

AGENDA
VANCE COUNTY BOARD OF COMMISSIONERS
October 7, 2013

Invocation

**Dr. Cassandra A. Sparrow,
African Methodist Episcopal Church**

1. **Public Hearing** **6:00 p.m.** **CDBG Scattered Site Closeout**
2. **Appointment** **6:15 p.m.** **Pat Curl, American Cancer Society
Cancer Prevention Study III**
3. **Public Hearing** **6:30 p.m.** **Norman Tingen
No Wake Zone Request - Kerr Lake**
4. **Appointment** **6:45 p.m.** **Porcha Brooks, Tax Office
Business Listing Penalty Appeal**
5. **Public Comments** (for those registered to speak by 5:45 p.m. - each speaker is limited to five minutes)
6. **Committee Reports and Recommendations**
 - a. **Human Resources Committee**
7. **County Manager's Report**
 - a. **Cooperative Extension Resolution**
 - b. **Farmers Market Change Orders**
 - c. **Youth Football Team Request**
 - d. **Surplus File Cabinet**
 - e. **Surplus Vehicles**
 - f. **Proclamation**
 - g. **Local Records Retention Schedule Amendments**
 - h. **Schools Request**
8. **Pending Business**
 - a. **County Water Project**
 - b. **VFD Audit Reports**
9. **Consent Agenda Items**
 - a. **Budget Amendments and Transfers**
 - b. **Tax Refunds and Releases**
 - c. **Ambulance Charge-Offs**
 - d. **Monthly Reports**
 - e. **Minutes**

10. **Miscellaneous**
 - a. Appointments

11. **Water District Board**
 - a. Marketing Plan for Phase 2
 - b. Resolution - Bond Anticipation Notes
 - c. Capital Project Ordinances
 - d. Other Water Matters as Needed

AGENDA APPOINTMENT FORM

October 7, 2013

Name: Public Hearing - CDBG Scattered Site Closeout

Name of Organization:

Purpose of appearance:

Request of Board: Approve Closeout

NOTICE OF PUBLIC HEARING

Notice is hereby served that the Vance County Board of Commissioners will hold a public hearing on Monday, October 7, 2013 at 6:00 p.m. in the Commissioners' Meeting Room in the Vance County Administration Building located at 122 Young Street, Henderson, North Carolina. The purpose of the Public Hearing is to receive citizens' comments regarding the closeout of the Community Development Block Grant Program, Project Number 10-C-2131.

This project was a Scattered Site Housing Rehabilitation Program. This project was to provide housing rehabilitation, reconstruction, demolition and urgent repairs for low-moderate income homeowners. A program amendment to adjust the final budget may be necessary due to a program revision. Questions or comments concerning this Public Hearing or the Community Development Block Grant Program should be addressed to:

Jerry L. Ayscue, County Manager
County of Vance
122 Young Street, Suite B
Henderson, NC 27536

Any and all interested citizens are invited to attend this Public Hearing. Assistance or special aids for the handicapped are available upon request. Vance County uses the state TDD number which is: 1-800-735-2962. Vance County is an equal opportunity employer and service provider; public improvements, housing rehabilitation assistance and other programs are administered without regard to race, color, creed, religion, handicap, or national origin.

AGENDA APPOINTMENT FORM

October 7, 2013

Name: Pat Curl

Name of Organization: American Cancer Society

Purpose of appearance: Present Cancer Prevention Study III

Request of Board: Support Study

OUR COMMUNITY TOGETHER:

Preventing & Coping with Cancer

Saturday, October 26th 9am-1pm

South Henderson Pentecostal Holiness
Church Family Life Center

Free Screenings

Skin Cancer Screening

Oral, Head and Neck Cancer Screening

Speakers

Breast Cancer

Dr. Cynthia Robinson

Northern Carolina Surgical Assoc.

Bladder, Prostate & Kidney Cancer

Dr. Adrian Ogle, Urologist

Lung Cancer

Dr. David Mack

Duke Cancer Network

Colon Cancer

Lisa Moss, NP

The Cancer Center at MPMC

The Cancer Center at MPMC

Vendors/Information Tables

- ACS
- Rural Health Group
- Look Good Feel Better
- Grief Share
- Komen
- Community Hospice
- Smoking Cessation
- Prostate Cancer Coalition
- CPS3 Cancer Prevention Study enrollment
- Maria Parham Regional Home Health
- Women's Cancer Support Group
- Vance County Health Department-Nutrition
- Warren County Free Clinic

Refreshments will be served. This event is sponsored by:



MARIA PARHAM
MEDICAL CENTER

A Duke LifePoint Hospital



CANCER PREVENTION STUDY-3

Research today for a cancer-free tomorrow

What if you could prevent even one family from hearing the words, "you have cancer"?

This year, you can fight back against cancer by enrolling in the **American Cancer Society's** new research study called the Cancer Prevention Study-3 (CPS-3). By joining CPS-3, you can help researchers better understand the genetic, environmental and lifestyle factors that cause or prevent cancer, which will ultimately save lives.

Who can join the study?

The study is open to anyone who:

- Is between 30 and 65 years old
- Has never been diagnosed with cancer (not including basal or squamous cell skin cancer)
- Is willing to make a long-term commitment to the study, which involves completing periodic follow-up surveys at home for the next 20-30 years

How can you participate?

Participation is easy. Your enrollment and participation requires just three steps and will involve the following:

- After scheduling your enrollment appointment, you will receive a confirmation e-mail with instructions to go online and complete your first, most comprehensive survey. This survey will ask you questions regarding medications you are taking, family history of cancer, lifestyle and other behaviors. This survey must be completed prior to your appointment time.
- At your appointment, you will be asked to sign an informed consent form, complete a brief survey, provide a waist circumference measurement and a small blood sample (similar to a doctor's visit). The blood sample will be taken by a certified, trained phlebotomist. Your appointment should last approximately 20 - 30 minutes.
- After your initial enrollment, you will be asked to complete mailed questionnaires every 3-5 years to update your lifestyle, environmental, and medical information.

To schedule your appointment visit:

www.cps3gvw.org

Warrenton Rural Fire Department

Fire Hall
236 South Main Street
Warrenton, NC 27589

Tuesday, October 22, 2013, 4:00pm – 7:30pm

Butner Town Hall

Multipurpose Room
415 Central Avenue, Suite A
Butner, NC 27509

Tuesday, October 22, 2013, 3:00pm – 6:30pm

Masonic Home for Children

York Rite Memorial Chapel – Fellowship Hall
600 College Street
Oxford, NC 27565

Thursday, October 24, 2013, 3:00pm – 6:30pm

South Henderson Pentecostal Holiness Church

Family Life Center
905 Americal Road
Henderson, NC 27537

Saturday, October 26, 2013, 9:00am – 12:30pm

What else can you do?

If you are not eligible to enroll, be an advocate for Cancer Prevention Study-3. Encourage those close to you to take part in this potentially life-saving study in your honor. Spread the word to everyone you know.

**1 in 3 Women will
get Cancer in her
lifetime**

**1 in 2 Men will get
Cancer in his
lifetime**

**Cancer
Survivors have a
voice to save
future generations**

**Ask family and
friends to
participate in the
study in your
Honor**

**For more
information, visit
cancer.org/cps3
or call toll free at
1-888-604-5888**



CANCER PREVENTION STUDY-3

Frequently Asked Questions...

Who is running the study? CPS-3 is funded and managed by the American Cancer Society Department of Epidemiology & Surveillance Research (Analytic Epidemiology Program). This program conducts, analyzes, and publishes original research on the causes and prevention of cancer utilizing these large follow-up studies.

Who makes sure this study is safe and scientifically sound? There will be ongoing peer review of CPS-3 by cancer researches from many prominent university and research institutions. Review and oversight by the Emory University IRB (Institutional Review Board) continues throughout the study. When a study has completed active enrollment, the IRB continues to provide oversight while investigators analyze questionnaire and biological data.

Why do you need people to be willing to make a long-term commitment to CPS-3? There are two equally important pieces to building a study like CPS-3. The goal is getting at least 300,000 individuals to enroll into the study and for those individuals to stay connected with the study. Large-scale studies like CPS-3 are scientifically valid only if you can successfully track and follow your participants over time. We need individuals who not only meet the eligibility criteria, but also are willing and able to make the long-term commitment to the study.

Will my information be kept confidential and how will this be done? YES, every effort will be made to protect the identity of the participants in this study. All of the study staff sign confidentiality forms and undergo training in research ethics. When your data is collected, they are labeled with a unique identification number. Your collected data, blood samples, surveys, and other study materials are stored separately from ALL personal identifiers, such as your name, address, phone number, and social security number. All study materials will be stored in a locked facility and secured computer files, and your personal contact information will be kept in separate files accessible only to a limited number of CPS staff. This information will not be shared with anyone, including other staff at the American Cancer Society, unless they are directly involved in managing CPS-3.

How will you use all of my information? We begin the study by collecting information on various exposures from individuals who do not have cancer and we continue to update this information over time. As cases of cancer or other diseases develop, we will compare those participants who develop cancer with those participants who do not. By doing so, we are able to understand the differences (in lifestyle, environment, and genetic factors) between people who get cancer and those who do not, what the likely risk factors are for cancer, and how to best prevent disease in the future.

Why is a blood sample required? We need a blood sample to measure things such as hormones, nutrients, vitamins, chemicals, metals, and genetic factors that may be related to your risk of developing cancer.

What happens to my blood sample? All blood samples will be frozen and stored in a secured bio repository facility. Samples will be analyzed as cancer cases occur.

Will I be notified of any results from test done on my blood? NO-By enrolling PS-3, you are donating your blood sample for research purposes only. You will not be informed of any of the result of any tests that may be performed using your blood sample. Although, we will not be able to provide you with your individual test results, we will share results from our overall analyses with all study participants through newsletters,, e-mail, articles on our website.

Why would I want to participate in this research study? Most people who participate in research studies hope they will contribute to a better understanding of how to prevent disease. For CPS-3, this knowledge will help reduce the burden of cancer for this and future generations.



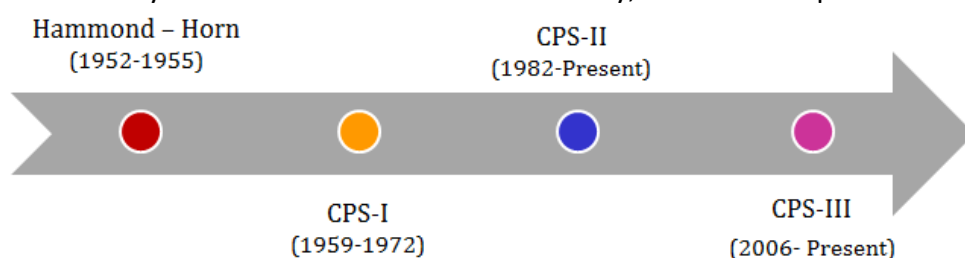
THE OFFICIAL SPONSOR OF BIRTHDAYS.™

American Cancer Society's CANCER PREVENTION STUDY-3

Research today for a cancer-free tomorrow.



For nearly 60 years, beginning with Hammond - Horn and now with CPS-3, the American Cancer Society has conducted some of the world's largest cohort studies to understand how cancer develops in a population, identify the causes of cancer and ultimately, learn how to prevent it.



	Hammond-Horn	CPS-I	CPS-II	CPS-3
Years	1952-55	1959-72	1982-	2006-
Participants	188,000	1,000,000	1,200,000	300,000
Sex	Men	Both	Both	Both
Volunteers	22,000	68,000	77,000	25,000
States	9	25	50	32
Cancer endpoints	Mortality	Mortality	Mortality & incidence	Mortality & incidence
Research Emphases	Smoking	Smoking, obesity	Multiple	Multiple

How the studies have contributed to the health of America

- Linked cigarette smoke to lung cancer
- Prompted warning labels on cigarette packs and boxes
- Low tar/nicotine cigarettes do not reduce the risk of lung cancer
- 2nd hand smoke increased mortality
- Excess weight and obesity were linked to increased death rates from 10 or more cancer sites
- Aspirin use associated with lower risk of colon cancer
- Physical inactivity, prolonged hormone use, and certain dietary factors may modify cancer risk
- Air pollution, especially small particulates and ozone, increase death rates from heart and lung conditions
- Established link between breast cancer and smoking



"Everyone knows that cigarette smoking causes lung cancer. Few realize that it took three years, 22,000 volunteers, and 188,000 study participants to prove it."

- Meghan Murphy, The
Greeley Tribune

What is the ultimate goal?

To help eliminate cancer as a major health concern for this and future generations.

What is Cancer Prevention Study - III (CPS-3)?

A Research Study

Seeks to examine and better understand the factors (lifestyle, behavioral, environmental, and genetic) that cause or prevent cancer

A Grassroots Effort

Local communities can support cancer research not just through fundraising efforts, but by actual participation

An Individual Contribution

Help others to understand how to prevent cancer, which will save lives and give people more of their most precious resource: **TIME**

For CPS - 3, the American Cancer Society is looking to...

- Enroll **300,000** participants
- Secure **25%** minority participation
- Ensure geographic diversity
- By **December 2013**

AGENDA APPOINTMENT FORM

October 7, 2013

Name: Public Hearing - Request for No Wake Zone at Kerr Lake

Name of Organization:

Purpose of appearance:

Request of Board: Approve Resolution to be sent to NC Wildlife Commission

From: Norman R. Tingen

To: The Vance County Commissioners

Date: August 28, 2013

As you can see from the attached aerial view, after the first dock there is not enough space in this middle creek of Mills Creek for a ski boat and skier to turnaround. However, people do use this middle creek to ski and tube – they come into this creek, stop, turnaround, and take off back out with big ski boats. This action makes a major wake. These wakes left behind have flipped a two-year-old while the child was in their kiddie innertube next to shore. Fortunately, so far the parents have been next to them to help them.

For the most part, the owners of docks in this creek take it easy in and out for common courtesy. However, in early summer when the lake gets below 298, the dock owners get damage to their docks and boats caused by the heavy water action from passing boat traffic.

I am asking the Vance County Commissioners to vote yes to placing a “No Wake” Buoy before the first dock to the creek, basically at the head of the creek. I have spoken to dock owners, and they will sign a petition if you want.

We don't want something bad to happen and am sure you do not either.



RESOLUTION
by the
VANCE COUNTY BOARD OF COMMISSIONERS

WHEREAS, under authority of North Carolina General Statutes Section 75A-15(a), any subdivision of the State of North Carolina may at any time, after public notice, make formal application to the Wildlife Resources Commission for special rules and regulations with reference to the safe and reasonable operation of vessels on any water within its territorial limits.

AND WHEREAS, Vance County has given public notice of its intention to make formal application to the Wildlife Resources Commission for special rules and regulations with reference to the safe and reasonable operation of vessels on the Kerr Lake within the territorial limits of Vance County, and for the implementation of the Uniform Waterway Marker System in all the waters of the County.

BE IT RESOLVED, that in accordance with G.S. 75A-15, the Board of Commissioners of Vance County requests the North Carolina Wildlife Resources Commission to promulgate special rules and regulations with reference to safe and reasonable operation of vessels on the water of Kerr Lake located in said County, the pertinent substance of which proposed regulations is as follows: No Wake Zone in portion of Mill's Creek.

BE IT FURTHER RESOLVED, that the said Board of Commissioners requests the said Commission to promulgate regulations fully implementing the Uniform Waterway Marker System in all of the waters of the said County.

This the 7th day of October, 2013

Thomas S. Hester, Jr., Chairman

CERTIFICATION

This is to certify that the above is a true and exact copy of a resolution adopted by the Vance County Board of Commissioners at the regular meeting held in the Vance County Administration Building on October 7, 2013. The same appears in Minute Book No. 104 at page_____.

Clerk to the Board of Commissioners
Vance County

AGENDA APPOINTMENT FORM

October 7, 2013

Name: Porcha Brooks

Name of Organization: Tax Office

Purpose of appearance: Present Business Listing Penalty Appeal from MCNC

Request of Board: See Assessor's Recommendation



2013 Business Personal Property Appeal

CASE DATE/TIME: 10/07/2013

ACCOUNT REF#: 1019212
1019213
1019214
1019215

OWNER/BUSINESS NAME: MCNC

Business Personal Property

DATE OF APPEAL: 09/25/2013

PENALTY APPEALED: 2013	\$ 69.73	2010	\$93.72
2012	\$27.04	2009	\$146.40
2011	\$54.33	2008	\$208.02

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

MCNC is appealing the late listing penalty for tax years 2008 - 2013 business personal property.

The appellant is appealing the penalty amount. See scanned copy of MCNC letter, dated September 25, 2013; on the second page for the entire reason that MCNC would like the penalty removed.

MCNC began construction on the NCREN (NC Research and Education Network) project in 2010. Previously MCNC thought the project would be entirely tax exempt.

STAFF REVIEW:

Vance County Tax Office has reviewed the Business Listing Form for MCNC received September 2013. The listing form was due January 31, 2013. Since it was not received timely a 10% penalty must be added.

ASSESSOR'S RECOMMENDATION:

Staff recommends that the penalty of 10% stands according to NCGS 105-312 (h) which states that "having computed each year's taxes separately as provided in subsection (g), above, there shall be added a penalty of 10% of the amount of tax for the earliest year in which the property was not listed, plus an additional 10% of the same amount for each subsequent listing period that elapsed before the property was discovered or not timely listed.

MCNC bills mailed September 30, 2013 including late listing penalties in the amount of \$599.24 as shown below. Attached please find a letter that accompanied the listing forms requesting any possible abatement of penalties.

Tax Year	Tax	Penalty	Total
2013	697.26	69.73	766.99
2012	135.17	27.04	162.21
2011	180.99	54.33	235.32
2010	234.22	93.72	327.94
2009	292.76	146.40	439.16
2008	346.74	208.02	554.76
Total	1,887.14	599.24	2,486.38

	Acct # 1019212 Vance County		Acct # 1019213 City of Henderson		Acct # 1019214 City of Kittrell		Acct # 1019215 City of Middleburg		Totals
Tax Year	Tax	Penalty	Tax	Penalty	Tax	Penalty	Tax	Penalty	
2013	498.99	49.90	192.53	19.25	1.59	0.16	4.15	0.42	766.99
2012	118.93	23.78	10.50	2.10	1.59	0.32	4.15	0.84	162.21
2011	158.99	47.70	14.28	4.29	2.15	0.66	5.57	1.68	235.32
2010	205.75	82.32	18.48	7.40	2.78	1.12	7.21	2.88	327.94
2009	257.19	128.60	23.11	11.55	3.46	1.75	9.00	4.50	439.16
2008	305.19	183.12	26.81	16.08	4.10	2.46	10.64	6.36	554.76
Total	1,545.04	515.42	285.71	60.67	15.67	6.47	40.72	16.68	2,486.38

September 25, 2013

Ms. Porcha Brooks
Vance County
122 Young St., STE E
Henderson, NC 27536



P.O. Box 12889
3021 East Cornwallis Road
Research Triangle Park, NC 27709
T (919) 248-1900 F (919) 248-1101
www.mcnc.org

Dear County Property Tax Assessor:

As a nonprofit 501(c)(3) charitable corporation, MCNC provides low-cost broadband technology services through a fiber optic route known as the North Carolina Research and Education Network (NCREN) to non-profit educational and non-profit hospitals and public health agencies in North Carolina.

In order to provide its services to the under-served and un-served areas of our state, MCNC received Federal funding from the US Department of Commerce, National Telecommunications and Information Administration and a grant from the Golden LEAF Foundation to construct additional fiber optic cable in the NCREN network.

Although the major portion of the network is used by non-profit entities, some of the fiber optic strands will be used by commercial telecommunications services providers, to bring service to residents and commercial entities. MCNC receives a fee from those providers to use toward operating expenses for the new construction, which is needed to keep costs low to education and nonprofit public health care since Federal funding covered no operating costs.

In January 2013, MCNC notified many county assessors of the expansion of NCREN and requested a property tax exemption as to the new construction. The North Carolina Department of Revenue (DOR) reviewed this request and issued the attached memorandum to the state's county assessors.

In brief, the DOR memorandum supports the exempt status of the network infrastructure that is owned by MCNC and used for the charitable non profit purposes of NCREN; however, while MCNC had believed that the commercial fiber use was tax exempt use since it supported services to education and nonprofit public health care, the DOR memorandum supports that the fiber to be made available for the private sector is taxable.

Consistent with DOR's memorandum, MCNC has prepared the attached listing of taxable property. The non-assessable property listing has been provided with MCNC's earlier exemption application request.

The taxable property is fiber optic cable either constructed by MCNC or acquired by MCNC through Indefeasible Rights to Use (IRU) fiber. If located in your county, the MCNC constructed fiber is reported in Schedule A, Group 1. IRUs are the vehicle that the fiber optic cable industry uses to enable long term use of fiber (i.e., a long term lease), and have therefore been listed on Schedule C-1, PROPERTY IN YOUR POSSESSION ON JANUARY 1 THAT IS OWNED BY OTHERS. Incorporated into the various IRU agreements

is language addressing the property tax listing responsibility. While most require the owner to list, a few specify that MCNC is to list for property tax purposes. To the extent that any of the latter IRUs apply in your county, MCNC's Schedule C-1 is divided into two subsections, the first section for which the IRU owner is to list and the second section for which MCNC is to list. Those IRUs in the second section have been reported in the Schedule A, Group 1 reporting.

Given the nature of fiber not having a standard address and *if any of the fiber is in a municipality in your county*, MCNC has provided more than one return in your county to assist in applying any applicable municipal tax rates; the return without a municipality in the physical address field represents 100% of the miles of fiber in the county with the expectation that they would be taxed at the county rate, and the return(s) with a municipality listed in the physical address field represent the miles of fiber in only that municipality with the expectation that they would be taxed at the municipal rate (not the combined county and municipal rate). While the majority of the fiber was constructed in the North Carolina Department of Transportation-provided rights of way, MCNC has acquired a few private easements in which to run fiber. The REAL ESTATE OWNED BY field has therefore been completed with "NA". In MCNC's dialogue with DOR, DOR advised that MCNC's taxable network infrastructure should be assessed using the CABLE and SATELLITE COMPANY EQUIPMENT B 10 category.

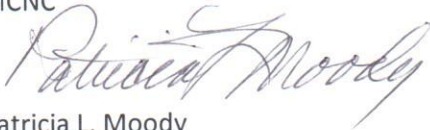
MCNC began construction on the NCREN project in 2010. Previously MCNC had thought that the project would be entirely tax exempt. Now, consistent with the DOR memorandum, MCNC is providing multiple years of returns with this letter to list the property determined to be assessable. As stated in DOR's memorandum, "MCNC was created as a nonprofit entity for the benefit of the citizens of North Carolina, and fulfills its public purpose by providing networking infrastructure that is critical to the current and future growth and development of the state, all at substantial savings to the state." For this reason we respectfully request any possible abatement of penalties and interest, so that MCNC funds can be further used to support the NCREN network to the benefit all North Carolina citizens.

This letter is submitted as an accompanying statement to the attached returns and schedules.

Thank you for your review of the attached returns and schedules. Please advise if you have any questions.

Sincerely,

MCNC



Patricia L. Moody

CFO/Treasurer

pmoody@mcnc.org

Vance County

Committee Reports and Recommendations

October 7, 2013

Human Resources Committee

Position Vacancies. (A) Social Services has a position vacancy for a *Social Worker II*. This position is responsible for assessing the strengths and needs of Work First clients and developing a plan to ensure self-sufficiency; provides a combination of case management, supportive services, job leads, and referrals to other community resources as well as maintaining a caseload. (B) Social Services has a position vacancy for an *Income Maintenance Caseworker II*. This position involves taking applications, determining eligibility and maintaining cases for Food & Nutrition, Temporary Assistance to Needy Families, Adult Medicaid, or Family & Children's Medicaid. (C) The Jail has three position vacancies for a *Detention Officer*. These positions are essential to ensure safety and security of the facility. (D) The Sheriff's Office has two position vacancies for *Deputy Sheriff*. These positions perform general duty law enforcement work to protect life and property in Vance County. (E) Animal Control has a position vacancy for an *Animal Control Officer*. This position works as part of a team responsible for a program of animal control in the County. Time is split between patrol of the County, answering calls and investigating complaints concerning strays, wild and/or domestic animals, and in work at the shelter. (F) Fire & EMS has a position vacancy for a *Paramedic I*. This position is necessary to complete the minimum six full-time EMS personnel per shift to staff three EMS units. **Committee Recommendation:** *[Recommendations are contingent upon endorsement by the Human Resources Committee]. Authorize the filling of the vacant positions as requested.*

County Manager's Report

Vance County
County Manager's Report to the Board
October 7, 2013

A. Cooperative Extension Resolution. The North Carolina Extension & Community Association is celebrating its centennial anniversary on October 27, 2013 and throughout the remainder of this calendar year. The Vance County chapter of the association is asking the Commissioners to approve a resolution in recognition of its group.

***Recommendation:** Approve the resolution honoring the Vance County Extension & Community Association on the 100th Anniversary of the State Organization.*

B. Farmers Market Change Orders. Construction on the Farmers Market Project continues to move forward. Three change orders are requested for approval from the project contingency. They are for (A) a dedication plaque - \$1,655.18, (B) vinyl flooring tiles in classroom - \$1,555.40, and (C) \$488 for a temporary furnace conversion to LP gas and permanent conversion to natural gas later in the winter upon installation of a natural gas line. Further, approval is sought to use \$8,500 from the project contingency for various items such as an alarm system, signage, security gate, phone/data wiring, and other needed items. All of these items total \$12,198.58, leaving a remaining project contingency balance of \$10,782.67. ***Recommendation:** Approve the three change orders for a total of \$3,698.58 and approve the transfer of project contingency funds in the amount of \$8,500 to project construction for additional facility needs.*

C. Youth Football Team Request. Mr. Joseph Brodie of the Carolina Thunderbolts (AAU) Youth Football Team is making a one-time request for \$165 to rent a van to transport the team to compete in two remaining away games. He has about 20 Vance County youth ages 12-14 on the team. The Thunderbolts are in conjunction with Boy Scout Troup 620. ***Recommendation:** Approve the one-time request for \$165 to the Carolina Thunderbolts AAU Youth Football Team to be used for transportation costs for out-of-town games, with the funds to come from the Contingency.*

D. Surplus File Cabinet. The Drewry Volunteer Fire Department needs a file cabinet and has requested that the County consider donating a surplus cabinet to its department. ***Recommendation:** Declare one used file cabinet as surplus and give it to the Drewry Volunteer Fire Department for official departmental use.*

E. Surplus Vehicles. Two pick-up trucks need to be declared as surplus and authorized for sale. The vehicles are a 2002 Chevrolet Silverado (VIN # 1GCEC14W02Z243453) and a 1992 Ford F-150 (VIN # 1FTEF15N2NNA71869). ***Recommendation:** Declare the used vehicles as surplus and authorize the Finance Director to sell them in compliance with applicable laws and in the most responsible manner possible.*

F. Proclamation. At the request of a local church, a proclamation is in order to honor a senior church member who will be celebrating a 100th birthday later this month. It will be presented to her in a celebration ceremony on November 2nd. ***Recommendation:** Approve the proclamation as presented.*

G. Local Records Retention Schedule Amendments. Due to recent changes in the applicable State laws regarding retention of specific public records, it is necessary to amend the records retention schedules. The changes include schedules for the Register of Deeds, County Management, and Tax Administration. More detailed information is contained with the agenda. ***Recommendation:** Approve the required amendments in local records retention schedules for the Registers of Deeds, County Management, and Tax Administration.*

H. Schools Request. As a follow-up to the Commissioners' discussion in last month's meeting, the Board of Education has requested an additional \$50,500 of lottery funds for building security. The original plan was to fund \$50,500 each fiscal year for four years to complete the \$202,000 project. It has been determined that by having both Years 1 and 2 construction work done at the same time, additional work of \$29,000 can be done at no cost (\$29,000 savings for the additional work). This advancement of Year 2 funding allows more entrances to be controlled and secured through the system. The next allocation of \$50,500 will be in Year 3 (FY 2015-16). ***Recommendation:** Approve the additional funds of \$50,500, using lottery funds as available and Capital Reserve Funds only as necessary.*

RESOLUTION

Honoring Vance County Extension & Community Association on the 100th Anniversary of the State Organization

WHEREAS, in 1911 Jane S. McKimmon became the first North Carolina home demonstration agent and the Board of Commissioners in 1915 hired Ms. Hattie Frances Plummer as the first home demonstration agent in Vance County; and

WHEREAS, beginning in 1913, “tomato clubs”, evolving to home demonstration clubs, were formed to work along side the home agents to improve the quality of rural life and helped this state prevail during the Great Depression and two World Wars; and

WHEREAS, the Board of Commissioners took a significant step in 1949 hiring the first African American home demonstration agent in Vance County, Ms. Esther B. Roscoe Winston; and

WHEREAS, NC Federation of Home Demonstration Clubs became the NC Extension Homemakers Association in 1966 and the NC Extension & Community Association in 1999; and

WHEREAS, the Extension & Community Association is organized in all of North Carolina’s 100 counties and within the Eastern Band of Cherokee Indians; and

WHEREAS, from its modest beginnings, the Extension & Community Association has grown to a diverse, state wide organization of adult volunteers supporting the professional extension staff from North Carolina’s two land-grant universities, North Carolina Agricultural & Technical University in Greensboro and North Carolina State University in Raleigh; and

WHEREAS, Extension & Community Association views the family as the cornerstone of a healthy society and provides research based programming to support families; and

WHEREAS, this Association and its many volunteers continue today to partner with NC Cooperative Extension to empower individuals and families to improve their quality of living through continuing education, leadership development and community service; and

WHEREAS, North Carolina Extension & Community Association will be celebrating its centennial anniversary formally on October 27, 2013 and throughout all of 2013;

NOW, THEREFORE BE IT RESOLVED THAT the Vance County Board of Commissioners does hereby recognize and honor North Carolina Extension & Community Association volunteers and liaison agents for their steadfast dedication, past and present, to the improvement of quality of life for families in North Carolina and Vance County, and congratulates the North Carolina Extension & Community Association on the attainment of its centennial anniversary.

This, the 7th day of October, 2013.

Thomas S. Hester, Jr., Chairman

AIA® Document G701™ – 2001

Change Order

PROJECT (Name and address): Vance County Regional Farmers Market Southen Drive Henderson, NC	CHANGE ORDER NUMBER: 002 DATE: October 2, 2013	OWNER: ☐ ARCHITECT: ☐ CONTRACTOR: ☐ FIELD: ☐ OTHER: ☐
TO CONTRACTOR (Name and address): Calvin Davenport, Inc. 3540 Hunter Hill Road Rocky Mount, NC 27804	ARCHITECT'S PROJECT NUMBER: 09043 CONTRACT DATE: May 14, 2013 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Proposed Change Order to change heating units from natural gas to LP and back.....\$488.00

(Please see attached documentation)

The original Contract Sum was	\$	523,277.00
The net change by previously authorized Change Orders	\$	6,773.40
The Contract Sum prior to this Change Order was	\$	530,050.40
The Contract Sum will be increased by this Change Order in the amount of	\$	488.00
The new Contract Sum including this Change Order will be	\$	530,538.40

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is November 23, 2013.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Oakley Collier Architects, PA
ARCHITECT (Firm name)

109 Candlewood Road
Rocky Mount, NC 27804

ADDRESS

BY (Signature)

Timothy D. Oakley, AIA, LEED AP
(Typed name)

DATE

Calvin Davenport, Inc.

CONTRACTOR (Firm name)

3540 Hunter Hill Road
Rocky Mount, NC 27804

ADDRESS

BY (Signature)

Richard Davenport, President
(Typed name)

DATE

Vance County

OWNER (Firm name)

122 Young Street, Suite B
Henderson, NC 27536

ADDRESS

BY (Signature)

Jerry L. Ayscue, County Manager
(Typed name)

DATE

Sibyl Thornell

From: Matt Oakley
Sent: Wednesday, October 02, 2013 4:07 PM
To: Sibyl Thornell
Subject: Fwd: Vance County Farmers Market

Sent from my iPhone

Begin forwarded message:

From: "Brian Carnahan" <bcarnahan@calvindavenport.com>
Date: October 2, 2013, 2:19:34 PM EDT
To: "'Matt Oakley'" <mattoakley@oakleycollier.com>
Subject: RE: Vance County Farmers Market

Matt,

Parts: \$189.00
Labor including gas: \$255.00

Calvin Davenport, Inc.

Brian Carnahan
Project Manager/ Estimating
Phone: (252) 443-0923
Fax: (252) 443-5485
Cell: (252) 885-0236
bcarnahan@calvindavenport.com

From: Matt Oakley [<mailto:mattoakley@oakleycollier.com>]
Sent: Wednesday, October 02, 2013 1:49 PM
To: Brian Carnahan
Cc: Ronnie Weaver; mwilliams@calvindavenport.com; Sibyl Thornell
Subject: RE: Vance County Farmers Market

Anyway you can give me a breakdown of this. As is parts and labor. Thanks.

Matthew R. Oakley

 OAKLEY COLLIER ARCHITECTS

252.937.2500

252.883.5970



From: Brian Carnahan [<mailto:bcarnahan@calvindavenport.com>]
Sent: Wednesday, October 02, 2013 11:50 AM

To: Matt Oakley
Cc: Ronnie Weaver; mwilliams@calvindavenport.com
Subject: Vance County Farmers Market

Matt,

After talking with the Mechanical Contractor below is a cost breakdown to change the units from natural gas to LP and back.

Purchase equipment to changes units to LP and labor. \$ 444.00

This cost also includes going back after the owner has the natural gas run to the building and converting units back to natural gas.

This also includes tying in the LP and coming back to tie in the natural gas.

This price **does not** include a second permit if needed to convert from LP to natural gas.

Calvin Davenport P&O \$ 44.00

Total Cost: \$ 488.00

Calvin Davenport, Inc.

Brian Carnahan

Project Manager/ Estimating

Phone: (252) 443-0923

Fax: (252) 443-5485

Cell: (252) 885-0236

bcarnahan@calvindavenport.com

AIA® Document G701™ – 2001

Change Order

PROJECT (Name and address): Vance County Regional Farmers Market Southern Drive Henderson, NC	CHANGE ORDER NUMBER: 003 DATE: October 3, 2013	OWNER: ☐ ARCHITECT: ☐ CONTRACTOR: ☐ FIELD: ☐ OTHER: ☐
TO CONTRACTOR (Name and address): Calvin Davenport, Inc. 3540 Hunter Hill Road Rocky Mount, NC 27804	ARCHITECT'S PROJECT NUMBER: 09043 CONTRACT DATE: May 14, 2013 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

PCO 2: Cost to supply and install bronze plaque.....\$1,655.18
PCO 4: Cost to supply and install VCT with vinyl base in classroom.....\$1,555.40
Total Change Order.....\$3,210.58

(Please see attached documentation)

The original Contract Sum was	\$	523,277.00
The net change by previously authorized Change Orders	\$	7,261.40
The Contract Sum prior to this Change Order was	\$	530,538.40
The Contract Sum will be increased by this Change Order in the amount of	\$	3,210.58
The new Contract Sum including this Change Order will be	\$	533,748.98

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is November 23, 2013

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

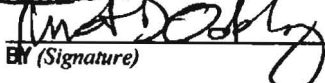
NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Oakley Collier Architects, PA

ARCHITECT (Firm name)

109 Candlewood Road
Rocky Mount, NC 27804

ADDRESS



BY (Signature)

Timothy D. Oakley, AIA, LEED AP
(Typed name)

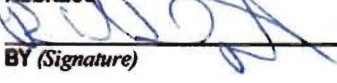
10/3/2013
DATE

Calvin Davenport, Inc.

CONTRACTOR (Firm name)

3540 Hunter Hill Road
Rocky Mount, NC 27804

ADDRESS



BY (Signature)

Richard Davenport, President
(Typed name)

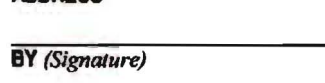
10/3/13
DATE

Vance County

OWNER (Firm name)

122 Young Street, Suite B
Henderson, NC 27536

ADDRESS



BY (Signature)

Jerry L. Ayscue, County Manager
(Typed name)

DATE



CALVIN DAVENPORT, INC.

GENERAL CONTRACTOR

3540 HUNTER HILL ROAD • ROCKY MOUNT, NORTH CAROLINA 27804
PHONE: [252] 443-0923 FAX: [252] 443-5485

Proposed Change Order

SUBMITTED TO		PHONE	DATE
Oakley Collier Architects, PA		804-698-2959	9/18/13
109 Candlewood Road		JOB NAME	
CITY, STATE, AND ZIP CODE		Farmers Market	
Rocky Mount, NC 27804		JOB LOCATION	
Henderson, NC		ATTENTION	
CONTRACT NUMBER	CHANGE ORDER #		
09043	2	Matt Oakley	
We hereby agree to make the change(s) specified below: Request for cost to supply and install bronze plaque. (See attached) Listed below are the associated cost for these item: AOA signs= \$1,269.79 Labor= \$ 155.00 P&O= \$214.00 Bond= \$16.39 Total Change Order: \$1,655.18			
NOTE: This Change Order becomes part of and in conformance with the existing contract.			
WE AGREE hereby to make the change(s) specified above at this price →		\$1,655	18
Date	Previous Contract Amount		
9-18-13			
Authorized Signature (Contractor)	Revised Contract Total		
Ronnie Weaver			

ACCEPTED- The above process and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized
Signature _____

Date of Acceptance _____



CHANGE ORDER REQUEST

206 East Hemlock St.
Yadkinville, NC 27055
336-679-3344 Fax: 336-679-7342

DATE 9/16/2013

PROJECT Vance County Farmers Market

TO Calvin Davenport, Inc.
3540 Hunter Hill Road
Rocky Mount, NC 27804

P.O. NO. 2013-001

CONTRACT #

EST. DELIVERY 30 Day

ARCHITECT Oakley Collier Architects

Description	Qty	Cost	Total Addition
Cast Bronze Plaque	1	1,030.05	1,030.05T
Drawings & Submittal	1	114.45	114.45T
Shipping Charges		45.00	45.00T

____ Approved to proceed with Drawings ..

Subtotal	\$1,189.50
Sales Tax (6.75%)	\$80.29
Total Addition	\$1,269.79



CALVIN DAVENPORT, INC.

GENERAL CONTRACTOR

3540 HUNTER HILL ROAD • ROCKY MOUNT, NORTH CAROLINA 27804
PHONE: [252] 443-0923 FAX: [252] 443-5485

Proposed Change Order

SUBMITTED TO		PHONE	DATE
Oakley Collier Architects, PA		804-698-2959	9/23/13
109 Candlewood Road		JOB NAME Farmers Market	
CITY, STATE, AND ZIP CODE Rocky Mount, NC 27804		JOB LOCATION Henderson, NC	
CONTRACT NUMBER	CHANGE ORDER #	ATTENTION	
09043	4	Matt Oakley	
We hereby agree to make the change(s) specified below: Request for cost to supply and install VCT with vinyl base in the classroom. (See attached) Listed below are the associated cost for these item: Adams= \$1,400.00 P&O= \$ 140.00 Bond= \$ 15.40 Total Change Order: \$1,555.40			
NOTE: This Change Order becomes part of and in conformance with the existing contract.			
WE AGREE hereby to make the change(s) specified above at this price →			\$1,555
Date 9-23-13		Previous Contract Amount	40
Authorized Signature (Contractor) <i>Ronnie Weaver</i>		Revised Contract Total	

ACCEPTED- The above process and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized
Signature _____

Date of Acceptance _____

September 20, 2013

To: Ronnie Weaver

We propose to furnish all required materials, labor, and supervision to complete the following floor covering work at:

**Job: Vance County Regional Farmers Market
Southpark Drive
Henderson, NC**

Scope of Work

**Install new VCT flooring and 4" Covebase in 103 Classroom Only.
Clean and Wax new VCT flooring**

VCT: Mannington VCT
VCT Adhesive
*Clean and Wax VCT

Covebase: 4" Roppe Covebase
Covebase Adhesive

TOTAL PRICE: \$1,400.00

PRICE INCLUDES MATERIAL, FREIGHT, NC TAX, AND LABOR.

Thanks for allowing us to quote this project to you. Please call if you have any questions.

Mickey Adams
Adams Carpet One
Cell 252-205-2995
Office 252-291-4900
madams@adamscarpetone.com



The Carolina Thunderbolts Youth Football Team is a nonprofit organization serving youth from ages 12 through 14. In conjunction with Boy Scout Troop 620 of the Episcopal Church this team travels to as far away as, Greensboro and also plays its home games at Southern Vance High School. The organization is asking for help with transportation cost to Siler City on Oct 5th and again to Greensboro on November 9th. This football organization has a mission statement which includes improving the life skills needed to prepare youth to become better student athletes. The cost of a van rental is \$165dollars

Joseph Brodie

Payable to: Boy Scout Troop 620

IRS Employer Tax ID Number: 56-0529984

President: Carolina Thunderbolts Youth Football team



"A proud member of the Amateur Athletic Union"

County of Vance
Sale of Surplus Personal Property

The Finance Director requests to dispose of the following surplus personal property owned by the County of Vance:

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>	<u>Department</u>
2002	Chevrolet	Silverado	1GCEC14W02Z243453	Animal Control
1992	Ford	F-150	1FTEF15N2NNA71869	Solid Waste

P R O C L A M A T I O N
by the
Vance County Board of Commissioners
in
Recognition and Honor of the 100th Birthday
of
Johnnie Jacqueline Young Mims Sanders

WHEREAS, one hundred years ago, Mrs. Johnnie Jacqueline Young Mims Sanders was born on October 31, 1913 in Vance County; and

WHEREAS, for over forty-five (45) years, Mrs. Sanders greatly impacted the lives of many local children and young people as an encourager and educator in the Vance County School System, serving as teacher, media specialist, consultant, and administrative coordinator; and

WHEREAS, Mrs. Sanders has continued to touch the lives of youth and adults as a Christian, humanitarian, and philanthropist as evidenced by her many gestures of support, love, and compassion throughout the years; and

WHEREAS, as a centenarian, she continues to be active in community organizations as a member of the Golden Age Club, N.C. Senior Citizens Association, National Council of Senior Citizens, N.C. Visually Impaired, N.C. Association of Educators, and representative of the Senior Health Insurance Program; and

WHEREAS, Mrs. Sanders has been an active and faithful member of her beloved Shiloh Baptist Church of Henderson for over ninety-three (93) years.

NOW, THEREFORE, BE IT PROCLAIMED that the Vance County Board of Commissioners does recognize and honor Mrs. Johnnie Jacqueline Young Mims Sanders in the celebration of her 100th birthday and for the many contributions she has made to improving the quality of life in Vance County.

Presented this, the second day of November, 2013.

Thomas S. Hester, Jr., Chairman

**Register of Deeds
Records Retention Schedule Amendment**

Amending the Register of Deeds Records Retention and Disposition Schedule published October 10, 2012.

STANDARD 2. BUDGET, FISCAL, AND PAYROLL RECORDS

Amending item 26 Escheat and Unclaimed Property File as shown on substitute page 17.

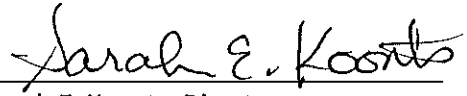
STANDARD 5. PERSONNEL RECORDS

Amending item 18 **Employee Eligibility Records** as shown on substitute page 39.

Amending items 36 **Family Medical Leave Act (FMLA) Records**, 45 **Leave File**, and 46 **Leave Without Pay File** as shown on substitute pages 45 and 47.

APPROVAL RECOMMENDED

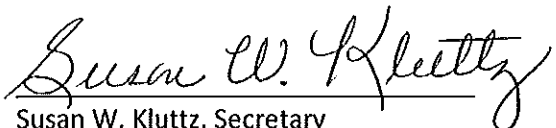
Register of Deeds



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Chairman
Board of County Commissioners



Susan W. Kluttz, Secretary
Department of Cultural Resources

August 29, 2013

County

ITEM #	STANDARD-2: BUDGET, FISCAL AND PAYROLL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
18.	CREDIT CARD AND DEBIT SLIPS Records of payments received from customers in the transaction of county business.	Destroy in office after 3 years.*	
19.	CREDIT CARD USE FILE	Destroy in office after 1 year.*	
20.	DAILY CASH REPORTS Daily status of cash. Reports include receipts, disbursements, cash and invested balances.	Destroy in office after 1 year.*	
21.	DAILY DETAIL REPORTS	Destroy in office after 1 year.*	
22.	DEPOSITS	a) Destroy in office official/audit copies after 3 years.* b) Destroy in office remaining records after 1 year.	G.S. § 159-32
23.	DETAIL REPORT FILE (FINANCIAL RECORDS FOR GENERAL FUND OR GENERAL LEDGER)	a) Destroy in office annual reports after 3 years.* b) Destroy in office all other reports after 1 year.	
24.	DIRECT DEPOSIT APPLICATIONS/AUTHORIZATIONS Includes related records such as bank account numbers and routing numbers.	Destroy in office when superseded or obsolete.	Comply with applicable confidentiality provisions of G.S. §132-1.10(b)(5) regarding personal identifying information.
25.	DISTRICT INVESTMENT RECORDS	Destroy in office after 3 years.*	
26.	ESCHEAT AND UNCLAIMED PROPERTY FILE	a) Destroy in office after 10 years if report was filed prior to July 16, 2012.* b) Destroy in office after 5 years if report was filed after July 16, 2012.*	Comply with applicable provisions of G.S. §116B-60 and §116B-73.

*Records may be disposed of following minimum retention period only if released from audits or other official action (excluding litigation). If applicable, see Litigation Case File, STANDARD-1. ADMINISTRATION AND MANAGEMENT RECORDS, item 30.

**Records in this series that are more than 60 years old, or have severe conservation concerns, may be offered to the State Archives of North Carolina for Permanent transfer.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-5. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
17.	EMPLOYEE EDUCATIONAL ASSISTANCE PROGRAM RECORDS Includes records requesting tuition assistance, repayments, and other related records. See also PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48.	Destroy in office 3 years after completion, denial, repayment, or removal from program.*	
18.	EMPLOYEE ELIGIBILITY RECORDS Includes the United States Immigration and Naturalization Services, Employment Eligibility Verification (I-9) forms.	a) Destroy in office certificates, I-9 forms, and statements, 3 years after individual was hired or 1 year from date of separation, whichever occurs later. b) Destroy in office registers after 2 years.	8 USC 274a.2
19.	EMPLOYEE EXIT INTERVIEW RECORDS See also PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48.	Destroy in office after 1 year.	
20.	EMPLOYEE HEALTH CERTIFICATES Includes health or physical examination reports, or certificates created in accordance with Title VII and the Americans with Disabilities Act (ADA).	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48. b) Destroy in office all other records 2 years after resolution of all actions.	29 CFR 1602.31

**Records may be disposed of following minimum retention period only if released from audits or other official action (excluding litigation). If applicable, see Litigation Case File, STANDARD-1. ADMINISTRATION AND MANAGEMENT RECORDS, item 30.*

***Records in this series that are more than 60 years old, or have severe conservation concerns, may be offered to the State Archives of North Carolina for Permanent transfer.*

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-5. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
35.	EQUAL PAY RECORDS Includes reports, studies, aggregated or summarized data, and similar documentation compiled to comply with the Equal Pay Act.	Destroy in office after 2 years.	29 CFR 1620.32
36.	FAMILY MEDICAL LEAVE ACT (FMLA) RECORDS Records concerning leave taken, premium payments, employer notice, medical examinations considered in connection with personnel action, disputes with employees over FMLA and other related records.	Item discontinued. See LEAVE FILE , item 45, page 47.	
37.	FRINGE BENEFITS FILE	Destroy in office when administrative value ends.† Agency Policy: Destroy in office after _____	
38.	GRIEVANCE FILE Includes initial complaint, investigations, actions, summary, and disposition. May include disciplinary correspondence, including email. See also DISCIPLINARY FILE item 10, page 36 and PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48.	Destroy in office after 2 years.	

*Records may be disposed of following minimum retention period only if released from audits or other official action (excluding litigation). If applicable, see *Litigation Case File, STANDARD-1. ADMINISTRATION AND MANAGEMENT RECORDS*, item 30.

**Records in this series that are more than 60 years old, or have severe conservation concerns, may be offered to the State Archives of North Carolina for Permanent transfer.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction “destroy when administrative value ends.” Please use the space provided.

ITEM #	STANDARD-5. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
45.	LEAVE FILE Records concerning employee leave, including requests for and approval of sick, vacation, overtime, buy-back, shared, donated, military, etc. Includes premium payments, employer notice, medical examinations considered in connection with personnel action, disputes with employees over the Family Medical Leave Act (FMLA), and other related records.	Destroy in office 3 years after return of employee or termination of employment.*	29 CFR 825.110(b)(2)(i) 29 CFR 825.500(b)
46.	LEAVE WITHOUT PAY FILE	Item discontinued. See LEAVE FILE , item 45, page 47.	
47.	LONGEVITY PAY REQUESTS	Destroy in office when released from all audits.	
48.	MERIT AND SENIORITY SYSTEM RECORDS	a) Destroy in office employee-specific records after 3 years. b) Destroy in office system and plan records 1 year after no longer in effect.	29 CFR 1627.3
49.	PERSONNEL ACTION NOTICES Records used to create or change information in the personnel records of individual employees concerning such issues as hiring, termination, transfer, pay grade, position or job title, name change and leave.	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48. b) Destroy in office all remaining records 2 years from date record was created, received, or the personnel action involved.	

*Records may be disposed of following minimum retention period only if released from audits or other official action (excluding litigation). If applicable, see *Litigation Case File, STANDARD-1. ADMINISTRATION AND MANAGEMENT RECORDS*, item 30.

**Records in this series that are more than 60 years old, or have severe conservation concerns, may be offered to the State Archives of North Carolina for Permanent transfer.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction “destroy when administrative value ends.” Please use the space provided.

**County Management
Records Retention Schedule Amendment**

Amending the County Management Records Retention and Disposition Schedule published April 15, 2013.

STANDARD 4. BUDGET, FISCAL AND PAYROLL RECORDS

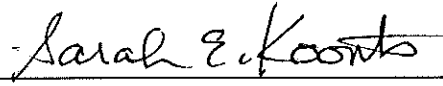
Amending item 32 Escheat and Unclaimed Property File as shown on substitute page 25.

STANDARD 11. PERSONNEL RECORDS

Amending item 19 Employee Eligibility Records as shown on substitute page 76.

APPROVAL RECOMMENDED

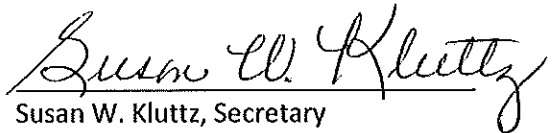
Chief Administrative Officer/
County Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Chairman, Bd. County Commissioners



Susan W. Kluttz, Secretary
Department of Cultural Resources

August 28, 2013

County/Region

ITEM #	STANDARD-4. BUDGET, FISCAL AND PAYROLL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
26.	DEBT FINANCING RECORDS Includes bank statements, reconciliation records, requisitions, and notices of principal and interest due.	Destroy in office 3 years after entire issuance has been satisfied.*	26 CFR 1.148-5(d)(6)(iii)(E)
27.	DEPOSITS	a) Destroy in office official/audit copies after 3 years.* b) Destroy in office remaining records after 1 year.	G.S. § 159-32
28.	DETAIL REPORT FILE (FINANCIAL RECORDS FOR GENERAL FUND OR GENERAL LEDGER)	a) Destroy in office annual reports after 3 years.* b) Destroy in office all other reports after 1 year.	
29.	DIRECT DEPOSIT APPLICATIONS/AUTHORIZATIONS Includes related records such as bank account numbers and routing numbers.	Destroy in office when superseded or obsolete.	Comply with applicable confidentiality provisions of G.S. §132-1.10(b)(5) regarding personal identifying information.
30.	DISTRICT INVESTMENT RECORDS	Destroy in office after 3 years.*	
31.	DONATIONS AND SOLICITATIONS	Destroy in office after 1 year.	
32.	ESCHEAT AND UNCLAIMED PROPERTY FILE	a) Destroy in office after 10 years if report was filed prior to July 16, 2012.* b) Destroy in office after 5 years if report was filed after July 16, 2012.*	Comply with applicable provisions of G.S. §116B-60 and §116B-73.
33.	EXPENDITURE REPORTS	Destroy in office after 3 years.*	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-11. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
18.	EMPLOYEE EDUCATIONAL ASSISTANCE PROGRAM RECORDS Includes records requesting tuition assistance, repayments, and other related records. See also PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 83.	Destroy in office 3 years after completion, denial, repayment, or removal from program.*	
19.	EMPLOYEE ELIGIBILITY RECORDS Includes the United States Immigration and Naturalization Services, Employment Eligibility Verification (I-9) forms.	a) Destroy in office certificates, I-9 forms, and statements, 3 years after individual was hired or 1 year from date of separation, whichever occurs later. b) Destroy in office registers after 2 years.	8 USC 274a.2
20.	EMPLOYEE EXIT INTERVIEW RECORDS See also PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 83.	Destroy in office after 1 year.	
21.	EMPLOYEE HEALTH CERTIFICATES Includes health or physical examination reports, or certificates created in accordance with Title VII and the Americans with Disabilities Act (ADA).	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 83. b) Destroy in office all other records 2 years after resolution of all actions.	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

**Tax Administration
Records Retention Schedule Amendment**

Amending the Tax Administration Records Retention and Disposition Schedule published April 17, 2013.

STANDARD 5. PERSONNEL RECORDS

Amending item 19 Employee Eligibility Records as shown on substitute page 36.

STANDARD 12. PROGRAM RECORDS: BUSINESS AND OTHER TAX RECORDS

Adding item 3 Excise Tax Records as shown on substitute pages 72 and 73.

APPROVAL RECOMMENDED

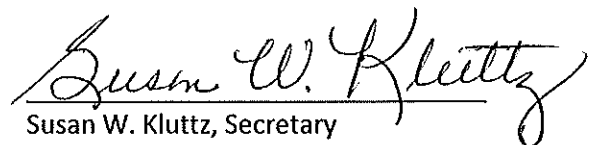
Chief Administrative Officer/
County Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Chairman, Bd. County Commissioners



Susan W. Kluttz, Secretary
Department of Cultural Resources

September 3, 2013

County/Region

ITEM #	STANDARD-5. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
18.	EMPLOYEE EDUCATIONAL ASSISTANCE PROGRAM RECORDS Includes records requesting tuition assistance, repayments, and other related records. See also PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 43.	Destroy in office 3 years after completion, denial, repayment, or removal from program.*	
19.	EMPLOYEE ELIGIBILITY RECORDS Includes the United States Immigration and Naturalization Services, Employment Eligibility Verification (I-9) forms.	a) Destroy in office certificates, I-9 forms, and statements, 3 years after individual was hired or 1 year from date of separation, whichever occurs later. b) Destroy in office registers after 2 years.	8 USC 274a.2
20.	EMPLOYEE EXIT INTERVIEW RECORDS See also PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 43.	Destroy in office after 1 year.	
21.	EMPLOYEE HEALTH CERTIFICATES Includes health or physical examination reports, or certificates created in accordance with Title VII and the Americans with Disabilities Act (ADA).	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 43. b) Destroy in office all other records 2 years after resolution of all actions.	29 CFR 1602.31

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction “destroy when administrative value ends.” Please use the space provided.

STANDARD-12. PROGRAM OPERATIONAL RECORDS: BUSINESS AND OTHER TAX RECORDS. Records received and created by county tax offices in order to meet all statutory requirements. Comply with applicable provisions of G.S. §153A-148.1 regarding confidentiality of local tax records that contain information about a taxpayer's income or gross receipts.

ITEM #	STANDARD-12: PROGRAM RECORDS: BUSINESS AND OTHER TAX RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
1.	ANIMAL LICENSE RECORDS Records concerning the payment of license fees.	Destroy in office after 3 years.*	
2.	BEER AND WINE LICENSE TAX RECORDS Issuance and payment records concerning licenses to sell alcohol.	Destroy in office 3 years after expiration.*	G.S. §105-113.78 G.S. §105-113.88
3.	EXCISE TAX RECORDS Records concerning the assessing and collecting of excise taxes, including land transfer taxes.	Destroy in office after 3 years.*	
4.	GOING-OUT-OF-BUSINESS LICENSES Licenses granted to business to hold going out of business, water and smoke damage, and distress sales.	Destroy in office 1 year after expiration.	G.S. §66-77
5.	HEAVY EQUIPMENT TAX	Destroy in office after 3 years.*	
6.	MOTOR VEHICLE RENTAL TAX	Destroy in office after 3 years.*	
7.	PREPARED FOOD AND BEVERAGE TAX	Destroy in office after 3 years.	G.S. §160A-480.3

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-12: PROGRAM RECORDS: BUSINESS AND OTHER TAX RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
8.	PRIVILEGE LICENSE CITATION RECORDS Records documenting citations issued by license inspectors for non-compliance with business license requirements.	Destroy in office after 3 years.	
9.	PRIVILEGE LICENSES Records documenting the county's issuance of business privilege and license renewal notices, receipts, and periodic reports.	Destroy in office 3 years after license expires.	G.S. §105-33 G.S. §105-37.1 G.S. §105-38.1 G.S. §105-40 G.S. §105-105
10.	ROOM OCCUPANCY TAX	Destroy in office after 3 years.	G.S. §160A-480.3

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

VANCE COUNTY SCHOOLS

OFFICE OF THE SUPERINTENDENT

September 10, 2013

SEP 12 2013

Jerry L. Ayscue, County Manager
122 Young Street, Suite B
Henderson, NC 27536

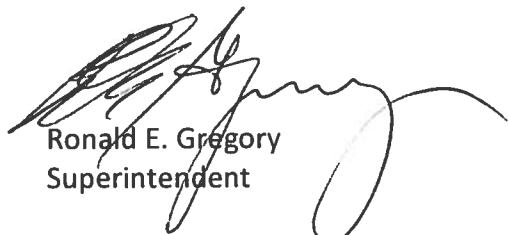
Dear Mr. Ayscue:

The Vance County Board of Education at its September 9, 2013 Meeting approved my recommendation by a vote of 6-0 (Mrs. Hartness was out of town.) to request Lottery Funds for the Second Phase of the security system for our schools such that the First and Second Phases can be completed at the same time with an anticipated savings of approximately \$29,000 plus.

We will prepare the application for Phase II, \$50,500, and present by mail to your office.

Your cooperation is greatly appreciated.

Sincerely,



Ronald E. Gregory
Superintendent

c: Gloria J. White, School Board Chair
Robert Newby, Finance Officer
Jerry Stainback, School Board Attorney



**VANCE COUNTY SCHOOLS
FINANCE DEPARTMENT**

P O Box 7001
1724 Graham Avenue
Henderson, NC 27536

Robert T. Newby

Finance Officer

PH: (252) 492-2127 ext. 2503

Fax: (252) 431-3680

Email: rnewby@vcs.k12.nc.us

TO: David Beck, Finance Director
Vance County

FROM: Robert T. Newby, Finance Officer

DATE: September 18, 2013

RE: **Submission for Approval of Public School Building Capital Fund Applications**

The Vance County Board of Education would like to request the approval from the Vance County Commissioners of the attached project application and release of a total of \$50,500 from the Public School Building Capital Fund - NC Education Lottery for:

- System-wide School Building Security Enhancements (2nd of 4 installments) - \$50,500.00

The Vance County Board of Education approved the attached application on September 9, 2013 and is seeking approval of the aforementioned applications from the Vance County Commissioners at their next scheduled meeting.

If you have any questions or need any additional information, please feel free to contact me. Thank you for your attention to this matter.

Respectfully,

Robert T. Newby
Finance Officer
Vance County Schools

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Vance

Contact Person: Jerry Ayscue

LEA: Vance County Schools

Title: County Manager

Address: 122 Young St. Henderson, NC 27536

Phone: (252) 738-2001

Project Title: System-wide School Building Security Enhancements

Location: Various School Locations

Type of Facility: Public School Building

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: To progressively install built-in (not standalone) door release and access security systems at all school sites. (2nd of 4 installments)

Estimated Costs:

Purchase of Land	\$	_____
Planning and Design Services		_____
New Construction		_____
Additions / Renovations		50,500.00
Repair		_____
Debt Payment / Bond Payment		_____
TOTAL	\$	50,500.00

Estimated Project Beginning Date: Fall 2013

Est. Project Completion Date: Summer 2014

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 50,500.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)


(Signature — Chair, Board of Education)

(Date)

9/17/13

(Date)

Pending Business

Vance County

Pending Business

October 7, 2013

County Water Project. As part of the Water Board Agenda, the Project Engineer will provide an overview of the project, including Phases 1A, 2A, and 2B.

The staff continues to work closely with bond counsel, the NC Local Government Commission, and USDA Rural Development in arranging the appropriate financing mechanisms for the Water Project.

VFD Contracts and Audits. (See below)

Vance County Volunteer Fire Departments

Vance County Rescue Squad

Contracts and Audit Reports

October 7, 2013

Department	Contract Received	Audit Due	Audit Received
Bearpond	✓	April 30, 2013	✓ - Unqualified
Cokesbury	✓	April 30, 2013	✓ - Unqualified
Drewry	✓	October 31, 2013	
Epsom	✓	October 31, 2013	
Kittrell	✓	April 30, 2013	✓ - Unqualified
Hicksboro	✓	February 28, 2013	✓ - Unqualified
Townsville	✓	October 31, 2013	
Watkins	✓	April 30, 2013	✓ - Unqualified
Rescue Squad	✓	April 30, 2013	✓ - Qualified

Consent Agenda Items

Budget Amendments and Transfers
Tax Refunds and Releases
Minutes

Monthly Reports
911 Emergency Operations
Administrative Ambulance Charge-Offs
Community Development Block Grant
Health Department
Human Resources
Information Technology
Planning and Development
Parks & Recreation
Social Services
Tax Office
Veterans Service

VANCE COUNTY BUDGET AMENDMENT REQUEST
2013 - 2014 Fiscal Year

A request to amend the 2013-2014 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Water Project Construction

Revenue Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
NC Rural Center Grant Phase 1A	63386-438702	1,000,000
USDA Water Grant Phase 1A	63386-438706	1,000,000

TOTAL REVENUE INCREASE (DECREASE) \$ 2,000,000

Reason for Revenue Amendment Request: To amend the Capital Projects Ordinance adopted for Phase 1A of
the Water Project to include revenues from grant sources.

Expenditure Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Construction	63912-500106	1,365,305.00
Contracted Services	63912-500045	211,345.00
Interest Expense	63912-500179	116,710.00
Legal Fiscal Cost	63912-500044	90,000.00
Contingency	63912-500099	61,140.00
Water Meters	63912-500460	155,500.00

TOTAL \$ 2,000,000.00

Reason for Expense Amendment Request: To amend the Capital Projects Ordinance adopted for the Water
Project to incorporate change orders for road additions and the purchase of water meters. Brings the project budget up to the total appro
USDA budget for Phase 1A.

Requested by: _____ Date _____

APPROVED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Kelly Grissom , Clerk
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by
Finance Office _____

VANCE COUNTY BUDGET AMENDMENT REQUEST
2013 - 2014 Fiscal Year

A request to amend the 2013-2014 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Solid Waste

Revenue Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
NCDENR White Goods Grant	30390-439008	98,680

TOTAL REVENUE INCREASE (DECREASE) \$ 98,680

Reason for Revenue Amendment Request: Grant awarded by NC Dept. of Environment and Natural Resources
to be used for the construction of a concrete pad at the County white goods recycling facility

Expenditure Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
NCDENR White Goods Grant	30608-500275	98,680

TOTAL \$ 98,680

Reason for Expense Amendment Request: See above

Requested by: _____ Date: _____

APPROVED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Kelly Grissom, Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
 2013 - 2014 Fiscal Year

Department Name: Farmer's Market Project

Request for Funds to be Transferred From:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Legal/Fiscal Costs	66605-500044	\$3,000
Contingency	66605-500099	8,500

TOTAL \$ 11,500

Explanation of transfer request: Capital budget contained \$3,000 for permits which are incorporated into the cost of the construction contract. Requesting to move those funds to construction to cover proposed change orders. Also, requesting a move of contingency funds for miscellaneous items not included in the construction contract such as phone/data wiring, a security gate, alarm system, etc..

Request for Funds to be Transferred To:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Construction	66605-500106	11,500

TOTAL \$ 11,500

Explanation of transfer request: See above

Requested by: _____ Date _____

PRESENTED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ _____

Reviewed by
 Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2013 - 2014 Fiscal Year

Department Name: Farmer's Market Project**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Contingency	66605-500099	\$6,774

TOTAL \$ 6,774Explanation of transfer request: Amendment related to Change Order #1 for the Farmer's Market approved at the August 5, 2013Board of Commissioners meeting**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Construction	66605-500106	6,774

TOTAL \$ 6,774

Explanation of transfer request: _____

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

Tax Office Refund and Release Report for August 2013

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Poythress Enterprises LLC	2010	0	48.05	0	0	102.50	pers prop billed
Dail Jennifer S.	2011	0	75.74	0	0	0	pers prop billed
Haywood Anthony	2011	0	32.97	0	0	105.00	real prop - bill
Haywood Anthony	2011	0	33.00	0	0	105.00	pers prop billed
Mead John D.	2011	0	6.93	0	0	0	pers prop billed
Poythress Enterprises LLC	2011	0	43.68	0	0	105.00	pers prop billed
Hunt Rachel Lynne	2012	0	0	3.69	0	0	pro-rate
Raines Robert Michael Jr.	2012	0	0	1.89	0	0	pro-rate
Roberson Anthony Wayne	2012	0	0	1.26	0	0	pro-rate
Williams Mary Elizabeth	2012	0	0	4.34	0	0	pro-rate
Almuntasser Abdullah	2012	0	0	50.73	0	0	pro-rate
Archie Nathaniel	2012	0	0	9.12	0	0	pro-rate
Ashe Johnny Wilson	2012	0	0	133.17	0	0	pro-rate
Bailey Plummer Carl	2012	0	0	151.08	0	0	correction exemp
Bliss Leigh Anne	2012	0	0	2.96	0	0	pro-rate
Boyd James Marshall	2012	0	0	18.50	0	0	pro-rate
Bragg Brandi Nicole	2012	0	0	49.30	0	0	pro-rate
Branch Michelle Lyons	2012	0	0	3.70	0	0	correct value
Branch Tiffany Lachele	2012	0	0	52.33	0	0	pro-rate
Brummitt Mike Sam	2012	0	0	0	0	105.00	remove solid was
Brummitt Samuel Wilbur	2012	0	0	63.58	0	0	pro-rate
Burger Robert Lee Jr.	2012	0	0	10.20	0	0	transfer out
Cheek Robert Elliston	2012	0	0	3.05	0	0	pro-rate
Cobb Daisy Daye	2012	0	0	3.17	0	0	pro-rate
Country Auto Sales of Henderso	2012	0	0	1.71	0	0	pro-rate
Covington Elsie Hight	2012	0	0	401.31	0	0	pro-rate
Dail Jennifer S.	2012	0	77.04	0	0	0	pers prop billed
Daye Marjorie Anna	2012	0	0	30.56	0	0	pro-rate
Dunston Quiten Daetrell	2012	0	0	205.99	0	0	military non res
Durham Valicia Crute	2012	0	0	7.19	0	0	pro-rate
Eaton Carolyn Phelinda	2012	0	0	82.67	0	0	pro-rate
Elam Christie Tant	2012	0	0	21.20	0	0	pro-rate
Epps Patricia Annette	2012	0	0	4.21	0	0	pro-rate
Ferguson Delores	2012	0	9.04	0	0	0	pers prop billed
Fields Mary-Lene Champion	2012	0	0	7.14	0	0	pro-rate
Green Sadie Lyons heirs	2012	0	0	0	0	105.00	remove solid was
Guerrero Fidel Dimas	2012	0	0	12.99	0	0	transfer out
Hargrove Kenneth Lee	2012	0	0	2.96	0	0	pro-rate
Hargrove Mauricus Antwuan	2012	0	0	17.66	0	0	pro-rate
Hargrove Robert	2012	0	0	0.45	0	0	pro-rate
Harrington Lamesha Deshanta	2012	0	0	21.43	0	0	pro-rate
Harris Marquis Quanzell	2012	0	0	6.23	0	0	pro-rate
Harris Melvin Thomas Jr.	2012	0	0	19.69	0	0	pro-rate
Haywood Anthony	2012	0	36.93	0	0	105.00	pers prop billed
Haywood Anthony	2012	0	36.89	0	0	105.00	pers prop billed
Henderson Rufus	2012	0	0	227.28	0	0	pro-rate
Holmes Madison Jr.	2012	0	0	14.92	0	0	pro-rate
Lane Julie Williams	2012	0	0	0.85	0	0	pro-rate
Lee Hubert Ronald	2012	0	0	8.18	0	0	pro-rate
Lemay James Thomas	2012	0	0	3.20	0	0	pro-rate
Live Inc.	2012	0	0	11.77	0	0	pro-rate
Morgan Mark Douglas	2012	0	0	4.37	0	0	pro-rate

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Peace Tonya Nicole	2012	0	0	20.22	0	0	transfer out
Peoples Faye Gill	2012	0	0	15.04	0	0	pro-rate
Perkinson Adam Jason	2012	0	0	1.66	0	0	pro-rate
Perry Sharon Elam	2012	0	0	17.70	0	0	pro-rate
Poythress Enterprises LLC	2012	0	48.87	0	0	105.00	pers prop billed
Praise Tabernacle Holy Church	2012	0	0	39.12	0	0	religious
Reavis Christa Harris	2012	0	0	21.03	0	0	pro-rate
Riggan Khristy Lureesa Boyd	2012	0	0	78.70	0	0	pro-rate
Roberson Ronald Layne II	2012	0	0	39.21	0	0	transfer out
Simril Ahkeem Samuel	2012	0	0	51.65	0	0	pro-rate
Skipwith Stephen Allen	2012	0	0	7.86	0	0	pro-rate
Somerville Mark Watson Jr.	2012	0	0	6.25	0	0	pro-rate
Stainback Vivian Blackwell	2012	0	0	9.19	0	0	pro-rate
Sullivan Matthew Logan	2012	0	0	2.93	0	0	pro-rate
Sutton Thomas Jerome	2012	0	0	62.52	0	0	pro-rate
Thelen Sally Ann	2012	0	0	11.28	0	0	pro-rate
Turner Doris Williams	2012	0	0	0.80	0	0	pro-rate
Vooris William Allen	2012	0	0	1.68	0	0	pro-rate
Wade Connie Newby	2012	0	0	18.42	0	0	pro-rate
Williams Calvin Monteil	2012	0	0	52.84	0	0	pro-rate
Wortham Christina Crystal	2012	0	0	35.45	0	0	pro-rate
Brooks Betty Blacknall	2013	0	0	167.93	0	0	transfer out
Brownson Clarence Grace	2013	0	0	20.22	0	0	transfer out
Burwell Wanda Onessa	2013	0	0	6.10	0	0	pro-rate
Campbell Galesa Wilkerson	2013	0	0	13.36	0	0	pro-rate
Cook Dale Creed	2013	0	0	6.49	0	0	transfer out
Cooper Edith Kittrell	2013	0	0	58.37	0	0	pro-rate
Duke George Allen	2013	0	0	9.31	0	0	pro-rate
Eaton Beatrice Delores	2013	0	0	86.93	10.00	0	correct situs
Eggleston Thomas Allen	2013	0	0	30.42	0	0	pro-rate
Ellis Randy Scott	2013	0	0	135.80	0	0	correct value
Evans Andre Terrill	2013	0	0	12.32	0	0	pro-rate
Foster Charles Martin	2013	0	0	64.28	0	0	correct value
Foster Lawrence Wiley	2013	0	0	16.68	0	0	transfer out
Foster Lawrence Wiley	2013	0	0	25.81	0	0	transfer out
Franklin Thomas Wayne	2013	0	0	1.65	0	0	pro-rate
Gooch Billy Ivan	2013	0	0	67.65	0	0	pro-rate
Harris Melvin Thomas Jr.	2013	0	0	23.43	0	0	pro-rate
Hawkins Herman Alexander	2013	0	0	9.62	0	0	transfer out
Hayes Richard Allen	2013	0	0	18.92	0	0	pro-rate
Henderson Jackie Lemore	2013	0	0	20.96	0	0	pro-rate
Hicks Sammy Douglas	2013	0	0	14.54	0	0	reg veh billed i
Jones Jesse Lee	2013	0	0	18.67	0	0	pro-rate
Kearney Dennis Wayne	2013	0	0	48.74	0	0	transfer out
Kerr Area Transp. Authority	2013	0	0	11.03	10.00	0	charitable all o
Laforce Robert Francis Jr.	2013	0	0	32.99	0	0	correct value
Ligon Paul Edward Jr.	2013	0	0	1.77	0	0	correct situs
Lockley Christie Lee	2013	0	0	38.46	0	0	pro-rate
Martin Anthony Boyd	2013	0	0	40.61	0	0	pro-rate
Martinez Jose Andres	2013	0	0	33.46	0	0	pro-rate
Medlin Betty Woolard	2013	0	0	10.75	0	0	pro-rate
Patterson Justin Art	2013	0	0	132.95	0	0	pro-rate
Pendergrass Charles A.	2013	0	0	12.31	0	0	pro-rate
Popoca Celia	2013	0	0	37.10	0	0	pro-rate
Reed Joshua Allan	2013	0	0	89.84	0	0	pro-rate

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Roberson Anthony Wayne	2013	0	0	39.08	0	0	pro-rate
Roberts Nathaniel	2013	0	0	16.20	0	0	transfer out
Royster Milton Early III	2013	0	0	45.08	0	0	correct value
Savage James Robert	2013	0	0	79.40	0	0	pro-rate
Smith William Claude Jr.	2013	0	0	67.40	0	0	correct value
Smithwick Ruth Marie	2013	0	0	350.13	0	0	pro-rate
Spencer Margaret Linsey	2013	0	0	64.74	0	0	pro-rate
Steed Janice Parham	2013	0	0	93.70	0	0	pro-rate
Stone Carl Benton	2013	0	0	203.03	0	0	correct value
Strause Henry McDaniel	2013	0	0	67.67	0	0	pro-rate
Taylor Joseph	2013	0	0	3.76	0	0	pro-rate
Thomas Jesse James Jr.	2013	0	0	167.44	0	0	pro-rate
Walker Tami Joy	2013	0	0	101.09	0	0	pro-rate
Walker William Early Jr.	2013	0	0	99.81	0	0	pro-rate
White Carl Tudor	2013	0	0	163.64	0	0	pro-rate
Williby Donald Eugene Jr.	2013	0	0	38.88	0	0	correct situs
Wipperman Erik Collin	2013	0	0	26.86	0	0	pro-rate
Worley Donald Wayne	2013	0	0	3.73	0	0	pro-rate
Wortham Christina Crystal	2013	0	0	50.51	10.00	0	reg veh billed i
Wrenn Christopher Fitzgerald	2013	0	0	12.16	0	0	military non res
Wrenn Christopher Fitzgerald	2013	0	0	23.67	0	0	military non res
Wright Eddie Leroy	2013	0	0	345.58	10.00	0	reg veh billed i
Adcock Carolyn P.	2013	771.31	0	0	0	0	billed rollbacks
Dodson Creek LLC	2013	743.81	0	0	0	0	correct value
Edwards William	2013	0	135.63	0	0	0	pers prop billed
Haywood Anthony	2013	0	36.89	0	0	105.00	pers prop billed
Haywood Anthony	2013	0	36.93	0	0	105.00	pers prop billed
Meekins Jane C.	2013	0	0	0	0	105.00	remove solid was
Tapson Gregg	2013	0	48.87	0	0	105.00	pers prop billed
Tapson Gregg	2013	0	2.47	0	0	0	pers prop billed
Vaughan William Nelson III	2013	30.22	0	0	0	0	billed rollbacks
Total		1,545.34	709.93	5,552.61	40.00	1,362.50	
Total Refunds And Releases	9,210.38						

ADMINISTRATIVE AMBULANCE CHARGE-OFFS

FOR INFORMATION ONLY

SEPTEMBER 2013

<u>NAME</u>	<u>DATES OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Virginia Hawkins	03/03/2010	150.00	Deceased-Statute of limitation beyond 3 yrs
Matthew C. Jiggetts	10/31/2004 & 10/09/2008	634.00	Deceased-Statute of limitation beyond 3 yrs
Alfred N. Lester	10/13/2009	150.00	Deceased-Statute of limitation beyond 3 yrs
Mary E. Magbie	04/25/2004 – 03/06/2010	600.00	Deceased-Statute of limitation beyond 3 yrs
Mary Louise F. Orr	08/16/2006 – 09/29/2008	481.77	Deceased-Statute of limitation beyond 3 yrs
Cornelia Plummer	10/25/2003	150.00	Deceased-Statute of limitation beyond 3 yrs
Raphael Aburto	08/24/2003	492.50	Uncollectible-Statute of limitation beyond 10 yrs
Steve Anderson	08/10/2003	484.00	Uncollectible-Statute of limitation beyond 10 yrs
John Askew	08/10/2003	790.00	Uncollectible-Statute of limitation beyond 10 yrs
Marquita P. Barksdale	08/21/2003	409.50	Uncollectible-Statute of limitation beyond 10 yrs
Ijah R. Bates	08/26/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Traci L. Brodie	08/31/2003	409.50	Uncollectible-Statute of limitation beyond 10 yrs
James Brown	08/08/2003	91.70	Uncollectible-Statute of limitation beyond 10 yrs
Damarcus Bullock	08/12/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Antonio Champion	08/26/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs

Quincy T. Champion	08/30/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Waverly J. Cheatham	08/04/2003	41.56	Uncollectible-Statute of limitation beyond 10 yrs
Medvina Christopher	08/17/2003	800.00	Uncollectible-Statute of limitation beyond 10 yrs
Anthony Clark	08/26/2003	418.00	Uncollectible-Statute of limitation beyond 10 yrs
Faith M. Clay	08/21/2003	409.50	Uncollectible-Statute of limitation beyond 10 yrs
Henry Clay	08/21/2003	409.50	Uncollectible-Statute of limitation beyond 10 yrs
Dennis Crudup	08/12/2003	452.00	Uncollectible-Statute of limitation beyond 10 yrs
Michael Crudup	08/23/2003	494.50	Uncollectible-Statute of limitation beyond 10 yrs
Jeremy R. Currin	08/28/2003	358.50	Uncollectible-Statute of limitation beyond 10 yrs
Lowell C. Davis	08/07/2003	460.50	Uncollectible-Statute of limitation beyond 10 yrs
Robin L. Davis	08/18/2003	392.50	Uncollectible-Statute of limitation beyond 10 yrs
Ann Dudley	08/07/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Kenneth Eck	08/04/2003	467.00	Uncollectible-Statute of limitation beyond 10 yrs
Calvin E. Edwards	08/18/2003	367.00	Uncollectible-Statute of limitation beyond 10 yrs
Russell J. Ford	08/07/2003	58.77	Uncollectible-Statute of limitation beyond 10 yrs
Christina M. Foster	08/12/2003	467.00	Uncollectible-Statute of limitation beyond 10 yrs
Michael Fuller	08/07/2003 & 08/23/2003	810.50	Uncollectible-Statute of limitation beyond 10 yrs
Shawn N. Garretson	08/20/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Brenda A. Gilliam	08/22/2003	375.50	Uncollectible-Statute of limitation beyond 10 yrs
Fred W. Goode	08/21/2003	56.63	Uncollectible-Statute of limitation beyond 10 yrs

Melvin A. Gray	08/17/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Rosa C. Gray	08/18/2003	129.16	Uncollectible-Statute of limitation beyond 10 yrs
Vanessa E. Gray	08/28/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
John T. Gregory	08/17/2003	46.54	Uncollectible-Statute of limitation beyond 10 yrs
Doris A. Harris	08/17/2003	375.50	Uncollectible-Statute of limitation beyond 10 yrs
Wallace W. Harris	08/04/2003	52.13	Uncollectible-Statute of limitation beyond 10 yrs
Debra K. Hass	08/04/2003	377.00	Uncollectible-Statute of limitation beyond 10 yrs
Latoya Henderson	08/07/2003	38.40	Uncollectible-Statute of limitation beyond 10 yrs
Santos Hernandez	08/04/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Frances Hill	08/11/2003	53.17	Uncollectible-Statute of limitation beyond 10 yrs
Frank C. Holland	08/24/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Queen E. Holloway	08/01/2003	43.84	Uncollectible-Statute of limitation beyond 10 yrs
Edith Hout	08/12/2003	42.18	Uncollectible-Statute of limitation beyond 10 yrs
Gary Hunt	08/15/2003	494.00	Uncollectible-Statute of limitation beyond 10 yrs
Charles Lane	08/07/2003	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Aleta Lewis	08/13/2003	458.50	Uncollectible-Statute of limitation beyond 10 yrs
Gregory Lucas	08/03/2003	475.50	Uncollectible-Statute of limitation beyond 10 yrs
Stacy R. Lyons	08/17/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Juan Martinez-Ortiz	08/29/2003	574.00	Uncollectible-Statute of limitation beyond 10 yrs
Gloria Martinez-Rodriguez	08/03/2003	394.00	Uncollectible-Statute of limitation beyond 10 yrs

Moises Masaba	08/31/2003	681.50	Uncollectible-Statute of limitation beyond 10 yrs
Sallie McGhee	08/03/2003	367.00	Uncollectible-Statute of limitation beyond 10 yrs
Siegfried Moore	08/25/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Sarah A. Morris	08/26/2003	172.50	Uncollectible-Statute of limitation beyond 10 yrs
Isidro Pascual	08/30/2003	90.00	Uncollectible-Statute of limitation beyond 10 yrs
Refugio Pascual	08/30/2003	426.50	Uncollectible-Statute of limitation beyond 10 yrs
Santiago Pascual	08/30/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Stephen R. Paul	08/09/2003	492.50	Uncollectible-Statute of limitation beyond 10 yrs
Joseph Perry	08/16/2003	367.00	Uncollectible-Statute of limitation beyond 10 yrs
Laytoria Ragland	08/08/2003	443.50	Uncollectible-Statute of limitation beyond 10 yrs
Andrew D. Ranes	08/12/2003	66.50	Uncollectible-Statute of limitation beyond 10 yrs
Kathleen Roberson	08/27/2003	49.85	Uncollectible-Statute of limitation beyond 10 yrs
Thomas S. Rogers	08/12/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Patricia A. Royster	08/15/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Ike Satterfield	08/21/2003	392.50	Uncollectible-Statute of limitation beyond 10 yrs
Clarissa Sheppard	08/18/2003 & 08/19/2003	998.00	Uncollectible-Statute of limitation beyond 10 yrs
Cynthia Solomon	08/09/2003	724.00	Uncollectible-Statute of limitation beyond 10 yrs
Mary L. Steed	08/23/2003	43.22	Uncollectible-Statute of limitation beyond 10 yrs
Melvin D. Stephenson	08/14/2003	30.00	Uncollectible-Statute of limitation beyond 10 yrs
Vickie J. Tarry	08/21/2003	392.50	Uncollectible-Statute of limitation beyond 10 yrs

Ronald Taylor	08/21/2003	60.00	Uncollectible-Statute of limitation beyond 10 yrs
Danny R. Terry	08/05/2003 – 08/20/2003	1937.00	Uncollectible-Statute of limitation beyond 10 yrs
Teresa W. Terry	08/23/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
William M. Terry	08/31/2003	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Katelyn Truett	08/28/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Percy C. Tuck	08/14/2003	175.00	Uncollectible-Statute of limitation beyond 10 yrs
Heather E. Urban	08/03/2003	611.50	Uncollectible-Statute of limitation beyond 10 yrs
Nehemias Vasquez	08/11/2003	543.50	Uncollectible-Statute of limitation beyond 10 yrs
Joyce Watson	08/16/2003	392.50	Uncollectible-Statute of limitation beyond 10 yrs
Jerry T. Weaver	08/28/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Eddie L. Wilson	08/23/2003	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Lila F. Wynne	08/12/2003	153.40	Uncollectible-Statute of limitation beyond 10 yrs

TOTAL	\$ 30,051.82
-------	--------------

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TOTAL

5,808

TIME PERIOD:08/21/2013 09:00:00 Through 09/20/2013 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		124				124
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	3	3			
AMERICAN RED CROSS	Other Dispatch	4				4
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	42	42			
BERTIE AMBUANCE SERVICE	City & County Dispatch-actual	10	10			
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	27	27			
CSX RAILROAD	Other Dispatch	2				2
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	14	14			
EMBARQ	Other Dispatch	1				1
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	12	12			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	309		309		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	157		157		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,777		2,777		
HENDERSON STREET DEPT	City Dispatch	2		2		
HENDERSON WATER DEPARTMENT	City Dispatch	13		13		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	39	39			
KITRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	21	21			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	3			3	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	6			6	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	1			1	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	5			5	
NORTH CAROLINA MAGISTRATE OFFICE	State Dispatch	1			1	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	1			1	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	1			1	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	45			45	
NORTH CAROLINA UNDERWATER RECOVERY	Other Dispatch	1			1	
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PROGRESS ENERGY	Other Dispatch	14				14
PUBLIC SERVICE GAS	Other Dispatch	1				1
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	27	27			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	561	239	315		7
VANCE COUNTY ANIMAL CONTROL	County Dispatch	84	84			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	1	1			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	15	15			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	139	139			
VANCE COUNTY RESCUE SQUAD	County Dispatch	43	43			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2,335	2,335			
WAKE ELECTRIC COOPERATIVE	Other Dispatch	1				1
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
TOTALS		6,861	3,069	3,573	65	154

Signature: 
 Prepared by: Carey D. Thompson, 911 Database Coordinator

Signature: 
 Reviewed by Brian K. Short, Director
 10/01/2013

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 08/21/2013

Last Date: 09/20/2013

Complaint		Number
911HU	911 HANG UP CALL	51
ABAND	ABANDONED OR JUNKED CARS	13
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	12
ACC-PD	ACCIDENT PROPERTY DAMAGE	88
ACC-PI	ACCIDENT PERSONAL INJURY	41
ALARM	ALARM RESIDENCE OR BUSINESS	234
ALARMFALSE	ALARM FALSE	106
ALARMMED	ALARM MEDICAL	15
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	10
ANIMAL-EMD	ANIMAL BITE / ATTACK	3
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	68
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	7
ARRE	ARREST	6
ASAG	ASSIST OTHER AGENCY	16
ASMO	ASSIST MOTORIST	55
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT - IN PROGRESS	3
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	41
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	4
BE MV	BREAKING AND ENTERING TO A MOTOR VEHICLE	7
BON	BONDING	16
BONDSET	BOND SET	3
BREATH-EMD	BREATHING PROBLEMS	68
BURG-IP	BURGULARY/B&E IN PROGRESS	10
BURGLARY	BURGLARY	76
CAR	CARELESS AND RECKLESS DRIVER	48
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR I	16
CHASE	CHASE	7
CHESTPAI-EMD	CHEST PAIN	49
CHILD-ABU	CHILD ABUSE OR NEGLECT	3
CHIVEH	CHILD LOCKED IN VEHICLE	2
CHOKING-EMD	CHOKING	1
CIVDIS	CIVIL DISPUTE	56
COMTHR	COMMUNICATING THREATS	10
CONVULS-EMD	CONVULSIONS / SEIZURES	18
DIABETIC-EMD	DIABETIC PROBLEMS	20
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTROL	3
DISO	DISORDERLY PERSON	84
DOMEIP/W	DOMESTIC DISPUTE - IN PROGRESS	3
DOM-PROB	DOMESTIC PROBLEM	88
DRUGALC	DRUG OR ALCOHOL COMPLAINT	54
DRUNKDRIV	DRUNK DRIVER	4
DVO	DOMESTIC VIOLENCE ORDER	4
ELECTROC-EMD	ELECTROCUTION / LIGHTNING	1
EMERG TRANS	EMERGENCY TRANSPORT	3
ESCO	ESCORT	208
EVICTON	EVICTON CARRIED OUT	40
FALLS-EMD	FALLS (SUBJECT FALLEN)	52
FIGHT	FIGHT	37
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	1
FIRE AL	FIRE ALARM	22
FIRE BRU	BRUSH/GRASS FIRE	9
FIRE ELEC	ELECTRICAL FIRE	3

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 08/21/2013

Last Date: 09/20/2013

<i>Complaint</i>		<i>Number</i>
FIRE SMOKE	SMOKE REPORT	8
FIRE STRUC	STRUCTURE FIRE	16
FIRE TRANS	TRANSFORMER FIRE	1
FIRE VEHI	VEHICLE FIRE	10
FRAUD	FRAUD/FORGERY	36
FRAUD-IP	FRAUD/FORGERY IN PROGRESS	1
GASLEA	GAS LEAK	1
HARR	HARRASSMENT/THREATS	39
HEADACHE-EMD	HEADACHE	4
HEART-EMD	HEART PROBLEMS - AICD	6
HEAT/CLD-EMD	HEAT / COLD EXPOSURE	1
HEMORR-EMD	HEMORRHAGE / LACERATION	15
HRPD	HIT & RUN PD	24
HRPI	HIT & RUN PI	2
ILL-DUMP	ILLEGAL DUMPING	47
INDEXPO	INDECENT EXPOSURE	2
INSPECTION	FIRE INSPECTION	60
INTPERS	INTOXICATED PERSON	15
INVE	INVESTIGATE ----- AT	693
IPV	IMPROPERLY PARKED VEHICLE	12
JUV	JUVENILE PROBLEMS	42
KIDN	KIDNAPPING/FELONIOUS RESTRAINT	1
LARCIP	LARCENY IN PROGRESS	2
LARC	LARCENY - ALREADY OCCURRED	111
LOIT	LOITERING COMPLAIN	6
LOST	LOST PROPERTY	8
LOUD	LOUD MUSIC	87
MEDICAL	MEDICAL	4
MEN	MENTAL SUBJECT	72
MISS	MISSING PERSON	13
OPEN	OPEN DOOR/WINDOW	6
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	7
PDAMG	PROPERTY DAMAGE ALREADY OCCU	85
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	6
PROW	PROWLER	28
RACE	RACING/HIGH SPEED DRIVING	1
RAPE	RAPE	2
RECFPI	RECOVERED/FOUND PROPERTY	13
ROBARM	ROBBERY ARMED	5
ROBBERY	ROBBERY	2
ROBSA	ROBERY STRONG ARM	1
RUN	RUNAWAY	6
SHOP	SHOPLIFTER	22
SHOTS	SHOTS FIRED	62
SICK-EMD	SICK PERSON	91
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	3
STOLV	STOLEN VEHICLE	9
STROKE-EMD	STROKE (CVA)	11
SUBINCUS	SUBJECT IN CUSTODY	19
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL I	3
SUMMONS	CIVIL / CRIMINAL SUMMONS	434
SUPSUB	SUSPICIOUS SUBJECT	89

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 08/21/2013

Last Date: 09/20/2013

<i>Complaint</i>		<i>Number</i>
SURR	SURRENDER	9
SUSPAC	SUSPICIOUS PACKAGE	1
SUSVEH	SUSPICIOUS VEHICLE	97
TEST	TEST CALL	78
Traffic Stop	VEHICLE STOP	688
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	11
TREEDWN	TREE DOWN	3
TRES	TRESPASSING SUSPECT	103
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	4
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	40
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	10
WARRANT	WARRANT	694
WATER	WATER RELATED PROBLEM	14
WRIT	WRIT OF EXECUTION	11
XRAY	COURTHOUSE X RAY DUTY	2

Report Total: 5808

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 08/21/2013

Jurisdiction: HEN-VAN

Last Date: 09/20/2013

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	124
2	AFTO	3
3	ARC	4
4	BERT	10
5	BVFD	42
6	CSX	2
7	CVFD	27
8	DOT	6
9	DSS	1
10	DVFD	14
11	EM	15
12	EMBO	1
13	EMS	561
14	EVFD	12
15	FOR	5
16	GAS	1
17	HFD1	309
18	HFD2	157
19	HPD	2777
20	HVFD	39
21	KVFD	21
22	PARK	3
23	PE	14
24	PROB	1
25	SHP	45
26	STRE	2
27	TVFD	27
28	VCAC	84
29	VCFD	139
30	VCR	43
31	VCSO	2335
32	WAKE	1
33	WATE	13
34	WILD	1
35	WVFD	17

Total: 5808

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

Monthly Performance Status Report

(Due on 15th of each month)

Grantee Name: **Vance County** Grant Number: **10-C-2131 (Scattered Site)** Month: **September** Year: **2013**

<u>Activity</u>	<u>Performance Schedule</u> (On/Off)	<u>Current Performance Status</u> (If Off Schedule)	<u>Remedy to get back on Schedule</u> (If Off Schedule)
Rehabilitation	On		
Reconstruction	On		
Clearance	On		
Temporary Relo	On		
Planning	On		
Administration	On		

Prepared By: Karen Foster

Approved and Emailed By: _____

Board or Council Update:

Title: Community Development Planner

Title: _____ (City/County Manager or Clerk)

Date: _____

Performance Schedule

(Based on *Performance Based Contract*)

On/Off Schedule

On Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required

Off Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report

Monthly Performance Status Report- "NC Tomorrow" Project

(Due on 15th of each month)

Grantee Name: **Vance County** Grant Number: **11-C-2282** Month: **September** Year: **2013**

<u>Activity</u>	<u>Performance Schedule</u> (On/Off)	<u>Current Performance Status</u> (If Off Schedule)	<u>Remedy to get back on Schedule</u> (If Off Schedule)
Planning	On		
Administration	On		

Prepared By: **Karen Foster**

Approved and Emailed By: _____

Board or Council Update: 10/7/2013

Title: **Community Development Planner**

Title: _____ (City/County Manager or Clerk)

Date: _____

Performance Schedule (Based on *Performance Based Contract*) On/Off Schedule

- ❖ *On* Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required
- ❖ *Off* Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report

**GRANVILLE-VANCE DISTRICT HEALTH DEPARTMENT
VANCE COUNTY HEALTH DEPARTMENT REPORT**

PROGRAM	AUGUST 1-30, 2013
PRENATAL SERVICES (OB)	195
❖ Pregnancy Care Management (OBCM)	118
❖ Postpartum Home Visits	12
❖ Clinical Services	61
❖ Prenatal classes	4
CHILD HEALTH	138
❖ Child Coordination for Children (CC4C)	99
❖ Newborn Home Visits	12
❖ Clinical Services	27
❖ Dental Varnishing	0
FAMILY PLANNING	96
❖ Clinical Services	74
❖ Pregnancy Tests	1
❖ Family Planning Classes	1
HIV TESTS	51
STD TESTS	34
TB TESTING	49
❖ PPD	24
❖ PPD Reading	23
❖ TB Cases	1
❖ TB Contacts tested	1
IMMUNIZATIONS	152
❖ Universal	152
❖ Flu	0
LABORATORY TESTS	595
❖ In-house	342
❖ Reference Laboratories	253
ANIMAL BITES/POSSIBLE RABIES EXPOSURE	1
REPORTABLE DISEASE/INVESTIGATION & SURVEILLANCE	65
VITAL RECORDS	104
❖ Births	69
❖ Deaths	35
❖ Fetal Deaths	0
MISCELLANEOUS GENERAL SERVICES (Allergy shots, B12 Injections, Blood Pressure checks, etc.)	19
HOME HEALTH AGENCY	575
❖ Physical Therapy	167
❖ Occupational Therapy	28
❖ Speech Therapy	10
❖ Skilled Nursing	280
❖ Med Social Worker	9
❖ Aide/Home Health	81
HEALTH EDUCATION AND PROMOTION	1
❖ Meetings, Community Collaboration	0
❖ Presentations/Health Fairs	1
❖ Workshops/Trainings/Girls on the Run Program	0
SUPPLEMENTAL NUTRITION PROGRAM FOR WOMEN, INFANTS AND CHILDREN (WIC)	1509

Vickie Boyd 9/23/13
Liam M. Harrison 9/25/13

2012	August	CAT
04091010338 SUBWAY 1520-E Dabney Drive 430-1590	8-1-13 A 99.5	2
04091010127 DENNY'S 1524 Dabney Drive 121 LSJ Inc 438-4800	8-1-13 A 99.5	4
04091010174 HAUTRE'S BEST BET 1307 E Andrews Ave 206 Ahmed Hauter 430-8345	8-1-13 A 85.5	3
040910100362 Boondocks 197 Parham Road 919-537-8230	8-2-13 A 91.5	4
04091010357 PIZZA HUT 106 N Cooper Drive 433-6040	8-2-13 A 98.5	3
04091011086 CHINA KING 383 Raleigh Road 226 JiXian Zheng 433-8088	8-5-13 A 95	4
04091010160 BURGER KING 567 Ruin Creek Road 197 Combo Foods Inc 492-5855	8-5-13 A 96.5	2
04091010889 HENDERSON MEXICAN 1101 Nicholas Street 237 Bruno Ramirez 492-2166	8-5-13 A 95.5	4
04019010065 CARVER'S #2 Raleigh Road 173 Bill Carver 492-3881	8-6-13 H	3

Lisa M. Harrison

2012	August	CAT
04091010353 CROSSROAD FAMILY RESTAURANT 946 G West Andrews Ave 919-939-7105	8-6-13 A 96.5	4
04091010009 BOJANGLES 1518 Dabney Drive 109 Bojangle's 438-8446	8-7-13 A 100	3
04091010252 CHINA STAR 1411 E Andrews Ave 108 Lin De Quan 436-9080	8-12-13 A 93	4
04091010258 GATE CITY FOODS 601 W Andrews Ave 196 R D Robertson 492-6903	8-13-13 A 90.5	3
04091010358 ON-SITE CONCESSIONS & CATERING 100 Comfort Drive 213-1501	8-14-13 A 97.5	4
04091020101 KITTRELL FOOD MART 1243 US 1 HWY 438-1081	8-14-13 A 95.5	4
04091010189 KFC 1553 Dabney Drive 218 Buddy L Properties 492-2773	8-14-13 A 97.5	3
04091010025 FORSYTHE'S BBQ 2362 N Garnett St 127 TH Weldon 438-5228	8-15-13 A 97	4
04091010316 WAFFLE HOUSE # 1872 1135 Ruin Creek Road	8-15-13 A 96	3

Lisa M. Dawson

2012	August	CAT
04091010371 VILLAGE KITCHEN 919 Beckford Drive 738-9998	8-16-13 A 95	4
4091020250 LITTLE CAESARS 208 Dabney Drive 436-0025	8-16-13 A 98	2
04091012000 ICHIBAR JAPANESE 901-S Beckford Drive 438-7070	8-20-13 A 95	4
04091010359 JJ FISH & CHICKEN 1202 E Andrews Ave 431-0060	8-20-13 A 98.5	4
04091010348 MAHOGANY'S 130 W Montgomery St 252-915-5383	8-22-13 A 97.5	4
04091010368 RUBY TUESDAY 101 Exchange Street 492-6243	8-26-13 A 99	4
04091300023 KITTRELL GROCERY 1356 US 1 HWYS 608 Mike Faulkner 492-3005	8-26-13 A 98.5	3
04091010475 KITTRELL GROCERY 1356 HWY 1 492-3005	8-26-13 A 96.5	4
04091030062 ON-SITE CATERING & CONCESSION 642 Carver School Road 252-213-1501	8-27-13 A 96	2

Lisa M. Harrison

2012	August	CAT
04091010164 MAZATLAN 1052 Ruin Creek Road 200 Gavino Flores 438-6062	8-27-13 A 94.5	4
04091020025 SUPPLY LINE DELI 235 Raleigh Road 018 John Williams 438-2836	8-28-13 A 98.5	4
04091300011 SUPPLY LINE MARKET 235 Raleigh Road 611 John Williams 438-2836	8-28-13 A 98	3
04091010298 GEORGE'S 210 N Garnett Street	8-28-13 A 97	4
04091010347 COVENTRY HOUSE INN 20 Medical Court 690-7096	8-29-13 A 99.5	4
04091027907 TED'S CATERING 420 Alexander Ave 430-0173	8-29-13 A 95	4
4091010313 TR'S LOUNGE & GRILL 688 Abbott Road 691-3642	8-30-13 A 94	3
04091010342 DIXIE GROCERY & GRILL 4730 HWY 39 S	8-30-13 A 96	3
04091010038 KITTRELL JOB CORP US HWY 1 140 Kittrell Job Corp 438-6161	8-30-13 A 98.5	4

Lisa M. Harrison

2012	August	CAT
04091010030 GOLDEN SKILLET 444 Dabney Drive 130 Steve Wright 492-4040	8-30-13 A 96.5	4
I= New Business C= Closed H= Out of Business B= Seasonal		
Nancy Stbauer		
4-Sep-13		

Liam M. Hanson

SEPTIC APPLICATION

[illegible]

Joan M. Hanson

WELL APPLICATION

Lisa M. Hawron

10A NCAC 46 .0213 FOOD, LODGING/INST SANITATION/PUBLIC SWIMMING POOLS/SPAS

(a) A local health department shall provide food, lodging, and institutional sanitation and public swimming pools and spas services within the jurisdiction of the local health department. A local health department shall establish, implement, and maintain written policies which shall include:

- (1) The frequency of inspections of food, lodging, and institutional facilities and public swimming pools and spas with the following being the minimum:

Type of Establishment	Frequency Per Fiscal Year (July 1 – June 30)
Adult Day Service Facilities	1/year
Bed and breakfast homes	1/year
Bed and breakfast inns	1/6 months
Child day-care facilities	1/6 months
Food Service Establishments	
Risk Category I	1/year
Risk Category II	1/6 months
Risk Category III	1/4 months
Risk Category IV	1/3 months
Institutions	1/6 months
Local confinement facilities	1/year
Lodging	1/year
Migrant housing water and sewage evaluation	1/year
Primitive Experience Camps	
Operating 6 months or less per year	1/year
Operating more than 6 months per year	1/6 months
Private boarding schools and colleges	1/year
Public swimming pools and spas which operate only between April 1 and October 31 each year	1/operational season
Public swimming pools and spas which operate at times other than between April 1 and October 31 each year	2/year
Residential care facilities	1/year
Schools	1/year
Summer camps	1/year
Tattoo Artists	1/year

Risk Category I applies to food service establishments that prepare only non-potentially hazardous foods.

Risk Category II applies to food service establishments that cook and cool no more than two potentially hazardous foods. Potentially hazardous raw ingredients shall be received in a ready-to-cook form.

Risk Category III applies to food service establishments that cook and cool no more than three potentially hazardous foods.

Risk Category IV applies to food service establishments that cook and cool an unlimited number of potentially hazardous foods. This category also includes those facilities using specialized processes or serving a highly susceptible population.

- (2) Provisions for investigating complaints and suspected outbreaks of illness associated with food, lodging, and institutional facilities, and public swimming pools. Corrective actions shall be taken in cases of valid complaints and confirmed outbreaks of illness.
- (3) Provisions for keeping records of activities described in Subparagraphs (1) and (2) of this Paragraph.

(b) A local health department shall establish, implement, and maintain written policies for the provision of sanitation education for food service personnel and orientation and in-service training for Environmental Health Specialists. The policies shall include the following requirements for Environmental Health Specialists providing food, lodging, and institutional sanitation services:

- (1) Completion of the centralized training course provided by the Division for newly employed Environmental Health Specialists;
- (2) Compliance with Delegation of Authority as stated in 15A NCAC 010 .0100; and

- (3) Compliance with the Board of Sanitarian Examiners' requirements.

History Note: Authority G.S. 130A-4(b); 130A-9;
Eff. October 1, 1984;
Amended Eff. March 1, 1988; December 1, 1987; October 1, 1986;
Transferred and Recodified from 10 NCAC 12 .0239 Eff. April 4, 1990;
Amended Eff. August 1, 2007; May 1, 1996; July 1, 1993; October 1, 1992; December 1, 1991.

**GVDHD Health Promotion Activities (HP)
Vance County Activities August 2013**

The Road to Better Health Blog stats
<http://www.g-vwtlosschallenge.blogspot.com/>

Month	Page Loads	Unique Visitors	1st Time Visitors	Returning Visitors
Aug 2013 – 4 blog entries	71	51	27	24
July 2013 – 5 blog entries	63	58	52	6
June 2013 – 4 blog entries	67	48	11	37
May 2013 – 4 blog entries	89	75	33	42
April 2013 – 8 blog entries	166	87	42	45
Mar 2013 – 10 blog entries	207	135	77	58
Feb 2013 – 8 blog entries	201	118	51	67
Jan 2013 – 6 blog entries	143	71	30	41
Dec 2012 – 4 blog entries	97	74	36	38
Nov 2012 – 4 blog entries	143	88	60	28
Oct 2012 – 6 blog entries	192	104	58	46
Sept 2012 – 5 blog entries	134	93	49	44
Aug 2012 – 4 blog entries	117	91	58	33
July 2012 – 6 blog entries	148	112	97	15
June 2012 – 7 blog entries	233	148	103	45
May 2012 – 7 blog entries	227	130	88	42
April 2012 – 6 blog entries	139	93	59	34
Mar 2012 – 8 blog entries	131	63	11	52
Total Overall	3940	2304	1103	1201
Total 2011	1282	597	151	446
Total 2012	1651	1064	629	435
TO DATE 2013	1007	643	323	320

(NOTE – Since the Weight Loss Challenge started this has been a very low cost way to have an on-line presence and promote healthy behaviors, as well as to communicate with residents about future efforts at the appropriate time).

- Coordinated and attended GVDHD branding meeting with website/branding contractor
- Attended 2 day Strategic Planning session for GVDHD
- Attended NC Lakes District Bike Plan Steering Committee meeting
- Attended webinar on Mixed-Used Zoning to Enhance Walkability
- Attended Community Transformation Grant Regional Meeting, also
 - Attended 2 day training with Philadelphia Food Trust on Healthy Cornerstore Initiative
 - Attended Enhancing Farmers Markets webinar
 - Planning work with Henderson Planning Director to explore options for CTG support for recreation/walkability planning for Henderson
 - On-going outreach to collect market and tobacco surveys
- Health Ed staff completed Healthy Communities Fruit/Vegetable Outlet inventory update
- Attended GV Faith in Community Action Meeting, also
 - Meetings and materials prep for second Health Ministers training
 - Co-led Health Ministers training
- Prep work with Wash. Post for presentation on GV decreasing childhood obesity rates at 9/20/13 summit
- Presented VC Chlamydia funding proposal to Triangle North Health Care Foundation Board
 - \$50,000 awarded to implement proposal

- Continued support of GVDHD Wellness, Health Ed, and Family Planning activities.
 - Wellness Committee activities
 - Orientation for new employees
 - On-going Accreditation work

Lisa M. Hawton 9/28/13

Monthly Activities Report for the Information Technology Department
September 2013
Kevin M. Brown, IT Director.

1. Reconfigured PCs at backup 911 center to use existing applications. Created conditions to automate routine procedures (anti-virus updates, MS updates, firewall status, etc). Setup conditions to ease the migration of the 911 and backup 911 to new database systems when they come online.
2. Fixed printing issues at Senior Center and replaced faulty mouse.
3. Replaced two PCs issues at the Animal Shelter and migrated all data and database applications to new hardware.
4. Installed new workstation for the GIS administrator and helped with data migration.
5. Repaired issues with file corruption at the jail and worked with security system vendor to make sure all control centers were functioning normally.
6. Installed and secured wlss access point in the 911 center.
7. Performed add/moves to the phone system as required by departments.
8. Continue to work with Century Link representative to ensure that telecom billing is correct and that we receive credits and discounts as determined by our contract.
9. Worked with the Tax Dept. to make sure that secure access to state DMV is in compliance with new state regulations.
10. Troubleshooting of issues at the backup 911 center with Synergy software.
11. Setup EDC secretary to sync appointment calendar with EDC director.
12. Helped COOP director to plan for changes in the phone system and requested quotes.
13. Continue to audit email accounts and usage to prepare for a mail server migration.
14. Worked with ATCOM to perform upgrades to the phone and voicemail systems.

15. Continued to improve bandwidth management in an attempt to resolve NC Fast performance issues. Will continue to monitor and make changes as needed.
16. Regular monitoring of the main firewall that includes content filtering, intrusion prevention, application control and gateway AV and malware protection.
17. Monitor the anti-virus servers for possible virus problems.
18. Continue to assist employees in the use of the content management system.
19. Continued to perform internal and external network security vulnerability checks.
20. Continued daily monitoring of server and firewall logs and backup jobs.
21. Continued ongoing research into regulatory and legal concerns regarding data security for government entities.
22. Helped users upload documents to the CMS and make those documents available to the public.
23. Performed additional day to day troubleshooting and repairs on various issues as required and continue to repair lingering issues from pre-existing problems.

VANCE COUNTY PLANNING & DEVELOPMENT
ACTIVITY SUMMARY REPORT
August 26, 2012 - September 25, 2013

GENERAL ACTIVITY

Type of Activity	Total Records	Fees	Job Cost
Violations	7	\$0	\$0
Complaints	2	\$0	\$0
Projects	7	N/A	N/A
Miscellaneous Fees	11	\$192	\$0
Planning Fees	14	\$1,580	\$0
Zoning Permits	22	\$8,095	\$0
Board of Adjustment	1	\$250	\$0
Planning Board / Rezoning	1	\$250	\$0
Mechanical	26	\$1,900	\$135,654
Electrical	34	\$1,915	\$23,831
Plumbing	2	\$110	\$3,600
Water Taps	3	\$375	N/A
** Building **	78	\$12,703	\$999,835
TOTAL ALL ACTIVITY	208	\$27,370	\$1,162,920

*** ZONING PERMITS BREAKDOWN ***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	6	\$360
Multi-Family Dwellings	0	\$0
Residential Additions	10	\$600
Commercial	1	\$60
Miscellaneous	0	\$0
Sign	0	\$0
Cell Tower	2	\$7,000
Perk Test Authorizations	3	\$75
Dev Permit (Kittrell)	0	\$0
TOTAL ZONING PERMITS	22	\$8,095

**** BUILDING PERMITS BREAKDOWN ****

Residential Building Permits	Total	Fees	Job Cost
(SFR) Single Family Residential	2	\$1,488	\$122,000
(MOD) Modular	0	\$0	\$0
(SWMH) Single Wide Mobile Home	2	\$310	\$3,400
(DWMH) Double Wide Mobile Home	2	\$510	\$99,774
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	14	\$2,575	\$183,388
Remodel	6	\$895	\$33,250
Shingles	14	\$1,095	\$49,295
(Demo) Demolition	3	\$165	\$2,855
Total Residential	43	\$7,038	\$493,962
Commercial Building Permits			
(CN) Commercial - New	3	\$425	\$13,800
(CA) Commercial - Addition	2	\$685	\$13,500
(CU) Commercial - Upfit	2	\$2,800	\$468,643
(OC) Occupancy Change	2	\$165	\$255
(FS) Fire/Safety	26	\$1,590	\$9,675
Total Commercial	35	\$5,665	\$505,873
Misc (Residential & Commercial)	0	\$0	\$0
TOTAL BUILDING PERMITS	78	\$12,703	\$999,835

Prepared by:
10/1/2013

David R. [Signature]

Approved by:
10/2/2013

Arden M. [Signature]

Board of Adjustment

(Conditional Use Permits, Variances and Appeals Report)

Applicants for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

App #:L2011-0017 **Entered:** 08/27/2013 **Type:** APPEAL

Decision:

Decision Date: / /

Applicant: JACKSON, MICHAEL W & KAREN

Address: 507 BURTS ROAD GRAFTON, VA 23692

Description: Property owner is appealing ordinance requirements that put limits the placement of campers on their property. Their property previously had more than 1 utility present and therefore were issued a NOV in violation of zoning ordinance provisions that limits the following:

Section 3F 4: If a combination of a well (other water supplies included), septic tank or temp/power pole is located on the lot, without a primary dwelling:

a. A camper may not be present on the lot for more than 14 consecutive calendar days; and

b. If a camper is present for more than 3 consecutive calendar days (or more than 4 consecutive calendar days for the Labor Day and/or Memorial Day holidays), it shall not return to the lot within 30 calendar days from the day of removal.

App #:L2011-0016 **Entered:** 08/12/2013 **Type:** CONDITIONAL USE

Decision: GRANTED

Decision Date: 09/12/2013

Applicant: PARHAM, LOUISE B.

Address: 2620 NUTBUSH RD. HENDERSON, NC 27537

Description: Request for variance to constructe a 22'x22' addition (to pool house) within 8 feet from rear setback.

Zoning Permits Subtotal Report

Sorted by Permit Type

Report for 08/26/2013 to 09/25/2013

Date	Permit Type	Site Address	Issued to	Project Scope	Fee
08/27/2013	ZCELLTOWER	720 SPAIN MIDDLEBURG	C J DIETZ-DEMARCO-LIC	ANTENNA & EQUIPMENT UPGRADE	2000.00
09/06/2013	ZCELLTOWER	5267 SATTERWHITE	ATC TOWER SERVICES, INC.	NEW CELL TOWER (199 FT.)	5000.00
Permit Type ZCELLTOWER		Total Permits	2	Fees Total	\$ 7,000.00
09/19/2013	ZCOMMERCIAL	30 OLIVER DR SOUTH	ZELOMA ROUNTREE	SCHOOL REOPENING	60.00
Permit Type ZCOMMERCIAL		Total Permits	1	Fees Total	\$ 60.00
09/04/2013	ZPERKTEST	1528 NEW BETHEL	SAMUEL NEWTON	RECERTIFY EXIST SEPTIC 3 BRMS	25.00
09/09/2013	ZPERKTEST	8430 US 1-158 HWY	AUTOWORKS (JAMES KNIGHT)	RECERT EXIST SEPTIC 3 BRMS	25.00
09/19/2013	ZPERKTEST	HICKSBORO RD	LEE OWEN	PERK TEST 3 BRMS	25.00
Permit Type ZPERKTEST		Total Permits	3	Fees Total	\$ 75.00
08/26/2013	ZRESADDITION	3170 HICKSBORO RD	THORNTON, OTHA L	19 X 15 DECK	60.00
08/26/2013	ZRESADDITION	1667 SPRING VALLEY RD	COOK, THOMAS & IANNONE J	12 X 36 ADDITION	60.00
08/29/2013	ZRESADDITION	260 MADISON GROVE LN	KOWALCZYK, CURTIS	12 X 16 PORCH	60.00
09/03/2013	ZRESADDITION	197 MT PLEASANT LN	CHARLES HENDERSON	8 X 10 COVERED PORCH	60.00
09/05/2013	ZRESADDITION	112 WILDWOOD LN	AYSCUE, JERRY A, & JOAN	660 SQ FT STORAGE ADDITION	60.00
09/10/2013	ZRESADDITION	85 STONEHEDGE DR	YANCEY, GARLAND &	16 X 20 STORAGE BUILDING	60.00
09/13/2013	ZRESADDITION	1154 DICK SMITH RD	DANNY STEVENSON	24 X 16 SUNROOM	60.00
09/11/2013	ZRESADDITION	42 OAK FOREST DR	BRILES, EUGENE F,JR &	12 X 12 STORAGE BUILDING	60.00
09/18/2013	ZRESADDITION	2620 NUTBUSH RD	JACKSON'S HOME	22 X 22 ADDITION	60.00
09/24/2013	ZRESADDITION	889 FRED ROYSTER RD	MITCHELL, JOHN & BERNICE	27'X8' ROOM ADDITION	60.00
Permit Type ZRESADDITION		Total Permits	10	Fees Total	\$ 600.00
08/30/2013	ZSFR	0000 WALTER BOWEN RD	ADRIAN TREJO	1987 54'X 24' DWMH; 3BDRM	60.00
09/03/2013	ZSFR	3985 WELDON'S MILL RD	EVELYN NEAL	1988 14 X 76 SWMH	60.00
09/06/2013	ZSFR	171 MOSS STOCK FARM	JASON WILSON	2012 28 X 70 DWMH 3 BRMS	60.00
09/12/2013	ZSFR	8430 US 1-158 HWY	KNIGHT, JAMES T	1985 14 X 70 SWMH 3 BRMS	60.00
09/25/2013	ZSFR	JORDAN LN	CHARLES WILSON	1 1/2 STORY SFR 2 BEDROOM	60.00
09/23/2013	ZSFR	47 WAYCLIFF RD EAST	INNOVATIVE GREEN	1 STORY SFR, GARAGE, PORCH	60.00
Permit Type ZSFR		Total Permits	6	Fees Total	\$ 360.00
		Total Permits	22	Fees Total	\$ 8,095.00

Building Permits Subtotal Report

Sorted by PERMIT TYPE CODE

Report for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

Permit Type Code	Permit Date	Site Address	General Contractor	Owner Name	Project Scope	Permit Fee	Estimated Cost
ADD	08/28/2013	922 AVIS LN	CAROLINA CUSTOM BUILDERS, INC:	VENABLE, RONEY	22X24 11/2 STORY GAR	\$110.00	\$26,948.00
ADD	08/26/2013	1667 SPRING VALLEY RD	OWNER AS CONTRACTOR:	COOK, THOMAS & IANNONE J	40 X 70 STORAGE	\$255.00	\$20,000.00
ADD	08/26/2013	1667 SPRING VALLEY RD	OWNER AS CONTRACTOR:	COOK, THOMAS & IANNONE J	12 X 36 ADDITION	\$600.00	\$29,000.00
ADD	09/23/2013	117 ZOLLICOFFER AVE	OWNER AS CONTRACTOR:	VENABLE, MICHAEL A	2CAR GARAGE/APARTMEN	\$265.00	\$12,000.00
ADD	09/13/2013	1154 DICK SMITH RD	DANNY STEVENSON	HARRIS, JOYCE E	24 X 16 SUNROOM	\$320.00	\$28,000.00
ADD	09/09/2013	500 GILLBURG RD	OWNER AS CONTRACTOR:	PENDERGRASS, LUTHER	ENCLOSE SHED	\$55.00	\$500.00
ADD	09/24/2013	889 FRED ROYSTER RD	GEORGE WEEKS	MITCHELL, JOHN & BERNICE	ADDING 27X8	\$165.00	\$21,000.00
ADD	08/26/2013	3170 HICKSBORO RD	OWNER AS CONTRACTOR:	THORNTON, OTHA L	19X15 DECK	\$55.00	\$1,600.00
ADD	09/03/2013	197 MT PLEASANT LN	CHARLES HENDERSON	BAGLEY, CAROLYN B	8 X 10 COVERED PORCH	\$65.00	\$2,800.00
ADD	09/05/2013	112 WILDWOOD LN	OWNER AS CONTRACTOR:	AYSCUE, JERRY A, & JOAN	660 SQ FT ADDITION	\$55.00	\$2,500.00
ADD	09/18/2013	2620 NUTBUSH RD	JACKSON'S HOME IMPROVEMENT:	PARHAM, CHARLES R & LOUISE	484 SQ FT ADDITION	\$310.00	\$29,040.00
ADD	09/10/2013	85 STONEHEDGE DR	CHRIS WILSON	YANCEY, GARLAND & MARILYN C	16 X 20 STORAGE BUIL	\$55.00	\$4,500.00
ADD	08/29/2013	260 MADISON GROVE LN	OWNER AS CONTRACTOR:	KOWALCZYK, CURTIS	12 X 16 PORCH, CARPO	\$210.00	\$4,000.00
ADD	09/17/2013	89 MT PLEASANT LN	OWNER AS CONTRACTOR:	REEVES LAND ONE LLC	12X35 SHED	\$55.00	\$1,500.00
Permit Type Code: ADD		Total Permits: 14		Fees Total: \$2,575.00		Estimated Cost Total: \$183,388.00	
CA	09/09/2013	420 WARRENTON RD	VANCE CONSTRUCTION:	BREWER, CHRISTOPHER L	ADD FLUSH MOUNT SIGN	\$275.00	\$3,500.00
CA	09/10/2013	250 RUIN CREEK RD	SIGN TECHNOLOGY, INC:	RUIN CREEK PROPERTIES	INSTALL SINAGE	\$410.00	\$10,000.00
Permit Type Code: CA		Total Permits: 2		Fees Total: \$685.00		Estimated Cost Total: \$13,500.00	
CN	09/19/2013	619 DABNEY DR	JOSEPH BRUCE STAINBACK	WEST END BAPTIST CHURCH	METAL CAR PORT	\$55.00	\$3,800.00
CN	08/26/2013	118 RALEIGH RD	SIMPLEXGRINNELL LTD PRT:	JENKINS, J W, JR	ANSUL SYSTEM	\$110.00	\$1,000.00
CN	09/11/2013	149 NORTH ST	JIMMY LAWRENCE	CITY OF HNSN/VANCE COUNTY	2 SIDED BILLBOARD	\$260.00	\$9,000.00
Permit Type Code: CN		Total Permits: 3		Fees Total: \$425.00		Estimated Cost Total: \$13,800.00	
CU	09/10/2013	620 FACET RD	CENTIMARK CORPORATION:	SAINT GOBAIN CONTAINERS INC	RMV & REPL ROOF	\$700.00	\$243,643.00
CU	09/09/2013	903 BECKFORD DR SOUTH - B	BROOKWOOD CONSTRUCTION, LLC:	W J B REALTY, LP	CHG USE INT ALT	\$2,100.00	\$225,000.00
Permit Type Code: CU		Total Permits: 2		Fees Total: \$2,800.00		Estimated Cost Total: \$468,643.00	

Building Permits Subtotal Report

Sorted by PERMIT TYPE CODE

Report for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

Permit Type Code	Permit Date	Site Address	General Contractor	Owner Name	Project Scope	Permit Fee	Estimated Cost
DEMO	08/28/2013	447 WINDER ST EAST	ALAN FAULKNER GRADING & LANDSC:	ALLEN, JOHN P	DEMOLISH HOUSE	\$55.00	\$2,500.00
DEMO	09/25/2013	1134 POPLAR CREEK RD	OWNER AS CONTRACTOR:	GREENWAY, LOUIS L	DEMO FRAME OF DW	\$55.00	\$300.00
DEMO	09/10/2013	171 MOSS STOCK FARM RD	OWNER AS CONTRACTOR:	GRISSOM, DONALD & WENDY	DEMO INTERIOR SW	\$55.00	\$55.00
Permit Type Code: DEMO		Total Permits:3		Fees Total: \$165.00		Estimated Cost Total: \$2,855.00	

DWMH	08/30/2013	0000 WALTER BOWEN RD	TBA:	MARISELA TREJO HARPER	1987 54X24 DWMH	\$255.00	\$15,000.00
DWMH	09/06/2013	171 MOSS STOCK FARM RD	CAROLINA MOBILE CONTRACTORS:	GRISSOM, DONALD & WENDY	2012 70X28 DWMH	\$255.00	\$84,774.00
Permit Type Code: DWMH		Total Permits:2		Fees Total: \$510.00		Estimated Cost Total: \$99,774.00	

FS	09/12/2013	2946 US 1-158 HWY NORTH	OWNER AS CONTRACTOR:	AMERIGAS PROPANE LP	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/13/2013	205 VICKSBORO RD	OWNER AS CONTRACTOR:	COASTAL AGRO BUSINESS, INC	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/13/2013	2171 RUIN CREEK RD	OWNER AS CONTRACTOR:	SENIOR CITIZENS HOME INC	ANNUAL FIRE/SAFETY	\$55.00	\$55.00
FS	09/18/2013	399 GARRETT RD	OWNER AS CONTRACTOR:	ELLIS SEP TANK & PRECAST CO	STATE MANDATED F/S	\$55.00	\$55.00
FS	08/29/2013	1212 DAVID AVE	OWNER AS CONTRACTOR:	HESTER, THOMAS S, JR	F/S FORSTER HOME	\$95.00	\$95.00
FS	09/19/2013	3595 US 1-158 HWY NORTH	OWNER AS CONTRACTOR:	LONG, KENNETH L, III	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/12/2013	465 INDUSTRY DR	OWNER AS CONTRACTOR:	DAVIS, DENNIS W PROP LLC	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/10/2013	1977 RUIN CREEK RD	HARRIS & SON HOME REPAIR:	WILLIAMS, LOIS R	REMOVE & REPLACE	\$65.00	\$7,200.00
FS	09/19/2013	2072 NC 39 HWY SOUTH	OWNER AS CONTRACTOR:	MARTINEZ, HEROILDA	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/09/2013	155 SPRING ST WEST	HIGHER HEIGHTS CHILD DEV CENTER	FOSTER, JOHN HOMES, INC.	FIRE/SAFETY DAYCARE	\$55.00	\$55.00
FS	08/29/2013	1704 RALEIGH RD	M & M DAYCARE	TUCKER, GEORGE N, JR	ANNUAL FIRE/SAFETY	\$55.00	\$55.00
FS	09/03/2013	4742 RALEIGH RD	THOMAS HANNA	ROSE OIL COMPANY	ALE LICENSE	\$55.00	\$55.00
FS	09/19/2013	1492 WARRENTON RD	OWNER AS CONTRACTOR:	ABDO SALEH, INC.	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/19/2013	30 OLIVER DR SOUTH	OWNER AS CONTRACTOR:	FOREST HILLS BAPTIST CHURCH	FIRE /SAFETY	\$110.00	\$170.00
FS	09/19/2013	3193 VICKSBORO RD	OWNER AS CONTRACTOR:	FRANKLIN, SAMUEL T,JR&SHEILA	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/12/2013	2641 VICKSBORO RD	OWNER AS CONTRACTOR:	HARRIS, WILLIAM DAVID	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/12/2013	5121 NC 39 HWY SOUTH	OWNER AS CONTRACTOR:	BREEDLOVE, ROBERT T	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/03/2013	63 NEW CIRCLE LN	OWNER AS CONTRACTOR:	SMITH, CHARLES P	ANNUAL FIRE/SAFETY	\$55.00	\$55.00
FS	09/19/2013	400 INDUSTRY DR	OWNER AS CONTRACTOR:	FRED'S TOWING & TRANSPORT, INC	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/04/2013	80 BLILEY LN	OWNER AS CONTRACTOR:	PEACE, ANGLEA W	ANNUAL F/S INSPE	\$55.00	\$55.00
FS	09/09/2013	939 ANDREWS AVE WEST - C	OWNER AS CONTRACTOR:	CRAWFORD PROPERTIES	OUCUPANCY CHANGE	\$110.00	\$1,000.00
FS	09/12/2013	3268 RALEIGH RD	OWNER AS CONTRACTOR:	PATTERSON, JERRY	STATE MANDATED F/S	\$55.00	\$55.00

Building Permits Subtotal Report

Sorted by PERMIT TYPE CODE

Report for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

Permit Type Code	Permit Date	Site Address	General Contractor	Owner Name	Project Scope	Permit Fee	Estimated Cost
FS	09/13/2013	537 CROSS CREEK RD	OWNER AS CONTRACTOR:	ABBOTT, TRENTON W.	STATE MANADED F/S	\$55.00	\$55.00
FS	08/29/2013	20 BULLOCKSVILLE PARK RD	BULLOCKSVILLE GRILL	TERRY LARRY & ODELL	FIRE/SAFETY & ALE	\$55.00	\$55.00
FS	09/18/2013	2022 NC 39 HWY SOUTH	OWNER AS CONTRACTOR:	JOHNSON, MARY WATKINS	STATE MANDATED F/S	\$55.00	\$55.00
FS	09/19/2013	3381 RALEIGH RD	OWNER AS CONTRACTOR:	CWR ENTERPRISES, INC	STATE MANDATED F/S	\$55.00	\$55.00

Permit Type Code: FS		Total Permits:26		Fees Total: \$1,590.00		Estimated Cost Total: \$9,675.00	
-----------------------------	--	-------------------------	--	-------------------------------	--	---	--

OC	09/04/2013	517 CHESTNUT ST SOUTH	OWNER AS CONTRACTOR:	MASON, PEGGY H	CHG USE B-MOCC	\$110.00	\$200.00
OC	09/11/2013	500 ALEXANDER AVE C	OWNER AS CONTRACTOR:	FIVE STAR PROPERTIES & RENTALS	CHANG OF USE	\$55.00	\$55.00

Permit Type Code: OC		Total Permits:2		Fees Total: \$165.00		Estimated Cost Total: \$255.00	
-----------------------------	--	------------------------	--	-----------------------------	--	---------------------------------------	--

REMODEL	09/11/2013	261 CHAVASSE AVE	GRISSOM ELECTRIC:	M M G ASSOCIATES	REPAIR FROM CAR	\$55.00	\$250.00
REMODEL	08/29/2013	959 HARRIETT ST	TARHEEL REGIONAL CDC	HUBBARD, ROBERT, L, JR	REPAIR ROOF	\$55.00	\$300.00
REMODEL	09/19/2013	740 MONROE ST	L ROBERTS HOME REPAIRS & BUILD:	REID, SHIRLEY ANN	ADD 6 FOOT SHOWER	\$165.00	\$2,000.00
REMODEL	09/23/2013	1350 REV HENDERSON RD	HARGROVE HOME SERVICE INC:	WILLIAMSON, CHARLIE MRS,HEIRS	REPAIR DAMAGES	\$55.00	\$15,000.00
REMODEL	09/04/2013	2507 ROCK MILL RD	OWNER AS CONTRACTOR:	BELL, ALTON	REMODEL 16X20 PORCH	\$155.00	\$700.00
REMODEL	08/30/2013	196 GREYSTONE RD	OWNER AS CONTRACTOR:	TAYLOR, ARCHIE, JR	HOME RENOVATION	\$410.00	\$15,000.00

Permit Type Code: REMODEL		Total Permits:6		Fees Total: \$895.00		Estimated Cost Total: \$33,250.00	
----------------------------------	--	------------------------	--	-----------------------------	--	--	--

SFR	09/25/2013	JORDAN LN	OWNER AS CONTRACTOR:	NC LAND INVESTMENTS, LLC	1 1/2 STORY SFR	\$684.00	\$10,000.00
SFR	09/23/2013	47 WAYCLIFF RD EAST	INNOVATIVE GREEN BUILDERS, INC:	OLD OXFORD ROAD PTRS, LLC	1 STORY SFR, GARAGE	\$804.00	\$112,000.00

Permit Type Code: SFR		Total Permits:2		Fees Total: \$1,488.00		Estimated Cost Total: \$122,000.00	
------------------------------	--	------------------------	--	-------------------------------	--	---	--

SHINGLES	08/30/2013	1581 GRAHAM AVE	BRYAN'S ROOFING & SIDING:	PEOPLES, KELCIE ANN	REMOVE & REPLACE	\$65.00	\$3,000.00
SHINGLES	08/26/2013	840 HIGH ST	HARRIS & SON HOME REPAIR:	STONE, CLARENCE O	REMOVE & REPLACE	\$65.00	\$2,400.00
SHINGLES	09/13/2013	222 JULIA ST	OWNER AS CONTRACTOR:	MARROW, LEOTYNE	REMOVE & REPLACE	\$65.00	\$400.00
SHINGLES	09/16/2013	2760 NC 39 HWY NORTH	HARRIS & SON HOME REPAIR:	NEWKIRK, USHER A & ANNIE	REMOVE & REPLACE	\$65.00	\$4,200.00
SHINGLES	09/25/2013	2634 RALEIGH RD	CRUZ ROOFING CO:	LEMAY, MATTIE	REMOVE & REPLACE	\$65.00	\$5,860.00
SHINGLES	09/06/2013	857 EASTSIDE DR	CURRIN ENTERPRISES, INC.:	CURRIN, WELDON A & IRENE	REMOVE & REPLACE	\$65.00	\$4,100.00
SHINGLES	09/04/2013	733 EATON ST	OWNER AS CONTRACTOR:	CHAMPION AVON	REMOVE & REPLACE	\$65.00	\$700.00

Building Permits Subtotal Report

Sorted by PERMIT TYPE CODE

Report for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

Permit Type Code	Permit Date	Site Address	General Contractor	Owner Name	Project Scope	Permit Fee	Estimated Cost
SHINGLES	08/29/2013	2530 OLD COUNTY HOME RD	HARRIS & SON HOME REPAIR:	BROWN, JAMES THOMAS	REMOVE & REPLACE	\$65.00	\$4,200.00
SHINGLES	08/27/2013	1161 PETER GILL RD	QUALITY MARTINEZ ROOFING	GUPTON, KENNETH L	RMV & RPL SHINGLES	\$130.00	\$6,000.00
SHINGLES	09/04/2013	150 HUNTERS RIDGE DR	CORTEZ ROOFING:	BINKOWSKI, CHARLES D	REMOVE & REPLACE	\$65.00	\$5,500.00
SHINGLES	09/09/2013	717 CROSS CREEK RD	CUSTOM SIDING & GUTTERS:	ALLGOOD, JO ANNE	REMOVE & REPLACE	\$65.00	\$3,500.00
SHINGLES	09/06/2013	74 BEAVER DAM RD	HARRIS & SON HOME REPAIR:	COBB, EARL D, JR & JOY	REMOVE & REPLACE	\$65.00	\$3,600.00
SHINGLES	09/09/2013	156 KIRKLEN LN	OWNER AS CONTRACTOR:	WILSON, SHELTON R & CYNTHIA	REMOVE & REPLACE	\$185.00	\$1,635.00
SHINGLES	09/19/2013	482 NUTBUSH FARM RD	HARRIS & SON HOME REPAIR:	FAULKNER, GLORIA & DALE	REMOVE AND REPLACE	\$65.00	\$4,200.00

Permit Type Code: SHINGLES		Total Permits: 14		Fees Total: \$1,095.00		Estimated Cost Total: \$49,295.00	
----------------------------	--	-------------------	--	------------------------	--	-----------------------------------	--

SWMH	09/12/2013	8430 US I-158 HWY NORTH	DREAM HOMES MOBILE HOME SERVIC:	KNIGHT, JAMES T	1985 14 X 70 SWMH	\$155.00	\$2,000.00
SWMH	09/03/2013	3985 WELDON'S MILL RD	B & R MOBILE HOME SET-UP, INC.:	STEVENSON, WILLIAM	1988 14 X 76 SWMH	\$155.00	\$1,400.00

Permit Type Code: SWMH		Total Permits: 2		Fees Total: \$310.00		Estimated Cost Total: \$3,400.00	
------------------------	--	------------------	--	----------------------	--	----------------------------------	--

Total Permits Issued: 78

Total Fees Paid: \$12,703.00

Total Estimated Cost \$999,835

Combo Permits Summary Report

Sorted by Source

Report for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

Permit Catagory	Permit Date	Permit Type	Site Location	Contractor Name	Owner Name	Project Scope	Permit Fee	Estimated Cost
Electrical	08/26/2013	ELECMIN	70 MAIN ST EAST	T & G ELECTRIC, INC:	FINCH, TEX RONALD	REPLACE PANEL BOX	\$55	\$800
Electrical	08/26/2013	ELECMIN	682 ELLIOTT RD	TIM BRIDGES ELECTRIC:	COGHILL, GREGORY L & KAREN P	WIRE HVAC SYSTEM	\$55	\$1,100
Electrical	08/27/2013	ELECMIN	2688 COKESBURY RD SOUTH	JIMMIE IKNER ELECTRIC SERVICE:	SLATE, FLORA B	SET TEMP POLE	\$55	\$300
Electrical	08/28/2013	ELECMIN	727 VICKSBORO RD	LOYD'S ELECTRICAL:	W & W PROPERTIES & RENTALS, LL	PANEL CHANGE OUT	\$55	\$450
Electrical	08/28/2013	ELECMIN	1475 FAULKNER TOWN RD	BREEDLOVE ELECTRIC, INC:	STAINBACK, GARY MALONE	REPLACE GENERATOR	\$55	\$1,801
Electrical	08/28/2013	ELECMIN	100 MICKEY LN	JAMES FRANKLIN ELECTRICAL SERV:	THOMAS, CHARLES L.JR& MARSHA	MOVE METER	\$55	\$500
Electrical	08/28/2013	RE-CONT INSPECTION	9050 NC 39 HWY NORTH	OWNER AS CONTRACTOR:	CAULDER, VERA	POWER CONNECTION	\$55	\$55
Electrical	08/28/2013	ELECMIN	171 VANDORA LN	MCWILLIAM HENDERSON & WALL	HENDERSON, TRINITY & ERIKA	INSTALL METER BASE	\$55	\$300
Electrical	08/29/2013	ELECMIN	101 GARNETT ST SOUTH	BREEDLOVE ELECTRIC, INC:	THOMAS, JUANITA H	REPLACE 200 AMP SERV	\$55	\$1,800
Electrical	08/29/2013	ELECMIN	202 SPRING VALLEY DR	WESCO, INC:	NEWMAN, PATRICIA B	WIRE CLOSET ADD	\$55	\$200
Electrical	08/30/2013	ELECMIN	110 MONTGOMERY ST WEST	MICA ELECTRIC:	RUSSELL, CECIL & EVANS, PAULA	SERVICE CHANGE	\$55	\$250
Electrical	08/30/2013	ELECMIN	144 OUTRIGGER LN	OWNER AS CONTRACTOR:	EDMONDS, CHARLES K & NETTIE	WIRE BOAT SHED	\$55	\$500
Electrical	09/04/2013	ELECMIN	1425 MAPLE ST	JAMES CHAMPION'S ELECTRIC SERV:	BUTLER, HARRIETTE H	REPLACE ELE SERVICE	\$55	\$955
Electrical	09/04/2013	ELECMIN	2727 US 158 BYPASS	BRUMMITT ELECTRIC, LLC:	GREENWAY, LARRY T & GLORIA	REPLACE 200 AMP METE	\$55	\$600
Electrical	09/05/2013	RE-CONT INSPECTION	415 ANDREWS AVE EAST	OWNER AS CONTRACTOR:	RD HOLDING COMPANY, LLC	POWER CONNECTION	\$55	\$55
Electrical	09/05/2013	ELECMIN	941 ANDREWS AVE WEST - I	JEFF BUCHANAN ELECTRIC SERVICE:	CRAWFORD PROPERTIES	INSTALL RECEPTS	\$100	\$4,800
Electrical	09/05/2013	ELECMIN	323 W J LN	JEFF BUCHANAN ELECTRIC SERVICE:	RENN, HENRIETTA	POWER CONNECTION	\$55	\$200
Electrical	09/06/2013	RE-CONT INSPECTION	1935 RALEIGH RD A	OWNER AS CONTRACTOR:	LANDER, WARREN	POWER CONNECT	\$55	\$55
Electrical	09/09/2013	ELECMIN	109 YOUNG ST	A/CS ELECTRIC, INC:	VANCE REALTY ASSOCIATE INC	REPLACE ELEC SERVICE	\$55	\$2,000
Electrical	09/09/2013	ELECMIN	7412 NC 39 HWY SOUTH	JEFF BUCHANAN ELECTRIC SERVICE:	WELLS, MARGARET SMITH	CHANGE PANEL BOX	\$55	\$1,800
Electrical	09/11/2013	RE-CONT INSPECTION	271 MUM LN	OWNER AS CONTRACTOR:	LAWLESS, CURTIS R & TONYA	POWER CONNECTION	\$55	\$55
Electrical	09/11/2013	ELECMIN	251 BECKFORD DR SOUTH	T & G ELECTRIC, INC:	WICKFORD NC LIMITED	REPLACE WIRES	\$55	\$330
Electrical	09/11/2013	ELECMIN	252 BECKFORD DR SOUTH	T & G ELECTRIC, INC:	WICKFORD NC LIMITED	REPLACE WIRES	\$55	\$330
Electrical	09/11/2013	ELECMIN	253 BECKFORD DR SOUTH	T & G ELECTRIC, INC:	WICKFORD NC LIMITED	REPLACE WIRES	\$55	\$330
Electrical	09/11/2013	ELECMIN	254 BECKFORD DR SOUTH	T & G ELECTRIC, INC:	WICKFORD NC LIMITED	REPLACE WIRES	\$55	\$330

Combo Permits Summary Report

Sorted by Source

Report for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

Permit Catagory	Permit Date	Permit Type	Site Location	Contractor Name	Owner Name	Project Scope	Permit Fee	Estimated Cost
Electrical	09/11/2013	ELECMIN	255 BECKFORD DR SOUTH	T & G ELECTRIC, INC:	WICKFORD NC LIMITED	REPLACE WIRES	\$55	\$330
Electrical	09/17/2013	ELECMIN	2118 WOODLAND RD NORTH	BREEDLOVE ELECTRIC, INC:	CLAYTON, ALTON G & NANCY	INSTALL GENERATOR	\$55	\$950
Electrical	09/17/2013	ELECMIN	338 SOMERSET LN	JIMMIE IKNER ELECTRIC SERVICE:	WADE, HUGH & CATHY	WIRE MANUAL GENERA	\$55	\$200
Electrical	09/19/2013	RE-CONT INSPECTION	1486 CHAVIS RD NORTH	OWNER AS CONTRACTOR:	JONES, JAMES M, JR	POWER CONNECT	\$55	\$250
Electrical	09/20/2013	ELECMIN	8430 US 1-158 HWY NORTH	JIMMIE IKNER ELECTRIC SERVICE:	KNIGHT, JAMES T	WIRE 200AMP PEDISTOL	\$55	\$400
Electrical	09/23/2013	ELECMIN	75 FAIRVIEW DR	STALLINGS SUPERIOR ELECTRIC SV:	THRIFT, SARAH ELIZABETH	CHANGE OUTSIDE SERV	\$55	\$600
Electrical	09/25/2013	ELECMIN	1746 NC 39 HWY SOUTH	WALTER RILEY SMITH:	MATTHEWS, DAVID WAYNE	UPGRADE ELECTRIC	\$55	\$600
Electrical	09/25/2013	ELECMIN	141 TRAVIS LN	MID SOUTH ELECTRIC SERVICE:	TANNER, ROSE TRAVIS	INSTALL LINE WELL	\$55	\$550
Electrical	09/25/2013	ELECMIN	120 FAWN DR	MICA ELECTRIC:	HENDERSON, ALFREDA	CHANGE METER BOX	\$55	\$55

Electrical Permits Issued	34	Fees Total	\$1,915.00	Estimated Cost Total	\$23,831.00
----------------------------------	-----------	-------------------	-------------------	-----------------------------	--------------------

Mechanical	08/27/2013	MECHMIN	220 CHERRY ST	LARRY'S SERVICE COMPANY:	WALLS, DWAYNE J	INSTALL HEAT PMP/DUC	\$110	\$5,140
Mechanical	08/28/2013	MECHMIN	905 AMERICAL RD	A R E MECHANICAL, LLC:	SOUTH HENDERSON PENTECOSTAL	LOBBY HVAC CHG OUT	\$100	\$4,200
Mechanical	08/28/2013	MECHMIN	905 AMERICAL RD	A R E MECHANICAL, LLC:	SOUTH HENDERSON PENTECOSTAL	GYM HVAC CHNG OUT	\$100	\$11,500
Mechanical	08/28/2013	MECHMIN	7412 NC 39 HWY SOUTH	RANES HEATING & AIR CON, INC:	WELLS, MARGARET SMITH	ADD HEAT PUMP	\$55	\$6,236
Mechanical	08/30/2013	MECHMIN	407 CHESTNUT ST SOUTH	S E & M CONSTRUCTORS, INC:	RBC BANK	REPLACE 10 TON RTU	\$55	\$12,000
Mechanical	09/03/2013	MECHMIN	926 GARNETT ST SOUTH	LARRY'S SERVICE COMPANY:	DAVIS-ROYSTER FUNDERAL HOME	INSTALL 2 5 TON HVAC	\$200	\$11,775
Mechanical	09/04/2013	MECHMIN	2118 WOODLAND RD NORTH	LARRY'S SERVICE COMPANY:	CLAYTON, ALTON G & NANCY	GAS LINE TO GENERATO	\$55	\$400
Mechanical	09/04/2013	MECHMIN	416 BUNN ST	OWNER AS CONTRACTOR:	BIBEE, JOE JUNIOR	HVAC CHANGEOUT	\$55	\$3,500
Mechanical	09/04/2013	MECHMIN	310 COOPER DR NORTH	CAROLINA COOLING & HEATING:	LIBBY HENDERSON ENTERPRISE	HVAC CHANGE OUT	\$100	\$14,285
Mechanical	09/06/2013	MECHMIN	505 AZALEA DR	TONEY WILKERSON:	WORTHAM, HARRY JOSEPH & ELLA	HEAT PUMP CHANGE OUT	\$55	\$4,500
Mechanical	09/06/2013	MECHMIN	1165 ALLISON COOPER RD	COMFORT ZONE DESIGNERS:	BRACK, RANDOLPH B	REPLACE HVAC UNIT	\$55	\$4,800
Mechanical	09/09/2013	MECHMIN	618 ADAMS ST	STEVEN WIGGINS:	SOLOMON, JOHN EDWARD	INSTALL NEW HEAT PUM	\$55	\$4,000
Mechanical	09/09/2013	RE-INSPECTION	411 EAGLE CT	BITTING ELECTRIC INC:	HARDISON, JOSHUA L & JENNIFER	RE-INSPECTION FEE	\$55	\$55
Mechanical	09/11/2013	MECHMIN	2810 US 1-158 HWY NORTH	MIKE BRUMMITT HEATING&COOLING:	CHOPLIN, HATTIE H	RUN GAS LINE	\$55	\$450

Combo Permits Summary Report

Sorted by Source

Report for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

Permit Category	Permit Date	Permit Type	Site Location	Contractor Name	Owner Name	Project Scope	Permit Fee	Estimated Cost
Mechanical	09/12/2013	MECHMIN	939 ANDREWS AVE WEST - C	MIKE BRUMMITT HEATING&COOLING:	CRAWFORD PROPERTIES	CHANGE OUT UNIT	\$100	\$2,500
Mechanical	09/16/2013	MECHMIN	1075 HARGROVE ST	STEVEN WIGGINS:	DIEDOLF, JOAN T	INSTALL 21/2 TON HEA	\$55	\$4,000
Mechanical	09/17/2013	MECHMIN	1409 QUAIL RUN	LARRY'S SERVICE COMPANY:	QUAIL RIDGE ASSOCIATES	HVAC CHANGE OUT	\$55	\$3,380
Mechanical	09/17/2013	MECHMIN	976 MEADOW LN	MIKE BRUMMITT HEATING&COOLING:	KITTRILL, RG,JR& KATHERINE	HVAC CHANGE OUT	\$55	\$4,933
Mechanical	09/18/2013	MECHMIN	1350 REV HENDERSON RD	JONATHAN GEORGE MCNEIL:	WILLIAMSON, CHARLIE MRS,HEIRS	HVAC CHANGE OUT	\$55	\$4,200
Mechanical	09/20/2013	MECHMIN	2155 US 158 BYPASS	LARRY'S SERVICE COMPANY:	RIVERS, B WAYNE & JACKIE	CHANGE OUT	\$55	\$3,200
Mechanical	09/23/2013	MECHMIN	134 WHITE OAK DR	OWNER AS CONTRACTOR:	JOHNSON, DONALD G, JR& PAM	CHANGED OUT GAS PAK	\$55	\$3,500
Mechanical	09/24/2013	MECHMIN	4081 RALEIGH RD	RICHARD ARTHUR ETHERIDGE:	LOWRY, WALTER L	OIL FURNACE TO GAS	\$55	\$4,500
Mechanical	09/24/2013	MECHMIN	4061 STAGECOACH RD	RICHARD ARTHUR ETHERIDGE:	GOSPEL INDEPENDENT BAPTISH CHU	REPLACE STOLEN AC	\$55	\$2,500
Mechanical	09/25/2013	MECHMIN	401 BRODIE RD	COMFORT ZONE DESIGNERS:	HENDERSON MASONIC LODGE	REPLACE 3 UNITS	\$100	\$8,500
Mechanical	09/25/2013	MECHMIN	7441 NC 39 HWY SOUTH	COMFORT ZONE DESIGNERS:	FALKNER, L NELSON & MIRIAM	REPLACE HEAT PUMP	\$55	\$8,300
Mechanical	09/25/2013	MECHMIN	89 MARKET ST	A R E MECHANICAL, LLC:	BRAME, CRAIG STEVEN	HVAC CHANGE OUT	\$100	\$3,300
Mechanical Permits Issued		26		Fees Total	\$1,900.00	Estimated Cost Total	\$135,654.00	
Plumbing	09/12/2013	PLUBMIN	240 KINGS RD	LOYD PLUMBING CO-OXFORD:	WILLIAMS, MCKINLEY, JR & JOAN	REPLACE WATER LINE	\$55	\$800
Plumbing	09/16/2013	PLUBMIN	2198 WOODLAND RD NORTH	OWNER AS CONTRACTOR:	GREENWAY, TRACY S	UNDR GRD IRRIGATION	\$55	\$2,800
Plumbing Permits Issued		2		Fees Total	\$110.00	Estimated Cost Total	\$3,600.00	
Permits Issued		62		Fees Total	\$3,925.00	Estimated Cost Total	\$163,085.00	

Water Tap Report

Report for 08/26/2013 to 09/25/2013

Report Date 10/02/2013

Notification Number	Notification Date	Notification Type	Property Parcel Number	Property Location	Owner Name	Type of Tap	Tap Fee
U2013-1179	09/03/20	WATER TAP	0616 01037	ALLISON COOPER RD	SHAW, JOSEPH T, III	WET TAP	\$125
U2013-1232	09/11/20	WATER TAP	0404 01001	714 GLEBE RD	PETTIFORD, MAXINE	WET TAP	\$125
U2013-1250	09/16/20	WATER TAP	0615A02003	450 GREYSTONE RD	ROSEBORO, WILLIAM B & SARAH	WET TAP	\$125

Summary

Notifications Issued: 3

Water Tap Fees Total: \$375.00

Recreation/Parks

September 2013

Recreation Program Summary

A. RECREATION PROGRAM DIVISION

Youth Athletics

- | | |
|---------------------|--|
| 1. Youth Soccer | Scheduled 9 matches
Scheduled 18 practices
Involved a total of 1,656 participant hours of activity for the month
Involved a total of 630 spectators for the month |
| 2. Youth Volleyball | Scheduled 5 matches
Scheduled 15 practices
Involved a total of 675 participant hours of activity for the month
Involved a total of 420 spectators for the month |
| 3. Youth Football | Scheduled 2 games
Scheduled 24 practices
Involved a total of 1,840 participant hours of activity for the month
Involved 1,410 spectators for the month |

Adult Athletics

No adult athletic programs were budgeted for 2012/13.

Recreation Programs

Golden Age Club - conducted 4 weekly meetings including a trip to the Fort Fisher Aquarium in Kure Beach with a total monthly attendance of 33 members.

Visually Impaired Program (VIP) – this program working with visually impaired citizens and volunteers provided recreational activities including bingo, a support group meeting, bowling at Carolina Lanes, and swimming at the Rec Center with a total monthly attendance of 29 members.

Special Olympics- Held 4 Bocce practices with 2 coaches and 15 athletes. Took 12 athletes to a State Qualifier for Bocce in Wilson where each athlete competed in multiple matches. Attended

the Cops on Top Chick-Fil-A fundraiser sponsored by local law enforcement with a portion of the funds coming back to Vance County for our programs. Coordinated to have volunteers from Kennametal attend Bocce practice. Completed the annual Local Program Accreditation.

Rec Players – held a committee meeting to discuss this past season and brainstorm for the upcoming 2014 season.

Aycock Recreation Center

Aquatics

Water Aerobics Classes were held 32 times with a total of 554 participants.

A total of 9 rentals were scheduled with 13.5 hours of usage and 123 participants.

Group swimming lessons (Pre-School, Beginners, Intermediate and Adult) were held 32 times with 108 participants and 26 hours of usage.

Practice was scheduled for 2 swim teams 20 times with 207 participants and 32 hours of usage.

Save Our Kids water safety program was held for the 2nd grade classes at Carver Elementary School for 5 sessions with 36 children and 5 hours of usage.

Recreation Center

Karate Kidz Academy- this is a martial arts class designed for children ages 2-18yrs old. Class is every Monday night and the first class begun on Nov. 8th 2010. A second class was added on Thursday nights for 2-5 year old kids. There were approximately 20 kids for the month of September.

The Aycock Recreation Department is helping the city and county start employee wellness programs. The Aycock Recreation Department is providing free memberships to all city and county employees. There were a total of 22 registered city members and 49 registered county members for the month of September.

The Aycock Recreation Center now offers a membership for the Vance County School Staff. There were no registered members for the month of September.

TOWN (Taking off Weight Now) group meets on Friday mornings with a total of 60 participants for the month.

Scheduled 5 community/non-profit meetings for a total 15 of hours of usage and a total of 250 participants.

Scheduled 2 Facility rentals for a total of 6 hours of usage and a total of 80 Participants.

Vance Granville Community College held 4 games at the Aycock Recreation Center for a total of 180 hours and with 240 participants.

Vance Charter held 4 games and 8 practices at the Aycock Recreation Center for a total of 24 hours and with 480 participants.

Vance Charter had a cross country meet with 5 teams that participated with 75 participants, utilizing the walking track and Aycock Recreation Complex and the nature trails at Fox Pond Park.

Total of 2385 citizens visited/used the Center for the month
(excludes numbers for rentals/meetings/classes, aquatics events, and youth athletics)

Aycock Recreation Center was open for a total of 59 hours per week and 248 hours for the month of September 2013.

B. YOUTH SERVICES DIVISION

Community Service/Restitution

- ✚ There were two new admissions and three terminations for the month.
- ✚ Thirteen youth are in process of completing their community service/restitution hours.
- ✚ Aycock Recreation Center, Fox Pond Park and Youth Services offices are the work sites used for youth completing community service hours.
- ✚ Plans are to add a few more after school work sites in the next few months.

Project Youth Outreach – Interpersonal Skills/Guided Growth Program

Program staff met with participating schools to get referrals to start the program by individual schools. Groups are scheduled to start early October once all admission paperwork is completed by parents of referred youth.

Conflict Management Services

Two youth completed Anger Management classes for September. There is one pending referral for services. Starting October 1st, the classes will be held on Tuesdays from 5:00 – 7:00 pm at Aycock Rec Center. Based on referrals, juveniles will be scheduled to attend two to six classes as determined by the Juvenile Court Counselors or Teen Court Coordinator. No youth can participate until all admission forms are completed at the Youth Services offices. The admission date to be entered in NC Allies will be when they attend the first class.

Vance County Teen Court

We welcome Greg Kelly to the Youth Services Division. Greg worked as Franklin County Boys and Girls Club Unit Director and part time with Aycock Center for five years, prior to coming on board with Youth Services. Greg will be working as Vance County Teen Court and PYO Boys Coordinator.

- ✚ Teen Court had three new referrals and one termination for the month.
- ✚ Currently there are nine cases pending to be heard in Teen Court. Three youth are working on their court sanctions
- ✚ Program needs more adult and youth volunteers.

- ✚ Teen Court will meet the first and third Tuesdays of the month, with two cases each night to accommodate the pending nine cases.

COMMUNITY INVOLVEMENT/TRAINING

- ✚ Numerous community board participation by staff: United Way, Judicial Attendance Council, System of Care Five County Community Collaborative, Juvenile Crime Prevention Council and Vance Gang Awareness Partnership, etc.
- ✚ Greg Kelly and Donna Stearns attended the Nutrition workshops offered by the City of Henderson through Blue Cross/Blue Shield of NC.

Food & Nutrition Services Statistical Report as of August 31, 2013						
2012-2013	August	July	June	May	April	March
FNS Applications						
New Applications	322*	422*	445	442	377	363
Completed Applications	327*	394*	359	386	333	292
Recertifications	1,242*	1,604*	1,527	1,490	1,374	1,105
Average Days/Complete Applications	20*	13*	21	11	12	11
Payment Accuracy	100%	100%	100%	100%	100%	100%
FNS Participation by Age						
Ages 0-5	1,739*	1*	2,005	1,985	1,968	1,935
Ages 6-11	1,865*	3*	1,852	1,847	1,846	1,832
Ages 12-15	1,061*	1*	946	932	930	949
Ages 16-17	455*	*	278	287	295	288
Ages 18-20	586*	*	543	536	528	504
Ages 21-30	2,040*	2*	2,326	2,309	2,293	2,266
Ages 31-40	1,447*	2*	1,703	1,686	1,706	1,711
Ages 41-50	1,391*	*	1,507	1,483	1,491	1,487
Ages 51-59	1,230*	2*	1,217	1,205	1,192	1,190
Ages 60 & above	1,300*	*	3,611*	3,553*	?*	?*
FNS Caseload						
FNS Cases	7,730*	7,436*	7,605	7,539	7,536	7,614
FNS Participants	15,179*	15,220*	16,129	15,963	15,888	15,727
FNS Benefits Issued	\$1,902,490*	\$1,805,234	\$1,864,074	\$1,831,961	\$1,833,963	\$1,834,502

Statistics with an asterisk may be inaccurate due to defects in NC FAST. System changes made in July for P2&6 created inaccuracies.

September 16, 2013 2013 Medicaid Vanessa R Brooks, Medicaid Supervisor	March	April	May	June	July	August
F& C Medicaid Applications Taken	239	333	287	311	296	299
Adult Medicaid	102	97	140	82	119	129
F & C Medicaid Applications Processed	262	273	338	332	271	313
Adult Medicaid Applications Processed*				124	142	105
F & C Medicaid Case Re-Enrollments	464	403	374	640	460	568
Adult Medicaid Reenrollments*			169	245	237	175
Case Maintenance (Adult/F&C Combined)			534			729
NC Health Choice Applications Taken	31	52	50	32	37	39
NC Health Choice Applications Processed	39	54	53	32	41	45
NC Health Choice Case Re-Enrollments	43	50	44	49	43	28
Average Processing Timely Standard	25 Days	27 Days	23 Days	23 Days	22 Days	24 Days
Percent Processed Timely Standard	98.00%	98.00%	99.00%	95.00%	98.0%	98.00%
Total Vance Co. Cases **	6543	6548	6637	11,248	11,243	11,275
Total Vance Co. Recipients **	10,051	9948	10,051	14,629	14,629	14,689

Program Integrity

August, 2013

Processing Rates

Goal

Monthly Performance

90% or greater all claims

10% or less pending referrals over 180 days

All Programs	Monthly Performance
Total Active Claims	241
Active FNS Claims	185
Active AFDC Claims	6
Active TANF Claims	27
Active Medicaid Claims	23
Claims in TE Status (terminated)	419
Number of New Referrals (FNS)	2
Number of Referrals key timely (FNS) (30 days to key)	2
Total Clients Paid in	120
Total Referrals with no action	0
Total Pending Referrals	17
Total Pending Referrals over 180 days	8 (5 in hearing)
Percentage over 180 days	

Total Cases in Collection	209
Total Amount Outstanding	\$311,974.00
Collections	\$4240.00
Incentive	\$925.18

ADULT SERVICES STATISTICAL REPORT 2013

2013	June	July	August	September	October	November	December	Total
Adult Protective Services Cases	2	1	1					4
Adult Protective Services Reports	3	6	5					14
Reports Screened Out	2	2	1					5
Outreach/HV-referrals	0	1	2					
Reports Screened In		3	4					7
Allegations: Abuse	0	0	0					0
*Caretaker Neglect	0	4	1					5
*Exploitation	1	1	0					2
*Self-Neglect	0	2	2					4
Cases Staffed	1	1	3					5
Substantiated	0	0	1					1
Un-Substantiated	1	1	0					2
APS Cases Closed	1	1	1					
Ending APS Cases			4					
Guardianship Cases (Wards)	5	5	5					
Guardianship Cases Closed	0	0	0					0
At-Risk Cases	4	4	4					
Hours Billed	4	2.5	4.75					11.25
\$ Amount of billing	207.36	\$ 129.60	\$246.24					\$ 583.20
At-Risk Cases Closed	0	0	0					0
Community Alternative Program	42	42	40					
Hours Billed	92.75	124.5	122					339.25
\$ Amount of Billing	8796	\$ 10,578.70	10,877.79					30252.49
CAP/DA Cases Closed	0	0	2					2
Special Assistance In Home Cases	64	64	64					
Hours Billed	69.75	89	67					225.75
\$ Amount of Billing	3919.92	\$ 4,573.35	2,865.91					11359.18
SA-IH Cases Closed	0	0	0.00					0
In-Home Aide Services Cases	17	17	16					
IHA Cases Closed	0	0	1					1
Indiv. & Family Adjustment Cases	11	11	15					
I & FA closed	0	0	0					0
Rep-Payee Cases	13	13	14					
Rep-Payee Closed	0	0	0					0
								0

Signature: Linnoya Williams-Royster

Date: 9/6/2013

Child Support Incentive & Collection Results for: August, 2013
State Fiscal Year (SFY) July 2013-June 2014
(Goals set by the Child Support State Office)

Vance County Caseload = 3,650 cases / NEW Cases Opened= 52

SFY Actual Collections / Percent of Goal Collected

VANCE CO = \$ 833,755/ 15.76% Goal = \$ 5,289,678
STATEWIDE = \$ 115,395,972/ 16.27 % Goal = \$ 709,176,676

Paternity Established

VANCE CO = 92.26% Goal = 100.00%
STATEWIDE = 89.16% Goal = 97.40%

Cases under Order

VANCE CO = 87.57% Goal = 88.23%
STATEWIDE = 84.19% Goal = 84.45%

Current Support Collection Rate

VANCE CO = 66.11% Goal = 66.53%
STATEWIDE = 66.35% Goal = 66.00%

Current Cases with Payments to Arrears

VANCE CO = 43.74% Goal = 71.00%
STATEWIDE = 40.25% Goal = 65.36%

Medical (Court-ordered cases enrolled w/ Employer Insurance)

VANCE CO = 85.75%
STATEWIDE = 80.68%

County Medicaid Cost Avoidance = (not yet reported)

SFY Incentive Money received by County = \$0

Work First, Emergency Intake, and Child Care Statistical Report Fiscal Year: 2013-2014

2012	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13
WFFA Caseload Information						
Active Adult WFFA Cases	12	14	14	12	12	7
Active Child Only	140	142	137	140	142	136
New WFFA Applications	21	31	26	32	44	47
WF Employment Services Info						
Open Cases	74	69	73	86	96	114
New Assessments	66	80	90	102	131	126
Newly Employed clients	8	11	6	7	21	12
WF Participation Rate (50% required)	88%	88%	77.78%	87.50%	80%	100%
Emergency Intake Info						
WF Emergency Asst. Applications	34	40	42	0	51	57
CIP Application	209	196	100	98	160	157
Wake Roundup Application	5	3	1	0	2	3
Energy Neighbor Application	3	0	0	4	1	6
General Assistance Application	0	28	52	12	13	30
Other Referrals	22	21	29	63	70	76
Office Inquires	189	198	202	135	92	157
LIEAP Applications	0	0	0	0	0	0
Emergency Intake Financial Info						
WF Emergency Asst Monthly Spending	\$4,492.89	\$6,400.57	\$4,569.79	\$0.00	\$8,344.49	\$8,139.38
CIP Monthly Spending	\$37,393.77	\$41,581.98	\$18,706.94	\$18,014.96	\$23,355.58	\$24,336.45
LIEAP Spending	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wake Round Up Monthly Spending	\$893.67	\$485.46	\$128.00	\$0.00	\$193.00	\$287.53
Energy Neighbor Monthly Spending	\$846.44	\$0.00	\$0.00	\$45,042.00	\$124.96	\$1,273.78
General Asst Monthly Spending	\$0.00	\$3,722.79	\$2,920.20	\$756.42	\$1,463.62	\$3,009.70
Child Care Workload						
Active Cases	434	317	336	334	325	323
# of Actions Taken	190	237	213	224	170	225
# of Children on Waiting List	383	447	*279	322	363	404
# of Children Served	548	510	482	522	522	461

Children's Welfare Unit - Statistical Reports for Month of August

Number of Cases by Month	Mar 2013	Apr 2013	May 2013	June 2013	July 2013	Aug 2013
1. # of CPS Intakes screened out per month	22	33	28	26	46	40
2. # out of the total screened out reports in which children resided in another county	1	1	1	0	3	4
3. # of Neglect Reports Accepted	16	40	36	40	47	35
4. # of Abuse Reports Accepted	6	4	10	6	5	2
5. # of Dependency Reports Accepted	0	0	0	3	0	0
6. # of total CPS intakes accepted per month	22	44	46	49	52	37
7. # out of total accepted that were sent to another county for assessment	1	2	4	6	5	2
8. # of Open Investigative Assessments on the last day of the month	10	9	9	10	13	9
9. # of open Family Assessments on the last day of the month	20	31	32	36	49	26
10. # of Open Cases	30	40	41	46	62	35
11. # of Case Decisions	37	29	37	40	28	59
12. # of Family Assessments beyond 45 days	7	3	2	3	4	4
13. # of Investigations beyond 30 days	4	2	1	5	5	4
14. % Rate of investigative cases that were beyond the 30 day timeframe that were keyed for this month * These rates are calculated by the State	Vance : 2.7% Region: 14.6% State: 13.6%	Vance : 18.8% Region: 15.1% State: 14.4%	Vance : 14.0% Region: 15.5% State: 14.2%	Vance : 4.8% Region: 15.3% State: 13.8%	Vance : 15.4% Region: 15.9% State: 15.3%	Vance : 17.4% Region: 13.4% State: 13.1%
15. % Rate of family assessment cases that were beyond the 45 day timeframe that were keyed for this month * These rates are calculated by the State	Vance : 37.8% Region: 25.0% State: 23.4%	Vance : 20.8% Region: 24.0% State: 24.0%	Vance : 11.6% Region: 23.4% State: 24.8%	Vance : 18.6% Region: 24.2% State: 23.5%	Vance : 7.7% Region: 24.6% State: 24.8%	Vance : 8.7% Region: 25.9% State: 25.6%
16. # of active CPS In-Home Service Cases open last day of the month	18	19	31	32	32	32
17. # of Assists accepted for CPS Assessments (Investigative and Family Assessments) during the month	4	3	2	2	6	4
18. # of Assists accepted for CPS In-Home Services during the month	0	1	0	0	1	1
19. % Rate of neglect cases that are initiated within required timeframe for the month	100%	100%	100%	100%	100%	97%
20. % Rate of abuse cases that are initiated within required timeframe for the month	100%	100%	100%	100%	100%	100%
21. % Rate of dependency cases that are initiated within required timeframe for the month	N/A	N/A	N/A	N/A	N/A	N/A
22. # of repeat maltreatment within the previous 6 months	1	0	0	0	0	0
23. # of total reports screened	44	77	74	75	98	77
24. Total number of reports involving out of state interstate reports	0	0	0	0	0	0

Foster Care/Adoption/Licensing Monthly Report

Reporting Period: MARCH 2013-AUGUST 2013	MARCH 2013	APRIL 2013	MAY 2013	JUNE 2013	JULY 2013	AUGUST 2013
# Children in CUSTODY	73	80	76	75	73	68
# Youth in CARE under CARS	01	00	00	01	03	03
# new children placed in Custody during Report Month	02	08	04	02	00	04
# of children whose cases CLOSED during Report Month	01	08	02	00	09	00

State prefers relative placements to foster home placements whenever possible

# of children placed in foster homes	34	38	42	40	37	38
# of children placed in therapeutic homes	16	16	15	14	18	14
# of children placed with relatives	19	23	17	19	17	15
# of children placed in other facilities (Group Home/Jail/Hospital)	04	03	02	02	04	04
# of children in out-of-state placements	01	01	01	01	01	01

State mandates that all children are seen monthly face-to-face

% of children seen face-to-face	100%	100%	100%	100%	100%	98.5%
% of caretaker contacts made	100%	100%	100%	100%	100%	100%

12 months to permanency (if still in custody after 12 months is plan appropriate?)

# of children in custody less than 12 mo.	48	52	48	48	50	46
# of children in custody longer than 12 mo.	24	28	28	27	23	22
# of children whose cases were CLOSED in 12 months or less	00	07	00	00	06	00
# of children released from custody to parent	00	07	00	00	03	00

Adoption Information

# children free for adoption	12	12	12	10	10	8
# of children placed w/ identified adoptive placement	08	08	08	06	06	05
# of DSS adoptions finalized:	00	01	02	2	2	00

Foster Home Licensing Information

# of licensed VCDSS foster homes	18	20	20	20	22	25
---	----	----	----	----	----	----

SENIOR CENTER STATISTICAL REPORT 2013-2014

2012/2013	March	April	May	June	July	August
Transportation - Clients	25	30	31	30	27	
General Transportation					375	
Medical Transportation					56	
EDTAP					30	
Congregate - Clients	92	88	88	75	82	79
Meals Served	934	1015	993	896	969	962
Home Delivered Meals - Clients	81	77	73	73	72	73
Meals Delivered	1537	1639	1562	1433	1551	1541
Liquid Nutrition - Clients	142	142	143	145	139	135
Units Sold	912	768	684	744	612	1008
In-Home Aide -Clients	43	43	40	41	39	41
Units of hours	756	848	760	701	749	764.5
Caregiver - Clients		0	18	13	0	
842 Respite Care Hours	0	0	0	0	0	0
863 Transportation (units)	10	0	97	93	0	0
859 Liquid Nutrition -(units)	0	0	360	240	0	0
Total Participants	294	292	249	307	240	293
Total Visits	1989	2032	1865	1634	1749	1957
Trips	2	1	1	1	0	0
Volunteer Hours	583	536	591	437	358.59	549
Consumer Contributions	3055.7	3485.1	2088.28	3890.21	1834.37	1766.76

Signature



Date:

9/9/13

DATE 8/30/13 160 REAL AND LISTED PERSONAL
 TIME 17:36:30 REVENUE UNIT: ALL
 USER CINDY

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 1
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	122,344.23		99,539.96		21,352.41		1,451.86
	A ASSESSMENT	27,900.00		17,234.52		10,590.48		75.00
	L LATE LISTING	86.71		6.59		80.12		
	* YEAR TOTAL	150,330.94		116,781.07		32,023.01	98.99	1,526.86
2001 00	VANCE COUNTY TAXES	199,122.20		129,637.87		67,078.72		2,405.61
	A ASSESSMENT	37,026.89		23,645.23		13,225.75		155.91
	L LATE LISTING	165.27		136.13		29.14		
	* YEAR TOTAL	236,314.36		153,419.23		80,333.61	98.92	2,561.52
2002 00	VANCE COUNTY TAXES	240,406.36		203,439.02		36,576.44		390.90
	A ASSESSMENT	46,875.00		35,174.85		11,700.15		
	L LATE LISTING	2,745.38		1,370.39		1,374.99		
	* YEAR TOTAL	290,026.74		239,984.26		49,651.58	99.87	390.90
2003 00	VANCE COUNTY TAXES	289,381.07		256,688.65		3,967.97		28,724.45
	A ASSESSMENT	60,244.20		49,450.92		1,050.00		9,743.28
	L LATE LISTING	2,607.42		1,566.00		45.66		995.76
	* YEAR TOTAL	352,232.69		307,705.57		5,063.63	88.80	39,463.49
2004 00	VANCE COUNTY TAXES	379,828.78	901.28	349,216.09		4,306.91		26,305.78
	A ASSESSMENT	71,100.00		61,585.72		1,050.00		8,464.28
	L LATE LISTING	1,352.83		996.90		36.64		319.29
	* YEAR TOTAL	452,281.61	901.28	411,798.71		5,393.55	92.25	35,089.35
2005 00	VANCE COUNTY TAXES	617,234.18		580,835.42		4,803.71		31,595.05
	A ASSESSMENT	127,695.00		113,613.00		1,620.00		12,462.00
	L LATE LISTING	1,996.39		1,533.56		22.56		440.27
	* YEAR TOTAL	746,925.57		695,981.98		6,446.27	94.05	44,497.32
2006 00	VANCE COUNTY TAXES	4,705,597.14	11,816.19	4,665,522.62		3,940.22		36,134.30
	A ASSESSMENT	647,352.04		630,049.34		2,089.81		15,212.89
	L LATE LISTING	5,123.65		4,480.13		12.29		631.23
	* YEAR TOTAL	5,358,072.83	11,816.19	5,300,052.09		6,042.32	99.03	51,978.42
2007 00	VANCE COUNTY TAXES	16,516,588.68	21,869.50	16,467,374.60		5,691.84		43,522.24

DATE 8/30/13 100 REAL AND LISTED PERSONAL
 TIME 17:36:30 REVENUE UNIT: ALL
 USER CINDY

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 2
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	A ASSESSMENT	1,780,913.04		1,762,926.07		2,947.40		15,039.57
	L LATE LISTING	7,783.59		7,430.09		21.86		331.64
	* YEAR TOTAL	18,305,285.31	21,869.50	18,237,730.76		8,661.10	99.68	58,893.45
2008 00	VANCE COUNTY TAXES	18,501,368.11	36,640.61	18,409,819.85		9,662.14		81,886.12
	A ASSESSMENT	1,934,885.01		1,905,232.74		5,020.00		24,632.27
	L LATE LISTING	7,805.78		7,054.03		38.87		712.88
	* YEAR TOTAL	20,444,058.90	36,640.61	20,322,106.62		14,721.01	99.48	107,231.27
2009 00	VANCE COUNTY TAXES	18,208,394.81	3,665.66	18,084,105.22		9,812.37		114,477.22
	A ASSESSMENT	1,934,672.50		1,903,572.47		5,737.00		25,363.03
	L LATE LISTING	10,545.82		9,672.47		64.78		808.57
	* YEAR TOTAL	20,153,613.13	3,665.66	19,997,350.16		15,614.15	99.31	140,648.82
2010 00	VANCE COUNTY TAXES	18,236,686.34	7,148.78	17,966,841.67		30,251.07		239,593.60
	A ASSESSMENT	1,959,510.00		1,890,254.84		12,302.50		56,952.66
	L LATE LISTING	20,586.48		13,990.51		5,207.46		1,388.51
	* YEAR TOTAL	20,216,782.82	7,148.78	19,871,087.02		47,761.03	98.53	297,934.77
2011 00	VANCE COUNTY TAXES	18,773,059.43	238,861.19	18,067,100.15		275,546.75		430,412.53
	A ASSESSMENT	2,029,845.00	15,210.00	1,897,018.11		33,710.00		99,116.89
	L LATE LISTING	64,093.56	52,876.14	34,861.18		18,331.04		10,901.34
	* YEAR TOTAL	20,866,997.99	306,947.33	19,998,979.44		327,587.79	97.42	540,430.76
2012 00	VANCE COUNTY TAXES	19,548,750.80	316,468.32	18,517,596.60		189,257.07		841,897.13
	A ASSESSMENT	2,046,087.50	27,357.50	1,852,552.55		38,847.91		154,687.04
	L LATE LISTING	72,202.47	53,537.36	46,517.48		13,227.55		12,457.44
	* YEAR TOTAL	21,667,040.77	397,363.18	20,416,666.63		241,332.53	95.35	1,009,041.61
2013 00	VANCE COUNTY TAXES	19,668,818.06	86,467.66	139,647.09		25,714.63		19,503,456.34
	A ASSESSMENT	2,032,032.50	3,957.50	26,807.71		732.50		2,004,492.29
	L LATE LISTING	30,329.94	7,422.06	5,932.62		22.34		24,374.98
	* YEAR TOTAL	21,731,180.50	97,847.22	172,387.42		26,469.47	.92	21,532,323.61
**	REV UNT TOT	150,971,144.16	884,199.75	126,242,030.96		867,101.05	84.20	23,862,012.15

DATE 8/30/13
TIME 17:36:30
USER CINDY

100 REAL AND LISTED PERSONAL
REVENUE UNIT: ALL

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 9
PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2002 12	FIRE DISTRICT TAXES	4,124.55		3,317.20		807.35		
*	YEAR TOTAL	4,124.55		3,317.20		807.35	100.00	
2003 12	FIRE DISTRICT TAXES	6,729.53		5,926.41		52.12		751.00
*	YEAR TOTAL	6,729.53		5,926.41		52.12	88.85	751.00
2004 12	FIRE DISTRICT TAXES	8,740.21	28.59	8,013.71		49.96		676.54
*	YEAR TOTAL	8,740.21	28.59	8,013.71		49.96	92.26	676.54
2005 12	FIRE DISTRICT TAXES	13,511.98		12,753.62		45.39		712.97
*	YEAR TOTAL	13,511.98		12,753.62		45.39	94.73	712.97
2006 12	FIRE DISTRICT TAXES	89,836.07	404.13	88,990.64		15.40		830.03
*	YEAR TOTAL	89,836.07	404.13	88,990.64		15.40	99.08	830.03
2007 12	FIRE DISTRICT TAXES	342,310.78	723.66	341,296.96		46.77		967.05
*	YEAR TOTAL	342,310.78	723.66	341,296.96		46.77	99.72	967.05
2008 12	FIRE DISTRICT TAXES	397,167.68	1,220.07	395,566.84		150.04		1,450.80
L	LATE LISTING			.17		.21-		.04
*	YEAR TOTAL	397,167.68	1,220.07	395,567.01		149.83	99.64	1,450.84
2009 12	FIRE DISTRICT TAXES	403,358.41	120.39	400,543.45		159.04		2,655.92
*	YEAR TOTAL	403,358.41	120.39	400,543.45		158.72	99.35	2,656.24
2010 12	FIRE DISTRICT TAXES	402,067.02	235.37	396,384.20		419.61		5,263.21
L	LATE LISTING			.72		1.04-		.32
*	YEAR TOTAL	402,067.02	235.37	396,384.92		418.89	98.70	5,263.21
2011 12	FIRE DISTRICT TAXES	413,720.18	4,886.84	399,036.57		5,565.93		9,117.68
L	LATE LISTING	1,123.56	859.87	597.25		368.30		158.01
*	YEAR TOTAL	414,843.74	5,746.71	399,633.82		5,934.23	97.77	9,275.69

DATE 8/30/13 100 REAL AND LISTED PERSONAL
TIME 17:36:30 REVENUE UNIT: ALL
USER CINDY

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 10
PROG# CL2237

YEAR	REVENUE UNIT	(A) LEVY	DISC BILLS	(B) LEVY	DISCOUNTS	(C) NET	B+C/A	LEVY
	CHARGE TYPE	ORIG/DISC	INCL IN (A)	PAID/DSCNTS	INCL IN (B)	ABATEMENTS	COLL %	OUTSTANDING
2012	12							
	FIRE DISTRICT							
	TAXES	666,994.08	7,262.88	611,886.89		30,580.75		24,526.44
	L LATE LISTING	1,961.06	1,180.07	1,483.05		371.02		106.99
	* YEAR TOTAL	668,955.14	8,442.95	613,369.94		30,951.77	96.32	24,633.43
2013	12							
	FIRE DISTRICT							
	TAXES	653,933.78	2,908.40	4,548.06		1,057.60		648,328.12
	L LATE LISTING	1,196.80	179.78	131.23		1.14		1,064.43
	* YEAR TOTAL	655,130.58	3,088.18	4,679.29		1,058.74	.88	649,392.55
	** REV UNT TOT	3,406,775.69	20,010.05	2,670,476.97		39,689.17	79.56	696,609.55
	*** GROUP TOTAL	189,691,233.83	1,194,717.73	158,226,986.56		823,529.98	83.85	30,640,717.29

DATE 8/30/13 150 PUBLIC UTILITIES
TIME 17:36:30 REVENUE UNIT: ALL
USER CINDY

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 11
PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2003 00	VANCE COUNTY TAXES	77.41		74.57				2.84
*	YEAR TOTAL	77.41		74.57		96.34		2.84
2006 00	VANCE COUNTY TAXES	354,990.15		354,990.15				
*	YEAR TOTAL	354,990.15		354,990.15		100.00		
2007 00	VANCE COUNTY TAXES	559,394.08		559,394.08				
L	LATE LISTING	12.67		12.67				
*	YEAR TOTAL	559,406.75		559,406.75		100.00		
2008 00	VANCE COUNTY TAXES	641,262.39		641,262.39				
*	YEAR TOTAL	641,262.39		641,262.39		100.00		
2009 00	VANCE COUNTY TAXES	622,975.47		622,975.47				
L	LATE LISTING	24.24		24.24				
*	YEAR TOTAL	622,999.71		622,999.71		100.00		
2010 00	VANCE COUNTY TAXES	605,674.17		605,674.17				
*	YEAR TOTAL	605,674.17		605,674.17		100.00		
2011 00	VANCE COUNTY TAXES	609,356.48		609,356.48				
*	YEAR TOTAL	609,356.48		609,356.48		100.00		
2012 00	VANCE COUNTY TAXES	607,921.29		607,921.29				
*	YEAR TOTAL	607,921.29		607,921.29		100.00		
**	REV UNT TOT	4,001,688.35		4,001,685.51		100.00		2.84

DATE 8/30/13 150 PUBLIC UTILITIES
TIME 17:36:30 REVENUE UNIT: ALL
USER CINDY

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 15
PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2006 12	FIRE DISTRICT TAXES	7,269.34		7,269.34			
*	YEAR TOTAL	7,269.34		7,269.34		100.00	
2007 12	FIRE DISTRICT TAXES	9,800.62		9,800.62			
*	YEAR TOTAL	9,800.62		9,800.62		100.00	
2008 12	FIRE DISTRICT TAXES	10,987.24		10,987.24			
*	YEAR TOTAL	10,987.24		10,987.24		100.00	
2009 12	FIRE DISTRICT TAXES	10,969.95		10,969.95			
*	YEAR TOTAL	10,969.95		10,969.95		100.00	
2010 12	FIRE DISTRICT TAXES	10,818.60		10,818.60			
*	YEAR TOTAL	10,818.60		10,818.60		100.00	
2011 12	FIRE DISTRICT TAXES	11,212.98		11,212.98			
*	YEAR TOTAL	11,212.98		11,212.98		100.00	
2012 12	FIRE DISTRICT TAXES	17,464.01		17,464.01			
*	YEAR TOTAL	17,464.01		17,464.01		100.00	
**	REV UNT TOT	78,522.74		78,522.74		100.00	
***	GROUP TOTAL	5,416,233.37		5,416,228.61		100.00	4.76

DATE 8/30/13 200 REGISTERED VEHICLE
TIME 17:36:30 REVENUE UNIT: ALL
USER CINDY

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 16
PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	51,147.03		15,739.14		35,307.78		100.11
*	YEAR TOTAL	51,147.03		15,739.14		35,307.78	99.81	100.11
2001 00	VANCE COUNTY TAXES	61,032.85		19,463.85		41,562.69		6.31
*	YEAR TOTAL	61,032.85		19,463.85		41,562.69	99.99	6.31
2002 00	VANCE COUNTY TAXES	64,790.81		28,623.03		36,167.78		
*	YEAR TOTAL	64,790.81		28,623.03		36,167.78	100.00	
2003 00	VANCE COUNTY TAXES	65,201.36		33,204.01				31,997.35
*	YEAR TOTAL	65,201.36		33,204.01			50.93	31,997.35
2004 00	VANCE COUNTY TAXES	79,393.27		48,155.30				31,237.97
*	YEAR TOTAL	79,393.27		48,155.30			60.66	31,237.97
2005 00	VANCE COUNTY TAXES	232,362.23		200,493.98		40.07		31,828.18
*	YEAR TOTAL	232,362.23		200,493.98		40.07	86.31	31,828.18
2006 00	VANCE COUNTY TAXES	1,709,684.20		1,676,703.54		189.96		32,790.70
L	LATE LISTING	.30-		.30-				
*	YEAR TOTAL	1,709,683.90		1,676,703.24		189.96	98.09	32,790.70
2007 00	VANCE COUNTY TAXES	2,672,490.30		2,639,274.32		529.32		32,686.66
*	YEAR TOTAL	2,672,490.30		2,639,274.32		529.32	98.78	32,686.66
2008 00	VANCE COUNTY TAXES	2,377,859.90		2,349,728.99		351.47		27,779.44
L	LATE LISTING	.03-		.03-				
*	YEAR TOTAL	2,377,859.87		2,349,728.96		351.47	98.84	27,779.44
2009 00	VANCE COUNTY TAXES	2,026,433.15		1,993,381.26		1,664.71		31,387.18
L	LATE LISTING	.02-		.02-				
*	YEAR TOTAL	2,026,433.13		1,993,381.24		1,664.71	98.46	31,387.18

DATE 8/30/13 200 REGISTERED VEHICLE
TIME 17:36:30 REVENUE UNIT: ALL
USER CINDY

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 17
PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2010 00	VANCE COUNTY TAXES	1,794,422.05	3,658.97	1,736,097.98		27,119.15	31,204.92
*	YEAR TOTAL	1,794,422.05	3,658.97	1,736,097.98		27,119.15 98.27	31,204.92
2011 00	VANCE COUNTY TAXES	2,231,343.97	11,437.28	2,133,950.73		49,075.15	48,318.09
*	YEAR TOTAL	2,231,343.97	11,437.28	2,133,950.73		49,075.15 97.84	48,318.09
2012 00	VANCE COUNTY TAXES	2,154,222.58	5,451.84	1,917,327.00		51,416.06	185,479.52
*	YEAR TOTAL	2,154,222.58	5,451.84	1,917,327.00		51,416.06 91.39	185,479.52
2013 00	VANCE COUNTY TAXES	811,947.77	1,821.40	332,336.74		7,677.26	471,933.77
*	YEAR TOTAL	811,947.77	1,821.40	332,336.74		7,677.26 41.88	471,933.77
**	REV UNT TOT	16,332,331.12	22,369.49	15,124,479.52		251,101.40 94.15	956,750.20

DATE 8/30/13 200 REGISTERED VEHICLE
TIME 17:36:30 REVENUE UNIT: ALL
USER CINDY

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 25
PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	TAXES	67,638.35	174.39	60,251.01		1,159.14		6,228.20
*	YEAR TOTAL	67,638.35	174.39	60,251.01		1,159.14	90.80	6,228.20
2013 12	FIRE DISTRICT TAXES	30,483.85	77.27	12,676.25		222.62		17,584.98
*	YEAR TOTAL	30,483.85	77.27	12,676.25		222.62	42.32	17,584.98
**	REV UNT TOT	413,024.13	638.60	379,913.13		3,018.68	92.72	30,092.32
***	GROUP TOTAL	20,858,635.80	27,253.73	19,236,433.46		349,375.85	93.90	1,272,826.49

DATE 8/30/13 200 REGISTERED VEHICLE
TIME 17:36:30 REVENUE UNIT: ALL
USER CINDY

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 26
PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING

****	GRAND TOTAL	215,966,103.00	1,221,971.46	182,879,648.63	1,172,905.83	85.23	31,913,548.54

DATE 8/30/13
TIME 17:38:54
USER CINDY

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR
DEPOSIT DATE RANGE 8/01/2013 THRU 8/30/2013
YEAR RANGE 2000 THRU 2013

PAGE 1
PROG# CL2223A

REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2013	19,605,258.28	399,569.28	922,883.59	16,393.71	50,460.33	20,477,681.54	246,770.61	477,916.45	19,999,765.09
2012	1,273,806.78	3,128.18	5,815.80	4,556.58	9,583.57	1,270,039.01	107,753.11	230,204.92	1,039,834.09
2011	539,927.71	951.87	998.38	797.42	1,026.24	539,899.85	26,941.42	50,267.89	489,631.96
2010	299,759.67	103.93	289.93	150.43	367.30	299,682.30	13,864.43	27,495.27	272,187.03
2009	159,746.24				19.55	159,726.69	5,640.22	13,159.29	146,567.40
2008	117,305.93				19.95	117,285.98	1,958.81	6,907.54	110,378.44
2007	77,427.85		41.72		78.84	77,390.73	300.94	850.19	76,540.54
2006	70,917.05				23.00	70,894.05	421.36	1,337.82	69,556.23
2005	64,662.64				23.00	64,639.64	483.90	776.14	63,863.50
2004	58,485.66				22.50	58,463.16	238.76	600.12	57,863.04
2003	62,082.10					62,082.10	253.54	361.70	61,720.40
2002	390.90					390.90			390.90
2001	2,411.92					2,411.92			2,411.92
2000	1,551.97					1,551.97			1,551.97
TOTAL	22,333,734.70	403,753.26	930,029.42	21,898.14	61,624.28	23,202,139.84	404,627.10	809,877.33	22,392,262.51
CURRENT INTEREST & COLLECTORS FEES							5,474.18	6,271.80	
PRIOR INTEREST & COLLECTORS FEES							44,240.23	90,707.54	
TOTAL INTEREST & COLLECTORS FEES							49,714.41	96,979.34	
TOTAL PRIOR YEARS TAXES							157,856.49	331,960.88	
TOTAL TAXES & INTEREST & COLLECTORS FEES							454,341.51	906,856.67	
DISCOVERIES TAXES & INTEREST									
NET							454,341.51	906,856.67	
CURRENT YEAR PERCENTAGE 2.33							DMV INTEREST 2,072.07	3,990.31	

DATE 8/30/13
TIME 17:38:54
USER CINDY

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR
DEPOSIT DATE RANGE 8/01/2013 THRU 8/30/2013
YEAR RANGE 2000 THRU 2013

PAGE 5
PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2013	652,042.40	14,763.87	34,158.07	575.91	1,867.40	684,333.07	8,968.26	17,355.54	666,977.53
2012	39,179.85	108.43	188.24	143.22	306.39	39,061.70	3,745.39	8,200.07	30,861.63
2011	11,657.47	31.65	33.20	26.52	34.14	11,656.53	765.95	1,289.98	10,366.55
2010	6,620.14	3.46	9.66	5.01	12.09	6,617.71	324.89	603.44	6,014.27
2009	3,722.90				.65	3,722.25	154.50	309.26	3,412.99
2008	2,081.69				.65	2,081.04	46.74	88.74	1,992.30
2007	1,649.81		1.36		2.57	1,648.60	5.46	14.84	1,633.76
2006	1,479.38				.75	1,478.63	10.40	38.00	1,440.63
2005	1,358.42				.75	1,357.67	11.59	18.68	1,338.99
2004	1,321.31				.75	1,320.56	4.07	10.45	1,310.11
2003	1,360.81					1,360.81	5.66	7.70	1,353.11
2002									
2001									
TOTAL	722,474.18	14,907.41	34,390.53	750.66	2,226.14	754,638.57	14,042.91	27,936.70	726,701.87
CURRENT INTEREST & COLLECTORS FEES							15.80	40.81	
PRIOR INTEREST & COLLECTORS FEES							488.60	979.75	
TOTAL INTEREST & COLLECTORS FEES							504.40	1,020.56	
TOTAL PRIOR YEARS TAXES							5,074.65	10,581.16	
TOTAL TAXES & INTEREST & COLLECTORS FEES							14,547.31	28,957.26	
DISCOVERIES TAXES & INTEREST									
NET							14,547.31	28,957.26	
CURRENT YEAR PERCENTAGE	2.53					DMV INTEREST	74.19	139.67	

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR
DEPOSIT DATE RANGE 8/01/2013 THRU 8/30/2013
YEAR RANGE 2000 THRU 2013

ASSESSMENT CODE: SWF SOLID WASTE

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	RELEASES TO LEVY MTD	RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2013	2,028,075.00	1,570.00	4,567.50	1,155.00	1,362.50	2,031,300.00	25,794.57	26,807.71	2,004,492.29
2012	173,720.69	315.00	525.00	840.00	1,785.00	172,460.69	8,352.63	17,773.65	154,687.04
2011	106,199.52	105.00	210.00	420.00	735.00	105,674.52	3,550.61	6,557.63	99,116.89
2010	61,272.27		410.00	102.50	512.50	61,169.77	2,222.04	4,217.11	56,952.66
2009	27,289.30					27,289.30	804.00	1,926.27	25,363.03
2008	25,138.76					25,138.76	185.74	506.49	24,632.27
2007	15,145.77					15,145.77	95.00	106.20	15,039.57
2006	15,382.03					15,382.03	91.71	169.14	15,212.89
2005	12,673.82					12,673.82	90.00	211.82	12,462.00
2004	8,509.64					8,509.64		45.36	8,464.28
2003	9,890.71					9,890.71	89.19	147.43	9,743.28
2002									
2001	201.54					201.54	22.90	45.63	155.91
2000	75.00					75.00			75.00
TOTAL	2,483,574.05	1,990.00	5,732.50	2,517.50	4,395.00	2,484,911.55	41,298.39	58,514.44	2,426,397.11
TOTAL PRIOR YEARS							15,503.82	31,706.73	
CURRENT YEAR PERCENTAGE	1.31								

NORTH CAROLINA DIVISION OF VETERANS AFFAIRS
ACTIVITIES REPORTING FORM

County/District: _____ Vance #6

Month September 2013

Date	Name	Correspondence Out			Request for Service (Telephone and In-Person)								Written Action Taken (claims & development)													
		faxes/e-mail	Written	Other	In Person & Telephone Calls	In-Person							4138-development and follow-up	Compensation	DIC	Appeals - NOD; Form 9	Veteran's Pension	Widow's Pension	EVR - 21-8416	Education and Scholarships	Department of Defense	Medical	North Carolina Benefits	Presentations and briefings	Miscellaneous	
						OEF/OIF	Gulf War	Vietnam	Korea	World War II	Other/Peace Time	Widow/Other														
4-Sep	District Training Durham																									
5-Sep	Various	1	2	2	3			1						1								1	1			
6-Sep	"		1	1	2			1				2		1				1		1					1	
9-Sep	"		2	3	4			3				1		2			1					2			3	
10-Sep	"			1	1			1														1			1	
11-Sep	"		1		5			1	1		1	1		1				1		1		1			1	
12-Sep	"		1	1	2			1						1								1				
13-Sep	"		1	3	4		1	2				1		1				1								
16-Sep	"	1	2	3	6						3	3		2				1				1			4	
17-Sep	Training Conference																									
18-Sep	Training Conference																									
19-Sep	Training Conference																									
20-Sep	Training Conference																									
23-Sep	Various			4	4						1	3						1				1	1		1	
24-Sep	"		2	2	4			4				1	2	1				1				3		1	1	
25-Sep	"	1	5	9	10			2	2		3	3	4		1		1			1		2		1	4	
26-Sep	"			2	3													1				1			2	
27-Sep	"		2		2			1				1	1				1	1						1	1	
30-Sep	"		1	3	3	1					2		1									1			2	
	TOTAL	3	20	34	53	1	1	17	3	0	10	16	8	10	1	0	0	0	0	0	0	0	15	0	0	21

Miscellaneous

APPOINTMENTS
October 2013

Vance County Appearance Commission - 3-year term

Re-appoint Nettie White - appointed 04/2012

Henderson-Vance Human Relations Commission - 3 year term

Appoint Tracy Mosley to fill vacant position. See application

Application for Boards/Commissions/Committees
Vance County Board of Commissioners

Please complete each section.

Full Name Tracy J. Mosley Date of Birth 11/15/1983

Home Address 2689 Thomas Road, Henderson NC 27537

Home Phone 252-432-1131

Current Employer Radio One - Raleigh

Job Title Promotions Director Years in current position 2

Business Phone 91-863-4808 Fax 919-863-4862

Duties to competently and professional coordinate promotional request from clients and develop new profit through effective promotions strategies and tactics at all times ensuring promotional activities are in harmony with the goals of the station.

Other employment history Radio One Raleigh - Marketing and Sales Assistant (5 years)

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. 1

Male _____ Female X

White _____ Black X Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Henderson - Vance County Human relations Commission

Why are you interested in serving on this Board/Commission/Committee? I believe that the knowledge, skills and abilities

that i possess will be a great asset to the Henderson - Vance County Human relations Commission in helping the Commission to reach it's goals and carry out it's

mission. Also, being a part of this Commission is a great way for me to assist in addressing the needs of the Henderson - Vance County community.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

Currently, I do not serve on any Boards/Commissions/Committees.

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

I am a recent graduate of NCCU with a Masters of Public Administration. Marketing, promotions and event planning are my areas of expertise. I am a very

skilled listener, critical thinker and have great problem solving skills. I am very interested in government, nonprofit management and policy formation.

In my spare time, I enjoy planning events that provide some type of benefit to and/or addresses the needs of the community.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No ☒ _____ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No ☒ _____ If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: _____

Grace Masley

Date: _____

8/1/2013

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252) 738-2003 Fax: (252) 738-2039

Water District Board



Vance COUNTY

NORTH CAROLINA

Planning and Development Department

www.vancecounty.org

TO: Water Board
FROM: Deputy County Manager
SUBJECT: Existing and Proposed Water Marketing Plan
DATE: October 7, 2013

156 Church Street, Suite 3
Henderson, NC 27536

Ph: (252) 738-2091
Fax: (252) 738-2089

Previous Marketing Efforts

Over the last few years, our marketing approach within Phase 2 has been very similar to the approach used in Phase 1. We have used a multimedia approach utilizing different forms of marketing to communicate the benefits of a County Water System and incentives offered for signing up and connecting prior to construction. The marketing approach utilized in Phase 1 and Phase 2 thus far has included:

- Informational (Community) Meetings
- Direct Mailing
- Targeted Direct Mailing
- Local Newspaper and Radio Marketing
- Door to Door Marketing

A summary of the community meetings held by phase is as follows:

Phase 1A – Total of 7

- 1/31/2006 – Carver Elem.
- 2/28/2006 – E.O. Young Elem.
- 04/01/2008 – Aycock Elem.
- 04/22/2008 – E.O. Young Elem.
- 12/1/2009 – Carver Elem.
- 12/3/2009 – Aycock Elem.
- 12/10/2009 – Cokesbury Vol. Fire Dept.

Phase 2A – Total of 4

- 04/29/2008 – Dabney Elem.
- 04/19/2010 – Western Vance School
- 09/23/2010 – Dabney Elem.
- 08/09/2012 – VGCC

Phase 2B – Total of 7

- 02/13/2006 – New Hope Elem.
- 04/15/2008 – New Hope Elem.
- 04/15/2010 – Hicksboro Vol Fire Dept
- 04/26/2010 – New Hope Elem.
- 09/21/2010 – New Hope Elem.
- 09/18/2012 – New Hope Elem.
- 09/25/2012 – Hicksboro Fire Dept. Annex

Future Marketing/Communication Strategy

Because much of the focus has been on Phase 1 construction, it has been over a year since the County has initiated any type of structured marketing within the planned Phase 2 service area geared towards communicating the status of the water system and the soliciting additional sign ups. However, with the Phase 2 construction contracts having been awarded, the County plans to increase its communication and marketing efforts within the Phase 2 service area.

The plan includes many of the same strategies used previously, with the addition of some additional approaches. Many of these approaches will be continued within Phase 1 as well to encourage future signups there as well.

Community meetings

1. New Hope School Elem.; Hicksboro Fire Dept. Annex; Townsville Vol. Fire Dept. (Schedule early 2014 once construction begins)

Reverse 911 Phone Calls

1. Market/communicate to citizens via Reverse 911 phone calls. This effort can take place within targeted areas and can be set up on a quick basis as needed.



Vance COUNTY

NORTH CAROLINA

Planning and Development Department

www.vancecounty.org

Media Marketing Campaign

1. Newspaper articles on a periodic basis
2. Radio Public Service Announcements (WIZS Radio)

Direct Mailing Marketing campaign (similar to Phase 1A)

1. Outreach via Informational Brochure direct mailing to all property owners within Phase 2 service area (will include signup paperwork, FAQs and schedule for future meetings) – Early 2014
2. Outreach via door hanger prior to line installation on each road – Informational door hangers out for every property that has not signed up along each road prior to initiating construction. Hanger informs property owner that water line construction is imminent and provides information on signup options;
3. Outreach via door hanger after line installed but before taps installed – 2nd distribution of door hangers informing customer that this is the final opportunity to connect at reduced fee.
4. Outreach via targeted letters to subdivisions or areas of high density during and after construction. We continue to research potential subdivisions. Some that have been identified for future research and communication are:
 - a. Crowder Farms
 - b. Taylor Farms
 - c. Key Estates
 - d. Pool Rock Plantation
 - e. Rice Hill Farms
 - f. Plantation Pines
 - g. Harvest Pines
 - h. Island Creek Estates
 - i. Somerset Plantation
 - j. Coffin Estates
 - k. Lakeside Estates
 - l. Taylor's Pointe
 - m. The Peninsula at Kerr Lake
 - n. Woodlake Trails
 - o. Bunn Estates
 - p. Henderson Pointe Shores
 - q. Twin Ponds
5. Possible door-to-door within targeted areas as resources allow.
6. Community Outreach via manned display booths at Community Events – Requires creating material (EnviroLink has a booth we can use but we would have to create the display).
7. Outreach to leaders within the church community to discuss the Vance County Water System. Churches that have been identified for outreach:
 - a. Antioch Christian Church
 - b. Woodsworth Baptist Church
 - c. Tabernacle Baptist Church
 - d. Rockspring Baptist Church
 - e. Holy Trinity Episcopal Church
 - f. Hargrove Methodist Church
 - g. Nutbush Presbyterian Church
 - h. Mt. Calvary Holiness Church
 - i. Tungsten Baptist Church
 - j. Philadelphia Baptist Church
 - k. Marrows Chapel United Methodist Church
 - l. Mt. Zion United Church of Christ
 - m. St. Beulah Holiness Church
 - n. Mt. Zion Christian Church
 - o. I Believe God Outreach Church
 - p. St. John's Episcopal Church
 - q. Island Creek Baptist Church
 - r. Flat Creek Baptist Church
 - s. Gospel Independent Baptist Church
8. Outreach to Business Owners to discuss connection to the Vance County Water System.

Additional Efforts

1. Large banners placed in each phase and moved as construction progresses informing that construction has begun and containing contact information and website address for updates and signing up.
2. Informational flyers left in convenience stores (39 Pit Stop, Williamsboro Grocery, New Hope Mini-Mart, Chuck's Snack & Tack, others as allowed).
3. Research additional opportunities for community meetings scheduled around events. For example, work with schools and conduct presentations before or after PTA meetings.

The Board of Commissioners for the County of Vance, North Carolina, in its capacity as the governing body of the Vance County Water District, met in a regular meeting in the Commissioners' Meeting Room in the Vance County Administration Building located at 122 Young Street, in Henderson, North Carolina, the regular place of meeting, at 6:00 p.m. on October 7, 2013.

Present: _____

Absent: _____

Also present: _____

* * * * *

Commissioner _____ introduced the following resolution the title of which was read and copies of which had been previously distributed to each Commissioner:

**RESOLUTION REPEALING A RESOLUTION PROVIDING FOR THE
ISSUANCE OF \$5,627,000 WATER BOND ANTICIPATION NOTES**

BE IT RESOLVED by the Board of Commissioners (the "Board") for the County of Vance, North Carolina, in its capacity as the governing body of the Vance County Water District (the "District"):

Section 1. The Board has determined and does hereby find and declare as follows:

(a) A resolution providing for the issuance of \$5,627,000 Water Bond Anticipation Notes was adopted by the Board on September 3, 2013 for the purpose of paying (i) the principal of the outstanding \$3,841,000 Water Bond Anticipation Notes of the District, dated January 29, 2013, maturing October 23, 2013 and bearing interest at a rate of 1.00% per annum, and (b) the cost of additional water distribution system improvements for the District.

(b) Since the adoption of said resolution, the Board has determined that it is in the best interest of the District to finance the cost of certain other additional water distribution system improvements at this time that were not authorized by said resolution.

(c) The Board desires to repeal said resolution in its entirety and adopt this new resolution.

Section 2. The Board hereby repeals the resolution adopted by the Board at its September 3, 2013 meeting as it relates to the \$5,627,000,000 Water Bond Anticipation Notes authorized for the purposes described above.

Section 3. This resolution shall take effect upon its passage.

Upon motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled "RESOLUTION REPEALING A RESOLUTION PROVIDING FOR THE ISSUANCE OF \$5,627,000 WATER BOND ANTICIPATION NOTES" was passed by the following vote:

Ayes: _____

Noes: _____

Commissioner _____ introduced the following resolution the title of which was read and copies of which had been previously distributed to each Commissioner:

**RESOLUTION PROVIDING FOR THE ISSUANCE OF \$11,760,000
WATER BOND ANTICIPATION NOTES**

BE IT RESOLVED by the Board of Commissioners for the County of Vance, North Carolina, in its capacity as the governing body of the Vance County Water District (the "District"):

Section 1. The Board has determined and does hereby find and declare:

(a) An order authorizing \$27,000,000 Water Bonds of the District was adopted by the Board for the District on March 10, 2008, which order was approved by the vote of a majority of the qualified voters of the District who voted thereon at a referendum duly called and held on May 6, 2008.

(b) None of said bonds has been issued and there is outstanding \$3,841,000 Water Bond Anticipation Notes of the District, dated January 29, 2013 (the "Maturing Notes"), maturing October 23, 2013 and bearing interest at a rate of 1.00% per annum, issued in anticipation of the proceeds of a like amount of said bonds.

(c) In addition, the District has determined to issue an additional \$7,919,000 of water bond anticipation notes at this time to finance the cost of additional water distribution system improvements.

(d) As a result, it is necessary to issue \$11,760,000 notes at this time in anticipation of the receipt of the proceeds of the sale of a like amount of bonds, the proceeds of the sale thereof to be applied to the payment of the principal of the outstanding notes at maturity and to the payment of additional water distribution system improvements for the District.

Section 2. In anticipation of the receipt of the proceeds of the sale of a like amount of bonds, the issuance of \$11,760,000 negotiable notes of the District is hereby authorized, which

notes shall be designated “Water Bond Anticipation Notes” (the “Notes”), shall be dated October 22, 2013, shall mature July 16, 2014, without option of prior payment, and shall bear interest at a rate to be determined by the Local Government Commission at the time the Notes are sold, which interest shall be payable at the maturity of the Notes, and shall be computed on the basis of a 360-day year consisting of twelve 30-day months, to which no interest coupons shall be attached.

The principal of and the interest on the Notes shall be payable in any coin or currency of the United States of America which is legal tender for the payment of public and private debts on the respective dates of payment thereof.

The Notes shall be issued by means of a book-entry system with no physical distribution of Note certificates to be made except as hereinafter provided. One Note certificate in the aggregate principal amount of the Notes stated to mature on July 16, 2014 and registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”), shall be issued and deposited with DTC and immobilized in its custody. The book-entry system will evidence ownership of the Notes in the principal amount of \$100,000 and integral multiples of \$1,000 in excess of \$100,000, with transfers of ownership effected on the records of DTC and its participants pursuant to rules and procedures established by DTC and its participants. The principal of and interest on the Notes shall be payable to Cede & Co. or any other person appearing on the registration books of the District hereinafter provided for as the registered owner of the Notes or his registered assigns or legal representative at such office of the Note Registrar hereinafter mentioned or such other place as the District may determine upon the presentation and surrender thereof as the same shall become due and payable; provided, however, that for so long as the Notes are deposited with DTC, the payment of the principal of and interest on the Notes shall be made to DTC in same-day funds by 2:30 p.m. or otherwise as determined by the rules and procedures established by DTC. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC, and transfer of principal and interest payments to beneficial owners of the Notes by participants of DTC will be the responsibility of such participants and other nominees of such beneficial owners. The District will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing records maintained by DTC, its participants or persons acting through such participants.

In the event that (a) DTC determines not to continue to act as securities depository for the Notes or (b) the Finance Officer of the District determines that continuation of the book-entry system of evidence and transfer of ownership of the Notes would adversely affect the interests of the beneficial owners of the Notes, the District will discontinue the book-entry system with DTC. If the District identifies another qualified securities depository to replace DTC, the District will make arrangements with DTC and such other depository to effect such replacement and deliver replacement Notes registered in the name of such other depository or its nominee in exchange for the outstanding Notes, and the references to DTC or Cede & Co. in this resolution shall thereupon be deemed to mean such other depository or its nominee. If the District fails to identify another qualified securities depository to replace DTC, the District will deliver replacement Notes in the form of fully-registered certificates in denominations of \$100,000 and integral multiples of \$1,000 in excess of \$100,000 (“Certificated Notes”) in exchange for the outstanding Notes as required by DTC and others. Upon the request of DTC, the District may

also deliver one or more Certificated Notes to any participant of DTC in exchange for Notes credited to its account with DTC.

Unless indicated otherwise, the provisions of this resolution that follow shall apply to all Notes issued or issuable hereunder, whether initially or in replacement thereof.

Section 3. The Notes shall bear the manual or facsimile signatures of the Chairman of the Board and the Clerk to the Board of the District and the corporate seal or a facsimile of the corporate seal of the District shall be impressed or imprinted, as the case may be, on the Notes.

The certificate of the Local Government Commission of North Carolina to be endorsed on all Notes shall bear the manual or facsimile signature of the Secretary of said Commission and the certificate of authentication of the Note Registrar to be endorsed on all Notes shall be executed as provided hereinafter.

In case any officer of the District or the Local Government Commission of North Carolina whose manual or facsimile signature shall appear on any Notes shall cease to be such officer before the delivery of such Notes, such manual or facsimile signature shall nevertheless be valid and sufficient for all purposes the same as if he had remained in office until such delivery, and any Note may bear the manual or facsimile signatures of such persons as at the actual time of the execution of such Note shall be the proper officers to sign such Note although at the date of such Note such persons may not have been such officers.

No Note shall be valid or become obligatory for any purpose or be entitled to any benefit or security under this resolution until it shall have been authenticated by the execution by the Note Registrar of the certificate of authentication endorsed thereon.

The Notes to be registered in the name of Cede & Co. and the endorsements thereon shall be in substantially the following form:

No. _____ \$11,760,000

United States of America
State of North Carolina
County of Vance

VANCE COUNTY WATER DISTRICT
WATER BOND ANTICIPATION NOTE

CUSIP No.: _____

Vance County Water District, a body politic and corporate organized and existing under the laws of the State of North Carolina, is justly indebted and for value received hereby promises to pay to CEDE & CO. or registered assigns or legal representative on the date specified below, upon the presentation and surrender hereof, at the office of the Finance Officer of said District (the "Note Registrar"), in Henderson, North Carolina, on the 16th day of July, 2014, the principal sum of

ELEVEN MILLION SEVEN HUNDRED SIXTY THOUSAND DOLLARS

and to pay interest thereon, computed on the basis of a 360-day year consisting of twelve 30-day months, from the date hereof at the rate of _____ per centum (___%) per annum, payable upon the presentation and surrender of this note at its maturity; provided, however, that for so long as the Notes (hereinafter defined) are deposited with The Depository Trust Company, New York, New York (“DTC”), the payment of the principal of and interest on the Notes shall be made to DTC in same day funds by 2:30 p.m. or otherwise as determined by the rules and procedures established by DTC. Both the principal of and the interest on this note shall be paid in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof. For the prompt payment hereof, both principal and interest as the same shall become due, the faith and credit of said District are hereby irrevocably pledged.

This note is one of an issue of notes designated “Water Bond Anticipation Notes” (the “Notes”) and is given for money borrowed in the amount of the face of this note in anticipation of the receipt of the proceeds of the sale of a like amount of Water Bonds, duly authorized by an order adopted by the Board of Commissioners for the County of Vance, North Carolina, in its capacity as the governing body of said District, on March 10, 2008, which order was approved by the vote of a majority of the qualified voters of said District who voted thereon at a referendum duly called and held on May 6, 2008, and this note is issued pursuant to and in full compliance with The Local Government Bond Act, as amended, Article 9, as amended, of the General Statutes of North Carolina and a resolution duly adopted by the Board of Commissioners for said District on October 7, 2013 (the “Resolution”).

The Notes shall be issued by means of a book-entry system with no physical distribution of note certificates to be made except as provided in the Resolution. One note certificate in the aggregate principal amount of the Notes stated to mature on such date and registered in the name of Cede & Co., as nominee of DTC, is being issued and deposited with DTC and immobilized in its custody. The book-entry system will evidence ownership of the Notes in the principal amount of \$100,000 and integral multiples of \$1,000 in excess of \$100,000, with transfers of ownership effected on the records of DTC and its participants pursuant to rules and procedures established by DTC and its participants. Transfer of principal and interest payments to participants of DTC shall be the responsibility of DTC, and transfer of principal and interest payments to beneficial owners of the Notes by participants of DTC shall be the responsibility of such participants and other nominees of such beneficial owners. Said District shall not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In certain events, said District will be authorized to deliver replacement Notes in the form of fully-registered certificates in the denomination of \$100,000 and integral multiples of \$1,000 in excess of \$100,000 in exchange for the outstanding Notes as provided in the Resolution.

At the office of the Note Registrar, in the manner and subject to the conditions provided in the Resolution, Notes may be exchanged for an equal aggregate principal amount of Notes of the same maturity, of authorized denominations and bearing interest at the same rate.

The Note Registrar shall keep at his office the books of said District for the registration of transfer of Notes. The transfer of this Note may be registered only upon such books and as

otherwise provided in the Resolution upon the surrender hereof to the Note Registrar together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Note Registrar. Upon any such registration of transfer, the Note Registrar shall deliver in exchange for this Note a new Note or Notes, registered in the name of the transferee, of authorized denominations, in an aggregate principal amount equal to the unredeemed principal amount of this Note, of the same maturity and bearing interest at the same rate.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of North Carolina to happen, exist and be performed precedent to and in the issuance of this Note have happened, exist and have been performed in regular and due form and time as so required, and that the total indebtedness of said District, including this Note, does not exceed any constitutional or statutory limitation thereon.

This Note shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Resolution until this Note shall have been authenticated by the execution by the Note Registrar of the certificate of authentication endorsed hereon.

IN WITNESS WHEREOF, the Vance County Water District, pursuant to a resolution of its Board of Commissioners, has caused this note to be signed by its Chairman and its Clerk and its official seal to be impressed hereon, all as of the 22nd day of October, 2013.

Chairman

[SEAL]

Clerk to the Board

CERTIFICATE OF LOCAL GOVERNMENT COMMISSION

The issuance of this note has been approved under the provisions of The Local Government Bond Act.

T. Vance Holloman
Secretary, Local Government Commission

L.G.C. No.:

CERTIFICATE OF AUTHENTICATION

This note is one of the Notes of the series designated herein and issued under the provisions of the within-mentioned Resolution.

By: _____
Finance Officer

Date of authentication: _____

ASSIGNMENT

FOR VALUE RECEIVED the undersigned registered owner thereof hereby sells, assigns and transfers unto _____

_____ the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____

_____ attorney to register the transfer of said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

In the presence of:

NOTICE: The signature must be guaranteed by an institution which is a participant in the Securities Transfer Agent Medallion Program (STAMP) or similar program.

The signature to this assignment must correspond with the name as it appears on the face of the within Note in every particular, without alteration of enlargement or any change whatever.

Certificated Notes issuable hereunder shall be in substantially the form of the Notes registered in the name of Cede & Co. with such changes as are necessary to reflect the provisions of this resolution that are applicable to Certificated Notes.

Section 4. Notes, upon surrender thereof at the office of the Note Registrar together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Note Registrar, may, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of Notes of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

The transfer of any Note may be registered only upon the registration books of the District upon the surrender thereof to the Note Registrar together with an assignment duly

executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Note Registrar. Upon any such registration of transfer, the Note Registrar shall authenticate and deliver in exchange for such Note a new Note or Notes, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal amount equal to the unredeemed principal amount of such Note so surrendered, of the same maturity and bearing interest at the same rate.

In all cases in which Notes shall be exchanged or the transfer of Notes shall be registered hereunder, the Note Registrar shall authenticate and deliver at the earliest practicable time Notes in accordance with the provisions of this resolution. All Notes surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Note Registrar. The District or the Note Registrar may make a charge for shipping and out-of-pocket costs for every such exchange or registration of transfer of Notes sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made by the District or the Note Registrar for exchanging or registering the transfer of Notes under this resolution.

As to any Note, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Note and the interest on any such Note shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note, and interest thereon, to the extent of the sum or sums so paid.

The District shall appoint such registrars, transfer agents, depositaries or other agents as may be necessary for the registration, registration of transfer and exchange of Notes within a reasonable time according to then current commercial standards and for the timely payment of principal and interest with respect to the Notes. The Finance Officer of the District or any person at any time acting in such capacity, is hereby appointed the registrar, transfer agent and paying agent for the Notes (collectively the "Note Registrar"), subject to the right of the Board of Commissioners for the District to appoint another Note Registrar, and as such shall keep at his office in the District, the books of the District for the registration, registration of transfer, exchange and payment of the Notes as provided in this resolution.

Section 5. The District covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended or as may be amended from time to time, and any Treasury regulations now or hereafter promulgated thereunder, to the extent necessary so that interest on the Notes will not be included in gross income of the owners of the Notes for purposes of federal income tax.

Section 6. The actions of the officers of the District in applying to the Local Government Commission to approve, advertise and sell the notes and the Local Government Commission in asking for bids for said notes by publishing a notice and printing and distributing circulars relating to the sale of said notes are hereby approved, ratified and confirmed.

Section 7. The Board hereby finds, determines and declares the following:

(a) Section 1.150-2 of the Treasury Regulations (the "Regulations") under the Code prescribes specific procedures which are applicable to tax-exempt bonds or notes issued by or on behalf of the District for which prior expenditures are to be reimbursed, including, without limitation, a requirement that prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed the District declare its official intent to reimburse certain expenditures with proceeds of debt to be incurred by the District.

(b) The District hereby declares its official intent pursuant to Section 1.150-2 of the Treasury Regulations to reimburse itself from the proceeds of debt to be hereinafter incurred by the District for certain expenditures on the water distribution system improvements described in this resolution paid by the District on or after the date which is sixty (60) days prior to the date hereof.

(c) \$27,000,000 is the maximum principal amount of debt reasonably expected to be incurred for the purpose of paying the costs of the water system improvements described in this resolution.

Section 8. This resolution shall take effect upon its passage.

Upon motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled "RESOLUTION PROVIDING FOR THE ISSUANCE OF \$11,760,000 WATER BOND ANTICIPATION NOTES" was passed by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Kelly H. Grissom, Clerk to the Board of Commissioners for the Vance County Water District, DO HEREBY CERTIFY that the foregoing has been carefully copied from the actual recorded minutes of the Board of Commissioners for said District at a regular meeting held on October 7, 2013, the record having been made in the minutes of said Board of Commissioners, and is a true copy of so much of said minutes as relates in any way to the passage of the foregoing resolutions of said District.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said District this 7th day of October, 2013.

Clerk to the Board

[DISTRICT SEAL]

Water District Phase 2A Capital Project Ordinance

BE IT ORDAINED by the Governing Board of the County of Vance, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of the Water District Phase 2A water lines to be financed by the sale of general obligation bonds, grant funds, and reserves.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the bond resolution and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Other Legal/Fiscal Costs	\$	25,000
Engineering/Inspection/Other		418,278
Land/Easements		6,280
Contingency		169,774
Interest		59,548
Construction		3,395,489
Total		4,074,369

Section 4. The following revenues are anticipated to be available to complete this project:

Proceeds from general obligation bonds	\$	2,196,000
USDA Water Grant – Phase 2A		1,622,800
Owner Contribution		255,569
Total		4,074,369

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations. The terms of the installment resolution also shall be met.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out the project.

Adopted this 7th day of October, 2013.

Water District Phase 2B Capital Project Ordinance

BE IT ORDAINED by the Governing Board of the County of Vance, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of the Water District Phase 2B water lines and tank to be financed by the sale of general obligation bonds, grant funds, and reserves.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the bond resolution and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Other Legal/Fiscal Costs	\$	25,000
Engineering/Inspection/Other		491,685
Land/Easements		20,450
Contingency		388,396
Interest		72,647
Tap Fee – City		140,000
Construction		3,883,964
Total		5,022,142

Section 4. The following revenues are anticipated to be available to complete this project:

Proceeds from general obligation bonds	\$	3,937,000
USDA Water Grant – Phase 2		974,842
Transfer from Water Fund		110,300
Total		5,022,142

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations. The terms of the installment resolution also shall be met.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out the project.

Adopted this 7th day of October, 2013.