aycock Elementary School	5	3	2		1		1	2					2	1	1				18
Carver Elementary School	2				1											1			4
Clarke Elementary School	7	1	2	1				1	1				1						14
Dabney Elementary School	4	2	2											1					9
E M Rollins Elementary School	5	1	1	1				1	1		1				1				14
E O Young Jr Elementary School	10	2	1		1			3	1		3		1	1			2		17
Eaton-Johnson Middle School	10	1	2		3			1	1				1	1	2	1			24
Henderson Middle School	17			2	1				1		9		1	1					33
L B Yancey Elementary School	3										2		1		1				8
Maintenance Department										1		1				1		6	9
New Hope Elementary School	2	2	1			1					1				2	1	1		11
Northern Vance High School	19	4	1	2				1	2		2				2		2		35
Pinkston Street Elementary School	2	1	2					1					1						7
Southern Vance High School	6	1		4			1	2			5		1		1		1		22
Western Vance High School	8	2	2	3							1								16
Zeb Vance Elementary School	9	1		2						1				1	1				15
Grand Total	111	21	16	15	7	1	3	13	6	2	27	1	8	8	11	4	7	6	267

**VANCE COUNTY BOARD OF EDUCATION
COMMUNITY AND BUSINESS RELATIONS COMMITTEE**

**Minutes
Monday, September 23, 2013**

The Community and Business Relations Committee met at 5:30 p.m. on Monday, September 23, 2013, at the Administrative Services Center. Those present were Dorothy Williams, chairperson of the committee and a Board of Education member; Darlynn Oxendine, vice chairperson of the Board of Education; Margaret Ellis, a Board of Education member; Superintendent Ronald E. Gregory; Brian Creasman, assistant superintendent; Dr. Trixie Brooks, assistant superintendent; and Terri Hedrick, public information officer.

Proposed Reading Initiative for Third Grade from United Way of Vance County:

Terri Hedrick reported to committee members that the United Way of Vance County wants to partner with the school system to promote and coordinate a new reading initiative program designed to assist third graders across the district in being proficient readers at the end of the school year. The local United Way's Board of Directors voted to make the reading initiative the focus of their efforts throughout this school year. The organization's decision is based on expectations of the new N.C. Read to Achieve program, approved by the N.C. General Assembly, that establishes the goal of having all third graders reading at or above grade level by the end of the school year. United Way officials want to appeal to local civic organizations, churches, businesses, government agencies and individuals to volunteer in schools to work with students on their reading skills and to seek funding to buy new books for third graders to establish home libraries. Mrs. Hedrick noted that the next step involves having United Way leaders meet with all elementary principals and third-grade teachers to develop a plan to promote, advocate and seek funds to support the reading initiative in the community. An important part of the meeting will be to get input from teachers and school administrators on the best strategies for volunteers to help third graders to improve their reading skills. Plans call for the meeting to be held by mid-October. An update will be provided at the next committee meeting.

New Guidelines for School Volunteers and Update on Moms and Pops Program:

Mrs. Hedrick noted that criminal background checks are being done this school year on all individuals who want to volunteer in our schools, even if they have volunteered in past years. A large number of school volunteers have completed paperwork and had their criminal background checks completed, so that they can begin helping in the schools. Many of the volunteers include individuals who are helping in the Moms and Pops program, a new program this year that has adult volunteers patrolling hallways and areas at each school to serve as another set of eyes for school administrators to ensure students are where they need to be, no unauthorized persons are on school grounds and all school entrances and exits are secure during the school day. Mrs. Hedrick noted that Moms and Pops volunteers are wearing bright, yellow vests to identify them while they are volunteering in schools.

Assessment of Closure of Elementary After School Programs:

Mrs. Hedrick noted that the five elementary after school sites at Aycock, Dabney, Zeb Vance, E.M. Rollins and E.O. Young Jr. elementary schools were closed on June 6. Through the summer, after school officials assisted parents in getting information for other local child care program options for the summer and the new school year. She added that her office is in the process of trying to collect \$4,762 in unpaid balances from parents whose children received services last school year.

Information Items:

Several information items were shared with committee members including:

- Save Our Kids water safety classes have resumed for all second graders;
- The Teacher Executive Institute program for 2013-2014 begins October 3;
- Southern Vance High School will host the N.C. Barbell, Weightlifting and Strength Sports Hall of Fame inductions on October 12, including the induction of Ralph Peace, former director of the Henderson-Vance Parks & Recreation Department;
- All fifth graders will participate in Environmental Field Days near Satterwhite Point on Kerr Lake on October 22 and 23;
- Vance County Schools will announce our Teacher of the Year, Principal of the Year and Assistant Principal of the Year and honor all nominees for the awards at an event on November 5;
- A Vance County Education Summit, led by the Vance County Board of Commissioners, will be held on November 12 from 8:30 a.m. to 1:30 p.m. at a location to be determined.

There being no further business, the meeting was adjourned at 6:15 p.m.

The next meeting of the Community and Business Relations Committee will be announced at a later time.

Out of County Student Transfer Request

October 14, 2013

2013 - 2014 School Year

I. Recommendation to Approve (*Employee Status*)

<u>Student's Name</u>	<u>Parent/Guardian</u>	<u>County/School Permanent Residence</u>	<u>Requested County/School</u>
Leas, Reagan Elizabeth	Christopher Leas	Vance Co./Dabney Elementary	Granville Co./Stovall-Shaw Elem.