

**Vance County Board of Education
Henderson, N. C. 27536
August 8, 2016 7:00 p.m.
Administrative Services Center**

A G E N D A

- I. Call to Order
 - II. Moment of Silence
 - * III. Approval of Minutes
 - * IV. Approval of Meeting Agenda
 - V. Recognitions/Announcements
 - VI. Comments from the Public
(Citizens who would like to address the Board may do so by completing Form BDDH-E, Public Participation at Board Meetings. This request must be made by noon one working day preceding the regular Board meeting. The form may be obtained by calling the Administrative Assistant to the Superintendent at 492-2127, ext. 2202.)
 - VII. Superintendent's Report
 - A. Finance Monthly Certification (Attachment VII.A)
 - * B. 3000B Series, 7650 and 8305 Board Policies (Attachment VII.B)
 - VIII. Board of Education Standing Committees
 - * A. Personnel: Margaret A. Ellis, Chair (Attachment)
 - B. Finance: Gloria J. White, Chair
 - C. Building & Grounds: Ruth M. Hartness, Chair (Attachment)
 - D. Policy: Darlynn P. Oxendine, Chair
 - E. Curriculum: Emeron J. Cash, Chair
 - F. Community Relations: Dorothy W. Gooche, Chair
 - IX. New Business
 - X. Recurring Items
 - A. Overnight Field Trip Request
 - * B. Out of County Transfer Requests (Attachment X.B)
 - * XI. Executive Session
Approval of Minutes, Property, Legal, Personnel Matters
 - * XII. Adjournment
- * Requires Board Action

Minutes of the Vance County Board of Education

June 13, 2016

The Vance County Board of Education met in regular session on Monday, June 13, 2016, 7:00 p.m., Administrative Services Center Board Room. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Sr., Margaret A. Ellis, Dorothy W. Gooche, Ruth M. Hartness and Edward B. Wilson. Senior staff members present were: Dr. Anthony D. Jackson, Superintendent, Dr. Cindy Bennett, Assistant Superintendent for Student Services/Strategic Planning, Jennifer Bennett, Assistant Superintendent for Finance and Business Operations, Dr. Trixie J. Brooks, Assistant Superintendent for Curriculum and Instruction, Wil McLean, Senior Executive Director for Human Resources/Financial Operations, Terri Hedrick, Public Information Officer, and Jerry Stainback, Attorney for the Board.

1. Mrs. White called the meeting to order at 7:00 p.m. and welcomed everyone attending. A moment of silence was observed.
2. Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (7-0) approved the minutes of the May 9 & 23, 2016 meetings as presented.
3. Upon motion by Mrs. Hartness, second by Mr. Wilson, the Board unanimously (7-0) approved the minutes of the June 3, 15, 16, 17, 18, 19 and July 8 & 9, 2015 meetings.

Mrs. White noted these minutes were from the superintendent search and recently received from the North Carolina School Board Association.

4. Upon motion by Mr. Wilson, second by Mrs. Hartness, the Board unanimously (7-0) approved the meeting agenda with the following additions.
 - Add VI.A, Scott Populorum to Comments from the Public
 - Add VII.G, July 11, 2016 School Board Meeting
 - Add Personnel Addendum to VIII.A

5. Recognitions/Announcements

- A. Michele Burgess, Executive Director for the Public School Foundation, thanked the Board for allowing the foundation to recognize fifth and eighth grade students for academic achievement. Mrs. Burgess stated the foundation was formed to support and enhance the educational programs in the school system. The foundation supports the goals of the School Board and superintendent. With the assistance of foundation members, Wayne Adcock and Vanessa Jones, Mrs. Burgess recognized the top achiever student for fifth and eighth grades at each school and the most improved student in fifth and eighth grades. Each student received a medallion and the book "Positive Dog" by Jon Gordon.

Board members congratulated the students for their accomplishments and thanked the Public School Foundation for supporting education in the schools.

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- B. Dr. Bennett introduced Dr. Ralphe Holloman, School Safety/Hearing Officer, who leads the Empowerment Academy and Travanti Fogg, who serves as the class leader at the Empowerment Academy. Dr. Holloman thanked the board for given the students an opportunity to succeed. He stated previously he served as the Dropout Prevention Coordinator. Shortly after Dr. Jackson arrived, Dr. Holloman met with him to discuss developing a program that would prevent students from dropping out and give them a chance to be successful. Dr. Holloman stated the next thing he knew the old Eaton Johnson building was being renovated. He stated he is very proud of the Empowerment Academy. The doors opened on March 21, 2016 and the last day for students was June 7, 2016. The program started with 10 students with eight completing the program. Dr. Holloman introduced the class leader, Travanti Fogg. The class leader's role is to assist with calming students down. Students enrolled in the academy are struggling and are long-term suspended students. The academy gives these students an opportunity to continue to be in school. Social workers and counselors from the middle schools work with the students. The students were very successful this year. Each one took and passed their EOGs. Dr. Holloman introduced Mr. Fogg.

Mr. Fogg thanked Dr. Holloman, Reginald Moore, HMS teacher, and Destiney Ross, Instructional Coach, for given him the opportunity to be successful.

- C. Dr. Bennett recognized the Eaton Johnson Middle School Band Program for winning first place in the Kings Dominion Music in the Parks Festival recently. Dr. Brad Jones, principal, accepted the plaque on behalf of Justin Pulley, band instructor, and the students.
- D. Dr. Bennett announced the Big Eight Athletic Conference presented the Jim King Sportsmanship Award recognizing Integrity and Sportsmanship to Northern Vance High School for 2015-2016. Dr. Larry Webb, NVHS Principal, accepted the award on behalf of the school and Jeff Tate, Athletic Director, who was unable to attend. Dr. Webb informed Board members that he had just received notification that the NIAAA recognized Athletic Director Jeff Tate as a Certified Athletic Administrator. Dr. Webb expressed how proud he is of the students, staff, parents, athletic director, coaches, etc. for their part in NVHS receiving the Jim King Sportsmanship Award.
- E. Dr. Jackson recognized Mike Bullard, principal of the Vance County Early College High School. Mr. Bullard is the founding principal of the school and is retiring effective June 30, 2016. In appreciation for Mr. Bullard's dedication and hard work to Vance County Schools, a rocking chair was presented to Mr. Bullard by Dr. Jackson and Mrs. White. Dr. Jackson expressed appreciation to Mr. Bullard for everything he has done and to enjoy retirement.

Mr. Bullard thanked Dr. Jackson, School Board Members, and his family for supporting him.

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6. Comments from the Public

- A. Scott Populorum spoke on the HB2 law and supports the use of bathrooms based on the gender listed on birth certificates. He presented the Board with copies of a bathroom policy and asked for their support and approval. Mr. Populorum stated if the board did not agree with the policy he presented, he asked the board to develop and adopt their own.

7. Superintendent's Report

- A. Jim Winston of Winston, Williams, Creech, Evans & Co., LLP presented the fiscal year 2014-2015 audit to the Board. The audit received an unmodified opinion.

Mr. Winston reported at the end of the fiscal year, the revenues totaled \$66,997,098. Expenditures totaled \$63,068,054. This is a \$3,929,044 change in net position. The report showed a total general fund balance of \$2,971,311 of which \$2,760,761 is unassigned. The total general fund balance represents 4.61 months of operating expenses. The unassigned fund balance represents 4.28 months of operating expenses.

Mr. Winston reported a net position decrease of \$329,276 in the School Food Service Fund. The revenue increased by \$340,436 and expenses increased by \$78,306. The Child Care Fund should be closed due to no activity during the fiscal year.

Mr. Winston thanked Dr. Jackson and the staff for their help during the audit process. He thanked the Board for giving them the opportunity to serve as the auditors for the past few years and wished the Board well in the future.

Mrs. White thanked Mr. Winston and his staff for a job well done.

- B. Dr. Brooks presented the Title 1 Application for 2016-2017 to the Board for approval. The planning allotment of \$3,299,116 provides funding for district administration, parental involvement, prekindergarten, professional development, district-wide instructional initiatives, homeless and instructional coaches for elementary and middle schools. The plan includes \$795,275 to be allotted to the 10 elementary schools, both traditional middle schools and the Early STEM School.

Upon motion by Mrs. Hartness, second by Mrs. Oxendine, the Board unanimously (7-0) approved the Title 1 Application for 2016-2017.

- C. The Migrant Education Application for 2016-2017 was presented to the Board for approval by Dr. Brooks. The application includes an allotment of \$32,992 with an estimated \$2,000 carryover for a total of \$34,992. Funds will be used to cover the salary of a recruiter/parent involvement and to provide educational services to

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disadvantaged migrant children. Support will include English instruction for approximately 24 students and workshops for parents.

Upon motion by Mrs. Oxendine, second by Mrs. Ellis, the Board unanimously (7-0) approved the Migrant Education Application for 2016-2017.

- D. Dr. Jackson presented the 3000-A series Board policies, Educational Program, to the Board for adoption following a 30 day review. The policies were placed on the website for 30 days for review by staff, parents and community. The policies are now ready for adoption.

Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (7-0) adopted the 3000-A series policies, Educational Program.

- 3000 Goals and Objectives of the Educational Program
- 3100 Curriculum Development
- 3101 Dual Enrollment
- 3102 Online Instruction
- 3110 Innovation in Curriculum and Instruction
- 3115 Curriculum and Instructional Guides
- 3120 Lesson Planning
- 3130 Grouping for Instruction
- 3132 Homebound/Hospital Instruction
- 3135 Homework
- 3140 Evaluation of Instructional Programs
- 3200 Selection of Instructional Materials
- 3210 Parental Inspection of an Objection to Instructional Materials
- 3220 Technology in the Educational Program
- 3225/4312/7320 Technology Responsible Use
- 3226/4205 Internet Safety
- 3227/7322 Web Page Development
- 3230/7330 Copyright Compliance
- 3300 School Calendar and Time for Learning
- 3320 School Trip

- E. Dr. Jackson presented new Policy 3450, Class Rankings to the Board for approval. He requested the Board waive the 30-day review in order to include the policy in the student handbook.

Dr. Jackson recommended switching from valedictorian/salutatorian to using the Latin system to recognize students for their achievements. Beginning with the freshman class of 2016, students will be recognized at graduation according to the following honors

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requirements: Cum laude: weighted grade point average of 3.25-3.5; Magna cum laude: weighted grade point average of 3.6-3.9; and Summa cum laude: weighted grade point average of 4.0+. The Class of 2020 would be the first graduating class using this system.

Upon motion by Mr. Wilson, second by Mrs. Hartness, the Board unanimously (7-0) adopted Policy 3450, Class Rankings.

- F. Dr. Jackson recommended the Board approve Henderson Middle School's requests for uniforms beginning with the 2016-2017 school year. He stated the school has spent a tremendous amount of time preparing, researching, surveying staff and parents to prepare for a transition to uniforms. Dr. John Hargrove, HMS principal, has support from the staff, students and parents and is ready to move forward. Dr. Jackson asked for the Board's support in their request.

Mrs. White asked Dr. Hargrove the approximate cost for uniforms and possible vendors. Dr. Hargrove stated they were waiting for Board approval before moving forward. He stated they did speak to J. C. Penney, and they can provide the uniforms. Student uniforms are much cheaper than regular clothes. Dr. Hargrove stated they anticipate uniforms will run between \$10.00 to \$15.00 per outfit. Each Board member received a detailed report on how they gathered parent input during the planning for student uniforms, the advantages of having student uniforms and what the uniforms will include. Survey information was included in the report. Dr. Hargrove stated the survey process was carried out over several weeks with overwhelming response from parents in favor of required uniforms. He explained uniforms will eliminate any stigma or difference among students, thus improving discipline and the overall environment for students at the school. The student uniforms will consist of white, royal blue or light blue knit shirts (with collars) and khaki, navy blue or black pants. All students must wear shirts tucked in and belts at all times. Certain shoes, which include solid-colored white, black or brown shoes, must be worn at all times. The shoes can be loafer, lace-up or buckle shoes (for girls). Mrs. White noticed short sleeve shirts included in the information and not long sleeve. She asked if long sleeve shirts were available. Dr. Hargrove confirmed long sleeve shirts would be an option. Mrs. White commented on how well the information was put together. It was very good.

Mrs. Hartness congratulated Dr. Hargrove on the report. She stated it was the most comprehensive report she's received.

Upon motion by Mr. Wilson, second by Mrs. Gooche, the Board unanimously (7-0) approved a recommendation to allow Henderson Middle School to require uniforms for students beginning with the 2016-2017 school year.

- G. Dr. Jackson recommended the July 11, 2016 Board Meeting be cancelled. If needed, a called meeting can be scheduled later in the month.

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Upon motion by Mrs. Oxendine, second by Mrs. Hartness, the Board unanimously (7-0) voted to cancel the July 11, 2016 Board Meeting.

8. Board of Education Standing Committees

(1) Personnel – Mrs. Ellis reported the committee met on June 7, 2016 to discuss employment status, resignations, retirements, contracts and an athletic training contract.

a. Upon motion by Mrs. Ellis, second by Mr. Wilson, the Board unanimously (7-0) approved the following personnel items and the athletic training contract.

Resignations

Joseph Fuqua	Finance Officer	Central Office	Eff. 05/20/16
Terrence Foster	Electrician	Maintenance	Eff. 06/02/16
Kathryn Wilson	Grade 3 Teacher	E. M. Rollins	Eff. 06/30/16
Cory Williams	Cafeteria Assistant	E. M. Rollins	Eff. 05/20/16
Bonnie Stallings	Grade 4 Teacher	Zeb Vance	Eff. 06/30/16
Shalonda Young	Counselor	Henderson Middle	Eff. 06/30/16
Ashley Turner	English Teacher	Northern Vance	Eff. 06/30/16
Lisa Hayward	CTE Teacher	Northern Vance	Eff. 06/30/16
Dr. Larry Webb	Principal	Northern Vance	Eff. 06/30/16
James Clevenger	English Teacher	Southern Vance	Eff. 06/30/16
Tiffany Lasko	English Teacher	Southern Vance	Eff. 06/30/16
Earl Boyd	Substitute Bus Driver	All Schools	Eff. 05/20/16
Zachary Duncan	Mechanic I	Transportation	Eff. 06/08/16
Patricia Harris	Grade 2 Teacher	Carver	Eff. 06/30/16
Barbara Hudgens	Grade 1 Teacher	New Hope	Eff. 06/30/16
Brandon Morrison	Grade 4 Teacher	New Hope	Eff. 06/30/16
Debbie Kendrick	Math Teacher	Eaton Johnson	Eff. 06/30/16
Dylan Ross	Spanish Teacher	Northern Vance	Eff. 06/30/16
Evan Sonnenberg	Science Teacher	Northern Vance	Eff. 06/30/16

Retirements

Lillian Richardson	Social Worker	L. B. Yancey	Eff. 07/31/16
Sharon Turner	Athletic Director/ Testing Coordinator	Eaton Johnson	Eff. 06/30/16

Leaves of Absences

Courtney Mack	Media Specialist	L. B. Yancey	Eff. 05/16/16
Brunetta Shearin	E. C. Teacher	L. B. Yancey	Eff. 06/27/16

One Year Teacher Contracts

Katrina Tunstall	Math Teacher	Eaton Johnson	.
Amy White	Media Specialist	Northern Vance	

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Declined Position – For Information Only

John F. Milliner-Williams Principal

Northern Vance

- b. Athletic Training Services Agreement between Vance County Schools and Maria Parham Medical Center effective June 1, 2016 for a one year term. Maria Parham Medical Center will provide the school system with athletic training services of one or more employed athletic trainers who are duly-licensed and certified in accordance with North Carolina law to provide athletic training services at certain school events.

(2) Finance – Mrs. White reported the committee met on June 2, 2016 and turned the meeting over to Jennifer Bennett.

- a. Mrs. Bennett presented the annual renewal of the Board of Education's Errors and Omissions and General Liability Policy through the North Carolina School Boards Trust for approval. The cost for coverage from July 1, 2016 through June 30, 2017 is \$23,295.00.

Upon motion by Mrs. Oxendine, second by Mrs. Hartness, the Board unanimously (7-0) approved the renewal of the Errors and Omissions and General Liability Policy for 2016-2017.

- b. Mrs. Bennett informed the Board that bids were received from three firms interested in conducting the audit for 2016. Mrs. Bennett recommended the Board select Dixon Hughes Goodman LLP for a one year contract with an optional two year renewal. The total estimated cost is \$58,000 for an estimated 462 hours.

Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (7-0) approved to contract with Dixon Hughes Goodman LLP to conduct the June 30, 2016 audit under a one year contract with an optional two year renewal.

- c. The Child Nutrition bids were presented for approval. Sysco extended its contract for food and supplies for one year with no price increase in delivery fees. The total food cost is \$1,179,866 and supplies, \$114,869. Foster-Caviness extended its contract for produce for one year with no price increase in delivery fees. The total cost is \$64,204.70. Pet Dairy was the lowest bidder for milk at \$224,250. Flowers Baking submitted the only bid for bread at \$68,180.

For beverages, non-vended, Walker Distributors submitted the lowest bid of \$6,454.60 for water (8 oz. & 16.9 oz.). Durham Coke submitted the lowest bid of \$36,975 for 100% juice (10 oz.) and the lowest bid of \$12,600 for sports drink (12 oz.).

Upon motion by Mr. Wilson, second by Mrs. Hartness, the Board unanimously (7-0) approved the Child Nutrition Program Bids for 2016-2017.

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- d. Mrs. Bennett presented the Final Budget Resolution for Fiscal Year 2015-2016. The resolution reflects all final budget amendments based on actual transactions to-date as well as estimated requirements for amendments to close-out the fiscal year 2015-2106. A final resolution will be presented at the August 2016 Board meeting that will show how the district actually closed the fiscal year. Mrs. Bennett informed Board members the final budget appropriation for 2015-2016 includes a projected \$1,000,000 appropriation from fund balance to ensure the district can close the year and cover all expenditures. The total appropriation is \$73,212,711.

Upon motion by Mrs. Oxendine, second by Mrs. Gooche, the Board unanimously (7-0) approved the Final Budget Resolution for Fiscal Year 2015-2016 including budget amendments.

Vance County Schools Final Budget Resolution – Fiscal Year 2015-2016

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

	<u>Final Budget</u>	<u>Categorical Total</u>	
State Fund Expenditures			
5100 Regular Instructional Services	28,085,548		
5200 Special Populations Services	4,297,996		
5300 Alternative Programs and Services	1,406,638		
5400 School Leadership Services	3,375,059		
5800 School-Based Support Services	3,047,125		
Instructional Program Funds		40,212,366	87.8%
6100 Support and Development Services	377,630		
Special Populations Support & Development			
6200 Services	287,316		
Alternative Programs Support & Development			
6300 Services	314,102		
6400 Technology Support Services	265,644		
6500 Operational Support Services	3,036,395		
6600 Financial and Human Resource Services	589,504		
6700 Accountability Services	327,952		
6900 Policy, Leadership and Public Relations Services	275,400		
Support Services Program Funds:		5,473,943	11.9%
7000 Ancillary Services	126,952		
8000 Non-Programmed Charges	0		
Other Funds:		126,952	0.3%

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Total State Funds Appropriation 45,813,261

State Revenues:

State Public School Fund Revenue 45,813,261

Total State Public School Fund Revenue 45,813,261

Local Current Expense Funds:

5100	Regular Instructional Services	632,598
5200	Special Populations Services	2,901
5300	Alternative Programs and Services	21,757
5400	School Leadership Services	371,208
5500	Co-Curricular Services	329,504
5800	School-Based Support Services	14,407

Instructional Program Funds 1,372,375 16.3%

6100	Support and Development Services	22,314
	Special Populations Support & Development	
6200	Services	8,287
	Alternative Programs Support & Development	
6300	Services	89,654
6400	Technology Support Services	234,937
6500	Operational Support Services	4,146,977
6600	Financial and Human Resource Services	455,199
6700	Accountability Services	45,459
6800	System-wide Pupil Support Services	2,117
6900	Policy, Leadership and Public Relations Services	916,834

Support Services Program Funds: 5,921,778 70.5%

7000	Ancillary Services	9,464
8000	Non-Programmed Charges	1,098,823

Other Funds: 1,108,287 13.2%

Total Current Expense Appropriation 8,402,440

Local Revenues:

County Appropriation	7,202,440
Fines & Forfeitures	200,000
Fund Balance Appropriated	1,000,000

Total Local Current Expense Revenues: 8,402,440

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Federal Funds Expenditures

5100	Regular Instructional Services	532,669		
5200	Special Populations Services	1,781,402		
5300	Alternative Programs and Services	3,963,727		
5400	School Leadership Services	0		
5800	School-Based Support Services	219,543		
	Instructional Program Funds		6,497,342	83.8%
6100	Support and Development Services	1,486		
	Special Populations Support & Development			
6200	Services	171,469		
	Alternative Programs Support & Development			
6300	Services	346,373		
6400	Technology Support Services	285,520		
6500	Operational Support Services	194,583		
6600	Financial and Human Resource Services	11,847		
	Support Services Program Funds:		1,011,279	13.0%
7000	Ancillary Services	66,215		
8000	Non-Programmed Charges	180,949		
	Other Funds:		247,164	3.2%
	Total Federal Grants Fund Appropriation		<u>7,755,785</u>	

Federal Grant Funds Revenue

Federal Grants Funds	7,755,785		
Total Federal Grants Funds Revenues		<u>7,755,785</u>	

Capital Outlay Expenses

5500	Co-Curricular Services	2,194		
5800	School-Based Support Services	0		
	Instructional Program Funds		2,194	0.0%
6400	Technology Support Services	0		
6500	Operational Support Services	942,961		
6800	System-wide Pupil Support Services	0		
	Support Services Program Funds:		942,961	69.8%
8000	Non-Programmed Charges	204,294		
	Capital Outlay (Major School			
9000	Construction/Renovation)	202,000		
	Other Funds:		406,294	30.1%

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Total Capital Outlay Fund Appropriation	<u>1,351,449</u>
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Capital Outlay Revenues

County Appropriation	632,020	46.8%
State Funds	605,702	44.8%
Other Financing Sources	0	0.0%
Fund Balance Appropriated	113,727	8.4%

Total Capital Outlay Revenues	<u>1,351,449</u>
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Child Nutrition Fund Expenses

7200 Nutrition Services	5,676,895
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Total Child Nutrition Fund Appropriation	<u>5,676,895</u>
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Child Nutrition Revenues

State Funds	79,529	1.4%
Federal Funds	4,352,910	76.7%
Local Funds	803,142	14.1%
Fund Balance Appropriated	441,314	7.8%

Total Child Nutrition Fund Revenue	<u>5,676,895</u>
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Other Restricted Expenses

5100 Regular Instructional Services	1,354,977
5200 Special Populations Services	462,763
5300 Alternative Programs and Services	1,177,176
5400 School Leadership Services	157,140
5500 Co-Curricular Services	46,637
5800 School-Based Support Services	201,672

Instructional Program Funds	3,400,365	80.7%
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6100 Support and Development Services	0
Special Populations Support & Development	
6200 Services	11,024
Alternative Programs Support & Development	
6300 Services	0
6400 Technology Support Services	223,199
6500 Operational Support Services	453,293

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6600	Financial and Human Resource Services	0	
6700	Accountability Services	0	
6800	System-wide Pupil Support Services	0	
6900	Policy, Leadership and Public Relations Services	125,000	
Support Services Program Funds:		812,516	19.3%

Total Other Restricted Fund Appropriation	<u>4,212,881</u>
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Other Restricted Revenues

County Appropriation	1,030,000	24.4%
Indirect Cost Revenue	186,000	4.4%
Medicaid Revenue	475,126	11.3%
Other State Revenue	773,762	18.4%
Various Grants Revenues*	358,832	8.5%
Transfer In	125,000	
Fund Balance Appropriated	1,264,161	30.0%

Total Other Restricted Fund Revenues	<u>4,212,881</u>
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* Various Grants Revenues includes items such as ROTC reimbursements, parking fees, small grants, etc.

In summary, the following funding amounts are hereby appropriated for the operation of the Vance County Public Schools for the fiscal year beginning July 1, 2015 and ending June 30, 2016, pending the adoption of a formal Initial Budget by the Board of Education.

Fund 1	State Public School Fund	\$ 45,813,261	62.6%
Fund 2	Local Current Expense Fund	8,402,440	11.5%
Fund 3	Federal Grants Fund	7,755,785	10.6%
Fund 4	Capital Outlay Fund	1,351,449	1.8%
Fund 5	Child Nutrition Fund	5,676,895	7.8%
Fund 8	Other Restricted Fund	4,212,881	5.8%

Total Appropriation for Continuing Operations	\$ 73,212,711	100.0%
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All appropriations shall be paid first from revenues restricted as to use, and second from general unrestricted revenues.

The Superintendent is hereby authorized to transfer appropriations within a fund under the following conditions:

A. Amounts transferred between sub-functions and objects of expenditures within a function without limitations and without a report to the Board of Education being required.

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B. Amounts transferred between functions of the same fund with a report on such transfers being required at the next meeting of the Board of Education.

C. Amounts may not be transferred between funds nor from any contingency appropriations within a fund.

Copies of the Budget Resolution shall be immediately furnished to the Superintendent and school Finance Officer for direction in carrying out their duties.

Approved by the Vance County Board of Education, this the 13th day of June, 2016.

By: Gloria J. White, Chairperson

By: Anthony D. Jackson, Ph.D., Superintendent

State Public School Fund Budget Amendment #4 in the amount of \$1,945,476.00 to amend budget to align with resources and adjust to DPI allotments. Allotment revisions #33-41.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
State Public School Fund	\$ 142,338.00	
School Technology Fund	\$ 239.00	
Unallocated Revenue	\$1,800,000.00	
Textbooks (New)	\$ 2,899.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 615,479.00	
5200 Special Populations Services	\$ 281,371.00	
5300 Alternative Programs & Services	\$ 48,950.00	
5400 School Leadership Services	\$ 126,000.00	
5800 School-Based Support Services		\$ 9,032.00
<i>System-Wide Support Services:</i>		
6100 Support & Development Services	\$ 54,569.00	
6200 Special Population Support and Development Services	\$ 50,102.00	
6300 Alternative Programs, Services Support, Development Services		\$ 9,972.00
6400 Technology Support Services	\$ 136,106.00	
6500 Operational Support Services	\$ 233,541.00	
6600 Financial and Human Resource Services	\$ 200,000.00	
6700 Accountability Services	\$ 100,000.00	
6900 Policy, Leadership and Public Relations Services	64,000.00	
7000 Ancillary Services	\$ 54,000.00	
8000 Non-Programmed Charges	\$ 362.00	

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Local Current Expense Fund Amendment #4 in the amount of \$1,000,000.00 to amend the budget to align resources with current needs.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Appropriated Fund Balance	\$1,000,000.00	
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services		\$ 229,278.00
5400 School Leadership Services	\$ 98,000.00	
5800 School-Based Support Services	\$ 4,452.00	
<i>System-Wide Support Services:</i>		
6100 Support & Development Services	\$ 5,256.00	
6300 Alternative Programs, Services	\$ 44,861.00	
6400 Support, Development Services		
6400 Technology Support Services	\$ 48,000.00	
6500 Operational Support Services	\$ 651,000.00	
6600 Financial and Human Resource	\$ 21,000.00	
Services		
6900 Policy, Leadership and Public	\$ 182,000.00	
Relations Services		
7000 Ancillary Services	\$ 837.00	
8000 Non-Programmed Charges	\$ 173,872.00	

Federal Grants Fund Budget Amendment #4 in the amount of \$(39,704.00) to amend budget to align with resources and needs. Allotment revisions #33-41.

	<u>INCREASE</u>	<u>DECREASE</u>
Revenues:		
Federal Funds		\$ 39,704.00
Expenditures:		
<i>Instructional Services:</i>		
5100 Regular Instructional Services	\$ 287.00	
5200 Special Population Services		\$ 52,303.00
5300 Alternative Programs & Services		\$ 4,823.00
5800 School-Based Support Services		\$ 2,656.00
<i>System-Wide Support Services:</i>		
6100 Support & Development Services		\$ 115.00
6200 Special Population Support and	\$ 699.00	
Development Services		
6300 Alternative Programs, Services	\$ 941.00	
Support, Development Services		

BOARD MINUTES

June 13, 2016

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6500	Operational Support Services	\$	9,344.00	
6600	Financial and Human Resource Services	\$	85.00	
7000	Ancillary Services	\$	15,215.00	
8000	Non-Programmed Charges			\$ 6,378.00

Capital Outlay Fund Budget Amendment #4 in the amount of \$0.00 to amend the budget to align resources with current needs.

		<u>INCREASE</u>	<u>DECREASE</u>
Expenditures:			
Instructional Services:			
5500	Co-Curricular Services	\$ 2,194.00	
<i>System-Wide Support Services:</i>			
6500	Operational Support Services		\$ 2,194.00

Other Restricted Fund Budget Amendment #4 in the amount of \$325,073.00 to amend budget to align resources with current needs.

		<u>INCREASE</u>	<u>DECREASE</u>
Revenues:			
	Federal Funding	\$ 299,187.00	
	Other Local Funds	\$ 25,886.00	
Expenditures:			
<i>Instructional Services:</i>			
5100	Regular Instructional Services	\$ 615.00	
5200	Special Population Services	\$ 9,695.00	
5300	Alternative Programs & Services	\$ 200,000.00	
<i>System-Wide Support Services:</i>			
6200	Special Population Support and Development Services	\$ 274.00	
6500	Operational Support Services	\$ 114,489.00	

- e. Mrs. Bennett presented a continuing budget resolution to the Board for approval. A continuing budget resolution is required in order to ensure the school district can continue to operate and open the school year pending the adoption of an initial budget for fiscal year 2016-2017. The total appropriation recommended is \$66,000,000.00.

Upon motion by Mrs. Hartness, second by Mr. Wilson, the Board unanimously (7-0) approved the Continuing Budget Resolution for Fiscal Year 2016-2017.

Vance County Schools
CONTINUING Budget Resolution – Fiscal Year 2016-2017

BOARD MINUTES

June 13, 2016

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BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

	<u>Budgeted Amount</u>	<u>Categorical Total</u>	
State Fund Expenditures			
5100 Regular Instructional Services	26,800,000		
5200 Special Populations Services	4,900,000		
5300 Alternative Programs and Services	1,200,000		
5400 School Leadership Services	3,400,000		
5800 School-Based Support Services	2,900,000		
Instructional Program Funds		39,200,000	89.1%
6100 Support and Development Services	330,000		
6200 Special Populations Support & Development Services	250,000		
6300 Alternative Programs Support & Development Services	200,000		
6400 Technology Support Services	150,000		
6500 Operational Support Services	3,000,000		
6600 Financial and Human Resource Services	390,000		
6700 Accountability Services	200,000		
6900 Policy, Leadership and Public Relations Services	200,000		
Support Services Program Funds:		4,720,000	10.7%
7000 Ancillary Services	80,000		
Other Funds:		80,000	0.2%
Total State Funds Appropriation		<u>44,000,000</u>	

State Revenues:

State Public School Fund Revenue	44,000,000	
Total State Public School Fund Revenue		<u>44,000,000</u>

Local Current Expense Funds:

5100 Regular Instructional Services	900,000
5200 Special Populations Services	500
5300 Alternative Programs and Services	19,000
5400 School Leadership Services	268,000

BOARD MINUTES

June 13, 2016

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5500	Co-Curricular Services	325,000		
5800	School-Based Support Services	9,000		
	Instructional Program Funds		1,521,500	21.1%
6100	Support and Development Services	5,000		
	Special Populations Support &			
6200	Development Services	11,000		
	Alternative Programs Support &			
6300	Development Services	37,000		
6400	Technology Support Services	197,000		
6500	Operational Support Services	3,246,000		
6600	Financial and Human Resource Services	317,000		
6700	Accountability Services	39,500		
6800	System-wide Pupil Support Services	2,000		
	Policy, Leadership and Public Relations			
6900	Services	542,000		
	Support Services Program Funds:		4,396,500	61.1%
7000	Ancillary Services	6,000		
8000	Non-Programmed Charges	1,276,000		
	Other Funds:		1,282,000	17.8%
	Total Current Expense Appropriation		<u>7,200,000</u>	

Local Revenues:

County Appropriation	7,200,000
Fines & Forfeitures	-
Fund Balance Appropriated	-

Total Local Current Expense Revenues: **7,200,000**

Federal Funds Expenditures

5100	Regular Instructional Services	576,700		
5200	Special Populations Services	1,580,000		
5300	Alternative Programs and Services	3,648,000		
5400	School Leadership Services	-		
5800	School-Based Support Services	99,000		
	Instructional Program Funds		5,903,700	83.7%
6100	Support and Development Services	2,300		
	Special Populations Support &			
6200	Development Services	136,000		
	Alternative Programs Support &			
6300	Development Services	340,000		

BOARD MINUTES

June 13, 2016

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6400	Technology Support Services	285,000	
6500	Operational Support Services	150,000	
6600	Financial and Human Resource Services	11,000	
Support Services Program Funds:		924,300	13.1%

7000	Ancillary Services	52,000	
8000	Non-Programmed Charges	172,000	
Other Funds:		224,000	3.2%

Total Federal Grants Fund Appropriation	<u>7,052,000</u>
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Federal Grant Funds Revenue

Federal Grants Funds	7,052,000
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Total Federal Grants Funds Revenues	<u>7,052,000</u>
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Capital Outlay Expenses

6400	Technology Support Services	-	
6500	Operational Support Services	828,000	
6800	System-wide Pupil Support Services		
Support Services Program Funds:		828,000	100.0%

Total Capital Outlay Fund Appropriation	<u>828,000</u>
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Capital Outlay Revenues

County Appropriation	425,000	51.3%
State Funds	403,000	48.7%
Other Financing Sources	-	0.0%
Fund Balance Appropriated	-	0.0%

Total Capital Outlay Revenues	<u>828,000</u>
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Child Nutrition Fund Expenses

7200	Nutrition Services	5,070,000
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Total Child Nutrition Fund Appropriation	<u>5,070,000</u>
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BOARD MINUTES

June 13, 2016

Page 19 – Item #8 (2e) continued

Child Nutrition Revenues

State Funds	70,000	1.4%
Federal Funds	4,300,000	84.8%
Local Funds	700,000	13.8%
Fund Balance Appropriated	-	0.0%

Total Child Nutrition Fund Revenue 5,070,000

Other Restricted Expenses

5100	Regular Instructional Services	500,000	
5200	Special Populations Services	270,000	
5300	Alternative Programs and Services	400,000	
5400	School Leadership Services	120,000	
5500	Co-Curricular Services	40,000	
5800	School-Based Support Services	90,000	

Instructional Program Funds 1,420,000 76.8%

6400	Technology Support Services	330,000	
6500	Operational Support Services	100,000	

Support Services Program Funds: 430,000 23.2%

Total Other Restricted Fund Appropriation 1,850,000

Other Restricted Revenues

County Appropriation	1,220,000	65.9%
Indirect Cost Revenue	180,000	9.7%
Medicaid Revenue	50,000	2.7%
Other State Revenue	400,000	21.6%
Various Grants Revenues*	-	0.0%
Fund Balance Appropriated	-	0.0%

Total Other Restricted Fund Revenues 1,850,000

* Various Grants Revenues includes items such as ROTC reimbursements, parking fees, small grants, etc.

BOARD MINUTES

June 13, 2016

Page 20 – Item #8 (2e) continued

In summary, the following funding amounts are hereby appropriated for the continuing operation of the Vance County Public Schools for the fiscal year beginning July 1, 2016 and ending June 30, 2017, pending the adoption of a formal Initial Budget by the Board of Education.

Fund 1	State Public School Fund	\$ 44,000,000	66.7%
Fund 2	Local Current Expense Fund	7,200,000	10.9%
Fund 3	Federal Grants Fund	7,052,000	10.7%
Fund 4	Capital Outlay Fund	828,000	1.3%
Fund 5	Child Nutrition Fund	5,070,000	7.7%
Fund 8	Other Restricted Fund	1,850,000	2.8%

Total Appropriation for Continuing Operations		\$ 66,000,000	100.0%
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WHEREAS, in accordance with the provisions of N.C.G.S. 115C-434, in case the adoption of the budget resolution is delayed until after July 1, the Board of Education shall make interim appropriations for the purpose of paying salaries and the usual ordinary expenses of the local administrative unit for the interval between the beginning of the fiscal year and the adoption of the budget resolution; and

WHEREAS, the State of North Carolina has not yet adopted a continuing resolution or final budget for the 2016-2017 fiscal year; and

WHEREAS, the Vance County Board of Commissioners has not yet adopted a continuing resolution or final budget for the 2016-2017 fiscal year as of the issuance of this resolution; and

WHEREAS, the Vance County Board of Education has an insufficient fund balance to operate the school system for the 2016-2017 fiscal year; and

WHEREAS, the adoption of a budget resolution for the 2016-2017 fiscal year by the Vance County Board of Education is predicated on the adoption of a state and local government continuing resolution or final budget for the 2016-2017 fiscal year.

NOW THEREFORE, BE IT RESOLVED by the Vance County Board of Education, as follows:

- (1) That the Board hereby authorizes the disbursements of such amounts as may be necessary to pay salaries and wages of employees of Vance County Schools, principal and interest of indebtedness, and all other usual ordinary expenses that may become due and payable during the interval between the beginning of the 2016-2017 fiscal year and the adoption of the budget resolution for that year.
- (2) That interim appropriations so made and expended will be charged to the proper appropriations in the budget resolution and any amendments to the budget will be reported to the Board.

Approved by the Vance County Board of Education, this the 13th day of June, 2016.

By: Gloria J. White, Chairperson

Attest By: Anthony D. Jackson, Ph.D., Superintendent

BOARD MINUTES

June 13, 2016

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- (3) Building and Grounds – Mrs. Hartness reported the committee met on May 26, 2016. The committee received several updates.

- a. Mrs. Hartness reported the door access has been a success at the pilot sites. There were a few minor issues, but they have been resolved.
- b. Mrs. Hartness shared the roof has been completed on the Carver Multipurpose Room. The walls are up also. She asked Kevin Perdue for an update. Mr. Perdue stated they are working on the plumbing and electrical installation.
- c. Custodial inspections, work orders received and completed and an update of maintenance items completed for May were included in the Board's packet.

- (4) Policy – Mrs. Oxendine reported the committee met on June 2, 2016 to review new policies and revised policies presented by the N. C. School Boards' Association.

- a. Mrs. Oxendine presented revised policies 1720/4015/ 7225, 1760/7280 and 2130 for approval and made a motion to accept the revisions. Mr. Wilson seconded. Prior to the vote, Mrs. Hartness requested the policies be named. Mrs. Oxendine presented the following policies.

- Policy 1720/4015/7225, Discrimination, Harassment, and Bullying Complaint Procedure
- Policy 1760/7280, Prohibition Against Retaliation
- Policy 2130, Board Member Compensation and Expenses

The motion passed unanimously (7-0).

- b. Mrs. Oxendine presented the 3000-B policies, policy 7650 and policy 8305 for a 30 day review.

3400	Evaluation of Student Progress
3405	Student at Risk of Academic Failure
3410	Testing and Assessment Program
3431	Conflict Resolution
3440	Recognizing Excellence
3510	Religious-Based Exemptions from School Programs
3515	Religion in the Schools
3520	Special Education Programs
3530	Citizenship and Character Education
3540	Comprehensive Health Education Program
3610	Counseling Program
3620	Extracurricular Activities and Student Organizations

BOARD MINUTES

June 13, 2016

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3640/5130	Student Voter Registration
7650	Employee Travel and Other Expense Reimbursement
8305	Federal Grant Administration

(5) Curriculum – Mr. Cash reported the committee met on May 26, 2016 and turned the meeting over to Dr. Brooks.

- a. Dr. Brooks presented the AIG Plan for 2016-2019 to the committee for approval. A summary of the plan was included in the Board's material for review. Dr. Brooks called for questions. Being none, Mrs. White called for a motion of the AIG Plan.

Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (7-0) approved the AIG Plan for 2016-2019.

- b. Dr. Brooks introduced members of the Digital Learning Transition Team. The team was formed to develop a plan of action for getting devices into the hands of all teachers. The team continues to add new members to assist in this process. The district is trying to improve the teaching and learning process in Vance County Schools. Dr. Brooks stated the committee has selected the Lenovo Yoga 11e as the device to be leased for all teachers. Marsha Abbott, Technology Director, shared the selected device with Board members.

Dr. Jackson stated the team was tasked to look at ways to improve teaching and learning in every classroom. Current laptops are 6-8 years old and were purchased with resources from Golden Leaf. The team worked really hard and included central office administrators, school administrators and teachers. It was very important to get teacher input in the selection. As Board members took time to look at the recommended device, Dr. Jackson noted the laptop also turns into a tablet. The first thing is to get the teachers prepared before the students get one. Vance County Schools partnered with USEPTA to get the best prices. Approved vendors were invited to bid with five vendors submitting quotes. Three of the five vendors were invited to make a 30 minute presentation to the committee. Teachers were allowed to evaluate each device for one month. Following the evaluation period, the committee selected the Lenovo Yoga 11e.

Dr. Jackson stated the County Commissioners approved a special appropriation to cover the lease agreement for four years without touching the other county appropriations. The appropriation will also cover accidental care and professional development for the teachers during the four year period. Dr. Jackson asked the Board for approval so the school system can move forward with the project. They are still working to get the best deal to provide 700 laptops for teachers. The Board's approval will allow the project to move forward and be ready for opening of school.

BOARD MINUTES

June 13, 2016

Page 23 – Item #8 (5b) continued

Mrs. Hartness made a motion to move forward with the technology plan, seconded by Mrs. Gooche. The motion passed unanimously (7-0).

(6) Community Relations – Mrs. Gooche reported the committee did not meet.

9. New Business - none

10. Dr. Jackson presented an overnight field trip request for the Men's Basketball Team at Northern Vance High School.

Upon motion by Mr. Wilson, second by Mrs. Oxendine, and unanimous (7-0) vote, the Board approved the following overnight field trip.

June 27-29, 2016 – Northern Vance High School Men's Basketball Team – Catawba Team Camp, Salisbury, NC

Mrs. Oxendine stated this is fabulous and wished more teams did this.

11. Dr. Jackson presented 14 out of county student transfer requests for approval.

Upon motion by Mrs. Oxendine, second by Mrs. Hartness, and unanimous (7-0) vote, the Board approved the following out-of-county student transfer requests.

Recommendation to Approve (Employee Status)

- | | | |
|-------------------------|---------------------------------|---------------------------------------|
| • Batchelor, Malachi | from Vance Co./Henderson Middle | to Granville Co./Hawley Middle |
| • Carraway, Carolina | from Vance Co./Northern Vance | to Granville Co./J. F. Webb High |
| • Carraway, Ulana | from Vance Co./Eaton Johnson | to Granville Co./Hawley Middle |
| • Cooper, Braden Keith | from Vance Co./Dabney Elem. | to Granville Co./Mary Potter Middle |
| • Ham, Kristen Michelle | from Vance Co./Eaton Johnson | to Granville Co./N. Granville Middle |
| • Herndon, Grace V. | from Vance Co./Northern Vance | to Granville Co./Granville Early Col. |
| • Leas, Reagan E. | from Vance Co./Dabney Elem. | to Granville Co./Stovall-Shaw Elem. |
| • Leas, Riley Lynn | from Vance Co./Dabney Elem. | to Granville Co./Stovall-Shaw Elem. |
| • Myrick, Andrew Z. | from Vance Co./Zeb Vance Elem. | to Granville Co./Joe Toler-Oak Hill |
| • Myrick, Jady M. | from Vance Co./Henderson Middle | to Granville Co./N. Granville Middle |
| • Person, Taneisha | from Vance Co./Southern Vance | to Granville Co./S. Granville High |
| • Scott, Telly Delando | from Vance Co./Henderson Middle | to Granville Co./Mary Potter Middle |
| • Tharpe, Logan | from Franklin Co./ | to Vance Co./Zeb Vance Elem. |

Recommendation to Approve (Previously approved)

- | | | |
|-----------------|-------------------------------|-------------------------------|
| • Keeton, Jessi | from Vance Co./New Hope Elem. | to Granville Co./Stovall Shaw |
|-----------------|-------------------------------|-------------------------------|

12. Upon motion by Mrs. White, second by Mrs. Oxendine, the Board voted unanimously (7-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-

BOARD MINUTES

June 13, 2016

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318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 8:35 p.m.

13. The Board returned to open session at 9:13 p.m.

14. Being no further business, upon motion by Mr. Cash, second by Mrs. Oxendine, and unanimous (7-0) vote, the Board adjourned at 9:13 p.m.

Minutes of the Vance County Board of Education

July 13, 2016

The Vance County Board of Education met in a called meeting on Wednesday, July 13, 2016, 5:30 p.m., Administrative Services Center. Board members present were: Gloria J. White, Chair, Darlynn P. Oxendine, Vice Chair, Emeron J. Cash, Sr., Dorothy W. Gooche, Ruth M. Hartness and Edward B. Wilson. Margaret A. Ellis, Board member, was unable to attend. Senior staff members present were: Dr. Anthony D. Jackson, Superintendent, and Jerry Stainback, Attorney for the Board.

1. Mrs. White called the meeting to order at 5:38 p.m.
2. Upon motion by Mrs. Oxendine, second by Mrs. Hartness, the Board unanimously (6-0) approved the meeting agenda with the following additions.
 - Add IV. Alternative Accountability Model
 - Add V. Energy Management Project Update
 - Add VI. eBoardsolutions
 - Adjournment becomes VII.
3. Dr. Jackson recommended the Board approve Option C for Western Vance High School's Alternative Accountability Model. This is a continuation of what the school has done in the past. The information is due to the Department of Public Instruction by August 5, 2016. Dr. Jackson asked the Boards' authority to submit Option C.

Upon motion by Mr. Wilson, second by Mrs. Gooche, the Board unanimously (6-0) approved Option C as Western Vance High School's Alternative Accountability Model.

4. Dr. Jackson provided an update on the Energy Management Project. He informed Board members that he attended the Local Government Commission Meeting on Tuesday for a review of the school system's energy project. The LGC approved everything. As a result of the LGC review, Schneider Electric will not hold all the rebates. The savings will go to a Vance County Schools' BB&T account established by Jennifer Bennett, Finance Officer.

The interest rate of 3.85 is lower than originally set. The terms are 20 years with monthly payments paid from the savings received by the district after installation of upgrades. The closing is set for July 19, 2016. Work will begin immediately and take approximately 12 months.

Since the interest rate is lower, the amount financed decreased to \$5,516,407.70. Dr. Jackson asked the Board to authorize the contract under these terms.

Upon motion by Mrs. Hartness, second by Mr. Wilson, the Board unanimously (6-0) approved the Installment Financing Contract in the amount of \$5,516,407.70 between the Vance County Board of Education and First Security Finance, Inc.

BOARD MINUTES

July 13, 2016

Page 2

5. Dr. Jackson reported the county manager informed him the HVAC unit at E. M. Rollins Elementary School had been included in the county's budget.
6. Mrs. White shared information is being obtained on possibly purchasing eBoardsolutions. The online service can be used to assist in board members completing the superintendent's evaluation. Each board member can enter their information into the document and the software will compile the results. Mrs. White stated any board member who still would like to complete the paper copy could do so, and she can enter the data. The School Board Association has been contacted for pricing information. The online service offers other options for board members also. Once the cost has been determined, Mrs. White will bring the information for possibly approval at the August meeting.

Mrs. Hartness agreed with the Board using the new superintendent's evaluation form developed approximately four years ago.

7. Upon motion by Mrs. White, second by Mrs. Oxendine, the Board voted unanimously (6-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of said statute at 5:47 p.m.
8. The Board returned to open session at 6:22 p.m.
9. Upon motion by Mrs. Oxendine, second by Mr. Wilson, the Board unanimously (6-0) approved the following personnel items. Mrs. Hartness stated she was sorry to see Susan Andrews leave. Mrs. Andrews contacted Mrs. Hartness recently and shared she is leaving because of issues at the school.

Appointment

Andrew Markoch	Principal	Northern Vance	Eff. Pending
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Resignations

Dana Bowden	Curriculum Specialist	Central Office	Eff. 07/22/16
Robert Watson	Plumber	Maintenance	Eff. 07/14/16
April Wilkerson	Office Support	Carver	Eff. 07/08/16
Kelly Stephenson	Grade 5 Teacher	E. M. Rollins	Eff. 07/27/16
Wendy Oakley	E. C. Teacher	E. M. Rollins	Eff. 08/11/16
Jason Pulley	Band Director	Eaton Johnson	Eff. 07/11/16
Susan Andrews	Science Teacher	Eaton Johnson	Eff. 07/31/16
Mary Williams	Counselor	Henderson Middle	Eff. 07/31/16
Christopher Clayton	Math Teacher	Northern Vance	Eff. 07/06/16
Cherie Smith	Spanish Teacher	Southern Vance	Eff. 07/24/16
Michelle Valentine	English Teacher	Western Vance	Eff. 07/30/16

BOARD MINUTES

July 13, 2016

Page 3 – Item #9 continued

Transfers

Tracy Jones	(f) Data Manager	Eaton Johnson	Eff. 07/15/16
	(t) Data Manager	Northern Vance	
Hazel Henry	(f) Data Manager	Northern Vance	Eff. 07/15/16
	(t) Data Manager	Eaton Johnson	
Tannis Jenkins	(f) Counselor	Southern Vance	Eff. 07/15/16
	(t) Counselor	Early College	
Michelle McGrath	(f) CTE Teacher	Western Vance	Eff. 08/18/16
	(t) Career Devel. Coord.	Central Office	
Kristy Crowder	(f) Teacher Assistant	Aycock	Eff. 08/18/16
	(t) Teacher Assistant	Carver	
Ellen Harris	(f) Grade 2 Teacher	E. O. Young	Eff. 08/18/16
	(t) Grade 2 Teacher	Dabney	
Erica Bates	(f) Receptionist	Northern Vance	Eff. 08/18/16
	(t) Teacher Assistant	New Hope	
Linda Villa	(f) Grade 1 Teacher	Pinkston Street	Eff. 08/18/16
	(t) Grade 1 Teacher	New Hope	
Ann Hancock	(f) Assistant Principal	New Hope/E. O. Young	Eff. 08/18/16
	(t) Grade 4 Teacher	New Hope	
Sheila Brockers-White	(f) Science Teacher	Western Vance	Eff. 08/18/16
	(t) Science Teacher	Southern Vance	
Alison Tiangson	(f) Science Teacher	Western Vance	Eff. 08/18/16
	(t) Science Teacher	Southern Vance	

10. Being no further business, upon motion by Mr. Cash, second by Mrs. Oxendine, and unanimous (6-0) vote, the Board adjourned at 6:25 p.m.



Vance County Schools
BOARD OF EDUCATION
Fiscal Oversight Monthly Report

Date: August 8, 2016
ATTACHMENT VII.A

Staff Liaison: Jennifer Bennett, Assistant Superintendent Business & Finance

Main Points:

The following is presented monthly to keep the Board of Education informed as to the status of critical financial management functions as a direct response to our corrective action plan presented to the State Auditor's Office and Local Government Commission.

Fiscal Area	State/Federal Funds (DPI) Status	Local Funds Status	Notes/Comments
1.Cash Accounts Reconciled	Thru Apr and June mon only	Thru June	State/Federal May reconciling item being researched
2.B/S Accounts Reconciled	In process	In process	Balance Sheet (B/S) items are due to our auditors the end of August. We are reconciling all accounts now to ensure accurate and complete statements can be provided for the audit.
3.Payroll Benefits Reconciled			Hospitalization is reconciled through June. All other insurances also reconciled through June.
4.DPI Required Reports Reconciled	Monthly Financial Report thru June	N/A	State reports for July will be received in the 2 nd week of August.
5.Sale Tax Refund	Applied July 28 th	Applied July 28 th	Application for refund processed July 28 th . Receipt of check is anticipated for November.

Fiscal Process and Controls:

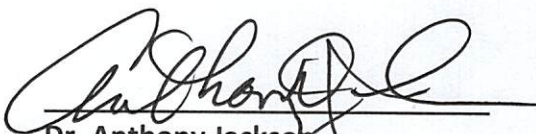
We have issued a memorandum to all appropriate personnel related to how the purchase order process should be handled in the school district. There are significant errors and compliance findings in this area and we are taking immediate action to ensure the district is processing purchase orders correctly.

We will continue to review all fiscal related processing and controls and update the Board as needed.

Certification:

I certify that the status above is accurate as of August 2, 2016.


Jennifer S. Bennett
Assistant Superintendent of Business and Finance


Dr. Anthony Jackson
Superintendent

ATTACHMENT VII.B

Recommendation to approve the following policies that were presented for review at the June 13, 2016 Board Meeting.

Student Performance

3400	Evaluation of Student Progress
3405	Student at Risk of Academic Failure
3410	Testing and Assessment Program
3431	Conflict Resolution
3440	Recognizing Excellence

Special Curriculum Objectives

3510	Religious-Based Exemptions from School Programs
3515	Religion in the Schools
3520	Special Education Programs
3530	Citizenship and Character Education
3540	Comprehensive Health Education Program

Services & Activities to Support the Educational Program

3610	Counseling Program
3620	Extracurricular Activities and Student Organizations
3640/5130	Student Voter Registration

Benefits

7650	Employee Travel and Other Expense Reimbursement
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Fiscal Accountability

8305	Federal Grant Administration
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Policies provided on flash drive.

Vance County Schools
Board of Education
Personnel Committee
August 2, 2016

Minutes

The Personnel Committee of the Vance County Board of Education met on Tuesday, August 2, 2016 at 8:30 a.m. at the Vance County Schools' Administrative Office.

Board Members Present

Ms. Margaret Ellis, Chair
Ms. Ruth Hartness, Board Member
Mr. Ed Wilson, Board Member

Staff Members Present

Dr. Anthony Jackson, Superintendent
Dr. Trixie Brooks, Asst. Superintendent
Dr. Cindy Bennett, Asst. Superintendent
Mr. Wil McLean, Executive Director, HRM

Not Present

Call to Order

The meeting was called to order at approximately 8:30 a.m.

Action Items:

Employment Recommendation(s)
Resignation(s)
Retirement(s)
Transfer(s)

A motion was made that the recommendations are presented to the full Board on August 8, 2016.

Discussion Items:

- School uniforms
- The Arts program in our schools
- Empowerment Academy
- New look at Western Vance High School
- Other sensitive personnel issues

The meeting was adjourned at approximately 9:15 a.m.

The next meeting of the Personnel Committee will be on Tuesday, September 6, 2016. You may contact any member of the Personnel Committee for further details of discussion items or you may contact Wil McLean in the Human Resource Management Office.

**VANCE COUNTY BOARD OF EDUCATION
JULY 13, 2016, BOARD MEETING
PERSONNEL SUMMARY SHEET**

I. EMPLOYMENT RECOMMENDATION (S)

<u>NAME</u>	<u>RACE/SEX</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
Kristin Speakman (replacing Regina Miles – B/F - internship)	W/F	5th Grade Teacher	Carver	08/18/2016
Julie Simpson (replacing Susan Abbott – W/F – resigned)	W/F	1st Grade Teacher	Dabney	08/18/2016
Patricia Roberson (New position)	W/F	5th Grade Teacher	Dabney	08/18/2016
Jo Tyler (rescinding retirement)	W/F	Media Specialist	Pinkston St.	08/18/2016
Cierra Ellis (rehired in same position)	B/F	1st Grade Teacher	E. M. Rollins	08/18/2016
Tiffany Manning (rehired in same position)	B/F	3rd Grade Teacher	E. M. Rollins	08/18/2016
Thomas Terry (New Position – rehired)	B/M	E.C. Teacher Asst.	Eaton Johnson	08/18/2016
Catherine Schrader (replacing Susan Andrews – W/F – resigned)	W/F	Science/SS Teacher	Eaton Johnson	08/18/2016
Cleno Harris (replacing Mary Williams – W/F – resigned)	B/M	Counselor	Henderson Middle	08/01/2016
Trevor Kirby (replacing Paul Cataline – W/M – reassigned)	W/M	ELA Teacher	Henderson Middle	08/18/2016
Monique Allen Brodnax (rehired in same position)	B/F	CTE Teacher	Northern Vance	08/18/2016
Peter Hasselberg (replacing Erika Faucette – B/F – lateral entry ended)	W/M	English Teacher	Southern Vance	08/18/2016

**VANCE COUNTY BOARD OF EDUCATION
JULY 13, 2016, BOARD MEETING
PERSONNEL SUMMARY SHEET**

II. RESIGNATION (S)

Anna Radford (Wake Co. Schools)	W/F	E. C. Teacher	Aycock	07/19/2016
Laura Stewart (Lenoir Co. Schools)	W/F	Kinder. Teacher	E. M. Rollins	07/29/2016
Debra Jenkins (Continuing education)	W/F	Media Specialist	E. M. Rollins	07/11/2016
Shenika Davis (Wilson Co. Schools)	B/F	Reading Teacher	E. O. Young	07/12/2016
Kobie Edwards (relocating out of state)	B/F	Social Worker	LBY/EJMS	08/25/2016
Cynthia Jester (Granville Co. Schools)	W/F	E. C. Teacher Asst.	Eaton Johnson	07/25/2016
Mary Howard (Health reasons)	W/F	Cafeteria Asst.	Northern Vance	07/29/2016
Laura Richardson (Other employment)	W/F	Media Specialist	Western Vance	07/25/2016

III. RETIREMENT (S)

Johnny Bullock	B/M	Head Custodian	L. B. Yancey	08/01/2016
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**VANCE COUNTY BOARD OF EDUCATION
JULY 13, 2016, BOARD MEETING
PERSONNEL SUMMARY SHEET**

IV. TRANSFER(S) – For Information Only

<u>NAME</u>	<u>RACE/SEX</u>	<u>CURRENT POSITION</u>	<u>NEW POSITION</u>	<u>EFFECTIVE DATE</u>
Stacey Pearson	W/F	AIG Specialist New Hope	4th Grade Teacher New Hope	08/18/2016
Theresa Zackery	B/F	Teacher Asst. E. O. Young	Teacher Asst. Carver	08/18/2016
Kevin Johnson	B/M	E. C. Teacher Eaton Johnson	E. C. Teacher New Hope	08/18/2016
Ivy Marks	B/F	Counselor Eaton Johnson	AVID Counselor Eaton Johnson	08/18/2016
Mohamed Hamed	B/M	Math Teacher Henderson Middle	Math Teacher Northern Vance	08/18/2016
Paul Cataline	W/M	Math Teacher Henderson Middle	Intervention Coord. Henderson Middle	08/01/2016
Shirley Lewis	B/F	10 mth Counselor Southern Vance	12 mth Counselor Southern Vance	07/18/2016
Agnes Jover	A/F	Math Teacher Western Vance	Math Teacher Northern Vance	08/18/2016
Kellie Peoples	W/F	Social Studies Western Vance	Social Studies Early College	08/18/2016
Bami Caulker	B/M	Social Studies Henderson Middle	Social Studies Western Vance	08/18/2016

**VANCE COUNTY BOARD OF EDUCATION
JULY 13, 2016, BOARD MEETING
PERSONNEL SUMMARY SHEET**

V. COACHES

Professor Campbell	B/M	Asst. Coach	Football	Southern Vance
Juan Jefferson	B/M	Asst. Coach	Football	Southern Vance
Ronald Lowery, Jr.	B/M	Asst. Coach	Football	Southern Vance
Walter Young	B/M	Asst. Coach	Football	Southern Vance
Darry Ragland	B/M	Asst. Coach	Football	Northern Vance
Lloyd Watkins	B/M	Asst. Coach	Football	Northern Vance
Tony Mitchell	B/M	Asst. Coach	Football	Northern Vance
James Clauberg	W/M	Asst. Coach	Football	Northern Vance
Antwain Cook	B/M	Asst. Coach	Football	Northern Vance
Mike Schatz	W/M	Asst. Coach	Football	Northern Vance
William Boyd	B/M	Adult Manager		Northern Vance
Michael Rice	B/M	Adult Manager		Northern Vance
Razvan Tegean	W/M	Head Coach	Soccer	Northern Vance
Jameka Floyd	B/F	Head Coach	Volleyball	Northern Vance
Jamie Barnette	B/M	Strength Coach		Northern Vance

BUILDING AND GROUNDS

BUILDINGS AND GROUNDS REPORT

(June 2016)

1. Aycock
 - A. Removed all shelving in library in preparation for new carpet to be completed next month.
2. Carver
 - A. Replaced the compressor in the heat pump in main hallway.
 - B. Replaced windows in front office, cafeteria, and office side of library.
3. Clarke
 - A. Repaired carpet in front office area.
4. E. M. Rollins
 - A. Installed new compressor in heat pump in classroom.
 - B. Assisted state boiler inspection with inspection of boiler.
5. Eaton-Johnson
 - A. Assisted boiler inspector with inspection of boilers throughout the building.
6. E. O. Young
 - A. Assisted the state boiler inspection with inspection.
 - B. Replaced the sight glass on the boiler.
7. Henderson Middle
 - A. Assisted the state boiler with inspections.
8. L. B. Yancey
 - A. Replaced windows in front office.
9. Northern Vance
 - A. Assisted the boiler inspector with boiler inspections.
 - B. Replaced a pump coupling on building pump.
 - C. Replaced windows from band room entrance to the front entrance and also windows on opposite side of the hallway.
10. Pinkston Street
 - A. Assisted the state boiler inspector with the boiler inspections.
11. Southern Vance High
 - A. Assisted the state boiler inspector with the boiler inspections throughout the building.
12. Western Vance
 - A. Assisted the state boiler inspector with boiler inspections.
 - B. Removed wall in library.
13. Administrative Service Center
 - A. Assisted the state boiler inspector with the boiler inspections.

14. Facilities Department

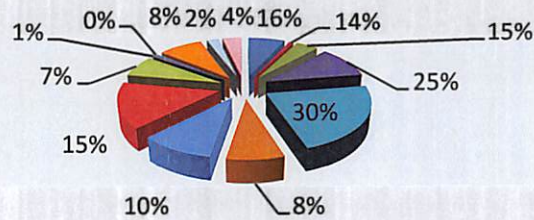
- A. Assisted the state boiler inspector with the boiler inspection.
- B. Installed new motor in truck 30.

15. Transportation Department

- A. Run new air lines for hose reels.

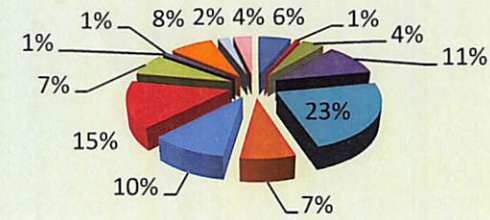
Work Orders Received (5787)

Carpentry 399	Custodial Equip 49	Delivery 240
Electrical 617	Energy Mngmt 1301	Fire/Safety 441
Grounds 579	HVAC 875	Kitchen Equip 410
Miscellaneous 31	Pest Control 24	Plumbing 478
Roof 137	Vehicle Maint 206	



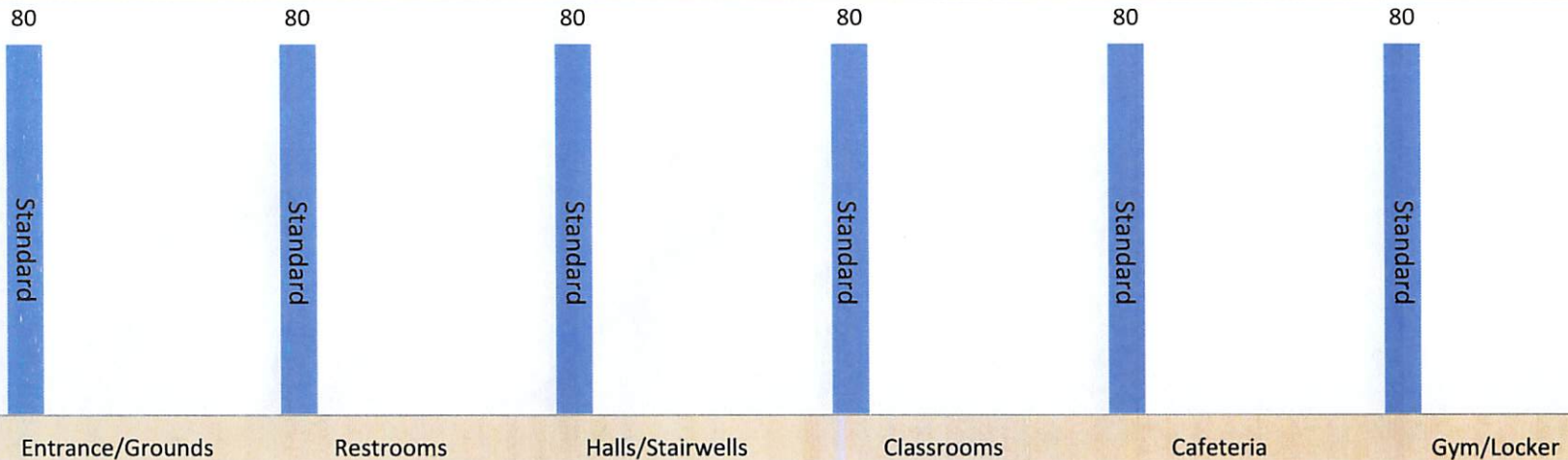
Work Orders Completed (5664)

Carpentry 351	Custodial Equip 48	Delivery 238
Electrical 609	Energy Mngmt 1301	Fire/Safety 415
Grounds 573	HVAC 872	Kitchen Equip 410
Miscellaneous 31	Pest Control 24	Plumbing 466
Roof 126	Vehicle Maint 200	



Custodial Inspections

Standard Elementary Middle High ASC



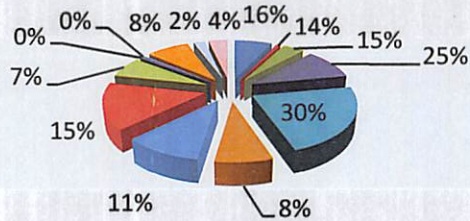
BUILDINGS AND GROUNDS REPORT

(July 2016)

1. Aycock
 - A. Contractor installed new carpet in library.
 - B. Re-installed book shelves in library.
2. E. O. Young
 - A. Installed new blinds in classrooms 121,122,126, and 127.
3. Henderson Middle
 - A. Replaced motor and fan blade on chiller #1.
 - B. Replaced pressure switch on boiler #2.
4. L. B. Yancey
 - A. Removed all furniture and shelves in library for new carpet.
 - B. Contractor installed new carpet in library.
 - C. Moved all furniture and shelves back into library.
 - D. Removed dividing wall in classrooms 109 and 107.
 - E. Repaired floor tiles and ceiling in classrooms 109 and 107.
5. Western Vance
 - A. Repaired wall, floor and ceiling in library.
6. Zeb Vance
 - A. Contractor installed new carpet in library.
 - B. Re-installed bookshelves back in library.
7. Administrative Service Center
 - A. Had contractor build and deliver new board tables.
8. Facilities Department
 - A. Assisted energy group with walk through in all buildings.
 - B. Assisted State Inspector with boiler inspections at all facilities with boilers.

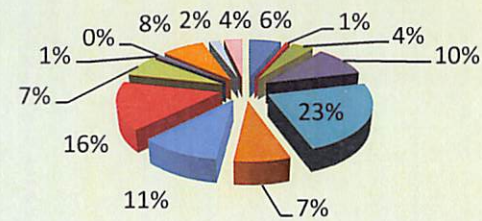
Work Orders Received (6268)

Carpentry 445	Custodial Equip 50	Delivery 250
Electrical 644	Energy Mngmt 1418	Fire/Safety 477
Grounds 659	HVAC 969	Kitchen Equip 432
Miscellaneous 31	Pest Control 26	Plumbing 505
Roof 140	Vehicle Maint 222	



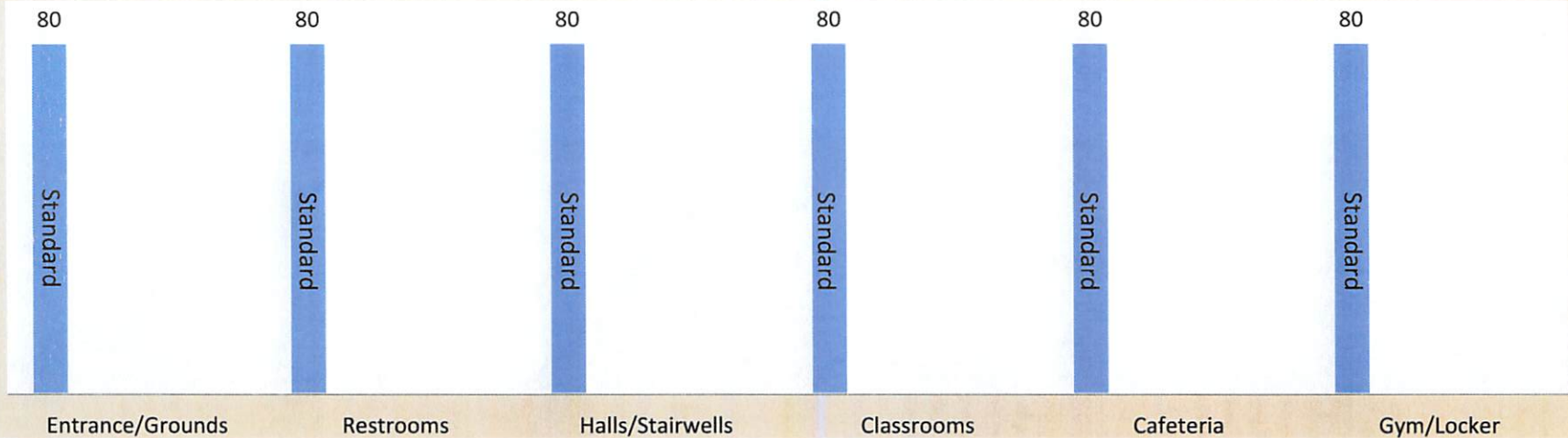
Work Orders Completed (6094)

Carpentry 371	Custodial Equip 49	Delivery 247
Electrical 630	Energy Mngmt 1418	Fire/Safety 450
Grounds 651	HVAC 962	Kitchen Equip 430
Miscellaneous 31	Pest Control 26	Plumbing 488
Roof 128	Vehicle Maint 213	



Custodial Inspections

Standard Elementary Middle High ASC



Out of County Student Transfer Requests

August 8, 2016

2016 – 2017 School Year

I. Recommendation to Approve (*Employee Status*)

<u>Student's Name</u>	<u>Parent/Guardian</u>	<u>County/School Permanent Residence</u>	<u>Requested County/School</u>
Crosson, Samaj	Danielle Cheek	Vance Co./Clarke Elementary	Franklin Co./Franklinton Elem.
Crosson, Samari	Danielle Cheek	Vance Co./Clarke Elementary	Franklin Co./Franklinton Elem.
Osborne, Sean Gavin	Kevin & Christy Osborne	Vance Co./New Hope Elem.	Granville Co./West Oxford Elem.
Parrish, Bryson Ray	Dawn & Wesley Parrish	Vance Co./Henderson Middle	Granville Co./Hawley Middle

II. Recommendation to Approve (*Previously approved*)

<u>Student's Name</u>	<u>Parent/Guardian</u>	<u>County/School Permanent Residence</u>	<u>Requested County/School</u>
Robinson, Charne A.	Alfago & Cheryl Robinson	Vance Co./Northern Vance	Granville Co./J.F. Webb High