

**Vance County Board of Education
Henderson, N. C. 27536
June 13, 2016 7:00 p.m.
Administrative Services Center**

A G E N D A

- I. Call to Order
- II. Moment of Silence
- * III. Approval of Minutes
- * IV. Approval of Meeting Agenda
- V. Recognitions/Announcements
 - A. Public School Foundation Presentations
 - B. Student/Staff Recognitions
- VI. Comments from the Public
(Citizens who would like to address the Board may do so by completing Form BDDH-E, Public Participation at Board Meetings. This request must be made by noon one working day preceding the regular Board meeting. The form may be obtained by calling the Administrative Assistant to the Superintendent at 492-2127, ext. 2202.)
- VII. Superintendent's Report
 - A. Presentation of the Fiscal Year Ending June 30, 2015 Audit Report – Winston, Williams, Creech, Evans & Company, LLP
 - * B. Title 1 Application (Attachment VII.B)
 - * C. Migrant Education Program Application (Attachment VII.C)
 - * D. 3000A Series Board Policies – Educational Program (Attachment VII.D)
 - * E. Policy 3450 – Class Rankings (Attachment VII.E)
 - * F. Henderson Middle School Uniforms
- VIII. Board of Education Standing Committees
 - * A. Personnel: Margaret A. Ellis, Chair (Attachment)
 - * B. Finance: Gloria J. White, Chair (Attachment)
 - C. Building & Grounds: Ruth M. Hartness, Chair (Attachment)
 - * D. Policy: Darlynn P. Oxendine, Chair (Attachment)
 - * E. Curriculum: Emeron J. Cash, Chair (Attachment)
 - F. Community Relations: Dorothy W. Gooche, Chair
- IX. New Business
- X. Recurring Items
 - * A. Overnight Field Trip Request (Attachment X.A)
 - * B. Out of County Transfer Requests (Attachment X.B)
- * XI. Executive Session
Approval of Minutes, Property, Legal, Personnel Matters
- * XII. Adjournment
- * Requires Board Action

Minutes of the Vance County Board of Education

May 9, 2016

The Vance County Board of Education met in regular session on Monday, May 9, 2016, 7:00 p.m., Administrative Services Center Board Room. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Sr., Margaret A. Ellis, Ruth M. Hartness, Dorothy W. Gooche and Edward B. Wilson. Senior staff members present were: Dr. Anthony D. Jackson, Superintendent, Dr. Cindy Bennett, Assistant Superintendent for Student Services/Strategic Planning, Dr. Trixie J. Brooks, Assistant Superintendent for Curriculum and Instruction, Angela Miles, Human Resources Assistant, Joey Fuqua, Budget Manager, Terri Hedrick, Public Information Officer, and Jerry Stainback, Attorney for the Board.

1. Mrs. White called the meeting to order at 7:05 p.m. and welcomed everyone attending. A moment of silence was observed.
2. Upon motion by Mrs. Hartness, second by Mrs. Gooche, the Board unanimously (7-0) approved the minutes of the April 11, 2016 meeting as presented.
3. Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (7-0) approved the meeting agenda with the following addition.

- Add Personnel Addendum to VIII.A

4. Recognitions/Announcements

- A. Dr. Bennett took a moment to recognize two groups of students.

Dr. Bennett introduced members of the Southern Vance High School Intermediate Visual Art Class and teacher Amy Simpson. The students recently entered the Vans Custom Culture Shoe Competition and were chosen as one of only 50 school groups across the United States to compete in regional competition. Students designed and hand painted four pairs of canvas shoes to depict scenes/art in four categories: music, action sports, art related and local flavor. Students shared their art work with Board members and encouraged everyone to vote online for their entry. If selected as one of the top five schools, the students will be invited to Los Angeles, California.

Board members congratulated the students on their art work.

Dr. Bennett introduced and congratulated Cindy Clark, NVHS Chorus Teacher, and the Viking Voices for placing first in the High School Show Choir competition held recently at Kings Dominion. Noah Whittacre won for outstanding vocal soloist. The Viking Voices performed for the Board.

Board members congratulated the students for their success.

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- B. Kevin Perdue, Director of Maintenance, announced the Bus Rodeo was held on April 25, 2016 with 15 participants. Mr. Perdue recognized the winners and presented each with a plaque. Third place winner was Jeanette Cousin from L. B. Yancey Elementary School. Mary Person from Southern Vance High School received second place, and Fermon Bostic from Aycock won first place in the rodeo.

As first place winner, Mr. Bostic participated in the regional bus rodeo on May 5, 2016 and placed sixth. Mr. Bostic will participate in the state competition on May 12, 2016.

- C. Mrs. Hedrick introduced John Barnes, President of the Henderson-Vance County Chamber of Commerce. Mr. Barnes thanked Dr. Jackson and the Board for allowing the 2016 Leadership Vance participants to attend the meeting. Each participant introduced themselves to the Board.

5. Comments from the Public - none

6. Superintendent's Report

- A. Dr. Jackson presented a contract for Jordan Driving School to continue offering the Drivers' Education Program for 2016-2017. The board approved a contract with Jordan Driving School in January 2016 for the remainder of the school year. This contract is identical to the original contract. Dr. Jackson asked the Board to renew the contract so the company can begin planning for the new year. The state has already committed to funding drivers education next year.

Upon motion by Mrs. Oxendine, second by Mrs. Hartness, the Board unanimously (7-0) voted to renew the contract with Jordan Driving School of the Carolinas to provide drivers education through June 30, 2017.

7. Board of Education Standing Committees

- (1) Personnel – Mrs. Ellis reported the committee met on May 3, 2016 and presented the following personnel items for approval.

Upon motion by Mrs. Ellis, second by Mr. Wilson, the Board unanimously (7-0) approved the following personnel items.

Employment Recommendations

Jennifer Bennett	Asst. Superintendent Finance and Business Operations	Central Office	Eff. 06/01/16
Debbie Hite	Principal	Early College	Eff. 07/01/16

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Resignations

Carolyn Faines	Teacher Assistant	New Hope	Eff. 04/19/16
Barbara Kearney	Cafeteria Assistant	Zeb Vance	Eff. 04/18/16
Britney Hines	Science Teacher	S.T.E.M.	Eff. 06/30/16
Sherwood Manning	Security Officer	Northern Vance	Eff. 04/28/16
Linda Stewart	E. C. Teacher	WVHS/ECHS	Eff. 06/30/16
Mary Mangum	Counselor	Early College	Eff. 06/30/16
LaShonda Gregory	Cafeteria Assistant	Clarke	Eff. 05/11/16

Retirements

Betty Barnes	Grade 3 Teacher	Clarke	Eff. 07/01/16
Karen Oakes	Counselor	Dabney	Eff. 07/01/16
Lynn Wilson	Grade 5 Teacher	Dabney	Eff. 07/01/16
Jo Tyler	Media Specialist	Pinkston Street	Eff. 07/01/16
Patsy Blackmon	Teacher Assistant	E. M. Rollins	Eff. 07/01/16
George Tunstall	Custodian	E. M. Rollins	Eff. 07/01/16
Linda Teague	Teacher Assistant	Eaton Johnson	Eff. 07/01/16
Ethel Hunter	Language Arts Teacher	Eaton Johnson	Eff. 07/01/16
Michael Bullard	Principal	Early College	Eff. 07/01/16
Franklin Burwell	Art Teacher	Dabney	Eff. 07/01/16
Steven Evans	Custodian	Dabney	Eff. 06/01/16

Leaves of Absence

Trudy Lowery	Admin. Assistant	Testing/Records	Eff. 04/28/16
Shirley Yancey	Teacher Assistant	Aycock	Eff. 03/14/16
Kathy Purnell	Teacher Assistant	Aycock	Eff. 03/04/16
Andrew Crews	Custodian	Dabney	Eff. 04/26/16
Laura Stewart	Teacher	E. M. Rollins	Eff. 03/14/16
Michael Leazer	Teacher	E. M. Rollins	Eff. 04/29/16
Valerie Royster	Teacher Assistant	L. B. Yancey	Eff. 02/16/16
Devette McClary	Teacher Assistant	Eaton Johnson	Eff. 03/29/16
Desmond Harrison	Teacher	Henderson Middle	Eff. 04/14/16
Fredericka Wynn	Teacher	Henderson Middle	Eff. 04/29/16
Ruth Stewart	Cafeteria Assistant	Northern Vance	Eff. 02/19/16
Tiffany Lasko	Teacher	Southern Vance	Eff. 02/21/16
James Clevenger	Teacher	Southern Vance	Eff. 02/21/16
Tammy Pendergrass	Cafeteria Assistant	Clarke	Eff. 04/29/16
Franklin Burwell	Art Teacher	Dabney	Eff. 04/26/16
Danie Reeves	E. C. Teacher	Eaton Johnson	Eff. 04/29/16
Devonda Bailey	CTE Teacher	Northern Vance	Eff. 04/27/16

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Transfer – For Information Only

Shareka Durham	(f) Cafeteria Assistant (Substitute)	All Schools	Eff. 04/12/16
	(t) Cafeteria Assistant (Permanent)	Clarke	

(2) Finance – Mrs. White reported the committee did not meet and presented budget amendments for approval.

- a. Mrs. White shared budget amendments #3 for state public school fund, local current expense fund, federal grants fund, capital outlay and other restricted fund.

State Public School Fund Budget Amendment #3 in the amount of \$18,517.00 to amend budget to align with resources and adjust to DPI allotments. Allotment revisions #29-33.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
School Technology Fund	\$ 102.00	
Textbooks (New)	\$ 18,415.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 18,415.00	
<i>System-Wide Support Services:</i>		
6400 Technology Support Services	\$ 464.00	
8000 Non-Programmed Charges		\$ 362.00

Local Current Expense Fund Amendment #3 in the amount of \$0.00 to amend the budget to align resources with current needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services		\$ 41,439.00
5400 School Leadership Services	\$ 1,341.00	
5800 School-Based Support Services	\$ 850.00	
<i>System-Wide Support Services:</i>		
6500 Operational Support Services	\$ 5,587.00	
6600 Financial and Human Resource Services	\$ 20,673.00	
6700 Accountability Services	\$ 242.00	
6900 Policy, Leadership and Public Relations Services	\$ 12,746.00	

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Federal Grants Fund Budget Amendment #3 in the amount of \$297,305.00 to amend budget to align with resources and needs. Allotment revisions #26-29.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Federal Funds	\$ 297,305.00	
Expenditures:		
<i>Instructional Services:</i>		
5300 Alternative Programs and Services	\$ 273,437.00	
<i>System-Wide Support Services:</i>		
6500 Operational Support Services	\$ 16,378.00	
8000 Non-Programmed Charges	\$ 7,490.00	

Capital Outlay Fund Budget Amendment #3 in the amount of \$305,852.00 to amend the budget to align resources with current needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Lease Purchase/Installment Purchase (School Buses)	\$ 305,852.00	
Expenditures:		
<i>System-Wide Support Services:</i>		
6500 Operational Support Services	\$ 305,852.00	

Other Restricted Fund Budget Amendment #3 in the amount of \$311,526.00 to amend budget to align resources with current needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Federal Funding	\$ 275,863.00	
Other Local Funds	\$ 35,663.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 12,388.00	
5200 Special Population Services	\$ 224,806.00	
5400 School Leadership Services	\$ 21,237.00	
5500 Co-Curricular Services		\$ 68.00
<i>System-Wide Support Services:</i>		
6500 Operational Support Services	\$ 53,163.00	

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- b. Upon motion by Mrs. White, second by Mrs. Hartness, the Board voted unanimously (7-0) to approve budget amendments #3 for State Public School Fund, Local Current Expense Fund, Federal Grant Fund, Capital Outlay Fund and Other Restricted Fund.
- (3) Building and Grounds – Mrs. Hartness reported the committee met on April 27, 2016. The committee received several updates.
 - a. Mrs. Hartness reported pictures are being taken for the door access badges at the pilot sites. Plans are underway to begin the door access system on May 16, 2016.
 - b. Mrs. Hartness shared the building steel has been erected on the Carver multipurpose room and asked Mr. Perdue for an update on the construction. Mr. Perdue stated the roof should be finished this week.
 - c. Mrs. Hartness asked that the HVAC units at E. M. Rollins be kept in the forefront. The county has included the units in their capital improvement. The units are also included in the school system's capital outlay plan as a #1 priority for the school.
 - d. Custodial inspections, work orders received and completed and an update of maintenance items completed for April were included in the Board's packet. The next meeting will be held on Wednesday, May 26, 2016, at 8:30 a.m.
 - e. Mr. Perdue shared a video on the door access system created by Edward Ortega, staff member at Aycock Elementary School. Mr. Perdue recognized Mr. Ortega and expressed his appreciation for the video.
- (4) Policy – Mrs. Oxendine reported the committee met on April 28, 2016 to review the 3000 (A) series board policies, Educational Programs. Mrs. Oxendine stated the policies were aligned with state law and the current Vance County Schools' policies. The policies were presented to the Board for a 30 day review.

Mrs. Ellis asked if someone from the School Board Association would be meeting with the full Board to review the policies. Mrs. White stated the policies are being revised by the School Board Association. Due to the large number of policies, the School Board Association sends the revised copies for review by board members. Any revisions are sent back to them for corrections. Policies are provided on flash drives for review.

- (5) Curriculum – Mr. Wilson reported the committee met on April 27, 2016. Several items were discussed.
 - a. Willa Clark, Career and Technical Education Director, presented the Career and Technical Plan for 2016-2017 to the committee. Mr. Wilson stated there are 31

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teachers with various years of experience who teaches 3,562 students in CTE classes. Following a review, the committee voted to send the plan to the full board for approval.

Upon motion by Mr. Wilson, second by Mrs. Gooche, the Board unanimously (7-0) approved the Career and Technical Education Application for Fiscal Year 2016-2017.

- b. Dr. Jackson shared information on AdvancePath Academy Model to redesign Western Vance High School with Board approval. Dr. Jackson stated a committee was formed in late October consisting of high school principals, middle school principals and central office staff to look for pathways at Western Vance for students to be successful that may not be successful in the traditional setting. One thing the committee looked at is what we need to do to enhance what is being offered at Western Vance. The committee looked at several different models and the one model they unanimously support for the implementation is the AdvancePath Academy Model which offers an academic structure program to support students in our alternative program that will give them multiple pathways to reach their goals. Currently, the school is basically doing a dropout prevention high school diploma attainment model. AdvancePath gives a model for students to receive credit recovery, a model for students that need an alternative pathway to obtain their high school diploma and still offer students an opportunity to earn a high school diploma. This is part of a redesign to try and find programming that will support our most vulnerable students in our more traditional schools that are not being successful. The uniqueness of the AdvancePath Model is the program will provide a social and emotional overlay as to why students are failing or not being successful and give them the tools to be successful. Dr. Jackson stated Board members have received a lot of information on AdvancePath to review and even asked questions that he provided answers for to help members understand the program. Dr. Jackson stated the committee members have worked very hard on this and have visited several sites. AdvancePath will be a remake of what we are currently doing at the school and provide more flexibility. The program will be at a cost that will be more cost effective and will allow more students to be served. Dr. Jackson recognized members of the committee and thanked them for attending.

Dr. Jackson asked for the Board's approval to move forward with the implementation of the AdvancePath Academy Model at Western Vance High School for the 2016-2017 school year.

Mrs. White questioned the cost of the program. Dr. Jackson stated the cost included the staff. Mrs. White stated several years ago a group went to visit a similar program in Durham and the students attended in shifts. Mrs. White added that she had asked a lot of questions and received responses back about AdvancePath. The shifts are four

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hours, but students could stay all day if they needed to. The program can serve up to 60-120 students in two shifts. Mrs. White has already shared with Dr. Jackson that she is not a fan of having buses on the road at night. She agrees something needs to be done and this is an excellent opportunity for our students.

Mrs. White called for a motion. Prior to the vote, Mrs. Ellis asked for clarification for students attending at various times during the day. Mrs. White clarified there will be two shifts during the day. Students will be assigned a time based on their need.

Dr. Bennett stated the biggest reason for student absences is students needing to work. This will give students more flexibility to work and attend school. Students will receive core classes. The program provides lots of advantages for the students. Each student will have an IEP, and their pathway will be aligned with the IEP.

Dr. Brooks stated this will be our model. The district will build and create the model to our needs. AdvancePath will help to intervene, educate and graduate. They will help with the curriculum, the alignment and the professional development for teachers to help the students be successful.

Mrs. Hartness made a motion to approve the AdvancePath model. She commended the staff and committee members for doing this. This is an exactly opportunity to use Western Vance in a different way and probably reach more students. The motion was seconded by Mr. Wilson and passed unanimously (7-0).

A parent stood and requested to ask Board members questions about the program. Mrs. White directed the parent to speak to an administrator after the meeting.

(6) Community Relations – Mrs. Gooche reported that the committee met on April 21, 2016. Items discussed included:

- a. Mrs. Gooche shared that 13 school system employees were recognized during a Vanceformation breakfast for going “above and beyond” their normal duties to support students and colleagues in the schools. The Vanceformation process is an ongoing employee recognition program to honor nominated employees each quarter.
- b. Information on the new access control system was shared with the committee by Mrs. Hedrick. Board members heard an update on the system under the Building and Grounds report.
- c. Dr. Jackson updated the committee on the new Youth Empowerment Academy, now providing academic services to long-term suspended middle school students, and the Restart School project, proposed for E. M. Rollins Elementary to establish a STEAM

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school focusing on science, technology, engineering, arts and math. Northern Vance High and Aycock Elementary both have a promotional video, and Pinkston Street Elementary is featured on a new billboard at the intersection of Andrews Avenue and Pinkston Street.

8. New Business - none

9. Dr. Jackson presented an overnight field trip for the Class of 2017 from Southern Vance High School.

Upon motion by Mr. Wilson, second by Mrs. Hartness, and unanimous (7-0) vote, the Board approved the following overnight field trip.

May 20-22, 2016 – Southern Vance High School Class of 2017 – Amish Country, Hershey Park, Pennsylvania

10. Dr. Jackson presented nine out of county student transfer requests for approval.

Upon motion by Mrs. Oxendine, second by Mrs. Hartness, and unanimous (7-0) vote, the Board approved the following out-of-county student transfer requests.

• Black, Elizabeth	from Mecklenburg, VA/South Hill Elem.	to Vance Co./Aycock Elem.
• Black, Ryan	from Mecklenburg, VA/South Hill Elem.	to Vance Co./Aycock Elem.
• Dunkin, Parker J.	from Granville Co./Credle Elem.	to Vance Co./Aycock Elem.
• Herring, Clevious R.	from Vance Co./Southern Vance High	to Durham Co./
• Herring, Kristopher L.	from Vance Co./Henderson Middle	to Durham Co./
• Hinman, William	from Vance Co./Zeb Vance Elem.	to Wake Co./Wake Forest
• Rogers, Nina	from Vance Co./E. M. Rollins Elem.	to Durham Co./Little River
• Tyler, Nevaeh	from Vance Co./E. M. Rollins Elem.	to Durham Co./Little River
• West, Joseph	from Vance Co./Zeb Vance Elem.	to Wake Co./Wake Forest

11. Upon motion by Mrs. White, second by Mrs. Oxendine, the Board voted unanimously (7-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 8:02 p.m.

12. The Board returned to open session at 9:10 p.m.

13. Being no further business, upon motion by Mr. Cash, second by Mrs. Oxendine, and unanimous (7-0) vote, the Board adjourned at 9:10 p.m.

Minutes of the Vance County Board of Education

May 23, 2016

The Vance County Board of Education met in a called meeting on Monday, May 23, 2016, at 5:30 p.m., Administrative Services Center. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Margaret A. Ellis, Dorothy W. Gooche, Ruth M. Hartness and Edward B. Wilson. Senior staff members present were: Dr. Anthony D. Jackson, Superintendent, Wil McLean, Senior Executive Director for Human Resources/ Financial Operations, and Jerry Stainback, Attorney to the Board.

1. Mrs. White called the meeting to order at 5:35 p.m.
2. Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (7-0) approved the meeting agenda with an addition.
 - Add Personnel Addendum to Personnel Items
3. Upon motion by Mrs. White, second by Mrs. Oxendine, the Board voted unanimously (7-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 5:37 p.m.
4. The Board returned to open session at 6:38 p.m.
5. Personnel items were presented for approval by Mrs. White.

Upon motion by Mrs. Oxendine, second by Mrs. Hartness, the Board unanimously (7-0) approved the personnel items including the addendum.

I. ONE YEAR CONTRACTS

Gregory Ackles
Michelle Allen-Gayle (EPI)
Wray Anderson (VIF)
Christy Alexander
Consuella Allen
Ben Arrington
Cynthia Arthur
Diane Averett
Jessica Ayscue
Samantha Ayscue
Geraldo Banaag (EPI)
Nancy Bagley
Cheri Baker
Devonda Bailey
Teresa Baldwin
Antoinette Ball
Elliot Barnett
Erika Barnett
Aileen Bacudio

Faustina Baxter-Meheux
Althea Beecher (EPI)
Jeanette Bell
Ashley Bennerson
Tonesha Bennerson
Chetna Bhandari
Rebecca Bolton
Paula Boston
Mary Bowers
Facetia Branch
Brandelyn Breinig
Shantier Brinson
Sheila Brockers-White
Anita Brown Jordan
Audrey Brown
Francis Brown
Laura Brown
Phillip Brown (EPI)
Taylor Brown

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Tomika Brown
Randall Bullock
Shannon Bullock
Sharonda Bullock
Kenneth Bulluck
Jenny Burgos (EPI)
Patricia Burroughs
Robert Butriago (VIF)
Stacie Campbell
Bryan Carter
Erin Carter
Kay Carter
LaGretta Carter
Paul Cataline
Leonardo Cervantes
Rosalia Cervantes (EPI)
Laura Chandler
Alexis Cheatham
Nicole Cheatham
Jamie Chin
Kristen Ciannamea
Cynthia Clark
Margaret Clark
Tia Clary
James Clauberg
Chris Clayton
James Clevenger
Robin Closs
Jennifer Coleman
Lynn Conlee
Antwain Cook
Amoy Cooper (EPI)
Jacquelyn Creech
Tiffany Cronin
Athena Crumpler
Stephen Crumpler
Kristy Currin
Angela Cusaac
Glenda Dalipe (EPI)
Joy Darden
Antonio Davis
John Davis, II
Paula Davis
Tonia Davis
Shenika Davis
Vanessa Davis (EPI)
Marinda Daye-Baker

Erica Deal
Stephen Deck
Cherie Dixon (VIF)
Deliah Dixon (VIF)
Nicola Dobbs (VIF)
Kelsey Dobradi
Jhanelle Downer (VIF)
Shaquella Dunbar
Arnel Dy (EPI)
Bonnie Edwards
Pamela Esparragoza (VIF)
Steven Evans
Starr Faulkner
Jameka Floyd
Glenna Forbes (VIF)
Stephen Foreman
Trevei Foreman
Christine Francis
Kim Frazier (VIF)
Sherry Frazier
Rhea Garen
Ashley Garrett
Debbie Glanz
Ginger Glover
Annette Gooch
Jodaine Grant
Kevon Grant (EPI)
Royal Grantham
Laikhe Green
Ruth Gurules
Mohamed Hamed (EPI)
Marlene Hanchard (EPI)
Patricia Harris
Renee Harris
Tiffany Harris
Desmond Harrison (VIF)
Marsha Harvey (VIF)
William Hawkins
Lisa Hayward
Brittany Hedgepeth
Carrie Hoffer
Gloria Holden
Kimberly Holtzman
Devon Honeywell
Barbara Hudgens
Robin Hudson
Pamela Huff

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Dr. James Hunter
Melonee Hunter
Sarah Ireland
Joyce Jefferson
Kenneth Jemielty
Debra Jenkins
Christopher Jestis
Davia Johnson (VIF)
Jimmy Johnson
Nigel Johnson (EPI)
Nicole Jones
Sharita Jones
Sheila Jones
Tracy Jones-Allen
Susie Jordan
Agnes Jover
Randy Kagarise
Heather Lynn Karney
Melodie Kernahan
Margaret Key
Connie Krupa
Iris Lacson
Tony Lamm
Zachary Lamm
Tiffany Lasko
Matthew Lawlis
Cory Lea
Kimmie Leary
Mitchael Leazer
Michael Lewis
Lisa Lister
Katia Lossa
Stacy Ludford
Col. Garry Lunsford
Courtney Mack
Kerianne Mack
Analiza Maghanoy (VIF)
Isaac Marks, Jr.
Ivy Marks
Alice Marrow-Jones
Chaundrea Mason
Michelle Matthews
Jamie McClain
Fe McCoy
Kourtney McGarr
Michelle McGrath
Delrona McPherson (VIF)

Nordia McLaughlin (VIF)
Regina Miles
Sophia Miller-Ford
Benjamin Mixer
Andy Moffatt
Jeffrey Moffitt
Jessica Mohr
Alexis Molden
Cynthia Moore
Joseph Moore
Deris Mora
Maria Morales
Brandon Morrison
Jean-Marie Munroe (EPI)
Valerica Natea
Alexa Nelson
Samuel Nemours
Jeanette Noel
Andrea Noel-Reavis
Susan Nutt
Amanda O'Connor
Michelle Oakley (EPI)
Wendy Oakley
Elisa Oliver
Edward Ortega
Melanie Overton
Carol Owens
Michelle Owen
Lynna Paez
Gabriella Padgett
Ingrid Palmer
Shanyelle Parker
Sara Parra Valencia
Brian Parrish
Joshua Patterson
Weston Pearson
Kellie Peoples
Winnie Perez (EPI)
Pamela Perry
Adrine Pettaway
Jason Pulley
Tammy Pulliam
Yolanda Pulliam
Anna Radford
Dorothy Rahal
Ruth Reid
Deborah Richardson

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Nakeshia Rolle
Dylan Ross
Carmen Samuels (VIF)
Aarika Sandlin
Michael Schatz
Brian Schlessinger
Christopher Scott (EPI)
Ali Scriven
Sheila Seward-Kearney
Joseph Sharrow
Wendy Short
Carol Simmons
Amy Simpson
Kathryn Smart
Cherie Smith
Karla Smith (VIF)
Evan Sonnenberg
Mary Soriano
Bonnie Stallings
Rebecca Starzinski
Kelly Stephenson
Kadecia Stewart (VIF)
Kimberli Stoffel
Pamela Strachan-Wickham (EPI)
David Stuckey
Donna Stukes
Linwood Swann
Jennifer Tabron
Jeff Tate
Sheila Taylor
Razvan Tegean
Orlando Terry
Tina Terry
Vanette Terry
Alison Tiangson
Katie Tielking
Kareka Thomas
Samantha Thomas (EPI)
Dwight Thompson
Tracy Thorpe

Anna Topliceanu
Heidi Trivett
Angie Turnbough
Ashley Turner
Michelle Valentine
Samantha Vanderpool
Donna Vann
Logan Vanover
Jan Vaughan
Thomas Venetta
Linda Villa
Lemondre Watson
Megan Watson-Williams
Devon Waugh
Stanford Wickham
Mary Wiggins
C'Monee' Wilkins
Tekisha Wilkins
Vicki Wilkinson
Erin Williams
Johnny Williams
Karim Williams
Kenisha Williams
Lavonda Williams
Maria Williams
Natalie Williams-Cole
Adith Williams-White
Ian Willis
Chad Wilson
Gail Wilson
Kathryn Wilson
Christian Wirtz
Sharrah Wortham
Jane Wright
Fredericka Wynn
Kelly Wynn
David Yates
Lewis Young
Shalonda Young
Veronica Young

II. LATERAL ENTRY ENDING

Monique Allen
Brittini Blalock
Erika Faucette
Thomas Terry

BOARD MINUTES

May 23, 2016

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III. FOREIGN EXCHANGE ENDING - (5 YEAR LIMIT)

Rudynette Gonzales (VIF)
Adrian Edwards (VIF)
Ingrid Forsythe (VIF)

Mahlon Mills (VIF)
Tracy Mills (VIF)

IV. INTERIM ENDING

Carolyn Baskerville
Valeria Brown
Matilda Bullock
Deborah Durham
Cierra Ellis
Lorraine Feggins
Teresa Hicks
Octavius Holden
Rose Jarrell
Margaret Kittrell
Sylvia Lowery
Tiffany Manning

Stella Moore
Dorothy Perry
Joann Ragland
Patricia Richardson
Cynthia Silva
Vincent Stephens
Arnetra Terry
Shauna Terry
Cynthia Traynham
Katrina Waters
Juanita Wilkerson

V. RESIGNATION(S)

Laurie Beja-Glasser
Algie Brodnax
Kristin Brunacini
Cynthia Bute
James Casey Hall
Kristy Harp

Scarlett Howard
Victoria Onato
Janice Rowess-Chambers (VIF)
Rachel Siddiqi
Eugenia Slaughter

VI. RETIREMENT(S)

Elizabeth Brice

VII. ADMINISTRATOR CONTRACTS

Central Office

Dana Bowden – 1 year contract extension
Vivian Bullock – 4 year contract
Sharon Hopper – 4 year contract
Laura Rigsbee – 4 year contract

Principals

Dr. John Hargrove – 4 year contract
Marylaura McKoon – 4 year contract

BOARD MINUTES

May 23, 2016

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VIII. APPOINTMENT(S)

John F. Milliner-Williams Principal Northern Vance High School

6. Being no further business, upon motion by Mr. Cash, second by Mrs. Oxendine, and unanimous (7-0) vote, the Board adjourned at 6:39 p.m.

OPEN SESSION MINUTES

Upon motion made by Gloria White and seconded by Emeron Cash, the board voted unanimously to go into closed session pursuant to G.S. 143-318.11(a)(6) and G.S. 115C-319 to consider confidential personnel matters.

(Closed session)

No action was taken and no matters were discussed in open session.

Upon motion by Ruth Hartness and second by Edward Wilson, the board unanimously voted to adjourn the meeting at 6:20 p.m.

Upon motion by Edward Wilson and second by Ruth Hartness, the board unanimously voted to adjourn the meeting.

Upon motion by Ruth Hartness and second by Darlynn Oxendine, all board members but Emeron Cash voted to adjourn the meeting.

Upon motion by Margaret Ellis and second by Edward Wilson, all board members voted to adjourn the meeting.

Upon motion by Edward Wilson and second by Darlynn Oxendine, all board members voted to adjourn the meeting.

Upon motion by Emerson Cash and second by Ruth Hartness, the board unanimously voted to adjourn the meeting.

Upon motion by Gloria White and second by Dorothy Gooche, all board members voted to adjourn the meeting.

Vance County Board of Education

Specially Called Meeting

Hampton Inn

Henderson, NC

OPEN SESSION MINUTES

The meeting was called to order at 6:15 p.m. All board members were present. Also present was Tanya Giovanni with the North Carolina School Boards Association. Jerry Stainback, the board attorney, joined the meeting at 7:30 p.m.

Upon motion made by Gloria White and seconded by Darlynn Oxendine, the board voted unanimously to go into closed session pursuant to G.S. 143-318.11(a)(6) and G.S. 115C-319 to consider confidential personnel matters.

(closed session)

[illegible]

At approximately 8:26 p.m., the board reentered open session. No action was taken and no matters were discussed in open session.

Upon motion by Ruth Hartness and second by Darlynn Oxendine, the board unanimously voted to adjourn the meeting.

Vance County Schools 2016-2017 Title I Application

The Vance County 2016-2017 Title I application has been prepared for submission to the North Carolina Department of Public Instruction for approval pending the June 13, 2016 authorization by the Vance County School Board.

The current application meets all requirement of the Every Student Succeeds Act (ESSA). The purpose of this application is to improve the academic achievement of disadvantage students. Participating schools will complete program evaluation and will submit revised plans for 2016-2017 school year.

For the 2016-2017 school year, Northern Vance, Southern Vance, and Western Vance qualify for Title I through the Community Eligibility Provision (CEP) which is the Free Lunch Program. However, the district will serve the 10 elementary schools, both traditional middle schools, and the Early STEM school. The high schools are exempt from receiving Title I funds because they will receive comparable funding from other funding sources.

The current application has set aside funds for:

- District Administration (including indirect cost)
- District-wide Initiatives (Letter Land, I Ready, Keys to Literacy and Family Engagement on Demand)
- School's Allotment
- School's Staff Development
- School's Parent Involvement
- Continuation of Pre-Kindergarten Programs
- Homeless Students

If any or all of these set aside items are not used, the plan will be amended to distribute these funds to the schools through the school-wide formula.

North Carolina Title I Application – 2016-2017

IMPROVING THE ACADEMIC ACHIEVEMENT OF THE DISADVANTAGED
THE NO CHILD LEFT BEHIND ACT OF 2001 (P.L. 107-110)

LEA NAME	Vance County	LEA CODE	910
Title I Director	Cassandra Evans	Mailing Address	PO Box 7001
Phone	252- 492-2127	Address 2	1724 Graham Ave.
FAX	252-492-3776	City	Henderson
Email	cevans@vcs.k12.nc.us	State ZIP	North Carolina 27537

CERTIFICATION

The applicant designated above hereby applies for a grant of federal funds to provide instructional activities and services to help disadvantaged children meet high standards as set forth in this application. I HEREBY CERTIFY that to the best of my knowledge, the information contained in this application is correct; the agency named above has authorized me as its representative to file this application; and such action is recorded in the minutes of the agency's meeting held on 06/13/2016. (Month/Day/Year)

STATEMENT OF ASSURANCES

Assurances are hereby provided to the State Education Agency (SEA) that the Local Education Agency (LEA) will:

- identify eligible school attendance areas/schools and will allocate funds received under this Title to those areas/schools in accordance with section 1113.
- develop an LEA plan that is consistent with the requirements of section 1112.
- make provisions to implement schoolwide and/or targeted assistance programs in accordance with sections 1114 and 1115.
- use Federal funds under this part to supplement not supplant State and local funds, consistent with section 1120A.
- ensure that all teachers and paraprofessionals working in programs supported by funds under this part are highly qualified as consistent with section 1119 as verified by each school principal served under this part.
- make provisions for services to eligible children attending private elementary and secondary schools in accordance with section 1120.
- annually review program effectiveness and make provisions for the implementation of school improvement procedures consistent with the requirements of section 1116.
- implement programs, activities and procedures for the involvement of parents consistent with provisions of section 1118.
- significantly improve the quality of instruction by providing staff in participating schools with substantial opportunities for professional development as required by section 1119.
- maintain its fiscal effort in accordance with section 9521.
- comply with comparability requirements specified in sections 1120A, 1114 and 1115.
- use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds allotted to the LEA as required by GEPA.
- retain title and control of property and equipment purchased under this title consistent with the requirements of GEPA.
- prepare and disseminate individual school performance profiles, as specified in section 1111.
- cooperate, by keeping records and providing information, in carrying out the evaluation of the Title I program conducted by or for the SEA, the Secretary or other Federal officials as required by GEPA.
- be responsible for repayment of Title I funds in the event of an audit exception. [GEPA]
- adopt effective procedures for acquiring and disseminating to teachers and administrators participating in this program significant information from scientifically-based educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects. [sections 1114 & 1115]

Dr. Anthony Jackson

Typed Name of Superintendent

Signature of Superintendent

6/13/2016

Date

STATE EDUCATIONAL AGENCY SIGNATURE

APPROVAL DATE

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, debarment and suspension, 34 CFR Part 85, Section 85.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 160-19211). Copies of the regulations may be obtained by contacting the person to which this proposal is submitted. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

Website Reference for NC Debarred Vendors: <http://www.doa.state.nc.us/PandC/actions.asp>. Federal website for debarred vendors: <https://www.epls.gov/>

THE AUTHORIZED REPRESENTATIVE IS THE SUPERINTENDENT.

1. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into, if it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
2. The prospective lower tier participant shall provide immediate written notice to the person which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
4. The prospective lower tier participant agrees by submitting this proposal that should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
5. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without modification on all lower tier covered transactions and in all solicitations for all solicitations for lower tier covered transactions.
6. A participant in a covered transaction may rely upon a certification of a perspective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
7. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for transactions authorized under number 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Dr. Anthony Jackson
Typed Name of Superintendent

Signature of Superintendent

Because the reservation of funds by an LEA will reduce the funds available for distribution to participating schools, the LEA must consult with teachers, pupil services personnel (where appropriate), principals, and parents of children in participating schools in determining, as part of its LEA plan, what reservations are needed. This consultation must also occur with private school officials before an LEA makes any decisions that affect the opportunities of eligible private school children to participate in Part A programs.

NOTE: For LEAs that will serve schools below 35% low-income, set-asides should not be listed until the per pupil cost is determined on page 5).

Set-Asides	Description	Amount
Title I Planning Allotment	Enter Title I Planning Allotment (PRC 050).	\$3,299,116.00
1. District Administration	Consistent with State law, an LEA may reserve up to 12% for administrative activities. Indirect Cost is included in the calculation.	\$395,893.00
2. Parental Involvement	An LEA that receives more than \$500,000 under subpart 2 of Part A must spend at least 1% of its allocation for parental involvement activities. LEAs whose allocation is \$500,000 or less are required to expend Title I funds for parent involvement activities. However, the law does not stipulate the amount to be spent. Note: Of the 1% Parent Involvement set aside at the district level, then not less than 95% of those funds must be distributed to the Title I schools.	\$32,992.00
Private School	Enter the private school pro rata share of this set-aside. See page 3.	NA
3. Prekindergarten	The LEA may reserve funds as are reasonable and necessary to conduct authorized activities such as preschool programs.	\$1,550,000.00
4. Professional Development	LEAs may reserve Title I funds to support ongoing training and professional development, as defined in Title IX. Additionally, each LEA may reserve up to 5% of their Title I funds to provide incentives and rewards to teachers to work in Title I schools that are in improvement, corrective action, or restructuring. Reservation will be utilized for: ☒ Professional Development: ☐ Incentives/Rewards. \$	\$164,956.00
Private School	Enter the private school pro rata share of this set-aside. See page 3.	\$0
5. LEA Improvement	LEAs identified for improvement, shall spend not less than 10% of the allocation for professional development including funds reserved for professional development for schools in School Improvement, but excluding funds reserved for professional development under section 1119 (referenced in line 4).	\$0
6. School Improvement	Each LEA shall spend an amount equal to 20% of its allocation for provision of school choice related transportation costs and supplemental education services unless a lesser amount is needed. If Title I, Part A funds will be used to fund this set-aside, please indicate the amount. An LEA may, but is not required to, count costs for parent outreach and assistance regarding public school choice and SES toward its 20 percent obligation, subject to a cap of 1 percent thereof.	\$0
7. Title I District-wide Instructional Initiative(s)	Enter the amount to be reserved for such initiative(s). See page 7 for further information. (I Ready \$300,000; Keys to Literacy \$20,000.00, and Letter Land \$80,00.00)	\$400,000.00
Private School	Enter the private school pro rata share of this set-aside. See page 3.	NA
8. Homeless	Each LEA shall reserve such funds as are necessary to provide services comparable to those provided to children in participating schools to serve homeless children who do not attend participating schools.	\$10,000.00
9. Neglected/Delinquent	Enter the amount for Neglected (Title I, Part A) and/or Delinquent (Title I, Part D). This will be received as a separate allocation amount. See page 22.	NA
10. Other (please specify)	Instructional Coaches (Elementary and Middle)	\$450,000.00
TOTAL	Enter the TOTAL set-aside . Calculate the total of all set-asides listed.	\$3,003,841.00

SCHOOL ALLOCATIONS

Funds are allocated based on the number of children from low-income families in each eligible school attendance area or school. Allocation per child may vary by school, as long as higher per-child allocations are provided to schools with higher percentages of low-income children. The LEA may not reduce allocations from the previous year by more than 15% for schools in corrective action or restructuring.

1. Title I Allotment	Enter Title I Planning Allotment (PRC 050).	\$3,299,116.00
2. Projected Carryover Funds for School Allocations	Enter the amount of projected carryover funds that the LEA will include in the school allocations. The LEA is not required to expend all carryover funds for school allocations.	\$500,000.00
3. Set-Asides	Enter the TOTAL set-aside from the previous table on page 4.	\$3,003,841.00
4. Title I Funds To Be Allotted To Schools	Enter the total amount of Title funds to be allotted to schools. <i>(Title I Planning Allotment) plus (Project Carryover Funds) minus (Total Set-Asides) = Title I Funds Allotted to Schools.</i>	\$795,275.00
5. Number of Low-Income Children	If the LEA serves no schools below 35% low-income, the total number of low-income children is the number of such children in the schools being served. Include eligible private school children from participating private schools.	3043
6. Number of Low-Income Children (125% rule)	If the LEA serves schools below 35% low-income, the total number of low-income children is the number of such children in the district as a whole. Include eligible private school children from participating private schools.	NA
7. Cost Per Low-Income Child	Calculate and enter the cost per low-income child . If the LEA serves no schools below 35% low-income, then <i>(Total Title I Funds Available) divided by (Number of Low-Income Children) = Cost Per Low-Income Child.</i>	\$261.00
8. Cost Per Low-Income Child (125% rule)	Calculate and enter the cost per low-income child using the 125% rule . If the LEA serves schools below 35% low-income, then <i>(Total Title I Funds Available) divided by (Number of Low-Income Children) multiplied by 125% = \$ Per Low-Income Child.</i>	NA
9. Number of Eligible Private School Children	Enter the number of eligible private school children (if applicable). To be eligible, a child must be low-income and reside in Title I-participating attendance area. See page 3.	NA
10. Private School Title I Allotment	Calculate and enter the private school allotment . The allotment is determined by the following formula: <i>(Number of Eligible private school children) multiplied by (Cost Per Low-Income Child) = Private School Title I Allotment</i>	NA

POVERTY BANDS (If applicable)

Band	Poverty Percent Or Grade Spans		Per Pupil Cost
	From	To	
1	76.87%	76.71%	\$263.00
2	76.71%	73.32%	\$261.73
3	73.32%	48.71%	\$261.00
4			
5			
6			

Complete the table to show how poverty bands will be implemented. If poverty bands are used, indicate whether the band is determined by using *poverty* or *grade span* (K-5; 6-8; etc.)

EXAMPLE (based on Poverty Percent):

Poverty Band	Percent Low-Income	Per-Pupil Cost
1	From 100% to 75%	\$500.00
2	From 74% to 50%	\$300.00
3	From 49% to 35%	\$150.00

North Carolina Migrant Education Program Application
The Elementary and Secondary Education Act of 1965, Title I, Part C, as amended by the No Child Left Behind Act of 2001; 20 U.S.C. 6391-6399; The Education of Migratory Children
2016-201772132

LEA Name: Vance County **LEA Code:** 910

CERTIFICATION

The applicant designated above hereby applies for a grant of federal funds to provide instructional activities and services to help disadvantaged migrant children meet high standards as set forth in this application.

I HEREBY CERTIFY that to the best of my knowledge, the information contained in this application is correct; the agency named above has authorized me as its representative to file this application; and such action is recorded in the minutes of the agency's Board of Education meeting held on June 13, 2016. (Month/Day/Year)

STATEMENT OF ASSURANCES

Assurances are hereby provided to the State Education Agency (SEA) that the Local Education Agency (LEA) will:

1. administer the Migrant Education Project in accordance with all applicable statutes, regulations, and Project Application as required by section 1302, 1303, and 1304.
2. use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for federal funds allotted to the LEA.
3. select those students as "priority for services" whose education has been interrupted during the school year, and who are failing or at risk of failing to meet the state or local content and student performance standards in accordance with the requirements of section 1304(d).
4. use state and local funds to provide services in project areas which, taken as a whole, are at least comparable to services being provided in areas which are not receiving funds under this Title.
5. annually review program effectiveness, in accordance with subsection 1116(a); and make provisions for the implementation of school/program improvement procedures consistent with subsection 1116(c) and section 1306.
6. transfer student records for migrant students who migrate in accordance with the requirements of section 1308.
7. implement programs, activities and procedures for the involvement of parents consistent with provisions of sections 1118 and 1304(c)(3).
8. provide high-quality professional development in accordance with section 1119.
9. maintain its fiscal effort in accordance with section 9521 of this Act.
10. retain title and control of property and equipment purchases under this title.
11. be responsible for repayment of MEP funds in the event of audit exception.
12. maintain a district-wide salary schedule, as specified in section 1120A(c)(2)(i).
13. comply with comparability requirements specified in sections 1120A(c)(2), 1114 and 1115.
14. use federal funds under this part to supplement, not supplant, State and local funds, consistent with section 1120a(b)(1).

Note: Evidence of supplement not supplant

Anthony Jackson
Superintendent's Name

Signature of Superintendent

Date Signed

Document to be submitted by 06/30/2016 as part of CCIP process.

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, debarment and suspension, 34 CFR Part 85, Section 85.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 160-19211). Copies of the regulations may be obtained by contacting the person to whom this proposal is submitted.

Before Completing Certification, read the instructions.

- (1) The perspective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the perspective lower tier participant is unable to certify to any of the statements in this certification, such perspective participant shall attach an explanation to this proposal.

Anthony Jackson

Name and Title of Authorized Representative
(Please Print)

Signature of Authorized Representative

Private Schools

The LEA is to retain documentation to demonstrate that accredited nonpublic schools were given a timely and equitable opportunity to participate, but were **ineligible** to participate because there were no eligible migrant students enrolled.

The district must retain documentation for nonpublic schools that **decline** Title I, Part C services for migrant students. Documentation must:

- 1) demonstrate that timely and meaningful consultation between the LEA and the nonpublic school official took place;
- 2) support that equitable educational services and other benefits to eligible nonpublic children were offered; and
- 3) include a written statement or letter declining services and signed by the nonpublic school official.

Services may be provided at the school site, mobile unit, public school, student's home, rental/leased site, computer-assisted lab, community-based site, or other.

Website reference for Non-Public Schools Directory: <http://www.ncdnpe.org/hhh118.asp>

Name of Private School	Date of Initial Consultation to Discuss Participation	Served (Y or N)	If a Private School is participating in Migrant Education Program, complete below:				
			Grade Span	Number of Eligible Students	Number Served	School MEP Allocation	Site for Services
1	2	3	4	5	6	7	8

There are no private schools participating in the Migrant Program. These records can be found in the Title I office.

A. APPLICATION for FY: 2016-2017

B. FUNDING

	Migrant Education Program (PRC – 51)
FY 2016-2017 Allocation:	\$ 32,992.00
Estimated Carryover 15-16*:	\$ 2,000.00
Total Amount Approved:	\$ 34,992.00

* Carryover amount must be obligated by September 30, 2016..

C. Summary of Project Staff: For each position to be hired with MEP funds, list: the title, the percent of time to be paid from MEP funds, and the estimated salary that will be paid for the specified amount of time. Programs with under 100 students will use Regional Data Specialists.

☐ Regular

☐ Intersession

☐ Summer

POSITION or TITLE (e.g. director, recruiter, coordinator, data specialist, teacher, other)	R/Percent Time	I/Percent Time	S/Percent Time	TOTAL SALARY
Recruiter/Parent Involvement	100%			23,672.00

D. Description of Migrant Student Population *(Please give data from the 2014-15 Child Count.)*

	Descriptor	Number of Migrant Students
1	A1—12 Months Count	24
2	A2—Summer/Intersession Count	12
3	Students in grades K-12 Served	20
4	Out of School Youth Served	1
5	“Priority for Service” Students	0
6	Number of Migrant who are also LEP	15

E. Description of Project

1. Indicate the Service Component that will be addressed. Please note that for each Service Component marked in "a," you will need to state goals and activities in "b" below. Please be sure to include the Identification and Recruitment and Student Data and Records Transfer Components, as well as any other components you have in your program. In most cases, you should indicate 1-8.

a. Indicate with an "x" the Service Components that will be included in the program:

X	1. Identification and Recruitment (Submit ID&R Recruitment Calendar and Evaluation Report with application)
X	2. Instructional Services
X	3. Interstate/Intrastate/Community Coordination
X	4. Student Data/ Record Transfer
X	5. Staff Development
X	6. Parent and Community Involvement
X	7. Supportive services
X	8. CNA goals
X	9. Communication with Regional/State Staff (only for programs using Regional Recruiting or Regional Data Management)

- b. For each of the Service Components checked above in "a," write a Component Summary that includes activities that will help meet the overall state MEP Goals and Performance targets, making sure to focus first on the needs of the "Priority for Service" students. You should summarize each activity in a short sentence. For each activity, circle the corresponding "R" "I" or "S" depending on whether the activity takes place during the "Regular" "Intersession" or "Summer" Program.

Component 1: Identification and Recruitment

Measurable goal(s), based on NCMEP ID and R plan: Identify and recruit all eligible migrant students/families.

Activities/Steps to achieve goal (please note R-I-S for each):

☒ ☐ ☐ R I S

☒ ☐ ☒ Visit area farms, local stores, churches, laundries, etc... to look for potential new migrant families.

☒ ☐ ☒ Communicate with appropriate school personnel to identify potential new migrant families.

☒ ☐ ☒ Interview prospective migrant parents and complete a COE on eligible migrant student/worker.

You may add more activities, as needed.

Method(s) for evaluating this component:

Phone logs, mileage forms, COE Review and Power School data.

Anticipated Expenditures:

Personnel__5000.00 Instructional Materials_____ Transportation__1500.00 Other 500.00

Left intentionally blank

Component 2: Instructional Services

Measurable goal(s), based on Student Profile, Comprehensive Needs Assessment, and State Service Delivery Plan (SDP):

SDP Objective 2:

Decrease the reading and math gap between LEP migrant students (in grades 3-8) and non-migrant students by 5% each year by increasing instructional time for academically at-risk migrant students.

SDP Objective 3:

Decrease the reading and math gap between migrant and non-migrant students (in grades 9-12) by 5% each year.

SDP Objective 4A:

Increase the percentage of MEP students (in grades 9-12) on track to graduate in four or five years by 15% each year.

SDP Objective 4B:

Increase the number of OSY who receive ESL/Civics/Health/Technology classes or supplemental services through MEP efforts by 5% annually.

***These SDP Objectives are common to all MEP programs in NC. Many of your instructional services are already aimed at closing these gaps. You will be continuing with your full range of instructional services--with a special focus on meeting the state targets that were derived from the Comprehensive Needs Assessment process. If you do not have migrant students who are targeted in the SDP objectives (e.g. OSY or Pre-K, you will not need to include them in your plan.*

Activities/Steps to achieve goal (please note R-I-S for each):

R	I	S
---	---	---

☒ ☐ ☒ Priority services will be provided to at-risk migrant students by providing more instructional time and extra tutoring.

☒ ☐ ☒ Assist OSY with attending English classes, GED classes and the Vance County Plaza Comunitaria when possible.

☒ ☐ ☒ Provide OSY with health referrals and other referrals as needed

☐ ☐ ☒ Provide MEP students in grades Pre-K-12 with summer enrichment programs.

You may add more activities, as needed.

Method(s) for evaluating this component:

English Language Proficiency Score Results (W-APT and ACCESS) ,
EOG/EOC/ scores and other test scores.

Record of student graduation.

Plaza Comunitaria Attendance Sheet and Score Reports

Anticipated Expenditures:

Personnel __ 4000.00 __ Instructional Materials__ Transportation_1,000.00 Other__ 2,000.00__

Component 3: Interstate/Intrastate/Community Coordination

Measurable goal(s), based on Comprehensive Needs Assessment and State Service Delivery Plan:

SDP Objective 1A:

Increase percentage of migrant preschool children (ages 4 and 5) who participate in preschool programs by 5% each year.

SDP Objective 4A:

Increase the percentage of MEP students (in grades 9-12) on track to graduate in four or five years by 15% each year.

SDP Objective 4B:

Increase the number of OSY who receive ESL/Civics/Health/Technology classes or supplemental services through MEP efforts by 5% annually.

Activities/Steps to achieve goal (please note R-I-S for each):

R	I	S
---	---	---

- ☒ ☐ ☒ Inform migrant parents of preschool age children about opportunities for attending preschool and about the summer Mi Centro program.
- ☒ ☐ ☐ Provide Spanish for Native Speakers Class for High School and Middle School students.
- ☒ ☐ ☐ Migrant secondary students in grades 6-12 will receive ESL instruction that will help them prepare for state mandated tests.
- ☐ ☐ ☒ Provide MEP students in grades Pre-K-12 with summer enrichment programs.
- ☒ ☐ ☒ Assist OSY with attending English classes, GED classes and Vance County Plaza Comunitaria classes when possible.
- ☒ ☐ ☒ Provide OSY with health referrals and other referrals as needed.

You may add more activities, as needed.

Method(s) for evaluating this component:

Attendance records at school, la plaza comunitaria, phone logs, workshop logs, etc...
English Language Proficiency Score Results (W-APT and ACCESS), EOG/EOC/ scores, reading levels, promotion/retention list.
Record of student graduation.

Anticipated Expenditures:

Personnel__3000.00 Instructional Materials_____ Transportation__500.00 Other_____

Component 4: Student Data and Records Transfer

Measurable goal(s), based on strengths and weaknesses revealed in MIS2000 reports:

Collect and transmit data on migrant students in order to keep accurate records in MIS2000, MSIX, and other state and federal data systems. Collaborate with Regional Data Specialists to meet data reporting requirements for DPI and the Office of Migrant Education. Work collaboratively with other Migrant Education Programs in North Carolina and elsewhere in the United States. (See Component 9, also.)

Activities/Steps to achieve goal (please note R-I-S for each):

☒ ☐ ☒ R I S

- ☒ ☐ ☒ Collect accurate data on migrant students and enter into the COE.
- ☒ ☐ ☒ Collaborate with Regional Data Specialist and Data Specialist at DPI to meet data reporting requirements.
- ☒ ☐ ☒ Submit reports to DPI in a timely manner as required by the MEP program.

You may add more activities, as needed.

Method(s) for evaluating this component:

Maintain a migrant calendar indicating when all reports are due to DPI. Maintain copies of COEs and other migrant student information in the Migrant office.

Anticipated Expenditures:

Personnel 3000.00 Instructional Materials Transportation 500.00 Other

Component 5: Professional Development

Measurable goal(s), based on CNA goal, MIS2000 Outcomes Reports, and ID&R plan:
Conduct or participate in Professional Development for teachers and MEP staff on cultural awareness, second language acquisition, literacy strategies, and content area language development (SIOP). (See SDP Objectives #2 and 4A.)

Activities/Steps to achieve goal (please note R-I-S for each):

☒ ☐ ☒ R I S

- ☒ ☐ ☒ Migrant education staff will attend all Area Migrant meetings, Migrant conferences, ESL Conferences and any other staff development, trainings or meetings that involves the education of migrant students.
- ☒ ☐ ☐ Offer staff development to teachers on second language acquisition, ESL basics and working with migrant students and parents.
- ☒ ☐ ☐ Train administrators and content teachers on the principles of SIOP and how to implement SIOP in the classroom.
- ☒ ☐ ☒ Migrant Education Staff will provide appropriate workshops for parents.

You may add more activities, as needed.

Method(s) for evaluating this component:

CEU Certificates, meeting agendas, sign in rosters...

Anticipated Expenditures:

Component 6: Parent and Community Involvement

Measurable goal(s), based on CNA and SDP Objectives:

Parent Involvement strategies:

1. Inform migrant parents of preschool opportunities available through written material and presentations. (See SDP Objective #1A)
2. Identify available parent training modules and train parents. Collaborate with state and local agencies (e.g., Parent Information Resource Centers) to provide training for trainers, parent educators, preschool staff, etc. on how they can promote school readiness. (See SDP Objective #1B)
3. Increase parental awareness of test dates and techniques for preparing their students. Work with parents to promote attendance initiatives in order to increase instructional time for migrant students. Clearly inform parents about the progress of their children. (See SDP Objective #2)
4. Develop a variety of strategies to strengthen the Parent Advisory Committee/Council.

Community Involvement strategies:

Work with community groups to get books and calculators for children, promote lending programs for computers and other resources, increase computer/internet access, and provide transportation, facilities and/or tutorial services. (See SDP Objectives #2 and 3)

Network with local community colleges, literacy councils, faith-based groups and other community organizations to provide community-based, worksite or camp-based ESL classes. (See SDP Objective #4B)

Activities/Steps to achieve goal (please note R-S-I for each):

R	I	S
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- ☒ ☐ ☒ Migrant Education Staff will partnership with the community college to offer adult ESL and GED classes for migrant parents.
- ☒ ☐ ☒ Migrant Education Staff will encourage migrant parents to attend Vance County Plaza Comunitaria.
- ☒ ☐ ☒ Migrant Education Staff will partnership with local agencies and community based organizations to promote programs and activities for migrant students.
- ☒ ☐ ☐ Offer migrant parents workshops on school readiness, preparing for EOG's and EOC's, succeeding in school and helping with homework at the beginning of the school year.
- ☒ ☐ ☐ Meet with Migrant parents during the school year. Encourage migrant parents to participate in statewide PAC's. Survey parents to determine needs and plan workshops accordingly.
- ☒ ☐ ☐ Inform Migrant parents of preschool opportunities and the summer Mi Centro program.

You may add more activities, as needed.

Method(s) for evaluating this component:

Flyers, attendance sheets, phone logs, survey results, etc...

Anticipated Expenditures:

Personnel__4000.00 Instructional Materials_____ Transportation__1,000.00 Other__500.00

Component 7: Supportive Services

Measurable goal(s), based on CNA and SDP Objectives:

SDP Objective 1A:

Increase percentage of migrant preschool children (ages 4 and 5) who participate in preschool programs by 5% each year.

SDP Objective 4A:

Increase the percentage of MEP students (in grades 9-12) on track to graduate in four or five years by 15% each year.

SDP Objective 4B:

Increase the number of OSY who receive ESL/Civics/Health/Technology classes or support services through MEP efforts by 5% annually.

Activities/Steps to achieve goal (please note R-S-I for each):

☒ R ☐ I ☐ S

☒ ☐ ☒ Assist OSY with attending ESL, GED, technology, or Plaza Comunitaria classes

☒ ☐ ☒ The Migrant Education staff will work with school administrators, teachers, nurses, school social workers and other referring agencies to assist parents and students.

☒ ☐ ☒ The Migrant Education staff will make home visits when needed.

☒ ☐ ☒ The Migrant Education staff will refer families to agencies as needed and will assist families with the referrals.

☒ ☐ ☒ Migrant Education staff will arrange for and provide transportation as needed.

You may add more activities, as needed.

Method(s) for evaluating this component:

Attendance rosters, travel logs, Plaza Comunitaria, phone logs, etc...

Anticipated Expenditures:

Personnel__2000.00 Instructional Materials_____ Transportation__1,000.00 Other_____

Component 8: Comprehensive Needs Assessment

Measurable goal(s) for CNA development:

Conduct ongoing needs assessments through completion of Quality Assurance Manual reports/documentation and the use of locally developed surveys and instruments.

Activities/Steps to achieve goal (please note R-S-I for each):

☒ R ☐ I ☐ S

☒ ☐ ☐ Survey parents, administrators teachers, teacher assistants, and community workers to determine the needs of the migrant community.

☒ ☐ ☒ Plan activities/workshops that correlate with the needs assessment survey results.

☒ ☐ ☐ Meet with migrant parents to conduct workshops that are meaningful and relevant for the migrant parents. Encourage parents to attend ESL parent meetings and PTA meetings at their child's school.

<i>You may add more activities, as needed.</i>
Method(s) for evaluating this component: Copy of survey, survey results, workshop agenda and sign in sheets.
Anticipated Expenditures: Personnel 2000.00 Instructional Materials_____ Transportation_500.00_ Other___492..00

Component 9: Communication with Regional/State Staff (This component to be completed **only** by programs using Regional Recruiting and/or Regional Data Management):

Measurable goal(s): Develop a plan for timely and efficient communication with regional staff.
Activities/Steps to achieve goal (please note R-S-I for each): R I S ☒ ☐ ☒ Insure that the Migrant Education staff has updated contact information for the Regional Data Manager and that the Regional Data Manager has the contact information for the Migrant Education Staff for Vance County Schools. ☒ ☐ ☒ Communicate with the Regional Data Manager by mail, telephone and email when needed to maintain accurate data and records. Maintain an open line of communication with regional data specialist and all regional and state MEP staff.
<i>You may add more activities, as needed.</i>
Method(s) for evaluating this component: Phone logs, emails, and postal receipts.
Anticipated Expenditures: Personnel___ Instructional Materials_____ Transportation_____ Other_____

EDUCATIONAL PROGRAM

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CLASS RANKINGS*Policy Code:***3450**

Class rankings are one method of measuring academic performance. The Vance County Board of Education (the “board”) also recognizes other means of evaluating student achievement, including grade point average, courses completed, rigorousness of curriculum, results of tests and assessments, and recommendation letters.

High school principals shall provide for the compilation of class rankings to be listed on student transcripts and may make class rank information available periodically to students and their parents or guardians, and to other institutions at the request of the student or the student’s parent or guardian. **Beginning with the freshman class of 2016, students will be recognized at graduation according to the following honors requirements:**

- **Cum laude: weighted grade point average of 3.5-3.7;**
- **Magna cum laude: weighted grade point average of 3.8-3.9;**
- **Summa cum laude: weighted grade point average of 4.0+**

Principals shall ensure that class ranking is computed in a fair and consistent manner as provided in State Board of Education Policy GCS-L-004. The superintendent and principal shall ensure that students and parents receive adequate notice as to how class rank is calculated and shall provide written procedures on how students with equal grades, or grades that may be perceived as equal, will be treated. Nothing in this policy provides a student with any legal entitlement to a particular class rank or title. Although the student grievance procedure provided in policy 1740/4010, Student and Parent Grievance Procedure, may be utilized to resolve disputes formally, the board encourages parents, students, and principals to reach a resolution informally on any matters related to class rank.

Legal References: G.S. 115C-47, -81, -276, -288; 116-11(10a); State Board of Education Policy GCS-L-004

Cross References: Parental Involvement (policy 1310/4002), Student and Parent Grievance Procedure (policy 1740/4010), Goals and Objectives of the Educational Program (policy 3000), Recognizing Excellence (policy 3440)

Adopted:

Vance County Schools
Board of Education
Personnel Committee
June 7, 2016

Minutes

The Personnel Committee of the Vance County Board of Education met on Tuesday, June 7, 2016 at 8:30 a.m. at the Vance County Schools' Administrative Office.

Board Members Present

Ms. Margaret Ellis, Chair
Ms. Ruth Hartness, Board Member
Mr. Ed Wilson, Board Member

Staff Members Present

Dr. Anthony Jackson, Superintendent
Dr. Trixie Brooks, Asst. Superintendent
Dr. Cindy Bennett, Asst. Superintendent
Mr. Wil McLean, Executive Director, HRM

Not Present

Call to Order

The meeting was called to order at approximately 8:30 a.m.

Action Items:

Resignation(s)
Retirement(s)
Leave(s)

A motion was made that the recommendations are presented to the full Board on June 13, 2016.

Discussion Items:

- Employment status updates
- Resignations and retirements
- Athletic Trainer Contract
- Retaining teachers
- Differentiated pay
- Charter School model at E. M. Rollins

The meeting was adjourned at approximately 9:30 a.m.

The next meeting of the Personnel Committee will be announced. You may contact any member of the Personnel Committee for further details of discussion items or you may contact Wil McLean in the Human Resource Management Office.

**VANCE COUNTY BOARD OF EDUCATION
JUNE 13, 2016, BOARD MEETING
PERSONNEL SUMMARY SHEET**

I. RESIGNATION (S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Joseph Fuqua (personal reasons)	W/M	Finance Officer	Central Office	05/20/2016	State
Terrence Foster (personal reasons)	B/M	Electrician	Maintenance	06/02/2016	State
Kathryn Wilson (Cross Creek Charter School)	W/F	3rd Grade Teacher	E. M. Rollins	06/30/2016	State
Cory Williams (other employment)	B/M	Cafeteria Assistant	E. M. Rollins	05/20/2016	Local
Bonnie Stallings (personal reasons)	W/F	4th Grade Teacher	Zeb Vance	06/30/2016	State
Shalonda Young (relocation)	B/F	Counselor	Henderson Middle	06/30/2016	State
Ashley Turner (Wake Co. Schools)	W/F	English Teacher	Northern Vance	06/30/2016	State
Lisa Hayward (relocation)	W/F	CTE Teacher	Northern Vance	06/30/2016	State
Dr. Larry Webb (Franklin Co. Schools)	W/M	Principal	Northern Vance	06/30/2016	State
James Clevenger (teach in another NC LEA)	W/M	English Teacher	Southern Vance	06/30/2016	State
Tiffany Lasko (teach in another NC LEA)	W/F	English Teacher	Southern Vance	06/30/2016	State
Earl Boyd	B/M	Sub Bus Driver	All Schools	05/20/2016	State

II. RETIREMENT (S)

Lillian Richardson	B/F	Social Worker	L. B. Yancey	07/31/2016	State
Sharon Turner	W/F	Athletic Director/ Testing Coordinator	Eaton Johnson	06/30/2016	State

**VANCE COUNTY BOARD OF EDUCATION
JUNE 13, 2016, BOARD MEETING
PERSONNEL SUMMARY SHEET**

III. LEAVE(S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>FUND SOURCE</u>
Courtney Mack (FMLA)	B/F	Media Specialist	L. B. Yancey	05/16/2016	State
Brunetta Shearin (FMLA)	B/F	E. C. Teacher	L. B. Yancey	06/27/2016	State

IV. 1 YEAR TEACHER CONTRACT(S)

Katrina Tunstall	B/F	Math Teacher	Northern Vance
Amy White	W/F	Media Specialist	Northern Vance

V. DECLINED POSITION – (For Information Only)

John F. Milliner-Williams	B/M	Principal	Northern Vance
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ATHLETIC TRAINING SERVICES AGREEMENT

This Athletic Training Services Agreement ("Agreement") is made effective on **June 1, 2016** (its "Effective Date") by and between **DLP Maria Parham Medical Center, LLC, d/b/a Maria Parham Medical Center** ("Hospital") and **Vance County Schools**, ("School"). Hospital and School shall each be referred to herein as a "party" and collectively as the "parties".

WHEREAS, the School operates various athletic programs, practices, games and events at schools throughout the Vance County school district (each a "School Event"), and is in need of athletic training services for student athletes ("Student-Athletes") participating at such School Events;

WHEREAS, Hospital is willing to provide the School with athletic training services of one or more employed athletic trainers ("Hospital Personnel"), who are duly-licensed and certified in accordance with North Carolina law to provide athletic training services at certain School Events;

WHEREAS, the parties believe that the provision of Hospital Personnel by the Hospital is a community benefit designed to promote access to health care in the Hospital's community.

NOW THEREFORE, in consideration of the foregoing and of the mutual agreements undertaken below, the parties hereto agree as follows:

1. **Obligations of Hospital.** Hospital agrees to provide the School with Hospital Personnel as follows:

1.1. **Services.** Hospital Personnel shall provide athletic training services, including the prevention, evaluation and treatment of certain injuries incurred by Student-Athletes at School Events as deemed necessary, appropriate and within the scope of practice of the Hospital Personnel ("Services"). The Services include, but are not limited to, wrapping or icing particular injuries before and after School Events, monitoring and advocating the progress of health goals for Student-Athletes, and acting as a liaison between the School or Student-Athlete's designated physician(s), as applicable, and the School's coaching staff. The specific Services provided by Hospital Personnel at each School Event are more specifically set forth in **Exhibit A**, which is attached hereto and incorporated herein by reference. Notwithstanding the foregoing, Hospital Personnel shall only recommend that a Student-Athlete receive necessary and appropriate Medical Services (defined below) in accordance with the Patient Choice Protocol set forth herein.

1.2. **Schedule.** For those School Events designated on Exhibit A, the School shall provide Hospital with a schedule for each of the School's sports seasons for which Hospital Personnel are scheduled to provide Services prior to the first day of each applicable sport season, listing the day and time of each School Event. The School shall immediately notify the Hospital and any scheduled Hospital Personnel upon the cancellation of a School Event for which the Hospital is scheduled to provide Services.

1.3. **Equipment.** Except as set forth in Section 2.2 of the Agreement, Hospital shall provide all reasonably appropriate equipment and supplies necessary for providing the Services hereunder.

shall: 1.4. Hospital Personnel. All Hospital Personnel providing Services hereunder

- (i) Be registered and licensed in North Carolina as a duly certified athletic trainer and/or first responder;
- (ii) Possess the skills and qualifications necessary to provide the Services required hereunder;
- (iii) Devote so much time as is reasonable necessary to perform the Hospital's duties and obligations hereunder during each scheduled School Event; and
- (iv) Deliver the Services in a manner that complies with all applicable professional standards including the National Athletic Trainer Association Sports Coverage Guidelines.

Neither Hospital nor any Hospital Personnel providing Services under this Agreement (i) are currently excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 U.S.C. § 1320a-7b(f) (the "Federal health care programs"), (ii) have been convicted of a criminal offense related to the provision of health care items or services but has not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal health care programs or Federal contracting, and/or (iii) are under investigation or otherwise aware of any circumstances which may result in Hospital or any Hospital Personnel being excluded from participation in the Federal health care programs or debarred from Federal contracting. This is an ongoing warranty and representation, and Hospital must immediately notify School of any change hereto.

1.5. Non-Exclusivity of Hospital's Services. School acknowledges and agrees that Hospital and Hospital Personnel do not exclusively provide Services to the School and nothing in this Agreement shall be construed as limiting the right of Hospital or Hospital Personnel to contract with any other person or entity, on either a limited or general basis, to provide the same or similar Services while this Agreement is in effect.

2. Obligations of School.

2.1. Oversight of School Athletic Program. The parties agree that the School shall retain full authority, responsibility, and accountability for its Student-Athletes and the School's athletic programs. The School agrees to staff, equip, and operate its athletic programs in a manner designed to provide safe athletic opportunities for its Student-Athletes. The School shall be solely responsible for selecting qualified and healthy Student-Athletes to participate in the School's athletic events.

2.2. Facilities, Equipment and Non-Clinical Personnel. The School agrees to provide the necessary facilities, space, medical equipment and supplies (i.e. automated external defibrillator), translation services, utilities, phone or radio device, services and such qualified janitorial and other non-clinical support personnel, as may be reasonably requested by Hospital Personnel from time to time, including but not limited to, adequate water, ice, training tables, parking spaces, and event passes for Hospital Personnel. The School agrees to act in good faith and with reasonable diligence in carrying out its obligations hereunder. Hospital and Hospital Personnel shall not use any part of the School's facilities, equipment or non-clinical

personnel for any purpose other than the performance of Services required under this Agreement.

2.3. Authorization for Treatment; Release of Student-Athlete Information.

Prior to any Student-Athlete being treated by Hospital Personnel, the School must obtain and have on file for such Student-Athlete an Athletic Participation/Permission Form (each a "Participation Form") using a form substantially similar to Exhibit B, attached hereto and incorporated herein by reference, and an Authorization for Release of Protected Health Information (each an "Authorization Form"), using a form substantially similar to Exhibit C, attached hereto and incorporated herein by reference. Each Participation Form and Authorization Form must be signed by either the Student-Athlete's parent, guardian, or other legally authorized person or the Student-Athlete if he or she is over the age of eighteen (18). The School shall provide a copy of a valid Participation Form and Authorization Form to Hospital or Hospital Personnel upon request.

2.4. Non-Solicitation of Hospital Employees.

School acknowledges that Hospital has invested considerable amounts of time and money into training the Hospital Personnel in the systems, procedures, and techniques, related to the Services and that such Hospital Personnel have access to valuable proprietary information of Hospital. During the term of this Agreement and for a period of six (6) months following the date of the Termination Date, the School shall not, directly or indirectly, without first receiving prior written consent from the Hospital, recruit, solicit, divert or hire away, for its own benefit or for the benefit of any third-party, any person employed or engaged by School on a full-time or part-time basis while this Agreement is in effect, or during the six (6)-month period immediately following the Termination Date.

3. Mutual Cooperation.

3.1. Coordination of Local Emergency Medical Services.

School shall be responsible for arranging for the use of local emergency medical services ("EMS") in emergent situations arising at a School Event. In the event of an emergent situation, Hospital Personnel will contact EMS and shall cooperate with current EMS protocol regarding the location where the Student-Athlete is transported.

3.2. Patient Choice Protocol.

The parties acknowledge that Hospital Personnel will immediately identify themselves to a Student-Athlete as an employee of the Hospital, including but not limited to, wearing clothing identifying themselves as Hospital Personnel. In the event any Student-Athlete requires non-emergent medical services or testing ("Medical Services"), Hospital Personnel shall complete the following patient-choice protocol: (i) first, ask the Student-Athlete and/or Student-Athlete's legal guardian of the name and location of the Student-Athlete's primary care physician or the medical facility that normally provides care to the Student-Athlete and suggest that provider when appropriate for the Student-Athletes' necessary Medical Services, (ii) second, inform the Student-Athlete and/or Student-Athlete's legal guardian that he or she may choose any provider for necessary Medical Services and continue to receive Services at School Events, and (iii) third, if no other health care provider is suggested by the Student-Athlete or his legal guardians, recommend that the Student-Athlete seek care from a provider affiliated with the Hospital. No promotional materials should be directly distributed to Student-Athletes without the prior consent of the Hospital or Hospital Personnel. The parties agree that the Student-Athlete and/or the Student-Athlete's parents or legal guardians shall make all final determination as to which health care provider shall be selected to provide Medical Services to the Student-Athlete, and such a statement shall appear

on any information provided by the School to the Student-Athlete regarding the Services hereunder.

3.3. Designated Representatives: The Hospital and the School shall each designate a representative to coordinate and discuss the Services and Schedule set forth in Exhibit A. Unless otherwise agreed to in writing, the representatives shall be the Athletic Director of Northern Vance and Southern Vance High School, and the representative for the Hospital shall be the Director of Rehabilitation Services.

3.4. Information Provided to Student-Athletes: The Hospital and the School shall mutually develop written communication to Student-Athletes and their parents or legal guardians explaining the services provided by Hospital Personnel pursuant to this Agreement. Such communication shall specify the need for each Student-Athlete to complete a Participation Form and Authorization Form. Notwithstanding the foregoing, no written communication shall be made by the School to a Student-Athlete or a Student-Athlete's parent or legal guardian without the Hospital's prior written approval.

4. Consideration.

4.1. Compensation. For Services provided by the Hospital pursuant to this Agreement, the School agrees to pay the Hospital **\$10,000.00 per year per school in the Vance County school district**. Payment shall be due annually on or before September 30th of the then-current year.

4.2. Hospital Sponsorship. The School shall provide Hospital with sponsorship opportunities and identify Hospital as the School's exclusive athletic services provider as set forth on Exhibit D.

4.3. Billing for Medical Services. All medical, diagnostic, rehabilitation and surgical treatment or services performed by Hospital are not covered by or part of this Agreement. All such services rendered by the Hospital will be billed and collected by Hospital from the Student-Athlete, the Student-Athlete's parent or legal guardian, or the appropriate third party payors in accordance with the Hospital's normal billing and collections process.

4.4. The parties expressly agree that nothing contained in the Agreement shall require the School, School personnel, Student-Athletes or their family members to refer any patients to, or order any goods or services from Hospital.

5. Term and Termination.

5.1. Term. This Agreement shall be effective as of the Effective Date and shall remain in full force and effect for a term of one (1) year, unless terminated as set forth below. Thereafter, this Agreement shall automatically renew for successive one (1) year periods on the anniversary date of this Agreement, unless terminated earlier as set forth herein.

5.2. Termination Without Cause. Either party may terminate this Agreement at any time for any reason by providing the other party with thirty (30) days' prior written notice.

5.3. Termination for Breach. In the event either of the parties hereto shall breach or be in default of any of the terms and covenants of this Agreement, then this Agreement may be terminated for cause upon written notice to the defaulting party. If such

breach or default is subject to remedy or correction, the non-breaching party may notify the breaching party to correct such breach or default within a period of ten (10) business days and, if such breach or default is not corrected or cured within such ten (10) business day period, then the Agreement shall be deemed terminated. If the breach or default is not subject to correction or cure, then the termination shall take effect immediately upon receipt of such notice of termination by the defaulting party.

5.4. Change in Laws. If there is a change in any law, regulation or rule, state or federal, which affects this Agreement, or the Services provided hereunder, or any change in the judicial or administrative interpretation of any such law, regulation or rule and either party reasonably believes in good faith that the change will have a substantial adverse effect on that party's business operations, tax-exempt status, or its rights or obligations under this Agreement, then that party may, upon written notice, require the other party to enter into good faith negotiations to renegotiate the terms of this Agreement. If the parties are unable to reach an agreement concerning the modification of this Agreement within the earlier of thirty (30) days after the date of the notice seeking renegotiation or the effective date of the change, or if the change is effective immediately, then either party may immediately terminate this Agreement by written notice to the other party.

6. Independent Contractor. It is expressly understood and agreed by the parties that Hospital and all Hospital Personnel will at all times act as an independent contractors, not as employees, of the School. It is expressly understood and agreed by the parties that nothing contained in this Agreement will be construed to create a joint venture, partnership, association or other such affiliation.

7. Insurance.

7.1. Hospital shall provide professional liability insurance coverage in an amount not less than \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate for its Hospital Personnel who perform services pursuant to this Agreement.

7.2. School shall provide general insurance liability coverage for its employees in an amount not less than \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate with a combined single limit of \$1,000,000.00 for bodily injury, \$1,000,000.00 for property damage and \$2,000,000.00 general aggregate.

8. Indemnification. Each party (the "Indemnifying Party") hereby agrees to indemnify, defend, and hold the other party, its affiliates, employees and agents (the "Indemnified Parties") harmless from and against any and all claims asserted by a third party ("Third Party Claims") and expenses related thereto, including court costs and attorneys' fees to which the Indemnified Parties are subjected arising out of or attributed, directly or indirectly, to: (i) any misrepresentation or breach of warranty by the Indemnifying Party under this Agreement, and (ii) any breach by the Indemnifying Party of, or any failure by the Indemnifying Party to perform any covenant or agreement of, or required to be performed by, the Indemnifying Party under this Agreement.

9. Publicity. Except as otherwise set forth in this Agreement, School shall not use the names, symbols, trademarks or service marks (currently existing or subsequently established) of Hospital or its affiliates, without the prior written consent of the Hospital.

10. Confidentiality. The School recognizes and acknowledges that, by virtue of entering into this Agreement, and Hospital Personnel providing Services hereunder, the School may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. School agrees that it, and its employees and agents, will not at any time, either during or subsequent to the term of this Agreement, disclose to others, use, copy or permit to be copied, without Hospital's express prior written consent, except pursuant to School's duties hereunder, any confidential or proprietary information of Hospital, including, but not limited to, information which concerns Hospital's patients, costs or treatment methods developed by Hospital for Student-Athletes, and which is not otherwise available to the public.

11. No Requirement to Refer; Compliance with Laws. The parties acknowledge that none of the benefits granted to Hospital or Hospital Personnel hereunder are conditioned on any requirement that the School, its employees, or its agents make referrals to, be in a position to make or influence referrals to, or otherwise generate business for Hospital or any of Hospital's affiliated entities. Additionally, the parties acknowledge that none of the benefits granted to Hospital or Hospital Personnel hereunder are conditioned on any requirement that the Hospital or Hospital Personnel make referrals to, be in a position to make or influence referrals to, or otherwise generate business for any other physician or provider, or their affiliated entities, who provide services under the School's sports medicine program. Notwithstanding any unanticipated effect of any of the provisions of this Agreement, neither party shall intentionally conduct itself under the terms and conditions of this Agreement in a manner that constitutes a violation of any law or regulation or in a manner that would jeopardize the Hospital's participation in any federal or state health care program, including without limitation, Medicare or Medicaid.

12. Records.

12.1. All medical records for Student-Athletes treated pursuant to this Agreement shall remain the exclusive property of the party providing the Services. Each party shall be responsible for fulfilling its respective requirements imposed by applicable law and medical records procedures with respect to the confidentiality, preparation, maintenance, security, disclosure and retention of medical records for Student-Athletes. The parties shall provide copies of medical records, films and reports to one another upon request to the extent a valid Authorization Form has been executed or in accordance with applicable law. Each party shall maintain the confidentiality of any and all records of the Student-Athletes to which it may have access pursuant to the performance of its duties under this Agreement in accordance with applicable laws. Both parties represent and warrant that each will comply with and take all necessary actions to comply with the Family Educational Right and Privacy Act of 1974 ("FERPA"), the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), and any related regulations or amendment. The parties further agree to execute any supplemental agreement regarding the confidentiality or security of "protected health information" as that term is defined in HIPAA that is required to comply or support Hospital's compliance with HIPAA or other applicable state or federal laws, rules or regulations. Furthermore, both parties agree to amend this Agreement as necessary to maintain ongoing compliance with FERPA and HIPAA as may be necessary.

12.2. As and to the extent required by law, upon the written request of the Secretary of Health and Human Services, the Comptroller General or any of their duly authorized representatives, each party shall make available those contracts, books, documents and records necessary to verify the nature and extent of the costs of providing services under

this Agreement. Such inspection shall be available for up to four (4) years after the rendering of the Services hereunder. If either party carries out any of the duties of this Agreement through a subcontract with a value of \$10,000.00 or more over a twelve (12) month period with a related individual or organization, such party agrees to include this requirement in any such subcontract. This section is included pursuant to and is governed by the requirements of 42 U.S.C. Section 1395x(v)(1) and the regulations thereto. No attorney-client, accountant-client, or other legal privilege will be deemed to have been waived by either party by virtue of this Agreement.

13. No Discrimination. Neither party shall discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status.

14. Entire Agreement/Amendment. This Agreement supersedes all previous contracts or understandings and constitutes the entire agreement of whatsoever kind or nature existing between or among the parties respecting the within subject matter, and no party shall be entitled to benefits other than those specified herein. As between or among the parties, no oral statements or prior written material not specifically incorporated herein shall be of any force and effect. The parties specifically acknowledge that in entering into and executing this Agreement, the parties rely solely upon the representations and agreements contained in this Agreement and no others. All prior representations or agreements, whether written or verbal, not expressly incorporated herein are superseded, and no changes in or additions to this Agreement shall be recognized unless and until made in writing and signed by all parties hereto. This Agreement may be executed in two or more counterparts, each and all of which shall be deemed an original and all of which together shall constitute but one and the same instrument.

15. Survival. After the Termination Date, Sections 1.5, 2.4, 4.3, 4.4, and 6 through 22 shall continue to be in full force and effect.

16. Legal Fees and Costs. In the event a party elects to incur legal expenses to enforce or interpret any provision of this Agreement by judicial proceedings, the prevailing party will be entitled to recover such legal expenses, including, without limitation, reasonable attorneys' fees, costs, and necessary disbursements at all court levels, in addition to any other relief to which such party shall be entitled.

17. Governing Law; Venue and Waiver. This Agreement shall be governed by and interpreted under the laws of the State of North Carolina, without regard to conflicts of law or choice of law principles. The exclusive venue and jurisdiction for any litigation or other proceeding between the parties that may be brought under, or arise out of, in connection with or by reason of, this Agreement shall be Vance County, North Carolina. A waiver of any of the terms and conditions hereof shall not be construed as a general waiver by either party hereto, and each party shall be free to reinstate any such term or condition, with or without notice to the other party.

18. Benefit/Assignment. Subject to provisions herein to the contrary, this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective legal representatives, successors, and assigns. No party may assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld.

19. Notice. Any notice, demand, or communication required, permitted, or desired to

be given hereunder shall be deemed effectively given when personally delivered, when received by receipted overnight delivery, or five (5) days after being deposited in the United States mail, with postage prepaid thereon, certified mail, return receipt requested, addressed as follows:

Hospital: **Maria Parham Medical Center**
566 Ruin Creek Road
Henderson, NC 27536
Attn: Director of Rehabilitation Services

School: **Vance County Schools**
1724 Graham Avenue
Henderson, NC 27536
Attn: Athletic Director

or to such other address, and to the attention of such other person or officer as any party may designate, with copies thereof to the respective counsel thereof as notified by such party.

20. Severability. In the event any provision of this Agreement is held to be invalid, illegal or unenforceable for any reason and in any respect, such invalidity, illegality, or unenforceability shall in no event affect, prejudice, or disturb the validity of the remainder of this Agreement, which shall be and remain in full force and effect, enforceable in accordance with its terms.

21. Gender and Number. Whenever the context of this Agreement requires, the gender of all words herein shall include the masculine, feminine, and neuter, and the number of all words herein shall include the singular and plural.

22. Divisions and Headings. The divisions of this Agreement into sections and subsections and the use of captions and headings in connection therewith are solely for convenience and shall have no legal effect in construing the provisions of this Agreement.

[Signature Page to Follow]

This Agreement is hereby agreed to by the parties signing below, effective as of the later of the dates signed below.

HOSPITAL

By: _____

Printed Name: _____

Title: _____

Date: _____

SCHOOL

By: _____

Printed Name: _____

Title: _____

Date: _____

Exhibit A

School Events

1. Hospital Personnel shall provide Services at the School Events listed below. All other coverage provided by Hospital Personnel must be pre-approved and mutually agreed upon in writing by Hospital and School prior to such event. Priority of any individual sport and/or event coverage will be mutually agreed upon by the School and Hospital Personnel with special care taken to reduce or minimize risk to Student-Athletes in a way that is reasonable and customary.

Sports Seasons	Description of Specific Services
<u>Fall Season:</u> A certified athletic trainer will be present at all home varsity, home varsity reserve, home junior varsity and home freshman contests in the sport of football and all home varsity contests in the sport of boys' soccer.	1. Administer first aid for athletic injuries, including the following: • On field first aid • Post injury triage and care coordination • Injury prevention programs • Strength training, conditioning, and nutrition consultation, • Pre and post competition taping and treatment • Emergency planning for athletic venues for School Events
<u>Winter Season:</u> A certified athletic trainer will be present for all home varsity contests in the sport of wrestling, all home varsity contests in the sport of girl's gymnastics, and all home varsity contests in the sports of boys' basketball and girls' basketball.	2. Provide initial treatment and management of acute injuries. 3. Assess athletic injuries at the request of the Student-Athlete, the coach, or the Student-Athlete's parent/guardian. 4. Be available for emergencies arising with Student-Athlete medical situations. Hospital Personnel will be available for discussion with a treating physician regarding issues such as mechanism of injury, field treatments provided etc. 5. Serve as a liaison between the School and families of the Student-Athlete.
<u>Spring Season:</u> A certified athletic trainer will be present for all home varsity contests in the sport of girls' soccer and all home varsity contests in the sports of boys' and girls' track and field	6. Assist with concussion management in accordance with applicable laws, regulations and policies. 7. Provide an annual report of activities and injury prevention activities. 8. Assist with selection, fitting and maintenance of certain specified protective equipment for Student-Athletes. 9. <u>Wrestling Only:</u> Hospital Personnel will perform skin fold measurements as required under WIAA regulations for the School wrestling team. Hospital is obligated to provide, and not to exceed, on site skin fold testing 3 times per year at a time that is mutually agreeable with both Hospital and the School.

2. Concurrent Events: In the event multiple School Events occur at the same time, coverage for each School Event shall be mutually agreed upon by the School and Hospital personnel based on the Hospital Personnel's availability and the National Trainer Association Sports Coverage Guidelines as follows:

1st Priority provided to collision sports
2nd Priority provided to contact sports
3rd Priority provided to non-contact sports

3. Upon the School's request, Hospital Personnel shall assist the School in developing and implementing policies and procedures related to athletic training and injury reporting for the School's athletic programs.
4. Upon School's request, Hospital Personnel shall provide educational events to Student Athletes, including counseling athletes on nutrition and hygiene.
5. Upon School's request, Hospital Personnel shall provide at least one pre-season and one post-season meeting with each Sport's coaches, athletic direct, trainer and administrative staff to review the delivery of Services pursuant to this Agreement and to discuss opportunities for improvement of the School's athletic program.
6. Upon the School's request, Hospital Personnel shall assist the School in developing and implementing *Sports Medicine Handbook* related to athletic training best practices for distribution to Student-Athletes participating in the School's athletic programs.
7. Hospital shall provide a duly qualified and licensed physician to conduct pre-participation sports physical screenings for Student-Athletes who elect to participate in this service.

Exhibit B
Athletic Participation/Permission Form

I, the undersigned, am the parent/legal guardian of _____,
a minor and student-athlete at _____ who plans on
participating in _____.
(Student-Athlete Name - please print)
(Name of School)
(Sport(s))

I, hereby give consent for a Certified Athletic Trainer, an employee of Maria Parham Medical Center ("Hospital Personnel") who is contracted by the School, to provide athletic training services for the above referenced Student-Athlete. Athletic training services include, but are not limited to: administering first aid for athletic injuries; providing initial treatment and management of acute injuries; and assessing athletic injuries at the request of the athlete, the athlete's coach, or the athlete's parent/guardian. The Hospital Personnel will perform only those services that are within their training and scope of professional practice to prevent, care for, and rehabilitate athletic injuries of the Student-Athlete. I understand that as a result of the medical evaluation provided by the Hospital Personnel, the Student-Athlete may be transported to a hospital emergency department for further treatment. I understand that a written report of any athletic injury assessment will be confidentially maintained in the files of the training room or school nurse's office.

I hereby release the Hospital, its employees, agents, technicians, and any physician performing services from any liability for actions, other than their own negligence, that are taken in good faith reliance on this consent, and I agree that they may rely on this consent until such time as I personally notify them that the consent has been revoked.

I understand that there is no charge to me for the above listed athletic training services. If the Student-Athlete is in need of further treatment by a physician, or of rehabilitation services for the injury, he or she may see the physician or provider of his/her choice. Injured Student-Athletes that have seen a physician must submit written clearance from that physician to the School and/or Hospital Personnel prior to being permitted to resume athletic activity. This Authorization shall remain in effect for one sports season beginning with the date set forth below.

Parent/Guardian Name (Print) _____

Parent/Guardian (Signature) _____ Date _____

Student-Athlete's Emergency Contact _____

Relationship to student athlete _____ Cell/Work phone _____

Home Address _____ Home phone _____

Student Athlete Name _____ Sex _____ Grade _____

Student Athlete Date of Birth _____ Allergies _____

Current Medications (i.e. asthma inhalers, epi-pen, etc.) _____

Physical impairments _____

Other pertinent medical history (surgeries, diabetes, seizures, heart condition, etc.) _____

Physician Name _____ Physician Phone _____

Exhibit C
Authorization for Release of Protected Health Information

This Authorization for Release of Protected Health Information Form ("Authorization") allows for the release of protected health information to Vance County Schools ("School") by employees of Maria Parham Medical Center ("Hospital Personnel"), who render services to the student-athlete listed below ("Student-Athlete"). The purpose of this Authorization is to allow Hospital Personnel who provide services to the School to communicate with the School, the School's coaching staff, and any other School personnel involved in the operation, administration, or management of the School's athletic programs, regarding the Student-Athlete's protected health information and participation in School athletic events. For example, this Authorization allows Hospital Personnel to communicate during a game with School coaches about the condition of the Student-Athlete's injury and/or whether there are medical concerns that prevent the Student-Athlete's return to the game. The Student-Athlete's injuries/illnesses may or may not be a direct result of athletic participation. Hospital Personnel will not condition treatment on whether this authorization is signed; however, the School may not permit a Student-Athlete to participate in School athletic events if the Student-Athlete and his/her parents or legal guardians have not signed this Authorization.

I hereby authorize Hospital Personnel providing services to the School to release to each other and to the School oral and written information related to the Student-Athlete's medical or physical condition, illness or injury that may have a bearing upon participation in the School's athletic events. This protected health information may concern the Student-Athlete's medical status, medical condition, injuries, prognosis, athletic participation status, and related personal identifiable health information. The Student-Athlete's medical information should be used by the School and Hospital Personnel for the purpose of determining the advisability of the Student-Athlete's participation in School athletic events and/or any limitations on the Student-Athlete's participation. I understand that the Student-Athlete's health information is protected by the federal regulations under either the Health Information Portability and Accountability Act of 1996 (HIPAA) or the Family Educational Right and Privacy Act of 1974 (FERPA). This Authorization is expressly made on the following conditions:

- This Authorization will automatically expire upon the Student-Athlete's termination of participation or eligibility in School athletic events, except to the extent relied upon for disclosures made prior to the automatic expiration.
- This Authorization may be revoked at any time, provided the revocation is a properly executed written document and delivered to the School. As soon as practicable, the School shall inform all Hospital Personnel of the Student-Athlete's revocation. Any such revocation shall not affect disclosures made by Hospital Personnel prior to the receipt of the revocation from the School made in reliance on this Authorization.
- This Authorization is not intended to alter the Student-Athlete's ability to receive medical care from any health care provider regardless of whether this Authorization is agreed to or refused.
- The Student-Athlete and Parent/Guardian shall receive a complete copy of the signed Authorization, and a copy of this Authorization and any revocation of it will be kept by the School.
- The undersigned understands and agrees that medical or health information disclosure by Hospital Personnel pursuant to this authorization may be subsequently disclosed by the recipient and may no longer be protected by applicable law.
- If I have questions about disclosure of my health information, I may contact Director of Rehabilitation Services at (252) 436-1600.

Date: _____

Student Athlete (Signature)

Parent/Guardian (Signature)

Student Athlete (Printed Name)

Parent/Guardian (Printed Name) and
Relationship to Student-Athlete

Exhibit D
Hospital Sponsorship Opportunities

School shall provide the following sponsorship opportunities to Hospital at each designated School Event at which Hospital Personnel provide Services hereunder:

- School shall provide a ½ page advertisement in all of its printed athletic programs.
- School shall provide two (2) verbal acknowledgements during each School Event briefly describing the Services provided by Hospital Personnel.
- School shall display appropriate signage or banners at mutually agreed upon School Events recognizing Hospital and/or its Sports Medicine Program.
- School and Hospital agree that the School shall grant the Hospital the exclusive right to provide and perform athletic training services at the School Events, unless otherwise agreed to by the parties in writing. The Hospital and all Hospital Personnel shall be identified as the "Official Provider of Sports Medicine and Athletic Training Services."
- School shall provide a website banner on School's website recognizing Hospital and/or its Sports Medicine Program.

On at least an annual basis, School shall provide Hospital with documentation indicating the value of all sponsorship opportunities listed above.

Minutes of the Vance County Schools' Finance Committee Meeting Thursday, June 2, 2016

The Vance County Schools' Finance Committee met on Thursday, June 2, 2016, at 6:30 p.m. in the Superintendent's Conference Room.

Present:	Gloria J. White, Committee Chair	Jennifer Bennett
	Darlynn P. Oxendine	Cindy Bennett
	Anthony D. Jackson	Trixie Brooks

1. Mrs. White called the meeting to order at 6:30 p.m. and turned the meeting over to Jennifer Bennett, Assistant Superintendent for Finance and Business Operations.
2. Mrs. Bennett followed the agenda as presented.
 - The annual renewal for the Errors and Omissions and General Liability Policy for fiscal year 2017 was presented to the committee for review. The policy is through the North Carolina School Boards Trust. The cost for coverage from July 1, 2016 through June 20, 2017 is \$23,295.00. This is a standard agreement and will be included in the Board's material for approval at the June 13, 2016 meeting. (Attachment I)
 - A recommendation to approve an independent auditor for the year end June 2016 audit will be presented at the June 13, 2016 meeting. Due to limited responses, a one year contract with an optional two year renewal will be recommended. Responses to the RFP are due June 3, 2016. A rubric will be developed and review of the candidates will be completed prior to the meeting. (Attachment II)
 - Child Nutrition bids for food, bread, milk and produce will be presented at the June 13, 2016 meeting for approval. Phyllis Newcomb, Child Nutrition Director, has put bids out. A summary sheet will be sent to Board members on Friday, June 10, 2016 to allow for the federally mandated 10 day bid process.
 - The final estimated budget resolution for fiscal year 2015-2016 will be based on projections of where the district should end the current fiscal year. To allow for a more accurate projection, Mrs. Bennett will send the budget resolution under a separate cover on Friday, June 10, 2016. This will eliminate a special called meeting at the end of June. An update on the final year end budget will be shared at the August 8, 2016 meeting.
 - The continuation budget resolution for fiscal year 2016-2017 will be based on the current year budget. The continuation budget will allow the district to provide schools with start-up funds until final budgets are received. The initial budget for fiscal year 2016-2017 is projected to go to the board at the August 8, 2016 meeting pending final state and county government budget actions. (Attachment III)
 - Mrs. Bennett concluded the agenda.
3. Mrs. Oxendine made a motion to adjourn, seconded by Mrs. White. The meeting adjourned at 6:38 p.m.



Date: June 13, 2016

**Vance County Schools
BOARD OF EDUCATION
PRECIS**

**Subject: Renewal of Board of Education Errors & Omissions and General Liability
Policy for Fiscal Year 2017**

Staff Liaison Present: Jennifer Bennett, Assistant Superintendent Business & Finance

Main Points:

Annual renewal of the Board of Education's policies for Errors & Omissions and General Liability through the North Carolina School Boards Trust (NCSBT). Most School Boards have coverage through the trust.

Fiscal/Goal Implications:

Cost for coverage from July 1, 2016 – June 30, 2017 is \$23,295
This reflects an increase in the policy cost of \$985 or 4.4% from FY 2015-16.

Supporting Documents:

Agreement from the NCSBT regarding the policy renewal is attached for the Board's review.

Action Requested:

Administration requests the Board approve the renewal of the Errors & Omissions and General Liability Insurance policy through the North Carolina School Boards Trust.

**AGREEMENT TO PARTICIPATE IN THE
NORTH CAROLINA SCHOOL BOARDS TRUST
ERRORS & OMISSIONS/GENERAL LIABILITY FUND**

The North Carolina School Boards Trust (hereinafter the "Trust" or "NCSBT") provides local boards of education the opportunity to budget funds for the purpose of paying all or part of a covered claim made or civil judgment entered against the board, its members, or employees, or its former members or employees, when such claim is made or such judgment is rendered as damages on account of an act done or omission made, or an act allegedly done or omission allegedly made, in the scope of their duties as members of the local board of education or as employees pursuant to the terms, conditions, and limits of the NCSBT Errors & Omissions/General Liability Trust Fund Coverage Agreement (hereinafter the "Coverage Agreement"). The Trust does not provide any coverage for any claim which could not be paid by a local board of education pursuant to N.C.G.S. §115C-43(b) or successor statute. The Coverage Agreement is not a contract of insurance by a company or corporation duly licensed and authorized to execute insurance contracts in this State or by a qualified insurer as determined by the Department of Insurance. Therefore, the Coverage Agreement expressly is not considered a waiver of governmental immunity as provided in N.C.G.S. §115C-42. No coverage provided in the Coverage Agreement duplicates state-funded liability insurance for public school employees.

This Participation Agreement (hereinafter the "Agreement"), in accordance with the provisions of N.C.G.S. §160A-460 through -464, is entered into by and between the Trust and the undersigned board of education or other educational entity (hereinafter the "Member"), which is a member of the North Carolina School Boards Association, for the purpose of the North Carolina School Boards Trust Errors & Omissions/General Liability Fund (hereinafter the "Fund") providing to the Member liability coverages and no-fault coverage for medical expenses arising out of accidental injury, such coverages to be provided in accordance with the terms, conditions, and limits set forth in the Coverage Agreement and the No-Fault Coverage for Medical Expenses Arising Out of Accidental Injury Endorsement (hereinafter the "Med Pay Endorsement").

The duration of this Agreement shall be for a term commencing at 12:01 a.m. on the date indicated elsewhere in this Agreement and continuing for the remainder of the fund year thereafter.

The Trust and the Member are desirous of setting forth the obligations and responsibilities of each party.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants contained herein, the parties, intending to be legally bound hereby, agree as follows:

- I. THE TRUST AGREES THAT SO LONG AS THE MEMBER IS PARTICIPATING HEREUNDER, IT WILL:
 - A. Make liability coverage available to the Member in accordance with the terms, conditions, and limits set forth in this Agreement, the Coverage Agreement, and the excess insurance coverage purchased by the Trust. Coverage provided by the Fund shall be excess over any insurance or other coverage covering the Member board or its employees, except that no coverage provided by the Fund duplicates state-funded liability insurance covering the Member's employees, whether such insurance is primary, excess, contingent, or otherwise.
 - B. Make no-fault coverage for medical expenses available to the Member in accordance with the terms, conditions, and limits set forth in the Med Pay Endorsement. No-fault coverage for medical expenses provided by the Fund shall be excess over any insurance or other coverage available to any injured person.
 - C. Establish within the Trust separate cash reserve funds from the contributions of all Members, which funds shall be invested and shall not be intermingled with any other funds of the Trust and which funds shall be used by the Trust or its designee to:
 1. Pay all operational and administrative costs incurred by the Trust attributable to the Fund.
 2. Defend and/or pay covered liability claims made against the Member or other covered persons and reported to the Trust during the term of this Agreement,

subject to a **\$5,000 deductible per claim**, and subject to the terms, conditions, and limits of the Coverage Agreement, the excess insurance purchased by the Trust, the Trust's Claim Settlement Practices, and the Trust's Litigation and Billing Procedures. If a Member elects to discontinue participation in the Fund, the Trust will continue to handle all claims made and timely reported to the Trust during the term of this Agreement, until such claims are resolved or closed. The Trust does not provide coverage for the payment of claims which could not be paid by a local board of education pursuant to N.C.G.S. §115C-43(b).

3. Pay claims for medical expenses arising out of accidental injury, subject to all terms, conditions, and limits set forth in the Med Pay Endorsement.
4. Purchase excess insurance for the benefit of the Member.
- D. Collect from each Member contributions based upon the loss experience of the Member and the loss experience of the Fund, operating expenses, excess insurance costs, and exposure of each Member. Such contributions shall be kept in designated reserve funds, and from such funds all administrative, excess insurance, and claims costs shall be paid.
- E. Reserve the right to require an additional or supplemental fund contribution from each Member for any fund year in which the initial contribution rate and unallocated Fund reserves, if any, are inadequate to pay operating expenses and claim costs.
- F. Provide an annual audit report to the Member concerning the financial operations and conditions of the Fund upon request of the Member.
- G. Furnish appropriate claims reporting procedures to Members.
- H. Make available for inspection, upon request by the Member, the books and records of the Fund.

II. THE MEMBER AGREES THAT IT WILL:

- A. Be responsible, along with its prior insurers, if any, for all liability claims that (i) arise from incidents which occurred prior to the retroactive date of the Coverage Agreement, or (ii) are first made within the meaning of the Coverage Agreement prior to the date of this Agreement, thereby holding the Trust financially harmless therefrom.
- B. Enroll in the Fund for a twelve-month fund year or remaining portion thereof and obligate itself to pay all required fund contributions as prescribed by the Trustees of the Trust.
- C. Implement procedures recommended by the Trust or its designee for the purpose of reducing liability exposures.
- D. Execute and submit to the Trust or its designee any and all forms required by the Trust.
- E. Designate a risk management coordinator to act as a liaison between the Member and the Trust or its designee.
- F. Attend any training programs and sessions deemed necessary by the Trust.
- G. By signing this Agreement, grant to the Trust the full power of attorney to:
 1. Present all forms and related information to any administrative body, board, agency, or any court of law, as may be necessary, to defend liability claims covered by the Fund.

2. Obtain and retain any information or data that may affect the Member's liability claims that are covered by the Fund.
 3. Do any and all acts without qualification that are necessary or convenient to effectuate the implementation and performance of the Fund.
- H. Promptly notify the Trust of any claims made against the Member, as defined in the Coverage Agreement; ensure that all persons covered under the Coverage Agreement are aware of and understand the "Defense of Claims" and "Notice of Claim" provisions of the Coverage Agreement and their responsibilities thereunder; and otherwise cooperate with the Trust in the investigation and defense of claims handled under the Coverage Agreement.
- I. Cooperate with the Trust in the investigation of claims for medical expenses and otherwise comply with all obligations set forth in the Coverage Agreement and Med Pay Endorsement. The Member further agrees that the no-fault coverage for medical expenses only applies to accidental injuries occurring during the fund year, and is subject to all terms, conditions, and limits set forth in the Med Pay Endorsement.
- III. This Agreement, as approved by the Member, shall be forwarded to the Trust or its designee.
- IV. The Trust shall acknowledge acceptance of this Agreement by noting hereon in the space provided the effective date of its acceptance and shall return a fully executed copy thereof to the Member.
- V. The effective date initiating the obligations and rights of the parties to this Agreement shall commence upon the date stated herein and upon receipt by the Trust of the Member's fund contributions payable in advance. Failure by any Member to pay contributions as required by the Trust shall terminate this Agreement and void the Member's rights in the Fund upon fifteen days' written notice to the Member, except that the Fund will continue to be liable for all claims that would otherwise be covered by the Fund, which were made against the Member and timely reported by the Member to the Trust while the Member was in full compliance with this Agreement.
- VI. In the event of default by a Member as specified in Section V. hereof, or in the event of discontinuance of participation by a Member, all fund contributions made by the Member shall remain the sole property of the Trust, and said Member shall have no rights therein.

**NORTH CAROLINA SCHOOL BOARDS TRUST
ERRORS & OMISSIONS/GENERAL LIABILITY FUND**

NAME OF SCHOOL BOARD MEMBER

By: _____
Authorized Representative

School Board

Date Signed

By: _____
Superintendent

Effective Date of Coverage

By: _____
Board Chair

Participation Agreement Number

Date Signed

Risk Management Coordinator

Telephone Number



Date: June 13, 2016

**Vance County Schools
BOARD OF EDUCATION
PRECIS**

Subject: Recommended Audit Firm for June 30, 2016 Independent Audit

Staff Liaison: Jennifer Bennett, Assistant Superintendent Business & Finance

Main Points:

The Board of Education is required to have an independent audit performed annually for each fiscal year. The current audit firm of Winston, Williams, Creech, Evans & Company, LLP is no longer able to perform the Board of Education's audit.

In response to an RFP the Board received three (3) interested firms. After review by staff, it is recommended the Board of Education select Dixon Hughes Goodman LLP for the June 30, 2016 audit under a one-year contract with an optional two-year renewal.

Fiscal/Goal Implications:

Estimated cost is \$58,000 for an estimated 462 hours (average of \$125 per hour).

Firm	# of Hours Proposed	Total Est Cost	Average Cost/Hour	Cost equated to 450 Hours
S. Preston Douglas	340	\$ 49,000	\$ 144.12	\$ 64,853
Carr Riggs Ingram	360	\$ 49,320	\$ 137.00	\$ 61,650
Dixon Hughes Goodman	462	\$ 58,000	\$ 125.54	\$ 56,494

The costs incurred by the Board of Education for the year ended June 30, 2015 audit was over \$78,000 given the extra work that was involved.

Supporting Documents:

Summary of the staff's review and the metrics used for selection is attached.

Action Requested:

Administration requests the Board approve the selection of Dixon Hughes Goodman LLP for the June 30, 2016 audit and authorize staff to enter into a contract for the June 30, 2016 audit.

Review of Proposals for Vance County School Audit Year ended June 30, 2016

The following is a summary of the proposals presented for the Vance County Schools audit and our evaluation/review of those proposals on behalf of the Board of Education.

Three firms responded to our Request for Proposals:

1. S. Preston Douglas & Associates, LLP
2. Carr Riggs & Ingram (CRI)
3. Dixon Hughes Goodman LLP

Metrics used to fairly measure proposals:

- **Experience in School District audits** **50%**
 - Given current audit findings and situation with the school district a higher weight was given to firms having direct experience with school district audits.
- **Experience/Background of proposed audit team** **30%**
 - Want to make sure the proposed team assigned to Vance County Schools has experience with school district audits.
- **Cost of engagement - equated to equal hours*** **10%**
 - Will note hours and costs provided, then equated costs based on highest hours estimated to complete audit to get an equated estimated cost for the engagement if all firms have to dedicate similar hours to complete the audit.
 - We also reviewed the total number of hours estimated to make sure they were in line with what we should expect for our size district under normal circumstances.
- **Quality and completeness of presentation** **5%**
- **Other intangibles** **5%**
 - Other services available with firm
 - Recommendations/Comments from client inquiries

Recommendation:

Staff recommends the Board of Education select **Dixon Hughes Goodman** for the June 2016 audit with a 1-year contract and an optional 2-year renewal.

The average cost per hour is lower than the other firms and this firm has more extensive experience with performing school district audits. Given the priority in our metrics Dixon Hughes Goodman best meets Vance County Schools' priorities at this time. The quality of this firm is well known throughout the state and the other services that can be provided by this firm will be invaluable to the school district as we progress and improve our fiscal accountability.

Firm #1: S. Preston Douglas & Associates, LLP

- **Experience in School District audits**

The firm has only worked with One (1) school district – Robeson County Schools. The majority of their experience is with small towns and small cities in North Carolina. They have worked with the County of Robeson and one (1) community college.

- **Experience/Background of proposed audit team**

The audit team has only two (2) members with direct school district experience and only with Robeson County Schools. The others and partner assigned have no direct experience with school system audits.

- **Cost of engagement - equated to equal hours***

The firm is only estimating the audit will take 340 hours. That is very low in comparison to prior year's audits that in a normal year averaged 600 hours and the prior firm would budget 400 hours for their initial estimates. This speaks to the firm's lack of direct school district experience.

The total cost proposed for the 340 hours was \$49,000 however, that equated to the highest cost per hour presented at \$144 per hour. Should the engagement actually require a more accurate average of 450 hours the cost would be \$69,000.

- **Quality and completeness of presentation**

The proposal was complete, however, it was minimal in details. Also, they noted that they do not use computer audit specialists with lends to question how technically advanced the firm may be and its ability to appropriate assess and use our financial system files, etc.

- **Other intangibles**

Any additional services will be billed at the hourly rate attached to the personnel answering the question with highest being \$175 per hour. Response in this area is vague and given current conditions anticipated for the June 2016 audit it is likely the district would incur additional charges.

Firm #2: Carr Riggs Ingram (CRI)

- **Experience in School District audits**

The firm has limited experience with school districts (five). The majority of their experience is with County governments North Carolina.

- **Experience/Background of proposed audit team**

The audit team proposed has a senior partner with some school district experience; however, the senior accountant that would be primarily performing the audit has no school district audit experience.

- **Cost of engagement – equated to equal hours***

The firm is only estimating the audit will take 360 hours. That is very low in comparison to prior year's audits that in a normal year averaged 600 hours and the prior firm would budget 400 hours for their initial estimates. This speaks to the firm's lack of substantial school district experience.

The total cost proposed for the 360 hours was \$49,320 however, that equated to the highest cost per hour presented at \$137 per hour. Should the engagement actually require a more accurate average of 450 hours the cost would be \$61,650

- **Quality and completeness of presentation**

The proposal was complete, however, it was set-up more as a general firm presentation rather than a specific proposal for Vance County Schools.

- **Other intangibles**

Any additional services will be billed at the hourly rate attached to the personnel answering the question with highest being \$180 per hour. Response included a disclosure to allow for unanticipated events such as internal controls, changes in business operations, etc., all of which, given current conditions would be encountered by the audit firm.

Firm #3: Dixon Hughes Goodman, LLP

- **Experience in School District audits**

The firm has extensive experience with North Carolina school districts. They are regarded as one of the top firms for school district audits. The team for our district has experience with Nine (9) school districts ranging in size from the largest in the state to our neighbor in Franklin.

- **Experience/Background of proposed audit team**

The audit team has extensive knowledge of school district audits. The partner has experience with 15 different districts with more than 10 years in several. The audit manager has experience in 6 school districts with over 4 years in several. The senior auditor has experience in 6 school districts with at least 2 years in each district.

- **Cost of engagement – equated to equal hours***

The firm is estimating the audit will take 462 hours. This appears to be a very accurate projection based on what would be typically estimated and given current conditions. This speaks to the firm's extensive experience with school districts and ability to anticipate complexities that could arise.

The total cost proposed for the 462 hours was \$58,000 however, that equated to the lowest cost per hour presented at \$125 per hour. Should the engagement actually require a more accurate average of 450 hours the cost would be \$56,494.

- **Quality and completeness of presentation**

The proposal was complete and provided a very detailed description of the audit, services to be provided and time line for completion. It also provided very detailed and specific information related to what is expected of Vance County School's staff.

- **Other intangibles**

Vance County Schools would have access to their governmental Services team to assist the district moving forward. This is an advantage to the district as we move to improve fiscal operations and stay ahead of financial situations that could impact the district.



Date: June 13, 2016

**Vance County Schools
BOARD OF EDUCATION
PRECIS**

Subject: Continuing Budget Resolution Fiscal Year 2016-2017

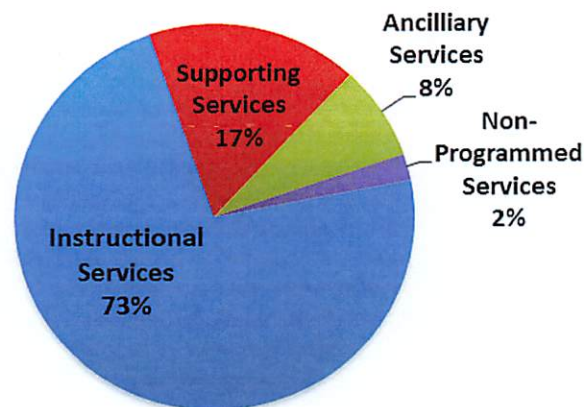
Staff Liaison: Jennifer Bennett, Assistant Superintendent Business & Finance

Main Points:

The Board of Education is required to authorize a continuing budget resolution in order to ensure the school district can continue to operate and open the school year effectively pending the adoption of an initial budget for the new fiscal year (NCGS 115C-434).

Fiscal/Goal Implications:

Continuing Budget Appropriation is at an estimate and reduced authorization. Total appropriation recommended is \$66,000,000.



Supporting Documents:

Continuing Resolution is attached for review and approval.

Action Requested:

Administration requests the Board approve the Continuing Budget Resolution for Fiscal Year 2016-2017.

Vance County Schools
CONTINUING Budget Resolution - Fiscal Year 2016-2017

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

	<u>Budgeted Amount</u>	<u>Categorical Total</u>	
State Fund Expenditures			
5100 Regular Instructional Services	26,800,000		
5200 Special Populations Services	4,900,000		
5300 Alternative Programs and Services	1,200,000		
5400 School Leadership Services	3,400,000		
5800 School-Based Support Services	2,900,000		
Instructional Program Funds		39,200,000	89.1%
6100 Support and Development Services	330,000		
6200 Special Populations Support & Development Services	250,000		
6300 Alternative Programs Support & Development Services	200,000		
6400 Technology Support Services	150,000		
6500 Operational Support Services	3,000,000		
6600 Financial and Human Resource Services	390,000		
6700 Accountability Services	200,000		
6900 Policy, Leadership and Public Relations Services	200,000		
Support Services Program Funds:		4,720,000	10.7%
7000 Ancillary Services	80,000		
Other Funds:		80,000	0.2%
Total State Funds Appropriation		<u>44,000,000</u>	
State Revenues:			
State Public School Fund Revenue	44,000,000		
Total State Public School Fund Revenue		<u>44,000,000</u>	

Vance County Schools
CONTINUING Budget Resolution - Fiscal Year 2016-2017

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

	<u>Budgeted Amount</u>	<u>Categorical Total</u>	
Local Current Expense Funds:			
5100 Regular Instructional Services	900,000		
5200 Special Populations Services	500		
5300 Alternative Programs and Services	19,000		
5400 School Leadership Services	268,000		
5500 Co-Curricular Services	325,000		
5800 School-Based Support Services	9,000		
Instructional Program Funds		1,521,500	21.1%
6100 Support and Development Services	5,000		
6200 Special Populations Support & Development Services	11,000		
6300 Alternative Programs Support & Development Services	37,000		
6400 Technology Support Services	197,000		
6500 Operational Support Services	3,246,000		
6600 Financial and Human Resource Services	317,000		
6700 Accountability Services	39,500		
6800 System-wide Pupil Support Services	2,000		
6900 Policy, Leadership and Public Relations Services	542,000		
Support Services Program Funds:		4,396,500	61.1%
7000 Ancillary Services	6,000		
8000 Non-Programmed Charges	1,276,000		
Other Funds:		1,282,000	17.8%
Total Current Expense Appropriation		<u>7,200,000</u>	
Local Revenues:			
County Appropriation	7,200,000		
Fines & Forfeitures	-		
Fund Balance Appropriated	-		
Total Local Current Expense Revenues:		<u>7,200,000</u>	

Vance County Schools
CONTINUING Budget Resolution - Fiscal Year 2016-2017

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

	<u>Budgeted Amount</u>	<u>Categorical Total</u>	
Federal Funds Expenditures			
5100 Regular Instructional Services	576,700		
5200 Special Populations Services	1,580,000		
5300 Alternative Programs and Services	3,648,000		
5400 School Leadership Services	-		
5800 School-Based Support Services	99,000		
Instructional Program Funds		5,903,700	83.7%
6100 Support and Development Services	2,300		
6200 Special Populations Support & Development Services	136,000		
6300 Alternative Programs Support & Development Services	340,000		
6400 Technology Support Services	285,000		
6500 Operational Support Services	150,000		
6600 Financial and Human Resource Services	11,000		
Support Services Program Funds:		924,300	13.1%
7000 Ancillary Services	52,000		
8000 Non-Programmed Charges	172,000		
Other Funds:		224,000	3.2%
Total Federal Grants Fund Appropriation		<u>7,052,000</u>	
Federal Grant Funds Revenue			
Federal Grants Funds	7,052,000		
Total Federal Grants Funds Revenues		<u>7,052,000</u>	

Vance County Schools
CONTINUING Budget Resolution - Fiscal Year 2016-2017

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

	<u>Budgeted Amount</u>	<u>Categorical Total</u>	
Capital Outlay Expenses			
6400 Technology Support Services	-		
6500 Operational Support Services	828,000		
6800 System-wide Pupil Support Services			
Support Services Program Funds:		828,000	100.0%
Total Capital Outlay Fund Appropriation		<u>828,000</u>	
Capital Outlay Revenues			
County Appropriation	425,000		51.3%
State Funds	403,000		48.7%
Other Financing Sources	-		0.0%
Fund Balance Appropriated	-		0.0%
Total Capital Outlay Revenues		<u>828,000</u>	

Vance County Schools
CONTINUING Budget Resolution - Fiscal Year 2016-2017

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

	<u>Budgeted Amount</u>	<u>Categorical Total</u>
Child Nutrition Fund Expenses		
7200 Nutrition Services	5,070,000	
Total Child Nutrition Fund Appropriation		<u><u>5,070,000</u></u>
Child Nutrition Revenues		
State Funds	70,000	1.4%
Federal Funds	4,300,000	84.8%
Local Funds	700,000	13.8%
Fund Balance Appropriated	-	0.0%
Total Child Nutrition Fund Revenue		<u><u>5,070,000</u></u>

Vance County Schools
CONTINUING Budget Resolution - Fiscal Year 2016-2017

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

	<u>Budgeted Amount</u>	<u>Categorical Total</u>	
Other Restricted Expenses			
5100 Regular Instructional Services	500,000		
5200 Special Populations Services	270,000		
5300 Alternative Programs and Services	400,000		
5400 School Leadership Services	120,000		
5500 Co-Curricular Services	40,000		
5800 School-Based Support Services	90,000		
Instructional Program Funds		1,420,000	76.8%
6400 Technology Support Services	330,000		
6500 Operational Support Services	100,000		
Support Services Program Funds:		430,000	23.2%
 Total Other Restricted Fund Appropriation		 <u>1,850,000</u>	
Other Restricted Revenues			
County Appropriation	1,220,000		65.9%
Indirect Cost Revenue	180,000		9.7%
Medicaid Revenue	50,000		2.7%
Other State Revenue	400,000		21.6%
Various Grants Revenues*	-		0.0%
Fund Balance Appropriated	-		0.0%
 Total Other Restricted Fund Revenues		 <u>1,850,000</u>	

* Various Grants Revenues includes items such as ROTC reimbursements, parking fees, small grants, etc.

Vance County Schools
CONTINUING Budget Resolution - Fiscal Year 2016-2017

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

		<u>Budgeted Amount</u>	<u>Categorical Total</u>
In summary, the following funding amounts are hereby appropriated for the continuing operation of the Vance County Public Schools for the fiscal year beginning July 1, 2016 and ending June 30, 2016, pending the adoption of a formal Initial Budget by the Board of Education.			
Fund 1	State Public School Fund	\$ 44,000,000	66.7%
Fund 2	Local Current Expense Fund	7,200,000	10.9%
Fund 3	Federal Grants Fund	7,052,000	10.7%
Fund 4	Capital Outlay Fund	828,000	1.3%
Fund 5	Child Nutrition Fund	5,070,000	7.7%
Fund 8	Other Restricted Fund	1,850,000	2.8%
Total Appropriation for Continuing Operations		\$ 66,000,000	100.0%

WHEREAS, in accordance with the provisions of N.C.G.S. 115C-434, in case the adoption of the budget resolution is delayed until after July 1, the Board of Education shall make interim appropriations for the purpose of paying salaries and the usual ordinary expenses of the local administrative unit for the interval between the beginning of the fiscal year and the adoption of the budget resolution; and

WHEREAS, the State of North Carolina has not yet adopted a continuing resolution or final budget for the 2016-2017 fiscal year; and

WHEREAS, the Vance County Board of Commissioners has not yet adopted a continuing resolution or final budget for the 2016-2017 fiscal year as of the issuance of this resolution; and

WHEREAS, the Vance County Board of Education has an insufficient fund balance to operate the school system for the 2016-2017 fiscal year; and

WHEREAS, the adoption of a budget resolution for the 2016-2017 fiscal year by the Vance County Board of Education is predicated on the adoption of a state and local government continuing resolution or final budget for the 2016-2017 fiscal year.

NOW THEREFORE, BE IT RESOLVED by the Vance County Board of Education, as follows:

- (1) That the Board hereby authorizes the disbursements of such amounts as may be necessary to pay salaries and wages of employees of Vance County Schools, principal and interest of indebtedness, and all other usual ordinary expenses that may become due and payable during the interval between the beginning of the 2016-2017 fiscal year and the adoption of the budget resolution for that year.
- (2) That interim appropriations so made and expended will be charged to the proper appropriations in the budget resolution and any amendments to the budget will be reported to the Board.

Approved by the Vance County Board of Education, this the 13th day of June, 2016.

The Vance County Board of Education

By: _____
Gloria J. White, Chairperson

Attest:

By: _____
Anthony Jackson, Ph.D., Secretary

BUILDING AND GROUNDS

Minutes of the Vance County Schools' Building & Grounds Committee Meeting Thursday, May 26, 2016

The Vance County Schools' Building and Grounds Committee met on Thursday, May 26, 2016, at 8:30 a.m. in the Superintendent's Conference Room.

Present: Ruth Hartness Dorothy Gooche Ed Wilson
Anthony Jackson Cindy Bennett Kevin Perdue Trixie Brooks

Ruth Hartness, committee chairperson, called the meeting to order at 8:30 a.m.

Agenda Item No. 1

Door Access Control Update

Kevin Perdue-Vance County Schools

Kevin Perdue informed the committee that the pilot schools have begun utilizing the system. So far no major issues have been identified. A few minor issues have been ongoing and resolved. A make-up day has been scheduled for those who were absent on the original photo day.

Agenda Item No. 2

Multipurpose Room Update-Carver

Kevin Perdue- Vance County Schools

Kevin Perdue informed the committee that the roof has been completed and now the exterior wall installation has begun. Work on the project was stopped during the week of testing but is now back in action.

Agenda Item No. 3

Work Order/Custodial Report

Kevin Perdue- Vance County Schools
(Attachment I)

Kevin Perdue presented the Custodial Inspections.

Agenda Item No. 4

Monthly Updates

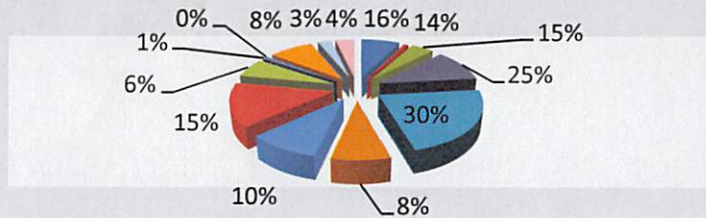
Kevin Perdue-Vance County Schools

The monthly updates were also presented in the package with no discussions. (Attachment II)

After a motion, the Building and Grounds Committee Meeting was adjourned. The next Building and Grounds Committee Meeting will be held on Thursday, June 23, 2016 at 8:30 a.m.

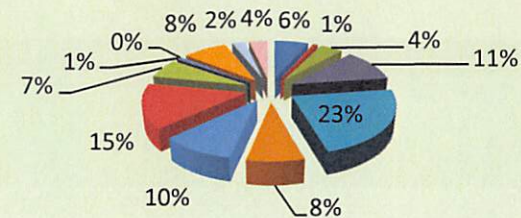
Work Orders Received (5206)

Carpentry 372	Custodial Equip 49	Delivery 222
Electrical 569	Energy Mngmt 1164	Fire/Safety 412
Grounds 507	HVAC 761	Kitchen Equip 335
Miscellaneous 27	Pest Control 22	Plumbing 438
Roof 135	Vehicle Maint 193	



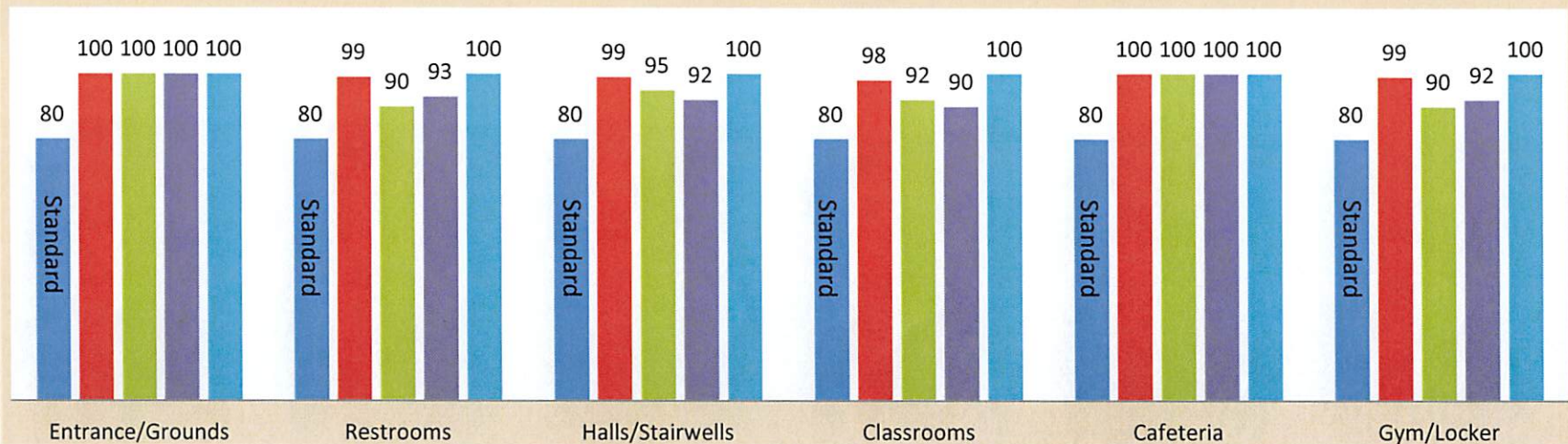
Work Orders Completed (5091)

Carpentry 326	Custodial Equip 48	Delivery 221
Electrical 565	Energy Mngmt 1164	Fire/Safety 388
Grounds 503	HVAC 760	Kitchen Equip 335
Miscellaneous 27	Pest Control 20	Plumbing 426
Roof 126	Vehicle Maint 182	



Custodial Inspections

Standard Elementary Middle High ASC



BUILDINGS AND GROUNDS REPORT
(May 2016)

ATTACHMENT II

1. Aycock
 - A. Replaced the shaft and bearings in air handler #9.
 - B. Repaired the a/c unit for the kitchen due to a Freon leak on compressor.
 - C. Repaired a Freon leak on the a/c unit for the Media Center.
2. Clarke
 - A. Replaced the module on chiller #1.
3. E. M. Rollins
 - A. Replaced vinyl skirting under mobile unit.
4. Eaton-Johnson
 - A. Replace broken mop sink.
5. E. O. Young
 - A. Repaired leaking roof in cafeteria.
6. Henderson Middle
 - A. Painted doors entering auditorium.
 - B. PM plumbing and made needed repairs.
7. L. B. Yancey
 - A. Replaced the compressor in the heat pump in room B-113.
8. Northern Vance
 - A. Serviced and made needed repairs to sewer pumps at lift station.
9. Pinkston Street
 - A. Replaced the condenser fan motor on the heat pump in room #5.
 - B. Replaced the compressor on the walk-in freezer.
 - C. Replaced the condenser motor in the heat pump in the Media Center.
10. Western Vance
 - A. Replaced the ACT board in the main panel.
11. Zeb Vance
 - A. Moved mulch to play area for the PTA.
12. Administrative Service Center
 - A. Replaced the condenser motor on the Libert unit.
 - B. Checked plumbing throughout building and made needed repairs.

**Minutes of the Vance County Schools' Policy Committee Meeting
June 2, 2016**

The Vance County Schools' Policy Committee met on Thursday, June 2, 2016, at 5:30 p.m. in the Superintendent's Conference Room.

Present: Darlynn Oxendine Gloria J. White
Anthony Jackson Trixie Brooks Cindy Bennett

Darlynn Oxendine, chairperson, called the meeting to order at 5:35 p.m.

1000 Series

There were revisions presented to committee members (policy 1720 and 1760) to review. Committee agreed to present the revised policies to the full board for approval.

2000 Series

Revisions were presented to committee members (policy 2130). Committee members agreed to remove paragraphs two and three, under number one and remove number 4, of section B. Committee members agreed to present the revised policy to the full board for approval.

3000 Series

Committee members reviewed 3000-B series policies, *Student Performance, Special Curriculum, Services and Activities to Support Education Program*. Committee members were presented with the necessary changes to policies that align with Vance County Schools and the State of North Carolina. The committee was presented the revision to policy 3450 in reference to class ranking. The committee agreed to acknowledge Summa as a 4.0 plus. In an effort to maintain an academic standard, the committee agreed to raise the attendance percentage from 85 percent to 91 percent in policy 3620.

There were four of the 3000 policies that will be delayed and brought to the committee during the July Policy Committee Meeting.

Committee agreed to present 3000-B series to the full board for 30 day review with expediting policy 3450 (Class Ranking) as it applies to the upcoming school year and student handbook.

7000 Series

There was a change from the state presented to committee members (policy 7650). Committee agreed to present policy 7650 to the full board for a 30 day review.

8000 Series

There was a change from the state presented to the committee members (policy 8305). Committee agreed to present policy 8305 to the full board for a 30 day review.

Darlynn Oxendine adjourned the meeting at 6:24 p.m.

Recommendation to approve:

Governing Principles

1720/4015/7225	Discrimination, Harassment, and Bullying Complaint Procedure
1760/7280	Prohibition Against Retaliation

Board Members

2130	Board Member Compensation and Expenses
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Recommendation for a 30-day review:

Student Performance

3400	Evaluation of Student Progress
3405	Student at Risk of Academic Failure
3410	Testing and Assessment Program
3431	Conflict Resolution
3440	Recognizing Excellence

Special Curriculum Objectives

3510	Religious-Based Exemptions from School Programs
3515	Religion in the Schools
3520	Special Education Programs
3530	Citizenship and Character Education
3540	Comprehensive Health Education Program

Services & Activities to Support Education Program

3610	Counseling Program
3620	Extracurricular Activities and Student Organizations
3640/5130	Student Voter Registration

Benefits

7650	Employee Travel and Other Expense Reimbursement
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Fiscal Accountability

8305	Federal Grant Administration
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**VANCE COUNTY SCHOOLS
MINUTES OF THE BOARD CURRICULUM COMMITTEE MEETING
Superintendent's Conference Room
Thursday, May 26, 2016**

Board Members Present: Emeron Cash
Dorothy Gooche
Ed Wilson
Staff Present: Cindy Bennett
Trixie Brooks
Anthony Jackson

Mr. Cash called the meeting to order at 9:18 AM.

AIG PLAN 2016-2019

Dr. Brooks did an overview of the major changes to the AIG plan for 2016-2019 school years which follows the state format. (Attachment I)

Dr. Brooks explained the new NC state identified areas' definitions as follows:

- Academically Gifted in Reading (AR) – a student whose achievement and/or aptitude scores meet or exceed criteria in reading
- Academically Gifted in Math (AM) – a student whose achievement and/or aptitude scores meet or exceed criteria in math
- Academically Gifted (AG) – a student whose achievement and/or aptitude scores meet or exceed criteria in reading and math
- Intellectually Gifted (IG) – a student who traditionally demonstrates weaknesses in achievement in reading and/or math but whose composite score on any given aptitude test is a 98% or higher
- Academically and Intellectually Gifted (AI) – a student whose achievement and composite aptitude scores meet or exceed criteria to be Academically and Intellectually identified.

Dr. Brooks stated the district has been recognized by the National Center for Research on Gifted Education (NCRGE) to be studied because of their practices for underrepresented youth. She went on to explain that these practices in grades K-2 has helped increase the underrepresented youth in the AIG program which was included in the 2012-2013 AIG plan. Dr. Brooks will look at the alignment on how these students are doing on the EOGs. Dr. Brooks stated the nurture program allows AIG teachers to work with students while in the regular classroom setting.

Dr. Brooks stated Advanced Placement teachers who have not been trained in the last 2 years will be trained this summer.

Mrs. Gooche motioned and Mr. Wilson seconded the motion to take the AIG 2016-2019 plan to the VCS board.

TECHNOLOGY UPDATE

Dr. Jackson shared the Vance County Schools' Digital Learning Initiative project report. He compared a typical classroom with a student sitting at a desk with papers facing the teacher to the 21st century classroom with students with laptops which serve the same number of students but in a more efficient way.

Dr. Jackson stated that the teacher's mindset has to change to accommodate students learning differently in the same classroom. He said more and more student materials are digital and LEAs are receiving less state funding to purchase textbooks. Dr. Jackson explained that students are now *learning with technology* instead of *learning from technology* and are now actively learning instead of passively learning. He also explained that in the 21st century students need digital-age literacy, inventive thinking, effective communication, and high productivity. He informed the board that the Digital Learning Initiative Project is in progress and the committee decided to start with teacher devices. The committee invited vendors to bid. Five vendors submitted quotes, three vendors were invited to do a 30 minute presentation, and committee members reviewed the devices for 30 days. The Digital Learning Initiative includes a 25 member technology committee made up of teachers, principals, directors, and assistant principals. The chosen teacher device to be leased is the Lenovo E460. At the end of lease, new devices can be received or current leased devices can be purchased for \$1 each. He stated this will be an investment by the county commissioners if their 2016-2017 budget request is approved in July which may possibly provide enough funding for training along with coaching from the Friday Institute. This investment will assist us with improving teaching and learning in the VCS system. He stated if the Digital Learning Initiative project is approved by the VCS board at the June 13 board meeting, we will move into another phase which will involve device deployment in August to every teacher. He said the committee recognizes the need to support teachers and every teacher will receive ongoing training to learn to use digital resources in classrooms. Dr. Bennett, Dr. Brooks, and the technology committee will present the Digital Learning Initiative at June 13 board meeting. (Attachment II)

Dr. Jackson stated there should be a planning team report for each area of the initiative.

Meeting adjourned at 9:56 AM.

AIG PLAN 2016-2019

Overview of major changes:

- Standard 1 B- New Definitions for each area of giftedness.
- Standard 1 D- Changes in identification process due to new definitions.
- Standard 3 C- Standard changed some, so we had to add info and update old data.
- Standard 4 J- This is a new standard. We had to create information for this standard.
- Standard 6 J- Some information was moved from a standard; they took away and added to this standard.

Standard 1B- MOST IMPORTANT

Students will be identified in one of the following areas:

- Academically Gifted in Reading (AR) - This is a student whose achievement and/or aptitude scores meet or exceed criteria in Reading.
- Academically Gifted in Math (AM) - This is a student whose achievement and/or aptitude scores meet or exceed criteria in Math.
- Academically Gifted (AG) - This is a student whose achievement and/or aptitude scores meet or exceed criteria in Reading and Math.
- Intellectually Gifted (IG) - This is a student who traditionally demonstrates weaknesses in achievement in Reading and/or Math but whose composite score on any given aptitude test is a 98% or higher.
- Academically and Intellectually Gifted (AI) - This is a student whose achievement and composite aptitude scores meet or exceed criteria to be Academically and Intellectually identified.

Standard 1D-

Placement

After the GIT reviews the Summary of Evaluation Results, one of the following decisions will be made:

1. Differentiated services are recommended in math and/or reading (AR, AM, & AG),
2. Differentiated services are recommended for intellectually gifted (IG),
3. Differentiated services are recommended for academically and intellectually gifted (AI), or
4. Nurture services recommended in math and/or reading.

GIT will make its recommendation to the system-wide Compliance Review Team (CRT) which serves as an inter-rater reliability process to assure that a student screened and identified as gifted in School A will also be screened and identified as gifted in School B.

Standard 3C-

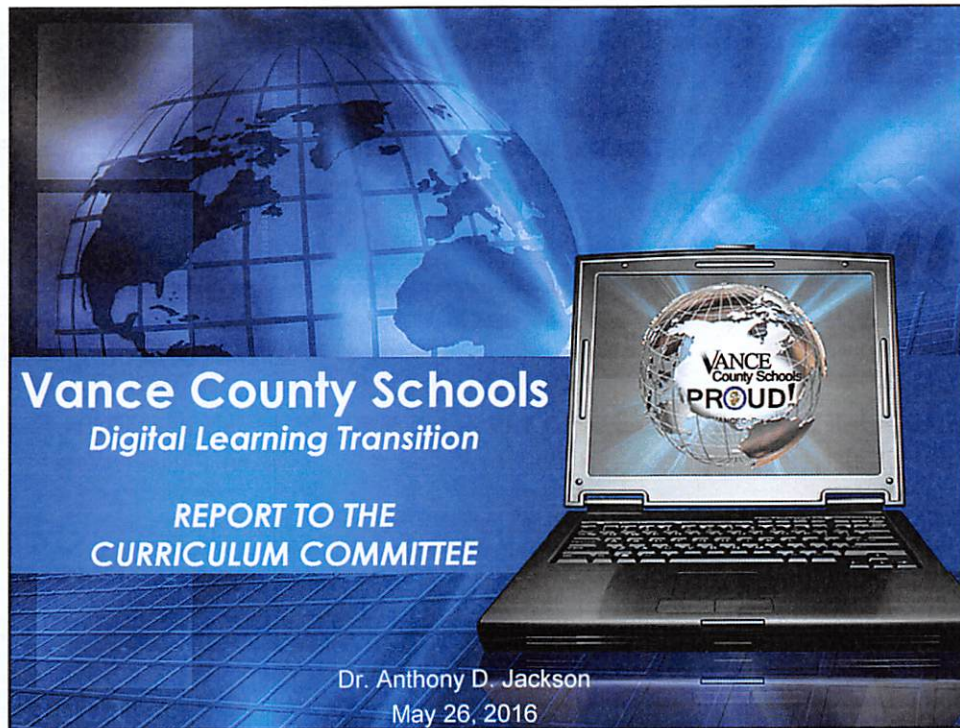
Description: Focused AIG Professional Development (PD) is necessary to meet AIG student needs. Currently, AIG PD is recommended but not mandatory for classroom teachers who serve formally identified AIG students. Superintendents, Principals, AIG teachers, counselors, and classroom teachers are responsible for the administration and implementation of the AIG program and differentiation of curriculum and instruction. Gifted licensure is recommended and encouraged for teachers of gifted cluster groups and required of AIG teachers. High school Advanced Placement (AP) and Honors level teachers will meet College Board requirements, and IB teachers will earn either the IB certificate in teaching and learning, or the IB advanced certificate in teaching and learning research.

Possible Models for completing Professional Development include:

- In service workshops, conferences or institutes facilitated by the AIG Program
- Individual and/or PLC follow up
- Workshops & conferences
- Courses offered by universities, DPI, or other recognized educational organizations
- Collaboration with AIG specialist

Standard 4J- Utilizes intentional, flexible grouping practices to facilitate effective instruction and support the growth of AIG students.

Standard 6J- Safeguards the rights of all AIG students and their parents and families through established written policies, procedures, and practices.



**"...if we teach today as we taught yesterday,
we rob our children of tomorrow."**

John Dewey (1933)

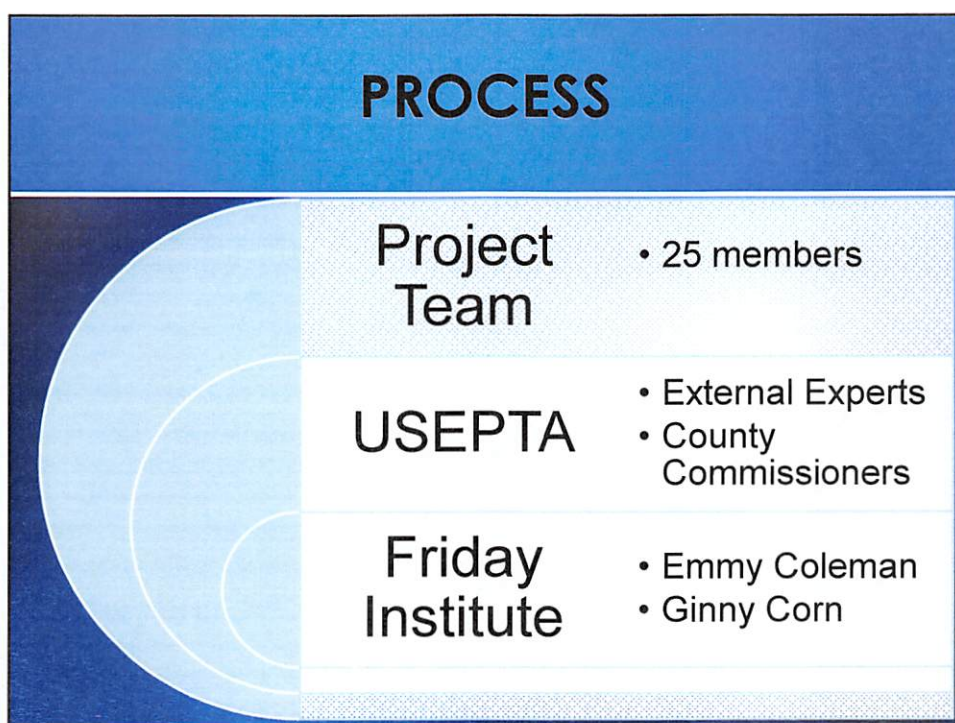


CLASSROOMS OF THE 21st CENTURY



21st Century Instruction

FROM		TO
Learning from Technology		Learning with Technology
teacher centered	↔	student centered
provide/deliver instruction	↔	produce learning
transfer knowledge from faculty to students	↔	elicit students' discovery and construction of knowledge
single sense stimulation	↔	multi-sensory stimulation
single media	↔	Multimedia
isolated work	↔	collaborative work
information delivery	↔	information exchange
passive learning	↔	active learning
factual, knowledge-based	↔	critical thinking and decision-making
reactive response	↔	proactive-planned action
isolated, artificial context	↔	authentic, real world context



PURCHASING CONSORTIUM

- USEPTA
- Wrote Specifications
- Approved Vendors were invited to bid
- 5 Vendors submitted quotes
- 3 vendors invited to do 30 minute presentations before the committee
- Teacher allowed to evaluate each device for a month
- Committee made selection

Lenovo E460 Thinkpad

- - Windows 10
- - Lenovo OneLink Technology
- - Long Battery Life
- - Integrated 720p HD Webcam & Dual Noise-Cancelling Microphones
- - Dolby® Speakers With Advanced Audio™
- - Customizable Graphics
- - Ultrafast Connection Speeds
- - Customizable Graphics
- - Ultrafast Connection Speeds
- - Premium Audio Option
- - Optional DVD Reader/Writer
- - Optional Performance-Boosting SSD
- - Fast Data Transfer
- - Award-Winning Keyboard With Redesigned Touchpad
- - Extra Peace of Mind

700 Units	Cost	3 year Payment	4 Year Payment
E460 4 GB	\$523,075.00	\$160,050	\$133,708
E460 8 GB	\$682,986.50	\$208,980	\$174,585
Tablet 10	\$519,338.75	No FMV avail	No FMV avail

700 Units	Cost	3 year Payment	4 Year Payment
E460 4 GB	\$523,075.00	\$186,706	\$143,380
E460 8 GB	\$682,986.50	\$243,785	\$187,213
Tablet 10	\$519,338.75	\$185,373	\$142,356

Lenovo Yoga 11e



•PROS

•Sturdy build. Responsive touch screen. Wide viewing angles. Comfortable keyboard.

•CONS

•So-so performance. Middling battery life. Relatively low-resolution screen.

•BOTTOM LINE

•The Lenovo ThinkPad Yoga 11e is a tough mid-range convertible-hybrid laptop built to withstand the rigors of the school day.

700 Units	Cost	3 year Payment	4 Year Payment
11e Yoga	\$354,200	\$108,378	\$90,541

700 Units	Cost	3 Year LEASE	4 Year LEASE
	\$354,200	\$126,428	\$97,090

SELECTED DEVICE



Lenovo Yoga 11e

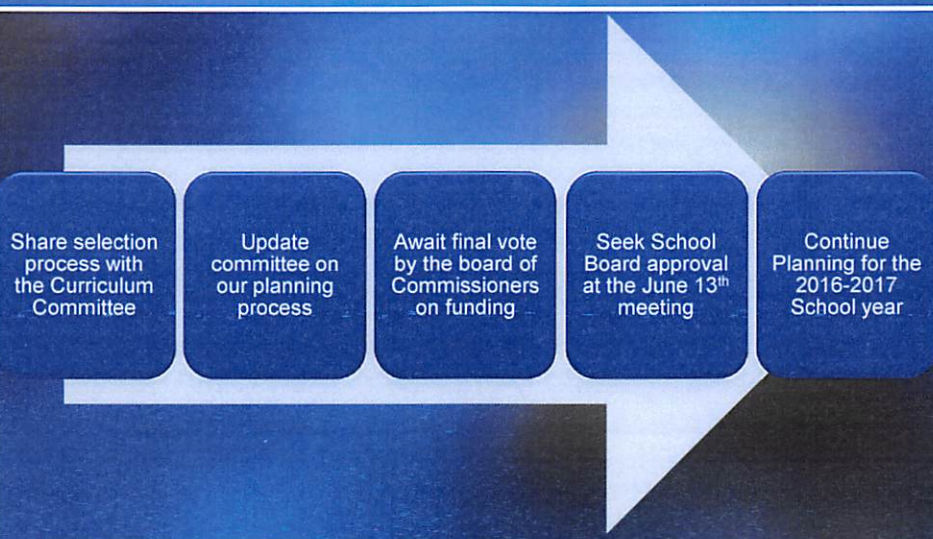
700 Units	Cost	3 year Payment	4 Year Payment
11e Yoga	\$354,200	\$108,378	\$90,541

700 Units	Cost	3 Year LEASE	4 Year LEASE
	\$354,200	\$126,428	\$97,090

FUNDING

- The County Commissioners have included in their 2016-2017 Budget Request a separate appropriation of \$195,000 for the next 4 years to cover the cost of the lease for 700 teacher devices.
- **OPPORTUNITY** – (at \$97,000 per year, we may be able to acquire additional devices on carts and increase student access, or to pay for professional development for all teachers with the Friday Institute)
- \$780,000 total investment to assist us with improving teaching and learning in the VCS

PROCESS



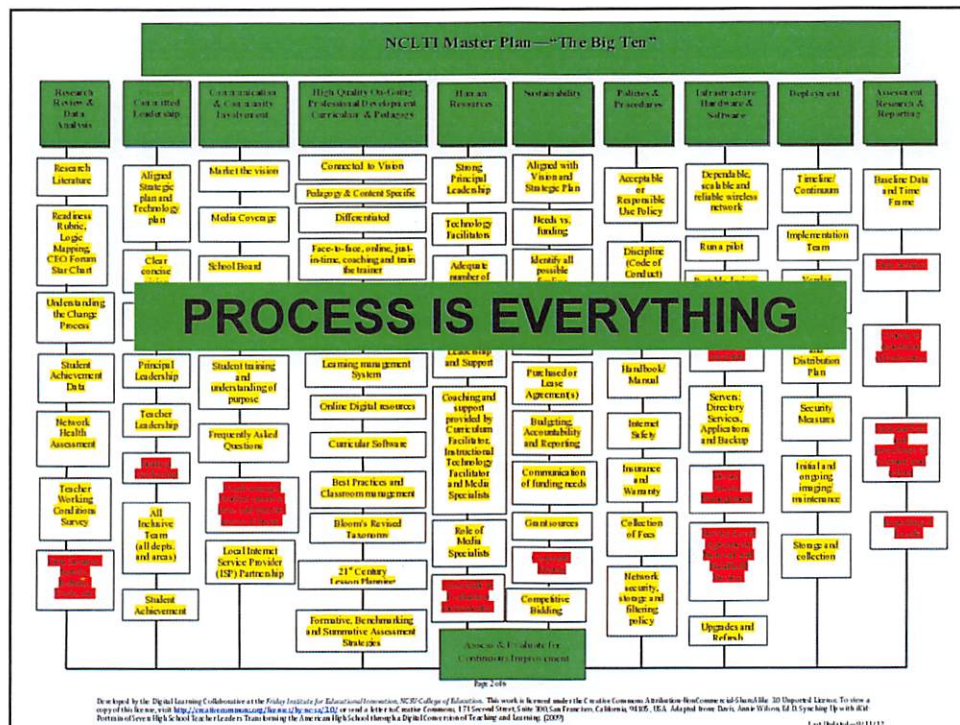
DIGITAL TRANSFORMATION CYCLE



Plan



- To successfully implement the Vance Digital Learning Initiative we will need to extensively explore and assess resources on an on-going basis.
- This phase guides a leadership teams to apply a data-driven decision making process for their initiative.
- [Planning Video](#)
- North Carolina Learning Technology Initiative (NCLTI) Master Plan—
 - “The Big Ten” & Master Plan Mapping Document



Planning Team Reports

Research Review & Data Analysis	Focused and Committed Leadership	Communications and Community Involvement	High Quality On-Going Professional Development and Curriculum Pedagogy	Human Resources

Planning Team Reports

Sustainability	Policies and Procedures	Infrastructure Hardware and Software	Deployment	Assessment Research and Reporting



**HOW WILL WE DETERMINE
SUCCESS???**

ANTICIPATED OUTCOMES



4 C's



Mobile Learning



Personalized Learning



Digital Citizenship



Highly Connected Educators



Success Stories

PROJECT PHASES



Phase 1

Assess Readiness

Infrastructure

Classroom Standards/
AUP/ Board Policies

Clarify District Support

Sustainability



Phase 2

On-going Job-Embedded
Teacher Professional
Development

Device Procurement

Device Deployment to
Teachers

Clarify Roles



Phase 3

Small Pilots

District Deployment

Assessment

Evaluation

**OVERNIGHT FIELD TRIP REQUEST
SUBMITTED FOR BOARD APPROVAL**

June 13, 2016

<u>Dates</u>	<u>School/Class or Club</u>	<u>Field Trip Destination</u>
June 27-29, 2016	Northern Vance High School Men's Basketball Team	Catawba Team Camp Salisbury, NC

VANCE COUNTY SCHOOLS OVERNIGHT FIELD TRIP APPROVAL REQUEST

Prepare one copy of this form and forward to the school principal for approval. Overnight field trips require Board of Education approval and must be submitted to the Superintendent at least 30 days prior to the date of the trip. A copy of the Parent Permission Form and the appropriate Transportation Request Form must be completed and attached. If a substitute is needed, the appropriate Professional Leave Form must be attached. No Field Trip is considered as "approved" until you have received a copy of this request approved by the Board of Education.

School NVHS Class/Club/Group MEN'S BASKETBALL
 Purpose of Field Trip PARTICIPATE IN A TEAM BASKETBALL CAMP
 How does this purpose meet the "educational needs" of the students and the N. C. Standards Course of Study?
"SUMMER ACTIVITY" - HOWEVER IT DOES TIE INTO 9.1.1, 9.1.2, 9.1.3, AND 9.4 IN THE NC STANDARD COURSE OF STUDY.
 Location City CATAWBA COLLEGE SALISBURY NC
 Date/Time of Departure 6-27 / 6AM Date/Time of Return 6-29 / 8PM
 Number of Students 24 Number of Chaperones 3 (Staff Parents/Other)
 Names of Chaperones RANDALL BULLOCK / CHAD WELSON / WELTON BASKETT
 If needed, how will substitutes be provided? N/A

FINANCIAL, TRANSPORTATION, AND MEAL CONSIDERATIONS: (If private vehicle is used, complete special form and attach to this request.)

Method of Transportation ACTIVITY BUS
 All transportation arrangements completed and attached: Yes ☒ No
 Total Cost of the Trip N/A Cost To Each Student 2600.00
 What does this cost include? SECONDARY INSURANCE, ROOM AND BOARD MEALS, OFFICIALS, INSTRUCTION ON PLAYING BASKETBALL, PLAYING SKILLS, GAMES, AND FUN
 How will students get the money to attend? PARENTS, GIFTS, DONATIONS, AND JOBS
 What provisions have been made to assure that every eligible student will attend? NO ONE HAS EVER BEEN TURNED AWAY DUE TO FUNDING - WE FIND FUNDING.
 What provisions have been made for students who do not accompany their class on the trip? N/A
SUMMER ACTIVITY
 Will lunches be obtained from the cafeteria? N/A Have arrangements been made with the cafeteria staff? N/A

Request Submitted By [Signature] Date 5/27/16
 Principal Approval [Signature] Date 6/2/16
 Superintendent Approval [Signature] Date 6/3/16
 Board of Education Approval _____ Date _____

TEAM CAMP



2016



Coach Perron and his staff are proud to announce the 2016 Catawba Team Camp will be offered in two sessions this year. Session 1 will be held on June 25 through June 27. Session 2 will be held on June 27 through June 29.

Camp Features

Each team will play a minimum of 11 games. More games available upon request. A certified athletic trainer will be present on campus for all events. Players and coaches will experience both classroom and in-game instruction. Along with instruction, there will be Coaches Socials. Free T-shirts will be given out to all participants. Also, there will be a coach's stipend for teams of 8 or more players.

Out of County Student Transfer Requests

June 13, 2016

2016 – 2017 School Year

I. Recommendation to Approve (*Employee Status*)

<u>Student's Name</u>	<u>Parent/Guardian</u>	<u>County/School Permanent Residence</u>	<u>Requested County/School</u>
Batchelor, Malachi	George Person	Vance Co./Henderson Middle	Granville Co./Hawley Middle
Carraway, Carolina	Jennifer Carraway	Vance Co./Northern Vance	Granville Co./J. F. Webb High
Carraway, Ulana	Jennifer Carraway	Vance Co./Eaton Johnson	Granville Co./Hawley Middle
Cooper, Braden Keith	Brad & Joan Cooper	Vance Co./Dabney Elem.	Granville Co./Mary Potter Middle
Ham, Kristen Michelle	Chris & Heather Ham	Vance Co./Eaton Johnson	Granville Co./N. Granville Middle
Herndon, Grace Victoria	Anthony Herndon	Vance Co./Northern Vance	Granville Co./Granville Early College
Leas, Reagan E.	Christopher Leas	Vance Co./Dabney Elem.	Granville Co./Stovall-Shaw Elem.
Leas, Riley Lynn	Christopher Leas	Vance Co./Dabney Elem.	Granville Co./Stovall-Shaw Elem.
Myrick, Andrew Z.	Michael & Florence Myrick	Vance Co./Zeb Vance Elem.	Granville Co./Joe Toler-Oak Hill
Myrick, Jady N.	Michael & Florence Myrick	Vance Co./Henderson Middle	Granville Co./N. Granville Middle
Person, Taneisha	George Person	Vance Co./Southern Vance	Granville Co./S. Granville High
Scott, Telly Delando	Telly & Sonya Scott	Vance Co./Henderson Middle	Granville Co./Mary Potter Middle
Tharpe, Logan	Kristen Tharpe	Franklin Co./	Vance Co./Zeb Vance Elem.

II. Recommendation to Approve (*Previously approved*)

<u>Student's Name</u>	<u>Parent/Guardian</u>	<u>County/School Permanent Residence</u>	<u>Requested County/School</u>
Keeton, Jessi	Nancy & Mitch Keeton	Vance Co./New Hope Elem.	Granville Co./Stovall Shaw