

**Vance County Board of Education  
Henderson, N. C. 27536  
May 9, 2016 7:00 p.m.  
Administrative Services Center**

**A G E N D A**

- I. Call to Order
- II. Moment of Silence
- \* III. Approval of Minutes
- \* IV. Approval of Meeting Agenda
- V. Recognitions/Announcements
  - A. Recognition of Students
  - B. Bus Rodeo
  - C. Leadership Vance Program
- VI. Comments from the Public  
(Citizens who would like to address the Board may do so by completing Form BDDH-E, Public Participation at Board Meetings. This request must be made by noon one working day preceding the regular Board meeting. The form may be obtained by calling the Administrative Assistant to the Superintendent at 492-2127, ext. 2202.)
- VII. Superintendent's Report
  - \* A. Driver's Education Program (Attachment VII.A)
- VIII. Board of Education Standing Committees
  - \* A. Personnel: Margaret A. Ellis, Chair (Attachment)
  - \* B. Finance: Gloria J. White, Chair (Attachment)
  - C. Building & Grounds: Ruth M. Hartness, Chair (Attachment)
  - D. Policy: Darlynn P. Oxendine, Chair (Attachment)
  - \* E. Curriculum: Emeron J. Cash, Chair (Attachment)
  - F. Community Relations: Dorothy W. Gooche, Chair (Attachment)
- IX. New Business
- X. Recurring Items
  - \* A. Overnight Field Trip Request (Attachment X.A)
  - \* B. Out of County Transfer Requests (Attachment X.B)
- \* XI. Executive Session  
Approval of Minutes, Property, Legal, Personnel Matters
- \* XII. Adjournment
  
- \* Requires Board Action

## Minutes of the Vance County Board of Education

April 11, 2016

The Vance County Board of Education met in regular session on Monday, April 11, 2016, 7:00 p.m., Administrative Services Center Board Room. Board members present were: Gloria J. White, Chair, Emeron J. Cash, Sr., Ruth M. Hartness, Dorothy W. Gooche and Edward B. Wilson. Darlynn P. Oxendine, Vice-Chair, was unable to attend due to attendance at the NSBA Conference. Senior staff members present were: Dr. Anthony D. Jackson, Superintendent, Dr. Cindy Bennett, Assistant Superintendent for Student Services/Strategic Planning, Wil McLean, Senior Executive Director for Human Resources/ Financial Operations, Joey Fuqua, Budget Manager, Terri Hedrick, Public Information Officer, and Jerry Stainback, Attorney for the Board.

1. Mrs. White called the meeting to order at 7:00 p.m. and welcomed everyone attending. A moment of silence was observed.
2. Upon motion by Mrs. Hartness, second by Mr. Wilson, the Board unanimously (5-0) approved the minutes of the March 14, 2016 meeting as presented.
3. Upon motion by Mr. Wilson, second by Mrs. Gooche, the Board unanimously (5-0) approved the meeting agenda with the following addition.
  - Add Personnel Addendum to VIII.A

*Board member Margaret A. Ellis joined the meeting.*

4. Recognitions/Announcements
  - A. Pan African Dancers from Pinkston Street Elementary School performed for Board members to highlight arts in the schools.
  - B. Dr. Bennett welcomed several groups to the meeting not only for their athletic awards but also for their academic accomplishments.

Dr. Bennett introduced the Northern Vance High School Swim Team and coach. Coach Natasha Rubin was recognized for receiving the Conference Coach of the Year Award. The team's overall record for the year was girls' 24 wins, 8 losses and the boys' 22 wins, 10 losses. The girls' swim team placed third overall in the conference meet, and the boys placed fourth overall. Several school records were broken this year. Two team members are ready to make college commitments to swim next year. Dr. Jackson and Mrs. White took a moment to congratulate team members.

The Northern Vance High School Men's Soccer Team was recognized for receiving the High School Team Academic Award from the National Soccer Coaches' Association of

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America with a GPA of 4.11. The team had the fourth highest GPA out of 152 teams. The soccer team also advanced to the first round of the State playoffs.

The Southern Vance High School Step Team attended and won the 2016 CIAA Step Show “Stepoff” School vs. School Championship in Charlotte. Step team members received third place in the Battle of the Borders Step Team Competition recently. Step team members did a brief performance for Board members.

Dr. Bennett expressed to each team how proud she is of their accomplishments and to continue their strong academic record.

Dr. Jackson and Mrs. White congratulated each team member for their success.

5. Comments from the Public - none

6. Superintendent’s Report

A. Dr. Jackson presented the 2000 series Board policies, Board Operations, to the Board for adoption following a 30 day review. The policies were placed on the website for 30 days for review by staff, parents and community. The policies are now ready for adoption.

Upon motion by Mr. Wilson, second by Mrs. Hartness, the Board unanimously (6-0) adopted the 2000 series policies, Board Operations.

- 2000 Operational Goals of the Board
- 2010 Board and Superintendent Relations
- 2100 Board Member Legal Status
- 2110 Board Member Elections
- 2115 Unexpired Term Fulfillment
- 2116 Removal from Office
- 2120 Code of Ethics for School Board Members
- 2121 Board Member Conflict of Interest
- 2122 Role of Board Members in Handling Complaints
- 2123 Board Member Opportunities for Development
- 2125/7315 Confidential Information
- 2130 Board Member Compensation and Expenses
- 2135 New Board Member Orientation
- 2200 Election of Officers/Organization of Board
- 2210 Duties of Officers
- 2220 Official School Spokesperson
- 2230 Board Committees
- 2300 Board Meetings

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- 2302 Remote Participation in Board Meetings
- 2310 Public Participation at Board Meetings
- 2320 Compliance with the Open Meeting Law
- 2321 Closed Sessions
- 2325 Board Meeting News Coverage
- 2330 Board Meeting Agenda
- 2335 Advance Delivery of Meeting Materials
- 2340 Parliamentary Procedures
- 2341 Quorum
- 2342 Voting Methods
- 2400 Board Policies
- 2410 Policy Development
- 2415 Policy Development System
- 2420 Adoption of Policies
- 2430 Dissemination and Preservation of Policies
- 2440 Policy Review and Evaluation
- 2450 Suspension of Board Policies
- 2460 Administration in Policy Absence
- 2470 Administrative Procedures
- 2475 School Rules
- 2500 Hearings Before the Board
- 2600 Consultants to the Board
- 2610 Board Attorney
- 2650 Liaison with School Boards Associations

- B. Dr. Jackson presented the Early College Calendar for 2016-2017 for approval. The calendar aligns with the college calendar.

Upon motion by Mrs. Hartness, second by Mrs. Ellis, the Board unanimously (6-0) approved the 2016-2017 Early College calendar.

The 2016-2017 calendar includes 184 student days. Teachers will begin on August 1, 2016. First day for students will be August 4, 2016. The last day for students will be May 23, 2017 with teachers ending date set for May 26, 2017.

- C. Dr. Jackson presented a request from Donald Seifert, Sr. to be reappointed to the Vance-Granville Community College Board of Trustees.

Upon motion by Mr. Wilson, second by Mrs. Hartness, the Board unanimously (6-0) voted to reappoint Donald Seifert, Sr. to the VGCC Board of Trustees.

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- D. Dr. Jackson presented the Beginning Teacher Support Program for 2015-2016 to the Board for approval. Mrs. White stated this is a routine approval each year.

Upon motion by Mrs. Hartness, second by Mr. Wilson, the Board unanimously (6-0) approved the 2015-2016 Beginning Teacher Support Program.

- E. Dr. Jackson announced the State Board of Education approved the Restart Application for Vance County Schools and turned the meeting over to Dr. Bennett to share additional information.

Dr. Bennett took a moment to introduce the new principal at E. M. Rollins, Stephanie Alston. She stated they are excited to begin this journey of moving E. M. Rollins to a STEAM Academy. The district was one of four that applied for a restart model and was approved. Plans are underway to continue working on how they will roll this out. Dr. Bennett and Dr. Jackson met with Ms. Alston and the staff to give them preliminary information, and they are very excited about the possibilities that the restart model offers to E. M. Rollins. The focus of the restart model will be on Science, Technology, Engineering, the Arts and Math.

7. Board of Education Standing Committees

- (1) Personnel – Mrs. Ellis reported the committee did not meet and presented the following personnel items for approval.

Upon motion by Mrs. Ellis, second by Mr. Cash, the Board unanimously (6-0) approved the following personnel items.

Employment Recommendations

Bryant Alston	Substitute Bus Driver	All Schools	
Charlene Talley	Substitute Bus Monitor	All Schools	
Sandra Frazier	School Nurse	Central Office	Eff. 04/12/16
Rhonda Shearon	School Nurse	Central Office	Eff. 04/12/16

Resignations

Adam Vanderpool	Custodian	Aycock	Eff. 03/25/16
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Leaves of Absence

Latonya Bunch	Counselor	Southern Vance	Eff. 03/03/16
Cynthia Crane	Teacher Assistant	E. M. Rollins	Eff. 02/25/16
Laura Stewart	Teacher	E. M. Rollins	Eff. 02/01/16
Tammy Yancey	Bus Monitor	Northern Vance	Eff. 03/09/16

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(2) Finance – Mrs. White reported the committee did not meet and presented budget amendments for approval.

a. Mrs. White shared budget amendments #2 for state public school fund, local current expense fund, federal grants fund and other restricted fund.

State Public School Fund Budget Amendment #2 in the amount of \$218,786.00 to amend budget to align with resources and adjust to DPI allotments. Allotment revisions #26-29.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
State Public School Fund	\$ 218,173.00	
School Technology Fund	\$ 613.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services		\$ 38,550.00
5300 Alternative Programs and Services	\$ 188,903.00	
5800 School-Based Support Services	\$ 3,010.00	
<i>System-Wide Support Services:</i>		
6100 Support and Development Serv.		\$ 471.00
6400 Technology Support Services	\$ 44,976.00	
6500 Operational Support Services		\$ 15,082.00
6700 Accountability Services	\$ 36,000.00	

Local Current Expense Fund Amendment #2 in the amount of \$0.00 to amend the budget to align resources with current needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 270.00	
5400 School Leadership Services		\$ 5,425.00
<i>System-Wide Support Services:</i>		
6100 Support and Development Serv.	\$ 2,745.00	
6900 Policy, Leadership and Public Relations Services	\$ 47,809.00	
8000 Charter Schools Allocation		\$ 45,399.00

Federal Grants Fund Budget Amendment #2 in the amount of \$88,583.00 to amend budget to align with resources and needs. Allotment revisions #26-29.

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	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Federal Funds	\$ 88,583.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 141.00	
5200 Special Populations Services	\$ 47,935.00	
5300 Alternative Programs and Services		\$ 743.00
5800 School-Based Support Services		\$ 4,948.00
<i>System-Wide Support Services:</i>		
6100 Support and Development Services		\$ 749.00
6200 Special Populations Support and Development Services	\$ 33,944.00	
6300 Alternative Programs and Services Support and Development Services	\$ 4,083.00	
6500 Operational Support Services	\$ 5,603.00	
6600 Financial and Human Resources	\$ 1.00	
8000 Non-Programmed Charges	\$ 3,316.00	

Other Restricted Fund Budget Amendment #2 in the amount of \$8,262.00 to amend budget to align resources with current needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
State Funding	\$ 762.00	
Other Local Funds	\$ 7,500.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 48,262.00	
<i>System-Wide Support Services:</i>		
6400 Technology Support Services		\$ 40,000.00

- b. Upon motion by Mr. Wilson, second by Mr. Cash, the Board voted unanimously (6-0) to approve budget amendments #2 for State Public School Fund, Local Current Expense Fund, Federal Grant Fund and Other Restricted Fund.

- (3) Building and Grounds – Mrs. Hartness reported the committee met on March 24, 2016. The committee received several updates.

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- a. Dr. Jackson presented the SRO Memorandum of Understanding between Vance County Schools and the Vance County Sheriff's Department. With Board approval, the memorandum will allow sworn School Resource Officers to be placed at the secondary schools. An additional officer will be stationed at the Administrative Services Center to supervise the program.

Upon motion by Mrs. Hartness, second by Mrs. Gooche, the Board unanimously (6-0) approved the SRO Memorandum of Understanding between Vance County Schools and the Vance County Sheriff's Department.

- b. Mrs. Hartness shared an agreement to allow Kerr Tar Council of Governments to lease space in the Administrative Services Center. Through the agreement Kerr Tar will assist the school system with writing grants. The five year lease will run through December 30, 2020.

Upon motion by Mrs. Hartness, second by Mr. Wilson, the Board unanimously (6-0) approved the lease agreement between Vance County Board of Education and Kerr Tar Council of Governments.

- c. Mrs. Hartness reported all of the hardware installation has been completed on the door access project. The next step is to begin issuing badges to staff members at the pilot schools. Mr. Perdue stated additional information will be shared at the next committee meeting.
- d. Mrs. Hartness asked Kevin Perdue to give an update on the Carver multipurpose room. Mr. Perdue stated the underground electrical and plumbing has been completed as well as the concrete slab. They're waiting on the structure to arrive.
- e. The Spring Fire Marshal Inspections have been completed with no violations reported.
- f. Custodial inspections, work orders received and completed and an update of maintenance items completed for March were included in the Board's packet. The next meeting will be held on Wednesday, April 27, 2016, at 2:00 p.m.

(4) Policy – Mrs. White reported the committee did not meet.

(5) Curriculum – Mr. Cash reported the committee did not meet. The committee will meet on Wednesday, April 27, 2016 at 3:00 p.m.

(6) Community Relations – Mrs. Gooche reported that the committee did not meet. The next meeting will be held on Thursday, April 21, 2016, at 4:30 p.m.



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8. New Business - none

9. Dr. Jackson presented an overnight field trip for STEM Early High School.

Upon motion by Mrs. Ellis, second by Mrs. Hartness, and unanimous (6-0) vote, the Board approved the following overnight field trip.

April 14-16, 2016 – STEM Early High School Career Club – N. C. State University, Raleigh

10. Dr. Jackson presented two out of county student transfer requests for approval.

Upon motion by Mrs. Ellis, second by Mr. Wilson, and unanimous (6-0) vote, the Board approved the following out-of-county student transfer requests.

- Abbott, Catherine Miller      from Vance Co./New Hope Elem.      to Wake Co./Millbrook Elem.
- Abbott, John Wesley            from Vance Co./New Hope Elem.      to Wake Co./Millbrook Elem.

11. Upon motion by Mrs. White, second by Mr. Cash, the Board voted unanimously (6-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 7:32 p.m.

12. The Board returned to open session at 8:00 p.m.

13. Being no further business, upon motion by Mr. Cash, second by Mrs. Ellis, and unanimous (6-0) vote, the Board adjourned at 8:00 p.m.

**CONTRACT FOR DRIVER EDUCATION SERVICES**  
**ATTACHMENT VII.A**  
**BETWEEN VANCE COUNTY BOARD OF EDUCATION**  
**AND PRIVATE CONTRACTOR**

THIS AGREEMENT, made and entered into this 1<sup>st</sup> day of July 2016, by and between VANCE COUNTY BOARD OF EDUCATION (hereinafter called "Board of Education"), and Jordan Driving School of the Carolinas, doing business as JDS Carolinas, Inc. (Hereinafter called "Contractor") WITNESSED THAT WHEREAS:

The Contractor hereby certifies to the Board of Education that said Contractor is properly licensed by the North Carolina Department of Motor Vehicles (DMV) as a commercial driving school.

The Contractor agrees to provide for the Board of Education a program and curriculum of driver education for eligible students designated by the Board of Education. Contractor will provide to said students such a program and curriculum to compromise no less than thirty (30) hours of classroom instruction and six (6) hours of behind-the-wheel training in compliance with the provisions of the Motor Vehicles Laws of North Carolina, Article 14, North Carolina General Statutes 20-320 through 20-339, and subject to all rules and regulations of the DMV, the North Carolina Department of Public Instruction ("NCDPI") and the North Carolina State Board of Education ("SBE").

The parties further contract and agree as follows:

1. **TERM OF AGREEMENT** – This agreement shall be in full force and effect for the period commencing July 1, 2016 and ending June 30, 2017, unless terminated earlier as provided herein. This Agreement is renewable upon approval for two successive one-year terms.
2. **EDUCATION PROGRAM FOR ELIGIBLE STUDENTS** – The Contractor shall provide Driver Education in accordance with the criteria and standards approved by 16 NCAC 6E.0301-.0303. State Board of Education policy stating that students shall not be taken out of the regular school day. Such driver education instruction shall not occur during the regular school day. The curriculum plan adopted by the Contractor must be the NCDPI curriculum or its equivalent and must be approved by the Board of Education upon recommendation by its superintendent before its implementation. The Contractor may modify said curriculum and program from time to time in keeping with the state guidelines as amended from time to time as necessary to meet the educational needs of the students and the guidelines of the State of North Carolina; however, the Board of Education shall be notified of and must approve in writing any proposed modification of said curriculum and program before their implementation.
3. **TRAINING PROGRAM FOR SPECIAL EDUCATION STUDENTS** – The Contractor shall provide an appropriate Driver Education for all eligible Special Education students who are enrolled in the program. Special Education students enrolled in the program shall complete the same curriculum and program as outlined above. Special education students needing

additional equipment and/or modification of the prescribed course shall be identified by the Board of Education to the Contractor before enrollment by the Contractor.

- 4. EQUIPMENT** – The Contractor shall provide as its own expense dual-controlled, automatic transmission automobiles approved by the Division of Motor Vehicles (DMV), including but not limited to expenses for equipment, insurance, gasoline, oil, and maintenance. All vehicles utilized under this agreement shall comply with all requirements of the Division of Motor Vehicles of North Carolina. The Contractor shall provide to the Board of Education sufficient documentation from the appropriate authority showing that all vehicles used in the performance of the Agreement have been co-approved by the Division of Motor Vehicles. All vehicles used under the Agreement shall be inspected for safety at least once every semester, at the Contractor's expense, by a mechanic certified and qualified by the manufacturer of such vehicle and showing all data pertinent to each such inspection. In addition to such inspections the Board of Education may, at its own expense, inspect each vehicle at anytime for compliance with said vehicle equipment requirements and shall be immediately provided with a copy of said maintenance log at any time during the instructional period, upon request. The Contractor may request a fuel surcharge based on available funding.
- 5. MONITORING INSTRUCTION** – The Contractor shall allow an authorized representative of the Board of Education to monitor, at all times and places during instruction, instruction given in each classroom or vehicles utilized pursuant to this agreement.
- 6. TEXTBOOKS AND MATERIALS**– The Board of Education shall provide all necessary textbooks and handbooks. Any damage to textbooks and materials caused by student misuse shall be paid by said student before said student receives his or her North Carolina Driver Education Certificate.
- 7. INSTRUCTOR QUALIFICATIONS** – Pursuant to 16 NCAC 06E.0301 and .0302, Contractor shall utilize only those instructors who are certified by the SBE and/or have been awarded their non-certified instructor status by the DMV and who, to the satisfaction of the Board of Education and the Contractor, are competent to train students. All instructors providing classroom instruction will have a valid North Carolina teaching license. All driver education instructors must possess a valid North Carolina driver's license and must have a driving record acceptable to the Board of Education. To achieve non-certified instructor status, a person must, at a minimum: (1) be at least 21 years of age and have graduated from high school or hold a high school equivalency certificate; (2) be of good moral character; (3) not have had convictions of moving violations totaling seven or more points in the three years preceding the date of application; (4) have at least four years' experience as a licensed operator of a motor vehicle; (5) not have had a revocation or suspension of his or her driver's license in the four years immediately preceding the date of application; and (6) have completed the licensed instructor course offered through the community college system and approved by the NCDPI and the DMV.

Such information as to each instructor's credentials shall be maintained by the Contractor and copies provided to the Board of Education, upon request. Copies of all instructor driving

records must be available for review and inspection by the Board of Education. Instructors must perform their duties in such a fashion as to provide positive role models for the students enrolled and meet requirements concerning moral character, physical condition, knowledge of the courses of instruction, knowledge of the motor vehicle laws and safety principles, previous personal and employment records to the satisfaction of the Contractor and the Board of Education.

- 8. COMPLIANCE WITH OTHER REQUIREMENTS** – The Contractor shall adhere to the requirements in 16 NCAC 6E.0301-.0303 as well as all applicable requirements of the DMV. In addition, the Contractor shall meet the requirements set out in subsection (a), (b), and (c) of Section .0500 of the DMV Regulations. Contractor will comply with and abide by any and all relevant Board of Education policies governing conduct on school-system property and at school sponsored events.
- 9. EQUAL OPPORTUNITY** – The Contractor shall comply with all Federal and State requirements concerning fair employment and the treatment of all employees, and specifically shall refrain from discrimination by race, age, color, religion, sex, national origin or handicap. Contractor agrees to make every effort possible to employ a diverse professional staff.
- 10. HOLD HARMLESS** – The Contractor shall hold the Board of Education harmless from all loss, damage, or liability (including court costs and reasonable attorneys' fees) and shall indemnify the Board of Education, its officers, and employees against every claim or demand which may be made against the Board of Education, its officers, or employees, or students, resulting from or arising out of the Contractor's operations under this Agreement, except where the sole cause of such injury or damage is the willful act or willful omission of an officer, employee, or agent of the Board of Education. The Contractor is not an agent of the Board of Education.

The Contractor, at its own expense, shall defend any and all legal or administrative proceedings that may or might not be brought against it, the Board of Education, its officers and employees, arising from any such claim or demand and shall promptly satisfy any judgment that may be rendered against any of them.
- 11. INSURANCE** – The Contractor shall, at its sole expense, maintain in full force and offered during the entire term of this Agreement, full comprehensive liability insurance for each vehicle and classroom used for this program with a carrier licensed in the State of North Carolina having a rating by A.M. Best of at least A+, insuring against any and all claims related to, or which may arise, from performance under this Agreement. Such coverage shall be in the amount of not less than one million dollars (\$1,000,000) per occurrence. The Contractor further agrees to furnish the Board of Education with a certificate of Insurance evidencing such coverage as listed above before implementing its services under this agreement and agrees to immediately notify the Board of Education of any lapse in coverage.
- 12. WORKER'S COMPENSATION** – The Contractor shall maintain such insurance as will protect Contractor from claims under Worker's Compensation Insurance Acts which may arise from activities under this Agreement. The Contractor shall provide the Board of Education with a

Certificate of Worker's Compensation Insurance evidencing such coverage as listed above before implementing its services under this Agreement and agrees to immediately notify the Board of Education of any lapse in coverage.

- 13. COORDINATION** – The Contractor and the Board of Education shall cooperate for scheduling students, conducting parent orientation, issuing of completion certificates, and general program coordination with the administration at each school site where the program is offered. Each party agrees to cooperate in good faith with the other on all issues with regard to the instruction being given to the eligible students. This cooperation shall include but not be limited to periodic meetings between a representative of the Contractor and representative of the Board of Education to determine student scheduling agreement to both the Contractor and the Board of Education. The Board of Education may provide a coordinator at each high school who is responsible for registering students.
- 14. INDEPENDENT CONTRACTOR** – The Contractor, in the performance of this Agreement, shall be and act as an independent Contractor and its officers, employees, and agents shall not be considered officers, employees, or agents of the Board of Education. As such, the Contractor agrees to provide all manpower necessary to fully perform all aspects of the Driver Education program. Such manpower shall include, but not be limited to, custodial/clerical assistance, instructors, and coordinators.
- 15. ASSIGNMENT** – The obligations of the Contractor under this agreement are not assignable and may not be subcontracted by the Contractor, in whole or in part, without the prior written consent of the Board of Education.
- 16. SCHEDULING OF ELIGIBLE STUDENTS** – The scheduling of eligible students by the Contractor and the Board of Education of thirty (30) hours class and six (6) hours of behind-the-wheel training per student shall be offered by the Contractor at times agreeable to the Board of Education and the students, but at no time during the school day. The behind-the-wheel times may include but are not limited to: after school until 9:00pm, Saturdays from 8:00am to 8:00pm, before the regular school day, and at any other times agreeable to the Board of Education and the students.
- 17. ACCIDENT REPORTS** – In the event of an accident involving a student enrolled in this program, or a car operated by the Contractor while performing the obligations under this Agreement, the Contractor shall report said accident immediately to the principal of the school attended by the student, if a student is involved, to the Director of Driver Education Services, and to the appropriate insurance company and law enforcement authorities. The contractor shall file a written report of the accident with the Board of Education within five (5) school days following the accident.
- 18. PAYMENT PROCEDURE FOR ELIGIBLE STUDENTS** – Contractor will provide the Board of Education an itemized invoice for services rendered on a monthly basis, and payment will be made on a monthly basis as coordinated with the Board of Education's payroll department. Contractor shall invoice the Board of Education after a student successfully completes the

classroom and/or behind-the-wheel phase of the driver education program. Successful completion of the classroom phase shall include thirty (30) hours in the classroom and passing a written examination approved by the Board of Education and prepared and administered by the Contractor. The successful completion of the driving phase shall include six (6) hours of driving under the supervision of the Contractor.

Contractor shall invoice the Board of Education at the following rates:

Rate of Payment - \$ 40.00 for classroom only  
\$175.00 for behind-the-wheel only  
\$215.00 for classroom and behind-the-wheel

\*Fuel/Transportation surcharge per allocation subject to funding availability. (\$20.00 per student)

- 19. CLASS SIZE** – Contractor will schedule behind-the-wheel instruction for a minimum of two (2) students in the vehicle and a maximum of four (4) students per vehicle. Contractor will schedule classroom instruction for a maximum of thirty-five (35) students per class. No student shall be alone in any automobile with a driver education instructor at any time.
- 20. USE OF CLASSROOMS** – The Contractor may use classrooms from the Board of Education provided at no charge during the term of the Agreement. The Contractor agrees to keep the classroom clean at all times and insured as to general liability as set forth herein.
- 21. STUDENTS FAILING COURSE** – Any student failing the Driver Education program will not be permitted to enroll again without the consent of the Contractor and the Board of Education. The Contractor is responsible for forewarning students and their parents of the policy and for monitoring this policy.
- 22. PROFICIENCY TEST** – If applicable, the Contractor is solely responsible for scheduling and administering a NCDPI proficiency examination to students that request to take it. Students who take this test and complete it successfully are waived from taking the Classroom instruction. These students must still take a minimum of six (6) hours behind-the-wheel instruction.
- 23. STUDENT RECORDS** – Contractor agrees that all student records obtained in the course of providing driver education services under the Agreement shall be subject to the confidentiality and disclosure provisions of applicable federal and state statutes and regulations, and Board of Education policies. All student records shall be kept in a secure location preventing access by unauthorized individuals. Contractor shall not forward to any person other than parent or Board of Education any student record, including, but not limited to, the student's identity, without the written consent of the parent and Board of Education. Upon termination of this Agreement, Contractor shall turn over to the Board of Education all student records of eligible students to whom Contractor has provided services under this Agreement.

- 24. TERMINATION OF AGREEMENT FOR CAUSE** – The Occurrence of any one of the following shall constitute an event of default allowing either party to terminate this Agreement if the event of default is not cured within thirty (30) days after written notice thereof to the other party; (a) a party's failure to provide services required under this Agreement; or (b) a party's material breach of its obligations under this Agreement. Provided, however, this Agreement shall automatically terminate in the event of revocation of the commercial driving school license of Contractor which is required by G.S. 20-320 et.seq. Contractor may be terminated from Agreement immediately for cause for misconduct as determined by the Board of Education.
- 25. TERMINATION OF AGREEMENT WITHOUT CAUSE** – This Agreement may be terminated by the Board of Education, at any time, by giving thirty (30) days written notice to the Contractor.
- 26. ADMINISTRATIVE CODE** – Whenever amendments are made to Title 16 of the North Carolina Administrative Code, both the Board of Education and the Contractor are responsible for implementing any modifications in the driver education program necessary to reflect these changes. Any provision of this agreement contrary to the provisions of Title 16 shall be deemed null and void and the code provisions shall prevail.
- 27. TRANSPORTING STUDENTS** – Contractor is not required to transport students to class nor from class to their home; however, subject to the prohibitions in Paragraph 19 above, instructors may provide transportation home after the driving instruction if needed.
- 28. PAPERWORK** – Contractor is solely responsible for completing and turning in all paperwork and documentation required by the Board of Education and/or state authorities in a timely fashion.
- 29. CRIMINAL BACKGROUND CHECKS** – The Contractor shall have an affirmative duty to conduct a thorough background check of all employees, agents or contractors performing services under this Agreement, and provide copies of such background checks to the Board of Education. By its execution hereof, the Contractor hereby certifies that any person acting as an instructor pursuant to this Agreement is of good moral character and has never been convicted of or pled no-contest or *nolo contendere* to any crime, and the Contractor hereby authorizes the Board of Education to make whatever inquiry it deems sufficient into the background of all persons who will act as instructors pursuant to this Agreement.
- 30. LUNSFORD ACT PROVISIONS** – The Contractor shall conduct at its own expense sexual offender registry checks on each of its instructors, employees, agents, ownership personnel, or contractors ("contractual personnel") who will engage in any service on or delivery of goods to Board of Education property or at a school-system sponsored event. The checks shall include

at a minimum checks of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry ("The Registries"). For the Contractor's convenience only, all of the required registry checks may be completed at no cost by accessing the North Carolina Sex Offender Registry website at <http://sexoffender.ncdoj.gov/>. The Contractor shall provide certification on the Sexual Offender Registry Check Certification Form that the registry checks were conducted on each of its contractual personnel providing services or delivering goods under this Agreement prior to the commencement of such services or the delivery of such goods. The Contractor shall conduct a current initial check of the registries (a check done more than 30 days prior to the date of the contract shall not satisfy this contractual obligation). In addition, Contractor agrees to conduct the registry checks and provide a supplemental certification form before any additional contractual personnel are used to deliver goods or provide services pursuant to this Agreement. Contractor further agrees to conduct annual registry checks of all contractual personnel and provide annual certifications at each anniversary date of this Agreement. Contractor shall not assign any individual to deliver goods or provide services pursuant to this Agreement if said individual appears on any of the listed registries. Contractor agrees that it will maintain all records and documents necessary to demonstrate that it has conducted a thorough check of the registries as to each contractual personnel, and agrees to provide such records and documents to the school system upon request. Contractor specifically acknowledges that the Board of Education retains the right to audit these records to ensure compliance with this section at any time in the school system's sole discretion. Failure to comply with the terms of this provision shall be grounds for immediate termination of the Agreement. In addition, the Board of Education may conduct additional criminal records checks at its own expense. If the Board of Education exercises this right to conduct additional criminal record checks, Contractor agrees to provide within seven (7) days of request the full name, date, birth, state of residency for the past ten years, and any additional information requested by the school system for all contractual personnel who may deliver goods or perform services under this Agreement. Contractor further agrees that it has an ongoing obligation to provide the Board of Education with the name of any new contractual personnel who may deliver goods or provide services under this Agreement. Board of Education reserves the right to prohibit any contractual personnel of Contractor from delivering goods or providing services under this Agreement if Board of Education determines, in its sole discretion, that such contractual personnel may pose a threat to the safety or well-being of students, school personnel, or others.

**31. SUSPENSION OF INSTRUCTORS** – Instructors in both the classroom and the behind-the-wheel instruction shall be mutually agreeable to the Board of Education and the Contractor. The Contractor shall immediately suspend any driver education instructor upon demand by the superintendent for a period of time sufficient to allow an investigation of any incident which the superintendent deems worthy of investigation. The Contractor shall not use any instructors objected to by the superintendent or the Board of Education.



**32. NOTIFICATION OF PERSONNEL CHANGES** – The Contractor further agrees to notify the Board of Education immediately of the identity, including full name, address, phone number, and social security number, of all persons who will act as instructors hereunder. If there should be a change of instructors, the Contractor shall give the Board of Education prior notice of such changes and a reasonable opportunity to make inquiry into the background of any new instructor before said instructor undertakes any duties under this Agreement.

**33. SOLICITATION OF ADDITIONAL BEHIND-THE-WHEEL DRIVER EDUCATION** - During the period any student is enrolled in the course offered by the Contractor pursuant to this Agreement, the Contractor shall not solicit students and/or relatives to enroll in or purchase other or additional behind-the-wheel driver education services or products.

**34. NOTICE TO THE BOARD OF LICENSE/CERTIFICATION REVOCATION** – In the event that the Contractor is notified that its license and/or certification as a commercial driving school pursuant to G.S. 20-320, et. seq., has been or will be suspended or revoked, the Contractor shall immediately notify the superintendent in writing of said fact, and this agreement shall be deemed terminated as of the date said license or certificate is suspended or revoked by any appropriate authority.

**35. ENTIRE AGREEMENT** – This agreement contains the entire understanding of the parties, and there are no representations, warranties, covenants, or undertakings other than those expressly set forth herein.

**36. SITUS** – This agreement shall be constructed and governed in accordance with the laws of the State of North Carolina.

*Remainder of page left initially blank*

IN WITNESS WHEREOF the Vance County Board of Education has caused this instrument to be signed in its corporate name by its chair and approved by its superintendent, and the Contractor to Jordan Driving School of the Carolinas, doing business as JDS Carolinas, Inc., in agreement herewith has signed on the date and year first above written.

✓ VANCE COUNTY BOARD OF EDUCATION

\_\_\_\_\_

Chairman, Board of Education

Witnessed:

\_\_\_\_\_

Superintendent

This instrument has been pre-audited in the manner required by the School Budget and Fiscal Control Act.

\_\_\_\_\_

Finance Officer

Date

✓ JORDAN DRIVING SCHOOL OF THE CAROLINA, d/b/a JDS CAROLINAS, INC.

\_\_\_\_\_

Edwin B. Jordan, Owner

I, \_\_\_\_\_, Notary Public, do hereby certify that \_\_\_\_\_ personally appeared before me this date and acknowledged the due execution of the foregoing instrument.

Witnessed my hand and notarial seal this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_

Notary Public

My Commission expires: \_\_\_\_\_

Vance County Schools  
Board of Education  
Personnel Committee  
May 3, 2016

Minutes

The Personnel Committee of the Vance County Board of Education met on Tuesday, May 3, 2016 at 8:30 a.m. at the Vance County Schools' Administrative Office.

**Board Members Present**

Ms. Ruth Hartness, Board Member  
Mr. Ed Wilson, Board Member

**Staff Members Present**

Dr. Anthony Jackson, Superintendent  
Dr. Trixie Brooks, Asst. Superintendent  
Dr. Cindy Bennett, Asst. Superintendent  
Mr. Wil McLean, Executive Director, HRM

**Not Present**

Ms. Margaret Ellis, Chair

**Call to Order**

The meeting was called to order at approximately 8:30 a.m.

**Action Items:**

Resignation(s)/Retirement(s)  
Leave(s)

A motion was made that the recommendations are presented to the full Board on May 9, 2016.

**Discussion Items:**

- Future plans for staffing
- Aligning staff with the needs of the county
- Keeping an educational focus on all decision making
- Emphasis on Art and Music for the upcoming school year

The meeting was adjourned at approximately 9:30 a.m.

The next meeting of the Personnel Committee will be on June 7, 2016. You may contact any member of the Personnel Committee for further details of discussion items or you may contact Wil McLean in the Human Resource Management Office.

**VANCE COUNTY BOARD OF EDUCATION  
MAY 9, 2016, BOARD MEETING  
PERSONNEL SUMMARY SHEET**

**I. RESIGNATION (S)**

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
<b>Carolyn Faines</b> (personal reasons)	<b>B/F</b>	<b>Teacher Asst.</b>	<b>New Hope</b>	<b>04/19/2016</b>	<b>State</b>
<b>Barbara Kearney</b> (health reasons)	<b>B/F</b>	<b>Cafeteria Asst.</b>	<b>Zeb Vance</b>	<b>04/18/2016</b>	<b>State</b>
<b>Britney Hines</b> (continuing education)	<b>B/F</b>	<b>Science Teacher</b>	<b>S.T.E.M.</b>	<b>06/30/2016</b>	<b>State</b>
<b>Sherwood Manning</b> (personal reasons)	<b>B/M</b>	<b>Security Officer</b>	<b>Northern Vance</b>	<b>04/28/2016</b>	<b>State</b>
<b>Linda Stewart</b> (Vance Charter School)	<b>W/F</b>	<b>E. C. Teacher</b>	<b>WVHS/ECHS</b>	<b>06/30/2016</b>	<b>State</b>
<b>Mary Mangum</b> (Vance Charter School)	<b>B/F</b>	<b>Counselor</b>	<b>Early College</b>	<b>06/30/2016</b>	<b>State</b>

**II. RETIREMENT (S)**

<b>Betty Barnes</b>	<b>W/F</b>	<b>3<sup>rd</sup> Grade Teacher</b>	<b>Clarke</b>	<b>07/01/2016</b>	<b>State</b>
<b>Karen Oakes</b>	<b>W/F</b>	<b>Counselor</b>	<b>Dabney</b>	<b>07/01/2016</b>	<b>State</b>
<b>Lynn Wilson</b>	<b>W/F</b>	<b>5<sup>th</sup> Grade Teacher</b>	<b>Dabney</b>	<b>07/01/2016</b>	<b>State</b>
<b>Jo Tyler</b>	<b>W/F</b>	<b>Media Specialist</b>	<b>Pinkston St.</b>	<b>07/01/2016</b>	<b>State</b>
<b>Patsy Blackmon</b>	<b>W/F</b>	<b>Teacher Asst.</b>	<b>E. M. Rollins</b>	<b>07/01/2016</b>	<b>State</b>
<b>George Tunstall</b>	<b>B/M</b>	<b>Custodian</b>	<b>E. M. Rollins</b>	<b>07/01/2016</b>	<b>State</b>
<b>Linda Teague</b>	<b>W/F</b>	<b>Teacher Asst.</b>	<b>Eaton Johnson</b>	<b>07/01/2016</b>	<b>State</b>
<b>Ethel Hunter</b>	<b>B/F</b>	<b>Lang. Arts Teacher</b>	<b>Eaton Johnson</b>	<b>07/01/2016</b>	<b>State</b>
<b>Michael Bullard</b>	<b>W/M</b>	<b>Principal</b>	<b>Early College</b>	<b>07/01/2016</b>	<b>State</b>

**VANCE COUNTY BOARD OF EDUCATION  
MAY 9, 2016, BOARD MEETING  
PERSONNEL SUMMARY SHEET**

**III. LEAVE(S)**

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Trudy Lowry (FMLA)	W/F	Admin. Asst.	Testing & Records	04/28/2016	State
Shirley Yancey (FMLA)	B/F	Teacher Asst.	Aycock	03/14/2016	State
Kathy Purnell (FMLA)	B/F	Teacher Asst.	Aycock	03/04/2016	State
Andrew Crews (FMLA)	B/M	Custodian	Dabney	04/26/2016	State
Laura Stewart (FMLA)	W/F	Teacher	E. M. Rollins	03/14/2016	State
Michael Leazer (FMLA)	W/M	Teacher	E. M. Rollins	04/29/2016	State
Valerie Royster (FMLA)	B/F	Teacher Asst.	L. B. Yancey	02/16/2016	State
Devette McClary (FMLA)	B/F	Teacher Asst.	Eaton Johnson	03/29/2016	State
Desmond Harrison (FMLA)	B/M	Teacher	Henderson Middle	04/14/2016	State
Fredericka Wynn (FMLA)	B/F	Teacher	Henderson Middle	04/29/2016	State
Ruth Stewart (FMLA)	W/F	Cafeteria Asst.	Northern Vance	02/19/2016	Local
Tiffany Lasko (FMLA)	W/F	Teacher	Southern Vance	02/21/2016	State
James Clevenger (FMLA)	W/M	Teacher	Southern Vance	02/21/2016	State

**IV. TRANSFER(S) – For Information Only**

		<u>Current Assignment</u>	<u>New Assignment</u>	<u>Effective Date</u>
Shareka Durham	B/F	Cafeteria Assistant (Substitute) All Schools	Cafeteria Assistant (Permanent) Clarke	04/12/2016

**BUDGET AMENDMENTS #3**

State Public School Fund

Local Current Expense Fund

Federal Grants Fund

Capital Outlay Fund

Other Restricted Fund

**Budget Amendment # 3**  
**VANCE COUNTY SCHOOLS**  
**State Public School Fund**

The Vance County Board of Education at a meeting on the 9th day of May, 2016 passed the following resolution.

**BE IT RESOLVED** that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
<b>Revenues:</b>	State Public School Fund		
	School Technology Fund	\$ 102	
	Unallocated Revenue		
	Textbooks (New)	\$ 18,415	
	Textbooks (Carryover)		
<b>Expenditures:</b>			
	<b><i>Instructional Services:</i></b>		
5100	Regular Instructional Services	\$ 18,415	
5200	Special Population Services		
5300	Alternative Programs and Services		
5400	School Leadership Services		
5800	School-Based Support Services		
	<b><i>System-Wide Support Services:</i></b>		
6100	Support and Development Services		
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services		
6400	Technology Support Services	\$ 464	
6500	Operational Support Services		
6600	Financial and Human Resource Services		
6700	Accountability Services		
6800	System-Wide Pupil Support		
6900	Policy, Leadership and Public Relations Services		
7000	Ancillary Services		
8000	Non-Programmed Charges		\$ 362

**Explanation:** To amend budget to align with resources and adjust to DPI allotments. Allotment Revision #29-33.  
 PRC 015 \$102; PRC 130 \$18,415

<b>Total Appropriation in Current Budget</b>	<b>\$ 43,849,268</b>
<b>Amount of Increase/(Decrease) of above Amendment</b>	<b>\$ 18,517</b>
<b>Total Appropriation in Current Amended Budget</b>	<b>\$ 43,867,785</b>

Passed by majority vote of the Vance County Board of Education on the 9th day of May, 2016.

\_\_\_\_\_  
 Chairman, Board of Education

\_\_\_\_\_  
 Secretary, Board of Education



**VANCE COUNTY SCHOOLS**  
**State Public School Fund**  
**Budget Amendment #3**

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
015	SCHOOL TECHNOLOGY FUND	January Interest	\$ 102	\$ 102
130	TEXTBOOKS	Indian Gaming Allotment	18,415	18,415
		Amount of Increase/Decrease		\$ 18,517

**Budget Amendment # 3**  
**VANCE COUNTY SCHOOLS**  
**Local Current Expense Fund**

The Vance County Board of Education at a meeting on the 9th day of May, 2016 passed the following resolution.

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
<b>Revenues:</b>	Federal Funding		
	State Funding		
	County Appropriations		
	Interest and Indirect Cost		
	Other Local Funds		
	Transfer In		
	Appropriated Fund Balance		
<b>Expenditures:</b>			
	<b>Instructional Services:</b>		
5100	Regular Instructional Services		\$ 41,439
5200	Special Population Services		
5300	Alternative Programs and Services		
5400	School Leadership Services	\$ 1,341	
5500	Co-Curricular Services		
5800	School-Based Support Services	\$ 850	
	<b>System-Wide Support Services:</b>		
6100	Support and Development Services		
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services		
6400	Technology Support Services		
6500	Operational Support Services	\$ 5,587	
6600	Financial and Human Resource Services	\$ 20,673	
6700	Accountability Services	\$ 242	
6800	System-Wide Pupil Support		
6900	Policy, Leadership and Public Relations Services	\$ 12,746	
7000	Ancillary Services		
8000	Non-Programmed Charges		

Explanation: To amend the budget to align resources with current needs.

<b>Total Appropriation in Current Budget</b>	<b>\$ 7,402,440</b>
<b>Amount of Increase/(Decrease) of above Amendment</b>	<b>\$ -</b>
<b>Total Appropriation in Current Amended Budget</b>	<b>\$ 7,402,440</b>

Passed by majority vote of the Vance County Board of Education on the 9th day of May, 2016.

\_\_\_\_\_  
Chairman, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**VANCE COUNTY SCHOOLS**  
**Local Current Expense Fund**  
**Budget Amendment #3**

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
001	CLASSROOM TEACHERS	Cover Deficits	\$ (46,957)	\$ (46,957)
002	CENTRAL OFFICE ADMINISTRATION	Cover Deficits	4,215	4,215
009	NON-CONTRIBUTORY EMPLOYEE BENEFITS	Cover Deficits	1,341	1,341
013	VOCATIONAL EDUCATION	Cover Deficits	396	396
028	STAFF DEVELOPMENT	Cover Deficits	2,709	2,709
055	LEARN & EARN	Cover Deficits	270	270
056	TRANSPORTATION OF PUPILS	Cover Deficits	550	550
704	COMMUNITY SCHOOLS	Engraving Cost for Volunteer Reception	(50)	166
		Cover Deficits	216	
706	TRANSPORTATION	Cover Deficits	2,417	2,417
801	GENERAL OPERATIONS	Cover Deficits	22,957	22,957
802	OPERATION OF PLANT	Cover Deficits	2,150	2,150
842	INSURANCE SETTLEMENT-SCHOOL PROPERTY	Cover Deficits	352	352
851	GOVERNORS SCHOOL	Cover Deficits	2	2
862	COPIER PROGRAM	Cover Deficits	8,582	8,582
897	BANQUETS/RECEPTIONS	Cover Deficits	800	850
		Engraving Cost for Volunteer Reception	50	
		Amount of Increase/Decrease	\$ -	\$ -

**Budget Amendment # 3**  
**VANCE COUNTY SCHOOLS**  
**Federal Grants Fund**

The Vance County Board of Education at a meeting on the 9th day of May, 2016 passed the following resolution.

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
<b>Revenues:</b>	Federal Funds	\$ 297,305	
<b>Expenditures:</b>			
	<i><b>Instructional Services:</b></i>		
5100	Regular Instructional Services		
5200	Special Population Services		
5300	Alternative Programs and Services	\$ 273,437	
5800	School-Based Support Services		
	<i><b>System-Wide Support Services:</b></i>		
6100	Support and Development Services		
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services		
6400	Technology Support Services		
6500	Operational Support Services	\$ 16,378	
6600	Financial and Human Resource Services		
6700	Accountability Services		
7000	Ancillary Services		
8000	Non-Programmed Charges	\$ 7,490	

Explanation: To amend budget to align with resources and needs. Allotment Revision #26-29.  
 PRC 105 \$297,305

<b>Total Appropriation in Current Budget</b>	\$ 7,442,954
<b>Amount of Increase/(Decrease) of above Amendment</b>	<u>\$ 297,305</u>
<b>Total Appropriation in Current Amended Budget</b>	<b>\$ 7,740,259</b>

Passed by majority vote of the Vance County Board of Education on the 9th day of May, 2016.

\_\_\_\_\_  
 Chairman, Board of Education

\_\_\_\_\_  
 Secretary, Board of Education

**VANCE COUNTY SCHOOLS  
Federal Grants Fund  
Budget Amendment #3**

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
105	TITLE I-SCHOOL IMPROVEMENT	Allotment	\$ 297,305	\$ 297,305
		Amount of Increase/Decrease		\$ 297,305

**Budget Amendment # 3**  
**VANCE COUNTY SCHOOLS**  
**Capital Outlay Fund**

The Vance County Board of Education at a meeting on the 9th day of May, 2016 passed the following resolution.

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
<b>Revenues:</b>	Lease Purchase/Installment Purchase (School Buses)	\$ 305,852	
	Fund Balance Appropriated (Carver Multipurpose Room & Cargo Van)		
<b>Expenditures:</b>			
	<b><i>Instructional Services:</i></b>		
5100	Regular Instructional Services		
5200	Special Population Services		
5300	Alternative Programs and Services		
5800	School-Based Support Services		
	<b><i>System-Wide Support Services:</i></b>		
6100	Support and Development Services		
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services		
6400	Technology Support Services		
6500	Operational Support Services	\$ 305,852	
6600	Financial and Human Resource Services		
6700	Accountability Services		
7000	Ancillary Services		
8000	Non-Programmed Charges		
9000	Door Security Equipment (Lottery Funds)		

Explanation: To amend the budget to align resources with current needs.  
 PRC 120 \$350,852

<b>Total Appropriation in Current Budget</b>	\$ 1,045,597
<b>Amount of Increase/(Decrease) of above Amendment</b>	<u>\$ 305,852</u>
<b>Total Appropriation in Current Amended Budget</b>	<b>\$ 1,351,449</b>

Passed by majority vote of the Vance County Board of Education on the 9th day of May, 2016.

\_\_\_\_\_  
 Chairman, Board of Education

\_\_\_\_\_  
 Secretary, Board of Education

**VANCE COUNTY SCHOOLS**  
**Capital Outlay Fund**  
**Budget Amendment #3**

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
120	LEA FINANCED PURCHASE OF SCHOOL BUSES	Bus Purchases	\$ 305,852	\$ 305,852
		Amount of Increase/Decrease		\$ 305,852

**Budget Amendment # 3**  
**VANCE COUNTY SCHOOLS**  
**Other Restricted Fund**

The Vance County Board of Education at a meeting on the 9th day of May, 2016 passed the following resolution.

**BE IT RESOLVED** that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
<b>Revenues:</b>	Federal Funding	\$ 275,863	
	State Funding		
	County Appropriations		
	Interest and Indirect Cost		
	Other Local Funds	\$ 35,663	
	Transfer in		
	Appropriated Fund Balance		
<b>Expenditures:</b>			
	<b>Instructional Services:</b>		
5100	Regular Instructional Services	\$ 12,388	
5200	Special Population Services	\$ 224,806	
5300	Alternative Programs and Services		
5400	School Leadership Services	\$ 21,237	
5500	Co-Curricular Services		\$ 68
5800	School-Based Support Services		
	<b>System-Wide Support Services:</b>		
6100	Support and Development Services		
6200	Special Population Support and Development Services		
6300	Alternative Programs and Services Support and Development Services		
6400	Technology Support Services		
6500	Operational Support Services	\$ 53,163	
6600	Financial and Human Resource Services		
6700	Accountability Services		
6800	System-Wide Pupil Support		
6900	Policy, Leadership and Public Relations Services		
7000	Ancillary Services		
8000	Non-Programmed Charges		

**Explanation:** To amend the budget to align resources with current needs.  
 PRC 012 \$11,072; PRC 067 \$21,237; PRC 305 \$31,394; PRC 306 \$244,469; PRC 781 \$2,038; PRC \$1,316

<b>Total Appropriation in Current Budget</b>	<b>\$ 3,576,282</b>
<b>Amount of Increase/(Decrease) of above Amendment</b>	<b>\$ 311,526</b>
<b>Total Appropriation in Current Amended Budget</b>	<b>\$ 3,887,808</b>

Passed by majority vote of the Vance County Board of Education on the 9th day of May, 2016.

\_\_\_\_\_  
 Chairman, Board of Education

\_\_\_\_\_  
 Secretary, Board of Education



**VANCE COUNTY SCHOOLS  
Other Restricted Fund  
Budget Amendment #3**

PRC	PRC DESCRIPTION	REVISION NOTE	AMOUNT	PRC TOTAL
012	DRIVER TRAINING	Drivers Ed Fees Collected	\$ 11,072	\$ 11,072
067	NC STATE UNIVERSITY INTERN	Intern Reimbursement	21,237	21,237
305	MAC REIMBURSEMENT	Medicaid Billing	31,394	31,394
306	MEDICAID REIMBURSEMENT	Medicaid Direct	244,469	244,469
781	PAKRING FEES	Parking Fees Collected	2,038	2,038
820	E-RATE	Laptop Fees Collected	1,316	1,316
		Amount of Increase/Decrease		\$ 311,526

# BUILDING AND GROUNDS

## Minutes of the Vance County Schools' Building & Grounds Committee Meeting Wednesday, April 27, 2016

The Vance County Schools' Building and Grounds Committee met on Wednesday, April 27, 2016, at 2:00 p.m. in the Superintendent's Conference Room.

Present: Ruth Hartness Anthony Jackson Ed Wilson  
Cindy Bennett Kevin Perdue Dorothy Gooche

Ruth Hartness, committee chairperson, called the meeting to order at 2:00 p.m.

### **Agenda Item No. 1**

#### Door Control Update

Kevin Perdue informed the committee that pictures for the badges are being taken now at the five pilot schools. Plans are underway to begin the door access system on May 16, 2016. This will allow for feedback for the remainder of the school year. We will use this information as we implement the system district-wide in August. Terri Hedrick provided copies of the information that is being sent home to parents and sent to local media outlets. (Attachment I)

Kevin Perdue - Vance County Schools

### **Agenda Item No. 2**

#### Multipurpose Room Update-Carver

Kevin Perdue informed the committee that the building steel has been erected. As expected, some rock has been excavated during the installation of the fire suppression system water supply.

Kevin Perdue - Vance County Schools

### **Agenda Item No. 3**

#### HVAC Units at E. M. Rollins

Ruth Hartness asked that funding be appropriated for the HVAC units at E.M. Rollins. Dr. Jackson explained that the County has included the units in their Capital Improvement Plan. Kevin Perdue explained that the units were also priority #1 for E.M. Rollins in the Vance County Schools' Capital Outlay Plan. So, the units would be funded from one of the two sources.

Ruth Hartness - Vance County Schools

### **Agenda Item No. 4**

#### Work Order/Custodial Report

Kevin Perdue presented the Custodial Inspections.

Kevin Perdue - Vance County Schools  
(Attachment II)

### **Agenda Item No. 5**

#### Monthly Updates

The monthly updates were also presented in the package with no discussions. (Attachment III)

Kevin Perdue - Vance County Schools

After a motion, the Building and Grounds Committee Meeting was adjourned. The next Building and Grounds Committee Meeting will be held on Thursday, May 26th, 2016 at 8:30 a.m.

# **Building & Grounds Committee Meeting**

Wednesday, April 27, 2016

2:00 pm

Superintendent's Conference Room

## ***Agenda***

- |      |                                   |               |
|------|-----------------------------------|---------------|
| I.   | Door Access Control Update        | Kevin Perdue  |
| II.  | Multipurpose Room Update - Carver | Kevin Perdue  |
| III. | HVAC Units at E. M. Rollins       | Ruth Hartness |
| IV.  | Work Order/Custodial Report       | Kevin Perdue  |
| V.   | Monthly Updates                   | Kevin Perdue  |

(Attachments)

**The next B & G meeting will be held on May 26, 2016 at 8:30 am.**



**Vance County Schools has implemented a new Access Control System for entry into all of our school facilities.**

Our school system is committed to providing a safe school environment for all students, school staff members and visitors to our schools.

Effective May 16, 2016, the following school entry protocols will be in place:

- All visitors at all schools will be directed to the front, main entrance of the school. This will be the only entrance available to visitors. Video systems will be operational at all schools, so that front office staff members can see all visitors as they approach the building.
- Front office staff members will use access control to permit entry into our schools. School doors will be locked at a certain time during the day, which will require that all visitors use the access control system to be “buzzed-in” at the main entrance by office personnel.
- At the front, main entrance to the school, all visitors must press a button on the access control box. Once school office personnel have responded, visitors must state their reason for entering the school prior to being admitted to the building.
- Visitors will then be required to show some form of photo identification. This identification will confirm the visitor’s entrance into the building. Once inside the school, all visitors must go to the school’s main office to sign in for a visitor’s badge. All visitors are required to wear their visitor badges during the entire time they are in the school.
- All Vance County Schools’ employees are required to wear their photo identification badges at all times, so that students and other staff members can easily identify them while they are on school grounds.

*Additional information about these school entry protocols can be found on our school system’s website at [www.vcs.k12.nc.us](http://www.vcs.k12.nc.us).*







# VANCE COUNTY SCHOOLS

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April 25, 2016

Dear Parents/Guardians:

Vance County Schools is committed to providing a safe school environment for all of our students, school system employees, school volunteers and visitors in our schools.

With this commitment in mind, we are developing new procedures for entrance to our schools. Please understand that our focus is on the safety of everyone in our schools. The changes we are making are designed to uphold this commitment and not to make it inconvenient for visitors to come into our schools. Your child's safety is important to us. The safety of every adult in each of our schools is important to us. That is why we are making these changes.

**Six of our schools are being used beginning on Monday, May 16, 2016, as pilot sites for our new Access Control System. These schools are Aycok Elementary, New Hope Elementary, L.B. Yancey Elementary, Henderson Middle, Northern Vance High and STEM Early High. The following procedures will be in place at these schools for the remainder of this year.**

**In 2016-2017, our Access Control System and procedures will be in place at all schools.**

Effective for the 2016-2017 school year, all school entrances will be locked after the arrival of students to begin the school day and they will remain locked until student dismissal in the afternoon. Throughout the school day, all visitors to all schools must press a button on our Access Control System at the main entrance to each school. This will activate the system to allow school office personnel to verbally respond to the visitor to ask them why they are visiting the school and to ask for them to show a valid photo identification card. **Entry into the school will not be provided if the visitor does not show a valid photo identification card.** This will apply to all visitors with no exceptions. Cameras at main school entrances will enable school office personnel to see all visitors as they approach the building and as they are using the new Access Control System. Once visitors have been identified, they will be "buzzed-in" to the building by school office personnel. All visitors then must proceed to the school office to sign in and receive a visitor's badge. Visitors are required to wear their badges at all times in the school.

## **Student Arrivals**

To continue our efforts to focus on safety for everyone, we will not allow visitors to enter school buildings during student arrival time.

We ask that you wait until **20 minutes after student arrival** to approach the building and request entry. Exceptions can be made for scheduled appointments approved by your child's principal, teacher or counselor.

*We realize some parents of younger students are accustomed to walking their child through the doors in the morning. This new procedure allows our staff to better focus on the students during this busy time. Our school staff members will ensure that all students are safe as they enter the school.*

## **Student Dismissals**

Our new procedures also include that we will not allow students to be dismissed within **20 minutes of the end of each school day.**

If you must pick your child up early from school, we ask that you do so **more than 20 minutes before the end of the school day.**

If you will be picking your child up early, we prefer you notify the office as early in advance as possible and at least by the morning of the early pickup. This should be done by a note sent to the school with your child. In the event of a true emergency, please contact the school by phone prior to arrival if possible.

*This advance notice helps us make arrangements to have your child ready for release without interfering with dismissal times. It also helps to maintain order and safety during dismissal. Please know that we are not limiting a parent's ability to sign his or her child out of school when necessary. We simply want to allow our staff to focus on the safe and orderly dismissal of our students.*

We hope you understand our reasons for implementing these new procedures. Our ultimate goal is to provide a safe, learning environment for our students and a safe teaching environment for our educators. We know you support us in this and we appreciate your cooperation.

As you come into our school buildings, **we ask that you do not hold the door open for others behind you.** We understand this may feel awkward and against the rules of good manners, but it's important that each visitor be acknowledged individually through the new Access Control System.

We also respectfully ask that you **limit early sign-outs to only times when they are necessary.** Also, please limit "dropped off" items to only those items your child truly needs during the school day (e.g. necessary clothing changes, important school work or lunch/items that must be received that day).

Our school system is taking significant steps to upgrade and implement improved security measures throughout all of our schools, including additional cameras and newly keyed doors. We are continually evaluating our schools and your suggestions are important and always appreciated.

If you need clarification regarding these new procedures, please contact your school's principal, who will be happy to discuss our procedures with you. As always, thank you for your continued cooperation as we all work together to create a safe environment for everyone in our schools.

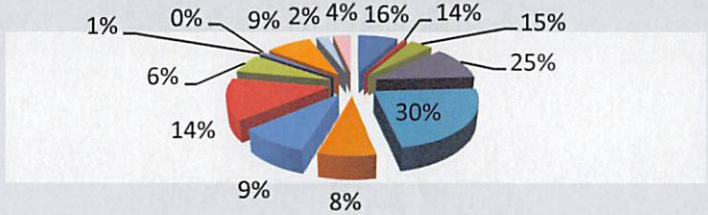
Sincerely,

Dr. Anthony D. Jackson  
Superintendent



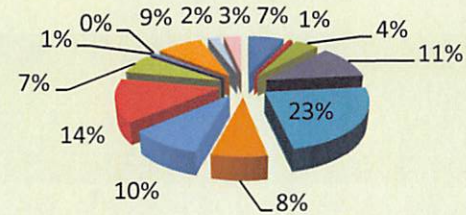
## Work Orders Received (4655)

Carpentry 351	Custodial Equip 43	Delivery 205
Electrical 522	Energy Mngmt 1058	Fire/Safety 362
Grounds 436	HVAC 651	Kitchen Equip 302
Miscellaneous 24	Pest Control 19	Plumbing 405
Roof 114	Vehicle Maint 163	



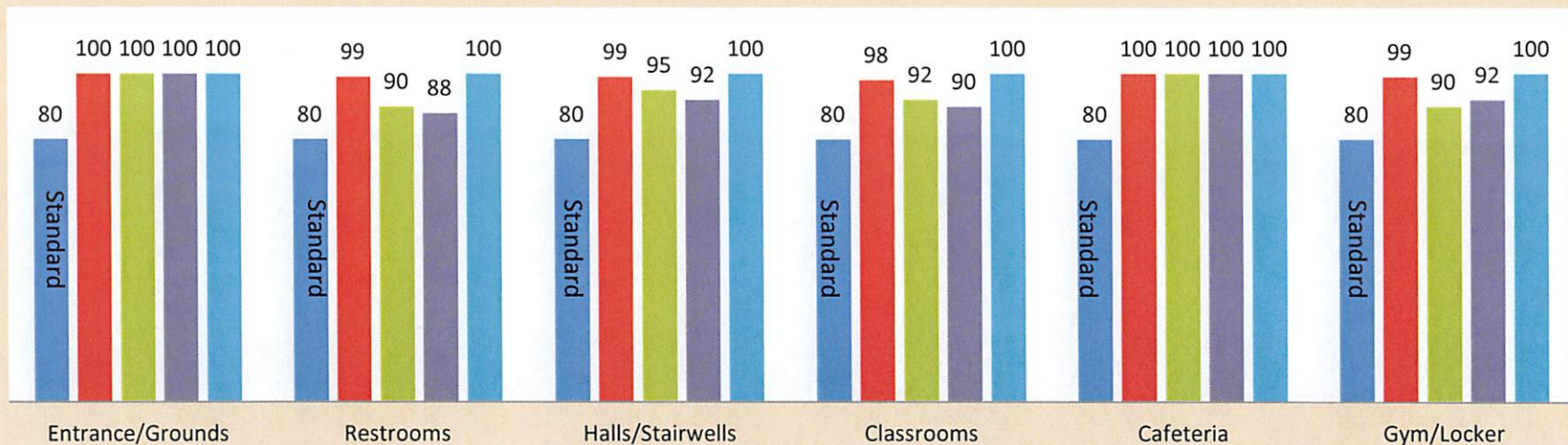
## Work Orders Completed (4544)

Carpentry 307	Custodial Equip 38	Delivery 203
Electrical 517	Energy Mngmt 1058	Fire/Safety 340
Grounds 433	HVAC 649	Kitchen Equip 302
Miscellaneous 24	Pest Control 18	Plumbing 396
Roof 105	Vehicle Maint 154	



## Custodial Inspections

Standard Elementary Middle High ASC



BUILDINGS AND GROUNDS REPORT  
(April 2016)

ATTACHMENT III

1. Avcock
  - A. Replaced the VCT in the dining room.
2. Carver
  - A. Replaced the window air conditioner in the comm room.
3. Dabney
  - A. Replaced the compressor in the walk-in freezer.
4. E. M. Rollins
  - A. Replaced hand rails in rear of building near the mobile units.
5. Eaton-Johnson
  - A. Refinished epoxy floors in girls and boys locker rooms.
6. E. O. Young
  - A. Repaired hole in rear parking lot.
7. L. B. Yancey
  - A. Replaced the ceiling tile and insulation in the kitchen.
  - B. Replaced all the light fixtures in the kitchen.
  - C. Painted all the hallways in the older part of the building.
  - D. Replaced carpet on B hall (carpet was warrantied).
8. Northern Vance
  - A. Installed new ceiling tile and insulation in rooms F-101 and F-102.
9. Southern Vance High
  - A. Repaired the seals in the hot water pump in the 500 hall.
10. Administrative Service Center
  - A. Repaired leaking water line on irrigation system in front of the building.



**Minutes of the Vance County Schools' Policy Committee Meeting  
April 28, 2016**

The Vance County Schools' Policy Committee met on Thursday, April 28, 2016, at 5:15 p.m. in the Superintendent's Conference Room.

Present:        Darlynn Oxendine                      Gloria J. White  
                    Anthony Jackson                      Trixie Brooks                      Cindy Bennett

Darlynn Oxendine, chairperson, called the meeting to order at 5:15 p.m.

**3000 Series**

Committee members reviewed 3000-A series policies, Educational Programs. Committee members were presented with the necessary changes to policies that align with Vance County Schools and the State of North Carolina.

Committee motioned and seconded to present the first portion of the 3000 series (A) to the full board for review for 30 days.

Darlynn Oxendine adjourned the meeting at 5:43 p.m.

**\*Board members, please refer to the policy information provided on the flash drive.**

# EDUCATIONAL PROGRAM

## Index to 3000 Series

### GOALS AND OBJECTIVES

Goals and Objectives of the Educational Program.....	3000
--	------

### CURRICULUM DEVELOPMENT, DELIVERY, AND EVALUATION

Curriculum Development.....	3100
Dual Enrollment.....	3101
Online Instruction.....	3102
Innovation in Curriculum and Instruction .....	3110
Curriculum and Instructional Guides.....	3115
Lesson Planning .....	3120
Grouping for Instruction.....	3130
Homebound/Hospital Instruction .....	3132
Homework.....	3135
Evaluation of Instructional Programs.....	3140

### INSTRUCTIONAL MATERIALS

Selection of Instructional Materials .....	3200
Parental Inspection of and Objection to Instructional Materials.....	3210
Technology in the Educational Program .....	3220
Technology Responsible Use.....	3225/4312/7320
Internet Safety.....	3226/4205
Web Page Development.....	3227/7322
Copyright Compliance .....	3230/7330

### TIME FOR LEARNING

School Calendar and Time for Learning .....	3300
School Trips .....	3320

**VANCE COUNTY SCHOOLS**  
**MINUTES OF THE BOARD CURRICULUM COMMITTEE MEETING**  
**Superintendent's Conference Room**  
**Wednesday, April 27, 2016**

**CURRICULUM**

Board Members Present: Dorothy Gooche

Edward Wilson

Staff Present:

Cindy Bennett

Trixie Brooks

Anthony Jackson

Terri Hedrick

Meeting was called to order at 2:41 PM by Mr. Wilson.

**CTE PLAN 2016-2017**

Mrs. Clark explained the CTE Plan which operates CTE programs in three high schools and two middle schools. She stated there are 31 teachers with various years of experience who teaches 3,562 students in CTE courses. She stated there are 8 programs and 14 career clusters with three focused career pathways. She went on to discuss that the career pathways are sub-groupings of occupations within a career cluster that eliminates the guess work out of choosing courses. She stated there are various credentials that are industry driven and aligned with course objectives that students can obtain before leaving high school. Mrs. Clark explained that a CTE concentrator is a student who has earned four or more technical credits in a career cluster with one course being a completer (level 2) and the student takes the workkeys test. She explained that students who are concentrators tend to graduate with their cohort and tend to enter secondary education.

Mrs. Clark said that the curriculum is in place for the advanced manufacturing labs at NVHS and SVHS. She stated the advanced manufacturing lab allows students to receive training needed in advanced manufacturing and STEM careers using Curriculum Modules Software for Tools & Employability; Table Top Trainers in Electrical Wiring/Controllers, Programmable Logic, and Controllers; 3D Printing Capabilities, and Makerspaces.

Mrs. Clark stated the 2015-2016 accomplishments of the CTE program are as follows: 1) students enrolled for Cohort 3 of Vance Medical Academy, 2) opened advanced manufacturing labs at Northern Vance High School and Southern Vance High School, 3) updated Northern Vance High School culinary arts lab, 4) increased local & regional business partnerships for Student Internship Opportunities (NCTAP, Holland Industries, Jerry's Artarama), 5) the inclusion of a career development coordinator, and 6) "Career Cruising" which will allow 25 teachers to connect with businesses, speakers, and to tour local and regional business and Industries.

Mrs. Clark said there are plans to add a pharmacy piece to the Vance Medical Academy using a CTE teacher who is going for certification this summer. She also stated we have to do more to ensure that all stakeholders know about the Career and Promise opportunities.

Mrs. Clark gave out brochures which she will have for the full board. To view the entire plan, visit the website <http://ctelpds.dpi.state.nc.us/> using login: guest and password: guest.

Mr. Wilson motioned and Mrs. Gooche seconded to take the CTE Plan to the full board. (Attachment I)

## **ADVANCE PATH ACADEMY MODEL**

Dr. Brooks explained the model which provides a personalized education for each student using individualized learning plans (ILP). Dr. Brooks said our Alternative Learning Committee compared what VCS has to offer students to what VCS needs which led to the analysis of program needs and student service options. She stated the Alternative Learning Committee is made up of secondary principals, the alternative school principal, exceptional children educators, curriculum and instruction personnel, and student services staff members. Dr. Brooks informed the committee she was part of a VCS team that had the opportunity to visit a model in Richmond, VA. She stated she was impressed with the proven research-based model which offers different types of alternatives. Dr. Brooks emphasized the social and emotional challenges of our students need to be addressed and this model is one of few that addresses these challenges along with providing professional development to our teachers in this area.

Dr. Bennett discussed this is customized program which brings curriculum and technology together with a certified teacher ratio of 1:15 and students will move at their own pace (ILP). She said scaling the model size is easy and the core and elective classes would be online. She stated there is also a GED component and a 24/7 model that allows for evening and Saturday academies at no cost to students.

Dr. Jackson said the \$630,000 cost includes reconfiguration of the space, new technology, furniture, and software for 60 fulltime students using our teachers.

Dr. Bennett stated the Advance Path Academy would come here to train staff members and is based on our curriculum. She said as an alternative the students can transition back to traditional high school if the benefits are obtained.

Dr. Jackson stated a booklet about the model will be given to board members before the next board meeting on May 9. Dr. Jackson said this to start in the fall of 2016-2017 school year. (Attachment II)

## **EMPOWERMENT ACADEMY UPDATE**

Dr. Bennett informed the committee that the Empowerment Academy currently has 7 middle school students who have been long term suspended. She went on to explain that the students have progress reports which are reviewed with the parents, weekly sessions with a social worker and counselor, and a curriculum specialist comes in to teach math. She said breakfast and lunch are provided, along with guest speakers, mentors, college tours, and Kung Fu sessions which are a means of anger management and physical fitness. Dr. Bennett stated there will be a Kung Fu performance near the end of May. She said if female students are recommended, they will attend the academy during a different part of the day. Dr. Bennett stated that time will be taken this summer to see how the academy will be conducted next year.

Dr. Jackson said Dr. Holloman has built great relationships with the students.

Meeting was adjourned at 3:46 PM.

**2016-2017 LOCAL PLAN  
APPLICATION FOR CAREER AND TECHNICAL EDUCATION (CTE)\*  
STATE/FEDERAL FUNDING**

**FISCAL YEAR 2016-2017  
FINAL SUBMISSION FOR OVERALL APPROVAL**

All programs, services and activities administered through this local plan will be in accord with the assurances listed in Part III of this application. The development of this application for state/federal aid for secondary career and technical education was coordinated by the director for career and technical education. This plan and the programs, services and activities offered are in accord with State and Federal guidelines. The information, data, and certifications included are accurate to the best of our knowledge and belief. The Assurances in Part III will be carried out.

**VANCE COUNTY SCHOOLS**

**910**

**Local Education Agency (LEA)**

**Number**

**Date**

**APPROVED BY:  
Superintendent of Schools**

**Board of Education**

**Anthony Jackson**

**Gloria White**

**Name**

**Name of Chairperson**

**Signature**

**Signature**

This Annual Application, when completed, approved by the local board of education and the superintendent of schools, becomes an agreement between the local board of education and the State Board of Education. This Annual Application is a necessary part of the State Board of Education's accountability to the General Assembly of North Carolina and the US Department of Education.

**PREPARED BY:  
Director, Career and Technical Education**

**Willa C. Clark**

**(252) 492-2127**

**Name**

**Telephone Number**

**Signature**

\*Career and Technical Education is the administrative name which encompasses vocational and technical education in North Carolina. In state and federal laws, however, the terms vocational and technical education are used. For the purposes of this plan, these terms are synonymous.

**Vance County Schools**  
**Application for Career and Technical Education (CTE)**  
**State and Federal Funding**  
**Fiscal Year 2016-2017**

**Executive Summary**

**PURPOSE OF THE APPLICATION:**

The Local Planning System (LPS) is the vehicle for strategic planning, managing performance, and assuring accountability for CTE. Part I of the LPS is a system overview and strategic planning tool. Part II is designed to attain and maintain performance excellence, as defined by the Carl D. Perkins Career and Technical Education Act of 2006. LEAs can analyze measurable performance based on trend information; analyze system and subsystem performance based on relevant subcategories crucial to stakeholders and customers; set rational short and long-term benchmarks; develop strategies based on the greatest opportunities for improvement (OFIs); and allocate resources based on the greatest OFIs. Finally, the LPS incorporates the requirements of all applicable state and federal laws which govern CTE in North Carolina. This application must be submitted to the Department of Public Instruction in order to receive and use state and federal funds for career and technical education programs and services in grades 6-12 for the 2016-2017 fiscal year. The application describes the manner in which we propose to use these funds in accord with the purposes mandated by state and federal legislation.

**PROGRAMS AND SERVICES OFFERED THROUGH THESE FUNDS:**

Career and Technical Education (CTE) is conducted in all middle and high schools in the Vance County Schools. Supporting Vance County Schools' strong academic foundation is a diverse career and technical curriculum in which students are provided opportunities to make classroom instruction relevant to real world situations. The Vance County Schools CTE courses provide students with a variety of options to fulfill the requirements for Future-Ready, Occupational Course of Study, North Carolina Academic Scholars and the Vance County Schools Strategic Plan. Credentialing/certification opportunities for students are available in:

1. Adobe Certified Associate
2. Career Readiness (WorKeys)
3. Certified Nursing Assistant (CNA I)
4. CPR Cardiopulmonary Resuscitation/  
Basic First Aid
5. Digital Literacy (Middle School)
6. Financial Literacy (High School)
7. Lead Teacher Equivalency Certification  
(through Early Childhood II courses)
8. Microsoft Office Specialist (MS Word,  
PowerPoint, Excel, Access)
9. NCCER in Construction (National Center for  
Construction Education and Research)
10. ServSafe Food Handler
11. OSHA in the Construction Industry
12. Pharmacy Technician

CTE serves 100% of the middle school students through the NC CTE Essential Standards. The courses include: Computer Skills & Application, Exploring Careers and Technology Innovations. These courses provide appropriate instruction in computer literacy and applications, STEM applications, critical thinking and career options.

CTE offers 70 high school courses in eight Program Areas and the courses represent 14 career clusters. Additional course offerings are available through the Career & College Program at Vance-Granville Community College (VGCC) and include two College Transfer Pathways and 14 Career and Technical Education Pathways. Articulation agreements exist between VGCC and the Vance County Schools which allow certain high school CTE courses to exempt students from specifically identified college courses. Three career clusters are being used to develop 4 six-year pathways. The pathways and clusters include Therapeutic Services and Diagnostic Services (Health Science); Facility and Mobile Equipment Maintenance (Transportation, Distribution and Logistics) and Manufacturing (Manufacturing Production Process Development).

### **PROJECTED ACTIVITIES AND PRIORITIES:**

The five major thrusts for CTE in Vance County Schools include:

1. Support STEM Technologies by a) partnering with the middle schools to create STEM labs; b) offering computer science courses at the high school level; (c) creating makerspaces for the advanced manufacturing labs.
2. Create a Career Development Plan which includes an activities calendar and development of career development centers beginning in the middle schools.
3. Support Industry-Based Credentials by providing funding for the credentials and increasing the number of students who earn credentials.
4. Support Career Pathway development by (a) collaborating with partners to publish a 6-year career pathway document and (b) increasing enrollments in the Career & College Promise Program.
5. Increase Student Performance in Technical Attainment by providing focused professional development for teachers and monitoring the technical skill attainment of students through the Instructional Management System.

Support for the Teacher Induction program will continue as well as encouragement of teachers to seek National Board Teacher certification.

Activities and priorities addressed in the Vance County Schools' Local CTE plan will support the mission of CTE. The mission is to help create learning environments that will allow students to integrate academic and technical skills that support transition into a career, the military or postsecondary education. CTE student organizations are an integral part of CTE programs and support the mission. The ultimate goal of CTE is for graduates to develop the skills needed for successful entry into a career, postsecondary institution or the military as well as become contributing members in society. All programs, services, and activities administered through this local plan will be in accord with the assurances listed in Part III, Assurances and Certification, of this application. The plan in its entirety can be found at:

<http://ctelps.dpi.state.nc.us/>. The login is "guest" and the password is "guest".

### The AdvancePath Academy Model

**General** –AdvancePath currently serves 4,000 high school students per year across 24 sites in 5 states. Since inception in 2006 AdvancePath has helped over 7,500 student graduate both college and career ready. Over 90% of AdvancePath students, the majority of whom are 1.5 to 2 years behind academically at enrollment, enjoy success – either graduating; accelerating and transferring back to mainstream, or preparing for future age and time-appropriate graduation; or transferring to another school or District better prepared for future graduation.

**The AdvancePath Philosophy** – *It's simply "Good Schooling"!* Superior Academic Outcomes – the result of Team Teaching and Learning, in a Blended Learning Environment, supported by individualized, ongoing Professional Development.

**The Mission of AdvancePath Academics is "To Enrich Lives and Improve Society Through Education – One Student At A Time."** Central to this mission is our core belief that all students can learn and that no student should suffer a lifetime of failure because they cannot succeed academically and/or socially in a traditional middle or high school setting. As an organization, we are dedicated to working with school districts and educational service providers to create powerful and sustainable models of multiple pathways of learning for all students. It is our shared goal and responsibility to ensure every student, regardless of the challenges they face, has the opportunity and support to graduate from high school both college and career ready, as well as fully prepared to participate as productive and contributing members of their communities. As an experienced and qualified provider of alternative education programs delivered through partnerships with public school districts AdvancePath Academics has the capability for delivering high support, high achievement academic programs for out-of-school youth, students significantly at risk of dropping out, those subject to discipline transfer or expulsion and students returning from adjudicated placement.

**The AdvancePath Model** – AdvancePath's Blended Learning Model, based on decades of research and operational experience, is quite simply "Good Schooling":

- ✓ Meeting the Students where they need to be met - at their time of need
- ✓ Allowing our students ("young adults") to assume Responsibility for their education
- ✓ Creating Individualized Learning Plans (ILP) and Differentiating Instruction for each "individual" student
- ✓ Intervening as early as possible and providing multiple learning modalities to meet "individual" needs
- ✓ Using technology to leverage resources, improve cost-efficacy and maximize the learning and teaching experience
- ✓ Using Data to Inform Instruction and Professional Development

**While The Focus Must Be On Students It Is Important That Teaching Staff Is Not Ignored - They Must**

- ✓ Operate as an effective Teaching Team
- ✓ Know how to take the stress out of learning - students must be invigorated and teachers must be energized
- ✓ Know how to interact with each student based on their learning styles & needs and socio-emotional challenges
- ✓ Be able to see immediately the impact of their work - through strong Data Analytics



**COMMUNITY RELATIONS**  
**VANCE COUNTY BOARD OF EDUCATION**  
**COMMUNITY AND BUSINESS RELATIONS COMMITTEE**

**Minutes**  
**Thursday, April 21, 2016**

The Community and Business Relations Committee met at 4:30 p.m. on Thursday, April 21, 2016, at the Administrative Services Center. Those present were Dorothy Gooche, chairperson of the committee and a Board of Education member; Margaret Ellis, a member of the Board of Education; Dr. Anthony Jackson, superintendent; Dr. Cindy Bennett, assistant superintendent; and Terri Hedrick, public information officer.

**Update on Vanceformation Recognition Program:**

Terri Hedrick shared with committee members that 13 school system employees were recognized during a Vanceformation breakfast, designed to honor them for going “above and beyond” their normal duties to support students and colleagues in our local schools. The event was held on April 12, at the Administrative Services Center. Each honoree received a Vanceformation lapel pin and was recognized by the person who nominated them. Honorees included: Gloria Burrell, Angela Cusaac and Melodie Kernahan, all of Southern Vance High; Cherie Dixon, Marsha Harvey and Tracy Mills, all of Henderson Middle; Edward Ortega of Aycock Elementary; John Suther of Finance; Heddie Somerville, principal of Pinkston Street Elementary; Dr. Carnetta Thomas, principal of L.B. Yancey Elementary; Dr. Cindy Bennett, assistant superintendent; Dr. Trixie Brooks, assistant superintendent; and Phyllis Newcomb, director of Child Nutrition.

The Vanceformation process is an ongoing employee recognition program with plans to honor nominated employees each quarter.

**New Access Control System:**

Mrs. Hedrick went through plans to communicate with everyone in the school system and in the local community about the schools’ new Access Control System. She noted that six schools will be used as pilot sites for the new system beginning May 16. The six pilot sites are Aycock, New Hope and L.B. Yancey elementary schools, as well as Northern Vance High, STEM Early High and Henderson Middle. During the week of April 25-29, letters are being sent home to parents by all students at the six schools explaining the new school entry procedures. Blackboard Connect calls will be made on three different occasions to, first, families in the six pilot schools and then two subsequent calls to all students, parents and school system employees. By May 3, Mrs. Hedrick said information on the new system will be shared with local news media and then information will go out to local businesses, churches and civic organizations. Information also will be posted on the school system’s website and through social media outlets. On May 10, a final news release will be sent to all outlets after the Board of Education reviews a report about the new Access Control System.

A report on the Access Control System and the pilot sites will be made to the full board at its next meeting.

**Other Business:**

Superintendent Anthony Jackson also shared updates on the new Youth Empowerment Academy, now providing academic services to long-term suspended middle school students, and the Restart School project, proposed for E.M. Rollins Elementary School to establish a STEAM school focusing on science, technology, engineering, arts and math. He also noted that Northern Vance High now has a promotional video, as does Aycock Elementary, and that Pinkston Street Elementary is featured on a new billboard at the intersection of Andrews Avenue and Pinkston Street.

There being no further business, the meeting was adjourned at 5:40 p.m.

**The next meeting of the Community and Business Relations Committee will be announced at a later time.**

**OVERNIGHT FIELD TRIP REQUEST  
SUBMITTED FOR BOARD APPROVAL**

**May 9, 2016**

**Dates**

May 20-22, 2016

**School/Class or Club**

Southern Vance High School  
Class of 2017

**Field Trip Destination**

Amish Country, Hershey Park  
Pennsylvania

VANCE COUNTY SCHOOLS  
OVERNIGHT FIELD TRIP APPROVAL REQUEST

Prepare one copy of this form and forward to the school principal for approval. Overnight field trips require Board of Education approval and must be submitted to the Superintendent at least 30 days prior to the date of the trip. A copy of the Parent Permission Form and the appropriate Transportation Request Form must be completed and attached. If a substitute is needed, the appropriate Professional Leave Form must be attached. No Field Trip is considered as "approved" until you have received a copy of this request approved by the Board of Education.

School Southern Vance High School Class/Club/Group Class of 2017

Purpose of Field Trip To understand how agricultural and technological improvements transform daily life socially and economically. Explore the impact of various cultures and experience the culture of the Amish Country.

How does this purpose meet the "educational needs" of the students and the N. C. Standards Course of Study?

Primary sources meet the "educational needs" of the students and the NCSS with two educational tours that aid students to compare various cultures using the sociological perspective and explore how they distinguish themselves from other cultures (12.C. 1-4, 12.C.2. 2-3,). Students will analyze social change in terms of the influences of technological and industrial development (12.C.5.1-6). Students will also be able to observe how agricultural and technological improvements transform daily life socially and economically (WH.H.4.3). On our departure reflective practice/formative assessments will be done by students.

Location Amish Country & Hershey Park City Lancaster & Hershey, Pennsylvania

Date/Time of Departure 05-20-2016 / 6:00 am Date/Time of Return 05-22-2016 / 2:00 am

Number of Students 40 Number of Chaperones 6 (Staff 4 Parents/Other 2)

Names of Chaperones Carol Simmons, Gloria Burrell, Regina Watkins, Jackie Gill, Alicia Campbell, and Elliott Barnett

If needed, how will substitutes be provided? N/A

**FINANCIAL, TRANSPORTATION, AND MEAL CONSIDERATIONS:** (If private vehicle is used, complete special form and attach to this request.)

Method of Transportation T & T Charter Bus

All transportation arrangements completed and attached. Yes X No

Total Cost of the Trip 7,320.00 Cost To Each Student 225.00

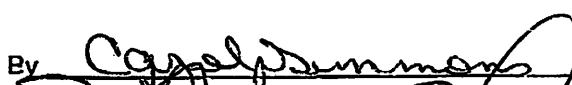
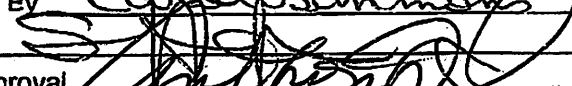

What does this cost include? Transportation, Hotel, Park and Food at the Park

How will students get the money to attend? Fundraisers by Parent Advisor and Students.

What provisions have been made to assure that every eligible student will attend? Fundraisers and Donations

What provisions have been made for students who do not accompany their class on the trip? Students will attend their regular classes

Will lunches be obtained from the cafeteria? No Have arrangements been made with the cafeteria staff? N/A

Request Submitted By		Date	4-22-16
Principal Approval		Date	4/22/16
Superintendent Approval		Date	4-25-16
Board of Education Approval	_____	Date	_____

**VANCE COUNTY SCHOOL SYSTEM  
PARENT PERMISSION/MEDICAL EMERGENCY FORM**

As parent/guardian of \_\_\_\_\_, I give permission for his/her  
(Name of Student)  
participation in the Southern Vance High (School) sponsored Field Trip on May 20, 2016 (date of trip).

**TRIP INFORMATION**

**Purpose:** To understand how agricultural and technological improvements transform daily life socially and economically. Explore the impact of various cultures and experience the culture of the Amish Country.

**Destination:** Amish Country and Hershey Park in Pennsylvania

**Leaving From:** Southern Vance High School **Departure Time:** 6:00 am

**Returning To:** Southern Vance High School **Return Time:** 2:00 am

**If Overnight, Place of Lodging:** Hampton Inn, **Telephone #:**

**Provision for Meals and Cost to Student:** Fundraisers and personal funds

**Means of Transportation and Cost to Student:** T & T Charter Bus

**Other Fees or Costs to Student:** \$

**TOTAL COST TO STUDENT:** \$ \$225.00

**Teacher(s)/Chaperone(s) Accompanying Students:**

Carol Simmons, Gloria Burrell, Regina Watkins, Alicia Campbell, Jackie Gill, Kendra Simmons and Alphonso Collins

**Additional Comments:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Parent/Guardian)



Simmons, Carol &lt;csimmons@vcs.k12.nc.us&gt;

## Amish Experience Information

1 message

Caleb Bressler <caleb@amishexperience.com>  
To: csimmons@vcs.k12.nc.us

Fri, Apr 22, 2016 at 11:22 AM

Hi Carol,

It was nice talking with you. I've attached information on our various Amish tours for your convenience.

The tour we had discussed, Amish Trails, includes a guided tour of our Amish Homestead and Schoolroom, "Jacob's Choice" in our experiential cinema and a guided tour of the Amish farmlands. (Detailed information on each activity is on the attached rate card). The suggested itinerary is below:

- 1:00PM – Amish Homestead/Schoolroom Tour
- 1:40PM – Guide Amish farmlands tour (conducted on your bus)
- 3:00PM – "Jacob's Choice" in the Amish Experience theater

Let me know when you'd like to book your trip for May 20. I look forward to hearing from you!

Sincerely,



Caleb Bressler, Assistant Sales Manager

Amish Experience at Plain &amp; Fancy Farm

Magic Lantern Shows at Plain &amp; Fancy Theater

P.O. Box 414 (3121 Old Philadelphia Pike)

Bird-in-Hand, PA 17505-0414

Tel. 800-555-2303 or 717-768-8400, ext. 214

Fax. 717-768-7864

2016 Student/Youth Rates

About Student /Youth Rates: All rates apply to groups of 25 or more, when more than half of the group are students (thru high school). Your pricing based on using your bus and driver. One driver and leader per bus are complimentary. At restaurants, at least one adult should be seated at each table with students. Call us for details, scheduling advice, and help in customizing your visit.

ATTRACTIONS & TOUR PACKAGES

The Amish Experience Theater  
\$8.50 Per Person — Allow 40 Minutes

"400 years of history in 40 minutes of magic." Our one-of-a-kind, five-screen movie experience is one of only a handful of experiential theaters in North America. We combine film, a three-dimensional barnyard set and striking special effects in the Amish Experience Theater's critically acclaimed production of "Jacob's Choice." It tells the unforgettable story of the Amish, a journey from Europe to America, emotionally unfolding in the modern day daily life of the Fisher family.



The Amish Country Homestead & One-Room School  
\$8.50 Per Person — Allow 45 Minutes



Lancaster's only officially designated "Heritage Site" Amish house. The scenic country setting, completely surrounded by Amish farms, is but one reason why the Homestead is the only Heritage Site Amish house tour. This prestigious distinction has been earned for its ...

- Authenticity - the "lived-in" look of the house as you walk through nine rooms, including a one-room school.
- Interpretation - Your guide answers the "how" and the "why" questions that baffle visitors (and locals). Why do the Amish dress so plainly? How do they power their appliances? Why don't they have churches? Oh, and yes, you'll just love all the marble rollers.

Special Theater & House Combo Price: \$12.95 Per Person — Allow 90 Minutes

The Amish Farmlands Tour with Step-on Guide  
\$12.95 Per Person — Allow 3 Hours

The Original Farmlands Tour. Visitors know the beauty of our Amish countryside the world over... sights you find nowhere else. The spectacular farmland scenery changes with the seasons. It seems not much has changed along our backroads. Horses plow the fields, Amish buggies clip-clap down country roads, but things are indeed changing... there's an Amish girl texting on her iPhone! Our step-on guides are certified local experts, and our Farmlands Tour includes admission to either the Amish Experience Theater or the Amish Country Homestead - your choice!



Special Theater, House, and Farmlands Tour Price:  
\$15.95 Per Person



Traditional PA Dutch Meals

Plain & Fancy Traditional Menu  
Grades: (9-Adult) \$24.25 (6-8) \$23.25 (K-5) \$22.25  
Plain & Fancy Value Menu  
Grades: (9-Adult) \$29.95 (6-8) \$19.95 (K-5) \$18.95

All You Care To Eat. Delicious, hearty, satisfying and memorable - Amish Country abounds with excellent PA Dutch restaurants. We've selected the best of the best as part of our group tour portfolio. Trust us to meet your budget, timing, and dietary requests. Most meal options are all-you-care-to-eat and are inclusive of tax and gratuity. Our on-site restaurant partner, Plain & Fancy, is the original PA Dutch family-style restaurant in Lancaster County, celebrating over 50 years of farm-to-table goodness.

Total Amish Experience with...

Plain & Fancy Traditional Menu Grades: (9-Adult) \$39.70 (6-8) \$38.70 (K-5) \$37.70  
Plain & Fancy Value Menu Grades: (9-Adult) \$35.40 (6-8) \$34.40 (K-5) \$33.40

The very best. Our most popular package. Your best value. Unforgettable, authentic, and personal. The all-inclusive way to experience what has made Amish Country famous. The Total Amish Experience includes the Amish Experience Theater, Amish Country Homestead & One Room School Amish Farmlands Tour, and the traditional all-you-care-to-eat family-style meal at Plain & Fancy farm. One call, and it's all done. It's that easy for you, and for your group. Make it even better by adding a buggy ride!

States Effective January 1, 2016.  
Book by December 31, 2015 for 2016 & Get 2015 Pricing!

800-555-2303  
Ext. 214, 217, or 218  
www.AmishExperience.com  
3121 Old Philadelphia Pike • Bird-in-Hand, PA 17505 • padutch@amishexperience.com

INTERACTIVE THEME TOURS



Amish VIP (Visit-In-Person) Tour  
\$56 Per Person — Allow 5 hours

The first and only group experience designated an official "Heritage Tour" by the County of Lancaster! This tour will be long remembered as it provides an authentic experience of Amish culture. It's a rare opportunity to meet and interact with three different Amish community members at three different locations. First, tour an Amish dairy farm. Next, enter an Amish home for a Q&A. Then sit in our one-room school and meet an Amish school teacher. Finally, the tour concludes with a traditional Amish Country Feast at Plain & Fancy Farm, where the Amish teacher may join you for dinner.

Quest for Freedom Tour  
\$28.95 Per Person — Allow 4 hours

Two struggles: The Amish journey from Europe to escape religious persecution. Escaping slaves traveling Lancaster's "Underground Railroad" to freedom. As your motorcoach travels country backroads, a costumed African-American actor boards your bus to share "in character" personal stories of local resistance to slavery. The focus then returns to the Amish struggle, interpreted through the Amish Country Homestead, the Amish Farmlands tour, and the dramatic "Jacob's Choice".



Old & Moo Tour  
\$24.95 Per Person — Allow 4 hours

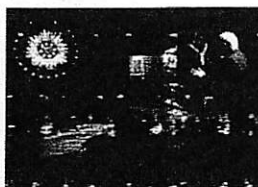


A tour of contrasts as we visit two local dairy farms, one Amish and one not. The Amish dairy farmer personally conducts the tour of his farm, explaining how cows are milked without electricity. This visit is an exclusive arrangement only available to our groups.

Then, we visit an amazing high-tech dairy operation, where over 1,800 cows are milked by computers on a revolving "cow carousel."

From One Room to Rumspringa Tour  
\$22.95 Per Person — Allow 4 hours

This is the real story behind Amish education... right from the Amish. Join us as an Amish elder describes the Amish way of schooling, eight grades in one room, and what happens after 8th grade. Learn the truth about "Rumspringa," the running around time for Amish youth before they decide whether to join the Amish Faith. Includes a tour of the Amish Country Homestead & One-Room School, complete with traditional Amish one-room school games. Also includes "Jacob's Choice".



An American History  
Magic Lantern Show  
\$11.95 Per Person — Allow 1 hour

From the early settlers at Plymouth Rock and the fight for independence, through the tragic struggle of North and South in the Civil War, explore our history as it can only be experienced through the spectacular imagery and special effects of a Magic Lantern Show first seen over a century ago.

Amish Christmas Tour  
with Candeliti Meal  
\$46.95 Per Person — allow 4.5 hours

Your students "go Amish" as they re-create a typical Amish Christmas program in our one-room school. Travel the backroads with your guide and discover PA Dutch Christmas traditions, along with an Amish shopping stop. Included are our gifts of handmade Christmas candles and homemade Amish Christmas cards. A PA Dutch Holiday feast by candlelight at Plain & Fancy Restaurant is the perfect ending to this fun-filled and sentimental trip down memory lane.



Lancaster's #1 Amish Learning Experience!

- We yearly host more school and youth groups than any other area Amish attraction.
- Only designated "Heritage Site" Amish house in Lancaster County.
- Only designated "Heritage Tour" in Lancaster County - the Visit-In-Person Tour.

Years of Experience with Schools & Youth Groups... This is not a re-creation of a people or a place lost to history. This is a living culture, alive and vibrant, balancing heritage and tradition with progress and technology. Students are encouraged to understand and respect different traditions and lifestyles through a unique cross-cultural experience. And we'll try to make putting the trip together easy on you!

Exclusive Study Guide... Prepared by teachers and local experts, the extensive study guide, available free of charge upon booking, has activities for before, during, and after your visit... for those who want to maximize the educational value of their trip.

P.O. Box 414  
 Bird-in-Hand, PA 17505  
 Tel. 717.768.8406  
 Fax. 717.768.7864  
 Email: paduch@amishexperience.com  
 Website: amishexperience.com

# The Amish Experience

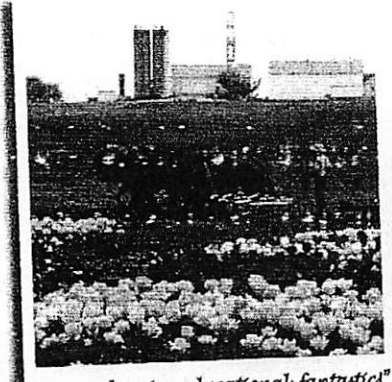
**800.555.2363**  
 Ext. 217, 218 or 214



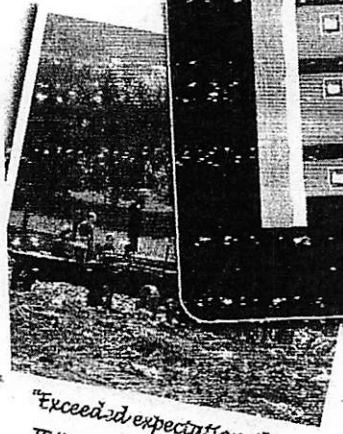
"Loved the stop at the Amish farm."  
 EDUCATIONAL TOUR CONSULTANTS



Plain & Fancy  
 IS HOME  
 to the only Permanent  
 Magic Lantern Theater  
 in the World



"Comprehensive, educational, fantastical!"  
 MID-ATLANTIC RECEPTIVE SERVICES



"Exceeded expectations!"  
 TRAVELOGS INTERNATIONAL

Comments

- Engaging from the start!
- In an age of mass produced entertainment, this stands out like a gem!
- A great time "back in time" to an earlier entertainment location. The Magic Lantern Show is going good. Well worth seeing if you are in the area.
- A must see for those in the Lancaster, PA area.

Three shows to choose from!  
 -Bible stories  
 -American History  
 -Victorian Christmas  
 Student/All Ages \$11.95  
 Special Magic Lantern Show  
 Packages Available

**Sight & Sound**  
 Pricing Varies  
 by Day & Time. Call Us!

One toll-free call for seats and "eats" with easy policies, like immediate theater seat selection! We'll pair the right meal at the right price with Sight & Sound's spectacular new live production SAMSON. Save \$3 per person by choosing our exclusive package, which includes meal, SAMSON at Sight & Sound, and our own NEW! Magic Lantern Show.



**Farm of the Future**  
 \$19.95 Per Person

No horses, no tractors, no soil! Here, the greenhouse lettuce grows "in the air" on tall revolving towers producing over 2,500 heads of Bibb lettuce a week. Tour this private aeroponic greenhouse created by a "futuristic farmer" who just happens to be Amish. Includes step-on guide for farmlands touring. A customer said it best... "quite possibly the most mind-blowing Amish encounter you will ever have!" Included in the experience is a visit to an Amish dairy farm!



**Buggy Rides**  
 Prices Vary  
 Depending on  
 Length of Ride

See the world the way the Amish do, from a horse-drawn buggy. Clip-clop down the backroads past beautiful farms with your Plain driver. Rides of different lengths are available, and are provided by a local carriage ride operator for a delightful trip down scenic country backroads.






[Theater](#)
[House & School](#)
[Farmlands](#)
[VIP tour](#)
[SuperSaver](#)
[Plain & Fancy](#)
[Groups](#)
[Plan Your Visit](#)
[Magic Lantern Shows](#)
[Home » Groups \(20+\)](#)

## GROUP THEME TOURS

- » Groups Overview
- » Total Amish Experience
- » Amish Visit-in-Person
- » Farm of the Future
- » Amish Country Christmas
- » Amish Wedding
- » Quest for Freedom
- » Country Cookin' Tour
- » The Old and the Moo
- » Chalk Talk
- » Meal in Amish Home
- » Amish Craft-Making
- » One Room to Rumspringa
- » Magic Lantern Shows
- » Sight & Sound Reservations

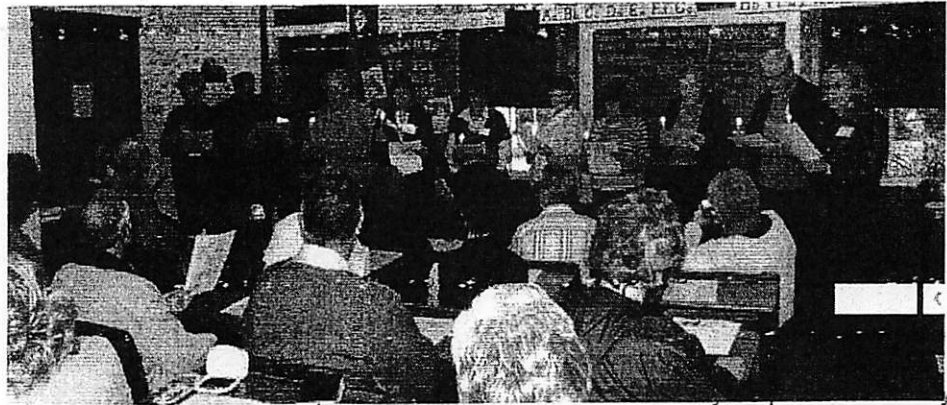
## PRICES AND POLICIES

- » Group Prices
- » Group Meal Options
- » Group Policies

## TOUR OPERATORS

- » Professional Tour Operators

## Groups (20+)



packages. Opportunities to meet and talk with our Amish neighbors on the farm, at work, or at home are the hallmark of our Amish Visit-in-Person Tour. Other exclusive theme tours for groups of 20 or more include Underground Railroad, Cooking, Wedding, Farm of the Future, and other memorable experiences.

### Schedule a Group Tour by calling 800.555.2303 x217.

For more information, [email our Group Tour department](#).

#### THEATER

"Compelling" best describes the emotional story of "Jacob's Choice," told through the everyday lives of the Fishers, an Old Order Amish family of today. Witness young Jacob's struggle in deciding whether to choose the Amish church, or leave behind family and community for the allure of the modern world. This dramatic tale of "Jacob's Choice", an Amish family's effort to preserve a lifestyle and a culture, is unforgettably told through a high-tech, multi-media production conceived in the finest tradition of Hollywood and Orlando themed attractions. Recently re-mastered with added visuals, sound re-design, and new special effects, you'll experience "400 years of history in 40 minutes of magic." "Jacob's Choice," is, without a doubt, your best introduction to and overview of the Amish and, remains at its heart, an emotional, personal story of an Amish family and the remarkable resilience of Amish culture through the ages.

#### HOUSE & SCHOOLROOM

During your visit to our House and One-Room School, you'll explore the riddles of Amish culture, including life without electricity in a house where the most important piece of furniture is the kitchen table. Lancaster's only officially designated Amish Heritage Site House Tour.

#### FARMLANDS

Once our certified step-on guide boards your motorcoach and begins your journey down scenic backroads, each journey becomes its own adventure, with the sights, sounds, and hands-on experiences that we have been providing to groups since 1959. Step-on guides in the following languages may be requested to conduct your Farmlands and House tour: Spanish, German, and Italian.





### **Student Day at Hershey's Chocolate World Attraction**

*Hershey's Chocolate World* Attraction is a must-see for any group visiting Hershey. Start your visit with the complimentary *Hershey's Great American Chocolate Tour* where you'll journey through our famous milk chocolate-making process. Then do some shopping at the Chocolate Market where all of your favorite *Hershey's* products can be found. You can also enjoy lunch at our food court featuring a variety of hot and cold dishes.

### **Create Your Own Candy Bar Experience**

Experience the one-of-a-kind attraction that lets you create your own candy bar using real factory equipment! You'll start by selecting one of three pure chocolate bases – *Hershey's Special Dark*, White or Milk Chocolate - then choose three more ingredients to create your own customized candy bar!

### **The Chocolate Tasting Adventure**

Join our chocolate expert, Dr. Livingston McNib, for a guided, interactive, multimedia discussion of chocolate lore. You'll taste *Hershey's* creamy milk chocolate, our robust dark chocolates, and various chocolates with unique inclusions.

### **The Really BIG 3D Show**

Come see the *Hershey's* Product Characters come to life as never before. Join our resident chocolate historian, Professor D.P. Quigley on a magical journey through *Hershey's* entertaining history.



## **Student Day in Hershey #1**

### **The Antique Auto Museum of Hershey**

Explore the Antique Auto Museum of Hershey and learn about the history behind the modern automobile. The museum features both semi-permanent and visiting displays with a range of focus from American muscle cars to mass transportation.

### **Circular Dining Room**

Enjoy the lunch buffet at the award winning Circular Dining Room at *The Hotel Hershey*.

### **Step-On Guide Service**

A guided historical tour of Hershey with one of our knowledgeable Step-on-Guides includes a tour of downtown Hershey as well as a stop at Founder's Hall at the Milton Hershey School.

### **The Hershey Story Museum**

Experience the story behind Milton Hershey's Chocolate Empire on this interactive self-guided tour of our state-of-the-art museum.

### **Hershey's Chocolate World Attraction**

*Hershey's Chocolate World* is a must-see for any group visiting Hershey. Start your visit with the complimentary *Hershey's Great American Chocolate Tour* where you'll journey through our famous milk chocolate-making process. Then do some shopping at the Chocolate Market where all of your favorite *Hershey's* products can be found.

**Out of County Student Transfer Requests**

**May 9, 2016**

**2016 – 2017 School Year**

**Recommendation to Approve (*Employee Status*)**

<b><u>Student's Name</u></b>	<b><u>Parent/Guardian</u></b>	<b><u>County/School Permanent Residence</u></b>	<b><u>Requested County/School</u></b>
Black, Elizabeth	Rob and Stephanie Black	Mecklenburg, VA/South Hill Elem.	Vance Co./Aycock Elementary
Black, Ryan	Rob and Stephanie Black	Mecklenburg, VA/South Hill Elem.	Vance Co./Aycock Elementary
Dunkin, Parker J.	Sharonder Bullock	Granville Co./Credle Elem.	Vance Co./Aycock Elementary
Herring, Clevious R.	Kristie Daye-Herring	Vance Co./Southern Vance High	Durham Co./
Herring, Kristopher L.	Kristie Daye-Herring	Vance Co./Henderson Middle	Durham Co./
Hinman, William	Elizabeth Hinman	Vance Co./Zeb Vance Elem.	Wake Co./Wake Forest Elem.
Rogers, Nina	Ayesha Rogers	Vance Co./E. M. Rollins Elem.	Durham Co./Little River Elem.
Tyler, Nevaeh	Ayesha Rogers	Vance Co./E. M. Rollins Elem.	Durham Co./Little River Elem.
West, Joseph	Elizabeth Hinman	Vance Co./Zeb Vance Elem.	Wake Co./Wake Forest Elem.