

**Vance County Board of Education
Henderson, N. C. 27536
March 14, 2016 7:00 p.m.
Administrative Services Center**

A G E N D A

- I. Call to Order
- II. Moment of Silence
- * III. Approval of Minutes
- * IV. Approval of Meeting Agenda
- V. Recognitions/Announcements
 - A. North Carolina School Boards' Association Certificates
 - B. School Social Workers' Week
 - C. Athletic Recognitions
- VI. Comments from the Public
(Citizens who would like to address the Board may do so by completing Form BDDH-E, Public Participation at Board Meetings. This request must be made by noon one working day preceding the regular Board meeting. The form may be obtained by calling the Administrative Assistant to the Superintendent at 492-2127, ext. 2202.)
- VII. Superintendent's Report
 - * A. 1000 Series Board Policies – Governing Principles
 - * B. Traditional Calendars: 2016-2017 & 2017-2018 (Attachment VII.B)
 - C. Graduation Dates (Attachment VII.C)
 - * D. Restart School Project
 - * E. Summer School Testing Schedule
 - F. Summer Working Hours
- VIII. Board of Education Standing Committees
 - * A. Personnel: Margaret A. Ellis, Chair (Attachment)
 - * B. Finance: Gloria J. White, Chair (Attachment)
 - * C. Building & Grounds: Ruth M. Hartness, Chair (Attachment)
 - D. Policy: Darlynn P. Oxendine, Chair (Attachment)
 - * E. Curriculum: Emeron J. Cash, Chair (Attachment)
 - F. Community Relations: Dorothy W. Gooche, Chair
- IX. New Business
- X. Recurring Items
 - A. Overnight Field Trip Request
 - B. Out of County Transfer Request
- * XI. Executive Session
Approval of Minutes, Property, Legal, Personnel Matters
- * XII. Adjournment
- * Requires Board Action

Minutes of the Vance County Board of Education

February 8, 2016

The Vance County Board of Education met in regular session on Monday, February 8, 2016, 7:00 p.m., Administrative Services Center Board Room. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Sr., Margaret A. Ellis, Dorothy W. Gooche and Edward B. Wilson. Board member Ruth M. Hartness was unable to attend. Senior staff members present were: Dr. Anthony D. Jackson, Superintendent, Dr. Cindy Bennett, Assistant Superintendent for Student Services/Strategic Planning, Dr. Trixie J. Brooks, Assistant Superintendent for Curriculum and Instruction, Wil McLean, Senior Executive Director for Human Resources/ Financial Operations, Joey Fuqua, Budget Manager, Terri Hedrick, Public Information Officer, and Jerry Stainback, Attorney for the Board.

1. Mrs. White called the meeting to order at 7:00 p.m. and welcomed everyone attending. A moment of silence was observed.
2. Upon motion by Mrs. Oxendine, second by Mrs. Gooche, the Board unanimously (6-0) approved the minutes of the January 11 & 27, 2016 meetings as presented.
3. Upon motion by Mrs. Ellis, second by Mr. Cash, the Board unanimously (6-0) approved the meeting agenda with the following additions.
 - Add Personnel Addendum to VIII.A
 - Add One Overnight Field Trip Request to X.A
4. Recognitions/Announcements
 - A. Dr. Jackson and Mrs. White recognized maintenance and transportation staff members as part of the school system's new Vanceformation award process. Dr. Jackson presented Kevin Perdue, Maintenance Director, with a Vanceformation lapel pin for his outstanding effort in making sure schools were ready for students and staff to return after the recent snowstorm. With the assistance of Mr. Perdue, Dr. Jackson and Mrs. White presented staff members with a Vanceformation lapel pin for their outstanding efforts in preparing school vehicles, facilities and campuses for students and employees to return following the snowstorm in late January. Staff members honored were Wayne Cozart, Jimmy Faulkner, Shon Jones, Jay Kearney, Guy McFaddin, Joe Norwood, Chris Pulley, Ricky Railey and Robert Watson of the Maintenance Department. Staff members of the Transportation Department honored included R. C. Creech, Ryan Smiley and Jimmy Waverly.
 - B. Dr. Bennett with the assistance of Dr. Jackson and Mrs. White recognized all school counselors in connection with the observance of National School Counselors' Week. Dr. Bennett read a proclamation honoring school counselors for their outstanding efforts in advising and working directly with students and parents at the elementary, middle and high school levels. School counselors attending the meeting were presented with a copy of the proclamation by Dr. Jackson and Mrs. White.

- 5. Comments from the Public - none
- 6. Superintendent's Report

A. Dr. Jackson presented the Budget Resolution for Fiscal Year 2015-2016 to the Board for approval. The total appropriation is \$66,342,255. Mrs. White stated a budget work session was held for the Board on January 27, 2016.

Upon motion by Mr. Wilson, second by Mrs. Ellis, the Board unanimously (6-0) approved the following Vance County Board of Education Budget Resolution for Fiscal Year 2015-2016.

**VANCE COUNTY BOARD OF EDUCATION
BUDGET RESOLUTION
2015-2016 FISCAL YEAR**

BE IT RESOLVED by the Board of Education of the Vance County Public Schools:

LOCAL CURRENT EXPENSES:

	Budget Resolution Amount
Instructional Programs:	
5100 Regular Instructional Services	\$906,777
5200 Special Populations Services	\$174
5300 Alternative Programs and Services	\$18,855
5400 School Leadership Services	\$268,386
5500 Co-Curricular Services	\$325,851
5800 School-Based Support Services	\$9,240
Support Services Programs:	
6100 Support and Development Services	\$5,233
6200 Special Population Support and Development Services	\$11,567
6300 Alternative Programs/Services Support/Development Services	\$37,124
6400 Technology Support Services	\$197,791
6500 Operational Support Services	\$3,446,624
6600 Financial and Human Resource Services	\$317,018
6700 Accountability Services	\$51,776
6800 System-wide Pupil Support Services	\$2,117
6900 Policy, Leadership and Public Relations Services	\$542,198
7000 Ancillary Services	\$6,406
8000 Non-Programmed Charges	<u>\$1,255,303</u>
Total Local Current Expense Fund Appropriation	\$7,402,440

LOCAL REVENUES

County Appropriation	\$7,202,440
Fines and Forfeitures	\$200,000
Fund Balance Appropriated	<u>\$0</u>
Total Local Current Expense Fund Revenue	\$7,402,440

STATE EXPENSES:

Instructional Programs:

5100 Regular Instructional Services	\$26,878,787
5200 Special Populations Services	\$3,913,375
5300 Alternative Programs and Services	\$906,400
5400 School Leadership Services	\$3,179,243
5800 School-Based Support Services	\$2,589,217

Support Services Programs:

6100 Support and Development Services	\$322,182
6200 Special Population Support and Development Services	\$237,214
6300 Alternative Programs/ Services Support/Development Services	\$272,822
6400 Technology Support Services	\$59,790
6500 Operational Support Services	\$2,954,679
6600 Financial and Human Resource Services	\$389,504
6700 Accountability Services	\$192,337
6900 Policy, Leadership and Public Relations Services	\$211,400
7000 Ancillary Services	<u>\$72,952</u>

Total State Public School Fund Appropriation	\$42,179,902
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STATE REVENUE:

Total State Public School Fund Revenue	\$42,179,902
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FEDERAL EXPENSES:

Instructional Programs:

5100 Regular Curricular Services	\$528,599
5200 Special Populations Services	\$1,580,066
5300 Alternative Programs and Services	\$3,648,032
5400 School Leadership Services	\$0
5800 School-Based Support Services	\$99,615

Support Services Programs:

6100 Support and Development Services	\$2,350
6200 Special Population Support and Development Services	\$136,525
6300 Alternative Programs and Services Support & Dev. Services	\$340,384

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6400	Technology Support Services	\$285,524
6500	Operational Support Services	\$150,043
6600	Financial and Human Resource Services	\$11,793
6700	Accountability Services	\$0
7000	Ancillary Services	\$51,000
8000	Non-Programmed Charges	<u>\$172,388</u>
	Total Federal Grants Fund Appropriation	\$7,006,319

FEDERAL REVENUE:

	Total Federal Grants Fund Revenue	\$7,006,319
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CHILD NUTRITION EXPENSES:

Ancillary Services Program:

7200	Nutrition Services	<u>\$5,676,895</u>
	Total Child Nutrition Fund Appropriation	<u>\$5,676,895</u>

CHILD NUTRITION REVENUES:

	State Funds	\$79,529
	Federal Funds	\$4,352,910
	Local Funds	\$803,142
	Fund Balance Appropriated	<u>\$441,314</u>
	Total Child Nutrition Fund Revenue	\$5,676,895

CAPITAL OUTLAY EXPENSES:

Support Services Programs:

5100	Regular Instructional Services	\$0
6500	Operational Support Services	\$442,453
6800	System-wide Pupil Support Services	\$0
8000	Non-Programmed Charges	\$189,567
9000	Capital Outlay (Major School Construction/Renovation) *	<u>\$202,000</u>
	Total Capital Outlay Fund Appropriation	\$834,020

* Lottery funds appropriated to install door security equipment.

CAPITAL OUTLAY REVENUES:

	County Appropriation	\$425,000
	State Funds	\$0
	Federal Funds	\$0
	Other Financing Sources	\$202,000
	Fund Balance Appropriated	<u>\$207,020</u>
	Total Capital Outlay Fund Revenue	\$834,020

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OTHER RESTRICTED EXPENSES:

Instructional Programs:		
5100	Regular Instructional Services	\$1,224,341
5200	Special Populations Services	\$271,904
5300	Alternative Programs and Services	\$988,369
5400	School Leadership Services	\$126,500
5500	Co-Curricular Services	\$47,147
5800	School-Based Support Services	\$95,000
Support Services Programs:		
6100	Support and Development Services	\$0
6200	Special Population Support and Development Services	\$15,750
6300	Alternative Programs/ Services Support/Development Services	\$0
6400	Technology Support Services	\$140,534
6500	Operational Support Services	\$208,134
6600	Financial and Human Resource Services	\$0
6700	Accountability Services	\$0
6800	System-wide Pupil Support Services	\$0
6900	Policy, Leadership and Public Relations Services	\$125,000
7000	Ancillary Services	\$0
8000	Non-Programmed Charges	<u>\$0</u>
Total State Public School Fund Appropriation		\$3,242,679

OTHER RESTRICTED REVENUE:

County Appropriation	\$1,030,000
Indirect Cost Revenue	\$186,000
Medicaid Administrative Claims	\$58,000
ROTC Reimbursements	\$48,647
Facility Rentals	\$2,288
Substitute Reimbursements	\$11,766
Transcripts/Records Fees	\$9,000
Miscellaneous Contracts	\$47,147
Kerr Tar Utility Fees	\$27,014
State Revenues	\$473,000
Transfer In	\$125,000
Fund Balance Appropriated	<u>\$1,224,817</u>
Total Other Restricted Fund Revenue	\$3,242,679

In summary, the following funding amounts are hereby appropriated for the operation of the Vance County Public Schools for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Local Current Expense Fund	\$7,402,440
State Public School Fund	\$42,179,902
Federal Grants Fund	\$7,006,319
Child Nutrition Fund	\$5,676,895
Capital Outlay Fund	\$834,020
Other Restricted Fund	<u>\$3,242,679</u>
Total Appropriation	\$66,342,255

All appropriations shall be paid first from revenues restricted as to use, and second from general unrestricted revenues.

The superintendent is hereby authorized to transfer appropriations within a fund under the following conditions:

- A. Amounts may be transferred between sub-functions and objects of expenditure within a function without limitations and without a report to the Board of Education being required.
- B. Amounts may be transferred between functions of the same fund with a report on such transfers being required at the next meeting of the Board of Education.
- C. Amounts may not be transferred between funds nor from any contingency appropriation within a fund.

Copies of the Budget Resolution shall be immediately furnished to the Superintendent and school Finance Officer for direction in carrying out their duties.

Adopted this 8th day of February, 2016.

Gloria J. White, Chair

Anthony D. Jackson, Superintendent

- B. Dr. Jackson presented an amendment to the audit contract with Winston, Williams, Creech, Evans & Co., LLP to extend the audit review until April 30, 2016 and to increase the audit fee from \$51,475 to \$61,475.

Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (6-0) voted to extend the audit contract with Winston, Williams, Creech, Evans & Co., LLP to April 30, 2016 and to increase the audit fee from \$51,475 to \$61,475.

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- C. A resolution authorizing the filing of an application for approval of a guaranteed energy savings contract was presented to the Board for approval by Dr. Jackson.

Upon motion by Mr. Wilson, second by Mrs. Gooche, the Board unanimously (6-0) approved the Guaranteed Energy Savings Contract Resolution.

**RESOLUTION
GUARANTEED ENERGY SAVINGS CONTRACTS**

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR
APPROVAL OF A GUARANTEED ENERGY SAVINGS CONTRACT
AUTHORIZED BY NORTH CAROLINA GENERAL STATUTE 143-64.17C**

WHEREAS, the Vance County School System of Henderson, North Carolina desires to enter into a Guaranteed Energy Savings Contract (the “Contract”) to install energy conservation measures (the “Project”) so as to reduce energy consumption and/or energy-related operating costs; and

WHEREAS, the Vance County School System desires to finance the Project by the use of an installment contract authorized under North Carolina General Statute 160A, Article 3, Section 20; and

WHEREAS, the term of the Contract does not exceed eighteen years from the date of the installation and acceptance by the local government unit of the energy conservation measures provided under the Contract; and

WHEREAS, the energy savings resulting from the performance of the Contract will equal or exceed the total cost of the Contract pursuant to an evaluation performed by Advanced Energy on behalf of the Vance County School System; and

WHEREAS, the energy conservation measures to be installed under the Contract are for an existing building; and

WHEREAS, findings of fact by this governing body must be presented to enable the North Carolina Local Government Commission to make its findings of fact set forth in North Carolina General Statute 159, Article 8, Section 151 prior to approval of the proposed contract;

NOW, THEREFORE BE IT RESOLVED that the Vance County School System, meeting in regular session on the 8th day of February, 2016, make the following findings of fact:

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1. The proposed Contract is necessary or expedient because of failing mechanical equipment, antiquated controls systems and need of lighting improvements to improve learning environment.
2. The proposed Contract is preferable to a bond issue for the same purpose because the school board is able to save money on its utilities and use to pay for needed upgrades and anything else.
3. The sums to fall due under the Contract are adequate and not excessive for the proposed purpose because the energy savings over the period of the Contract are guaranteed to equal or exceed the total costs of the improvements.
4. An increase in taxes is not necessary since the guaranteed energy savings equal or exceed the sums to fall due under the Contract.
5. The Vance County School System is not in default in any of its debt service obligations.
6. The attorney for the Vance County School System has rendered an opinion that the proposed project is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the School Board Chair is hereby authorized to act on behalf of the Vance County School System in filing an application with the North Carolina Local Government Commission for approval of the Project and the proposed Guaranteed Energy Savings Contract and other actions not inconsistent with this resolution.

This resolution is effective upon its adoption this 8th day of February, 2016.

The motion to adopt this resolution was made by Mr. Wilson, School Board Member, seconded by Mrs. Gooche, School Board Member, and passed by a vote of 6 (yes) to 0 (no).

Gloria J. White, Chair, Vance County Board of Education

ATTEST: Dr. Anthony D. Jackson, Secretary

This is to certify that this is a true and accurate copy of Resolution authorizing the filing of an application for approval of a Guaranteed Energy Savings Contract authorized by North Carolina General Statute 143-64.17C, adopted by the Vance County Board of Education on the 8th day of February, 2016.

Dr. Anthony D. Jackson, Secretary

February 8, 2016

7. Board of Education Standing Committees

- (1) Personnel – Mrs. Ellis reported the committee met on February 1, 2016. Several personnel items were presented for approval.

Upon motion by Mrs. Ellis, second by Mr. Cash, the Board unanimously (6-0) approved the following personnel items.

Employment Recommendations

Katrina Waters	Grade 3 Teacher (50%)	L. B. Yancey	Eff. 01/11/16
DeoAndre Johnson	E. C. Teacher Asst.	Eaton Johnson	Eff. 01/21/16
Shauna Terry	E. C. Teacher	Southern Vance	Eff. 01/29/16
Brenda Lloyd	Pre K Coordinator (50%)	E. C. Department	Eff. 02/01/16
Delphine Joiner	School Nurse	Student Services	Eff. Pending
Margaret Kittrell	Grade 1 Teacher (50%)	Dabney	Eff. 02/01/16
Sylvia Lowery	Grade 1 Teacher (50%)	Dabney	Eff. 02/01/16
Robin Trivette	School Nurse	Student Services	Eff. 03/07/16
Amy White	Media Specialist	Northern Vance	Eff. 02/15/16

Employment Recommendations –Substitutes/Coaches/Part-Time

Quincy Williams	Bus Driver (PT)	Northern Vance
Kedrick Person	Bus Driver (PT)	Southern Vance
Sharaine Hicks	Bus Monitor (PT)	Northern Vance
Tracy Johnson	Bus Monitor (Sub)	All Schools
Kimberly Pinero	Cafeteria Asst. (Sub)	All Schools
Patricia Pulley	Softball – Asst. Coach	Southern Vance
Jessica Roland	JV Softball – Head Coach	Southern Vance
Clarence Dale	Boys Track – Head Coach	Southern Vance
Lawrence Yates	JV Baseball – Asst. Coach	Southern Vance

Resignation

Tracy Twine	E. C. Teacher	Southern Vance	Eff. 01/28/16
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Leaves of Absence

Marinda Baker	Grade 4 Teacher	E. M. Rollins	Eff. 02/15/16
Mary Hedgepeth	Grade 3 Teacher	Dabney	Eff. 12/02/16
Alicia Burwell	Teacher Assistant	Northern Vance	Eff. 02/04/16
Melissa Terry	Cafeteria Assistant	Northern Vance	Eff. 01/04/16
James Davis	Custodial Coord.	Maintenance	Eff. 01/04/16
Erika Barnette	School Counselor	Aycock	Eff. 01/15/16
LaRose Stainback	Secretary	Zeb Vance	Eff. 01/21/16
Jennifer Best-Tabon	Pre K Teacher	Dabney	Eff. 01/11/16
Letitia Fields	Principal Intern	Pinkston Street	Eff. 01/21/16
Maria Williams	E. C. Teacher	E. O. Young	Eff. 02/01/16
Laura Richardson	Media Specialist	Western Vance	Eff. 01/04/16

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Transfers – For Information Only

Cory Williams	(f) Cafeteria Assistant (Sub)	E. M. Rollins	Eff. 02/01/16
	(t) Cafeteria Assistant (Perm)	E. M. Rollins	
Mary Terry	(f) E. C. Teacher Asst. (Int)	Zeb Vance	Eff. 02/01/16
	(t) E. C. Teacher Asst. (Perm)	Zeb Vance	

- (2) Finance – Mrs. White reported the committee did not meet, but the full Board met on January 27, 2016 for the budget meeting.
- (3) Building and Grounds – Mr. Wilson reported the committee met on January 28, 2016. The committee received several updates.
- a. Mr. Perdue informed the committee that the N. C. State Energy Office and 3rd Party Engineering have signed off on the Energy Project. The application has been sent to the Local Government Commission for approval. Mr. Perdue informed the Board that the last piece of the application will be delivered to the LGC the following day, and the LGC is scheduled to meet March 1, 2016.
 - b. Mr. Perdue is currently updating the long and short range facility needs plan to be submitted to N. C. Department of Public Instruction.
 - c. Wiring has been completed on 60 of the 85 doors for the door access control project. Hardware has been installed on 21 of the 85 doors.
 - d. Mr. Perdue shared a draft chart that breaks down work orders received and completed by categories, electrical, HVAC, grounds, plumbing and energy management. He asked Board members for feedback. The chart will be shared each month with the Board.
 - e. An update of maintenance items completed for January, custodial inspection report, as well as work orders received, completed work orders and incomplete work orders were included in the Board's packet. The next meeting will be held on February 25, 2016.
- (4) Policy – Mrs. Oxendine reported the committee met on February 1, 2016. The committee discussed modifying the current requirement of 90 days to a 30 day review cycle during the North Carolina School Board Association's policy development project. This is due to the policy revisions or development of new policies being aligned with changes in legislation.
- a. Mrs. Oxendine made a motion to modify the current requirement of 90 days to a 30 day review cycle for the entire policy development project. Mr. Wilson seconded the motion. The motion passed unanimously (6-0).

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Mrs. White clarified that the 90 days referred to the first reading, second reading and third reading for approval of new policies. There will be so many policies for review during this project that if the Board maintained the 90 day review, the process will probably take two years. The committee agreed to a 30 day review to replace the 90 days.

- b. The committee reviewed the 1000 series policies and made minor revisions and agreed to present to the full Board for a 30 day review.**
- c. Dr. Jackson stated policies under review will be placed on the website for community input as well as a copy will also be maintained in the Student Services Department.**

(5) Curriculum – Mr. Cash reported the committee did not meet.

(6) Community Relations – Mrs. Gooche reported that the committee did not meet.

8. New Business - none

9. Upon motion by Mr. Wilson, second by Mrs. Ellis, and unanimous (6-0) vote, the Board approved the following overnight field trip.

February 26-28, 2016 – Southern Vance High School Step Team – CIAA Step Show Competition, Charlotte, NC

10. Out of County Student Transfer Request - none

11. Upon motion by Mrs. White, second by Mrs. Oxendine, the Board voted unanimously (6-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 7:30 p.m.

12. The Board returned to open session at 7:58 p.m.

13. Being no further business, upon motion by Mr. Cash, second by Mrs. Oxendine, and unanimous (6-0) vote, the Board adjourned at 7:58 p.m.

Vance County Schools 2016-2017 Academic Calendar

ATTACHMENT VII.B

July, 2016							January, 2017								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	1	H	3	4	5	6	7	2-Holiday / New Year's Day	
3	H	5	6	7	8	9	8		10	11	12	13	14	16-Holiday / Dr. King's Birthday	
10	11	12	13	14	15	16	15	H	17	18	19	ER	21	20-End of Semester / Early Release	
17	18	19	20	21	22	23	22	R	24	25	26	27	28	20-WVHS Graduation	
24	25	26	27	28	29	30	29	30	31					23-Required Workday	
31															
August, 2016							February, 2017								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
	1	2	3	4	5	6	16,17,18			1	2	3	4	1-ES/MS/HS Report Cards	
7	8	9	10	11	12	13	19,22-Optional Workdays	5	6	7	8	9	10	11	14-HS Progress Reports
14	15	16	17	18	O	20	23,24,25-Required Workdays	12	13	14	ERS	16	17	18	15-Early Release/Staff Development
21	O	R	R	R	O	27	26-Optional Workday	19	20	21	22	23	24	25	22-ES/MS Progress Reports
28	29	30	31				29 - First Day for Students	26	27	28					
September, 2016							March, 2017								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				1	2	3	5-Holiday / Labor Day				1	2	3	4	7-End of 6-weeks grading period
4	H	6	7	8	9	10		5	6	7	8	9	10	11	15-Early Release/Staff Development
11	12	13	14	15	16	17	19-HS Progress Reports	12	13	14	ERS	16	17	18	16-HS Report Cards
18	19	20	ERS	22	23	24	21-Early Release/Staff Development	19	20	21	22	23	24	25	28-End of 9-weeks grading period
25	26	27	28	29	30		28-ES/MS Progress Reports	26	27	28	29	30	31		29-HS Progress Reports
October, 2016							April, 2017								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1							1	6-ES/MS Report Cards	
2	3	4	5	6	7	8	10-End of 6-weeks grading period	2	3	4	5	6	ERA	8	7-Early Release All
9	10	11	12	13	14	15	19-Early Release/Staff Development	9	A	A	A	A	H	15	10,11,12,13-Annual Leave Days
16	17	18	ERS	20	21	22	20-HS Report Cards	16	17	18	19	20	21	22	14-Holiday / Good Friday
23	24	25	26	27	28	29	31-End of 9-weeks grading period	23	24	25	26	27	28	29	26-End of 6-weeks grading period
30	31						31-HS Progress Reports	30							
November, 2016							May, 2017								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
		1	2	3	4	5	9-ES/MS Report Cards		1	2	3	4	5	6	4-ES/MS Progress Reports
6	7	8	9	10	H	12	11-Holiday / Veteran's Day	7	8	9	10	11	12	13	8-HS Report Cards
13	14	15	16	17	18	19	22-End of 6-weeks grading period	14	15	16	17	18	19	20	17-HS Progress Reports
20	21	22	O	H	H	26	23 - Optional Workday	21	22	23	24	25	26	27	
27	28	29	30				24,25- Holidays / Thanksgiving	28	H	30	31				29-Holiday / Memorial Day
December, 2016							June, 2017								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				1	2	3	7-ES/MS Progress Reports					1	2	3	8- ES Report Cards
							7-HS Report Cards								8-Last Day for Students
4	5	6	7	8	9	10	16-HS Progress Reports	4	5	6	7	8	R	10	9,10-Graduations
11	12	13	14	15	16	17	20 - Early Release All	11	R	O	A	15	16	17	9,12-Required Workdays
18	19	ERA	A	A	H	24	21,22-Annual Leave Days	18	19	20	21	22	23	24	13-Optional Workday
25	H	H	A	A	A	31	23,26,27-Holidays / Christmas	25	26	27	28	29	30		14-Annual Leave Day
							28,29,30-Annual Leave Days								19-MS/HS Report Cards

Make-Up Days: September 21, October 19, November 23, February 15, June 9, March 15

Calendar Legend:

- | | | |
|-----------------------|---|-------------------|
| H 12 Holidays | ER 1 Early Release for Students | 90 - 1st semester |
| A 10 Annual Leave | ERA 2 Early Release for All | 92 - 2nd semester |
| O 5 Optional Workdays | ERS 4 Early Release / Staff Development | |
| R 6 Required Workdays | | 215 Total Days |

Vance County Schools

2017-2018 Academic Calendar

July, 2017							January, 2018								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1		H	2	3	4	5	6	1-Holiday / New Year's Day	
2	3	H	5	6	7	8	4-Holiday / Independence Day	7	8	9	10	11	12	13	15-Holiday / Dr. King's Birthday
9	10	11	12	13	14	15		14	H	16	17	18	ER	20	19-End of Semester / Early Release
16	17	18	19	20	21	22		21	R	23	24	25	26	27	19-WVHS Graduation
23	24	25	26	27	28	29		28	29	30	31				22-Required Workday
30	31														31-ES/MS/HS Report Cards
August, 2017							February, 2018								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
		1	2	3	4	5	15,16,17 New Teacher Orientation					1	2	3	
6	7	8	9	10	11	12	18,21-Optional Workdays	4	5	6	7	8	9	10	
13	14	15	16	17	O	19	22,23,24-Required Workdays	11	12	13	14	15	16	17	13-HS Progress Reports
20	O	R	R	R	O	26	26-Optional Workday	18	19	20	ERS	22	23	24	21-Early Release/Staff Development
27	28	29	30	31			28-First Day for Students	25	26	27	28				21-ES/MS Progress Reports
September, 2017							March, 2018								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	5-Holiday / Labor Day					1	2	3	6-End of 6-weeks grading period
3	H	5	6	7	8	9		4	5	6	7	8	9	10	15-HS Report Cards
10	11	12	13	14	15	16	18-HS Progress Reports	11	12	13	14	15	16	17	21-Early Release/Staff Development
17	18	19	ERS	21	22	23	20-Early Release/Staff Development	18	19	20	ERS	22	23	24	27-End of 9-weeks grading period
24	25	26	27	28	29	30	27-ES/MS Progress Reports	25	26	27	28	29	H	31	30-Holiday / Good Friday
October, 2017							April, 2018								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1	2	3	4	5	6	7	9-End of 6-weeks grading period	1	A	A	A	A	A	7	2,3,4,5,6-Annual Leave Days
8	9	10	11	12	13	14	18-Early Release/Staff Development	8	9	10	11	12	13	14	10-HS Progress Reports
15	16	17	ERS	19	20	21	19-HS Report Cards	15	16	17	18	19	20	21	16-ES/MS Report Cards
22	23	24	25	26	27	28	30-End of 9-weeks grading period	22	23	24	25	26	27	28	26-End of 6-weeks grading period
29	30	31					30-HS Progress Reports	29	30						
November, 2017							May, 2018								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	8-ES/MS Report Cards			1	2	3	4	5	3-ES/MS Progress Reports
5	6	7	8	9	H	11	10-Holiday / Veteran's Day	6	7	8	9	10	11	12	7-HS Report Cards
12	13	14	15	16	17	18	21-End of 6-weeks grading period	13	14	15	16	17	18	19	16-HS Progress Reports
19	20	21	O	H	H	25	22-Optional Workday	20	21	22	23	24	25	26	
26	27	28	29	30			23,24- Holidays / Thanksgiving	27	H	29	30	31			28-Holiday / Memorial Day
December, 2017							June, 2018								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	6-HS Report Cards						1	2	8-ES Report Cards
							6-ES/MS Progress Reports								8-Last Day for Students
3	4	5	6	7	8	9	15-HS Progress Reports	3	4	5	6	7	8	9	8,9-Graduations
10	11	12	13	14	15	16	19-Early Release All	10	R	R	O	14	15	16	11,12-Required Workdays
17	18	ERA	A	A	H	23	20,21-Annual Leave Days	17	18	19	20	21	22	23	13-Optional Workday
24	H	H	A	A	A	30	22,25,26-Holidays / Christmas	24	25	26	27	28	29	30	19-MS/HS Report Cards
31							27,28,29-Annual Leave Days								

Make Up Days: September 20, October 18, November 22, February 21, March 21

Calendar Legend:

- | | | |
|-----------------------|---|-------------------|
| H 12 Holidays | ER 1 Early Release for Students | 90 - 1st semester |
| A 10 Annual Leave | ERA 1 Early Release for All | 92 - 2nd semester |
| O 5 Optional Workdays | ERS 4 Early Release / Staff Development | |
| R 6 Required Workdays | | 215 Total Days |

2016 Graduation Dates and Times

- Early College High School – May 21st, 10:00 a.m., VGCC Civic Center
- Western Vance – June 3rd, 7:00 p.m.
- Southern Vance – June 4th, 8:00 a.m.
- Northern Vance – June 4th, 11:00 a.m.

Vance County Schools
Board of Education Personnel Committee Meeting
March 8, 2016
Minutes

The Personnel Committee of the Vance County Board of Education met on Tuesday, March 08, 2016 at 8:30 a.m. at the Vance County Schools' Administrative Office.

Board Members Present

Ms. Margaret Ellis, Chair
Ms. Ruth Hartness, Board Member
Mr. Ed Wilson, Board Member

Staff Members Present

Mr. Wil McLean, Executive Director, HRM
Dr. Anthony Jackson, Superintendent
Dr. Trixie Brooks, Asst. Superintendent
Dr. Cindy Bennett, Asst. Superintendent

Call to Order

The meeting was called to order at approximately 8:30 a.m.

Action Items:

Employment Recommendations(s)
Resignation(s)/Retirement(s)
Leave(s)
Substitutes/Coaches
Interim Assignments

A motion was made that the recommendations are presented to the full Board on March 14, 2016.

Discussion Items

- Student Enrollment vs. Personnel Allocations
- Movement of Specific Employee Groups, 2016-2017
- The inclusion of the Arts in our curriculum

The meeting was adjourned at approximately 9:30 a.m.

The next meeting of the Personnel Committee has not been scheduled. You may contact any member of the Personnel Committee for further details of discussion items or you may contact Wil McLean in the Human Resource Management Office.

**VANCE COUNTY BOARD OF EDUCATION
MARCH 14, 2016, BOARD MEETING
PERSONNEL SUMMARY SHEET**

I. EMPLOYMENT RECOMMENDATION(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
Wanda Eley (retiree replacing Natasha Rubin – W/F)	B/F	Bus Driver (PT)	Zeb-Vance	02/10/2016
Tiffany Harris (replacing Kathryn Reed – W/F – retired)	B/F	Kindergarten	Dabney	02/22/2016
Mieya Pettitt (new position)	B/F	Intervention Coor.	Eaton-Johnson	04/04/2016

II. EMPLOYMENT RECOMMENDATION(S) – Non-Licensed Teachers

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
Teresa Hicks (replacing Jeanetta Jennings – W/F - retired)	B/F	2 nd grade	L.B. Yancey	02/02/2016

III. RESIGNATION(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
Leandra Faines (DHHS)	B/F	EC Data Manager	ASC	03/04/2016
Joanne Griffin (NCCU)	B/F	School Nurse	LBY/Pk St	02/29/2016
Justine Hightower (Long-term Disability)	B/F	2 nd grade	Carver	01/25/2016

IV. RETIREMENT(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
Barbara Boltz-Adcock	W/F	Driver's Ed	ASC	03/31/2016
Michael Bullard	W/M	Principal	Early College	06/30/2016

V. LEAVE(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
Gailrethea Barrett (FMLA)	B/F	Teacher Asst.	Dabney	01/07/2016

**VANCE COUNTY BOARD OF EDUCATION
MARCH 14, 2016, BOARD MEETING
PERSONNEL SUMMARY SHEET**

V. LEAVE(S) - continued

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
Isabella Jenkins (FMLA)	B/F	EC Teacher	Dabney	01/08/2016
Angela Miles (FMLA)	B/F	HR Asst. Dir.	ASC	02/22/2016
Kelcey Vaughan (FMLA)	B/F	Teacher Asst.	HMS	02/08/2016

VI. SUBSTITUTE/COACHES/INTERIM

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>
Melvin Gray, Sr.	B/M	Softball Coach (Interim)	Southern Vance
Joseph Perkins	B/M	Asst. Baseball Coach	Henderson Middle
Thomas Williams	B/M	Child Nutrition Asst. Sub	All Schools

**Vance County Schools
Minutes of the Board Finance Committee Meeting
Wednesday, March 2, 2016**

The Vance County Schools' Finance Committee met on Wednesday, March 2, 2016, at 5:30 p.m. in the Superintendent's Conference Room. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, and Emeron J. Cash. Staff members present were: Dr. Anthony D. Jackson, Superintendent, Dr. Cindy Bennett, Assistant Superintendent for Student Services/Strategic Planning, Dr. Trixie J. Brooks, Assistant Superintendent for Curriculum and Instruction, Wil McLean, Senior Executive Director for Human Resources/Financial Operations, Joey Fuqua, Finance Officer, John Suther, Assistant Finance Officer, and Laura Hedrick, Budget Manager.

1. Mrs. White, committee chair, called the meeting to order at 5:30 p.m., and asked Mr. Fuqua to present the information outlined on the agenda.
2. Mr. Fuqua introduced a lottery application established for the 3rd and 4th installment payments for the district's door security system installations in the amount of \$101,000 to be approved. Mrs. White indicated the application would need to be approved at the March meeting in order to be submitted to the Board of County Commissioners. (Attachment I)
3. Mr. Fuqua shared budget amendments for State Public School Fund 1, Local Current Expense Fund 2, Federal Grants Fund 3, Capital Outlay Fund 4 and Other Restricted Fund 8. Mr. Fuqua stated these amendments cover fund activity from State budget revision #4 to revision #25 and that there would be monthly revisions until the end of this fiscal year. Mrs. White called for a motion of the budget amendments.

Mrs. Oxendine made a motion for the budget amendments to be accepted and Mr. Cash seconded the motion. The motion passed unanimously. (Attachment II)

4. Mr. Fuqua introduced the Installment Financing Contract and accompanying Resolution for the Energy Savings Agreement. Mr. Fuqua explained that approval of these forms was the next step in the process completing the necessary documentation needed for the project to progress towards starting the actual work/repairs. He stated that Jerry Stainback, Attorney for the Board, had reviewed the documents and confirmed that the documents were standard contract language and cleared for use. Mr. Fuqua stated that upon approval of the Installment Financing Contract, Resolution, and the Opinion of Counsel document from Mr. Stainback, all aforementioned documentation along with the district's audited financial statements would be reviewed by the LGC (Local Government Commission). Mrs. White stated that the Installment Financing Contract and Resolution would be reviewed prior to the next Board meeting. (Attachment III)
5. Being no further business, upon motion by Mrs. Oxendine and second by Mr. Cash, the meeting adjourned at 5:50 p.m.

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

ATTACHMENT I

Approved: _____

Date: _____

County: Vance
LEA: Vance County Schools
Address: 1724 Graham Ave. Henderson, NC

Contact Person: David Beck
Title: County Finance Director
Phone: (252) 738-2006

Project Title: System-wide school building security enhancements
Location: Various school locations
Type of Facility: Public school building

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds.

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: To progressively install built-in (not standalone) door release and access security systems at all school sites. (3rd & 4th of 4 installments)

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		101,000.00
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	101,000.00

Estimated Project Beginning Date: Winter 2015 Est. Project Completion Date: Spring 2016

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 101,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)

(Signature — Chair, Board of Education) (Date)

Budget Amendment # 1
VANCE COUNTY SCHOOLS
 State Public School Fund

The Vance County Board of Education at a meeting on the 14th day of March, 2016 passed the following resolution.

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
Revenues:	State Public School Fund	\$ 1,490,405	
	School Technology Fund	\$ 75,583	
	Unallocated Revenue		
	Textbooks (New)		\$ 115,408
	Textbooks (Carryover)		
Expenditures:			
	<i>Instructional Services:</i>		
5100	Regular Instructional Services	\$ 611,417	
5200	Special Population Services	\$ 103,250	
5300	Alternative Programs and Services	\$ 262,385	
5400	School Leadership Services	\$ 69,816	
5800	School-Based Support Services	\$ 463,930	
	<i>System-Wide Support Services:</i>		
6100	Support and Development Services	\$ 1,350	
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services	\$ 51,252	
6400	Technology Support Services	\$ 24,308	
6500	Operational Support Services		\$ 136,743
6600	Financial and Human Resource Services		
6700	Accountability Services		\$ 385
6800	System-Wide Pupil Support		
6900	Policy, Leadership and Public Relations Services		
7000	Ancillary Services		
8000	Non-Programmed Charges		

Explanation: To amend budget to align with resources and adjust to DPI allotments. Allotment Revision #4-25.
 PRC 001 (\$2,858,369); PRC 002 \$18,915; PRC 003 (\$26,279); PRC 005 \$21,728; PRC 007 \$25,878; PRC 012 \$120,276
 PRC 013 \$25,273; PRC 014 \$4,437; PRC 015 \$75,583; PRC 016 \$34,560; PRC 020 \$3,098,658; PRC 024 (\$14,679)
 PRC 027 \$113,980; PRC 029 \$112,000; PRC 030 \$7; PRC 031 (\$20,687); PRC 032 (\$16,035); PRC 034 \$1,357
 PRC 042 \$349,849; PRC 043 \$298,673; PRC 054 \$5,618; PRC 055 \$316,646; PRC 056 (\$164,071); PRC 061 (\$1,355)
 PRC 069 (\$3,682); PRC 073 \$47,698; PRC 130 (\$115,408)

Total Appropriation in Current Budget	\$ 42,179,902
Amount of Increase/(Decrease) of above Amendment	\$ 1,450,580
Total Appropriation in Current Amended Budget	\$ 43,630,482

Passed by majority vote of the Vance County Board of Education on the 14th day of March, 2016.

 Chairman, Board of Education

 Secretary, Board of Education

VANCE COUNTY SCHOOLS
State Public School Fund
Budget Amendment #1

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
001	CLASSROOM TEACHERS	VIF	(3,098,658)	
		Reduction for Charter Schools	(95,750)	
		NC Virtual Charter Schools reduction	(27,335)	
		Difference between planning & initial allotment	381,225	
		LEA reduction for Virtual Charters	(40,621)	
		VIF and New Teacher Orientation	22,779	(2,858,360)
002	CENTRAL OFFICE ADMINISTRATION	Difference between planning & initial allotment	18,915	18,915
003	NON-INSTRUCTIONAL SUPPORT	Sub Pay	650	
		NC Virtual Charter Schools reduction	(23,591)	
		Sub Pay	1,920	
		Difference between planning & initial allotment	4,841	
		Reduction for Charter Schools	(7,951)	
		LEA reduction for Virtual Charters	(3,373)	
		Sub Pay - November	600	
		Sub Pay - December	625	(26,279)
005	SCHOOL BUILDING ADMINISTRATION	Difference between planning & initial allotment	21,728	21,728
007	INSTRUCTIONAL SUPPORT	Difference between planning & initial allotment	40,290	
		Reduction for Charter Schools	(10,119)	
		LEA reduction for Virtual Charters	(4,293)	25,878
012	DRIVER TRAINING	Initial allotment	120,276	120,276
013	CAREER & TECHNICAL EDU-MONTHS	Difference between planning & initial allotment	39,284	
		Reduction for Charter Schools	(9,837)	
		LEA reduction for Virtual Charters	(4,174)	25,273
014	CAREER & TECHNICAL EDU-PROGRAM	CTE site Adobe License reduction	(1,260)	
		Difference between planning & initial allotment	96	
		Reduction for Charter Schools	(476)	
		LEA reduction for Virtual Charters	(202)	
		Credential Allotment per SBE	6,279	4,437
015	SCHOOL TECHNOLOGY FUND	Fine & Forfeitures	75,583	75,583
016	SUMMER READING CAMPS	Twice Retained Student Allocation	34,560	34,560
020	FOREIGN EXCHANGE	VIF	3,098,658	3,098,658
024	DISADVANTAGED STUDENTS	Reduction for Charter Schools	(10,306)	
		LEA reduction for Virtual Charters	(4,373)	(14,679)
027	TEACHER ASSISTANTS	Difference between planning & initial allotment	127,204	
		Reduction for Charter Schools	(9,285)	
		LEA reduction for Virtual Charters	(3,939)	113,980
029	BEHAVIORAL SUPPORT (WILLIE M.)	Allocation	112,000	112,000
030	DIGITAL LEARNING	Carryover	7	7
031	LOW WEALTH SUPPLEMENTAL FUNDING	Difference between planning & initial allotment	(3,239)	
		Reduction for Charter Schools	(17,448)	(20,687)
032	CHILDREN WITH SPECIAL NEEDS	Difference between planning & initial allotment	30,925	
		HC Transfers	(46,960)	(16,035)
034	ACADEMICALLY & INTELLECTUALLY GIFTED	Difference between planning & initial allotment	3,790	
		Reduction for Charter Schools	(1,708)	
		LEA reduction for Virtual Charters	(725)	1,357
042	CHILD AND FAMILY SUPPORT TEAMS	Initial allotment	349,849	349,849
043	CHILD AND FAMILY SUPPORT	Initial allotment	298,673	298,673
054	LIMITED ENGLISH	Difference between planning & initial allotment	5,618	5,618
055	HIGH SCHOOL LEARN & EARN	Initial allotment	316,646	316,646
056	TRANSPORTATION	Difference between planning & initial allotment	(350,065)	
		Reduction for Charter Schools	(9,055)	
		Budget Adjustment	163,691	
		LEA reduction for Virtual Charters	(3,842)	
		Use tax allotments for FY14-15 Replacement Buses	5,000	
		14-15 Highway Use Tax for service vehicles	1,515	
		FY15-16 Early College 1st Semester	28,685	(164,071)
061	CLASSROOM MATERIALS	Reduction for Charter Schools	(952)	
		LEA reduction for Virtual Charters	(403)	(1,355)
069	AT-RISK STUDENT SERVICE	LEA reduction for Virtual Charters	(3,630)	
		Difference between planning & initial allotment	(52)	(3,682)
073	SCHOOL CONNECTIVITY	Allotment - 1st wave	47,698	47,698
130	TEXTBOOKS	Difference between planning & initial allotment	(55,543)	
		Reduction for Charter Schools	(959)	
		LEA reduction for Virtual Charters	(406)	
		ABC Transfer	(58,500)	(115,408)
		Amount of Increase/Decrease		\$ 1,450,580

Budget Amendment # 1
VANCE COUNTY SCHOOLS
Local Current Expense Fund

The Vance County Board of Education at a meeting on the 14th day of March, 2016 passed the following resolution.

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
Revenues:	Federal Funding		
	State Funding		
	County Appropriations		
	Interest and Indirect Cost		
	Other Local Funds		
	Transfer In		
	Appropriated Fund Balance		
Expenditures:			
	Instructional Services:		
5100	Regular Instructional Services		\$ 3,732
5200	Special Population Services	\$ 2,727	
5300	Alternative Programs and Services	\$ 2,902	
5400	School Leadership Services	\$ 8,906	
5500	Co-Curricular Services	\$ 3,653	
5800	School-Based Support Services		\$ 135
	System-Wide Support Services:		
6100	Support and Development Services	\$ 9,080	
6200	Special Population Support and Development Services		\$ 3,280
6300	Alternative Programs and Services Support and Development Services	\$ 7,669	
6400	Technology Support Services		\$ 10,854
6500	Operational Support Services	\$ 43,766	
6600	Financial and Human Resource Services	\$ 96,508	
6700	Accountability Services		\$ 6,559
6800	System-Wide Pupil Support		
6900	Policy, Leadership and Public Relations Services	\$ 132,081	
7000	Ancillary Services	\$ 2,221	
8000	Non-Programmed Charges		\$ 284,953

Explanation: To amend the budget to align resources with current needs.
 PRC 001 (\$8,378); PRC 002 (\$4,824); PRC 003 \$63,430; PRC 005 \$2,704; PRC 009 (\$34,467); PRC 012 \$838; PRC 016 \$395
 PRC 028 \$3,508; PRC 031 \$1,122; PRC 045 \$31,084; PRC 050 \$1,891; PRC 054 \$1,389; PRC 055 (\$198); PRC 056 \$1,706
 PRC 060 \$1,279; PRC 061 \$2,538; PRC 067 \$5,425; PRC 109 \$1,726; PRC 114 \$1,512; PRC 701 \$1,710; PRC 704 \$4,798
 PRC 706 \$50,938; PRC 801 \$140,087; PRC 802 (\$271,936); PRC 842 \$3; PRC 862 (\$310); PRC 897 \$2,030

Total Appropriation in Current Budget	\$ 7,402,440
Amount of Increase/(Decrease) of above Amendment	\$ -
Total Appropriation in Current Amended Budget	\$ 7,402,440

Passed by majority vote of the Vance County Board of Education on the 14th day of March, 2016.

 Chairman, Board of Education

 Secretary, Board of Education

VANCE COUNTY SCHOOLS
Local Current Expense Fund
Budget Amendment #1

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
001	CLASSROOM TEACHERS	Unemployment invoice	(12,433)	
		Cover deficits	5,878	
		Align budget	(1,823)	(8,378)
002	CENTRAL OFFICE ADMINISTRATION	Cover deficits	3,476	
		Cover purchase orders	(1,640)	
		Align budget	(6,660)	(4,824)
003	NON-INSTRUCTIONAL SUPPORT	Unemployment invoice	(412)	
		Cover deficits	8,484	
		Align budget	44	
		Align budget	39,199	
		Align budget	16,544	
		Align budget	(429)	63,430
005	SCHOOL BUILDING ADMINISTRATION	Cover deficits	2,704	2,704
009	NON-CONTRIBUTORY EMPLOYEE BENEFITS	Unemployment invoice	(3,377)	
		Align budget	(40,277)	
		Align budget	(7,632)	
		Cover deficits	16,819	(34,467)
012	DRIVER TRAINING	Cover deficits	838	838
016	SUMMER READING CAMPS	Cover deficits	395	395
028	STAFF DEVELOPMENT	Cover deficits	3,508	3,508
031	LOW WEALTH SUPPLEMENTAL FUNDING	Cover deficits	1,122	1,122
045	COMPENSATION BONUS	Cover bonus pay	31,084	31,084
050	TITLE I - BASIC PROGRAMS	Unemployment invoice	(783)	
		Cover deficits	2,674	1,891
054	LIMITED ENGLISH (LEP)	Cover deficits	1,389	1,389
055	HIGH SCHOOL LEARN AND EARN	Cover deficits	(198)	(198)
056	TRANSPORTATION	Cover purchase orders	1,640	
		Cover deficits	66	1,706
060	TITLE VI-B HANDICAPPED	Unemployment invoice	1,279	1,279
061	CLASSROOM MATERIALS	Cover deficits	2,538	2,538
067	ASSISTANT PRINCIPAL INTERN	Cover deficits	5,425	5,425
109	RURAL AND LOW-INCOME SCHOOL	Cover deficits	1,726	1,726
114	CHILDREN WITH DISABILITIES - RISK POOL	Unemployment invoice	1,512	1,512
701	AFTER SCHOOL DAYCARE	Unemployment invoice	1,710	1,710
704	COMMUNITY SCHOOLS	School Report Cards	(277)	
		Cover deficits	5,075	4,798
706	TRANSPORTATION - OTHER EXPENSES	Cover deficits	52,329	
		Unemployment invoice	(1,391)	50,938
801	GENERAL OPERATIONS	Cover deficits	130,944	
		School Report Cards	277	
		Custodial needs	(18,976)	
		TOY/POY awards	(530)	
		Unemployment invoice	19,603	
		Retirement Banquet	(1,500)	
		Cover deficits	8,673	
		Align budget	(18)	
		Cover invoice	1,614	140,087
802	OPERATION OF PLANT	Cover deficits	(248,131)	
		Custodial needs	18,976	
		Unemployment invoice	(11,135)	
		Cover bonus pay	(31,084)	
		Align budget	(44)	
		Align budget	1,096	
		Cover invoice	(1,614)	(271,936)
842	FLEET REPAIRS	Cover deficits	3	3
962	COPIER PROGRAM	Cover deficits	(310)	(310)
897	BANQUETS/RECEPTIONS	TOY/POY awards	530	
		Retirement Banquet	1,500	2,030
		Amount of Increase/Decrease	\$ -	\$ -

Budget Amendment # 1
VANCE COUNTY SCHOOLS
Federal Grants Fund

The Vance County Board of Education at a meeting on the 14th day of March, 2016 passed the following resolution.

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
Revenues:	Federal Funds	\$ 348,052	
Expenditures:			
	<i>Instructional Services:</i>		
5100	Regular Instructional Services	\$ 3,642	
5200	Special Population Services	\$ 150,475	
5300	Alternative Programs and Services	\$ 47,824	
5800	School-Based Support Services	\$ 127,531	
	<i>System-Wide Support Services:</i>		
6100	Support and Development Services		
6200	Special Population Support and Development Services	\$ 301	
6300	Alternative Programs and Services Support and Development Services	\$ 965	
6400	Technology Support Services		\$ 4
6500	Operational Support Services	\$ 13,215	
6600	Financial and Human Resource Services		\$ 31
6700	Accountability Services		
7000	Ancillary Services		
8000	Non-Programmed Charges	\$ 4,134	

Explanation: To amend budget to align with resources and needs. Allotment Revision #4-25.
 PRC 017 \$3,714; PRC 051 \$506; PRC 104 \$57,593; PRC 109 \$133,913; PRC 114 \$157,599; PRC 118 (\$7,269)
 PRC 119 \$2,000; PRC 160 (\$4)

Total Appropriation in Current Budget	\$ 7,006,319
Amount of Increase/(Decrease) of above Amendment	<u>\$ 348,052</u>
Total Appropriation in Current Amended Budget	<u>\$ 7,354,371</u>

Passed by majority vote of the Vance County Board of Education on the 14th day of March, 2016.

 Chairman, Board of Education

 Secretary, Board of Education

VANCE COUNTY SCHOOLS
Federal Grants Fund
Budget Amendment #1

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
017	CTE EDUCATION-PROGRAM	Difference between planning & initial allotments	3,714	3,714
051	TITLE I - MIGRANT EDUCATION	Difference between planning & initial allotments	506	506
104	LANGUAGE ACQUISITION	First installment & carryover	57,593	57,593
109	RURAL & LOW-INCOME SCHOOLS	Budget planning allotment	133,913	133,913
114	CHILDREN WITH SPECIAL NEEDS	Allocations	157,599	157,599
118	SPECIAL NEEDS-TARGETED	Federal immediate reversion	(7,269)	(7,269)
119	TARGETED ASSISTANCE FOR PRESCHOOL	Allocations, Assessments	2,000	2,000
160	RTTT WIRELESS INFRASTRUCTURE	Federal immediate reversion	(4)	(4)
		Amount of Increase/Decrease		\$ 348,052

Budget Amendment # 1
VANCE COUNTY SCHOOLS
Capital Outlay Fund

The Vance County Board of Education at a meeting on the 14th day of March, 2016 passed the following resolution.

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
Revenues:	Lease Purchase/Installment Purchase (School Buses)	\$ 97,850	
	Fund Balance Appropriated (Carver Multipurpose Room & Cargo Van)	\$ 113,727	
Expenditures:			
	<i>Instructional Services:</i>		
5100	Regular Instructional Services		
5200	Special Population Services		
5300	Alternative Programs and Services		
5800	School-Based Support Services		
	<i>System-Wide Support Services:</i>		
6100	Support and Development Services		
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services		
6400	Technology Support Services		
6500	Operational Support Services	\$ 196,850	
6600	Financial and Human Resource Services		
6700	Accountability Services		
7000	Ancillary Services		
8000	Non-Programmed Charges	\$ 14,727	
9000	Door Security Equipment (Lottery Funds)		

Explanation: To amend the budget to align resources with current needs.
 PRC 120 \$97,850; PRC 901 \$113,727

Total Appropriation in Current Budget	\$ 834,020
Amount of Increase/(Decrease) of above Amendment	<u>\$ 211,577</u>
Total Appropriation in Current Amended Budget	<u>\$ 1,045,597</u>

Passed by majority vote of the Vance County Board of Education on the 14th day of March, 2016.

 Chairman, Board of Education

 Secretary, Board of Education

**VANCE COUNTY SCHOOLS
Capital Outlay Fund
Budget Amendment #1**

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
120	LEA FINANCED PURCHASE OF SCHOOL BUSES	Purchase of School Buses	97,850	97,850
901	COUNTY APPROPRIATION	Carver Multipurpose Room	99,000	
		Cargo Van Payment	14,727	113,727
		Amount of Increase/Decrease		\$ 211,577

Budget Amendment # 1
VANCE COUNTY SCHOOLS
Other Restricted Fund

The Vance County Board of Education at a meeting on the 14th day of March, 2016 passed the following resolution.

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
Revenues:	Federal Funding	\$ 42,076	
	State Funding	\$ 100,000	
	County Appropriations		
	Interest and Indirect Cost		
	Other Local Funds	\$ 143,921	
	Transfer in		
	Appropriated Fund Balance	\$ 39,344	
Expenditures:			
	Instructional Services:		
5100	Regular Instructional Services	\$ 69,371	
5200	Special Population Services		\$ 43,642
5300	Alternative Programs and Services		\$ 11,193
5400	School Leadership Services	\$ 9,403	
5500	Co-Curricular Services		\$ 442
5800	School-Based Support Services	\$ 106,672	
	System-Wide Support Services:		
6100	Support and Development Services		
6200	Special Population Support and Development Services		\$ 5,000
6300	Alternative Programs and Services Support and Development Services		
6400	Technology Support Services	\$ 122,665	
6500	Operational Support Services	\$ 77,507	
6600	Financial and Human Resource Services		
6700	Accountability Services		
6800	System-Wide Pupil Support		
6900	Policy, Leadership and Public Relations Services		
7000	Ancillary Services		
8000	Non-Programmed Charges		

Explanation: To amend the budget to align resources with current needs.
 PRC 012 \$969; PRC 305 \$18,807; PRC 306 \$21,292; PRC 413 (\$11,191); PRC 448 (\$1,720); PRC 469 \$100,000
 PRC 498 (\$2,268); PRC 503 (\$36); PRC 506 \$6,672; PRC 532 (\$2); PRC 545 (\$1); PRC 744 (\$2); PRC 781 (\$3)
 PRC 820 \$192,641; PRC 849 (\$1); PRC 852 \$184

Total Appropriation in Current Budget	\$ 3,242,679
Amount of Increase/(Decrease) of above Amendment	\$ 325,341
Total Appropriation in Current Amended Budget	\$ 3,568,020

Passed by majority vote of the Vance County Board of Education on the 14th day of March, 2016.

 Chairman, Board of Education

 Secretary, Board of Education

VANCE COUNTY SCHOOLS
Other Restricted Fund
Budget Amendment #1

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
012	DRIVER TRAINING	Align Budget with Revenue	969	969
305	MAC REIMBURSEMENT	Medicaid admin billing	18,807	18,807
306	MEDICAID REIMBURSEMENT	Medicaid billing	1,553	
		Medicaid billing	7,264	
		Medicaid billing	14,452	
		Align Budget with Revenue	(1,977)	21,292
413	NC PRE-K	Budget carryover	62,450	
		Align Budget with Revenue	(73,641)	(11,191)
448	GOLDEN LEAF FOUNDATION GRANT	Align Budget with Revenue	(1,720)	(1,720)
469	NURSES-DHHS	Budget G-V Health District contract	100,000	100,000
498	OUT OF DISTRICT PLACEMENT	Align Budget with Revenue	(2,268)	(2,268)
503	WALMART GRANT	Align Budget with Revenue	(36)	(36)
506	UNITED WAY DONATIONS	United Way donation	2,548	
		United Way donation	4,124	6,672
532	FUND BALANCE-KNIGHTS OF COLUMBUS	Align Budget with Revenue	(2)	(2)
545	FUND BALANCE-WALMART DONATION	Align Budget with Revenue	(1)	(1)
744	FUND BALANCE-SUPPLEMENTAL EDUCATIONAL SERVICES	Align Budget with Revenue	(2)	(2)
781	PARKING FEES	Align Budget with Revenue	(3)	(3)
820	E-RATE	Erate revenue	60,659	
		Erate revenue	60,347	
		Laptop fees	13,973	
		Laptop fees	1,260	
		Laptop fees	826	
		Erate revenue	54,776	
		Laptop fees	800	192,641
849	SCHOOL OF EXCELLENCE	Align Budget with Revenue	(1)	(1)
852	CLINICAL TEACHER STIPENDS	Clinical Teacher Stipend Pay	184	184
		Amount of Increase/Decrease		\$ 325,341

A regular meeting of The Vance County Board of Education was held in the Administrative Services Center at 1724 Graham Avenue, in Henderson, North Carolina, at 7:00 P.M. on March 14, 2016.

Present: _____, presiding, and members _____

_____.

Absent: _____.

* * * * *

Member _____ introduced the following resolution, a copy of which had been provided to each member of said Board and which was read by its title:

RESOLUTION APPROVING AN INSTALLMENT FINANCING CONTRACT IN ORDER TO FINANCE THE IMPLEMENTATION OF THOSE ENERGY CONSERVATION MEASURES RECOMMENDED IN A GUARANTEED ENERGY SAVINGS CONTRACT, AND RATIFYING, APPROVING AND AUTHORIZING CERTAIN DOCUMENTS AND ACTIONS TAKEN RELATING THERETO, AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH.

WHEREAS, The Vance County Board of Education (the "Board of Education"), a body corporate which has general control and supervision of all matters pertaining to the non-charter public schools in the Vance County Schools, its respective school administrative unit (the "School Unit"), has previously determined to enter into an energy savings contract ("ESA") with Schneider Electric Buildings America, Inc. ("Schneider") pursuant to N.C. Gen. Stat. Sec. 143-64.17 for the purpose of providing energy conservation measures, and to finance the costs of such projects by entering into an installment financing contract pursuant to N.C. Gen. Stat. Secs. 143-64.17I and 160A-20;

WHEREAS, N.C. Gen. Stat. Sec. 160A-20, among other things, provides for the Board of Education (a) to finance the purchase of real or personal property by installment contracts that create in some or all of the property purchased a security interest to secure payment of the purchase price to the entity advancing moneys for such transaction, and (b) to finance the construction of fixtures or improvements on real property by contracts that create in some or all of the fixtures or improvements, or in all or some portion of the property on which the fixtures or improvements are located, or in both, a security interest to secure repayment of moneys advanced or made available for such construction or repair; and

WHEREAS, in furtherance thereof, on November 7, 2014, the Board of Education published notice in The Daily Dispatch requesting proposals by no later than December 18,

2014, from interested and qualified energy service companies for the implementation of energy conservation measures in the School Unit; and

WHEREAS, on or before December 18, 2014, two proposals were received in response to this request for proposals, one from Schneider, and one from Pepco Energy Services (“Pepco”); and

WHEREAS, following evaluation of the proposals and oral interviews with Schneider and Pepco, the Board of Education voted at its regular meeting on March 9, 2015, in favor of Schneider as its “vendor of choice” and, on April 22, 2015, the Board of Education published notice of its intent to award an ESA at its meeting on May 11, 2015; and

WHEREAS, at its meeting on May 11, 2015, the Board of Education awarded the ESA to Schneider, which subsequently prepared an energy audit report (“Audit Report”) containing specific recommendations and documentation concerning energy conservation measures for the School Unit, consisting of retrofits at fourteen (14) school facility sites and three (3) administrative and support facilities (collectively, such measures are referred to as the “Project”); and

WHEREAS, on September 1, 2015, the Board of Education requested proposals for financing of the Project in an amount not to exceed \$6,000,000, from ten (10) financial institutions, and, after evaluating the proposals received in response, the proposal of First Security Finance, Inc. (“First Security”) was determined to be the most favorable proposal at an interest rate of 3.95%; and

WHEREAS, on November 18, 2015, the Board of Education published notice in The Daily Dispatch that it intended to file an application for approval of ESA with the North Carolina Local Government Commission (“LGC”), and that it intended to finance the Project by borrowing funds in accordance with N.C. Gen. Stat. Sec. 160A-20; and

WHEREAS, subsequently, the Board of Education also published notice that a public hearing with respect to the financing of the Project, would be held at its meeting on December 14, 2015; and

WHEREAS, on December 14, 2015, the Board of Education conducted the public hearing, at which no members of the public commented; and

WHEREAS, on February 2, 2016, Schneider, at the direction of officials at the School Unit, submitted an application to the LGC for approval of the ESA, the Project, the financing of the Project and the award of the Project financing to First Security; and

WHEREAS, at a meeting of the Executive Committee of the LGC on March 1, 2016, the LGC approved the ESA, the Project, the financing of the Project and the award of the Project financing to First Security; and

WHEREAS, the Board of Education wishes to ratify any and all actions heretofore taken by officials of the School Unit and Schneider in furtherance of the Project and the financing of the Project; and

WHEREAS, there has been presented for consideration by the Board of Education a copy of a draft of an installment financing contract between the Board of Education and First Security (the "Installment Financing Contract"), under which First Security would advance the Amount Advanced (as defined in the Installment Financing Contract) to finance the costs of the Project, and the Board of Education would be obligated to make Installment Payments (as defined in the Installment Financing Contract) to repay the Amount Advanced and to make certain other payments, among other requirements, such obligations being subject to termination by the Board of Education under certain circumstances as provided therein.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education as follows:

Section 1. The Board of Education hereby confirms that the ESA and the Project are essential to improve energy efficiency at School Unit facilities, thereby improving the operations of the School Unit in furtherance of the Board of Education's mission.

Section 2. The Board of Education hereby finds and determines that it is in the best interest of the Board of Education to enter into the Installment Financing Contract in order to effectuate the financing of the cost of the Project as described above.

Section 3. The terms and provisions of the Installment Financing Contract are hereby approved in all respects. The Chairman and the Secretary of the Board of Education are hereby authorized and directed to execute and deliver the Installment Financing Contract in substantially the form presented to the Board of Education, together with such additions, changes, modifications and deletions as they, with the advice of counsel, may deem necessary and appropriate, and such execution and delivery shall be conclusive evidence of the approval and authorization thereof by the Board of Education; provided, however, that the due date of the final Installment Payment is not later than April 1, 2036 and that the Amount Advanced does not exceed \$6,000,000.

Section 4. The Board of Education hereby approves, ratifies and confirms the actions of the Superintendent and other officials of the School Unit, including but not limited to the Finance Officer, and Schneider in conducting the sale for the financing of the Project and preparing an application to the LGC for approval of the ESA and the financing.

Section 5. The officers and employees of the Board of Education are authorized and directed (without limitation except as may be expressly set forth herein) to take such other actions and to execute and deliver such other documents, certificates, undertakings, agreements or other instruments as they, with the advice of counsel, may deem necessary or appropriate to effectuate the transactions contemplated hereby.

Section 6. This resolution shall take effect immediately upon its passage.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Members _____

_____.

Noes: _____.

* * * * *

I, _____, Secretary of The Vance County Board of Education, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the recorded proceedings of a regular meeting of said Board held on March 14, 2016 as relates to the passage of the resolution hereinabove set forth and that such proceedings have been recorded in Minute Book No. ____ of said Board, beginning at page ____ and ending at page ____.

I DO HEREBY FURTHER CERTIFY that notice of said meeting was duly given in accordance with the provisions of G.S. § 143-318.12.

WITNESS my hand and the official seal of said Board, this ____ day of March, 2016.

Secretary

BUILDING AND GROUNDS

Minutes of the Vance County Schools' Building & Grounds Committee Meeting Thursday, February 25, 2016

The Vance County Schools' Building and Grounds Committee met on Thursday, February 25, 2016, at 8:30 a.m. in the Superintendent's Conference Room.

Present: Ruth Hartness Anthony Jackson Joey Fuqua Ed Wilson
 Trixie Brooks Kevin Perdue Dorothy Gooche Cindy Bennett

Ruth Hartness, committee chairperson, called the meeting to order at 8:30 a.m.

Agenda Item No. 1

Facility Use Agreement

Dr. Larry Webb – Vance County Schools

Dr. Larry Webb explained the details that went into updating the facility use agreement between Vance County Schools and the Vance County Recreation and Parks Commission. The new agreement was devised from a committee consisting of the secondary school administrators and athletic directors. The agreement will now be reviewed on an annual basis. Ruth Hartness made a motion to present the agreement to the full board for approval and the motion was seconded by Ed Wilson. (Attachment I)

Agenda Item No. 2

Door Access Control Update

Kevin Perdue – Vance County Schools

Kevin Perdue advised the committee that the Door Access Control Project was moving along at a good pace and that no major issues with the installation had been reported by the schools. Currently, installation has been completed on 54 of the 85 doors.

Agenda Item No. 3

Multipurpose Room Update – Carver

Kevin Perdue – Vance County Schools

Kevin Perdue updated the committee on the project. Thus far weather has been a factor in completing the site work. It is still scheduled to be completed prior to the 2016-2017 school year.

Agenda Item No. 4

Custodial Inspections

Kevin Perdue – Vance County Schools

Kevin Perdue presented the custodial inspections. (Attachment II)

Agenda Item No. 5

Monthly Updates

Kevin Perdue – Vance County Schools

The monthly updates were also presented in the package with no discussions. (Attachment III)

Agenda Item No. 6

Work Order Reports

Kevin Perdue – Vance County Schools

After a motion, the Building and Grounds Committee Meeting was adjourned. The next Building and Grounds Committee Meeting will be held on Thursday, March 24, 2016.

STATE OF NORTH CAROLINA
COUNTY OF VANCE

**AGREEMENT FOR SHARED
USE OF SCHOOL FACILITIES**

THIS AGREEMENT, made and entered into as of the ____ day of _____, 2016, by and between the VANCE COUNTY BOARD OF EDUCATION (hereinafter referred to as the “Board”); and the HENDERSON-VANCE COUNTY RECREATION AND PARKS COMMISSION (hereinafter referred to as the “Commission”).

WITNESSETH:

WHEREAS, the Board desires to share the use of Vance County’s public school outdoor and indoor facilities, where appropriate, with the Commission for the purpose of helping to accommodate officially sanctioned educational, recreational and/or leisure activities for the citizens of Vance County; and

WHEREAS, the Board and the Commission desire to set forth the terms, conditions and guidelines for the shared use and maintenance of such facilities by the Board and the Commission.

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants herein contained, the parties do hereby agree as follows:

1. **Term of Agreement.** This Agreement shall be effective as of _____, 2016 (the “Effective Date”). The initial term of the Agreement shall commence on the Effective Date and shall end on _____. This Agreement shall be automatically extended for each successive twelve-month period (July 1 – June 30) thereafter (the “Extension Periods”), unless either party hereto shall give to the other party written notice of its intention to terminate this Agreement on or before March 1 immediately preceding any such Extension Period.

2. **Description of School Facilities.** For the purposes of this Agreement, “Schools” shall mean all Vance County elementary and middle school facilities and limited use of high school facilities, now owned or hereinafter acquired. However, nothing herein contained shall require the Board to maintain ownership of any particular School, and upon disposition of any School by the Board, such School shall

be deleted from the provisions of this Agreement. "Outdoor Facilities" shall mean all playfields and playgrounds of the Schools. "Major Indoor Facilities" shall mean the gymnasiums, multi-purpose rooms and auditoriums of the Schools. "Optional Indoor Facilities" shall mean the media centers, cafeterias, special rooms (visual art, music, dance, drama, fitness, etc.), classrooms and other indoor spaces of the schools. Gymnasiums at the high schools will not be available due to the high level of usage. No use of baseball fields at Northern Vance due to high usage. Outdoor Facilities, Major Indoor Facilities and Optional Indoor Facilities are collectively referred to herein as "School Facilities."

3. **Priority For Use of School Facilities.** The use of School Facilities shall be shared by the Board and the Commission in the following priority:

- a. Vance County Schools and school-sponsored activities shall have first priority in the use of all School Facilities during normal school hours, and during evening hours and on Saturdays and Sundays for the purpose of related school activities. "School Activities" shall include scheduled activities for students, staff and/or parents of the School.
- b. The Commission, and activities sponsored by the Commission, shall have second priority in the use of the Outdoor Facilities and the Major Indoor Facilities of the Schools at all times when such facilities are not in use by the Vance County Schools as provided in Section 3(a) above. In addition, the Commission shall also have second priority in the use of the Optional Indoor Facilities upon such special terms and conditions for use as the Commission and the Vance County Superintendent of Schools (the "Superintendent") shall mutually agree from time to time. The Commission shall clear all dates for games and practices with the Athletic Directors of each school prior to completing Facility Use paperwork with the Public Information Office. The Commission must have a supervisor on-site for all activities.
- c. Private community organizations, including both for profit and non-profit organizations, as determined according to the guidelines of the Community Schools Program shall have third

priority in the use of School Facilities at times when such facilities are not in use as provided in Section 3(a) and (b) above.

- d. Representatives of the Board and the Commission shall agree upon and post annually a schedule of all events planned by the Schools and by the Commission for each of the School Facilities to be used by the Commission pursuant to this Agreement. This schedule, which shall include times and dates, shall be reviewed and revised quarterly, or more frequently as necessary, and shall include those events scheduled for both indoor and outdoor areas of the School Facilities. This posting of schedules shall generally assure that Vance County Schools will have priority use of facilities during the normal school day and for all normally scheduled School Activities. Accordingly, and as conceived by this Agreement, the Commission shall generally have scheduling priority after normal school hours, weekends and holidays. Each party shall work diligently and co-operatively toward that end, making reasonable effort to eliminate possible conflicts of use. In the event of an unresolved scheduling conflict, a designated representative of both the Board and the Commission shall equitably resolve the dispute in a manner mutually acceptable to the Board and the Commission.

4. **Maintenance of School Facilities.** The Board and the Commission agree that the School Facilities shall be maintained during the term of this Agreement as follows:

- a. The Commission, at its sole expense, shall provide year round maintenance of all of the Outdoor Facilities used by the Commission pursuant to this Agreement. For the purpose of this paragraph, "maintenance" shall include mowing, grading, repairing, marking, seeding, fertilizing, fencing, draining, paving and maintaining access to such facilities. The Commission shall not make any alterations or additions to the Outdoor Facilities which are permanent in nature without the Board's prior written consent. At the time of the execution of this Agreement, the Commission is using Outdoor Facilities at E. M. Rollins, E. O. Young,

Eaton-Johnson, Pinkston Street, Zeb Vance, L. B. Yancey, Aycock and Carver. Upon approval of this agreement, Northern Vance and Southern Vance high schools will be available for use by the Commission.

- b. The Board, at its sole expense, shall provide continuing year round maintenance of all of the Major Indoor and Optional Indoor Facilities used by the Commission pursuant to this Agreement. For the purposes of this paragraph, "maintenance" shall include maintaining and repairing the equipment, furniture, floors, windows, paint, HVAC, plumbing and lighting in such facilities. At the time of the execution of the Agreement, the Commission is using the gymnasiums at Henderson Middle School, Eaton-Johnson and E. O. Young and the auditoriums/multi-purpose rooms at E. M. Rollins and Pinkston Street.
- c. Notwithstanding the foregoing, the Board and the Commission shall each assume full responsibility for the care and custody of any of the School Facilities while such facilities are being used by such party. Care and custody shall specifically include cleaning, making minor repairs, providing supervision, order, control and conservation of the facilities, and, in general, maintaining normal conditions for such facilities.
- d. The Board and the Commission agree that commencing immediately after the Effective Date of this Agreement, and at least monthly thereafter, representatives of each body will jointly inspect each of the particular School Facilities used by the Commission, will note in writing the conditions thereof and will deliver a copy of such report to the Superintendent and to the Director of the Henderson-Vance County Recreation Department (the "Director"). Each party further agrees that it will promptly advise the other of any damages to or problems with the School Facilities of which such party becomes aware during its use of the facilities.

5. **Default.**

- a. In the event the Commission shall default in its duty of custodial responsibility as herein provided, or shall otherwise default in its obligations hereunder, the Superintendent, on behalf

of the Board, may notify the Commission in writing of such default and request that such default be cured or corrected; and the Commission shall have thirty (30) days from the date of the receipt of such written notification to cure or correct such default. If the Commission shall fail to cure or correct such default within such thirty (30) day period, then upon thirty (30) days' prior written notice to the Commission, the Board shall have the right either to limit the access of the Commission to certain portions of the School Facilities or to terminate this Agreement in its entirety.

- b. In the event the Board shall default in its duty of custodial responsibility as herein provided, or shall otherwise default in its obligations hereunder, the Director, on behalf of the Commission, may notify the Board in writing of such default and request that such default be cured or corrected; and the Board shall have thirty (30) days from the date of receipt of such written notification to cure or correct such default. If the Board shall fail to cure or correct such default within such thirty (30) day period, the Commission shall have the right to terminate this Agreement upon thirty (30) days' prior written notice to the Board.

6. **Limitations of Agreement.** This Agreement shall apply to the Vance County elementary and middle schools facilities only. Limited use of high school facilities included in the Agreement. The Commission may request use of high school football fields for games on Saturdays between 9:00 am and 2:00 pm. Alternate fields between schools. Use of the high school practice fields will be permitted with prior approval by the Athletic Director and Public Information Office. The Commission must help with striping and clean up. The Commission may request use of the Northern Vance High School Softball Field and use of the Southern Vance High School Baseball and Softball Fields. The Commission must assist with maintaining the fields at all locations. A supervisor must be present at all times. However, the Commission reserves unto itself the right to request the use of certain high school fields and facilities for special events and programs on a case by case basis.

7. **Aycock Recreation Complex.**

- a. June 1996 Lease Agreement between the Vance County Board of Education and the Henderson-Vance County Recreation and Parks Commission. (See Appendix A)
- b. January 1999 First Amendment to Lease between the Vance County Board of Education and the Henderson-Vance County Recreation and Parks Commission. (See Appendix B)

8. **Mutual Indemnification.**

- a. The Commission, during the period in which the Commission uses any of the School Facilities, shall indemnify and save harmless the Board, its agents, servants and employees, from and against any and all claims and demands and liabilities, whether for injuries to persons or loss of life, or damage to property, arising in any manner whatsoever out of the Commission's use of any of the School Facilities; and the Commission's aforesaid obligation of indemnification shall be deemed to include the obligations to protect and hold the Board, its agents, servants and employees harmless with respect to any and all reasonable costs, expenses and attorney's fees incurred or paid by the Board with respect to any of the aforesaid claims, demands and liabilities.
- b. The Board, during the period in which the Commission uses any of the School Facilities, shall indemnify and save harmless the Commission, its agents, servants and employees, from and against any and all claims and demands and liabilities, whether for injuries to persons or loss of life, or damage to property, arising in any manner whatsoever out of the Board's use of any of the School Facilities; and the Board's aforesaid obligation of indemnification shall be deemed to include the obligation to protect and hold the Commission, its agents, servants and employees harmless with respect to any and all reasonable costs, expenses and attorney's fees incurred or paid by the Commission with respect to any of the aforesaid claims, demands and liabilities.

9. **Liability Insurance Coverage.**

- a. The Commission shall maintain at its sole expense during the term of this Agreement public liability insurance covering the School Facilities which it uses pursuant to this Agreement against loss resulting from injury and/or death to one or more persons and property damage in any one accident in an amount not less than \$1,000,000.00. The policy for such insurance shall be issued by a company reasonably acceptable to the Board and shall name the Board as an additional insured.
- b. The Board shall maintain at its sole expense during the term of this Agreement public liability insurance covering the School Facilities against loss resulting from injury and/or death to one or more persons and property damage in any one accident in an amount not less than \$1,000,000.00. The policy for such insurer shall be issued by a company reasonably acceptable to the Commission and shall name the Commission as an additional insured.

10. **Nature and Extent of Agreement.** This instrument contains the complete agreement of the parties regarding the terms and conditions for the joint use of School Facilities by the Board and the Commission, and this Agreement voids and supersedes all prior agreements, whether written or verbal, regarding the joint use of School Facilities by the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

VANCE COUNTY BOARD OF EDUCATION

BY: _____
Gloria J. White, School Board Chair

BY: _____
Anthony D. Jackson, Superintendent

HENDERSON-VANCE COUNTY RECREATION AND PARKS COMMISSION

BY: _____
Randy Oxendine, Chair

BY: _____
Kendrick Vann, Director

STATE OF NORTH CAROLINA :
 :
 COUNTY OF VANCE : LEASE AGREEMENT

THIS LEASE AGREEMENT, made and entered as of this the 1st day of June, 1996, by and between the VANCE COUNTY BOARD OF EDUCATION (hereinafter referred to as "Board") and the HENDERSON-VANCE COUNTY RECREATION AND PARKS COMMISSION (hereinafter referred to as "Commission"):

W I T N E S S E T H :

WHEREAS, the Board owns property adjacent to the New Aycock Elementary School site ("New Aycock School") on which the Commission desires to build a recreational complex; and

WHEREAS, the Board and the Commission desire to set forth the terms and conditions by which the Board will lease to the Commission the hereinafter described lands upon which the Commission may construct the Recreational Complex.

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants herein contained, the parties hereby agree as follows:

- (1) LEASE - The Board hereby lets and leases to the Commission (and the Commission hereby accepts as Tenant of the Board) the premises set forth on "Exhibit A" attached hereto and incorporated herein by reference (the "Leased Premises"). The annual rental for said premises shall be the sum of One Dollar (\$1.00) payable on or before June 30th in each calendar year.
- (2) TERM OF LEASE - This Lease shall commence June 1, 1996 and shall continue through June 30, 2016 (for an initial term of 20 years and one month). Provided that the Commission is not then in default under the terms of this Lease, the Commission shall have the option to extend this Lease for two additional terms of 10 years each (or through June 30, 2026 and June 30, 2036, respectively) by giving written notice to the Board at least 180 days prior to the expiration of the respective expiring lease term.
- (3) SUPPLEMENTAL EASEMENTS - The Board hereby further grants to the Commission the joint right to use (with the Board and its successors and assigns) the existing driveway granting access to and egress from the Leased Premises, together with any reasonable easements (along mutually agreeable routes) needed for purposes of connecting to electric and/or telephone lines and/or water lines.
- (4) GENERAL USE OF THE PREMISES - The Leased Premises shall be used for parks and recreational purposes only and the same shall not be used for any commercial purposes (except those auxiliary to parks and recreational purposes) without the prior written consent of the Board.
- (5) NON-USE CONSEQUENCES - In the event construction of a substantial portion of Phase I of the Recreational Complex (as hereinafter defined) has not commenced before June 30, 1998, or in the event substantial completion of the construction of Phase I has not occurred before June 30, 2000, then and in either event, the Board shall have the right and option to terminate this Lease Agreement. Also, in the event the Leased Premises are no longer used for parks and recreational purposes for any period of 365

consecutive days after substantial completion of said Phase I, the Board shall have the right and privilege of terminating said Lease at any time before said parks and recreational purposes use has resumed. Said terminations can only be in writing and only after 60 days prior written notice to the Commission to allow an opportunity to "cure" the same.

- (6) SEWER EASEMENTS - The Board hereby gives the City of Henderson (on behalf of the Commission) a permanent 30 foot easement to relocate the sewer main crossing the Leased Premises, the centerline of which relocated easement is shown on "Exhibit B" hereto attached (the "Relocated Sewer Easement"); in exchange for the same, the Commission shall cause the City of Henderson to relinquish, quitclaim, abandon and convey all of its rights in the sewer easement presently extending in a straight line between Points "A" and "B" as shown on "Exhibit B" attached hereto, provided that said relinquishing, quitclaiming, abandoning and conveying shall not occur until the sewer main in the Relocated Sewer Easement has been constructed, tested, accepted and placed in service by the City of Henderson.

The Board specifically reserves unto itself a joint, perpetual and non-exclusive easement over and along the Relocated Sewer Easement for the location of a sewer line, together with the right to go upon such easement for the purposes of maintaining, inspecting and repairing such sewer line to the extent the same does not interfere with the rights of the City.

During the term of this Lease, and any extension thereof, the City of Henderson shall further have the right to construct internal sewer lines within the Recreational Complex (to service any concession stands, bathrooms, etc.), said lines to connect with the relocated sewer main at Point "C" as shown on "Exhibit B" (or any other point mutually satisfactory to the parties). During the term of this Lease, the Board shall maintain the sewer main at all points east of Point "A", and the Commission (acting through the City of Henderson) shall maintain the sewer main at all points west of Point "A".

- (7) PLANS AND SPECIFICATIONS - No permanent improvements (including, without limitation, parking, driveways, fencing and landscaping) shall be located or constructed upon the Leased Premises unless the plans and specifications for such improvements shall have first been approved in writing by the Board, but said approval shall not be unreasonably withheld. The Board hereby approves the preliminary plans for Phase I of the Recreational Complex as shown on "Exhibit B" attached hereto and incorporated herein by reference; and the Board reserves the right to approve the "final" plans and specifications for Phase I (provided such approval shall not be withheld so long as the same are reasonable and substantially comply with the preliminary plans shown on "Exhibit B").
- (8) PARKING - The Board hereby further approves the parking for said Recreational Complex as shown on "Exhibit B", the same

consisting of approximately 294 spaces. All parking spaces on the Leased Premises shall be paved in accordance with the approved plans for the same before use of such parking spaces is permitted. Persons using the Recreational Complex shall utilize the parking provided internally within the Leased Premises and shall not be permitted to use the parking located on the New Aycock School property without the consent of the Board or its agent. If the use of the Recreational Complex in the future indicates a need for additional parking on a regular basis for the Recreational Complex, then the Commission will arrange to construct any additional needed parking on the Leased Premises.

- (9) ADDITIONAL IMPROVEMENTS - It is contemplated that the Commission may desire to construct a soccer field outside the Leased Premises on the New Aycock School property located immediately east of the softball field (in the southeastern quadrant of the proposed Recreational Complex shown on "Exhibit B"). The Board hereby grants permission for said soccer field to be constructed on said portion of the school property, provided such soccer field is completed and placed in use on or before July 1, 2000. If a soccer field is constructed on the New Aycock School property by the Commission as herein provided, the use of such soccer field shall be governed by the "Shared Use Agreement" between the Board and the Commission dated June 5, 1995, except that the Board shall permit the Commission to have at least 5 year's use of the same.

It is further contemplated that the Commission may desire to construct a swimming pool and/or add additional parking as a supplement to the Recreational Complex, and the Board hereby gives the Commission approval for the same (subject to the Board's right to reasonably approve the final plans and specifications).

- (10) TIME OF USE - The use of the Recreational Complex shall be shared by the Board and the Commission in the following priority:
- (a) The Vance County Schools and school sponsored activities shall have the first priority in the use of the Recreational Complex during "normal school hours" (defined to be prior to 4:00 p.m. on Monday through Friday from August 15th through June 10th in each year, but omitting school holidays and vacations). "School activities" shall include scheduled activities for students, staff and/or parents of a school. The Vance County schools and school sponsored activities shall have second priority at all other times.
 - (b) The Commission, and activities scheduled through the Commission, shall have first priority at all times other than the "normal school hours" (during the times and periods set forth) as described in subparagraph 10(a) above. In addition, the Commission shall also

have second priority during said "normal school hours", provided that no activity shall take place on said premises during said normal school hours which would unreasonably interfere with the proper operation of, and the conduct of classes in, the New Aycock School.

- (c) Representatives of the Board and the Commission shall work together to coordinate the activities that each desires and shall work diligently and cooperatively towards eliminating possible conflicts of use (subject to the above priorities).
- (11) MAINTENANCE AND CARE - The Board and the Commission agree that the Recreational Complex shall be maintained as follows:
- (a) Except as otherwise herein provided, the Commission, at its sole expense, shall keep and maintain the entire Leased Premises (except the access easement) in good order and repair and shall provide year-round maintenance for the Recreational Complex during the term of this Lease. For purposes of this paragraph, maintenance shall include, without limitation, mowing, grading, repairing, marking, seeding, fertilizing, fencing, draining, paving and maintaining access to such complex. The Board agrees to be responsible for any damages occurring to the Leased Premises during periods that it is being used by the Board or for school use and shall reimburse the Commission for any such damages.
 - (b) The Board and the Commission shall each assume full responsibility for the care and custody of the Recreational Complex while such complex is being used by such party. Care and custody shall specifically include: cleaning, making minor repairs, providing supervision, order in, control over, and conservation of the complex and its use, and in general maintaining normal conditions for such complex.
 - (c) Each party will promptly advise the other of any damage to or problems with the complex that it feels was caused by the other party's use. The Board's representatives will further promptly advise the Commission of any permanent maintenance problems that are seen and need remedying relative to the Recreational Complex.
- (12) DEFAULT
- (a) In the event the Commission shall materially default in its obligations hereunder, the Board may notify the Commission in writing of such default and request that such default be cured or corrected; and the Commission shall have

thirty (30) days from the date of the receipt of such written notification to cure or correct such default. If the Commission shall fail to cure or correct such default within such thirty (30) day period, then after thirty (30) days' additional written notice to the Commission, the Board shall have the right to seek specific performance of the Commission's obligations.

- (b) In the event the Board shall materially default in its duty hereunder, the Commission may notify the Board in writing of such default and request that such default be cured or corrected; and the Board shall have thirty (30) days from the date of receipt of such written notification to cure or correct such default. If the Board shall fail to cure or correct such default within such thirty (30) day period, then after thirty (30) days additional written notice to the Board, the Commission shall have the right to seek specific performance of the Board's obligations.

(13) MUTUAL INDEMNIFICATION

- (a) Except for the negligent acts of the Board, its agents, servants, employees, or invitees (and except as is otherwise set forth herein), the Commission shall indemnify and save harmless the Board, its agents, servants and employees, from and against any and all claims and demands and liabilities, whether for injuries to persons or loss of life, or damage to property, arising in any manner from or out of any occurrence in, upon, at or on the Leased Premises or the occupancy or use by the Commission of the Leased Premises; and the Commission's aforesaid obligation of indemnification shall be deemed to include the obligation to protect and hold the Board, its agents, servants and employees harmless with respect to any and all reasonable costs, expenses and attorney's fees incurred or paid by the Board with respect to any of the aforesaid claims, demands and liabilities.
- (b) Except for the negligent acts of the Commission, its agents, servants, employees, or invitees (and except as is otherwise set forth herein), the Board shall indemnify and save harmless the Commission, its agents, servants and employees, from and against any and all claims and demands and liabilities, whether for injuries to persons or loss of life, or damage to property, arising in any manner whatsoever out of the Board's use of any of the Leased Premises; and the Board's aforesaid obligation of indemnification shall be deemed to include the obligation to protect and hold the Commission, its agents, servants and employees

harmless with respect to any and all reasonable costs, expenses and attorney's fees incurred or paid by the Commission with respect to any of the aforesaid claims, demands and liabilities.

(14) LIABILITY INSURANCE COVERAGE

- (a) The Commission shall maintain, at its sole expense during the term of this Lease, public liability insurance covering the Leased Premises against loss resulting from injury and/or death to one or more persons and property damage in any one accident in an amount not less than \$1,000,000. The policy for such insurance shall be issued by a company reasonably acceptable to the Board and shall name the Board as an additional insured.
- (b) The Board shall maintain, at its sole expense during the term of this Lease, public liability insurance covering its use of the Leased Premises against loss resulting from injury and/or death to one or more persons and property damage in any one accident in an amount not less than \$1,000,000. The policy for such insurer shall be issued by a company reasonably acceptable to the Commission and shall name the Commission as an additional insured.

(15) ASSIGNABILITY - The Commission shall have the right to sublet the Recreational Complex, or specific parts thereof, to other entities for limited purposes (including, for example, concession rights, special events, etc.), but said subletting shall not relieve the Commission of any liability for the fulfillment of its obligations hereunder. This Lease shall not be assigned by the Commission to any non-governmental entities without the prior written consent of the Board.

(16) NATURE AND EXTENT OF LEASE - This instrument contains the complete agreement of the parties regarding the terms and conditions for the Lease of the Leased Premises by the Board to the Commission and relative to the joint use thereof, and this Lease voids and supersedes all prior agreements, whether written or verbal, regarding the use of the Leased Premises by the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement as of the day and year first above written.

VANCE COUNTY BOARD OF EDUCATION

BY: Samuel J. Jones (SEAL)
Chairman

(CORPORATE SEAL)
ATTEST: [Signature] (SEAL)
(Assistant) Secretary

AND BY: [Signature] (SEAL)
Superintendent

HENDERSON-VANCE COUNTY RECREATION AND PARKS COMMISSION

BY: George R. Wactinus (SEAL)
Chairman

AND BY: Ralph E. Peace (SEAL)
Director

(CORPORATE SEAL)
ATTEST:

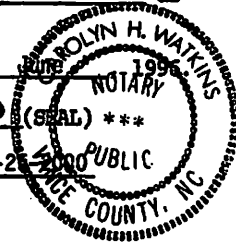
Ralph E. Peace (SEAL)
(Assistant) Secretary

STATE OF NORTH CAROLINA
COUNTY OF VANCE

I, a Notary Public of the County and State aforesaid, certify that A. Craig Phillips, personally came before me this day and acknowledged that he is Secretary of VANCE COUNTY BOARD OF EDUCATION, a North Carolina corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by him as its Secretary.

Witness my hand and official stamp or seal, this 4th day of June 1996

Carolyn H. Watkins (SEAL) ***
Notary Public
My Commission Expires: 11-26-2000



STATE OF NORTH CAROLINA
COUNTY OF VANCE

I, a Notary Public of the County and State aforesaid, certify that Ralph E. Peace, personally came before me this day and acknowledged that he is Secretary of HENDERSON-VANCE COUNTY RECREATION AND PARKS COMMISSION, a North Carolina corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its Chairman, sealed with its seal and attested by him as its Secretary.

Witness my hand and official stamp or seal, this 5th day of June 1996

Jean K. Lewis (SEAL)
Notary Public
My Commission Expires: 7-25-2000

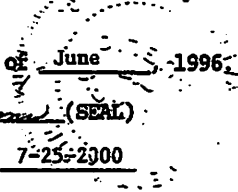
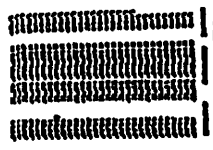


EXHIBIT A

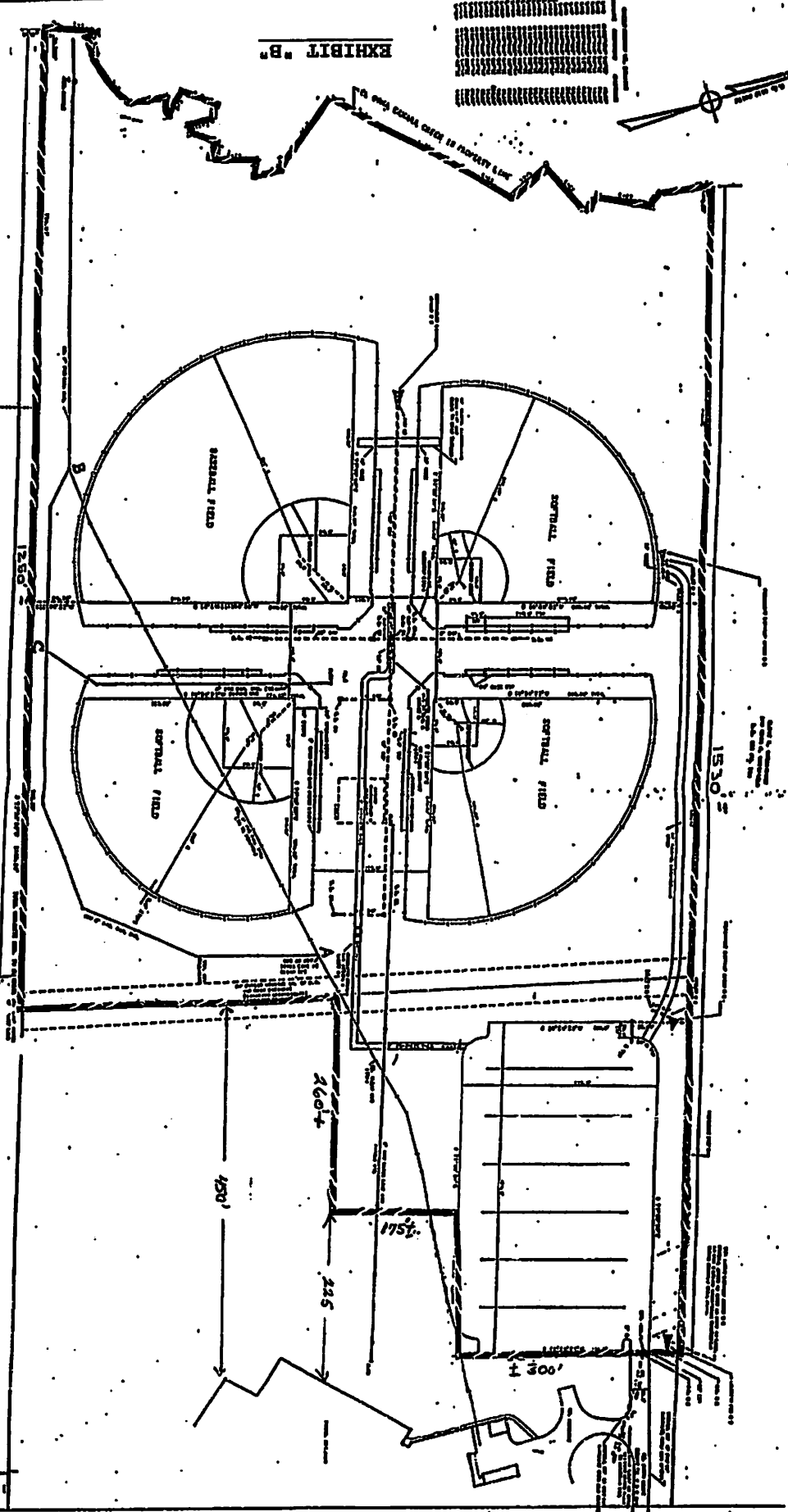
Situated in Sandy Creek Township, of Vance County, North Carolina, and more particularly described as follows:

Begin at a point in the center line of Cona Canara Creek which is North 71° 31' 51" West 18.75 feet from a concrete monument located on the east side of such creek in the common line of the Vance County Board of Education and David L. Hoyle, III; run thence along and with the centerline of Cona Canara Creek the following courses and distances: North 02° 51' 10" West 15.08 feet, then North 26° 20' 39" East 54.36 feet, then South 15° 58' 59" East 18.20 feet, then North 84° 00' 56" East 39.48 feet, then North 68° 03' 11" East 62.66 feet, then North 12° 36' 40" East 49.20 feet, then South 89° 11' 13" East 22.93 feet, then North 49° 22' 39" West 37.42 feet, then North 40° 10' 35" East 46.11 feet, then South 60° 09' 37" East 21.16 feet, then South 07° 20' 37" West 25.02 feet, then South 88° 49' 14" East 16.41 feet, North 40° 15' 33" East 32.12 feet, then South 48° 54' 52" East 21.14 feet, then North 18° 56' 25" East 60.79 feet, then South 65° 11' 48" East 25.08 feet, then North 00° 14' 10" East 36.11 feet, then North 57° 27' 03" West 14.19 feet, then North 35° 41' 10" West 96.97 feet, then North 40° 37' 09" East 18.90 feet, then North 50° 29' 01" East 60.17 feet, then North 43° 40' 29" East 119.04 feet, then North 50° 39' 25" East 74.81 feet, then North 23° 06' 41" West 63.21 feet, then North 69° 19' 40" East 84.88 feet, then North 36° 00' 59" West 26.33 feet, then North 26° 45' 50" East 70.44 feet, then North 30° 04' 38" West 19.90 feet, and then North 10° 59' 47" East 64.94 feet to a point which is North 71° 25' 29" West 6.53 feet from a concrete monument located on the east side of such creek in the common line of the Vance County Board of Education and Elsie C. Swearingen and Edna C. Whitfield; thence leaving Cona Canara Creek, run along and with the common line with Swearingen and Whitfield South 71° 25' 29" East, 1,532.95 feet to a computed point; run thence along new lines for the Vance County Board of Education the following courses and distances: South 18° 34' 31" West 297.00 feet to a computed point, then North 71° 25' 29" West 187.00 feet to a computed point, then South 18° 34' 31" West 171.71 feet to a computed point, then North 71° 25' 29" West 286.36 feet to a computed point and then South 15° 19' 20" West 406.00 feet to a computed point in the common line of the Vance County Board of Education and David L. Hoyle, III; run thence along and with the common line of the Vance County Board of Education and David L. Hoyle, III, South 71° 31' 51" West 1,266.41 feet to a point in the centerline of Cona Canara Creek (passing through a concrete monument 18.75 feet from the terminus of this call), which point is the place of the BEGINNING; the same being that property shown and delineated on that plat entitled "Property To Be Leased To the Recreation Commission", prepared by John Lee Hamme, Civil Engineer and Land Surveyor, dated June 4, 1936, reference to which plat is made for more particular description.

EXHIBIT "B"



RENDERED FOR VISUAL
PRESENTATION
SCALE: 1" = 33'



APPROX. 1/2" SCALE
CITY OF DENVER
RENDERED FOR VISUAL
PRESENTATION
SCALE: 1" = 33'

STADIUM PLAN
HENDERSON-VANCE RECREATIONAL COMPLEX
SHEET 2 OF 3

STATE OF NORTH CAROLINA

FIRST AMENDMENT TO LEASE

COUNTY OF VANCE

THIS FIRST AMENDMENT TO LEASE, made as of the 29th day of January, 1999, between the VANCE COUNTY BOARD OF EDUCATION (hereinafter referred to as "Board"); and the HENDERSON-VANCE COUNTY RECREATION AND PARKS COMMISSION (hereinafter referred to as "Commission");

WITNESSETH:

WHEREAS, by lease agreement entered into by the Board and the Commission as of June 1, 1996 (the "Lease"), the Board leased to the Commission certain premises (the "Leased Premises") to be used for a recreation complex, which Leased Premises are more particularly described in the Lease; and

WHEREAS, the Board and the Commission desire to amend the Lease in certain respects as more particularly set forth herein;

NOW, THEREFORE, for and in consideration of the premises and mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by each of the parties hereto, the Board and the Commission agree, for themselves and their successors and assigns, as follows:

1. Except as otherwise herein provided, the terms used herein which are defined in the Lease shall have the same meaning herein as such terms have in the Lease.

2. Paragraph 2 of the Lease, entitled "Term of Lease", is hereby deleted in its entirety, and the following new Paragraph 2 is inserted in its place and stead:

"(2) **TERM OF LEASE** - This Lease shall commence June 1, 1996 and shall continue through June 30, 2021 (for an initial term of 25 years and one month). Provided that the Commission is not then in default under the terms of this Lease, the Commission shall have the option to extend this Lease for two (2) additional terms of 10 years each (or through June 30, 2031, and June 30, 2041, respectively) by giving written notice to the Board at least 180 days prior to the expiration of the respective expiring lease term."

3. Effective as of the date hereof, Exhibit A attached to and incorporated in the Lease is hereby deleted, and the Exhibit A-1, which is attached to this First Amendment to Lease and incorporated herein by reference, is substituted in its place and stead. From and after the date hereof, whenever the term "Leased Premises" is used in the Lease, the term shall mean the premises described in Exhibit A-1 attached to this First Amendment to Lease.

4. The Lease, as amended hereby, is ratified and affirmed and shall continue to be binding upon and enforceable against the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Lease by authority duly given as of the day and year first above written.

VANCE COUNTY BOARD OF EDUCATION

By: Robert F. Fleming
Chairman

ATTEST:

Wayne Adair
Secretary

[Corporate Seal]

**HENDERSON-VANCE COUNTY RECREATION
AND PARKS COMMISSION**

By: George R. Watkins
Chairman

ATTEST:

William De Leo
Secretary

[Corporate Seal]

STATE OF NORTH CAROLINA

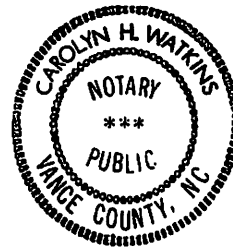
COUNTY OF VANCE

I, a Notary Public in and for said County and State, certify that Wayne Adcock came before me this day and acknowledged that he is Secretary of the **VANCE COUNTY BOARD OF EDUCATION**; and that by authority duly given and as the act of the board, the foregoing instrument was signed in its name by its Chairman, sealed with its seal and attested by himself as Secretary of the board.

WITNESS my hand and official stamp or seal, this 10th day of December, 1999.

Carolyn H. Watkins
Notary Public

My Commission Expires : 11-25-2000



STATE OF NORTH CAROLINA

COUNTY OF VANCE

William Allen Gill, a Notary Public in and for said County and State, certify that William Allen Gill came before me this day and acknowledged that he is Secretary of the **HENDERSON-VANCE COUNTY RECREATION AND PARKS COMMISSION**; and that by authority duly given and as the act of the commission, the foregoing instrument was signed in its name by its Chairman, sealed with its seal and attested by himself as Secretary of the commission.

WITNESS my hand and official stamp or seal, this 14th day of December, 1999.

William Allen Gill
Notary Public

My Commission Expires : 4/29/2002



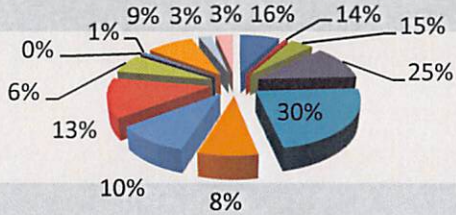
EXHIBIT A-1

Situated in Sandy Creek Township, of Vance County, North Carolina, and more particularly described as follows:

Begin at a point in the center line of Cona Canara Creek which is North 71° 31' 51" West 18.75 feet from a concrete monument located on the east side of such creek in the common line of the Vance County Board of Education and David L. Hoyle, III; run thence along and with the centerline of Cona Canara Creek the following courses and distances: North 02° 51' 10" West 15.06 feet, then North 26° 20' 39" East 54.36 feet, then South 15° 58' 59" East 18.20 feet, then North 84° 00' 56" East 39.48 feet, then North 68° 03' 11" East 62.66 feet, then North 12° 36' 40" East 49.20 feet, then South 89° 11' 13" East 22.93 feet, then North 49° 22' 39" West 37.42 feet, then North 40° 10' 35" East 46.11 feet, then South 60° 09' 37" East 21.16 feet, then South 07° 20' 37" West 25.02 feet, then South 88° 49' 14" East 16.41 feet, North 40° 15' 33" East 32.12 feet, then South 48° 54' 52" East 21.14 feet, then North 18° 56' 25" East 60.79 feet, then South 65° 11' 48" East 25.08 feet, then North 00° 14' 10" East 36.11 feet, then North 57° 27' 03" West 14.19 feet, then North 35° 41' 10" West 96.97 feet, then North 40° 37' 09" East 18.90 feet, then North 50° 29' 01" East 60.17 feet, then North 43° 40' 29" East 119.04 feet, then North 50° 39' 25" East 74.81 feet, then North 23° 06' 41" West 63.21 feet, then North 69° 19' 40" East 84.88 feet, then North 36° 00' 59" West 26.33 feet, then North 26° 45' 50" East 70.44 feet, then North 30° 04' 38" West 19.90 feet, and then North 10° 59' 47" East 64.94 feet to a point which is North 71° 25' 29" West 6.53 feet from a concrete monument located on the east side of such creek in the common line of the Vance County Board of Education and Elsie C. Swearingen and Edna C. Whitfield; thence leaving Cona Canara Creek, run along and with the common line with Swearingen and Whitfield South 71° 25' 29" East, 1,532.95 feet to a computed point; run thence along new lines for the Vance County Board of Education the following courses and distances: South 18° 34' 31" West 297.00 feet to a computed point, then North 71° 25' 29" West 187.00 feet to a computed point, then South 18° 34' 31" West 333.76 feet to a computed point, then North 71° 25' 29" West 286.36 feet to a computed point and then South 15° 19' 20" West 242.44 feet, more or less, to a computed point in the common line of the Vance County Board of Education and David L. Hoyle, III; run thence along and with the common line of the Vance County Board of Education and David L. Hoyle, III, South 71° 31' 51" West 1,289.41 feet to a point in the centerline of Cona Canara Creek (passing through a concrete monument 18.75 feet from the terminus of this call), which point is the place of the BEGINNING; the same being that property shown and delineated on that plat entitled "Aycock Recreational Complex", prepared by the City of Henderson Engineering Department, and dated August 7, 1997, reference to which plat is made for more particular description.

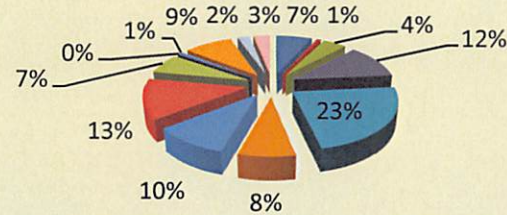
Work Orders Received

- Carpentry 270
- Electrical 413
- Grounds 356
- Miscellaneous 17
- Roof 90
- Custodial Equip 28
- Energy Mngmt 812
- HVAC 473
- Pest Control 18
- Vehicle Maint 118
- Delivery 158
- Fire/Safety 287
- Kitchen Equip 233
- Plumbing 320



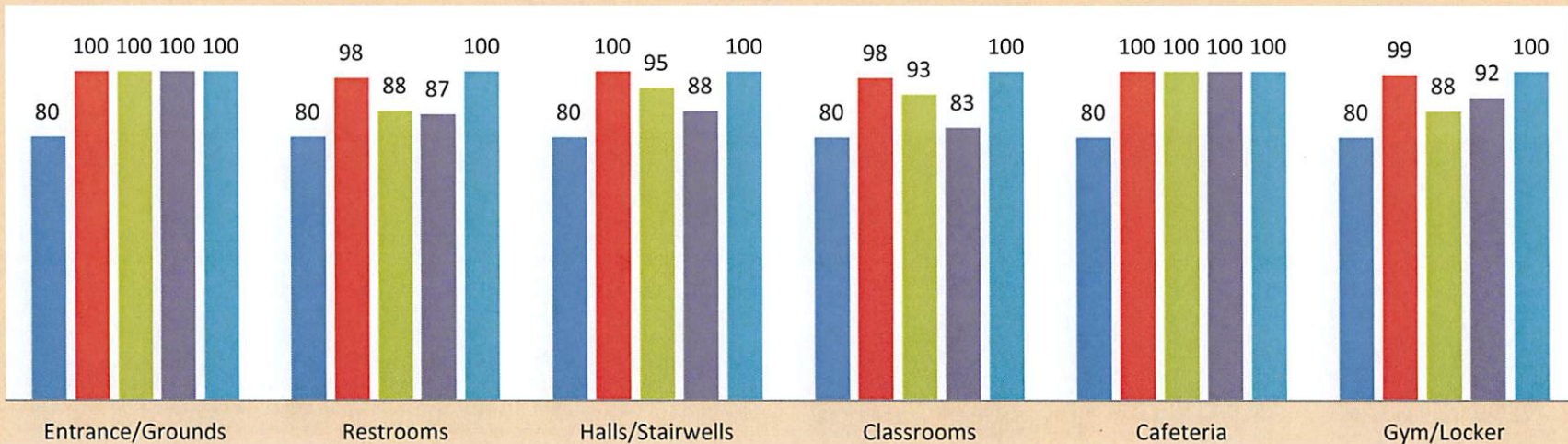
Work Orders Completed

- Carpentry 235
- Electrical 405
- Grounds 353
- Miscellaneous 16
- Roof 81
- Custodial Equip 27
- Energy Mngmt 812
- HVAC 471
- Pest Control 17
- Vehicle Maint 108
- Delivery 154
- Fire/Safety 265
- Kitchen Equip 233
- Plumbing 316



Custodial Inspections

- Standard
- Elementary
- Middle
- High
- ASC



CUSTODIAL INSPECTIONS2015-2016

SCHOOLS	SEP			OCT			NOV			DEC			JAN	FEB	MAR			APR			MAY			
	A	IP	U	A	IP	U	A	IP	U	A	IP	U	Score	Score										
ASC	77		7	71.5		0	73		1	73	1	0	100%	100%										
AYCOCK	79		5	84		0	74		11	70		14	94%	100%										
CARVER	79		5	80		4	74		10	80	1	3	98%	100%										
CLARKE	71		13	84		0	83		1	83		1	98%	100%										
DABNEY	75		9	78		6	80		4	69		15	92%	98%										
EATON-JOHNSON	75		9	80		4	84		0	82	1	1	96%	93%										
HENDERSON MIDDLE	73		20	82		11	69		24	80	6	7	84%	93%										
NEW HOPE	76		8	71		13	76		8	82	1	1	96%	100%										
E. O. YOUNG	80		4	81		3	78		6	78		6	94%	99%										
PINKSTON STREET	84		0	84		0	84		0	84		0	100%	100%										
E. M. ROLLINS	78		6	84		0	75		9	79		5	96%	97%										
SOUTHERN VANCE	56		28	55		29	57	10	17	61	2	21	82%	85%										
NORTHERN VANCE	78		15	79		14	87		6	68	9	16	86%	90%										
STEM SCHOOL	65		20	66		19	71		14	60		25	85%	96%										
WESTERN VANCE	93		0	93		0	93		0	93		0	100%	100%										
L. B. YANCEY	75		9	84		0	81		3	79		5	96%	98%										
ZEB VANCE	84		0	84		0	84		0	84		0	100%	100%										

A = ACCEPTABLE

IP = IN PROGRESS

U = UNACCEPTABLE

Revised 11-7-2015

BUILDINGS AND GROUNDS REPORT
(February 2016)

ATTACHMENT III

1. Aycock
 - A. Trimmed trees, brushes and remove debris.

2. Dabney
 - A. Repaired damaged floor tiles in front lobby.

3. E. M. Rollins
 - A. Changed filters building wide.

4. E. O. Young
 - A. Trimmed trees, brushes, and remove debris.
 - B. Cool sealed around pent houses on roof.

5. L. B. Yancey
 - A. Sealed front concrete slab near entrance.
 - B. Changed filters building wide.

6. New Hope
 - A. Trimmed trees, brushes, and remove debris.
 - B. Install new lay-in ceiling and light fixtures in room 102.

7. Northern Vance
 - A. Cool sealed roof above front office area.
 - B. Installed new cove base in carpentry classroom.
 - C. Repaired freon leak on unit in media center and recharged system.
 - D. Replaced the heat exchanger in unit for automotive shop.
 - E. Replaced heat exchanger in unit for room 109.

8. Southern Vance High
 - A. Refreshed mulch beds.
 - B. PM fire extinguishers and test needed ones.
 - C. Replaced the motor on the dishwasher.

9. Western Vance
 - A. Demolished and hauled away old falling down storage building behind school.

10. Zeb Vance
 - A. Trimmed trees, brushes, and remove debris.

11. Administrative Service Center
 - A. PM fire extinguishers and test needed ones.
 - B. Remove driver education equipment from vehicles and detailed cars.

12. Facilities Department

A. Work orders received through January 31, 2016	-	3,593
Work orders completed through January 31, 2016	-	3,493
Work orders incomplete through January 31, 2016	-	100

**Minutes of the Vance County Schools' Policy Committee Meeting
March 2, 2016**

The Vance County Schools' Policy Committee met on Wednesday, March 2, 2016, at 5:30 p.m. in the Superintendent's Conference Room.

Present: Darlynn Oxendine Gloria J. White
 Anthony Jackson Emeron Cash
 Trixie Brooks Cindy Bennett

Darlynn Oxendine, chairperson, called the meeting to order at 5:51 p.m.

2000 Series, Board Operations

Committee members reviewed the 2000 series policies, Board Operations. Using the correlation table, each policy was reviewed with minor changes recommended. Policy 2500 regarding "Hearings Before the Board", offered two options. The policy committee selected option A which provided a more detailed plan for hearings.

Darlynn Oxendine adjourned the meeting at 6:15 p.m.

***Board members, please refer to the policy information provided on the flash drive.**

NOTE: Footnotes are for reference only. They should be eliminated from an individual board's policy.

BOARD OPERATIONS

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**VANCE COUNTY SCHOOLS
MINUTES OF THE BOARD CURRICULUM COMMITTEE MEETING
Superintendent's Conference Room
Thursday, February 25, 2016**

Board Members Present: Dorothy Gooche
Ed Wilson

Staff Present: Cindy Bennett
Trixie Brooks
Anthony Jackson

Mrs. Gooche called the meeting to order at 9:12 AM.

CHEMICAL HYGIENE PLAN UPDATE

Dr. Brooks informed the board that OSHA requires Vance County Schools to update this plan annually. She also stated the plan needs approval from the VCS board and the superintendent and it will be submitted to NCDPI. Dr. Brooks explained that there was a purging of chemicals primarily in science labs at high schools a few years ago. She also stated that the plan includes guidelines which follow OSHA standards for eye wash, goggles, safety precautions, disposal of chemicals, allowed chemicals, food, live specimens we can or cannot handle, and important contact names and numbers have been updated. She stated people need training especially who are involved with chemical and live specimens. Mr. Wilson requested a check off list showing staff members who have completed the annual training. Dr. Jackson said this can possibly be done during the back to school training.

Mrs. Gooche motioned and Mr. Wilson seconded to take the plan to the VCS board.

ACT BOOT CAMP

Dr. Brooks stated this is the second time the two-day ACT Boot Camp training has been interrupted due to weather related school closings (last year snow, this year tornados), but the cancellation of February 24 will be made up on Friday, February 26. She said this camp allows every 11th grade student to attend a one day boot camp training to become familiar with what is required on the test and the students receive an ACT workbook. She informed the board that this is a content based college entrance exam, and some students tend to do better on ACT test than SAT test. She also said the ACT exam is part of accountability in North Carolina high schools. Dr. Bennett informed the board that the new SAT format is beginning in March 2016.

EARLY RELEASE DAY UPDATE

Dr. Brooks thanked the board members for approving the four Early Release Days but due to weather related school closings, February 17 is the last one this school year. She stated teachers, social workers, nurses, and counselors were able to register using a new electronic format for the February 17 Early Release Day. Over 20 workshops were facilitated by staff members from DPI, instructional specialists, VCS retirees, principals, and assistant principals. Dr. Jackson said this is an environment that says we have to grow and learn. Mrs. Gooche heard some good things about Early Release Day workshops.

OTHER

Dr. Jackson informed the board that Mark Sorrell is coming to visit on March 7 to look at their investment in our advance manufacturing lab.

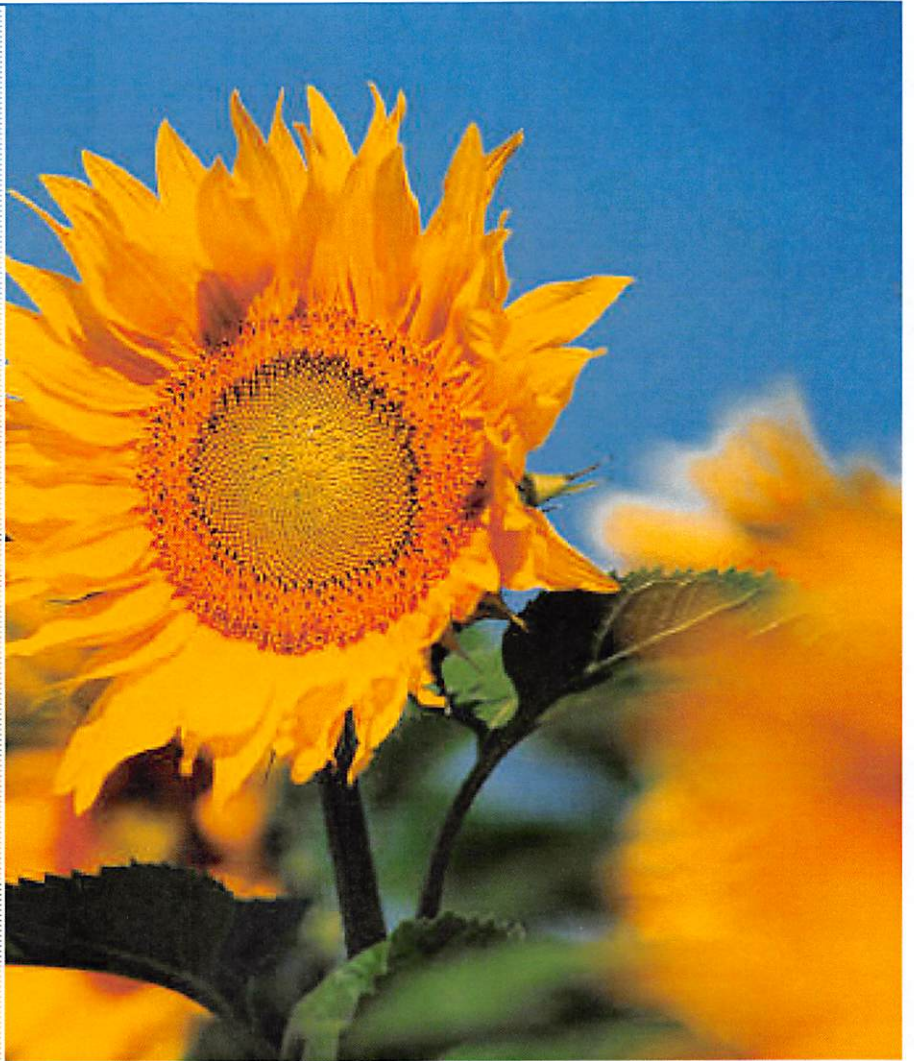
Mrs. Gooche attended the NAACP banquet where Pinkston Street Elementary School students performed and Heddie Somerville was recognized.

Mrs. Gooche adjourned at 9:33.

Vance County Schools

Chemical Hygiene Plan

2016



Vance County School's Chemical Hygiene Plan

**Administrative Service Center
1724 Graham Avenue
Henderson, NC 27536
252-492-2127**

Vance County Schools'
2016 Chemical Hygiene Plan

Dr. Anthony Jackson
Superintendent

Susan Andrews
Lead Science Teacher

Kevin Perdue
Director of Facilities, CHO

Henderson Middle School

Dr. Trixie Brooks
Assistant Superintendent

Dr. John Hargrove
Principal

Dr. Cindy Bennett
Assistant Superintendent

Donna Blakebrough
Assistant Principal

Dana Bowden
Curriculum Specialist

Shelia Taylor
Lead Science Teacher

Hazardous Committee Review Team

Northern Vance High School

Kevin Perdue
Director of Facilities, CHO

Dr. Larry Webb
Principal

Silka Boone
Warehouse Manager

Mark Lawhorne
Assistant Principal

Dana Bowden
Curriculum Specialist

Connie Johnson
Lead Science Teacher

Willa Clark
Director of Career & Technical Education

Southern High School

Sherry Hodges
Head Nurse

Stephanie Ayscue
Principal

Phyllis Newcomb
Director of Child Nutrition

Desmond Thompson
Assistant Principal

Dean Thomas
Director of Transportation

Brandelin Brening
Lead Science Teacher

Eaton Johnson Middle School

Western Vance High School

Dr. Brad Johnson
Principal

Clarence Hicks
Principal

Willie Fuller
Assistant Principal

Sheila Brockers-White
Lead Science Teacher/ Intern

Vance County Schools

Chemical Safety Program

Statement of Commitment

The Superintendent as the Chief Executive Officer of Vance County Schools (VCS) has the ultimate responsibility for the Chemical Safety Plan within the school system. With other administrators and employees, he sees that it is implemented and provides continuing support for the Chemical Safety Hygiene Officer(s) who has been identified and works on the Chemical Safety Plan Review Committee and the science curriculum specialist to develop, implement and review the plan annually.

The Chemical Safety Program sets forth policies, operating procedures, equipment, personal protective equipment and work policies that are intended to protect staff and students from health hazards presented by hazardous chemicals used in science laboratories in Vance County Schools. It is intended to meet the Chemical Hygiene Plan (CHP) requirements of 29 CFR1910.1450 (OSHA's Occupational Exposure to Hazardous Chemicals in Laboratories) and North Carolina Board of Education Policy HSP-F-017 (Science Laboratory Safety).

Anthony Jackson, Superintendent

Date

Chemical Hygiene Plan

For Vance County Schools

Superintendent Anthony Jackson as Chief Executive Officer of

Vance County (910)

Has the ultimate responsibility for the Chemical Hygiene Plan (CHP) within the school system, with other administrators, to see that it is implemented and provide continuing support.

The CHP was adopted by the Vance County School Board of Education on

By

Gloria J. White, Chairperson of the Vance County Board of Education

Vance County Emergency Information

Emergency & Hazardous Material Disposal Information

Vance County Schools' Emergency Telephone Numbers

- **Maintenance Department**
208 Welcome Avenue, Henderson, NC 27537
252-438-4085 (Business hours)
252-226-6699 (After Hours Cell)
252-226-6158 (Director's Cell)

Hazardous Material Disposal

- **Safety-Kleen**
125 Sommerville Park Road
Raleigh, NC 27603
919-772-6622
- **A & D Environmental**
P. O. Box 963
Burlington, NC 27216
336-229-0058
- **ECOFLO**
2759 Patterson Street
Greensboro, NC 27407
336-855-7925
- **Enpuricon, Inc.**
2431 Schieffelin Road
Apex, NC 27502
919-387-9700