



AGENDA

Henderson City Council Regular Meeting

Monday 14 July 2014, 6:00 p.m.

**R. G. (Chick) Young, Jr. Council Chambers, Municipal Building
134 Rose Avenue
Henderson, North Carolina**

Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Jr.
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoe
Councilmember D. Michael Rainey

Councilmember Brenda Peace-Jenkins
Councilmember Garry D. Daeke
Councilmember Fearldine A. Simmons
Councilmember George M. Daye

City Officials

A. Ray Griffin, Jr., City Manager
John H. Zollicoffer, Jr., City Attorney
Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 23 June 2014 Short Regular Meeting [See Notebook Tab 1]*
- b) 23 June 2014 Work Session*

VII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

VIII. NEW BUSINESS

- a) Consideration of Approval of Resolution 14-62, Authorizing an Application to the Francis Abbott Powers Endowment Fund 2014 Grant in the Amount of \$15,000 for Improvements to the Fox Pond Park Facility. (CAF 14-81) [See Notebook Tab 2]*
 - Resolution 14-62
- b) Consideration of Approval of Ordinance 14-34-A, FY15 Budget Amendment #1, Amending the Annual Fee Schedule Providing for Technical Corrections. (CAF 14-62-C) [See Notebook Tab 3]*
 - Ordinance 14-34-A

³ Citizen Comment Guidelines

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

IX. CONSENT AGENDA

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

- a)** Consideration of Approval of Resolution 14-28, Adopting the Comprehensive System-Wide Master Plan for the Recreation and Parks Department. (CAF 14-45) [See Notebook Tab 4]
 - Resolution 14-28
- b)** Consideration of Approval of Resolution 14-16, Authorizing Execution of Agreement with the North Carolina Department of Transportation (NCDOT) Relative to the Chavasse Avenue Widening Project (WBS Element: 38404) Contingent on Review of Bids and Final Approval by the City Prior to NCDOT Awarding a Contract. (CAF 14-29-A) [See Notebook Tab 5]
 - Resolution 14-16
- c)** Consideration of Approval of Resolution 14-61, Awarding of Departmental Handgun and Badge to Retiree Lieutenant Irvin W. Robinson, Jr. (CAF 14-80) [See Notebook Tab 6]
 - Resolution 14-61

X. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

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The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

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- 2)** Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3)** Citizens may not yield their time to another person;
- 4)** Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5)** Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6)** Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and

XI. REPORTS

- a)** Mayor/Mayor Pro-Tem (No Report)
- b)** City Manager (No Report)
- c)** City Attorney (No Report)
- d)** City Clerk
 - i. Meeting and Events Calendar *[See Notebook Tab 7]*
 - ii. Reports
 - E-911 June Report
 - Fire Department June Report

XII. CLOSED SESSION

- a)** Pursuant to G.S.§143-318.11 (a)(4) regarding an Economic Development Matter.
- b)** Pursuant to G.S.§143-318.11 (a)(3) regarding Attorney/Client Privilege.

XIII. ADJOURNMENT

7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

City Council Minutes - DRAFT

Short Regular Meeting

23 June 2014

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Garry D. Daeke, Fearldine A. Simmons, and George M. Daye.

ABSENT

Council Member Peace-Jenkins.

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther J. McCrackin, Assistant City Manager Frank Frazier, Police Chief Marcus Barrow, Kerr Lake Regional Water Director Christy Lipscomb, Code Compliance Director Corey Williams, Engineering Director Clark Thomas, Human Resources Director Cathy Brown and Interim Recreation and Parks Director Steve Osborne

CALL TO ORDER

The 23 Short 2014 Short Regular Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 6:00 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Fearldine A. Simmons led those in attendance in a prayer and the Pledge of Allegiance.

Mayor O'Geary said due to a prior engagement, Council Member Peace-Jenkins is unable to be here this evening. He welcomed everyone in attendance.

ADJUSTMENTS TO/APPROVAL OF AGENDA

Mayor O'Geary asked if there were any adjustments to the Agenda. Council Member Rainey moved to accept the Agenda as presented. Motion seconded by Council Member Kearney and unanimously approved.

APPROVAL OF MINUTES

Mayor O'Geary asked for any corrections to and/or approval of the minutes. Council Member Coffey moved the approval of the 9 June 2014 Regular Meeting minutes and the 11 June 2014 Recessed 9 June 2014 Meeting as presented. Motion seconded by Council Member Daeke, and unanimously approved.

PRESENTATIONS/RECOGNITIONS

Mayor O'Geary recognized retiree Alan Gill, former long-term Recreation and Parks Director, by reading a Proclamation which he presented to Mr. Gill along with an engraved clock and City of Henderson throw. The Mayor said it is difficult to see people retire when they have contributed so much to the program and to the citizens of Henderson. After serving the City for 31 years, Mr. Gill thanked all the current and previous mayors, council members, staff and volunteers that he has worked with over the years. He specifically recognized his wife, Denise, who has supported him throughout his career. Mrs. Gill was given a round of applause.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS

The City Clerk advised the Mayor and Council Members that no citizen wished to speak to Council on agenda matters.

NEW BUSINESS

FY13-14 Budget Amendment #38, Annual Year Ending Reconciliation Ordinance *(Reference: CAF 14-69; Ordinance 14-33)*

City Manager Griffin asked Finance Director Kathy Brafford to describe these items. Ms. Brafford explained this does not change the overall budget --- it merely moves funds between departments to properly realign the budget to make sure there is no over expenditures. She mentioned a new category has been created in the Regional Water Fund and funds have been transferred to establish a budget for a chemical containment wall in FY14-15 and also a new line item has been established for an unanticipated fee related to the Tax/Tag program.

Council Member Inscoe asked if the line item amendment of \$35,000 under Police Salary and Wages is due to positions not being filled. City Manager Griffin explained the primary source is the six month vacancy of the prior Police Chief, along with other vacancies which provided an unexpected surplus.

City Manager Griffin added the Regional Water department is not selling as much water as it has in prior years which obviously affects revenues. He said in light of this the full amount planned for transfer to the Capital Reserve was not made. Mr. Griffin said if there are sufficient funds left once the final figures are in next month a budget amendment will be brought to Council.

Council Member Kearney asked about the \$33,000 under Bad Debt. Ms. Brafford said this has to do with the Write Offs in the Water Department. She said this may not have been necessary but to be safe side, Bad Debt was increased \$33,000 in the General Fund and \$35,000 in the Sewer Fund to allow for the write offs. Ms. Brafford says bad debt should decrease with the implementation of the required security deposits.

City Manager Griffin added approximately \$250,000 will be written off this year for FY11 which was the last year of having no security deposits in place. He said reports indicate this amount will decrease in coming years because of the security deposits, aggressive efforts through debt set-off and debt collection. Mr. Griffin said data is being compiled and will be shared as soon as it is prepared and added the auditors are extremely pleased with the direction this is taking. He said last year approximately \$135,000 was brought in through the State Debt Set Off program and this year it has been approximately \$100,000.

Mr. Kearney then asked if the recovery of bad debts go against the write off. Mr. Griffin responded it is booked as bad debt recovery revenue or if it comes from the debt set off it will be shown as debt set off revenue.

Mr. Griffin said added attempts to collect monies owed after a write off is still possible and gave the example of Customer Service Representatives checking old records to see if money is owed when attempting to set up new accounts. He said a lot of money has been collected due to their diligence.

Council Member Rainey asked if the write offs are people that have left town owing money. Mr. Griffin said it is a combination of things such as leaving town, bankruptcy, businesses gone out of business, etc. He said he is very pleased to report a case that came before Council last year when an individual complained about being disconnected, but actually it was determined that she owed money from a prior account. Mr. Griffin said the Billing and Collections Supervisor Shay Bennett worked with the lady to establish a payment arrangement and he is pleased to report the outstanding bill has not been paid off.

Mr. Rainey then asked if people can list utilities as part of their bankruptcy. City Attorney Zollicoffer, Jr. said to a certain extent, the law says once a bankruptcy is filed, you cannot discriminate.

Mr. Griffin said a bad business account now pays two and a half (2.5) times average or \$150 whichever is larger.

Council Member Coffey asked how restitution money comes to the City when people are prosecuted for people stealing water. City Attorney Zollicoffer, Jr. said the City does not

receive fines and court costs. He said fines go to the school system but any restitution comes back to the City. Mr. Griffin said police have been dispatched to swear out warrants on meter tampering and currently there is a case set to go to court this week with a closed business to try to collect a substantial amount of money. Attorney Zollicoffer, Jr. said this is a civil case so no fines are involved and whatever the Court orders will come back to the City. Mr. Griffin said the funds would be prorated to the Water/Sewer/Sanitation funds as originally billed minus legal expenses.

Council Member Daeke asked for Mr. Griffin's professional opinion on what an acceptable number is for debt set off. Mr. Griffin felt \$100,000 range would be acceptable. He added the bulk of customers (75-79%) are now staying current with payments. He is currently gathering statistics regarding the effect of the security deposits which he will share in the near future.

There was no further discussion. Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Inscoe to approve Ordinance 14-33, *FY13-14 Budget Amendment #38, Annual Year Ending Reconciliation Ordinance*. Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Kearney, Coffey, Inscoe, Rainey, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Peace-Jenkins. (See Ordinance Book 9 p 129)

Expressing Council's Concern about Moped Utilization on Streets and Highways and Supporting NC General Assembly House Bill 1145 Relative to the Same. (Reference: CAF 14-77; Resolution 14-59)

City Manager Griffin said in 2012, Council expressed concerns regarding moped safety. He said it is currently in the North Carolina House of Representatives for discussion and this reiterates Council's support for this legislation, If approved, this resolution will be sent to the North Carolina League of Municipalities.

Council Member Coffey said she is glad to see this. She said her concern has been the lack of insurance which puts the burden on those that do carry insurance. She said mopeds are often stolen and felt licensing offers police an opportunity to check for violations. Ms. Coffey added she would like to see operator training for moped use and sees this as one more way for police to identify offenders.

Council Member Kearney expressed misgivings about this Bill. He said the Bill talks about personal liability but the newspaper did not indicate insurance will be required which is a concern. He also felt it would give police an option/pretext to stop and search. He seemed to feel this indicated people riding mopeds are criminals. Mr. Kearney didn't think mopeds have posed a problem recently and felt they are ridden by individuals who cannot do any better.

Council Member Daeke said he would like to see insurance required but expressed disappointment as he felt the Bill falls short as has many other issues with the General Assembly. He added this will significantly add to the legislative revenue while they continue to removed

dollars from local municipalities. He felt Council needed to stand behind further study of the Bill although overall he is very disappointed in the Bill as it currently stands.

Council Member Daye said it's a wonder more do not have accidents than they do. He said many ride at night without lights and they can/could cause major accidents. He felt moped operators need instruction and should be cautioned about the risks they pose to themselves and others.

There was no further discussion. Mayor O'Geary asked for Council's pleasure.

Council Member Rainey moved the approval of Resolution 14-59, *Expressing Council's Concern about Moped Utilization on Streets and Highways and Supporting NC General Assembly House Bill 1145 Relative to the Same*. Motion seconded by Council Member Coffey, and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Daeke, Simmons and Daye. NO: Kearney. ABSTAIN: None. ABSENT: Peace-Jenkins. (See Resolution Book 4, p 65)

Tax Releases and Refunds from Vance County for the Month of May 2014. (Reference: CAF 13-**) The Finance Director reviewed the tax releases and refunds and found them to be in order. (See Below)

May 2014 Tax Releases			
Name	Reason	Tax Year	Amount
Real & Personal Property			
Releases			
Melvin, Thomas Clavon	Taxes Lost to Foreclosure	2006	6.70
Melvin, Thomas Clavon	Taxes Lost to Foreclosure	2007	6.70
NC Senior Citizens Fed Inc	Government Entity	2007	39.06
Melvin, Thomas Clavon	Taxes Lost to Foreclosure	2008	27.80
NC Senior Citizens Fed Inc	Government Entity	2008	43.00
Lewis, Fellow F	Taxes Lost to Foreclosure	2009	188.96
Melvin, Thomas Clavon	Taxes Lost to Foreclosure	2009	28.78
NC Senior Citizens Fed Inc	Government Entity	2009	44.52
Lewis, Fellow F	Taxes Lost to Foreclosure	2010	188.96
Melvin, Thomas Clavon	Taxes Lost to Foreclosure	2010	28.78
NC Senior Citizens Fed Inc	Government Entity	2010	44.52
Lewis, Fellow F	Taxes Lost to Foreclosure	2011	188.97
Melvin, Thomas Clavon	Taxes Lost to Foreclosure	2011	28.78
NC Senior Citizens Fed Inc	Government Entity	2011	44.49

May 2014 Tax Releases			
Name	Reason	Tax Year	Amount
Lewis, Fellow F	Taxes Lost to Foreclosure	2012	188.97
Melvin, Thomas Clavon	Solid Waste Fee	2012	150.00
Melvin, Thomas Clavon	Taxes Lost to Foreclosure	2012	28.78
NC Senior Citizens Fed Inc	Government Entity	2012	44.49
A Place of Deliverance	Religious	2013	1,481.61
Cisneros, Maria G	Personal Prop. Billed in error	2013	11.46
Lewis, Fellow F	Taxes Lost to Foreclosure	2013	200.27
Melvin, Thomas Clavon	Taxes Lost to Foreclosure	2013	30.50
NC Senior Citizens Fed Inc	Government Entity	2013	47.15
Total R&P Property Releases			\$ 3,093.25
Real & Personal Property Refunds			0.00
Total R & P Property Refunds			
Total R&P Prop. Rel. & Ref.			\$ 3,093.25
Vehicle Releases			
Bullock, Yvonne Peace	Pro-Rate	2013	3.25
Faulkner, Roy Hurst	Pro-Rate	2013	0.15
Salem Leasing Corporation	Correct Situs	2013	86.01
Total Vehicle Releases			\$ 89.41
Vehicle Refunds			
Cary, Latrice Nicole	Pro-Rate	2013	7.28
Total Vehicle Refunds			\$ 7.28
Tot. Veh. Rel. & Ref.			\$ 96.69
Total All Releases & Refunds			\$ 3,189.94

There was no discussion and Mayor O'Geary asked for the pleasure of Council.

Council Member Rainey moved the approval of the *Tax Releases and Refunds from Vance County for the Month of May 2014*. Motion seconded by Council Member Inscoe, and APPROVED by the following vote: YES: Inscoe, Rainey, Daeke, Simmons, Daye, Kearney and Coffey. NO: None. ABSTAIN: None. ABSENT: Peace-Jenkins

PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

City Clerk McCrackin advised no citizen wished to address City Council.

REPORTS

- a) Mayor/Mayor Pro-Tem (No Report)
- b) City Manager (No Report)
- c) City Attorney (No Report)
- d) City Clerk (No Report)

Mayor O'Geary asked if Council was prepared to adjourn.

ADJOURNMENT

Council Member Daeke moved for adjournment. Motion seconded by Council Member Coffey, and unanimously approved. The meeting adjourned at 6:37 p.m.

Mayor O'Geary then asked for a 15 minute break before the start of the Work Session

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

City Council Minutes--*DRAFT*

Work Session

23 June 2014

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, Garry Daeke, Fearldine A. Simmons and George M. Daye.

ABSENT

Council Member Peace-Jenkins and D. Michael Rainey.

STAFF PRESENT

Assistant City Manager Frank Frazier, City Clerk Esther McCrackin, Finance Director Kathy Brafford, Code Compliance Director Cory Williams, Interim Recreation and Parks Director Steve Osborne, Police Chief Marcus Barrow, Engineering Director Clark Thomas and Kerr Lake Regional Water Director Christy Lipscomb.

CALL TO ORDER

The 23 June 2014 Work Session of the Henderson City Council was called to order by Mayor O'Geary at 6:55 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

(Clerk's Note: Council Member Rainey left at 6:50 p.m. due to a previous commitment)

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

ADJUSTMENTS TO/APPROVAL OF AGENDA

Mayor O'Geary asked if there were any adjustments to the Agenda. Council Member Inscoe moved to accept the Agenda as presented. Motion seconded by Council Member Coffey and unanimously approved.

WORK SESSION ITEMS

Adopting the Comprehensive System-Wide Master Plan for the Recreation and Parks Department. (CAF 14-45; Resolution 14-28)

City Manager Griffin said the Recreation & Parks Department, the Recreation and Parks Commission and the Kerr-Tar Regional Council of Government (COG) have worked together to compile a Master Plan and asked Interim Recreation and Parks Director Steve Osborne to come forward. Briefly, Mr. Osborne said a plan has been compiled and asked Will Brooks, from the COG, to explain the general content of the Plan.

Mr. Brooks began with a quick overview of the plan for the next fifteen (15) years. He said the proposed plan is subject to change as time goes on but said the content is a summary of ideas from citizens and staff. He said demographics and trends, along with comparisons of like sized communities have all helped compile the Master Plan. A ½% increase in population is anticipated in the next five (5) years and those over 65 will grow to 1/3 of the population in the County by 2020. After reviewing the survey responses which were submitted from public meetings, mailings and the web, it is clear the four top issues are 1) lack of tennis courts; 2) need for more walking trails; 3) more multi-purpose fields with night lighting and 4) a pet park. Mr. Brooks stopped at this time and asked if there were any questions.

Council Member Inscoe asked how potential grant possibilities are found on both the State and Federal level. Mr. Osborne said the North Carolina Recreation and Parks Association sends out notifications and the USTA also offers possibilities. He said currently the department is looking into a couple of federal grants.

City Manager Griffin asked specifically how this plan will be implemented over the next 3-5 years. Mr. Osborne said this would be the next step along with looking for full grants. A plan will be developed and brought back to Council.

Mayor O'Geary asked if there were any further questions. There were none and the consensus to move forward with this Plan was as follows: YES: Kearney, Coffey, Inscoe, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Peace-Jenkins and Rainey.

Authorizing Execution of Agreement with the North Carolina Department of Transportation (NCDOT) Relative to the Chavasse Avenue Widening Project (WBS Element: 38404) Contingent on Review of Bids and Final Approval by the City Prior to NCDOT Awarding a Contract. (Reference: CAF 14-29-A, Ordinance 14-16)

City Manager Griffin asked Assistant City Manager Frank Frazier to share some good news with Council regarding this project. Mr. Frazier said there were two issues of concern from the 12 May 2014 meeting. The first concern was the City of Henderson's project liability. Mr. Frazier spoke with the NCDOT representative and the DOT has removed this in the agreement. Second, was the issue of funding. The DOT said the project could cost the City \$75,000 to \$100,000 over budget. During discussion with the DOT, an agreement has been established that the City will have the right to commit or refuse the project after reviewing the bids received by the DOT.

Mr. Frazier added the last property owner has agreed to the easement and its historical issues have been resolved. Bottom line is Council will have the right to refuse this project depending on the bids received by the DOT.

Council Member Daeke congratulated Mr. Frazier for successfully working with the DOT.

There was no other discussion so Mayor O'Geary called for the consensus of Council to bring this item forward to the next Council meeting with the following result: YES: Kearney, Coffey, Inscoe, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Peace-Jenkins and Rainey.

(Clerk's Note: Council Member Inscoe left the meeting at 7:11 p.m. due to a prior commitment)

Coal Ash Spill in the Dan River. *(Reference: None)*

City Manager Griffin said Council member Kearney had requested an update on this spill and asked Kerr Lake Regional Water Director Christy Lipscomb to come forward. Ms. Lipscomb began her update by reviewing a map showing the spill occurred in Eden, NC on February 2, 2014. The water flows through Danville, South Boston, Clarksville and into Buggs Island (so called on the Virginia side and called Kerr Lake on the North Carolina side). She said testing was done every 4 hours for the first two weeks and then reduced to two times a day. Elevated levels of heavy metals were found in Danville; however, there was no problem removing the metals. Since no heavy metals have been found downstream, no further testing will be done unless there is an "Event" – meaning a very heavy rainstorm, hurricane, etc. At that time further testing will occur to see if the heavy metals are on the move. Ms. Lipscomb said she could not provide a set timeline at this time.

Council Member Kearney asked where the local samples were taken. Ms. Lipscomb responded at the plant.

City Manager Griffin said the local plant is located some 10 miles away from the main channel flowing into Kerr Lake. He asked if North Carolina and Virginia are working together on this spill. Ms. Lipscomb responded yes and if there is a problem, there is a Call Tree, meaning notification of problems in Danville will be sent on to South Boston which will be sent on to Clarksville and then to Henderson.

There were no further questions and the Mayor thanked Ms. Lipscomb for the update.

Graffiti Update. *(Reference: CM 14-24)*

City Manager Griffin said Council Member Daeke had asked for an update on graffiti and asked Code Compliance Director Corey Williams and Police Chief Marcus Barrow to update Council on this issue.

Police Chief Barrow said the graffiti removal process needs improvements but began by showing several success pictures of buildings where graffiti has been removed and stayed "clean." Chief

Barrow said a graffiti report will be included with the monthly Police report and said the Community Policing department will be the responsible department. He is establishing a process of not only having the police looking out for areas needing graffiti removal but also a way for citizens to notify the City of structures with graffiti.

Council Member Daeke asked for a reminder of how the current process works. Code Compliance Director Corey Williams said a letter is sent and property owners have ten (10) days to comply. Mr. Daeke asked what happens if there is non-compliance. Mr. Williams said to date, further steps have not had to be implemented but the next step would be to go to court. Mr. Williams added graffiti violations have been reduced approximately 60% which is much better than in the past but not as good as he would like.

Council Member Coffey asked if individuals having to serve community service could help with painting over graffiti. Chief Barrow said he would look into this possibility. Council Member Kearney asked about using volunteers. Chief Barrow said a group of volunteers recently did some painting and did a great job. A concern expressed was how many would wait for volunteers to do the work.

There were no further questions. Mayor O'Geary asked if there was any further discussion or if Council was prepared to adjourn.

OTHER

Council Member Coffey asked why the Police Report showed \$656 going to the School Board. Chief Barrow responded when any court case is disposed of that is taxable the dollars have to go to the School system.

Council Member Kearney said he will be unable to attend the next Council Meeting due to a prior commitment.

ADJOURNMENT

Council Member Daeke then moved for adjournment. Motion seconded by Council Member Daye, and unanimously approved. The meeting adjourned at 6:35 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin, City Clerk

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 July, 14 Council Meeting

7 July, 2014

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 14-81

Consideration of Approval of Resolution 14-62, Authorizing an Application to the Francis Abbott Powers Endowment Fund 2014 Grant in the Amount of \$15,000 for Improvements to the Fox Pond Park Facility

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- **KSO 7: To Expand Leisure and Cultural Services, Programs and Facilities:** *To expand leisure and culture services, programs and facilities to meet the needs of a diverse community.*
- **KSO 8: Provide Financial Resourcing:** *To provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.*

Recommendation:

- Approval of Resolution 14-62, Authorizing an Application to the Francis Abbott Powers Endowment Fund 2014 Grant in the Amount of \$15,000 for Improvements to the Fox Pond Park Facility

Executive Summary:

The existing restroom building at Fox Pond Park was constructed in 1974, and is currently in poor condition. The building has had periodic repairs and minor upgrades since construction, but age, deterioration and extensive use, plus the desire to provide more usable and functional facilities to the public, now require that the existing building be demolished and a new restroom building be constructed using modern materials and techniques that will result in a more efficient and easily maintained building.

The public heavily utilizes the facilities at Fox Pond Park, and the Department with the assistance of the Four Rivers RC&D organization recently completed over \$100,000 in renovations to the parks facilities including renovating over 2 miles of nature trails, extensive clearing of underbrush and trees, renovation of the amphitheater and picnic shelter #2. These improvements have greatly improved the function of the Park; however, there were not funds available to include the restroom building in the renovations underway in that project. In addition the Park, with its 6 lighted tennis courts serves as the home court for both public high school tennis teams for practices and matches. The Department also heavily schedules youth baseball and softball games on the parks one ball field which is located adjacent to the ball field/tennis court area.

A new restroom facility for the public is the Park's top priority need. Total project cost to replace the concession/restroom building at Fox Pond Park is estimated at approximately \$19,500. The application for the Francis Abbot Powers Endowment 2014 Grant is in the amount of \$15,000. The balance required to complete the project would be funded as follows:

In Kind Staff Labor- Demolish existing building	\$ 352
In Kind Equipment Costs – Demolish/ Remove Existing Bldg.	\$ 428
Boys Scout Troop Leader – 50 hrs @ \$21.04	\$1,052
Boy Scouts 4 x 30 hours @ \$7.25	\$ 870
Funds from Fund Balance	\$1,798

Once completed, this new concession/restroom building will give the public the level of facilities that is required at Fox Pond Park, which is the Department's largest Park.

Enclosures:

1. Resolution 14-62
2. COH Internal Process for Grant Application
3. Pictures

RESOLUTION 14-62

AUTHORIZING AN APPLICATION TO THE FRANCIS ABBOTT POWERS ENDOWMENT FUND 2014 GRANT IN THE AMOUNT OF \$15,000 FOR IMPROVEMENTS TO THE FOX POND PARK FACILITY

WHEREAS, the Henderson City Council conducted its Annual Planning Retreat in January 2014, and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

WHEREAS, this Resolution addresses two of the Key Strategic Objectives as follows: **KSO 7:** To Expand Leisure and Cultural Services, Programs, and Facilities; *and* **KSO 8:** Provide Financial Resourcing; *and*

WHEREAS, the Henderson-Vance Recreation and Parks Department was initially formed in 1971; *and*

WHEREAS, the City and County recreation support efforts were consolidated into a city operated department in 1991; *and*

WHEREAS, the Henderson-Vance Recreation and Parks Department has made improvements to Fox Pond Park and needs to continue to provide first class facilities to the citizens of Henderson and Vance County; *and*

WHEREAS, the Recreation Department Staff became aware of the possible grant funding via the Francis Abbot Powers Endowment Fund Grant; *and*

WHEREAS, if this grant is awarded, the funds will be utilized to replace the deteriorating restroom/concession stand located at the Fox Pond Park; *and*

WHEREAS, the estimated cost for this project is approximately \$19,500 which will be funded as follows:

o Francis Abbot Powers Grant	\$15,000
o In Kind Staff Labor- Demolish existing building	\$ 352
o In Kind Equipment Costs – Demolish/ Remove Existing Bldg.	\$ 428
o Boys Scout Troop Leader – 50 hrs @ \$21.04	\$ 1,052
o Boy Scouts 4 x 30 hours @ \$7.25	\$ 870
o Funds from Fund Balance	\$ 1,798

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY Authorize the Application for the 2014 Francis Abbott Burton Powers Endowment Fund Grant, being more fully articulated in **Attachment A** to this Resolution.

The foregoing Resolution 14-62, upon motion of Council Member ** and second by Council Member **, and having been submitted to a roll call vote received the following votes and was ***** on this the *** day of ***** 2014: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk
Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*Reference: Minute Book 41, pp. ***

NORTH CAROLINA
COMMUNITY FOUNDATION



Frances Abbot Burton Powers Endowment Fund
2014 Grant Cycle

The Frances Abbot Burton Powers Endowment Fund will make grant funds available for government entities and nonprofit organizations that have a physical location in and benefit the Town of Henderson.

The 2014 grant application period will be open Tuesday, June 17 through Friday, July 18. All organizations will be notified by the end of July. Grants will typically range from \$5,000 to \$15,000. A board of advisors will determine grant awards.

Please submit all applications electronically to :

Katie B. Crumpler

Northern Piedmont Regional Associate, NC Community Foundation

kcrumpler@nccommunityfoundation.org

919.256.6914

Feel free to contact Katie with questions!

***Frances Abbot Burton Powers Endowment Fund
2014 Grant Application***

ORGANIZATION NAME	EMPLOYER IDENTIFICATION NUMBER (EIN 56-6001241)
Henderson-Vance Recreation and Parks Department	

CONTACT PERSON (*If not the Executive Officer of the organization, please specify that person as well.*)
Steve Osborne, Interim Recreation/Parks Director

Ray Griffin, City Manager/City of Henderson

ADDRESS

Steve Osborne, Interim Recreation/Parks Director P. O. Box 1556 Henderson, NC 27536

Ray Griffin, City Manager/City of Henderson P. o. Box 1434 Henderson, NC 27536

PHONE NUMBER

Steve Osborne: 252-430-4068

Ray Griffin: 252-430-5701

WEBSITE

www.ci.henderson.nc.us

www.ci.henderson.nc.us

EMAIL ADDRESS

sosborne@ci.henderson.nc.us

rgriffin@ci.henderson.nc.us

Please answer each question within the character limit specified.

Amount Requested - grants will range from \$5,000 to \$15,000.

\$15,000

Brief Request Summary

The Recreation/Parks Department is requesting funding of \$15,000 to support the replacement of the Concession/Restroom building at Fox Pond Park. Total project cost is estimated at \$19,500 and will be supported by both in-kind materials/services/labor and funds from the Recreation Departments operating budget.

Program/Project Begin Date

General Operating Support applicants should include the begin date of the organization's fiscal year.

September 1, 2014

Program/Project End Date

General Operating Support applicants should include the end date of the organization's fiscal year.

November 30, 2014

Total Program/Project Budget

If applying for General Operating Support, please enter your organization's total operating budget.

\$19,500 Replace Concession/Restroom building at Fox Pond Park

Community Need

Describe the existing community need that will be addressed if this request is funded.

Character Limit: 3000

The existing restroom building at Fox Pond Park was constructed in 1974, and is currently in poor condition. The building has had periodic repairs and minor upgrades since construction, but age/deterioration and extensive use plus the desire to provide more usable and functional facilities to the public now require that the existing building be demolished and a new restroom building be constructed using modern materials and techniques that will result in a more efficient and easily maintained building. The public heavily utilizes the facilities at Fox Pond Park, and the Department with the assistance of the Four Rivers RC&D organization recently completed over \$100,000 in renovations to the parks facilities including renovating over 2 miles of nature trails, extensive clearing of underbrush and trees, renovation of the amphitheater and picnic shelter #2. These improvements have greatly improved the function of the Park, however there were not funds available to include the restroom building in the renovations underway in that project. In addition the Park, with its 6 lighted tennis courts serves as the home court for both public high school tennis teams for both practices and matches. The Department also heavily schedules youth baseball and softball games on the parks' one ball field which is located adjacent to the ball field/tennis court area. A new restroom facility for the

public is the Park's top priority need and once completed will give the public the level of facilities that is required at Fox Pond Park, which is the Department's largest Park.

Activities/Operations

If applying for a Program/Project, please outline the specific activities and timetable. If applying for General Operating Support, please describe the organization's general operations, including any significant events.

Character Limit: 3000

July 18, 2014 – Submit grant application

July 18 August 30, 2014 – Develop building plans, organize volunteer labor

September 1-10, 2014 – coordinate labor/equipment and demolish existing building

September 10-November 15 – Coordinate construction of 400 sq. ft. restroom/concession building

November 15-20, 2014 – coordinate with Boy Scouts to paint the building/complete finishing-items, install alarm system, construct score booth.

Staff, Volunteers, Partners

Who are the key staff or volunteers responsible, and what are their qualifications? List any collaborating organizations.

Character Limit: 3000

Steve Osborne (Interim Recreation/Parks Director has over 20 years of progressively responsible positions in the field of Parks and Recreation); Tony McGhee (Parks Maintenance Supervisor has over 15 years experience in maintaining recreation facilities and parks); George Watkins (over 30 years of service to the Recreation/Parks Commission and a champion in the efforts to provide quality recreation programs/facilities/services to all segments of Henderson and Vance County's populations.

The opportunity exists for local Boy Scouts to assist with the project as part of their requirements to earn Eagle Scout status. Currently over 10 Scouts have earned the Eagle Scout status by completing projects that have directly benefited the Recreation/Parks Department, including 6 projects at Fox Pond Park. The Scout Leader is a licensed general contractor.

Goals and Objectives

What are the goals and measurable objectives that could be met with this funding support?

Character Limit: 3000

The goal is to provide the public new restroom facilities by replacing an aging restroom building with a up to date concession/restroom building that will be more usable and functional, while at the same time will be designed to be easier to maintain utilizing commercial/heavy duty fixtures that will stand up to extensive and hard usage.

The measurable objectives will be a new concession/restroom building that will be constructed and completed so that the High School Tennis teams will have access to new restroom for the Spring 2015 season; and that maintenance/repair costs will be reduced to a more manageable level.

Evaluation Procedures

How will you measure success? Describe the evaluation process.

Character Limit: 3000

Success for this project will be the demolition of the old building and construction of a new concession/restroom building in the same footprint as the current building, but constructed using modern and durable materials in the construction and outfitting of the building.

Organization Description

Select one of the following options to describe your organization:

- ☐ 501c3 public charity
- ☒ Government Entity (includes public schools)
- ☐ Religious Organization

Organization's Operating Budget

How much is your organization's total operating budget? Please select only one of the following choices:

- ☐ Less than \$50,000
- ☐ \$100,000 or less
- ☐ \$250,000 or less
- ☐ \$500,000 or less
- ☒ More than \$500,000

ATTACHED: Organizational Budget

All applicants must use the template provided (*attached*) to submit organizational budget information. No other documents will be accepted. Please download the template to your computer and save it according to the instructions on the template. Once completed, attach the document to the email you are submitting with this grant application.

ONLY EXCEPTION: Public schools and Government agencies are not required to submit an organizational budget in this format. Instead, please provide the contact information of a person who can answer questions regarding your organization's budget.

The Henderson-Vance Recreation and Park Department is a government agency. Steve Osborne, Interim Recreation/Parks Director is the contact for questions regarding the Department's budget. Steve Osborne: office (252-430-4068); cell (252-430-4068); fax (252-438-2786) email: sosborne@ci.henderson.nc.us

ATTACHED: Program/Project Budget

All applicants must use the template provided (*attached*) to submit budget information specific to this program/project. No other documents will be accepted. Please download the template to your computer and save it according to the instructions on the template. Once completed, attach the document to the email you are submitting with this grant application.

If applying for general operating support, do not include this program/project budget.

Current Board Members

Add current board members for your organization by entering their full name, board title, organization, and city of residency. Alternatively, you may attach another file that includes this information.

Board Member Contribution

What percentage of your board members have made a financial contribution to your organization in the last twelve (12) months? Please select only one of the following choices:

- ☐ 100%

- ☐ About 75%
- ☐ About 50%
- ☐ About 25%
- ☒ 0%

Request Submission Terms and Agreement

If you are ready to send your application to NCCF, you must first complete the legal section below, electronically sign, and then email to Katie Crumpler – kcrumpler@nccommunityfoundation.org.

Note – by checking/highlighting the boxes, you are agreeing to the terms specified.

☒ This organization does not discriminate.

This organization does not discriminate on the basis of race, color, religion, age, gender, national origin, or disability (in accordance with applicable federal laws).

☒ If awarded, grantee will comply with grant purpose and reporting requirements.

Any funds received for this proposal will be used for the stated charitable purpose and in accordance with the grant terms and conditions enclosed in the award letter, including completion of required reports by their deadlines.

☒ If awarded, grantee will follow NCCF's acknowledgement and publicity guidelines.

We will acknowledge any grant received in accordance with the terms outlined in the grant award letter, and the NCCF may publicize this project or program in all publications, including web-based communications, should the proposal be funded.

NCCF may share this proposal. (*Participation Not Mandatory*)

Should this proposal not be funded by this NCCF grants program, the organization authorizes NCCF to share this proposal in its entirety with other potential funding sources at its discretion.

☒ Yes

☐ No

Digital Signature

By typing my name in the following space, I certify that I am an authorized representative of the charitable organization named in this application. I further certify that this application is submitted with the full knowledge and consent of the organization's Board of Directors or other governing body.

Ray Griffin, City Manager/City of Henderson

CITY OF HENDERSON

**INTERNAL PROCESS TO DECIDE WHETHER GRANT
APPLICATION IS APPROPRIATE**

Department: Recreation and Parks Staff Contact: Steve Osborne

Funding Source: Frances Abbott Burton Powers Endowment Fund

Grant/Project Name: Refurbishment of Fox Pond Park Concession Building and Restrooms

Date application due: Friday, July 18

This is a ☒ NEW or ☐ RECURRING Grant

Brief Project Summary: The existing restroom building at Fox Pond Park was constructed in 1974, and is currently in poor condition. The building has had periodic repairs and minor upgrades since construction, but age/deterioration and extensive use plus the desire to provide more usable and functional facilities to the public now require that the existing building be demolished and a new restroom building be constructed using modern materials and techniques that will result in a more efficient and easily maintained building. The public heavily utilizes the facilities at Fox Pond Park, and the department with the assistance of the Four Rivers RC&D organization recently completed over \$100,000 in renovations to the parks facilities including renovating over 2 miles of nature trails, extensive clearing of underbrush and trees, renovation of the amphitheater and picnic shelter #2. These improvements have greatly improved the function of the park; however there were not funds available to include the restroom building in the renovations underway in that project. In addition the park, with its 6 lighted tennis courts serves as the home court for both public high school tennis teams for both practices and matches. The department also heavily schedules youth baseball and softball games on the park's one ball field which is located adjacent to the tennis court area. A new restroom facility for the public is the park's top priority need and once completed will give the public the level of facilities that is required at Fox Pond Park, which is the department's largest park.

Has the department received funding from this source in the past? If so, list project name(s), amount(s), and date(s). No

Maximum Amount Available from Funding Source: \$15,000

Anticipated Award Notification Date: July 31, 2014

Anticipated Grant Term: Start Date: September 1, 2014
 Finish Date: November 30, 2014

Amount to be requested: \$15,000

Total Project Costs: \$19,500

Does this grant have a match requirement: YES NO **X**

Does the amount of the match requirement or other grant requirements necessitate City Council approval prior to award? YES NO (N/A)

Eligible types of match:

- ☐ Cash
- ☐ In-kind services
- ☐ Land
- ☐ Equipment
- ☐ Other _____

If the match is cash, where will the match come from? (Provide Account Number)

N/A

Is this project a **X** cash award or ☐ reimbursement?
If this is a reimbursement grant, will funds be available?

Is this project included in: NO

- ☐ Departmental Budget
- ☐ Capital Improvements Plan

Grant funds will be used for the following: (check all that apply)

- ☐ Equipment _____
- X** Supplies _____
- ☐ Program Expenses
- ☐ Printing
- X** Personnel – current staff. No of staff 4 No of hours 160
- ☐ Personnel – to hire additional staff. No. of positions _____
- X** Capital (land, building, vehicles, etc.)
- X** Contracted Services: Possibly a contractor to help with the demolition of the current building and construction of the new building.
- X** Other: Some if not all demolition of the current building and construction of the new building can be done in house.

How will the program be funded after the grant expires?

This grant will allow us to complete the job

If the department receives only a portion of the amount requested, how will the project be funded?

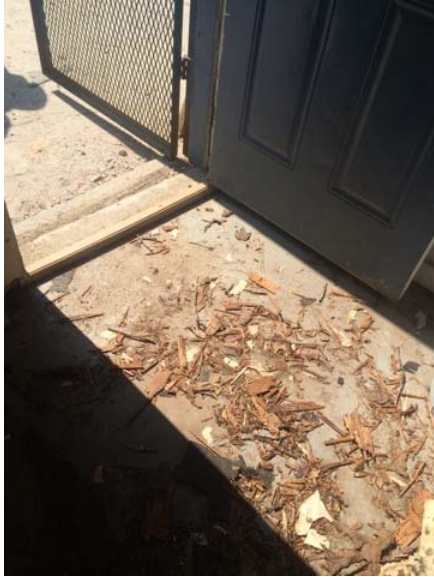
Some additional questions to consider:

Are any other departments within the City of Henderson eligible for this funding?

Are any other departments within the City of Henderson willing to collaborate on this project?

Will this project duplicate or compete with another service or program provided by the City of Henderson or other local agency? NO





City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 July 14 Regular Meeting

27 June 2014

TO: The Honorable Mayor James D O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 14-62-C

Consideration of Approval of Ordinance 14-34-A, FY15 BA #1, Amending the Annual Fee Schedule Providing for Technical Corrections

Ladies and Gentlemen:

Recommendation:

- Approval of Ordinance 14-34-A, FY15 BA #1, Amending the Annual Fee Schedule Providing for Technical Corrections

Executive Summary

Upon review of the Annual Fee Schedule it was discovered two errors were made when transcribing the document. The first error was made regarding the adjustments to the water rates for large quantity water users. A minimum charge was included for these accounts when such is not necessary. The second was failure to include the irrigation rates approved by Council's amendment to the Fee Schedule on 25 November 2013 via Ordinance 13-57. The rates provided in Ordinance 13-57 have been increased to reflect the 3.5% rate increase approved by Council as part of the FY14-15 Budget adoption process. The proposed Ordinance corrects these errors.

Enclosures

1. Ordinance 14-34-A

ORDINANCE 14-34-A

FY 2014-2015 BUDGET AMENDMENT # 1, AMENDING THE ANNUAL FEE SCHEDULE PROVIDING FOR TECHNICAL CORRECTIONS

WHEREAS, the City Council of the City of Henderson (Council), on 11 June 2014, adopted its FY 14-15 Operating Budget; *and*

WHEREAS, during the Adopted Budget book development process, it was noticed two errors have inadvertently occurred in the Annual Fee Schedule, one error being an erroneous inclusion of minimum charges for large water users and the other not including the irrigation fee schedule approved by Council on 25 November 2013 via Ordinance 13-57; *and*

WHEREAS, it is the intent of Council and Staff to correctly state all fees in a consistent manner and therefore appropriate to amend the Annual Fee Schedule accordingly.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Henderson that it does hereby approve the amended Fee Schedule for FY 14-15 to correctly reflect the Annual Fee Schedule as provided below:

Water Distribution

Water Rates

First 500 cubic ft. (minimum fee – inside city).....\$10.42, *plus*
Next 3,500 cubic ft. (inside city).....\$2.36 per 100 cubic ft., *plus*
Over 4,000 cubic ft. (inside city).....\$1.78 per 100 cubic ft.

First 500 cubic ft. (minimum fee – outside city).....\$26.06, *plus*
Next 3,500 cubic ft. (outside city).....\$5.90 per 100 cubic ft., *plus*
Over 4,000 cubic ft. (outside city).....\$4.45 per 100 cubic ft.

Irrigation (Residential and Non-Residential)

First 500 cubic ft. (minimum fee – inside city).....\$10.42, *plus*
Over 500 cubic ft. (inside city).....\$2.36 per 100 cubic ft.

First 500 cubic ft. (minimum fee – outside city).....\$26.06, *plus*
Over 500 cubic ft. (outside city).....\$5.90 per 100 cubic ft.

Large Quantity Water Rates

First 100,000 cubic ft. (inside city).....\$1.34 per 100 cubic ft., *plus*
Over 100,000 cubic ft. (inside city).....\$1.07 per 100 cubic ft.

First 100,000 cubic ft. (outside city).....\$3.30 per 100 cubic ft., *plus*
Over 100,000 cubic ft. (outside city).....\$2.66 per 100 cubic ft.

BE IT FURTHER ORDAINED that the foregoing Ordinance shall be in full force and effective on 1 July 2014.

The foregoing Ordinance 14-34-A, upon motion of Council Member _____ and second by Council Member _____, and having been submitted to a roll call vote and received the following votes and was _____ on this the **^h day of _____ 2014: YES:. NO. ABSTAIN:. ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk
*Reference: Minute Book * p. ***; CAF 14-62-C*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 14-34-A adopted by the Henderson, City Council in Regular Session on ** _____ 2014 (*Minute Book 4* p ****). This Ordinance is recorded in *Ordinance Book **, p. **.

Witness my hand and corporate seal of the City, this ____th day of _____ 2014.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
A. Ray Griffin, Jr., City Manager

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 July 14 Regular Meeting

26 June, 14

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 14-45

Consideration of Approval of Resolution 14-28, Adopting the Comprehensive System-Wide Master Plan for the Recreation and Parks Department

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- **KSO 7: To Expand Leisure and Cultural Services, Programs and Facilities:** *To expand leisure and cultural services, programs and facilities to meet the needs of a diverse community.*
- **KSO 8: Provide Financial Resourcing:** *To provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities.*

Recommendation:

- Approval of Resolution 14-28, Adopting the Comprehensive System-Wide Master Play for the Recreation and Parks Department

Executive Summary:

During development of the FY14 budget, the Recreation Department Staff and the Henderson-Vance Recreation and Parks Commission determined that a Comprehensive Master Plan was needed to guide the department in future growth, program development, and funding applications. In February 2013 the Recreation Commission appointed a committee to assist with garnering support for undertaking the Plan, and a presentation was developed. Funds for the development of the plan were included in both the City of Henderson and Vance County approved budgets for FY14, to be shared on an equal basis.

Staff determined that the Plan could be developed by the Kerr-Tar Regional Council of Governments (KTRCOG) and plans were put into place to have the KTRCOG develop the Plan.

The Plan elements include citizen involvement, demographic trends analysis, action plans, program/facilities inventories, recreation facilities maintenance and renovations, and general design guidelines/principals. The Plan has been completed and reviewed by the Recreation Commission and is being submitted to the City Council for their approval.

Enclosure:

1. Resolution 14-28
2. Comprehensive System-Wide Master Plan (To be distributed)

R E S O L U T I O N 14-28

A RESOLUTION ADOPTING THE COMPREHENSIVE SYSTEM-WIDE MASTER PLAN FOR THE RECREATION AND PARKS DEPARTMENT

WHEREAS, the Henderson City Council conducted its Annual Planning Retreat in January 2014, and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

WHEREAS, this Resolution addresses two of the Key Strategic Objectives as follows: **KSO 7:** To Expand Leisure and Cultural Services, Programs, and Facilities; *and* **KSO 8:** Provide Financial Resourcing; *and*

WHEREAS, The Henderson-Vance Recreation and Parks Department was initially formed in 1971; *and*

WHEREAS, the City and County recreation support efforts were consolidated into a city operated department in 1991; *and*

WHEREAS, the Henderson-Vance Recreation and Parks Department has never had a comprehensive plan developed in the past; *and*

WHEREAS, funding for the development of the Comprehensive Parks and Recreation and Greenways Master Plan was approved by the Henderson City Council and the Vance County Board of Commissioners on a shared basis during the FY14 budget process; *and*

WHEREAS, the Kerr-Tar Council of Government has completed a Comprehensive System-Wide Master Plan and the Recreation Commission has approved it and recommended it for Approval by the Henderson City Council.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY Authorize the adoption of the Comprehensive System-Wide Master Plan for the Henderson Vance Recreation and Parks Department.

The foregoing Resolution 14-28 introduced by Council Member ** and seconded by Council Member ** on this the ____ day of***** 2014, and having been submitted to a roll call vote, was *** by the following votes: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney
(Reference: Minute Book 44, p. **.)

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 July 14 Reg. Meeting

26 June 2014

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 14-29-A

Consideration of Approval of Resolution 14-16 Authorizing Execution of Agreement with the North Carolina Department of Transportation (NCDOT) Relative to the Chavasse Avenue Widening Project (WBS Element: 38404) Contingent on Review of Bids and Final Approval by the City Prior to NCDOT Awarding a Contract

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 5: Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems.

Recommendation:

- Approval of Resolution 14-16 Authorizing Execution of Agreement with the North Carolina Department of Transportation (NCDOT) Relative to the Chavasse Avenue Widening Project (WBS Element: 38404) Contingent on Review of Bids and Final Approval by the City Prior to NCDOT Awarding a Contract

Executive Summary

The City of Henderson requested the NCDOT widen a portion of Chavasse Avenue (SR 1228) from US#1 Business to Young Avenue. Through its Legislation delegation in 2007, funding was secured in the amount of \$700,000, with the stipulation that the City procure the necessary right-of-way. At the present time there is one easement remaining to be obtained, in which there is ongoing negotiation with the property owner. The appraisal has been received and forwarded to the property owner for consideration.

In 2010 there were many discussions, Public Hearings, etc. regarding the High Speed Rail Project. This caused a major delay with the State due to plans to close the Chavasse Avenue

CAF 14-29-A: 14 July 2014 Council Meeting: 23 June 2014 Work Session:

CAF 14-29: 12 May 2014 Council Meeting: 28 April 2014 Work Session

crossing onto William Street and at one point the City was told the project would not proceed. There was virtually no work performed on the Chavasse Avenue widening project during this timeframe. The City was notified in late 2012 that funding was still available and the project could proceed if the City so desired; however, by that time the existing easements obtained by the City had expired requiring new easements to be obtained. This project also requires approval of the NC Dept. of Cultural Resources State Historic Preservation office (SHPO) relative to the Mistletoe Villa Property. There are trees within the proposed easement that would have to be removed and landscaping plans were prepared by the State and approved by the SHPO and Mistletoe Villa property owners.

This item was originally brought before Council at the 12 May 2014 Council meeting at which time Council had some concerns. Two of the main issues dealt with funding and indemnification. After some discussion it was voted to table this item until further negotiations could be attempted.

Originally, the "Funding" components of the Agreement stated *"the Department shall participate up to a maximum amount of Seven Hundred Thousand Dollars (\$700,000). The Municipality shall be responsible for any cost that exceeds the maximum amount unless other sources are identified within NCDOT and/or other funding sources."* Based on information received from NCDOT relative to the estimated cost of construction, it appears that there could be a shortfall of approximately \$50,000 to \$100,000. Subsequent conversations with the NCDOT, has indicated that the only additional funding they have available is for the sidewalk work. Email correspondence from the Division 5 Project Manager has verified the City's ability to review the bids prior to any award by the NCDOT.

The other major concern, deals with the City indemnifying holding harmless NCDOT and the State of North Carolina for damage and/or liability in connection with the right of way, including construction. This has been amended to include responsibility for the right of way portion only.

It is difficult to recommend using critically limited local funds to supplement this State project since there are many City streets that need resurfacing and/or other repairs such as storm drain improvements, pavement marking, etc. that cannot be addressed due to lack of funding. Bids have not been taken at this time on this project, so there is a chance that the project will come in within budget, but the possibility that there could be a shortfall of funds must be considered. There is a small amount of Powell Bill funds available; however, use of Powell Bill funds on a State maintained facility would be limited only to construction of the sidewalk, for which, as previously stated, NCDOT may possibly have available funds.

The NCDOT has confirmed with staff that once all of the easements have been obtained and confirmed by NCDOT, they will proceed with taking bids and will allow the City to review the bids and review the extent of funds needed, depending on the bids received, prior to executing a contract for the work. If bids come in higher than expected the City may decline participation in the project.

As a matter of information, the appraisal for Mistletoe Villa has been obtained and the property owner has accepted appraised value. The City may now continue with obtaining the final easement for this project.

Enclosures:

1. Resolution 14-16
2. Proposed NCDOT Agreement
3. Resolution 12-84

R E S O L U T I O N 14-16

AUTHORIZING EXECUTION OF AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT) RELATIVE TO THE CHAVASSE AVENUE WIDENING PROJECT (WBS ELEMENT: 38404)

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in February 2014 and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

WHEREAS, this Resolution addresses **KSO 5: To Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems**; *and*

WHEREAS, the City Council (Council) requested funding for the Chavasse Avenue Widening Project and received notice in 2007 that funding was secured; *and*

WHEREAS, the City Council resolved to support completion of the Chavasse Avenue Widening Project in 2012, via Resolution 12-84; *and*

WHEREAS, the City is responsible for obtaining any necessary easements and/or right of ways to construct the project; *and*

WHEREAS, the NCDOT has determined that it is necessary to execute an agreement with the City which outlines the responsibility of the City and NCDOT; *and*

WHEREAS, bids have not been taken for the project and there could be costs exceeding \$700,000; *and*

WHEREAS, the agreement states that the City (municipality) would be responsible for any cost exceeding \$700,000, unless other sources are identified within NCDOT or other funding sources; *and*

WHEREAS, the agreement is approved contingent on review and final approval of the bids by the City prior to NCDOT awarding a contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HENDERSON That it is supportive of this project and approves it subject to the following conditions:

- o The City shall be held harmless for damage and/or liability in connection with construction except for Right of Way acquisition; *and*

- o The City shall be entitled to review the bids once they have been received by NCDOT, and NCDOT has advised the City of the amount of local financial contribution necessary, if any, for the project to be considered for bid award; *and*
- o Upon receipt of said information, City administration shall advise the City Council of same and at that time, Council will approve a Resolution supporting the project and any financial contributions so required by NCDOT, or approve a Resolution declining participation on the project.

The foregoing Resolution 14-16 introduced by Council Member ** and seconded by Council Member ** on this the ___ day of _____ 2014, and having been submitted to a roll call vote, was *** by the following votes: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

*(Reference: Minute Book 42, p. **.)*

NORTH CAROLINA

**LOCALLY ADMINISTERED PROJECT – STATE
CONTINGENCY AGREEMENT**

VANCE COUNTY

DATE: 05/30/2014

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

AND

WBS Element: 38404

CITY OF HENDERSON

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and City of Henderson, hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, the parties have agreed to make certain improvements within the Municipality under WBS Element 38404 in Vance County in accordance with the plans and specifications approved by the Department; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly including, but not limited to, the following applicable legislation: General Statutes of North Carolina (NCGS) Section 136-66.1, Section 136-66.3, Section 136-18 (24) and (27), Section 20-169, Section 160A-296 and Section 297, to participate in the planning and construction of the Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the Department and the Municipality have agreed that the jurisdictional limits of the Parties, as of the date of the awarding of the contract for the construction of the above-mentioned Project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

Agreement ID # 4542

1

SCOPE OF PROJECT

1. The Project consists of the widening of SR 1228 (Chavasse Avenue) and installation of curb and gutter and sidewalks, from US 1 Business to Young Avenue. 

PLANNING/DESIGN AND CONSTRUCTION

2. The Department shall be responsible for the planning, design, construction and administration phases of the Project. The Department shall advertise and award a contract for the construction of the Project in accordance with the Project plans and with Departmental and Federal policies and procedures. The Department, and/or its agent, shall administer the contract for construction of the Project. 

UTILITIES

3. The Department shall accomplish the relocation and/or adjustment of any and all utilities in conflict with the construction of the Project. 

RIGHT OF WAY

4. The Municipality shall be responsible for acquiring any needed right of way and/or permanent easements required for said Project. If the Project is not to be constructed within the existing right of way, the Municipality will be responsible for any additional right of way or easements. Acquisition of right of way shall be accomplished in accordance with applicable policies, guidelines, statutes and the North Carolina Department of Transportation Right of Way Manual.

FUNDING

5. The estimated cost of the Project is \$700,000. Subject to compliance by the Municipality with the provisions set forth in this Agreement and the availability of state funds, the Department shall participate up to a maximum amount of Seven Hundred Thousand Dollars (\$700,000). The Municipality shall be responsible for any cost that exceeds the maximum amount unless other sources are identified within NCDOT and/or other funding sources. 

MAINTENANCE

6. Upon completion of the Project, only those improvements within the state owned right of way shall be considered on the State Highway System and owned and maintained by the Department.

ADDITIONAL PROVISIONS

7. This Agreement is solely for the benefit of the identified parties to the Agreement and is not intended to give any rights, claims, or benefits to third parties or to the public at large.
8. The Municipality will indemnify and hold harmless the Department and the State of North Carolina, their respective officers, directors, principals, employees, agents, successors, and assigns from and against any and all claims for damage and/or liability in connection with the right of way acquired for Project activities performed pursuant to this Agreement, including right of way or easements needed for construction of the Project. The Department shall not be responsible for any damages claims, which may be initiated by third parties. 
9. All terms and conditions of this Agreement are dependent upon, and subject to, the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.
10. Each of the parties covenants that if it enters into any subcontracts in order to perform any of its obligations under this contract, it shall require that the contractors and their subcontractors comply with the requirements of NC Gen. Stat. Article 2 of Chapter 64. In this E-Verify Compliance section, the words contractors, subcontractors, and comply shall have the meanings intended by N.C. Gen. Stat. § 160A-20.1
11. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).
12. The Municipality shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21). Title VI prohibits discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

IT IS UNDERSTOOD AND AGREED that the approval of the Project by the Department is subject to the conditions of this Agreement and that no expenditure of funds on the part of the Department will be made until the terms of this Agreement have been complied with on the part of the Municipality.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

APPROVED AS TO LEGAL FORM: CITY OF HENDERSON

BY: _____ BY: _____

CITY ATTORNEY

TITLE: _____

DATE: _____ DATE: _____

Approved by _____ of the local governing body of the City of Henderson

as attested to by the signature of Clerk of said governing body on _____ (Date)

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:

City of Henderson

DEPARTMENT OF TRANSPORTATION

BY: _____

(CHIEF ENGINEER)

DATE: _____

PRESENTED TO THE BOARD OF TRANSPORTATION ITEM O: _____

Agreement ID # 4542

4

Executive Summary

The Executive Summary is a summation of this agreement and is not intended to be used as the agreement between the Department (North Carolina Department of Transportation) and the Party (Entity).

Entity: City of Henderson

County: Vance

TIP / WBS Element:

WBS Element: 38404

Scope: The Project consists of the widening of SR 1228 (Chavasse Avenue) for curb and gutter and sidewalk, from US 1B to Young Avenue.

Funding:

Type (Payable or Non-Participation): Non-Participation

State Agreement Type: Contingency

State Funding: \$700,000

Total Cost: \$700,000

Funding for (Project or Construction): Project

Payment Interval: N/A

Will the Department reimburse the ROW: False

If "True" appears, the Department will reimburse

If "False" appears, the Department will not reimburse No

Responsibilities:

Planning: Department

Design: Department

ROW: Municipality

Utilities: Department

Construction: Department

Maintenance: The Department shall maintain the Project upon completion. Sidewalk shall be maintained by the Municipality.

Agreement ID # 4542

NORTH CAROLINA

LOCALLY ADMINISTERED PROJECT – STATE
CONTINGENCY AGREEMENT

VANCE COUNTY

DATE: 03/24/2014

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

AND

WBS Elements: 38404

CITY OF HENDERSON

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and City of Henderson, hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, the parties have agreed to make certain improvements within the Municipality under WBS Element 38404 in Vance County in accordance with the plans and specifications approved by the Department; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly including, but not limited to, the following applicable legislation: General Statutes of North Carolina (NCGS) Section 136-66.1, Section 136-66.3, Section 136-18 (24) and (27), Section 20-169, Section 160A-296 and Section 297, to participate in the planning and construction of the Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the Department and the Municipality have agreed that the jurisdictional limits of the Parties, as of the date of the awarding of the contract for the construction of the above-mentioned Project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

Agreement ID # 4542

1

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

SCOPE OF PROJECT

1. The Project consists of the widening of SR 1228 (Chavasse Avenue) for curb and gutter and sidewalk, from US 1B to Young Avenue.

PHASES OF THE WORK:

2. The Department shall be responsible for the planning, design, utilities, construction and contract administration phases of the project. The Municipality shall be responsible for the right of way phase of the project. All work shall be done in accordance with Departmental standards, specifications, policies and procedures.

RIGHT OF WAY

3. The Municipality shall be responsible for acquiring any needed right of way and/or permanent easements required for said Project. If the Project is not to be constructed within the existing right of way, the Municipality will be responsible for any additional right of way or easements. Acquisition of right of way shall be accomplished in accordance with applicable policies, guidelines, statutes and the North Carolina Department of Transportation Right of Way Manual.

FUNDING

4. Subject to compliance by the Municipality with the provisions set forth in this Agreement and the availability of state funds, the Department shall participate up to a maximum amount of Seven Hundred Thousand Dollars (\$700,000). The Municipality shall be responsible for any cost that exceeds the maximum amount unless other sources are identified within NCDOT and/or other funding sources.

MAINTENANCE

5. Upon completion of the Project, only those improvements within the state owned right of way shall be considered on the State Highway System and owned and maintained by the Department.

ADDITIONAL PROVISIONS

7. This Agreement is solely for the benefit of the identified parties to the Agreement and is not intended to give any rights, claims, or benefits to third parties or to the public at large.
8. The Municipality will indemnify and hold harmless the Department and the State of North Carolina, their respective officers, directors, principals, employees, agents, successors, and assigns from and against any and all claims for damage and/or liability in connection with the right of way acquired for Project activities performed pursuant to this Agreement including construction of the Project. The Department shall not be responsible for any damages claims, which may be initiated by third parties.
9. All terms and conditions of this Agreement are dependent upon, and subject to, the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.
10. Each of the parties covenants that if it enters into any subcontracts in order to perform any of its obligations under this contract, it shall require that the contractors and their subcontractors comply with the requirements of NC Gen. Stat. Article 2 of Chapter 64. In this E-Verify Compliance section, the words contractors, subcontractors, and comply shall have the meanings intended by N.C. Gen. Stat. § 160A-20.1
11. "By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

12. The Municipality shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21). Title VI prohibits discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

IT IS UNDERSTOOD AND AGREED that the approval of the Project by the Department is subject to the conditions of this Agreement and that no expenditure of funds on the part of the Department will be made until the terms of this Agreement have been complied with on the part of the Municipality.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

APPROVED AS TO LEGAL FORM: CITY OF HENDERSON

BY: _____ BY: _____

CITY ATTORNEY: _____ TITLE: _____

DATE: _____

"N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization."

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:

City of Henderson

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

PRESENTED TO THE BOARD OF TRANSPORTATION ITEM O: _____

Agreement ID # 4542

5

R E S O L U T I O N 12-84

A RESOLUTION SUPPORTING COMPLETION OF THE WIDENING OF SR 1228 (CHAVASSE AVENUE) FROM US 1 BUSINESS (RALEIGH ROAD) TO SR 1143(S. WILLIAM STREET)

WHEREAS, the Henderson City Council (Council) conducted its Annual Planning Retreat in January 2012, and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

WHEREAS, this Resolution addresses one of these Key Strategic Objectives as follows: KSO 5: To Provide Reliable, Dependable and Environmentally Compliant Infrastructure Systems.

WHEREAS, the City Council resolved on 6 November 2006 to request release of funding in the total amount of \$700,000 to complete the widening of Chavasse Avenue; *and*

WHEREAS, the NCDOT prepared the design for the project and utility relocation was performed; *and*

WHEREAS, the design prepared by the NCDOT includes the installation of curb and gutter, sidewalk on the north side and widening to a width of 36'-0 (back to back of curb); *and*

WHEREAS, the City of Henderson City Council does understand that the Chavasse Avenue crossing would be closed as if the High Speed Rail project proceeds; *and*

WHEREAS, the remaining portion of Chavasse Avenue would still be used by nearby businesses and homes, as well as connecting future sidewalks to a new pedestrian crossing which would be built as a result of the High Speed Rail project.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY APPROVE supporting the completion of the Chavasse Avenue widening project (SR 1228) by the NCDOT as indicated in **Attachment A** to this Resolution, and is appreciative of the NCDOT in retaining these funds to complete said project.

The foregoing Resolution 12-84, upon motion of Council Member Inscoe and second by Council Member Rainey, and having been submitted to a roll call vote received the following votes and was APPROVED on this the 8th day of October 2012: YES: Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke and Daye. NO: None. ABSTAIN: None. ABSENT: Brown.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

Reference: Minute Book 42, p.618, CAF 12-124

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Agenda Item: _____

Council Meeting: 14 July 2014 Reg. Meeting

27 June 2014

TO: The Honorable Mayor James D O'Geary and Members of City Council

FR: A. Ray Griffin, Jr., City Manager

RE: CAF: 14-80

Consideration of Approval of Resolution 14-61, Awarding of Departmental Handgun and Badge to Retiree Lieutenant Irvin W. Robinson, Jr.

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- CV8: We value our employees and the contributions they make to the City and to the citizens and customers of our community.

Recommendation:

- Approve Resolution 14-61, Awarding of Departmental Handgun and Badge to Retiree Lieutenant Irvin W. Robinson, Jr.

Executive Summary

Lieutenant Irvin W. Robinson, Jr. joined the Henderson Police Department in February 1979 and will be retiring from the City of Henderson effective 1 August 2014. Upon the recommendation of Police Chief Marcus Barrow, I am requesting that the Henderson City Council recognize Lieutenant Robinson's extensive service and departure, as has been the case with previous retirees, by awarding him his departmental badge and service side arm as per NCGS 20-187.2 "Badge and service side arms of deceased and retiring members of State, city and county law enforcement agencies" (See Enclosure No.2).

It has been the tradition of the City of Henderson to award the retiring officer his/her badge at no cost and to also award the service side arm at the said price of \$1.00.

The weapon is Glock Model 22.40 caliber serial number PZK089.

Enclosures

1. Resolution 14-61
2. NCGS 20-187.2

RESOLUTION

14-61

AUTHORIZING AWARD OF DEPARTMENT HANDGUN AND BADGE TO RETIREE LIEUTENANT IRVIN W. ROBINSON, JR.

WHEREAS, the Henderson City Council identified eight Key Strategic Objectives (KSO) and twelve (12) Core Values and Principals at its 2014 Strategic Planning Retreat; *and*

WHEREAS one of the Core Values is addressed by this request as follows: **CV8:** We value our employees and the contributions they make to the City and to the citizens and customers of our community; *and*,

WHEREAS, Lieutenant Irvin W. Robinson, Jr. of the Henderson Police Department will be retiring with full benefits effective 1 August 2014; *and*,

WHEREAS, Lieutenant Irvin W. Robinson, Jr. has served the Henderson Police Department since February 1979; *and*

WHEREAS, in accordance with North Carolina General Statutes 20-187.2 “Badges and service side arms of deceased and retiring members of State, City and County law enforcement agencies” which states that retiring members of such agencies shall receive upon request and at no cost to him/her, the badge worn. The governing body of such law enforcement agency may also award to a retiring member the service side arm at a price determined by such governing body...; *and*,

WHEREAS, it has been the tradition of the City of Henderson to award the retiring officer his/her badge at no cost to him/her; *and*

WHEREAS, it has been the tradition of the City of Henderson to award the retiring officer his/her weapon at a nominal cost to him/her.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY APPROVE the award of Departmental Badge and Service Side Arm (Glock Model 22.40 caliber, serial number PZK089) to retiree Lieutenant Irvin W. Robinson, Jr. at cost of \$1.00 to him.

AND BE IT FURTHER RESOLVED that the Mayor and City Council thank Lieutenant Irvin W. Robinson, Jr. for his years of good service to the City and wish him well in his retirement.

The foregoing Resolution 14-61, introduced by Council Member ** and seconded by Council Member ** on this the **rd day of -----2014, and having been submitted to a roll call vote, was ** by the following votes: YES. NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

John H. Zollicoffer, Jr., City Attorney

Reference: Minute Book 43, p.

§ 20-187.2. Badges and service side arms of deceased or retiring members of State, city and county law-enforcement agencies; weapons of active members.

(a) Surviving spouses, or in the event such members die unsurvived by a spouse, surviving children of members of North Carolina State, city and county law-enforcement agencies killed in the line of duty or who are members of such agencies at the time of their deaths, and retiring members of such agencies shall receive upon request and at no cost to them, the badge worn or carried by such deceased or retiring member. The governing body of a law-enforcement agency may, in its discretion, also award to a retiring member or surviving relatives as provided herein, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body, upon determining that the person receiving the weapon is not ineligible to own, possess, or receive a firearm under the provisions of State or federal law, or if the weapon has been rendered incapable of being fired. Governing body shall mean for county and local alcohol beverage control officers, the county or local board of alcoholic control; for all other law-enforcement officers with jurisdiction limited to a municipality or town, the city or town council; for all other law-enforcement officers with countywide jurisdiction, the board of county commissioners; for all State law-enforcement officers, the head of the department.

(b) Active members of North Carolina State law-enforcement agencies, upon change of type of weapons, may purchase the weapon worn or carried by such member at a price which shall be the average yield to the State from the sale of similar weapons during the preceding year. (1971, c. 669; 1973, c. 1424; 1975, c. 44; 1977, c. 548; 1979, c. 882; 1987, c. 122; 2013-369, s. 19.)

Meetings and Events Calendar

All Regular City Council Meetings Held 2nd & 4th Monday at 6:00 P.M.

Date	Time	Event	Location
July 17 th	7:00 PM	Human Relations Commission	City Council Chambers
July 25 th	10:00 AM	Henderson-Vance E-911 Advisory Board Meeting	E-911 Operations Center
July 28 th	6:00 PM	City Council Meeting Work Session to Follow	City Council Chambers
Aug 4 th	3:30 PM	Henderson Planning Board	City Council Chambers
Aug 5 th	3:30 PM	Henderson Zoning Board of Adjustments	City Council Chambers
Aug 11 th	9:30 AM	KLRWS Advisory Board Meeting	City Hall Large Conference Room
Aug 11 th	6:00 PM	City Council Regular Meeting	City Council Chambers
Aug 12 th	3:00 PM	Henderson Appearance Commission	City Council Chambers
Aug 14 th	12:00 PM	Henderson-Vance Parks & Recreation Commission	Aycock Recreation Center
Aug 21 st	7:00 PM	Human Relations Commission	City Council Chambers
Aug 25 th	6:00 PM	City Council Meeting Work Session to Follow	City Council Chambers
Sept 1 st	<i>City Hall Closed</i>	<i>Happy Labor Day</i> 	<i>CITY HALL CLOSED</i>
Sept 2 nd	3:30 PM	Henderson Zoning Board of Adjustments	City Council Chambers
Sept 8 th	3:30 PM	Henderson Planning Board	City Council Chambers
Sept 8 th	5:00 PM	Library Advisory Board Meeting	Perry Memorial Library
Sept 8 th	6:00 PM	City Council Regular Meeting	City Council Chambers
Sept 9 th	3:00 PM	Henderson Appearance Commission	City Council Chambers
Sept 11 th	12:00 PM	Henderson-Vance Parks & Recreation Commission	Aycock Recreation Center
Sept 18 th	7:00 PM	Human Relations Commission	City Council Chambers
Sept 22 nd	6:00 PM	City Council Meeting Work Session to Follow	City Council Chambers
Sept 26 th	10:00 AM	Henderson-Vance E-911 Advisory Board Meeting	E-911 Operations Center
Oct 6 th	3:30 PM	Henderson Planning Board	City Council Chambers

Last Updated 26 June 2014

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TOTAL

5,733

TIME PERIOD:05/21/2014 09:00:00 Through 06/20/2014 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		238				238
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
AMERICAN RED CROSS	Other Dispatch	2				2
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	36	36			
BERTIE AMUBLANCE SERVICE	City & County Dispatch-actual	12	12			
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	29	29			
CSX RAILROAD	Other Dispatch	5				5
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	14	14			
EMBARQ	Other Dispatch	0				0
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	14	14			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	281		281		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	141		141		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,516		2,516		
HENDERSON STREET DEPT	City Dispatch	8		8		
HENDERSON WATER DEPARTMENT	City Dispatch	14		14		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	31	31			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	4			4	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	13			13	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	10			10	
NORTH CAROLINA MAGISTRATE OFFICE	State Dispatch	0			0	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	1			1	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	52			52	
NORTH CAROLINA UNDERWATER RECOVERY	Other Dispatch	0			0	
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PROGRESS ENERGY	Other Dispatch	6				6
PUBLIC SERVICE GAS	Other Dispatch	1				1
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	34	34			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	527	226	297		4
VANCE COUNTY ANIMAL CONTROL	County Dispatch	89	89			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	3	3			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	7	7			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	156	156			
VANCE COUNTY RESCUE SQUAD	County Dispatch	47	47			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2,422	2,422			
WAKE ELECTRIC COOPERATIVE	Other Dispatch	1				1
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	13	13			
TOTALS		6,747	3,152	3,257	81	257

Signature: Carey J. Baker

Prepared by: Carey T. Baker, 911 Database Coordinator

Signature: Brian K. Short

Reviewed by Brian K. Short, Director

05/23/2014

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 05/21/2014

Last Date: 06/20/2014

Complaint		Number
911HU	911 HANG UP CALL	72
ABAND	ABANDONED OR JUNKED CARS	1
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	19
ACC-PD	ACCIDENT PROPERTY DAMAGE	105
ACC-PI	ACCIDENT PERSONAL INJURY	40
ALARM	ALARM RESIDENCE OR BUSINESS	305
ALARMFALSE	ALARM FALSE	94
ALARMMED	ALARM MEDICAL	6
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	5
ALMBA	ALARM BANK	2
ANIMAL-EMD	ANIMAL BITE / ATTACK	1
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	86
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	11
ASAG	ASSIST OTHER AGENCY	28
ASMO	ASSIST MOTORIST	87
ASSAULIP-EMD	ASSAULT OR SEXUAL ASSAULT - IN PROGRESS	1
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	61
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	3
BE MV	BREAKING AND ENTERING TO A MOTOR VEHICLE	3
BON	BONDING	3
BREATH-EMD	BREATHING PROBLEMS	61
BURG-IP	BURGULARY/B&E IN PROGRESS	5
BURGLARY	BURGLARY	73
BURNS-EMD	BURNS (SCALDS) OR EXPLOSIONS (EXPLOSIONS)	2
CARBON-EMD	CARBON MONOXIDE / INHALATION / HANGOVER	1
CAR	CARELESS AND RECKLESS DRIVER	63
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR ILLNESS	10
CHASE	CHASE	2
CHESTPAI-EMD	CHEST PAIN	54
CHIVEH	CHILD LOCKED IN VEHICLE	1
CHOKING-EMD	CHOKING	2
CIVDIS	CIVIL DISPUTE	74
COMTHR	COMMUNICATING THREATS	12
CONVULS-EMD	CONVULSIONS / SEIZURES	16
COURT	COURT	1
DIABETIC-EMD	DIABETIC PROBLEMS	12
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTROL	9
DISO	DISORDERLY PERSON	105
DOMEIP/W	DOMESTIC DISPUTE - IN PROGRESS	5
DOM-PROB	DOMESTIC PROBLEM	100
DRUGALC	DRUG OR ALCOHOL COMPLAINT	36
DRUNKDRIV	DRUNK DRIVER	7
DVO	DOMESTIC VIOLENCE ORDER	7
ELECTROC-EMD	ELECTROCUTION / LIGHTNING	1
EMERG TRANS	EMERGENCY TRANSPORT	3
ESCO	ESCORT	222
EVICION	EVICION CARRIED OUT	46
FALLS-EMD	FALLS (SUBJECT FALLEN)	67
FIGHT	FIGHT	19
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	6
FIRE AL	FIRE ALARM	35
FIRE BRU	BRUSH/GRASS FIRE	19

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 05/21/2014

Last Date: 06/20/2014

Complaint		Number
FIRE DUMP	DUMPSTER FIRE	2
FIRE ELEC	ELECTRICAL FIRE	6
FIRE GRE	GREASE FIRE	1
FIRE SMOKE	SMOKE REPORT	5
FIRE STRUC	STRUCTURE FIRE	9
FIRE TRANS	TRANSFORMER FIRE	1
FIRE VEHI	VEHICLE FIRE	6
FRAUD	FRAUD/FORGERY	29
GASLEA	GAS LEAK	3
HARR	HARRASSMENT/THREATS	52
HEADACHE-EMD	HEADACHE	4
HEART-EMD	HEART PROBLEMS - AICD	12
HEMORR-EMD	HEMORRHAGE / LACERATION	15
HOMEINV	HOME INVASION	1
HRPD	HIT & RUN PD	18
HRPI	HIT & RUN PI	1
ILL-DUMP	ILLEGAL DUMPING	4
INDEXPO	INDECENT EXPOSURE	1
INSPECTION	FIRE INSPECTION	37
INTPERS	INTOXICATED PERSON	13
INVE	INVESTIGATE ----- AT	839
IPV	IMPROPERLY PARKED VEHICLE	55
JUV	JUVENILE PROBLEMS	56
KIDN	KIDNAPPING/FELONIOUS RESTRAINT	1
LARCIP	LARCENY IN PROGRESS	2
LARC	LARCENY - ALREADY OCCURRED	183
LIVEST	LIVESTOCK IN ROADWAY	1
LOIT	LOITERING COMPLAIN	7
LOST	LOST PROPERTY	7
LOUD	LOUD MUSIC	111
MEDICAL	MEDICAL	8
MEN	MENTAL SUBJECT	85
MISS	MISSING PERSON	13
OPEN	OPEN DOOR/WINDOW	8
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	7
PDAMG	PROPERTY DAMAGE ALREADY OCCUR	95
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	12
PROW	PROWLER	23
RACE	RACING/HIGH SPEED DRIVING	3
RECFPI	RECOVERED/FOUND PROPERTY	19
ROBARM	ROBBERY ARMED	2
ROBSA	ROBERY STRONG ARM	2
RUN	RUNAWAY	5
SHOP	SHOPLIFTER	13
SHOTS	SHOTS FIRED	87
SICK-EMD	SICK PERSON	94
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	8
STOLV	STOLEN VEHICLE	9
STROKE-EMD	STROKE (CVA)	14
SUBINCUS	SUBJECT IN CUSTODY	11
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL I	2
SUMMONS	CIVIL / CRIMINAL SUMMONS	398

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 05/21/2014

Last Date: 06/20/2014

<i>Complaint</i>		<i>Number</i>
SUPSUB	SUSPICIOUS SUBJECT	86
SURR	SURRENDER	13
SUSPAC	SUSPICIOUS PACKAGE	2
SUSVEH	SUSPICIOUS VEHICLE	114
TEST	TEST CALL	94
TRAFFIC STOP	VEHICLE STOP	276
TRANSPORT	TRANSPORT	1
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	4
TREEDWN	TREE DOWN	27
TRES	TRESPASSING SUSPECT	102
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	12
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	29
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	3
WARRANT	WARRANT	546
WATER	WATER RELATED PROBLEM	14
WRIT	WRIT OF EXECUTION	1

Report Total: 5733

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 05/21/2014

Jurisdiction: HEN-VAN

Last Date: 06/20/2014

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	238
2	data error, blank in Department	1
3	AFTO	1
4	ARC	2
5	BERT	12
6	BVFD	36
7	CSX	5
8	CVFD	29
9	DOT	13
10	DSS	3
11	DVFD	14
12	EM	7
13	EMS	527
14	EVFD	14
15	FOR	10
16	GAS	1
17	HFD1	281
18	HFD2	141
19	HPD	2516
20	HVFD	31
21	KVFD	17
22	ME	1
23	PARK	4
24	PE	6
25	RIDG	1
26	SHP	52
27	STRE	8
28	TVFD	34
29	VCAC	89
30	VCFD	156
31	VCR	47
32	VCSO	2422
33	WAKE	1
34	WATE	14
35	WILD	1
36	WVFD	13

Total: 5733

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals



Henderson Fire Department

211 Dabney Drive
Henderson, North Carolina 27536
Phone: (252) 438-7315
Fax: (252) 438-1460

Daniel E. Wilkerson
Fire Chief

TO: RAY GRIFFIN, CITY MANAGER
FROM: DANIEL E. WILKERSON, FIRE CHIEF
DATE: 7-2-14

FIRE SUPPRESSION AND RESCUE ACTIVITY REPORT FOR: June 2014

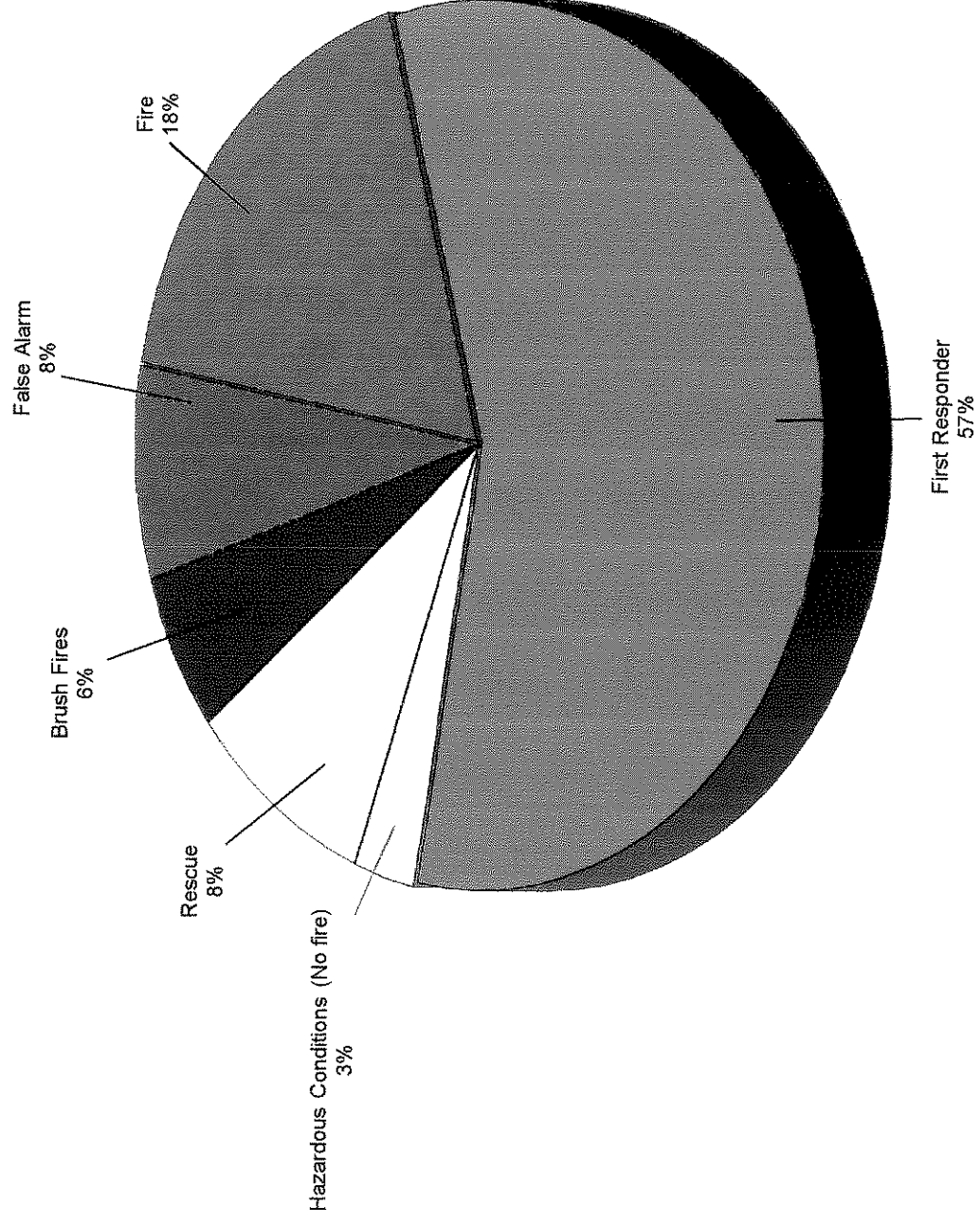
TYPE OF CALL	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
PRIVATE DWELLINGS (1 or 2 Family), Including Mobile Homes	21	25	117
APARTMENTS (3 or More Families)	3	3	10
HOTELS AND MOTELS	1	1	2
ALL OTHER RESIDENTIAL (Dormitories, Boarding Houses, Tents, etc.)	0	0	1
PUBLIC ASSEMBLY (Church, Restaurant, Clubs, etc.)	1	1	5
SCHOOLS AND COLLEGES	0	0	1
HEALTH CARE AND PENAL INSTITUTIONS (Hospitals, Nursing Homes, Prisons, etc.)	3	0	9
STORES AND OFFICES	2	2	11
INDUSTRY, UTILITY, DEFENSE, LABORATORIES, MANUFACTURING	0	0	7
STORAGE IN STRUCTURES (Barns, Vehicle storage Garages, General Storage, etc.)	3	1	4
OTHER STRUCTURES (Outbuildings, Bridges, etc.)	0	0	0
WORKING STRUCTURE FIRE	0	3	10
FIRES IN HIGHWAY VEHICLES (Autos, Trucks, Buses, etc.)	0	0	9
FIRES IN OTHER VEHICLES (Planes, Trains, Ships, Construction or Farm Vehicles)	0	0	0

FIRE OUTSIDE OF STRUCTURES WITH VALUE INVOLVED, BUT NOT VEHICLES (Outside Storage, Crops, Timber, etc.)	0	2	3
FIRES IN BRUSH, GRASS, WILD LAND (Excluding Crops and Timber) With No Value Involved	5	2	17
FIRES IN RUBBISH, INCLUDING DUMPSTERS (Outside structures), With No Value Involved	9	8	25
ALL OTHER FIRES	2	2	13
RESCUE	21	22	100
FIRST RESPONDER	141	179	840
FALSE ALARM RESPONSES (Malicious or Unintentional False Calls, Malfunctions, Bomb Scares)	19	15	75
MUTUAL AID OR ASSISTANCE RESPONSES	6	3	19
HAZARDOUS MATERIALS RESPONSES (Spills, Leaks, etc.)	2	2	13
OTHER HAZARDOUS RESPONSES (Arcing wires, Bomb Removal, Power Line Down, etc.)	5	3	34
ALL OTHER RESPONSES (Smoke Scares, Lock-Outs, Animal Rescues, etc.)	2	3	22
TOTALS	246	277	1347

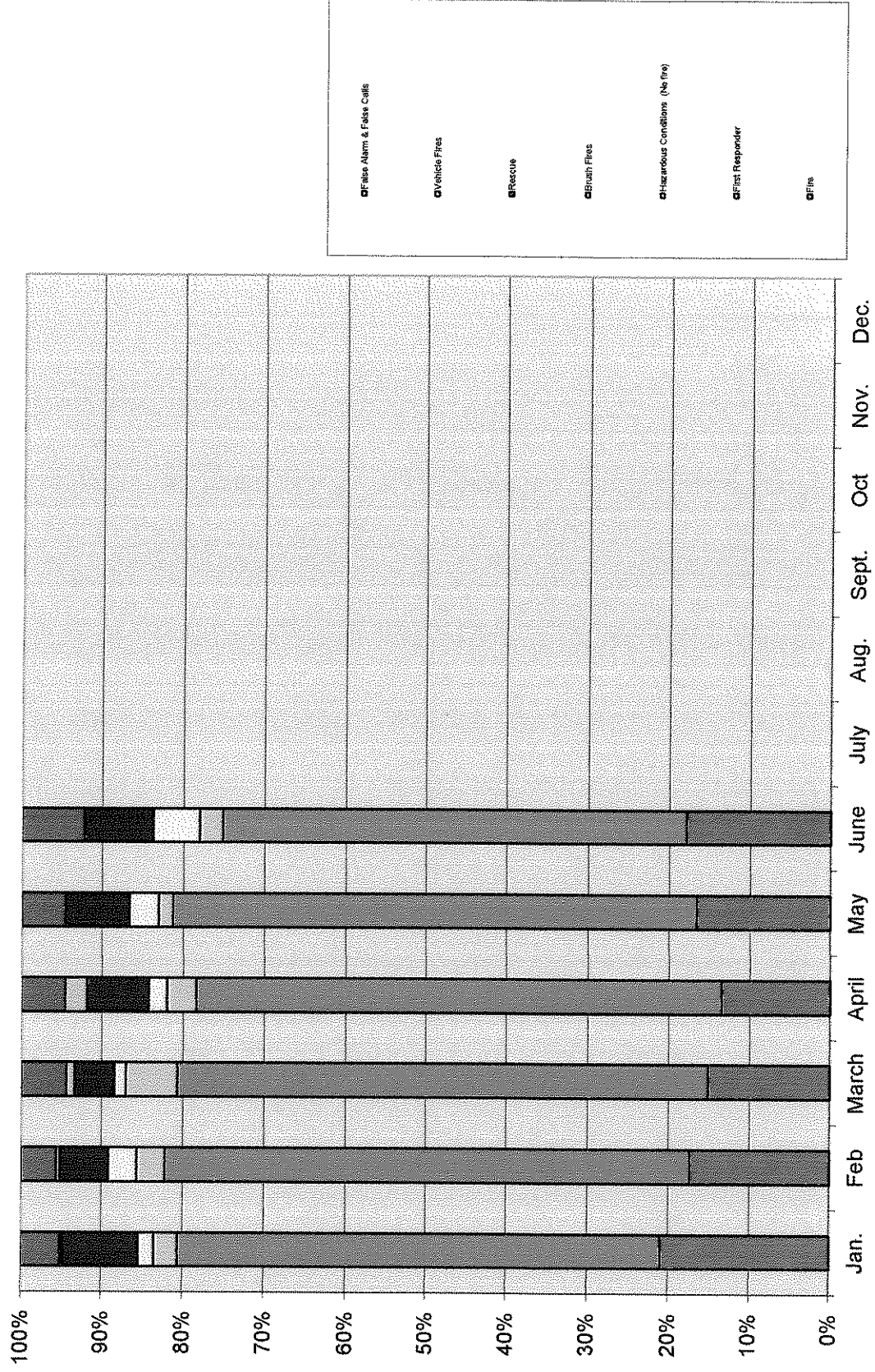
	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
Total Fire Incidents With Property and/or Contents Loss	3	12	35
Total of Property and Contents Value Saved	\$ 102,000.00	\$ 669,805.00	\$ 1,419,642.00

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
FIRE CASUALTIES FIREFIGHTER-DEATH	0		0
FIRE CASUALTIES FIREFIGHTER - INJURIES	0		0
FIRE CASUALTIES CIVILIAN - DEATH	0		0
FIRE CASUALTIES CIVILIAN - INJURIES	0		0

Incident Summary For June



YEAR TO DATE SUMMARY BY MONTH FOR 2014



INSPECTION ACTIVITIES REPORT FOR:
June, 2014

INSPECTIONS	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
ASSEMBLY	7	10	45
BUSINESS	15	13	116
EDUCATIONAL	0	0	0
HAZARDOUS	0	0	0
INDUSTRIAL	0	0	0
INSTITUTIONAL	2	4	15
MERCANTILE	4	3	33
RESIDENTIAL	4	2	26
STORAGE	1	0	10
DAY CARE	0	0	0
HOME CARE	0	0	0
FOSTER CARE	0	0	0
VACANT	0	0	2
TOTALS	33	32	247

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
CODE VIOLATIONS	31	11	167
FOLLOW UP INSPECTIONS	5	5	57

FIRE PREVENTION ACTIVITY REPORT FOR YEAR OF: 2014

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
Service Calls to Residents	10	15	5	4	40	20							94
Home Inspections / Door Hanger Follow Ups	2	4	0	0	6	15							27
Smoke Alarms Installed	5	6	2	2	9	20							44
Batteries Installed in Smoke Alarms	5	9	3	2	15	30							64
Fire Extinguisher Classes	2	0	3	4	3	1							13
School / Daycare Presentations	0	3	1	3	2	1							10
Community / Civic Group Presentations	1	3	1	0	4	0							9
Station Tours	2	1	3	1	0	2							9
Total Participants in Fire & Life Safety Programs	500	600	300	450	1,000	1800							4,650
Community / Business Displays	0	1	2	1	4	3							11
Child Safety Seat Clinics	0	0	1	1	1	1							4
Child Safety Seats Inspected	1	4	3	5	3	6							22
Child Safety Seats Distributed	0	0	0	0	0	0							0
Shift Coverage Hours	8	8	0	16	16	32							80
Fire Inspections	15	47	43	23	18	16							162

MONTHLY CITATION REPORT FOR THE MONTH OF: JUNE 2014

LOCATION	CURRENT MONTH FIRE LANE	CURRENT MONTH HANDICAPPED	LAST MONTH FIRE LANE	LAST MONTH HANDICAPPED	YEAR TO DATE
Cardinal Plaza					0
Compare Foods					0
Crossroads Shopping Center					0
Dabney Shopping Center					0
Dabney West Mall					0
Golden Corral					0
Guardian Care					0
Henderson Mall					0
Henderson Square					0
Lowe's	1	0	1	0	2
Maria Parham Hospital					0
Market Place					0
Northside Plaza					0
Oak St					0
Rose's Norlina Rd					0
Staples					0
Vance County Courthouse					0
Vance Medical Arts Bldg					0
Vance Square					0
Village Square					0
Wal Mart	1	0	0	0	1
Walgreens					0
TOTALS	2	0	1	0	3

TRAINING DIVISION PRODUCTIVITY - JUNE 2014

Henderson Fire Department

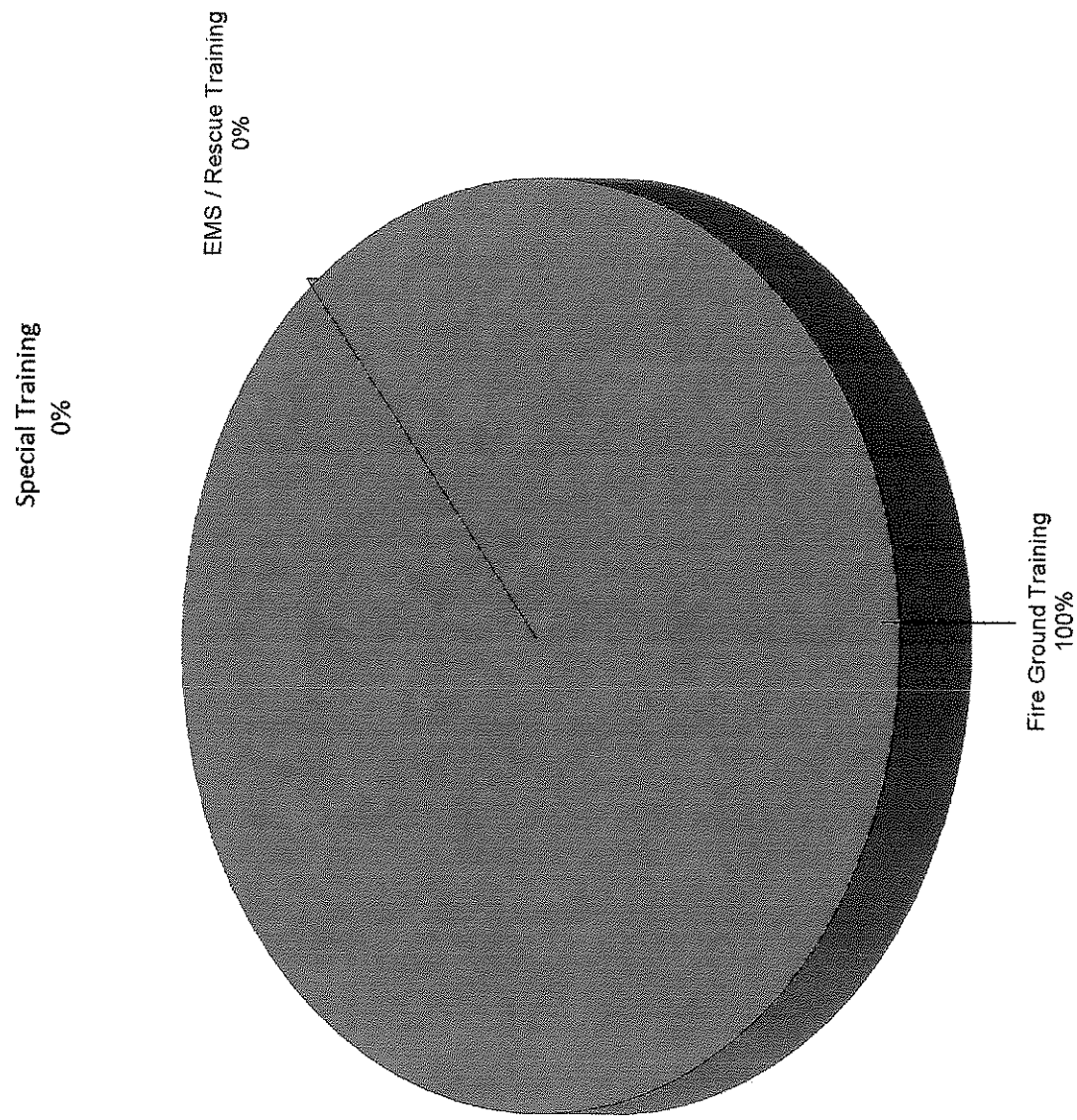
Types of Courses Taught	Course Hours Taught	Man-hours of Training
Fire Ground Training	202	1101
EMS / Rescue Training	0	0
Special Training	0	0

Totals	202	1101
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	Course Hours Taught	Man-hours of Training
PREVIOUS MONTH TOTAL	221.5	1639

YEAR - TO - DATE TOTAL	1098	6691
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Training Hours by Category - June
2014



Fire Department Regulatory Compliance

The Fire Department has met all regulatory compliance items for the month of June 2014