



AGENDA

Henderson City Council Regular Meeting

Monday 13 April 2015, 6:00 p.m.

**R. G. (Chick) Young, Jr. Council Chambers, Municipal Building
134 Rose Avenue
Henderson, North Carolina**

Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Sr.
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoe
Councilmember D. Michael Rainey

Councilmember Brenda Peace-Jenkins
Councilmember Garry D. Daeke
Councilmember Fearldine A. Simmons
Councilmember George M. Daye

City Officials

Edward A. Wyatt, Interim City Manager
D. Rix Edwards, City Attorney
Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 23 March 2015 Regular Meeting and Work Session [*See Notebook Tab 1*]

VII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

VIII. NEW BUSINESS

- a) Consideration of Approval of Ordinance 15-22, FY15 Budget Amendment #23, Amending the General Fund to Appropriate the Balance of the Donations Received for the Restoration of the Bennett H. Perry, Jr. Museum. (CAF 15-54) [*See Notebook Tab 2*]
- Ordinance 15-54
- b) Consideration of Approval of Resolution 15-08-A, 1) Issuance of Certificate of Sufficiency; and 2) Fixing Date of Public Hearing on Question of Annexation Pursuant to NCGS §160A-31. (CAF 15-09-A) [*See Notebook Tab 3*]
- Resolution 15-08-A
- c) Consideration of Approval of Resolution 15-28-A, 1) Issuance of Certificate of Sufficiency; and 2) Fixing Date of Public Hearing on Question of Carey Chapel Village Annexation Pursuant to NCGS §160A-31 (CAF 15-46-A) [*See Notebook Tab 4*]
- Ordinance 15-28-A

³ Citizen Comment Guidelines for Agenda Items

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- d) Consideration of Approval of Ordinance 15-24, FY15 Budget Amendment #26, Amending the General Fund to Budget the Proceeds of an Insurance Reimbursement to Offset the Costs of Repairs to the Concession Stand at Fox Pond Park. (CAF 15-56)[See Notebook Tab 5]
 - Ordinance 15-24
- e) Consideration of Approval of Ordinance 15-25, Providing for Four Additional Handicap Parking Spaces on Sunday Near the First Presbyterian Church. (CAF 15-57) [See Notebook Tab 6]
 - Ordinance 15-25
- f) Consideration of Approval of Resolution 15-33, Authorizing the Submission of an Application to the Bureau of Justice Assistance Office for the FY15 Bulletproof Vest Program Grant for the Police Department. (CAF 15-58) [See Notebook Tab 7]
 - Resolution 15-33
- g) Consideration of Approval of Ordinance 15-23, FY 15 Budget Amendment #25, Transferring Funds from Sewer Fund Contingency to the Elmwood Cemetery Outfall Project for the Acquisition of Land and Easements. (CAF 15-55) [See Notebook Tab 8]
 - Ordinance 15-23

IX. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

Citizens may only speak on Non-Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.⁴

⁴ Citizen Comment Guidelines for Non-Agenda Items

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- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

X. REPORTS

- a)* Mayor/Mayor Pro-Tem
- b)* City Manager
- c)* City Attorney
- d)* City Clerk
 - i. Meeting and Events Calendar [*See Notebook Tab 9*]
 - ii. E-911 Monthly Report
 - iii. Fire Department Monthly Report

XI. CLOSED SESSION

- a)* Pursuant to G.S.§143-318.11 (a)(6) regarding a Personnel Matter

XII. ADJOURNMENT

City Council Minutes - DRAFT

Short Regular Meeting

23 March 2015

PRESENT

Mayor James D. O'Geary, Presiding; and Council Members Sara M. Coffey, D. Michael Rainey, Michael C. Inscoe, Brenda Peace-Jenkins, Garry D. Daeke, Fearldine A. Simmons, and George M. Daye.

ABSENT

Council Member James C. Kearney, Sr.

STAFF PRESENT

Interim City Manager Edward A. Wyatt, City Attorney D. Rix Edwards, City Clerk Esther J. McCrackin, Assistant City Manager Frank Frazier, Finance Director Kathy Brafford, Engineering Director Clark Thomas, Public Services Director Mike Ross, Recreation and Parks Director Kendrick Vann and Assistant Finance Director Michelle Daniels.

CALL TO ORDER

The 23 March 2015 Short Regular Meeting and Work Session of the Henderson City Council was called to order by Mayor James D. O'Geary at 6:01 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Simmons led those in attendance in a prayer and the Pledge of Allegiance.

WELCOME

Mayor O'Geary welcomed everyone on such a beautiful spring day.

ADJUSTMENTS TO/APPROVAL OF AGENDA

Mayor O'Geary asked if there were any adjustments to the Agenda. Council Member Rainey moved to accept the Agenda as presented. Motion was seconded by Council Member Coffey, and unanimously approved.

APPROVAL OF MINUTES

Mayor O'Geary asked for any corrections to and/or approval of the minutes. Council Member Peace-Jenkins moved the approval of the 9 March 2015 Regular Meeting and Work Session minutes, as presented. Motion seconded by Council Member Simmons, and unanimously approved.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS

The City Clerk advised the Mayor and Council Members that no citizen wished to speak to Council.

NEW BUSINESS

Amending the FY15 General Fund to Budget the Reimbursement to the City by Vance County Tourism for Staff Overtime Expense While Working the Show, Shine, Shag & Dine Event. (*Reference: CAF 15-48; Ordinance 15-21; Budget Amendment #24*)

Interim City Manager Wyatt said this is a housekeeping matter. The reimbursement from the County offsets the overtime salaries incurred by the Police Department (\$2,300) and the Street Department (\$200) for assisting with this annual Event.

As there were no questions, Mayor O'Geary asked for Council's pleasure.

Motion was made by Council Member Rainey to approve Ordinance 15-21, *Amending the General Fund to Budget the Reimbursement to the City by Vance County Tourism for Staff Overtime Expense While Working the Show, Shine, Shag & Dine Event*. Motion seconded by Council Member Inscoe, and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Kearney. (*See Ordinance Book 9, p 235*)

Directing the Clerk for the City of Henderson to Investigate the Sufficiency of an Annexation Petition for Carey Chapel Village. (*Reference: CAF 15-24; Resolution 15-28*)

Interim City Manager Wyatt said it is a pleasure to recommend approval of this process as annexation is virtually impossible for municipalities due to State restrictions. He said this petition for voluntary annexation is refreshing and is for a parcel of land contiguous with Carey Chapel Crossings Subdivision.

As there were no questions, Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Peace-Jenkins to approve Resolution 15-28, *Directing the Clerk for the City of Henderson to Investigate the Sufficiency of an Annexation Petition for Carey Chapel Village*. Motion seconded by Council Member Coffey, and APPROVED by the following vote: YES: Coffey, Inscoc, Rainey, Peace-Jenkins, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Kearney. (See Resolution Book 4, p 197)

Amend the General Fund to Budget the Proceeds of an Insurance Reimbursement to Offset the Cost of Replacing Existing Stoplights with LED Lights. (Reference: CAF 15-45; Ordinance 15-20; Budget Amendment #23)

Interim City Manager Wyatt said this amendment will allow for the three sets of traffic signals on Chestnut Street that are under City jurisdiction to be converted to LED lamps as a cost saving measure. The conversion costs, including the rental of a bucket truck, is anticipated at \$12,360, and the insurance proceeds of \$13,978 from a traffic accident early this year at Chestnut and Young will be used to cover the cost.

Council Member Inscoc asked how long it will take to recoup this investment. Assistant City Manager Frazier said he did not have the exact figures. Mr. Inscoc asked if the fire truck could be used instead of renting a bucket truck. Mr. Frazier said the fire truck has never been considered because of the possibility of having a call-out during the conversion process. Mr. Inscoc then asked if the funds are in the General Fund. When he was told yes, Mr. Inscoc said he would prefer to hold off on this project until budget discussions are concluded.

Council Member Rainey asked how the City has converted traffic signals in the past. Mr. Frazier said the City truck that had been used previously presented a safety issue. Mr. Rainey asked if other street lights have been converted. Mr. Frazier said all the street lights are under State jurisdiction other than the three lights on Chestnut Street.

Council Member Daeke felt there was no hurry to convert these traffic lights and did not see a problem holding off on the conversion.

Mayor O'Geary asked Council Member Daeke if he would be willing to make this into a motion.

Motion was made by Council Member Daeke to Delay Approval of Ordinance 15-20, *The Replacment of Existing Stoplights with LED Lights on Chestnut Street Until After the Budget Hearing*. Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Inscoc, Rainey, Peace-Jenkins, Daeke, Simmons, Daye and Coffey. NO: None. ABSTAIN: None. ABSENT: Kearney. (See Ordinance Book 9, p 233)

Supporting the Kerr Lake Regional Water System Proposed Interbasin Transfer Petition. (Reference: CAF 15-50; Resolution 15-31)

Interim City Manager Wyatt said this is a momentous occasion and commented on the excellent article in *The Daily Dispatch* regarding this expansion. The NC Department of Environment and Natural Resources (NCDENR) has scheduled a public hearing at City Hall on March 31, 2015,

regarding this interbasin transfer and this Resolution of Support will be presented to NCDENR during the hearing.

There was no discussion. Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Inscoe to approve Resolution 15-31, *Supporting the Kerr Lake Regional Water System Proposed Interbasin Transfer Petition*. Motion seconded by Council Member Daeke, and APPROVED by the following vote: YES: Rainey, Peace-Jenkins, Daeke, Simmons, Daye, Coffey and Inscoe. NO: None. ABSTAIN: None. ABSENT: Kearney. (See Resolution Book 4, p 203)

Approving FY15-16 Budget Review Calendar and Scheduling of Special Council Budget Work Sessions. (Reference: CAF 15-52; Resolution 15-32)

Interim City Manager Wyatt said this is a routine matter setting forth the dates and times for Council to meet and work toward balancing the budget.

There was no discussion. Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Peace-Jenkins to approve Resolution 15-32, *Approving FY15-16 Budget Review Calendar and Scheduling of Special Council Budget Work Sessions*. Motion seconded by Council Member Rainey, and APPROVED by the following vote: YES: Peace-Jenkins, Daeke, Simmons, Daye, Coffey, Inscoe and Rainey. NO: None. ABSTAIN: None. ABSENT: Kearney. (See Resolution Book 4, p 205)

Providing for the Disposition of Several Jointly Held Properties by the City and County Otherwise Identified as 742 Hillside Avenue, Parcel ID #0092 02012; 744 Hillside Avenue, Parcel ID #0092 02017 and 747 Hillside Avenue, Parcel ID #0092 01023. (Reference: CAF 15-47, Resolution 15-29)

Interim City Manager Wyatt explained in September 2012, Council approved an agreement between the City and County to allow interested parties to bid and purchase jointed owned City/County properties acquired through tax foreclosure. A private buyer has bid on these three properties of which the City has no liens against for weed abatement. Prior to foreclosure, the unpaid City portion of tax for each property was as follows: 742 Hillside Avenue - \$669.00; 744 Hillside Avenue - \$307.00; and 747 Hillside Avenue - \$308.00. The assessed value for each property is as follows: 742 Hillside Avenue - \$18,237.00; 744 Hillside Avenue - \$4,652.00 and 747 Hillside Avenue - \$4,121.00. Mr. Wyatt said he drove by these parcels earlier today and said it will take a lot of work to bring them up to code.

Council Member Coffey felt the purchase price for each property of \$750.00 was too low and referenced Council's earlier decision to reject an offer for the same reason.

Council Member Inscoe asked if restrictive covenants could be placed on City/County owned properties requiring renovation and code compliance within a certain timeframe. City Attorney Edwards said he would look into this and provide Council with a written response.

Council Member Daeke felt Henderson does not need more rental property and a discussion ensued regarding how public authority, housing authority and/or the Redevelopment Commission could help keep the City from “spinning its wheels” with this issue.

Council Member Peace-Jenkins said these parcels were owned by her church at one time and she has no desire to see them revert back to a less than desirable neighborhood.

Motion was made by Council Member Inscoe to DELAY action on Resolution 15-31, *Supporting the Kerr Lake Regional Water System Proposed Interbasin Transfer Petition*. Motion seconded by Council Member Coffey, and APPROVED by the following vote: YES: Daeke, Simmons, Daye, Coffey, Inscoe, Rainey and Peace-Jenkins. NO: None. ABSTAIN: None. ABSENT: Kearney. (See Resolution Book 4, p 203)

Interim City Manager Wyatt said he has a meeting scheduled with the Interim County Manager this week and with Council’s permission will add this to the discussion. Development Services Director Corey Williams will talk with the Vance County Housing Authority and a report will be given to Council.

Tax Releases and Refunds from Vance County for the Month of February 2015. The releases and refunds below are in order and recommended for approval. (Reference: CAF 15-51)

Interim City Manager Wyatt made note of the Real and Personal Property Refunds to Duke Life/Maria Parham which is a result of the appeal by the hospital to the State Board. He added the Personal Property appeal still has not been resolved.

Council Member Daeke made note of the \$16,000 lost to foreclosure. Council Member Inscoe said at the last County Commissioner’s meeting revisions to the current procedure are being made so those that owe the most will be pursued first. Council agreed this is a positive step forward.

Feb 2015 Tax Releases & Refunds			
Name	Reason	Tax Year	Amount
Real & Personal Property Releases			
Townes, Ella Heirs	Taxes Lost to Foreclosure	2003	\$ 15.25
Townes, Ella Heirs	Taxes Lost to Foreclosure	2004	\$ 16.00
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2005	\$ 540.50
Townes, Ella Heirs	Taxes Lost to Foreclosure	2005	\$ 16.75
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2006	\$ 660.50
Townes, Ella Heirs	Taxes Lost to Foreclosure	2006	\$ 16.75
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2007	\$ 1,180.50
Townes, Ella Heirs	Taxes Lost to Foreclosure	2007	\$ 16.75
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2008	\$ 565.79

Feb 2015 Tax Releases & Refunds Continued			
Name	Reason	Tax Year	Amount
Townes, Ella Heirs	Taxes Lost to Foreclosure	2008	\$ 18.36
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2009	\$ 465.42
Townes, Ella Heirs	Taxes Lost to Foreclosure	2009	\$ 19.01
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2010	\$ 585.82
Robles, Gustavo Lopez	Taxes Lost to Foreclosure	2010	\$ 45.24
Tirados, Agustin	Personal Property billed in Error	2010	\$ 34.78
Townes, Ella Heirs	Taxes Lost to Foreclosure	2010	\$ 19.01
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2011	\$ 585.84
Robles, Gustavo Lopez	Taxes Lost to Foreclosure	2011	\$ 8,815.76
Tirados, Agustin	Personal Property billed in Error	2011	\$ 34.78
Townes, Ella Heirs	Taxes Lost to Foreclosure	2011	\$ 19.01
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2012	\$ 965.84
Robles, Gustavo Lopez	Taxes Lost to Foreclosure	2012	\$ 266.04
Tirados, Agustin	Personal Property billed in Error	2012	\$ 34.78
Townes, Ella Heirs	Taxes Lost to Foreclosure	2012	\$ 19.01
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2013	\$ 800.88
Robles, Gustavo Lopez	Taxes Lost to Foreclosure	2013	\$ 91.19
Tirados, Agustin	Personal Property billed in Error	2013	\$ 36.86
Townes, Ella Heirs	Taxes Lost to Foreclosure	2013	\$ 20.15
Plummer, John F. Jr. Heirs	Taxes Lost to Foreclosure	2014	\$ 620.88
Robles, Gustavo Lopez	Taxes Lost to Foreclosure	2014	\$ 91.19
Townes, Ella Heirs	Taxes Lost to Foreclosure	2014	\$ 20.15
Triumph LLC	Personal Property billed in Error	2014	\$ 346.38
Vance County	Government	2014	\$ 1,524.27
Hargrove, Carolyn Bernadine	Personal Property billed in Error	2015	\$ 95.91
Total Releases/Real & Personal Property			\$ 18,605.35
Refunds/ Real & Personal Property			
Duke LifePoint/Maria Parham	Correct Value	2012	\$ 35,815.70
Duke LifePoint/Maria Parham	Correct Value	2013	\$ 37,958.52
Duke LifePoint/Maria Parham	Correct Value	2014	\$ 37,958.52
Gupton, Kimberly D	Correct Value	2014	\$ 153.34
Total Refunds Real & Personal Property			\$ 111,886.08
Total Releases & Refunds R & P Property			\$ 130,491.43
Registered Vehicle			
Refunds			
Southerland, Cherry Lee	Correct Situs	2012	\$ 66.16
Total Refunds			\$ 66.16
Registered Vehicle			
Releases			
NONE	NONE		\$ -
Total Reg Veh Releases			\$ -
Total Reg. Veh Refunds			\$ 66.16
Total Reg Veh Releases			
& Refunds			\$ 66.16
Total All Release & Refunds			\$ 130,557.59

Financial Report – 1st Six Months FY 2015. (CM 15-04)

Finance Director Brafford touched on several points: Sales Tax collections lag 4 months; the Beer and Wine tax will be received toward the end of May; only one payment of four has been made regarding the Utility Franchise; and Sanitation shows only 5 months of billing.

Council Member Daeke asked about the Garage Sales. Ms. Brafford will review these figures with the Fiscal Compliance Officer and report back to Council with her findings.

Council Member Inscoe asked if based on expenses year-to-date, if Ms. Brafford thought there would be a surplus of funds this year. Ms. Brafford said it is too early to respond.

Mayor O'Geary asked Council to approve this Financial Report. Motion was made by Council Member Rainey and seconded by Council Member Coffey with the following consensus: YES: Daye, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke and Simmons. NO: None. ABSTAIN: None. ABSENT: Kearney.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS

The City Clerk advised the Mayor and Council Members that one citizen wished to address to Council.

Horace Bullock, 129 South Bullock Street Mr. Bullock asked why the structures at 910 and 1000 East Andrews continue to exist. He was concerned as these structures are on one of the main streets into Henderson and sees them as an eyesore. He understands funding is an issue but would like these properties to have top priority.

Development Services Director Williams explained since he now has a full staff, the Inspector is currently going through all four wards and plans to prepare a formal report so priorities can be set. Mr. Williams said enforcement was put on hold to allow the owner time to bring the property up to code. Some work was done but enforcement is now proceeding.

Council Member Inscoe asked how much funding remains for demolition. Mr. Williams said approximately \$40,000 of which about \$30,000 is designated for demolition of property on Garnett Street. The remaining funds will be used for cutting grass and perhaps one more demolition.

REPORTS

a) Mayor/Mayor Pro-Tem –

Mayor O'Geary thanked Council Member Coffey for providing dinner this evening. Mayor Pro-Tem mentioned how much he enjoyed the Service Awards Banquet.

b) City Manager –

Mr. Wyatt said in over 40 years, the Service Awards Banquet was the most tasteful he has ever attended. The highlight of the night for him was the vignettes about each employee.

c) City Attorney (No Report)

d) City Clerk – Because the Service Awards are so special, the following is a list of the 29 employees that were recognized: 5 Years of Service: Cathy Brown, Human Resources Director; Jonathan Collier, Police Sergeant; Samuel Crosson, Parks Maintenance Worker; Wesley Harris, Police Sergeant; Matthew Jackson, Police Sergeant; Teresa Jaynes, Police Records Clerk; Brandon Logue, Police Officer; Michael Patrick, Water Quality Technician; Jeffrey Turner, Fire Engineer; Stanley White, Senior Street Maintenance Worker; Graham Woodlief, Police Sergeant. 10 Years of Service: Andrew Abbott, Jr., Meter Reader; Robert Alexander, Street Maintenance Crew Leader; George Durham, Street Maintenance Worker; Kyle Holtzman, Fire Lieutenant; Wilbur “Gene” Roberts, Plant Maintenance Supervisor; Thomas Smith, Street Maintenance Worker; Jessica West, Police Sergeant. 15 Years of Service: Randall “Scott” Hunt, Senior Instrument Technician; Dorothy Jones-Wortham, Customer Service Representative; Clarissa “Christy” Lipscomb, Kerr Lake Regional Water Director; Anthony “Tony” McGhee, Park Maintenance Supervisor; David Nickels, Laboratory Technician; Allen Simmons, Police Detective. 20 Years of Service: Angela Feingold, Police Sergeant; Steven Osborne, Recreation Program Supervisor; Marti Stewart, Police Sergeant. 25 Years of Service: David Hedgepeth, Police Lieutenant; Mary Loyd, Laboratory Analyst.

OTHER

Council Member Daeke asked for an update on Chavasse Avenue. Assistant City Manager Frazier said the project will begin just as soon as the bid process is complete.

Mr. Daeke then asked about leaf pickup after the season ends. Public Services Director Ross explained there is a fee for collection after the season concludes.

Mr. Daeke also asked what is being done about all the signs that are popping up around town for things such as tax services. Development Services Director Williams said this has been a topic during his staff meeting. The current plan is to first send out a courtesy notice emphasizing the legalities regarding signage. Council Member Inscoe suggested perhaps the Meter Readers to pick up any signs they see and apologized to Ms. Brafford for possibly creating more work for her staff.

Council Member Peace-Jenkins asked about the policy for picking up limbs. Public Services Director Ross said Code requires limbs to be no more than 4’ in length. He added there is a fee for anything over 200 pounds and the normal process is for the brush truck to pick up smaller items like brush, leaves, etc. and the knuckleboom truck picks up the heavier limbs and other items.

Council Member Inscoe asked if the Vac Truck is operational and mentioned several streets that need attention. Mr. Ross said he is in the process of instituting several projects for preventative maintenance but currently he is scheduling these projects in between emergencies. Mr. Frazier added a schedule change is in place to allow the street sweeper to be used throughout the day.

Council Member Coffey asked whether there are any restrictions regarding painting business windows. Her concern was that they should be tastefully done. Development Services Director Williams said there are no restrictions on windows.

With no further business, Mayor O'Geary asked if Council was prepared to adjourn.

ADJOURNMENT

Council Member Coffey moved for adjournment. Motion seconded by Council Member Daye, and unanimously approved. The meeting adjourned at 6:59 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Council Meeting: 13 April 15 Regular Meeting

30 March 2015

TO: The Honorable Mayor Pete O'Geary and Members of City Council
FR: Ed Wyatt, Interim City Manager
RE: **CAF: 15-54**
Consideration of Approval of Ordinance 15-22, FY 15 Budget Amendment #23, Amending the General Fund to Appropriate the Balance of the Donations Received for the Restoration of the Bennett H. Perry, Jr. Museum

Ladies and Gentlemen:

Recommendation:

- Approval of Ordinance 15-22, FY 15 Budget Amendment #23, Amending the General Fund to Appropriate the Balance of the Donations Received for the Restoration of the Bennett H. Perry, Jr. Museum.

Executive Summary

The Bennett H. Perry, Jr. home and property were left to the City by Mr. Perry in his will. Following Mr. Perry's death on April 15, 2011, the City voted to accept the property and maintain it as a museum via Resolution 11-80, approved August 8, 2011. Funds were subsequently donated to the City by various individuals to be used for the renovation of the property. The current unspent balance of those donated funds is \$25,145.

The City signed an agreement on March 26, 2015 with The Corbitt Preservation Association for leasing of the property, with the property to be used solely for the purpose of creating, operating and maintaining a museum regarding the history and culture of the City and County. Per the lease, the City will use the donated funds to assist the Association in paying renovation costs. These funds will be used until they are expended.

FY 15 Budget Amendment #23 serves to appropriate the balance of the donations received for the restoration of the Bennett H. Perry, Jr. Museum so that they can be paid to The Corbitt Preservation Association for that purpose.

Attachments:

1. Ordinance 15-22

ORDINANCE 15-22

FY 2014—2015 Budget Amendment # 23 AN AMENDMENT TO THE GENERAL FUND TO APPROPRIATE THE BALANCE OF THE DONATIONS RECEIVED FOR THE RESTORATION OF THE BENNETT H. PERRY, JR. MUSEUM

WHEREAS, the City Council of the City of Henderson on 11 June 2014 adopted the FY14-15 Annual Operating Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual operating budgets from time-to-time;

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved, and said Ordinance shall be effective immediately upon approval of the City Council:

Fund: 10: General			Ordinance 15-22			
			FY 14-15 Budget Amendment #23			
REVENUES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-14	Budget	Amendment	Revised
	Fund Balance	10-990-490999	\$ -	\$ 19,150	\$ 25,150	\$ 44,300
	Appropriation		\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
	Total		\$ -	\$ 19,150	\$ 25,150	\$ 44,300
						\$ 44,300
EXPENDITURES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-14	Budget	Amendment	Revised
Bennett Perry	Contr Services: Routine	10-501-504500	\$ -	\$ -	\$ 25,150	\$ 25,150
House			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
	Total		\$ -	\$ -	\$ 25,150	\$ 25,150
						\$ 25,150
	<i>variance</i>				\$ -	
Reference:			Notes:			
CAF 15-54; Ordinance 15-22; BA #23; Council Meeting 4/13/2015			This serves to amend the General Fund to appropriate the balance of the donations received for the restoration of the Bennett H. Perry, Jr. home. The home and property were left to the City by Mr. Perry in his will. Following Mr. Perry's death on April 15, 2011, the City voted to accept the property and maintain it as a museum (Resolution 11-80, approved August 8, 2011). Funds were subsequently donated to the City by various individuals to be used for the renovation of the property. The City signed an agreement on March 26, 2015 with The Corbitt Preservation Association for leasing of the property, with the property to be used solely for the purpose of creating, operating and maintaining a museum regarding the history and culture of the City and County. Per the lease, the City will use the donated funds to assist the Association in paying renovation costs. These funds will be used until they are expended.			

The foregoing Ordinance 15-22, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 13th day of April 2015: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

*Reference: Minute Book 43, p.**; CAF 15-54*

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 15-22 adopted by the Henderson, City Council in Regular Session on _____ 2015. This Ordinance is recorded in *Ordinance Book 8*, p.***.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
Edward A. Wyatt, Interim City Manager

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Council Meeting: 13 Apr 2015 Short Meeting

30 March 2015

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: Ed Wyatt, Interim City Manager

RE: CAF: 15-09-A
Consideration of Approval of Resolution 15-08-A, 1) Issuance of Certificate of Sufficiency; and 2) Fixing Date of Public Hearing on Question of Annexation Pursuant to NC G. S. §160A-31

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

Recommendation:

- Approval of Resolution 15-08-A, 1) Issuance of Certificate of Sufficiency; and 2) Fixing Date of Public Hearing on Question of Annexation Pursuant to NC G. S. §160A-31

Executive Summary:

On March 9, 2015, Council directed the City Clerk to investigate the sufficiency of a non-contiguous annexation petition that was received regarding the area described as the intersection of Toyota Lane and Ruin Creek Road (S.R. 1128). The Clerk has completed, and the City Attorney has reviewed, the investigation results, and the Certificate of Sufficiency is attached.

The next step required by law is to set a public hearing regarding this annexation. If approved this evening, the Public Hearing will be set for April 27, 2015 at 6:00 p.m.

Attachments:

1. Certificate of Sufficiency
2. Resolution 15-08-A
3. Resolution 15-08

CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Henderson, North Carolina:

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify that I have investigated the attached petition and hereby make the following findings:

I further find that the area meets the standards for a noncontiguous area as specified in G.S. 160A-58.1(b), in that:

- a) The petition includes a metes and bounds description of the area proposed for annexation and has attached a map showing the proposed satellite area in relation to the primary corporate limits;
- b) The petition includes the names and addresses of all owners of real property lying in the area described therein;
- c) The petition includes the signatures of all owners of real property lying in the area described therein;
- d) The nearest point on the proposed satellite corporate limits is no more than three (3) miles from the primary corporate limits of the City of Henderson;
- e) No point on the proposed satellite corporate limits is closer to the primary corporate limits of any municipality other than the City of Henderson;
- f) The satellite area is so situated that the City of Henderson will be able to provide the same services as are provided within its primary corporate limits;
- g) To the extent that the proposed satellite area contains any portion of a subdivision, the entire subdivision is included;
- h) The area with the proposed satellite corporate limits, when added to the area within all other satellite corporate limits of the City of Henderson, does not exceed ten percent (10%) of the area within the primary corporate limits of the City of Henderson;

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Henderson, North Carolina, this 25th day of March 2015.

Esther J. McCrackin
City Clerk
Henderson, North Carolina

RESOLUTION 15-08-A

FIXING DATE OF PUBLIC HEARING ON QUESTION OF NON-CONTIGUOUS ANNEXATION PURSUANT TO G.S. 160A-31

WHEREAS, the City Council (Council) conducted its Annual Planning Retreat in 2015 and identified eight Key Strategic Objectives (KSOs) and Goals; *and*

WHEREAS, this Resolution addresses KSO-3: Enhanced Economic Development; *and*

WHEREAS, a petition requesting annexation of an area described herein has been received; *and*

WHEREAS, the Henderson City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; *and*

WHEREAS, certification by the Henderson City Clerk as to the sufficiency of the petition has been made.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL THAT IT DOES HEREBY APPROVE a public hearing on the question of annexation of the area described herein which will be held at City Hall, Council Chambers, 134 Rose Avenue on April 27, 2015 at 6:00 p.m.

Section 1. A public hearing on the question of annexation of the area described herein will be held in Council Chambers, 134 Rose Avenue, Henderson, North Carolina, on April 27, 2015, at 6:00 p.m.

Section 2. The area proposed for annexation is described as follows:

A New Lot being all of Parcel II and a portion of Parcel III in P.B. X, Pg. 545, containing 2.20 acres as further described below:

Beginning at a point in the Northwestern corner of the intersection of Toyota Lane (Private) and Ruin Creek Road (S.R. 1128), being the Southeastern most corner of the New Lot. From the Point of Beginning run thence along the Northern right-of-way of Ruin Creek Road S74°05'17"W 244.40' to an existing concrete monument, S70°47'58"W 107.83' to an existing concrete monument S85°55'29"W 1.24' to an existing iron pipe being the Southeastern corner of the tract of Henderson United Church of Christ. Thence along the line with Henderson United Church of Christ N01°26'31"W 210.07' to an existing metal rebar, N01°26'31"W 210.22' to a new point being the Northwest corner of the New Lot. Thence N88°33'29"E 190.01' along the proposed New Lot line to a point in the Western right-of-way of Toyota Lane. Thence along the Western right-of-way of Toyota Lane S01°26'31"E 14.07' to a point, continuing along the Western right-of-way of Toyota Lane on a curve with a chord of S17°49'32"E 143.94', a radius of 255.00', and an arc length of 145.92' to a iron pipe, S34°13'10"E 97.22' to an iron pipe, S33°16'28"E 108.72' to an existing concrete monument, being the Point of Beginning.

Section 3. Notice of the public hearing shall be published in *The Daily Dispatch*, a newspaper having general circulation in the City of Henderson, North Carolina, at least ten (10) days prior to the date of the public hearing.

The foregoing Resolution 15-08-A, introduced by Council Member *** and seconded by Council Member ***, on this the 13th day of April 2015, and having been submitted to a roll call vote, was *** by the following votes: YES:. NO: None. ABSTAIN: None. ABSENT: None.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

D. Rix Edwards, City Attorney

*Reference: Minute Book 43, p***; CAF 15-09-A*

RESOLUTION 15-08

DIRECTING THE CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED UNDER N.C.G.S. § 160A-31

WHEREAS, the City Council (Council) conducted its Annual Planning Retreat in 2015 and identified eight Key Strategic Objectives (KSOs) and Goals; *and*

WHEREAS, this Resolution addresses KSO-3: Enhanced Economic Development; *and*

WHEREAS, a petition requesting annexation, which is attached, was received by the Council on 1 October 2014; *and*

WHEREAS, North Carolina General Statute §160A-31 requires the City Clerk to investigate the sufficiency of the petition and certify the results of her investigation

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL that the City Clerk is directed to investigate the sufficiency of the attached petition (*Attachment A*) and certify the result of her investigation to the Council.

Resolution 15-08, upon motion of Council Member Inscoe and second by Council Member Daeke, and having been submitted to a roll call vote received the following votes and was APPROVED on this the 23rd day of February 2015: YES: Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: None.

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

D. Rix Edwards, City Attorney

Reference: Minute Book 43, p 159; CAF 15-09

**PETITION FOR VOLUNTARY ANNEXATION TO THE CITY OF HENDERSON
OF A NONCONTIGUOUS AREA (SATELLITE)**

To the Mayor and Members of the City Council of the City of Henderson, N.C.:

The undersigned respectfully petition the City Council of the City of Henderson to annex the hereinafter described property to the City of Henderson, such annexation to be pursuant to Part 4, Article 4A, Chapter 160A of the North Carolina General Statutes (G.S. 160A-58-et seq.) In support of this petition and pursuant to G.S. 160A-58-1, the undersigned do hereby respectfully submit the following information:

1. The undersigned whose names are signed to this petition own all real estate in the area described herein, with the exception of the following: Owners of real property that is wholly exempt from property taxation under the Constitution and laws of North Carolina; Railroad Companies; Public Utility as defined in G.S. 62-3(23); Electric Membership Corporation; and Telephone Membership Corporations.
2. The nearest point of the area described herein to the primary corporate limits of the City of Henderson is not more than three (3) miles.
3. No part of the area described herein is closer to the primary corporate limits of another city than to the primary corporate limits of the City of Henderson.
4. If any part of the area described herein is a part of a subdivision as defined in G.S. 160A-376, then all of said Subdivision is included within the area described.
5. This area proposed for annexation under this petition is described by metes and bounds as follows:

(ATTACH A METES AND BOUNDS DESCRIPTION FOR THE AREA TO BE ANNEXED)

Respectfully submitted this 1 day of October, 2014.

Type or Print Name of Property Owner(s)	Address and Phone Number:	Property PIN# Parcel ID#
1) <u>Ruin Creek Investments LLC</u>	<u>PO Box 706</u>	<u>411 04006</u>
2) _____	<u>Henderson NC</u>	<u>411 04007</u>
3) _____	<u>919-610-1033</u>	_____
4) _____	_____	_____
5) _____	_____	_____

Please sign and complete the requested information on the Signature page of this petition

(For City Use Only)

Date Received: _____ Total Land Mass: _____
Received By: _____ % Satellite _____ If > 10% return

ALL SIGNATURES MUST BE NOTARIZED!!!

ANNEXATION PETITION SIGNATURE PAGE - Continued -

CORPORATION: Ruin Creek Investments LLC
Name of Corporation (Type or Print)
By: Samuel M Watkins III M Manager
Signature and Title
Samuel M Watkins III
(Type or Print Name)

Affix Seal:

Attested By: _____
Signature and Title

(Type or Print Name)

NOTARIZATION

NORTH CAROLINA
Vance COUNTY

I, the undersigned Notary Public in and for the aforesaid County and State, certify that Samuel M Watkins III
personally came before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and notarial seal this the 1st day of October, 20 14.



Shelley Alford
Notary Public
My commission expires 3-17-16

PARTNERSHIP

Name of Partnership (Type or Print)

By: _____
Signature and Title

(Type or Print Name)

_____ general partnership
_____ limited partnership

Attested By: _____
Witness, Signature and Title

(Type or Print Name)

NOTARIZATION

NORTH CAROLINA
_____ COUNTY

I, the undersigned Notary Public in and for the aforesaid County and State, certify that _____
personally came before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and notarial seal this the _____ day of _____, 20 _____.

Notary Public
My commission expires _____

Parcel Description:

A New Lot being all of Parcel II and a portion of Parcel III in P.B. X, Pg. 545, containing 2.20 acres as further described below:

Beginning at a point in the Northwestern corner of the Intersection of Toyota Lane (Private) and Ruin Creek Road (S.R. 1128), being the Southeastern most corner of the New Lot. From the Point of Beginning run thence along the Northern right-of-way of Ruin Creek Road $S74^{\circ}05'17''W$ 244.40' to an existing concrete monument, $S70^{\circ}47'58''W$ 107.83' to an existing concrete monument, $S85^{\circ}55'29''W$ 1.24' to an existing iron pipe being the Southeastern corner of the tract of Henderson United Church of Christ. Thence along the line with Henderson United Church of Christ $N01^{\circ}26'31''W$ 210.07' to an existing metal rebar, $N01^{\circ}26'31''W$ 210.22' to a new point being the Northwest corner of the New Lot. Thence $N88^{\circ}33'29''E$ 190.01' along the proposed New Lot line to a point in the Western right-of-way of Toyota Lane. Thence along the Western right-of-way of Toyota Lane $S01^{\circ}26'31''E$ 14.07' to a point, continuing along the Western right-of-way of Toyota Lane on a curve with a chord of $S17^{\circ}49'32''E$ 143.94', a radius of 255.00', and an arc length of 145.92' to an iron pipe, $S34^{\circ}13'10''E$ 97.22' to an iron pipe, $S33^{\circ}16'28''E$ 108.72' to an existing concrete monument, being the Point of Beginning.

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Council Meeting: 13 April 15 Short Reg Mtg.

6 April 2015

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: Ed Wyatt, Interim City Manager

RE: CAF: 15-46-A
Consideration of Approval of Resolution 15-28-A, 1) Issuance of Certificate of Sufficiency; and 2) Fixing Date of Public Hearing on Question of Carey Chapel Village Annexation Pursuant to N.C.G.S. §160A-31.

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

Recommendation:

- Approval of Resolution 15-28-A, 1) Issuance of Certificate of Sufficiency; and 2) Fixing Date of Public Hearing on Question of Carey Chapel Village Annexation Pursuant to N.C.G.S. §160A-31.

Executive Summary:

On March 23, 2015, Council directed the City Clerk to investigate the sufficiency of a contiguous annexation petition for Carey Chapel Village. The Clerk has completed the investigation and the City Attorney has reviewed the results. The Certificate of Sufficiency for Carey Chapel Village is attached.

The next step required by law is to set a public hearing regarding this contiguous annexation. If approved, the Public Hearing will be set for April 27, 2015 at 6:00 p.m.

Attachments:

1. Resolution 15-28-A
2. Resolution 15-28

RESOLUTION 15-28-A

FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION FOR CAREY CHAPEL VILLAGE PURSUANT TO N.C.G.S. §160A-31

WHEREAS, the City Council (Council) conducted its Annual Planning Retreat in 2015 and identified eight Key Strategic Objectives (KSOs) and Goals; *and*

WHEREAS, this Resolution addresses KSO-3: Enhanced Economic Development; *and*

WHEREAS, a petition requesting annexation of the area described herein has been received; *and*

WHEREAS, the City of Henderson has by resolution directed the City Clerk to investigate the sufficiency of the petition; *and*

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made(see **Attachment A** to this Resolution).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL of the City of Henderson, North Carolina, that:

Section 1. A public hearing on the question of annexation of the area described herein will be held in Council Chambers, 134 Rose Avenue, Henderson, North Carolina, on April 27, 2015, at 6:00 p.m.

Section 2. The area proposed for annexation is described as follows:

CAREY CHAPEL VILLAGE 9 March 2015

Beginning at a point in the existing city limits line and extending
N 36° 31' 32" E 80.00' to a point; thence
S 51° 54' 29" E 154.41' to a point; thence
N 45° 51' 21" E 13.48' to a point; thence
S 58° 57' 31" E 61.60' to a point; thence
S 55° 29' 57" E 139.54' to a point; thence
N 33° 52' 15" E 74.64' to a point; thence
S 60° 25' 09" E 420.38' to a point; thence
N 29° 20' 49" E 327.55' to a point; thence
N 29° 20' 49" E 93.54' to a point; thence
N 27° 42' 51" E 174.96' to a point; thence
S 62° 05' 58" E 377.99' to a point; thence
S 27° 12' 48" W 191.73' to a point; thence
S 29° 50' 47" W 537.30' to a point at the existing city limits; and thence
N 60° 48' 08" W 1.146.39' to the point and place of beginning.
Said tract containing approximately 7.80 acres plus or minus.

Section 3. Notice of the public hearing shall be published in *The Daily Dispatch*, a newspaper having general circulation in the city of Henderson, at least ten (10) days prior to the date of the public hearing.

Resolution 15-28-A, upon motion of Council Member _____ and second by Council Member _____ and having been submitted to a roll call vote received the following votes and was _____ on this the 13th day of April 2015: YES: NO:. ABSTAIN: ABSENT:

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

D. Rix Edwards, City Attorney

*Reference: Minute Book 43, p ***; CAF 15-46-A*

CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Henderson, North Carolina:

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify that I have investigated the attached petition and hereby make the following findings:

- a) The petition contains an adequate property description of the area proposed for annexation.
- b) The area described in the petition is contiguous to the City of Henderson, North Carolina primary corporate limits, as defined by G.S. 160A-31.
- c) The petition is signed by and includes addresses of all owners of real property lying in the area described therein.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Henderson, North Carolina this 25th day of March 2015.

Esther J. McCrackin
City Clerk
Henderson, North Carolina

RESOLUTION 15-28

DIRECTING THE CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED UNDER N.C.G.S. § 160A-31 FOR CAREY CHAPEL VILLAGE

WHEREAS, the City Council (Council) conducted its Annual Planning Retreat in 2015 and identified eight Key Strategic Objectives (KSOs) and Goals; *and*

WHEREAS, this Resolution addresses KSO-3: Enhanced Economic Development; *and*

WHEREAS, a petition requesting annexation, which is attached, was received by the Council on 6 March 2015; *and*

WHEREAS, North Carolina General Statute §160A-31 requires the City Clerk to investigate the sufficiency of the petition and certify the results of her investigation

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL that the City Clerk is directed to investigate the sufficiency of the attached petition (*Attachment A*) and certify the result of her investigation to the Council.

Resolution 15-**, upon motion of Council Member _____ and second by Council Member _____ and having been submitted to a roll call vote received the following votes and was _____ on this the **th day of _____ 2015:
YES: NO: ABSTAIN: ABSENT:

James D. O'Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

D. Rix Edwards, City Attorney

*Reference: Minute Book 43, p ***; CAF 15-*

**Petition to the City of Henderson, North Carolina (City)
for Voluntary Annexation**

To the Mayor and City Council:

The undersigned(s), owner(s) of the property identified, below, and in the attachment (Property), petitions that the Property be annexed to the City as permitted by Article 4A of Chapter 160A, "Cities and Towns", of the North Carolina General Statutes.

_____ The Property is contiguous to the City and its boundaries are provided in the attachment.

 X The Property is contiguous to the City and:

- the petition is being made pursuant to North Carolina General Statute §160A-31(b1).
- and its boundaries are provided in the attachment.

_____ The Property is not contiguous to the City and:

- at its nearest point, is three miles or less from the City primary corporate limits.
- no point of the Property is closer to the primary corporate limits of another city than to City primary corporate limits.
- the City will be able to provide the same services to the Property as it currently provides within its primary corporate limits.
- its boundaries are provided in the attachment, along with a map showing the Property in relation to the primary corporate limits.

_____ The Property is not contiguous to the City and:

- at its nearest point, is three miles or less from the City primary corporate limits.
- no point of the Property is closer to the primary corporate limits of another city than to City primary corporate limits.
- the City will be able to provide the same services to the Property as it currently provides within its primary corporate limits.

- as the Property is a subdivision, or a portion of the Property is a subdivision, as defined by North Carolina General Statute §160A-376, all of the subdivision is included the annexation petition.
- the Property, when added to the areas of other noncontiguous portions, does not exceed ten percent of the primary corporate limits of the City.
- its boundaries are provided in the attachment, along with a map showing the Property in relation to the primary corporate limits.

_____ The Property is not contiguous to the City and:

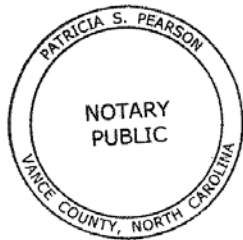
- the petition is being made pursuant to North Carolina General Statute §160A-376.
- its boundaries are provided in the attachment, along with a map showing the Property in relation to the primary corporate limits.

Property Owner(s) W. Dennis Thawryte
 Name: Carey Chapel Village LLC, IGB, Admin's Dennis Thawryte
 Address: 436 S. Woodland Rd.
 Telephone Number: 252-432-1445
 Property Address: Carey Chapel & Vicksburg Roads
 Tax Number: _____
 Parcel Number: _____

STATE OF NORTH CAROLINA
 VANCECOUNTY

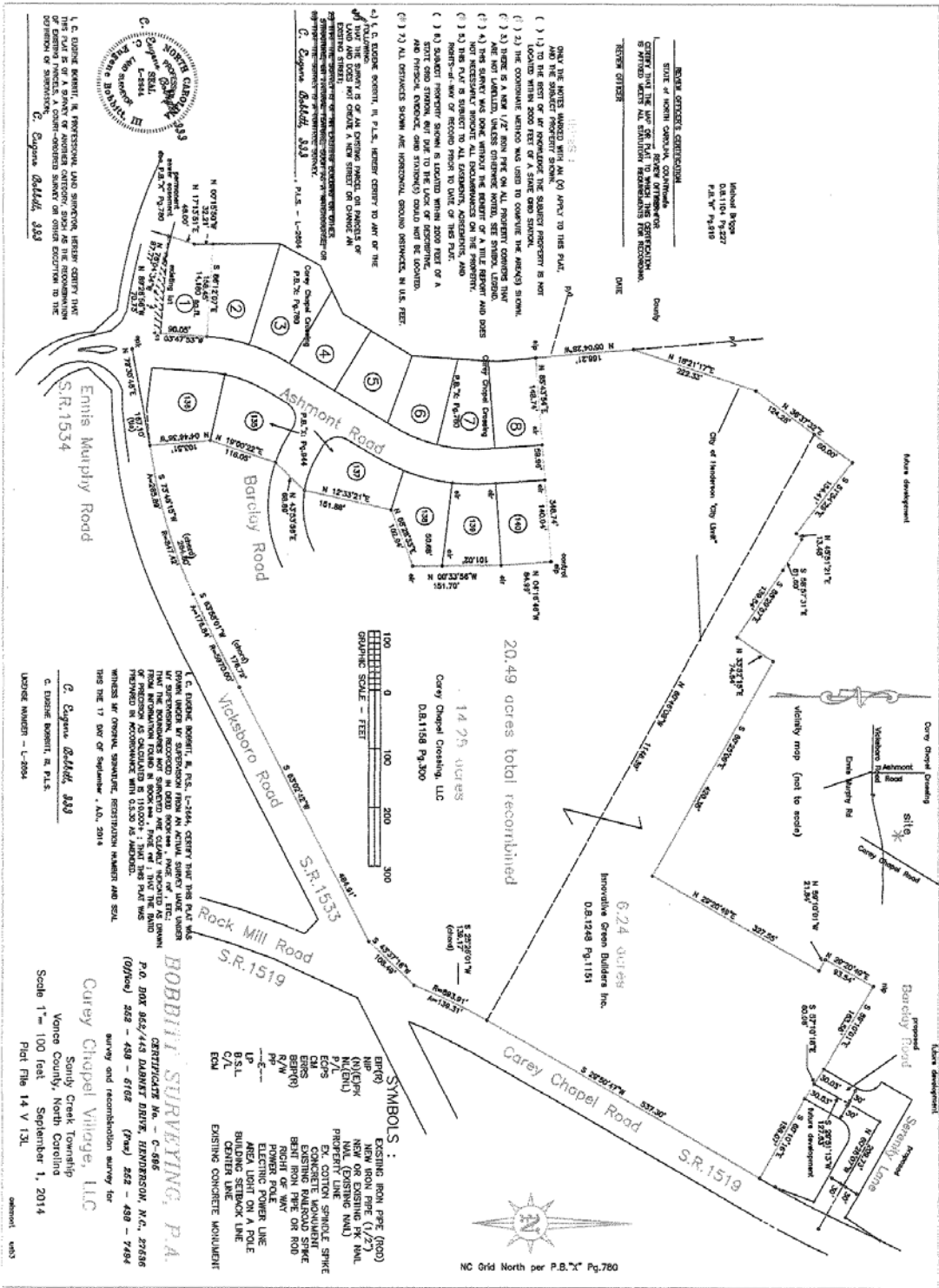
Sworn to (or affirmed) and subscribed before me this the 6th day of March 2015 by:

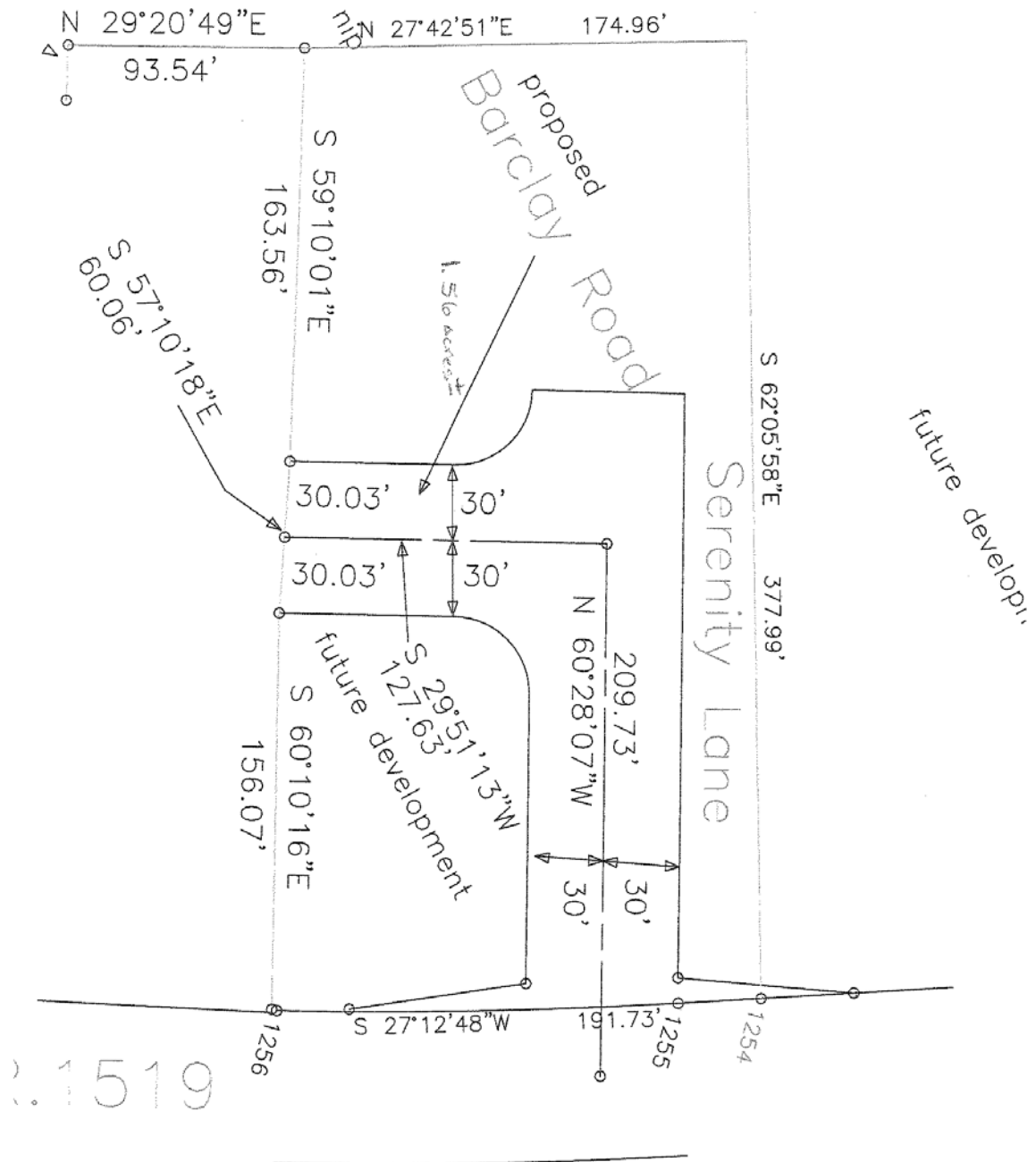
Patricia S. Pearson
Patricia S. Pearson
 _____, Notary Public
 My commission expires: 10/25/15



CAREY CHAPEL VILLAGE
9 March 2015

Beginning at a point in the existing city limits line and extending
N 36° 37' 32" E 80.00' to a point; thence
S 51° 54' 29" E 154.41' to a point; thence
N 45° 51' 21" E 13.48' to a point; thence
S 58° 57' 31" E 61.60' to a point; thence
S 55° 29' 57" E 139.54' to a point; thence
N 33° 52' 15" E 74.64' to a point; thence
S 60° 25' 09" E 420.38' to a point; thence
N 29° 20' 49" E 327.55' to a point; thence
N 29° 20' 49" E 93.54' to a point; thence
N 27° 42' 51" E 174.96' to a point; thence
S 62° 05' 58" E 377.99' to a point; thence
S 27° 12' 48" W 191.73' to a point; thence
S 29° 50' 47" W 537.30' to a point at the existing city limits; and thence
N 60° 48' 08" W 1.146.39' to the point and place of beginning.
Said tract containing approximately 7.80 acres plus or minus.





City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Council Meeting: 13 April 15 Reg. Meeting

6 April 2015

TO: The Honorable Mayor Pete O'Geary and Members of City Council

FR: Ed Wyatt, Interim City Manager

RE: **CAF 15:56**

Consideration of Approval of Ordinance 15-24, FY 15 Budget Amendment #26, Amending the General Fund to Budget the Proceeds of an Insurance Reimbursement to Offset the Cost of Repairs to the Concession Stand at Fox Pond Park

Ladies and Gentlemen:

Recommendation:

- Approval of Ordinance 15-24, FY 15 Budget Amendment #26, Amending the General Fund to Budget the Proceeds of an Insurance Reimbursement to Offset the Cost of Repairs to the Concession Stand at Fox Pond Park

Executive Summary

The Fox Pond Concession Stand was damaged when a tree fell on it on February 17, 2014. The Recreation and Parks Director filed an insurance claim on February 19, 2014; however, the insurance reimbursement for this incident was not received until FY 2015.

We are requesting to appropriate those funds (\$4,600) to offset the cost of repairs to the concession stand roof.

Attachments:

1. Ordinance 15-24

ORDINANCE 15-24

FY 2014—2015 Budget Amendment # 26
AN AMENDMENT TO THE GENERAL FUND
TO BUDGET THE PROCEEDS OF AN INSURANCE REIMBURSEMENT TO OFFSET
THE COST OF REPAIRS TO THE CONCESSION STAND AT FOX POND PARK

WHEREAS, the City Council of the City of Henderson on 11 June 2014 adopted the FY14-15 Annual Operating Budget; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual operating budgets from time-to-time;

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved, and said Ordinance shall be effective immediately upon approval of the City Council:

Fund: 10: General			Ordinance 15-24			
			FY 14-15 Budget Amendment #26			
REVENUES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-14	Budget	Amendment	Revised
	Insurance Proceeds	10-100-456000	\$ 5,000	\$ 10,700	\$ 4,600	\$ 15,300
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
Total			\$ 5,000	\$ 10,700	\$ 4,600	\$ 15,300
						\$ 15,300
EXPENDITURES			Approved	Current		
<i>Department</i>	<i>Line Item</i>	<i>Code</i>	1-Jul-14	Budget	Amendment	Revised
Recreation	M & R - Buildings	10-620-501500	\$ 37,200	\$ 37,200	\$ 4,600	\$ 41,800
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
Total			\$ 37,200	\$ 37,200	\$ 4,600	\$ 41,800
						\$ 41,800
<i>variance</i>					\$ -	
Reference:			Notes:			
CAF 15-56; Ordinance 15-24; BA #26 Council Meeting 4/13/2015			This serves to amend the budget for the Recreation Department. A tree fell on the concession stand at Fox Pond Park on 2/17/2014 . An insurance claim was filed on 2/19/2014. The City received \$4,600 in damages on 3/26/2015. This budget amendment will increase the M & R - Buildings line item to help offset the cost of repairs.			

The foregoing Ordinance 15-24, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the 13th day of April 2015: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

*Reference: Minute Book 43, p.**; CAF 15-56*

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 15-24 adopted by the Henderson, City Council in Regular Session on _____ 2015. This Ordinance is recorded in *Ordinance Book 9*, p.***.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
Edward A. Wyatt, Interim City Manager

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Council Meeting: 13 April 15 Regular Meeting

7 April 2015

TO: The Honorable Mayor James D. O'Geary and Members of City Council
FR: Edward A. Wyatt, Interim City Manager
RE: **CAF: 15-57, Consideration of Approval of Ordinance 15-25, Providing for Four Additional Handicap Parking Spaces on Sunday Near the First Presbyterian Church**

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- **Core Value 2: Citizen/Customer Friendly:** *We value our citizens and customers and will work with them in a courteous, professional manner. We value their participation and input and owe them an answer to their questions in a timely manner.*

Recommendation:

- Approval of Ordinance 15-25, Providing for Four Additional Handicap Parking Spaces on Sunday Near the First Presbyterian Church

Executive Summary

The City of Henderson received a request from the First Presbyterian Church for four handicap spaces on Young Street (*see attached map*). The proposed handicap spaces are for Sunday only.

The cost for the additional handicap signs and poles is approximately \$40 each not counting the labor involved in the placement of said poles and signs.

Attachments:

1. Ordinance 15-25
2. Map of Young Street (designating location of proposed handicap parking spaces)

ORDINANCE 15-25

AN ORDINANCE PROVIDING FOR FOUR HANDICAPPED PARKING SPACES ON SUNDAY NEAR THE FIRST PRESBYTERIAN CHURCH

The City Council of the City of Henderson, North Carolina doth ordain:

Section 1. That the following be added to the Schedule of Streets set forth in Section 7-86 (relating to loading/handicapped, etc. parking):

“Young Street, on the east side, beginning at a point approximately two hundred and one feet south of the southern curb line of Chestnut Street and running in a southerly direction for a distance of approximately ninety one feet (on Sundays, to be used for parking for handicapped only).

Section 2. The foregoing Ordinance shall be in full force and effect from and after the date of its passage.

The foregoing Ordinance 15-25 upon motion of Council member _____ and seconded by Council Member _____, and having been submitted to a roll call vote and received the following votes and was ***** on this the 13th day of April, 2015: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O’Geary, Mayor

ATTEST:

Esther J. McCrackin, City Clerk

Approved to Legal Form:

D. Rix Edwards, City Attorney

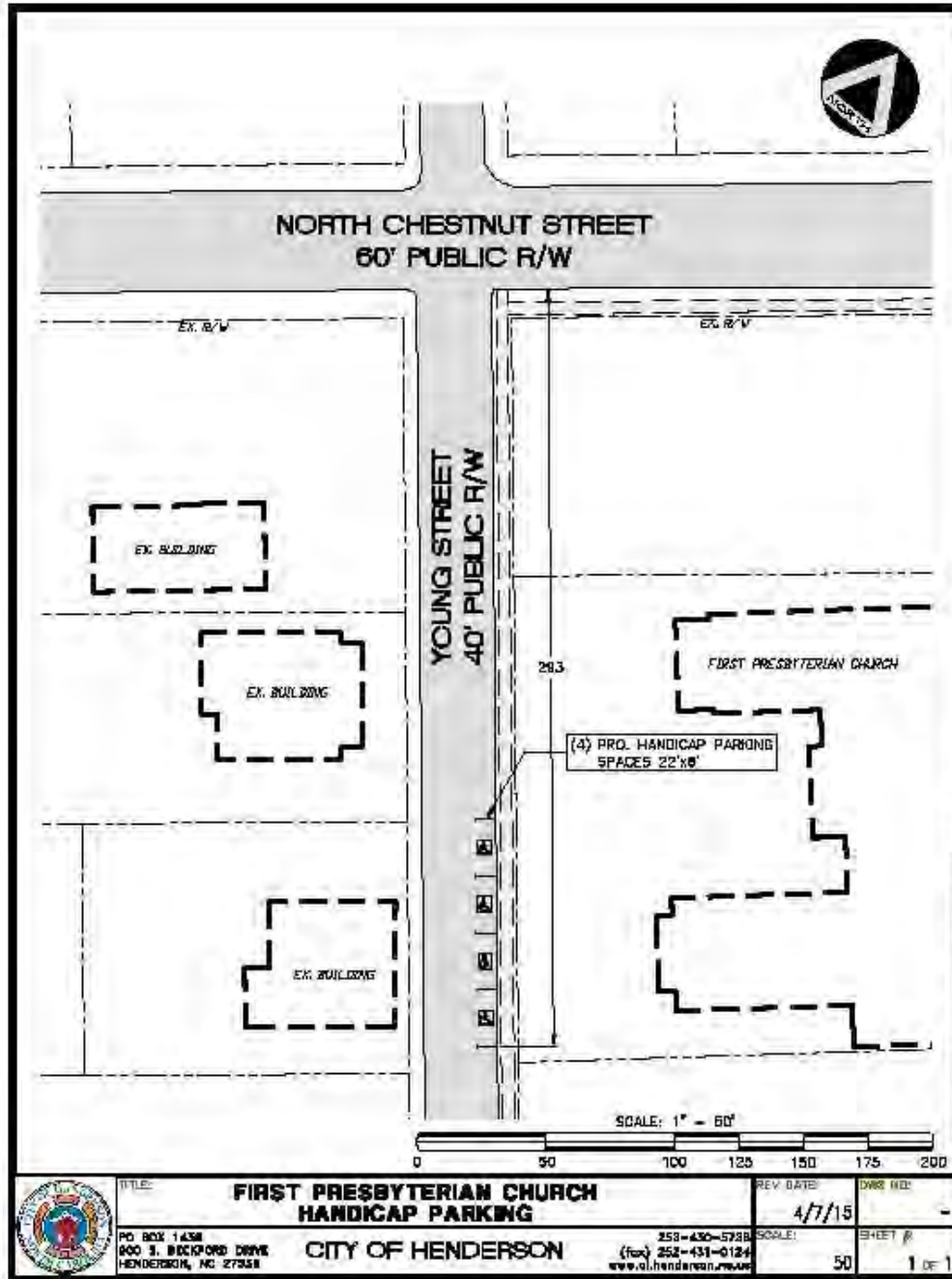
*Reference: Minute Book 4**, p. **.*

**STATE OF NORTH CAROLINA
CITY OF HENDERSON**

I, Esther J. McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the foregoing Ordinance is a true and exact copy of *Ordinance 15-25, An Ordinance Providing For Four Handicapped Parking Spaces On Sunday Near The First Presbyterian Church*, adopted by the Henderson, City Council in Regular Session on ** ** 20** (See *Minute Book 4**, p. **). This Ordinance is recorded in *Ordinance Book # 9*, pp. **.

Witness my hand and corporate seal of the City, this ** day of *** 20**.

Esther J. McCrackin
City Clerk
City of Henderson, North Carolina



TITLE: **FIRST PRESBYTERIAN CHURCH
HANDICAP PARKING**

PO BOX 1438
600 S. BUCKFORD DRIVE
HENDERSON, NC 27531

CITY OF HENDERSON

253-430-5733
(fax) 252-431-0124
www.ci.henderson.nc.us

REV. DATE:	DATE NO.:
4/7/15	-
SCALE:	SHEET #:
50	1 OF 1

C:\Users\jvener\Documents\VPPO_Handicap_Parking.dwg (4/7/2015) - 4:04:02 PM

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Council Meeting: 13 April 15 Reg. Meeting

13 April 2015

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: Ed Wyatt, Interim City Manager

RE: CAF: 15-58

Consideration of Approval of Resolution 15-33, Authorizing The Submission of an Application to the Bureau of Justice Assistance Office for the FY 15 Bulletproof Vest Program Grant for the Police Department

Ladies and Gentlemen:

Council Goals Addressed By This Item:

- KSO 2: Reduce Crime: *To reduce crime and provide for a safe community*
- KSO 8: Financial Resourcing: *To provide sufficient funds for municipal operations and capital outlay necessary to meet the needs of citizens, customers and mandates of regulatory authorities*

Recommendation:

- Approval of Resolution 15-33 authorizing the submission of the FY15 BJA Bulletproof Vest Grant Application for the Police Department

Executive Summary

The BJA Bulletproof Vest Grant, if awarded, will provide reimbursement for up to 50% of all expenditures (including shipping and handling) for the purchase of law enforcement body armor and body armor carriers. The total estimated cost for 10 vests is \$7,560. If all estimated vests are purchased, the City will be requesting the maximum amount available which is \$3,780. This grant, if awarded, will take effect October 1, 2015.

Attachments:

1. Resolution 15-33
2. Grant Application
3. Police Chief Barrow Memo & Other Related Materials

**RESOLUTION
15-33**

**AUTHORIZING THE SUBMISSION OF AN
APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE OFFICE
FOR THE FY15 BULLETPROOF VEST PROGRAM GRANT
FOR THE POLICE DEPARTMENT**

WHEREAS, the Henderson City Council identified eight Key Strategic Objectives (KSO) at its 2015 Strategic Planning Retreat; *and*

WHEREAS, two of the Key Strategic Objectives are addressed by this request as follows: *KSO 2: To Reduce Crime and Provide for a Safe Community*, and *KSO 8: To Provide Sufficient Funds for Municipal Operations and Capital Outlay Necessary to Meet the Needs of Citizens, Customers and Mandates of Regulatory Authorities*; *and*

WHEREAS, the Henderson Police Department is seeking approval to apply for a grant to assist in the purchase of bullet proof vests; *and*

WHEREAS, the grant application is seeking \$3,780 in federal funds to provide for 50% reimbursement of all expenditures for the purchase of law enforcement body armor and body armor carriers.

NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY APPROVE the City Manager to file the grant application to the Bureau of Justice Assistance Office as outlined above.

The foregoing Resolution 15-33, introduced by Council Member ***** and seconded by Council Member ***** on this the **** day of ***** 2015 and having been submitted to a roll call vote, was approved by the following votes:: YES: NO: ABSTAIN: ABSENT:

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

Approved to Legal Form:

D. Rix Edwards, City Attorney

Perry Twisdale

From: owner-bvp-list@ojp.usdoj.gov on behalf of BVP <bvp@usdoj.gov>
Sent: Wednesday, April 01, 2015 12:36 PM
Subject: Bulletproof Vest Partnership (BVP) 2015 Application Announcement

Dear BVP Participant:

The Bureau of Justice Assistance (BJA) is pleased to announce the Fiscal Year 2015 BVP application funding period.

Applications for FY 2015 BVP funds will be accepted beginning Wednesday, April 1, 2015. All applications must be submitted online at <http://www.ojp.usdoj.gov/bvpbasi/> by 6:00 pm (e.d.t.), Wednesday, May 13, 2015.

Important Information Regarding FY 2015 BVP Funds:

1. Jurisdictions receiving funding for reimbursement of body armor purchases must have a written mandatory wear policy for uniformed patrol officers, in place when the FY 2015 BVP applications are submitted. Please see the BVP mandatory FAQs for further guidance on this requirement: <http://www.ojp.usdoj.gov/bvpbasi/docs/FAQsBVP MandatoryWearPolicy.pdf>
2. Each vest purchased with FY 2015 funds must meet National Institute of Justice (NIJ) standards on the date it was ordered and must be American-made. Please see this website for the latest NIJ compliant vests: https://www.justnet.org/other/ballistic_cpl.html and https://www.justnet.org/other/stab_cpl.html
3. Jurisdictions with more than one law enforcement agency (LEA) associated with the jurisdiction account may not submit a separate application. Instead, the LEAs associated with jurisdictions with more than one LEA must submit their own application information and vest needs to the jurisdiction. The jurisdiction will then submit the LEA applications in one submission to BJA.
4. To ensure that program participants are submitting applications that accurately reflect their vest needs for the next two years, please review the program guidance below. Prior to submitting an application for FY 2015 BVP funds:
 - a. Verify that the number of vests indicated on the application does not exceed actual agency needs. Review all currently deployed vests for those that will need to be replaced during the next two years, according to the replacement cycle indicated on your BVP system profile. Applications for funds should reflect the number of vests your agency needs to replace within the next two years, and vests for officers your agency anticipates hiring in the next two years. (New hires can be anticipated based on the average number of officers hired over the most recent three years.)
 - b. Ensure that the application accurately reflects the current market cost for the vests identified on the application.
 - c. Review previous year(s) BVP funding to identify any unspent funds that might currently be available for BVP needs.

Your careful attention to actual vest needs will help ensure that all eligible jurisdictions submitting requests will receive the maximum allowable based on the appropriation and distribution guidelines.

For questions regarding this email or for assistance with the online application process, please do not hesitate to call the BVP Help Desk at 1-877-758-3787, or email vests@usdoj.gov.

Sincerely,

The BVP Program Team



1. Registration

1.1 [Agency Information](#)

1.2 [Agency Contacts](#)

2. Application

2.1 [Application Profile](#)

2.2 [Manage Application](#)

2.3 [Review Application](#)

2.4 [Submit Application](#)

2.5 [Mandatory Wear Policy](#)

3. Payment

3.1 [Bank Information](#)

3.2 [Print Bank Form](#)

3.3 [Manage Receipts](#)

3.4 [Payment Request](#)

3.5 [Payment History](#)

4. Status

4.1 [Current Status](#)

4.2 [LEA Status](#)

4.3 [Application History](#)

5. Personal Information

5.1 [User Profile](#)

5.2 [Change Password](#)



BVP HELP DESK
(Toll-Free 1-877-758-3787)

[NIJ Standards](#) [Glossary](#) [BVP Manuals](#)

Section Application > Submit Application > Submit Application for Funding for BVP Approval

OMB #1121-0235
(Expires: 10/31/2016)

PLEASE NOTE: Applications for funding may be submitted for the purchase of any armor that meets the established NIJ ballistic or stab standards ordered **on or after April 1, 2015**. Once the open application period closes, funding levels will be established and all applicants will be notified.

Application Profile

Participant	HENDERSON CITY
Fiscal Year	2015
Number of Agencies Applied	1
Total Number of Officers for Application	60
Number of Officers on Approved Sub-Applications	60
<u>Unspent BVP Funds</u> Remaining	\$1,959.42
Unspent BVP Funds <u>Obligated</u> for Vest Purchases	\$1,959.42

Sub-Application Profile

Fiscal Year	2015
<u>Vest Replacement Cycle</u>	5
Number of Officers	60
Zylon Replacement	0
<u>Emergency Replacement</u> Stolen or Damaged	0
<u>Needs</u> Officer Turnover	0

Submit Application for Funding for BVP Approval

Application for Funding				
Name	Quantity	Extended Cost	Tax, S&H*	Total Cost
HENDERSON CITY	10	\$7,500.00	\$60.00	\$7,560.00
Grand Totals	10	\$7,500.00	\$60.00	\$7,560.00
Requested BVP Portion of Total Cost, up to:				\$3,780.00

* Total Taxes, Shipping and Handling Cost for each Application

https://grants.ojp.usdoj.gov/bvp/vests/roles/apps/submit_app_to_bvp_admin.jsp?level1=Ap... 4/7/2015



1. Registration

1.1 [Agency Information](#)

1.2 [Agency Contacts](#)

2. Application

2.1 [Application Profile](#)

2.2 [Manage Application](#)

2.3 [Review Application](#)

2.4 [Submit Application](#)

2.5 [Mandatory Wear Policy](#)

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3.1 [Bank Information](#)

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3.4 [Payment Request](#)

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4. Status

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BVP HELP DESK
(Toll-Free 1-877-758-3787)

[NIJ Standards](#) [Glossary](#) [BVP Manuals](#)

Section Application > Submit Application > Submit Application for Funding for BVP Approval

OMB #1121-0235
(Expires: 10/31/2016)

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Sub-Application Profile

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<u>Emergency Replacement Needs</u> Stolen or Damaged	0
Officer Turnover	0

Submit Application for Funding for BVP Approval

Application for Funding				
Name	Quantity	Extended Cost	Tax, S&H*	Total Cost
HENDERSON CITY	10	\$7,500.00	\$60.00	\$7,560.00
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Requested BVP Portion of Total Cost, up to:				\$3,780.00

* Total Taxes, Shipping and Handling Cost for each Application

https://grants.ojp.usdoj.gov/bvp/vests/roles/apps/submit_app_to_bvp_admin.jsp?level1=Ap... 4/7/2015




HENDERSON POLICE DEPARTMENT

Marcus Barrow
Chief of Police

200 Breckenridge Street
Henderson, NC 27536
Phone: 252-438-4141
Fax: 252-438-7311



INTEROFFICE MEMORANDUM

TO: Ed Wyatt, Interim City Manager
FROM: Marcus Barrow, Chief of Police 
DATE: 04/07/2015
SUBJECT: Application for 2015 BJA Bulletproof Vest Program Grant

Please find attached a copy of the online application form for the 2015 BJA Bullet Proof Vest Program Grant, a City of Henderson Grant Review Form and a draft of a CAF for the grant application to be reviewed at the April 20, 2015 Council Session.

As noted this grant is requesting reimbursement funds for the BJA BVP Grant program, which will reimburse the City for up to 50% of the cost of ballistic armor for law enforcement officers. We will also be planning to submit a reimbursement request to the NC League of Municipalities Bullet Proof Vest program as well (which does not require a pre-application as the federal grant does).

If this meets your approval, Captain Twisdale will transmit the information to Patricia along with the draft of the CAF to add to the agenda. Thank you in advance.

CC: Captain Perry Twisdale, Services Commander
BJA BVP 2015 Grant File

An Internationally Accredited Law Enforcement Agency

CITY OF HENDERSON

INTERNAL PROCESS TO DECIDE WHETHER GRANT APPLICATION IS APPROPRIATE

Department: Police **Staff Contact:** Captain P.L. Twisdale

Funding Sources:

Bureau of Justice Assistance Bullet-Proof Vest Program FY 2015
NC League of Municipalities Bullet-Proof Vest Program FY 2015

Grant/Project Name: Bulletproof Vest Program Grant 2015-2016

Date Application Due: May 5, 2015

This is a X NEW or RECURRING Grant.

Brief Project Summary:

This grant is an application to renew the Henderson Police Department's participation in the Department of Justice's Bureau of Justice Assistance Bullet-Proof Vest grant program.

We are also requesting in advance to apply for reimbursement grant funding from the NC League of Municipalities Risk Management Division for the purchase of Ballistic Vests for sworn officers in the 2015-2015 fiscal year.

The League Grant is on an "as-purchased" basis and will reimburse \$250 of the expense for purchasing personal body armor for sworn law enforcement officers up to ten (10) vests in a fiscal year. No pre-application is required for this grant.

The BJA JAG Bulletproof Grant will reimburse the City for up to 50% of the projected cost of ballistic armor for officers. The information from the application for the BJA JAG Bullet-Proof Vest Program is also included.

We are estimating that in FY 2015-2016 there will possibly be 10 needed vest purchases for sworn officers.

- Seven (5) ballistic vests purchased as replacement vests for old vests issued to current officers that have exceeded the warranty period of five (5) years from the date of manufacture.
- Five (5) new vests in the upcoming fiscal year for new officers.

The cost per vest unit is \$750 plus \$60.00 shipping and handling. The estimated cost for ten (10) vests is \$7,560.00. We are requesting to submit the application for the BJA JAG Bullet-Proof Grant Program for the amount of \$7,560 with the requested reimbursement amount of \$3,780.

We are also requesting to submit reimbursement requests to the NC League of Municipalities Risk Management Service in the coming fiscal year for reimbursement of 50% of up to ten (10) vests (costing \$7,560) for the amount of maximum amount allowable under the NCLM grant of \$2500.

PLEASE NOTE: These grants do not cover the cost of tactical exterior body armor such as that worn by SWAT Team Members.

Maximum amount available from Funding Sources:

BJA Bullet-Proof Vest Program	\$3,780.00
NCLM Bullet-Proof Vest Program	\$2,500.00
Total	\$6,280.00

Anticipated Award Notification Date: 07/01/2015

Anticipated Grant Term: Start Date: 09/01/2015
Finish Date: 06/01/2016

Amount to be requested: \$6,280.00

Does the amount of the match requirement or other grant requirements necessitate City Council approval prior to the award? Yes No X

Eligible types of match: Any funding OTHER THAN BJA JAG funding may be used as match funding.

If the match is cash, where will the match come from? (Provide Account Number)

The match will be budgeted in the Body Armor line item. Following the establishment of a grant project account once the grant is approved and accepted, grant match funds will be transferred into this account.

Due to the purchase of regular body armor for officers (both new and replacement for current employees) being a regular purchase made by the City and budgeted as part of the budget process Asset Forfeiture funds should not be used as match funds for these purposes. The full amount of the purchases has been requested in the regular Police Department FY 2015-2016 budget and

these funds should be utilized for the purchase of the body armor. Use of Federal Asset Forfeiture in this case would be seen as "supplantation" of normal purchases under Asset Forfeiture guidelines.

Is this project a cash award or reimbursement (or drawdown)?

This project would be a reimbursement of funds expended by the Police Department from our Body Armor line item.

If this is a reimbursement grant, will funds be available? Yes

Is this project included in?

Departmental Budget	No
Capital Improvements Plan	No

No. This grant was not announced until after the department had submitted its budget request for the FY 2015-2016 fiscal year.

Grant funds will be used for the following:

Funds will be used to reimburse the City of the cost of purchasing new Ballistic Armor for sworn law enforcement officer.

How will the program be funded after the grant expires?

There is no recurring cost for the body armor for five (5) years until replacement is recommended and the warranty expires.

If the department receives only a portion of the amount requested, how will the project be funded?

The grant application is requesting the full amount for this project.

Some additional questions to consider:

Are any other departments within the City of Henderson eligible for this funding?

No.

Are any other departments within the City of Henderson willing to collaborate on this project?

This is a law enforcement project only.

Will this project duplicate or compete with another service or program provided by the City of Henderson or other local agency?

No, this is a law enforcement only grant.

City Council Action Form

Office of City Manager
P. O. Box 1434
Henderson, NC 27536
252.430.5701



Council Meeting: 13 Apr 15 Reg. Meeting

30 March 2015

TO: The Honorable Mayor James D. O'Geary and Members of City Council

FR: Edward Wyatt, Interim City Manager

RE: CAF: 15-55

Consideration of Approval of Ordinance 15-23, FY 15 Budget Amendment #25, Transferring Funds from Sewer Fund Contingency to the Elmwood Cemetery Outfall Project for the Acquisition of Land and Easements.

Ladies and Gentlemen:

Council Retreat Goals Addressed By This Item:

- **KSO 5** – Provide Reliable, Dependable Infrastructure: *To provide reliable, dependable and environmentally compliant infrastructure systems.*

Recommendation:

- Approval of Ordinance 15-23, FY 15 Budget Amendment #25, Transferring Funds from Sewer Fund Contingency to the Elmwood Cemetery Outfall Project for the Acquisition of Land and Easements.

Executive Summary

The City of Henderson secured a \$1.8 million dollar loan from CWSRF for the replacement of the Elmwood Sanitary Sewer. McGill Associates is the design engineer and has worked with the City of Henderson to secure the funding, perform the design and will assist with the construction administration and inspection. The Elmwood Sanitary Sewer receives a large portion of its flow from the Sandy Creek Basin and downtown Henderson. The Sandy Creek pump station discharges into the existing Elmwood Sanitary Sewer at approximately 2,500 gallons per minute and can run almost continuously during a heavy rain. The existing Elmwood Sanitary Sewer was constructed in 1954 and is not sized to convey the proposed flows from the current pump upgrades at the Sandy Creek Pump Station.

CWSRF has specific constraints in place with respect to the use of the loan money. The existing funds cannot be used for the payment of any land or easements due to the liability concern. The surveying and plat preparation for the easements costs are allowable. It was originally thought that the existing easements would be sufficient to construct the project but during the design of the project, it was determined that additional easements were needed, One property had the sanitary sewer in the stream embankment and a narrow lot, therefore the proposed alignment went through an abandoned structure located at 497 Merriman Street. Several of the easements have already been obtained but, there will be cost involved with several of the easements. Prior to awarding the contract for the bids, the Mayor and City Attorney must certify that all easements and/or property necessary to construct the property have been obtained. Any remaining funds that are not needed for the easements or construction will be returned to the sewer fund.

The City must secure two properties via fee simple and the rest by way of easement. The estimated funds required to secure the easements and process the legal documents is \$25,000. Due to the constraints of the funding source, these funds must be secured from the Sewer Fund-contingency line item.

Attachments:

1. Ordinance 15-23

ORDINANCE 15-23

FY15 BUDGET AMENDMENT #25 TRANSFERRING FUNDS FROM SEWER FUND CONTINGENCY TO THE ELMWOOD CEMETERY OUTFALL PROJECT FOR THE ACQUISITION OF LAND AND EASEMENTS.

WHEREAS, the City Council of the City of Henderson on 11 June 2014 adopted the FY14-15 Annual Operating Budget; *and*

WHEREAS, the Council has created and uses a Capital Improvements Fund for active capital projects related to the Sewer Fund, said fund referred to as 44: CIP Sewer Fund; *and*

WHEREAS, it is necessary to amend the various revenue and expense accounts of the annual operating and capital improvements budgets from time-to-time;

NOW THEREFORE BE IT ORDAINED by the City Council of The City of Henderson, that the following Ordinance be approved, and said Ordinance shall be effective immediately upon approval of the City Council:

FUND: 31: SEWER and 44: CIP SEWER			Ordinance 15-23			
PROJECT: Elmwood Cemetery Outfall Project			FY 14-15 Budget Amendment #25			
Project Budget Created on 13 May 13			Amendment #2 to this Project Budget			
44: CIP SEWER REVENUES			Approved	Current	Amendment	Revised
			13-May-13	Budget		
Transfer from Cap Reserve Utilities Fund	44-854-461070		\$ 19,300	\$ 55,300	\$ -	\$ 55,300
Transfer from Sewer Fund	44-854-461031		\$ -	\$ -	\$ 25,000	\$ 25,000
State Revolving Loan (NCDENR)	44-854-458221		\$ -	\$ 1,800,000	\$ -	\$ 1,800,000
Total			\$ 19,300	\$ 1,855,300	\$ 25,000	\$ 1,880,300
						\$ 1,880,300
44: CIP SEWER EXPENDITURES			Approved	Current	Amendment	Revised
			13-May-13	Budget		
Planning & Design	44-854-510100		\$ -	\$ 98,000	\$ -	\$ 98,000
Legal/Admin	44-854-510200		\$ -	\$ 2,500	\$ -	\$ 2,500
Preliminary Engineering Report	44-854-510296		\$ 19,300	\$ 19,300	\$ -	\$ 19,300
Engineering	44-854-510301		\$ -	\$ 13,100	\$ -	\$ 13,100
Construction	44-854-510400		\$ -	\$ 1,439,950	\$ -	\$ 1,439,950
Right of Way Easements	44-854-510600		\$ -	\$ -	\$ 25,000	\$ 25,000
Construction/admin	44-854-510800		\$ -	\$ 92,000	\$ -	\$ 92,000
SRF Closing Fee	44-854-567000		\$ -	\$ 36,000	\$ -	\$ 36,000
Contingency	44-854-999010		\$ -	\$ 154,450	\$ -	\$ 154,450
Total			\$ 19,300	\$ 1,855,300	\$ 25,000	\$ 1,880,300
						\$ 1,880,300
Variance					\$ -	
31: SEWER FUND REVENUES			Approved	Current	Amendment	Revised
Department	Line Item	Code	1-Jul-14	Budget		
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
Total			\$ -	\$ -	\$ -	\$ -
						\$ -
31:SEWER FUND EXPENDITURES			Approved	Current	Amendment	Revised
Department	Line Item	Code	1-Jul-14	Budget		
Non-Departmental	Contingency	31-660-509900	\$ 51,700	\$ 51,700	\$ (25,000)	\$ 26,700
	Trans to: 44 CIP Sewer	31-660-561044	\$ -	\$ -	\$ 25,000	\$ 25,000
Total			\$ 51,700	\$ 51,700	\$ -	\$ 51,700
						\$ 51,700
Variance					\$ -	
Reference:		Notes:				
13 May 13: CAF 13-49; Res 13-35; Ord 13-23; FY 13 BA#35		Resolution 13-35 authorizing execution of contract with McGill Associates for the completion of a preliminary engineering report for the Elmwood Cemetery Outfall Project. Ordinance 13-23 and BA #35 establishing a CIP project budget.				
28 Oct 13: CAF 13-108; Res 13-68; Ord 13-50; FY 14 BA#14		This ordinance and budget amendment serves to amend the initial project budget, which consisted solely of the preliminary engineering report, and to budget the State Revolving Loan funds from NCDENR (CWSRF) and the corresponding project costs anticipated for this project. There is a 2% closing fee which is being budgeted as a transfer from the Capital Reserve Utilities Fund (Sewer portion).				
28 Jul 14: CAF 14-85; Res 14-66; Ord 14-16; FY 15 BA#2		This ordinance and budget amendment serves to amend the project budget to allow for the performance of geotechnical work which is needed to evaluate the presence of rock. ECS Carolinas, LLP has agreed to perform this work for a fee of \$4,800. We are proposing to take these funds from the Contingency line item.				
13 Apr 15: CAF 15-55; Ord 15-23; FY 15 BA#25		This ordinance and budget amendment serves to amend the project budget. The \$1.8 million loan from the CWSRF has specific constraints in place with respect to use of the loan proceeds. More specifically, the funds cannot be used for land acquisition. It has been determined that the City needs to secure two properties via fee simple and the rest by way of easement. The estimated cost required to accomplish this and to process the legal documents is \$25,000. We are proposing to transfer \$25,000 of Sewer Fund contingency funds into this project to cover this estimated cost.				

The foregoing Ordinance 15-23, upon motion of Council Member *** and second by Council Member ***, and having been submitted to a roll call vote and received the following votes and was **** on this the ----- day of ----- 2015: YES: . NO: . ABSTAIN: . ABSENT: .

James D. O'Geary, Mayor

ATTEST:

Esther McCrackin, City Clerk

*Reference: Minute Book 43, p.**; CAF 15-55*

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 15-23 adopted by the Henderson, City Council in Regular Session on _____ 2015. This Ordinance is recorded in *Ordinance Book 9*, p.***.

Witness my hand and corporate seal of the City, this ****.

Esther McCrackin
City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Katherine C. Brafford, Finance Director

Reviewed by: _____ Date: _____
Edward A. Wyatt, Interim City Manager

Meetings and Events Calendar

All Regular City Council Meetings Held 2nd & 4th Monday at 6:00 P.M.

Date	Time	Event	Location
Apr 14 th	3:00 PM	Henderson Appearance Committee Meeting	City Council Chambers
Apr 27 th	6:00 PM	City Council Short Reg. Meeting Work Session to Immediately Follow	City Council Chambers
May 4 th	3:30 PM	Henderson Planning Board Meeting	City Council Chambers
May 5 th	3:30 PM	Henderson Zoning Advisory Board Meeting	City Council Chambers
May 11 th	5:00 PM	Perry Memorial Library Advisory Board Meeting	Perry Memorial Library
May 11 th	6:00 PM	City Council Regular Meeting	City Council Chambers
May 14 th	12:00 PM	Henderson-Vance Parks & Recreation Commission Meeting	Aycock Recreation Center
May 21 st	7:00 PM	Human Relations Commission Meeting	City Council Chambers
May 25 th	Council Meeting Cancelled	HAPPY DAY  MEMORIAL	City Hall Closed
May 29 th	10:00 AM	Henderson-Vance 911 Advisory Board Meeting	E-911 Operations Center
Jun 1 st	3:30 PM	Henderson Planning Board Meeting	City Council Chambers
Jun 2 nd	3:30 PM	Henderson Zoning Advisory Board Meeting	City Council Chambers
Jun 8 th	6:00 PM	City Council Regular Meeting	City Council Chambers
Jun 11 th	12:00 PM	Henderson-Vance Parks & Recreation Commission Meeting	Aycock Recreation Center
Jun 18 th	7:00 PM	Human Relations Commission Meeting	City Council Chambers
Jun 22 nd	6:00 PM	City Council Short Reg. Meeting Work Session to Immediately Follow	City Council Chambers
Jul 6 th	3:30 PM	Henderson Planning Board Meeting	City Council Chambers
Jul 7 th	3:30 PM	Henderson Zoning Advisory Board Meeting	City Council Chambers
Jul 9 th	12:00 PM	Henderson-Vance Parks & Recreation Commission Meeting	Aycock Recreation Center
Jul 13 th	5:00 PM	Perry Memorial Library Advisory Board Meeting	Perry Memorial Library
Jul 13 th	6:00 PM	City Council Regular Meeting	City Council Chambers
Jul 16 th	7:00 PM	Human Relations Commission Meeting	City Council Chambers

Last Updated 7 April 2015

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)
 TIME PERIOD:02/21/2015 09:00:00 Through 03/20/2015 23:59:59

TOTAL 5,042

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		169				169
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
AMERICAN RED CROSS	Other Dispatch	2				2
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	42	42			
BERTIE AMUBLANCE SERVICE	City & County Dispatch-actual	15	15			
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	20	20			
CSX RAILROAD	Other Dispatch	0				0
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
EMBARQ	Other Dispatch	1				1
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	266		266		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	152		152		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,348		2,348		
HENDERSON STREET DEPT	City Dispatch	6		6		
HENDERSON WATER DEPARTMENT	City Dispatch	61		61		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	23	23			
KITRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	21	21			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	0			0	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	9			9	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	10			10	
NORTH CAROLINA MAGISTRATE OFFICE	State Dispatch	0			0	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	1			1	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	44			44	
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PROGRESS ENERGY	Other Dispatch	5				5
PUBLIC SERVICE GAS	Other Dispatch	1				1
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	25	25			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	520	229	288		3
VANCE COUNTY ANIMAL CONTROL	County Dispatch	66	66			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	1	1			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	7	7			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	116	116			
VANCE COUNTY RESCUE SQUAD	County Dispatch	36	36			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	1,911	1,911			
WAKE ELECTRIC COOPERATIVE	Other Dispatch	1				1
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	24	24			
TOTALS		5,938	2,570	3,121	65	182

Signature: Carey D. Thompson
 Prepared by: Carey D. Thompson, 911 Database Coordinator

Signature: Brian K. Short
 Reviewed by Brian K. Short, Director
 03/31/2015

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 02/21/2015

Last Date: 03/20/2015

Complaint		Number
911HU	911 HANG UP CALL	38
ABAND	ABANDONED OR JUNKED CARS	2
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	19
ACC-PD	ACCIDENT PROPERTY DAMAGE	102
ACC-PI	ACCIDENT PERSONAL INJURY	24
ALARM	ALARM RESIDENCE OR BUSINESS	245
ALARMFALSE	ALARM FALSE	86
ALARMMED	ALARM MEDICAL	14
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	4
ANIMAL-EMD	ANIMAL BITE / ATTACK	4
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	61
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	10
ASAG	ASSIST OTHER AGENCY	31
ASMO	ASSIST MOTORIST	80
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT - IN PI	4
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	33
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	8
BE MV	BREAKING AND ENTERING TO A MOT	7
BOMB	BOMB THREAT	1
BON	BONDING	8
BONDSET	BOND SET	1
BREATH-EMD	BREATHING PROBLEMS	88
BURG-IP	BURGLARY/B&E IN PROGRESS	4
BURGLARY	BURGLARY	34
BURNS-EMD	BURNS (SCALDS) OR EXPLOSIONS (E	2
CARBON-EMD	CARBON MONOXIDE / INHALATION / H.	2
CAR	CARELESS AND RECKLESS DRIVER	44
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR I	11
CHASE	CHASE	2
CHESTPAI-EMD	CHEST PAIN	46
CHOKING-EMD	CHOKING	4
CIVDIS	CIVIL DISPUTE	80
COMTHR	COMMUNICATING THREATS	4
CONTROLBURN	CONTROLLED BURN	2
CONVULS-EMD	CONVULSIONS / SEIZURES	22
DIABETIC-EMD	DIABETIC PROBLEMS	21
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTR	5
DISO	DISORDERLY PERSON	51
DOMEIP/W	DOMESTICE DISPUTE - IN PROGRESS.	8
DOM-PROB	DOMESTIC PROBLEM	87
DRUGALC	DRUG OR ALCOHOL COMPLAINT	34
DRUNKDRIV	DRUNK DRIVER	1
DVO	DOMESTIC VIOLENCE ORDER	7
EMERG TRANS	EMERGENCY TRANSPORT	2
ESCO	ESCORT	168
EVICTION	EVICTION CARRIED OUT	22
FALLS-EMD	FALLS (SUBJECT FALLEN)	44
FIGHT	FIGHT	10
FIRE AL	FIRE ALARM	27
FIRE BRU	BRUSH/GRASS FIRE	7
FIRE CHIM	CHIMNEY FIRE	3
FIRE ELEC	ELECTRICAL FIRE	10

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 02/21/2015

Last Date: 03/20/2015

Complaint		Number
FIRE SMOKE	SMOKE REPORT	8
FIRE STRUC	STRUCTURE FIRE	12
FIRE TRANS	TRANSFORMER FIRE	2
FIRE VEHI	VEHICLE FIRE	4
FIRE WOODS	WOODS FIRE	1
FRAUD	FRAUD/FORGERY	30
GASLEA	GAS LEAK	2
HARR	HARRASSMENT/THREATS	44
HEADACHE-EMD	HEADACHE	5
HEART-EMD	HEART PROBLEMS - AICD	11
HEMORR-EMD	HEMORRHAGE / LACERATION	13
HRPD	HIT & RUN PD	20
HRPI	HIT & RUN PI	2
ILL-DUMP	ILLEGAL DUMPING	3
INSPECTION	FIRE INSPECTION	38
INTPERS	INTOXICATED PERSON	16
INVE	INVESTIGATE ---- AT	720
IPV	IMPROPERLY PARKED VEHICLE	24
JUV	JUVENILE PROBLEMS	33
LARC	LARCENY - ALREADY OCCURRED	83
LOIT	LOITERING COMPLAIN	14
LOST	LOST PROPERTY	2
LOUD	LOUD MUSIC	57
MEDICAL	MEDICAL	2
MEN	MENTAL SUBJECT	47
MISS	MISSING PERSON	14
OPEN	OPEN DOOR/WINDOW	11
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	4
PDAMG	PROPERTY DAMAGE ALREADY OCCUR	47
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	5
PROW	PROWLER	19
RAPE	RAPE	1
RECFPI	RECOVERED/FOUND PROPERTY	11
ROBARM	ROBBERY ARMED	1
ROBBERY	ROBBERY	2
ROBIP	ROBBERY IN PROGRESS	1
ROBSA	ROBERY STRONG ARM	1
RUN	RUNAWAY	5
SHOP	SHOPLIFTER	18
SHOTS	SHOTS FIRED	39
SICK-EMD	SICK PERSON	119
SPEC	SPECIAL ASSIGNMENT	2
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	4
STOLV	STOLEN VEHICLE	7
STROKE-EMD	STROKE (CVA)	11
SUBINCUS	SUBJECT IN CUSTODY	18
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL I	3
SUMMONS	CIVIL / CRIMINAL SUMMONS	6
SUPSUB	SUSPICIOUS SUBJECT	56
SURR	SURRENDER	4
SUSPAC	SUSPICIOUS PACKAGE	1
SUSVEH	SUSPICIOUS VEHICLE	84

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 02/21/2015

Last Date: 03/20/2015

<i>Complaint</i>		<i>Number</i>
TEST	TEST CALL	117
TRAFFIC STOP	VEHICLE STOP	510
TRANSPORT	TRANSPORT	5
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	1
TREEDWN	TREE DOWN	4
TRES	TRESPASSING SUSPECT	46
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	6
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	26
WARRANT	WARRANT	947
WATER	WATER RELATED PROBLEM	59

Report Total: 5042

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 02/21/2015

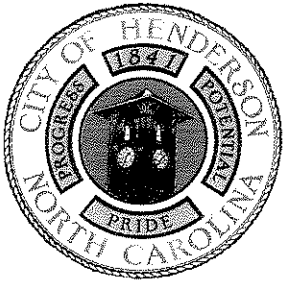
Jurisdiction: HEN-VAN

Last Date: 03/20/2015

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	169
2	data error, blank in Department	2
3	ARC	2
4	BERT	15
5	BVFD	42
6	CVFD	20
7	DOT	9
8	DSS	1
9	DVFD	17
10	EM	7
11	EMBQ	1
12	EMS	520
13	EVFD	17
14	FOR	10
15	GAS	1
16	HFD1	266
17	HFD2	152
18	HPD	2348
19	HVFD	23
20	KVFD	21
21	ME	1
22	PE	5
23	SHP	44
24	STRE	6
25	TVFD	25
26	VCAC	66
27	VCFD	116
28	VCR	36
29	VCSO	1911
30	WAKE	1
31	WATE	61
32	WILD	1
33	WVFD	24

Total: 5042

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals



Henderson Fire Department

211 Dabney Drive
 Henderson, North Carolina 27536
 Phone: (252) 438-7315
 Fax: (252) 438-1460

Daniel E. Wilkerson
 Fire Chief

TO: ED WYATT, INTERIM CITY MANAGER
 FROM: DANIEL E. WILKERSON, FIRE CHIEF
 DATE: April 1, 2015

FIRE SUPPRESSION AND RESCUE ACTIVITY REPORT FOR: March 2015

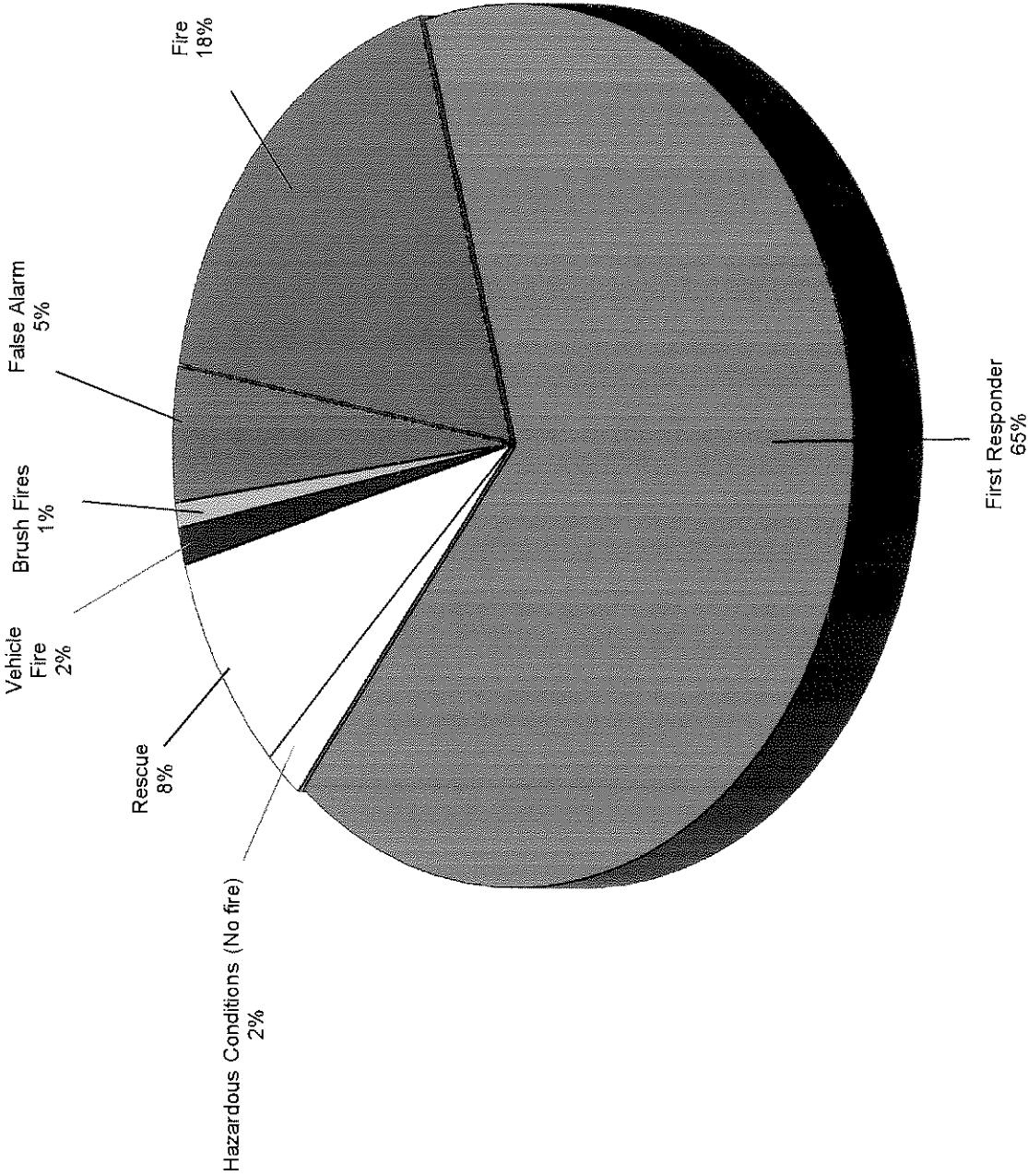
TYPE OF CALL		PREVIOUS MONTH	YEAR-TO-DATE
PRIVATE DWELLINGS (1 or 2 Family), Including Mobile Homes	16	31	54
APARTMENTS (3 or More Families)	1	3	4
HOTELS AND MOTELS	0	3	3
ALL OTHER RESIDENTIAL (Dormitories, Boarding Houses, Tents, etc.)	0	0	0
PUBLIC ASSEMBLY (Church, Restaurant, Clubs, etc.)	2	5	7
SCHOOLS AND COLLEGES	0	0	0
HEALTH CARE AND PENAL INSTITUTIONS (Hospitals, Nursing Homes, Prisons, etc.)	1	5	6
STORES AND OFFICES	6	3	9
INDUSTRY, UTILITY, DEFENSE, LABORATORIES, MANUFACTURING	0	2	2
STORAGE IN STRUCTURES (Barns, Vehicle storage Garages, General Storage, etc.)	0	0	0
OTHER STRUCTURES (Outbuildings, Bridges, etc.)	0	0	0
WORKING STRUCTURE FIRE	4	5	9
FIRES IN HIGHWAY VEHICLES (Autos, Trucks, Buses, etc.)	2	2	4
FIRES IN OTHER VEHICLES (Planes, Trains, Ships, Construction or Farm Vehicles)	0	0	0

FIRE OUTSIDE OF STRUCTURES WITH VALUE INVOLVED, BUT NOT VEHICLES (Outside Storage, Crops, Timber, etc.)	0	0	0
FIRES IN BRUSH, GRASS, WILD LAND (Excluding Crops and Timber) With No Value Involved	1	4	5
FIRES IN RUBBISH, INCLUDING DUMPSTERS (Outside structures), With No Value Involved	2	0	2
ALL OTHER FIRES	3	0	3
RESCUE	18	40	58
FIRST RESPONDER	146	135	281
FALSE ALARM RESPONSES (Malicious or Unintentional False Calls, Malfunctions, Bomb Scares)	11	20	31
MUTUAL AID OR ASSISTANCE RESPONSES	1	11	12
HAZARDOUS MATERIALS RESPONSES (Spills, Leaks, etc.)	4	5	9
OTHER HAZARDOUS RESPONSES (Arcing wires, Bomb Removal, Power Line Down, etc.)	4	12	16
ALL OTHER RESPONSES (Smoke Scares, Lock-Outs, Animal Rescues, etc.)	2	3	5
TOTALS	224	289	520

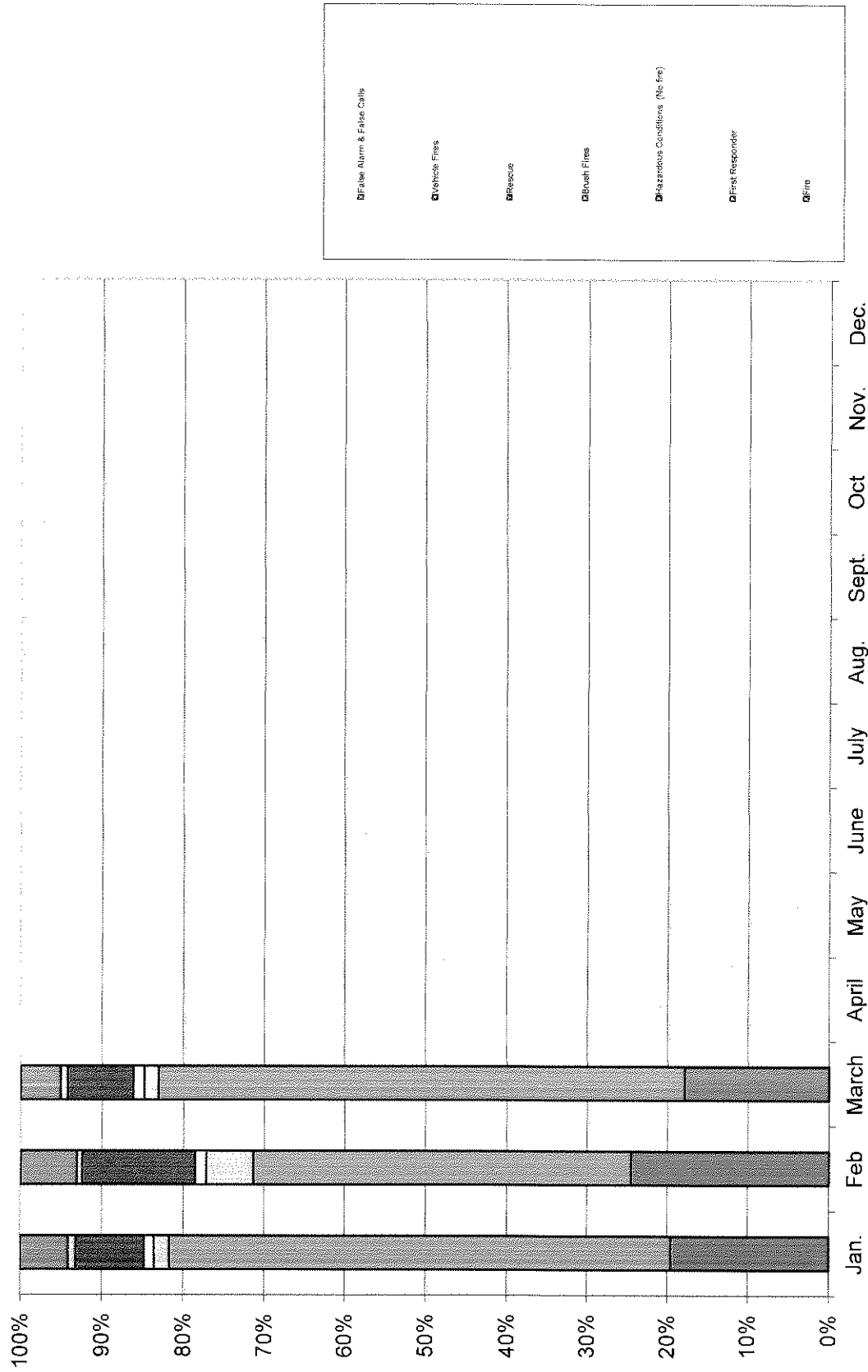
	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
Total Fire Incidents With Property and/or Contents Loss	8	9	17
Total of Property and Contents Value Saved	\$ 479,543.00	\$ 1,332,455.00	\$ 1,811,998.00

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
FIRE CASUALTIES FIREFIGHTER- DEATH	0	0	0
FIRE CASUALTIES FIREFIGHTER - INJURIES	0	0	0
FIRE CASUALTIES CIVILIAN - DEATH	0	0	0
FIRE CASUALTIES CIVILIAN - INJURIES	0	0	0

Incident Summary For March



YEAR TO DATE SUMMARY BY MONTH FOR 2015



INSPECTION ACTIVITIES REPORT FOR:

March , 2015

INSPECTIONS	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
ASSEMBLY	7	4	17
BUSINESS	10	24	45
EDUCATIONAL	0	0	0
HAZARDOUS	0	0	0
INDUSTRIAL	0	3	3
INSTITUTIONAL	6	4	11
MERCANTILE	10	9	30
RESIDENTIAL	5	5	15
STORAGE	2	0	2
DAY CARE	0	0	0
HOME CARE	0	0	0
FOSTER CARE	0	0	0
VACANT	0	0	0
TOTALS	40	49	123

	PRESENT MONTH	PREVIOUS MONTH	YEAR-TO-DATE
CODE VIOLATIONS	17	22	63
FOLLOW UP INSPECTIONS	5	11	22

FIRE PREVENTION ACTIVITY REPORT FOR YEAR OF: 2015

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
Service Calls to Residents	20	10	15										45
Home Inspections / Door Hanger Follow Ups	2	0											2
Smoke Alarms Installed	11	5	3										19
Batteries Installed in Smoke Alarms	9	5	12										26
Carbon Monoxide Alarms Installed	0	0	1										1
School / Daycare Presentations	1	2	1										4
Community / Civic Group Presentations	0	3	2										5
Station Tours	1	0	1										2
Total Participants in Fire & Life Safety Programs	200	400	350										950
Community / Business Displays	1	0	1										2
Fire Extinguisher Training	0	2	1										3
Child Safety Seats Inspected	6	3	2										11
Health Fair/Fire Prevention Week	0	0	0										0
Shift Coverage Hours	48	0	24										72
Fire Inspections	24	45	0										69
Safe Kids Events/Meetings	1	1	0										2

MONTHLY CITATION REPORT FOR THE MONTH OF: JANUARY 2015

LOCATION	CURRENT MONTH FIRE LANE	CURRENT MONTH HANDICAPPED	LAST MONTH FIRE LANE	LAST MONTH HANDICAPPED	YEAR TO DATE
Cardinal Plaza					0
Compare Foods					0
Crossroads Shopping Center					0
Dabney Shopping Center		1			1
Dabney West Mall		1			1
Golden Corral					0
Guardian Care					0
Henderson Mall					0
Henderson Square					0
Lowe's					0
Maria Parham Hospital					0
Market Place					0
Northside Plaza					0
Oak St					0
Rose's Norlina Rd					0
Staples					0
Vance County Courthouse					0
Vance Medical Arts Bldg					0
Vance Square					0
Village Square					0
Wal Mart		0	0	1	1
Walgreens					0
TOTALS	0	0	0	1	3

TRAINING DIVISION PRODUCTIVITY - MARCH 2015

Henderson Fire Department

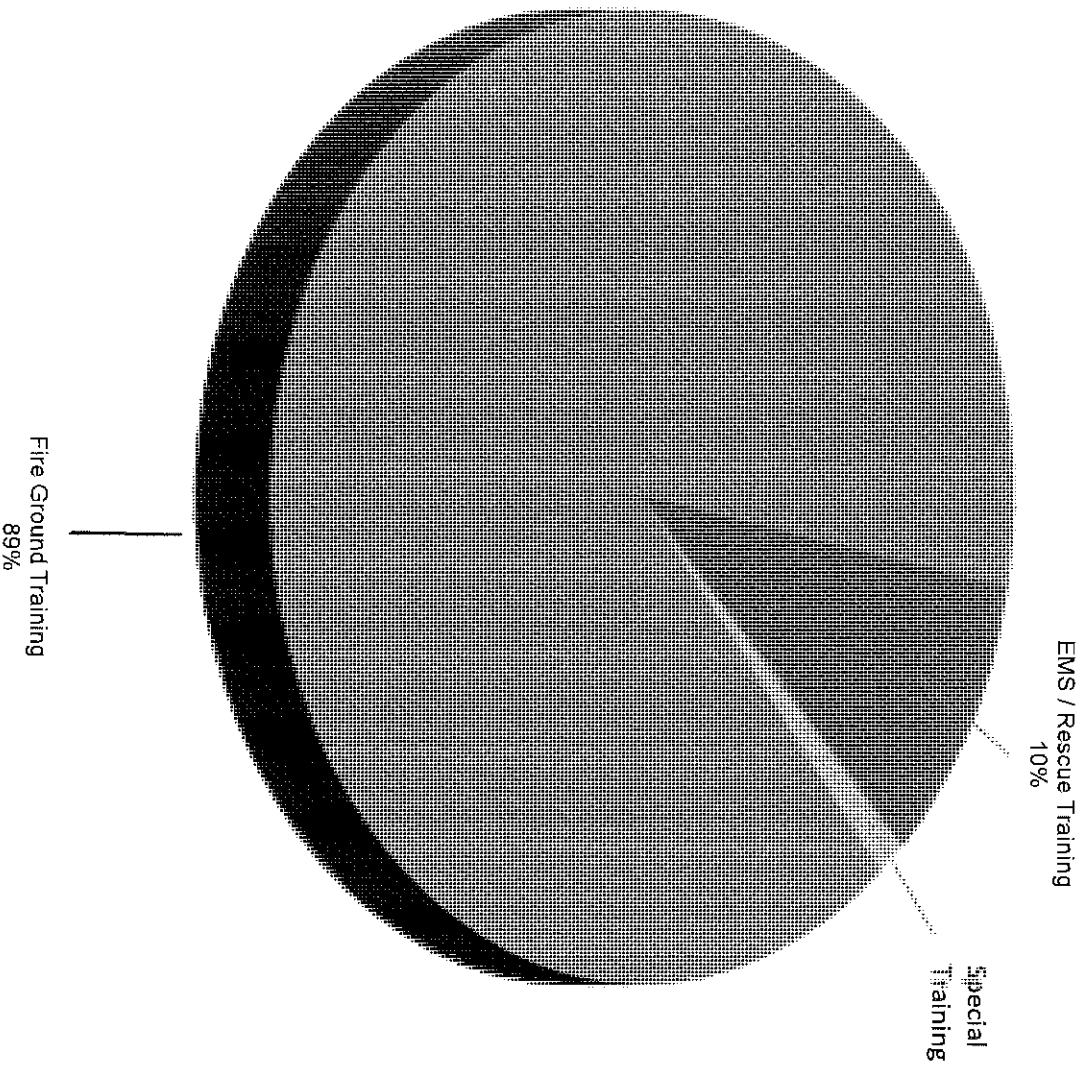
Types of Courses Taught	Course Hours Taught	Man-hours of Training
Fire Ground Training	110	759.5
EMS / Rescue Training	21	200
Special Training	5	30

Totals	136	989.5
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	Course Hours Taught	Man-hours of Training
PREVIOUS MONTH TOTAL	1467.5	700

YEAR - TO - DATE TOTAL	411	2411.5
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Training Hours by Category - March 2015



Fire Department Regulatory Compliance

The Fire Department has met all regulatory compliance items for the month of
March 2015